The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, City Council Chambers, 383 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

**Commissioner Kern** called meeting to order @ 4:04 pm

PRESENT: Floyd, Kern, Robertson  
ABSENT: Kelley, Osterkamp  

1. **APPROVAL OF AGENDA**  
The agenda was approved as submitted. m/s/c Robertson/ Floyd 3-0

2. **APPROVAL OF MINUTES**  
The Minutes from March 16, 2022 was approved as submitted. m/s/c Robertson / Floyd 3-0

3. **PUBLIC APPEARANCES/COMMENTS** - None

4. **REGULAR BUSINESS FIXED BASE OPERATOR REPORT**  
- 131 landings, 130 Departures March, 2022  
- Hangar Occupancy- 9 vacant hangars- $180 (2), and $120 (7) hangars as of April 12, 2022.

5. **STAFF REPORT**  
- Cash on Hand balance: $504,212.00  
- Finance Director Romero will present the adopted budget at the next commission meeting.  
- Revenues: $98,943.75  
- Expenditures: $57,697.74  
- Hanger Aging Report: There are 2 hangar renters that are in arrears for 3 months.  
- Valuation of Airport Property / Hangars – Co-Chairman Osterkamp suggested the City to use the ground lease rate from an existing ground lease for future lease holds.  
- Annual Hangar Inspections – Fire Chief York stated that there were no updates, and on May 3, 2022 the new fire marshal will start. City fire department will install fire extinguishers on the exterior or the hangars, and purchase and installation of a knox gate opener for the main gate.

6. **STATUS UPDATES**  
- Hangar Usage – Chairman Kelley to provide a plan to the City Manager Salcido for a policy of hangar usage, No information was brought forth from Chairman Kelley since he was not at this commission meeting. Commissioner Kern stated she contacted 16 other airports in California and Arizona, and stated that No Others allow ATV’s, RV’s, and Vehicles.  
- Executive Hangars Funding Sources – Chairman Kelley & Commissioner Floyd – No updates.  
- Strategic Planning – Commissioner Robertson, and City provided aerial photos and the Airport Layout Plan for the proposed RV Storage. No decisions were made for the parcel sizes or locations, but will be brought back to the next commission meeting.  
- Shade Parking – Chairman Kelley and Finance Director Romero to come up with a plan on how to charge for parking spaces, and how it can be enforced. Will add $50,000 into this budget for professional services to hire a engineering firm to prepare the design for the shades. Finance Director Romero stated at the last council meeting they adopted a donation policy.
• The following items were not brought forth, and are still outstanding.
  o Survey Questions – Airport Advisory Commission.
  o Strategic Planning Projects – Airport Advisory Commission.
  o Hangar Usage Policy – Airport Advisory Commission.

6. NEW BUSINESS
• Add in for next meeting Next Year’s Budget.

7. ADJOURNMENT 5:45PM

Alan Chan, Engineering Technician II