The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Public Works Department Conference Room, 180S. Western Avenue, Brawley, California, the date, time and place duly established for the holding of said meeting.

Chairman Kelley called meeting to order @ 4:02pm

PRESENT: Kelley, Kern, Floyd, Osterkamp,
ABSENT: Friley

1. APPROVAL OF AGENDA

The agenda was approved as submitted. m/s/c Osterkamp / Floyd 4-1

2. PUBLIC APPEARANCES/COMMENTS

There was none

3. APPROVAL OF MINUTES

The minutes for December 18, 2019 and January 15, 2020 were approved as submitted. m/s/c Kern / Kelley 4-1

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT

Fuel Sales
- Hangar Occupancy- 3 vacant hangars- $180 (2), and $120 (1) hangars as of February 11, 2020.

5. STAFF REPORT

- Cash on Hand balance: $312,413.21
- Revenues: $75,405.91 – 61.9% of Budget
- Expenditures: $ 16,638.93 – 58.3% of Budget
- Annual Hangar inspection notifications will be sent out in March, 2020 by the Brawley Fire Department
- Valuation of Airport Property / Hangars – Will be brought to next meeting in March 18, 2020.

6. STATUS UPDATES

- Strategic Planning – Chairman Kelley
  - Property to the East of the Airport is for sale, the use will stay in AG. They are thinking of selling the property at AG prices for the Airport Extension.
    - Check the total acreage that will be needed.
    - Able to acquire for future expansion.
  - 5 acre parcel East of Fire Station No.2 to be used for RV Storage.
  - Utilizing and maximizing the airport property.
  - Open discussions to offer fueling operations for military aircrafts, and to utilize the airport to maximize it’s potential.
- Executive Hangars
  - ADHOC – one party moving forward so no meeting is needed.
  - Need to get valuation of airport property.
6. **NEW BUSINESS**
   - Fire Department – Requesting for the Airport to install two Knox key operated devices (Knox box for hangar key, and other keys, and a Knox gate opener key box)

7. **ADJOURNMENT** 4:39pm

   *Alan Chan*, Engineering Technician II