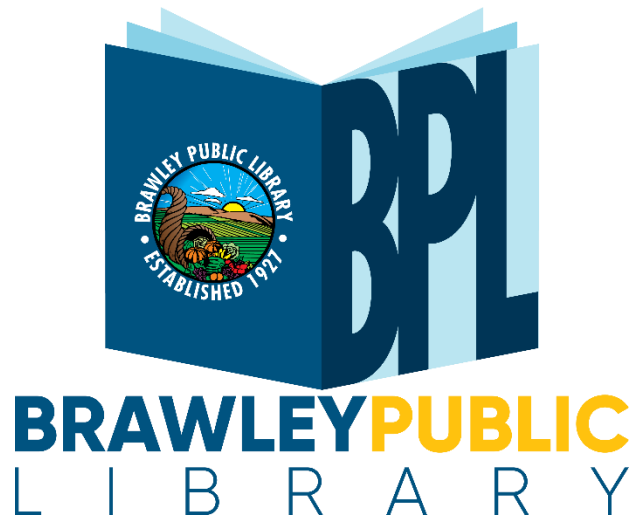




Library Board of Trustees

Meeting Agenda

Thursday, February 12, 2026, at 12:00 PM

Brawley Public Library

400 Main Street

Brawley, California 92227

Diana Lohr, President

Petra Ortega, Library Manager

Judy Grant, Secretary

Perry J. Monita, City Liaison

Cynthia Harvie, Board Member

Itzajana Ortega, Board Member

Daniela Vega, Board Member

CALL TO ORDER

ROLL CALL

1. APPROVAL OF AGENDA

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes.) This is the time for the public to address the Library Board on any item not appearing on the agenda that is within the subject matter jurisdiction of the Board. The Board President will recognize you, and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. Please direct your questions and comments to the board.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to Portega@brawley-ca.gov or call 760-344-1891 any time before 10:00 am, February 12, 2026.

- a. Public Comments for Items not on the Agenda

3. CONSENT AGENDA

Items are approved by one motion. Board members or members of the public may request consent items to be considered separately at a time determined by the president of the board.

- a. Approve Minutes January 08, 2026

Pgs. 4-5

(1 attachment)

- b. Approve Accounts Payable: January 06, 2026 – February 09, 2026

Pgs. 6-9

(1 attachment)

4. LIBRARIAN REPORT

5. BOARD MEMBER REPORTS

6. CITY LIAISON REPORT

7. ADJOURNMENT: *Regular Meeting, Thursday, March 12, 2026, 12:00 PM*, 400 Main Street, Brawley, California. Supporting Documents are available for public review at the Brawley Public Library, 400 Main Street, Brawley, California 92227, Monday through Friday during Regular Business Hours. Individuals who require special accommodations are requested to give 48 hours prior notice. Contact 760-344-1891.

**City of Brawley
Library Board of Trustees
Minutes January 8, 2026**

The Library Board of Trustees of the City of Brawley met in regular session on January 8, 2026 in the Park Meeting Room at Noon. The Library Director attests to the posting of the Agenda pursuant to the California Government Code 55956.

Board President Lohr called the meeting to order at 12:02 P.M.

Roll Call:

Our new member, Daniela Vega, was welcomed.

Present: Grant, Harvie, Vega, P.Ortega, Monita

Absent: I. Ortega

Guest: Daniela Flores

1. Approval of the Agenda.

The Agenda was approved m/s/p. Harvie/Vega

2. Public Appearances Appearances/Comments

Daniela Flores is looking forward to getting her library card. She is new to the Valley and loves to read.

3. Consent Agenda:

The Consent Agenda was approved. m/s/p. Harvie/Vega

4. Librarian Report:

* More patrons use the Main Branch compared to Del Rio

726 in November over 16 days

838 in December over 19 days

To

16 in November over 7 days

12 in December over 12 days

*. Wireless internet was used 1,459 times in November with 151 unique users. There were no unique users in December

*. The bookcase addition project is 95% complete. The window

remodel needs to be completed.

*The library is applying for the Dollar General Literacy Foundation Summer Reading

5. **Board Members Reports:**

The Board will be hosting a local author event. No date has been set.

6. **City Liaison Report :**

Updates were given about the Lion Center repairs. Other questions were answered about our roads.

There was no further discussion. The next meeting will be Thursday, February 12, 2026 at 12:00 P.M.

The meeting was adjourned at 12:50 P.M.

Respectfully submitted

Judy Grant, Recording Secretary



City of Brawley

Detail Report Account Detail

Date Range: 01/06/2026 - 02/09/2026

Account		Name		Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
Fund: 101 - General Fund								
101-551.000-700.100		Permanent salaries		94,881.56	23,340.65	23,340.65	0.00	118,222.21
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance
01/09/2026	PYPKT03048	PYPKT03048 - FY25-2...	PYPKT03048 - FY25-26 PY 01/09/26 CITY - Pa...			7,792.89		102,674.45
01/23/2026	PYPKT03093	PYPKT03093 - FY25-2...	PYPKT03093 - FY25-26 PY 01-23-2026 CITY - ...			7,745.89		110,420.34
02/06/2026	PYPKT03109	PYPKT03109 - FY25-2...	PYPKT03109 - FY25-26 PY 02/06/2026 CITY - ...			7,801.87		118,222.21
101-551.000-700.200								
		Temporary salaries		24,412.62	5,222.18	5,222.18	0.00	29,634.80
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance
01/09/2026	PYPKT03048	PYPKT03048 - FY25-2...	PYPKT03048 - FY25-26 PY 01/09/26 CITY - Pa...			1,091.78		25,504.40
01/23/2026	PYPKT03093	PYPKT03093 - FY25-2...	PYPKT03093 - FY25-26 PY 01-23-2026 CITY - ...			2,065.20		27,569.60
02/06/2026	PYPKT03109	PYPKT03109 - FY25-2...	PYPKT03109 - FY25-26 PY 02/06/2026 CITY - ...			2,065.20		29,634.80
101-551.000-710.100								
		Health insurance		15,563.26	4,573.44	4,573.44	0.00	20,136.70
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance
01/09/2026	PYPKT03048	PYPKT03048 - FY25-2...	PYPKT03048 - FY25-26 PY 01/09/26 CITY - Pa...			1,524.48		17,087.74
01/23/2026	PYPKT03093	PYPKT03093 - FY25-2...	PYPKT03093 - FY25-26 PY 01-23-2026 CITY - ...			1,524.48		18,612.22
02/06/2026	PYPKT03109	PYPKT03109 - FY25-2...	PYPKT03109 - FY25-26 PY 02/06/2026 CITY - ...			1,524.48		20,136.70
101-551.000-710.200								
		F I C A		8,648.60	2,044.65	2,044.65	0.00	10,693.25
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance
01/09/2026	PYPKT03048	PYPKT03048 - FY25-2...	PYPKT03048 - FY25-26 PY 01/09/26 CITY - Pa...			632.87		9,281.47
01/23/2026	PYPKT03093	PYPKT03093 - FY25-2...	PYPKT03093 - FY25-26 PY 01-23-2026 CITY - ...			703.75		9,985.22
02/06/2026	PYPKT03109	PYPKT03109 - FY25-2...	PYPKT03109 - FY25-26 PY 02/06/2026 CITY - ...			708.03		10,693.25
101-551.000-710.300								
		P E R S		7,361.25	1,817.66	1,817.66	0.00	9,178.91
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance
01/09/2026	PYPKT03048	PYPKT03048 - FY25-2...	PYPKT03048 - FY25-26 PY 01/09/26 CITY - Pa...			606.65		7,967.90
01/23/2026	PYPKT03093	PYPKT03093 - FY25-2...	PYPKT03093 - FY25-26 PY 01-23-2026 CITY - ...			604.93		8,572.83
02/06/2026	PYPKT03109	PYPKT03109 - FY25-2...	PYPKT03109 - FY25-26 PY 02/06/2026 CITY - ...			606.08		9,178.91
101-551.000-720.200								
		Books and subscriptions		7,707.68	379.25	379.25	0.00	8,086.93
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance
01/12/2026	APPKT02298	2222404	Audiobooks/Retail CD	00217 - Blackstone Audio, Inc.		379.25		8,086.93
101-551.000-721.200								
		Other operating supplies		2,316.53	394.26	394.26	0.00	2,710.79
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance
01/14/2026	APPKT02298	05L8730277760	Bulk Water/Cooler Rental/Nov 2025	02715 - BlueTriton Brands Inc		154.48		2,471.01
01/20/2026	APPKT02306	06A8730277760	Bulk Water/Cooler Rental/Dec 2025	02715 - BlueTriton Brands Inc		239.78		2,710.79

Detail Report

Date Range: 01/06/2026 - 02/09/2026

Account		Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
101-551.000-721.900		Small tools & minor equipment	327.16	1,841.10	1,841.10	0.00	2,168.26
Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
02/04/2026	APPKT02317	77281849	MSI Computer	00720 - GovConnection Inc	1,717.48		2,044.64
02/04/2026	APPKT02317	OE-QT-35905-1	Mounting Arm for Monitor	00002 - 360 Business Products	123.62		2,168.26
101-551.000-725.200		Electricity	4,275.50	480.47	480.47	0.00	4,755.97
Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
01/21/2026	APPKT02306	12-25IIDBestRd	Power Bill/Various Depts	00805 - Imperial Irrigation District	480.47		4,755.97
101-551.000-730.200		Technical services	494.93	119.98	119.98	0.00	614.91
Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
01/20/2026	APPKT02306	0230614	Monitor Electronic Security System/Library	00861 - Jade Security Systems Inc	34.99		529.92
01/28/2026	APPKT02308	0227860	Monitoring Electronic Security System/Libra...	00861 - Jade Security Systems Inc	34.99		564.91
02/02/2026	APPKT02317	14358268 MT	Monthly Pest Control/Library	01732 - Valley Pest Services Inc	50.00		614.91
101-551.000-740.120		Repair & Maintenance Facility	842.46	171.50	171.50	0.00	1,013.96
Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
02/01/2026	APPKT02317	2497-2	Window Repair/Library	01363 - Professional Glass Installers	171.50		1,013.96
101-551.000-740.130		Repairs & Maintenance Equipment	266.10	11.95	11.95	0.00	278.05
Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
01/14/2026	APPKT02298	B76746/2	Paint Roller	00228 - Brawley Ace Hardware	11.95		278.05
101-551.000-740.200		Cleaning services	3,742.50	748.50	748.50	0.00	4,491.00
Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
01/21/2026	POPKT01533	5078606	Janitorial Service	01238 - Mylo Janitorial Inc	748.50		4,491.00
101-551.000-740.400		Rents & Leases	2,547.33	29.98	29.98	0.00	2,577.31
Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
01/14/2026	APPKT02298	05L8730277760	Bulk Water/Cooler Rental/Nov 2025	02715 - BlueTriton Brands Inc	14.99		2,562.32
01/20/2026	APPKT02306	06A8730277760	Bulk Water/Cooler Rental/Dec 2025	02715 - BlueTriton Brands Inc	14.99		2,577.31
101-551.000-750.200		Communications	289.52	38.98	38.98	0.00	328.50
Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
01/21/2026	APPKT02306	6132833534	Cell Phone Services/Library/12/7/25 - 1/6/26	01738 - Verizon Wireless	38.98		328.50
101-551.000-750.300		Advertising & promotion	99.00	99.00	99.00	0.00	198.00
Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
01/20/2026	APPKT02306	11113	Booster Ad/Brawley High School	01604 - Sports Boosters Inc	99.00		198.00
101-551.000-750.650		Taxes, Fees, and Penalties	145.09	20.00	20.00	0.00	165.09
Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
01/14/2026	APPKT02298	12-25Sales Tax	Q4 Sales & Use Tax Return/Period/10/1/25 -...	00277 - California Department of Tax & Fee Administration	14.00		159.09
01/20/2026	APPKT02306	0230614	Monitor Electronic Security System/Library	00861 - Jade Security Systems Inc	3.00		162.09
01/28/2026	APPKT02308	0227860	Monitoring Electronic Security System/Libra...	00861 - Jade Security Systems Inc	3.00		165.09

Detail Report

Date Range: 01/06/2026 - 02/09/2026

Account		Name		Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance	
101-551.000-800.300		Improvements othen than buildings		0.00	33,816.00	33,816.00	0.00	33,816.00	
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance	
02/04/2026	POPKT01547	0041282	Nicklaus Engineering Inc. Proposal	02295 - Nicklaus Engineering Inc.		20,289.60		20,289.60	
02/04/2026	POPKT01547	0042247	Nicklaus Engineering Inc. Proposal	02295 - Nicklaus Engineering Inc.		3,149.45		23,439.05	
02/04/2026	POPKT01547	0042455	Nicklaus Engineering Inc. Proposal	02295 - Nicklaus Engineering Inc.		6,188.40		29,627.45	
02/04/2026	POPKT01547	0042693	Nicklaus Engineering Inc. Proposal	02295 - Nicklaus Engineering Inc.		4,188.55		33,816.00	
101-551.000-800.600		Office furniture		0.00	1,910.93	1,910.93	0.00	1,910.93	
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance	
02/04/2026	APPKT02317	OE-QT-35753-1	Double Pedestal Desk	00002 - 360 Business Products		1,910.93		1,910.93	
101-551.200-700.100		Permanent Salaries		20,652.87	5,142.34	5,142.34	0.00	25,795.21	
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance	
01/09/2026	PYPKT03048	PYPKT03048 - FY25-2...	PYPKT03048 - FY25-26 PY 01/09/26 CITY - Pa...			1,707.32		22,360.19	
01/23/2026	PYPKT03093	PYPKT03093 - FY25-2...	PYPKT03093 - FY25-26 PY 01-23-2026 CITY - ...			1,707.34		24,067.53	
02/06/2026	PYPKT03109	PYPKT03109 - FY25-2...	PYPKT03109 - FY25-26 PY 02/06/2026 CITY - ...			1,727.68		25,795.21	
101-551.200-710.200		F I C A		1,602.03	393.40	393.40	0.00	1,995.43	
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance	
01/09/2026	PYPKT03048	PYPKT03048 - FY25-2...	PYPKT03048 - FY25-26 PY 01/09/26 CITY - Pa...			130.61		1,732.64	
01/23/2026	PYPKT03093	PYPKT03093 - FY25-2...	PYPKT03093 - FY25-26 PY 01-23-2026 CITY - ...			130.62		1,863.26	
02/06/2026	PYPKT03109	PYPKT03109 - FY25-2...	PYPKT03109 - FY25-26 PY 02/06/2026 CITY - ...			132.17		1,995.43	
101-551.200-710.300		P E R S		1,562.79	388.29	388.29	0.00	1,951.08	
Post Date	Packet Number	Source Transaction	Description	Vendor		Debits	Credits	Running Balance	
01/09/2026	PYPKT03048	PYPKT03048 - FY25-2...	PYPKT03048 - FY25-26 PY 01/09/26 CITY - Pa...			129.43		1,692.22	
01/23/2026	PYPKT03093	PYPKT03093 - FY25-2...	PYPKT03093 - FY25-26 PY 01-23-2026 CITY - ...			129.43		1,821.65	
02/06/2026	PYPKT03109	PYPKT03109 - FY25-2...	PYPKT03109 - FY25-26 PY 02/06/2026 CITY - ...			129.43		1,951.08	
Total Fund: 101 - General Fund:					197,738.78	82,984.51	82,984.51	0.00	280,723.29
Grand Totals:					197,738.78	82,984.51	82,984.51	0.00	280,723.29

Fund Summary

Fund	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
101 - General Fund	197,738.78	82,984.51	82,984.51	0.00	280,723.29
Grand Total:	197,738.78	82,984.51	82,984.51	0.00	280,723.29