The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Virtual Zoom Meeting in Brawley, California, the date, time and place duly established for the holding of said meeting.

**Commissioner Robertson** called meeting to order @ 4:20pm

**PRESENT:** Kelley, Osterkamp, Floyd

**ABSENT:** Kern, Robertson

1. **APPROVAL OF AGENDA**
The agenda was **approved** as submitted. m/s/c Osterkamp/ Floyd 3-0

2. **PUBLIC APPEARANCES/COMMENTS** - None

3. **APPROVAL OF MINUTES**
The Minutes from December 15, 2021 was **approved** as submitted. m/s/c Osterkamp / Floyd 3-0

4. **REGULAR BUSINESS**
   **FIXED BASE OPERATOR REPORT**
   - 2759.0 Gallons of 100-LL AVGAS December, 2021, 2895.0 Gallons of Jet A December, 2021.
   - A total of 1,544 landings and 1,548 departures for 2021.
   - Hangar Occupancy- 8 vacant hangars- $180 (2), and $120 (6) hangars as of January 14, 2022.

5. **STAFF REPORT**
   - Cash on Hand balance: $482,606
   - Revenues: $58,533.28
   - Expenditures: $35,849.36
   - Hanger Users – Finance Director Romero presented the Aging report; and stated that several of the past due accounts have come current. Will also be looking into automatic billing for hangar users, since the new finance system can handle it.
   - Valuation of Airport Property / Hangars – No Updates.
   - Annual Hangar Inspections – Fire Chief York stated that there were no updates.

6. **STATUS UPDATES**
   - Hangar Usage – Chairman Kelley stated it was talked about with the aging report.
   - Executive Hangars Funding Sources – Chairman Kelley & Commissioner Floyd – Their trip was cancelled due to COVID issues, No updates.
   - Strategic Planning – No Updates.
   - Walk Gate Code – City will talk with Mr. Mills to come up with code.
   - Shade Parking – Chairman Kelley and Finance Director Romero to come up with a plan on how to charge for parking spaces, and how it can be enforced.

6. **NEW BUSINESS**
   - ORNI 30 LLC – Brawley Solar Energy Farm – Chairman Kelley stated the frames and solar panels need to be non-reflective, and areas with solar panels installed have a increased temperature of at least 10°F, Co-Chairman Osterkamp will present a map of possible interference of flight paths for aircraft coming into or leaving Brawley Municipal Airport to the City, he stated the solar energy farm will not affect the flight pattern. City will talk with Wastewater plant operators about the installation of solar energy facility.
7. **ADJOURNMENT** 4:35PM  

*Alan Chan*, Engineering Technician II