Doing Business in Brawley

A step-by-step guide to opening the doors of your business

For more information, please visit www.brawley-ca.gov
Here’s a tip!

Do you have a business plan, a budget, a marketing plan? If not, the Brawley Chamber of Commerce and the Small Business Development Center are available to assist.

Step 1: Zoning

To confirm that a location is zoned properly for the intended use or for navigation assistance with the permitting process, contact the Planning Division at 760.344.8822. If land development is involved, a zone change or conditional use permit may be required. A no cost Development Review Committee is available to obtain quality feedback from all City depts.

Step 2: Business License

To initiate a business license, retrieve an application from the Finance Dept. at 400 Main St., Suite 1. This form can also be found on the City website under the finance department forms.
**Step 3: Fire Inspection**

An initial fire inspection is required prior to opening. Annual inspections will follow. Some business types require the installation of sprinklers and/or a range hood. Special conditions apply to the handling of hazardous materials. Contact the Fire Department at **760.351.9110** to schedule a site visit.

**Step 4: Building Division**

A certificate of occupancy is required as a condition of the business license. Encroachment permits and building permits may be required. Contact the Building Official at **760.344.8622** for more info.
**Step 5: Public Works**

If the property doesn’t have a water meter & backflow preventer, installation is required, followed by annual certifications. If a restaurant is proposed, a grease trap is required. Contact Public Works at **760.344.5800**.

**Final Steps**

For a security alarm permit, contact the Police Department at **760.351.2648**.

For trash & recycling services, contact Republic Services at **760.355.0004**.

Businesses are encouraged to contact the County of Imperial Environmental Health Division and the Air Pollution Control District for additional requirements.

For more information, please visit [www.brawley-ca.gov](http://www.brawley-ca.gov)
Other Agency Contact Information

Brawley Chamber of Commerce  
204 S. Imperial Ave., Brawley - 760.344.3160

Small Business Development Center  
www.sdivsbdc.org - 760.312.9800

Imperial Valley Economic Development Corporation  
www.ivedc.com - 760.353.8332

Imperial County - America’s Job Center of California  
860 Main St., Brawley - 760.344.2131

Imperial County Public Health Dept.  
Division of Environmental Health  
797 Main St., Suite B, El Centro - 442.265.1888

Imperial County Air Pollution Control District  
150 S. 9th St., El Centro - 442.265.1800
City Of Brawley Contact Information

Office of the City Manager
383 Main St. - 760.351.3048

Finance Department
400 Main St., Suite 1 - 760.344.1550

Development Services Department
205 S. Imperial Ave.
  Building Division - 760.344.8622
  Planning Division - 760.344.8822

Public Works Department
180 S. Western Ave. - 760.344.5800

Police Department
351 Main St. - 760.351.2648

Fire Department
1505 Jones St. - 760.351.9110

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