CITY OF BRAWLEY
December 15, 2021

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, City Council Chambers, 383 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

Commissioner Robertson called meeting to order @ 4:02pm

PRESENT: Kelley, Kern, Floyd, Robertson
ABSENT: Osterkamp

1. APPROVAL OF AGENDA
The agenda was approved as submitted. m/s/c Kern/ Floyd 4-0

2. PUBLIC APPEARANCES/COMMENTS
Richard Davey, #14 is against having hangars used as storage facilities.

3. APPROVAL OF MINUTES
The Minutes from November 17, 2021 was approved as submitted. m/s/c Kern / Floyd 4-0

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT
   • 2,602 Gallons of 100-LL AVGAS November, 2021, 2,300 Gallons of Jet A November, 2021
   • 98 landings, 96 Departures November, 2021
   • Hangar Occupancy- 6 vacant hangars- $180 (1), and $120 (5) hangars as of December 10, 2021.

5. STAFF REPORT
   • Cash on Hand balance: $472,066.97
   • Revenues: $48,190.25.
   • Expenditures: $35,172.96
   • Hangar Users – Finance Director Romero presented the Aging report; 2 hangar renters are still past due, and the rental agreement would have to be adjusted for the finance charges and when will tenants can be evicted.
   • Annual Hangar Inspections – Fire Chief York stated that there were no updates, and will hope to be resuming the annual hangar inspections around the end of November.
   • Valuation of Airport Property / Hangars – No Updates.

6. STATUS UPDATES
   • Hangar Usage – Chairman Kelley stated that Premier storage opened in El Centro and a small storage would cost $200 a month. In public comment Mr. Richard Davey was not in favor of having hangars rented for storage facilities, and he was recently broken into.
   • Executive Hangars Funding Sources – Chairman Kelley & Commissioner Floyd - No updates. Chairman Kelley stated that the City of Yuma was able to obtain funding from EDA, FAA, State of Arizona.
   • Strategic Planning – Chairman Kelley & Commissioner Floyd will plan a trip to the City of Yuma to see how they were able to obtain funding from EDA, FAA, State of Arizona.
   • Air Wing will need to have a 120’ x 120’ pad size with a weight capacity of 75,000 LBS and will like to have an alternative to Imperial Airport.
   • Walk Gate Code – More Discussion.
   • Shade Parking – Add to Survey for covered parking to be sent out to hangar tenants.
6. **NEW BUSINESS**
   - Inquire to why the fuel terminal is not issuing receipts. – City will check with Imperial Flying Service.
   - Add Fuel Pads for Military Aircraft Refueling to the Agenda – Commissioner Floyd
   - Draft of the Survey to be sent out to hangar tenants

7. **ADJOURNMENT** 4:45PM

*Alan Chan*, Engineering Technician II