

CITY OF BRAWLEY

CLASS TITLE: POLICE OFFICER

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform law enforcement and related services to safeguard the lives, property and constitutional rights of citizens in the City of Brawley; respond to crime and accident scenes, emergency situations, and other requests for assistance. Incumbents detect, apprehend and arrest criminals; enforce State laws, Federal laws, and City Ordinances; and perform a variety of specialized duties as assigned.

ESSENTIAL DUTIES:

- Patrol a designated area of the City of Brawley in a motor vehicle, motorcycle, bicycle, or on foot, to detect or prevent criminal activity, collect evidence and information and provide general assistance to the public.
- Receive and investigate complaints and reports of law violations.
- Conducts initial investigations; obtain information and statements, and prepare reports.
- Makes arrests; apprehend suspects and fugitives; log patrol activities; transport prisoners.
- Serve warrants, present evidence and testify in court.
- Respond to crime and collision scenes; assure protection of the scene and physical evidence; perform preliminary investigations as required.
- Communicate with other City of Brawley Departments and personnel, law enforcement agencies and health care providers to coordinate efforts, resolve problems, and exchange information.
- Utilize and maintain a variety of specialized equipment such as firearms, taser, impact weapons, police vehicles, radios, handcuffs, and other equipment pertinent to the assignment.
- Prepare and maintain records and logs related to daily activities as required by the Department.
- Prepare clear and concise incident and investigative reports.

OTHER DUTIES:

- Perform related duties as assigned.

KNOWLEDGE, AND ABILITIES:

KNOWLEDGE OF:

- Brawley Police Department organization, policies and directives.
- Principles, practices and procedures used in law enforcement.
- State and Federal laws and City ordinances.
- Recent legislation and court decisions affecting law enforcement activities.
- Rules of evidence and laws of arrest.
- Interviewing and interrogation techniques.
- Geography of the City of Brawley.
- Traffic and crowd control techniques.
- Crime scene preservation and basic investigation methods and techniques.
- Proper use and care of police weapons.
- Record-keeping techniques.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Oral and written communication skills.
- Interpersonal skills using tact, patience and courtesy.

ABILITY TO:

- Read, interpret, apply, understand and explain laws, codes, policies, rules, regulations, and procedures
- Maintain current knowledge of the law and modern law enforcement techniques.
- Work independently with little direction.
- Protect the lives, property and constitutional rights of citizens.
- Analyze situations and adopt a quick effective course of action.
- Remember names, faces, numbers and details of incidents.
- Relate effectively to people of a variety of cultures, languages, handicaps and socio-economic situations
- Write clear and comprehensive reports.
- Present evidence and testimony in court.
- Understand and work within scope of authority.

- Understand and follow written and oral directions.
- Learn the use and care of firearms.
- Establish and maintain cooperative and effective working relationships with others.
- Establish and maintain effective relations with the public in a law enforcement capacity.
- Perform physical activities required to function effectively as a Police Officer.
- Operate standard office equipment, police vehicles, communications equipment, and Department equipment and weapons.

- Work confidentially with discretion.
- The employee may be called to respond to police service calls at any time during assigned shifts.

- Establish a permanent full-time residence within a one-hour maximum response time to the Police Department.

EDUCATION AND EXPERIENCE:

Education:

Any combination equivalent to: Graduation from high school or passing of the G.E.D. test indicating high school graduation level. Successful completion of California P.O.S.T. Certified Law Enforcement Academy within the last three years.

General:

Must meet minimum peace officer standards as specified in California Government Code Sections 1029 and 1031 including but not limited to the following: must have no prior felony convictions (unless fully pardoned), good moral character as determined by thorough background investigation; must submit fingerprints for purpose of a criminal record check and be found free from any physical, emotional or mental condition which might adversely affect the powers of a peace officer.

License:

Possession of a valid California Class C Driver's License and an acceptable driving record at time of appointment.

Citizenship:

Possession of U.S. citizenship.

NOTE: Applicants who are currently in the **final two** months of a qualified P.O.S.T. Basic Academy may apply. Such applicants may compete in the examination process but may not be considered for appointment until they have attained the required certification.

WORKING CONDITIONS:

- Indoor and outdoor environment; subject to shift work, working evening/variable hours, and

driving a vehicle to conduct work.

- Incumbents may be exposed to gunfire, toxic chemicals, traffic hazards, occasional driving at high speeds, communicable diseases, physical abuse from hostile or disoriented individuals, and adverse weather conditions.

PHYSICAL DEMANDS:

- Physical abilities required include above-average physical endurance in running, climbing and lifting as well as good balance, hearing, and seeing to drive a vehicle.