CITY OF BRAWLEY
March 16, 2022

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, City Council Chambers, 383 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

Co-Chairman Osterkamp called meeting to order @ 4:00pm

PRESENT: Kelley, Kern, Osterkamp, Robertson
ABSENT: Floyd

1. APPROVAL OF AGENDA
The agenda was approved as submitted. m/s/c Robertson/ Kern 4-0

2. APPROVAL OF MINUTES
The Minutes from January 19th, 2022 and February 16th, 2022 was approved as submitted. m/s/c Robertson / Kern 4-0

3. PUBLIC APPEARANCES/COMMENTS - None

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT
   • 1,965.0 Gallons of 100-LL AVGAS February, 2022
   • 3,010.0 Gallons of Jet A February, 2022
   • 130 landings, 129 Departures February, 2022
   • Hangar Occupancy- 9 vacant hangars- $180 (2), and $120 (7) hangars as of March 3, 2022.

5. STAFF REPORT
   • Cash on Hand balance: None Reported.
   • Revenues: $89,568.46
   • Expenditures: $57,124.23
   • Hanger Aging Report: There are 5 hangar renters that are in arrears for 3 months.
   • Valuation of Airport Property / Hangars - Co-Chairman Osterkamp suggested the City to use the ground lease rate from an existing ground lease for future lease holds.
   • Annual Hangar Inspections – Fire Chief York stated that there were no updates. City Manager Salcido added that the Fire Marshal position is currently being advertised.

6. STATUS UPDATES
   • Hangar Usage – Chairman Kelley to provide a plan to the City Manager Salcido for a policy of hangar usage. Commissioner Robertson asked if the hangars do burn down, how will they be rebuilt, if only one aircraft owner’s insurance is used? Co Chairman Osterkamp answered Commissioner Robertson, that the other affected aircraft owner’s insurance will kick in thereafter.
   • Executive Hangars Funding Sources – Chairman Kelley & Commissioner Floyd – No updates.
   • Strategic Planning – Commissioner Robertson, proposed having RV Storage at the portion of the vacant ground between Ken Bemis Drive (Westside) to Fire Station #2, this will benefit by providing dust mitigation, and provide a source of income for the Airport, Chairman Kelley knew of a group that could possibly be interested in developing the area. Commissioner Robertson also stated that the lease holder would be responsible for the landscaping and curb appeal, and all associated costs. City will provide maps for the next commission meeting to layout what area of the ground it be held in the lease hold. A motion was made to hire an outside engineering firm to parcel the above-mentioned parcel and provide a legal description. m/s/c Robertson / Kern 4-0
Chairman Kelley stated they will get together with their ADHOC committee to formulate the other items in their strategic plan.
• Shade Parking – Chairman Kelley and Finance Director Romero to come up with a plan on how to charge for parking spaces, and how it can be enforced. No Updates.
• ORNI 30 LLC – Brawley Solar Energy Facility – Was reviewed by AE Consulting and was deemed that the project will not have a significant impact to pilots. Chairman Kelley stated that matte panels, and dark matte frames will need to be utilized.

6. NEW BUSINESS
• Chairman Kelley brought up that there is a group that will be bringing broadband to beaches and state parks, he stated that they will bring broadband to Borrego springs area and the Heber Beach area, and would be able to provide broadband service to the airport for an unknown cost, but he can let the commission know if interested. City Manager Salcido stated that Imperial County Office of Education (ICOE) will be providing fiber de-mark to Fire Station #2, City staff also stated that they will be able to beam the service to the airport easily with minimal cost.

• The next meeting the following items will be brought:
  o Survey Questions – Airport Advisory Commission.
  o Strategic Planning Projects – Airport Advisory Commission.
  o Hangar Usage Policy – Airport Advisory Commission.
  o Map of the Airport and Airport Layout Plan – City Staff.

7. ADJOURNMENT 5:35PM

Alan Chan, Engineering Technician II