



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
March 17, 2026 at 5:30 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

This meeting will be broadcast live at https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

JJ Galvan, Mayor
Timothy Kelley, Mayor Pro-Tempore
John Grass, Council Member
Perry Monita, Council Member
Gil Rebolgar, Council Member

Ana Gutierrez, City Clerk
William S. Smerdon, Acting City Treasurer
William S. Smerdon, City Attorney
Rebecca Terrazas-Baxter, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. CLOSED SESSION

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Three Cases)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 694-1/2 Grapefruit Drive, Brawley
Agency negotiator: City Manager
Negotiating parties: Andy Krutzsch - Secured Party
Under negotiation: Terms of pending foreclosure

RECONVENE TO OPEN SESSION – 6:00 PM

3. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes.)

This is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name and address for the record. Speakers are expected to conduct themselves in a respectful and orderly manner. Disruptive behavior and profanity are not permitted. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to valerie.sonico@brawley-ca.gov or call 760-351-3048 any time before 2:30 PM, - March 17, 2026.

- a. Public Comments for Items not on the Agenda
- b. Special Presentation: Recognition of William Huang, IT Technician, as the City of Brawley Employee of the Month for January 2026
- c. Special Presentation: Recognition of Valerie Solorio, Part-time Library Aide, as the City of Brawley Employee of the Month for February 2026

- d. Proclamation Designating April 2026 as Autism Awareness Month & April 2, 2026 as World Autism Awareness Day in the City of Brawley
- e. Informational Presentations from Community Organizations Regarding the Imperial County Lithium Valley Specific Plan and Programmatic Environmental Impact Report
 - i. Presentation – Valle Unido por Beneficios Comunitarios (5 minutes)
 - ii. Presentation – Los Amigos de la Comunidad & IV Regional Chamber of Commerce (5 minutes)

4. CONSENT AGENDA

Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

- a. Approve City Council Meeting Minutes: March 3, 2026
(1 attachment)
- b. Approve Accounts Payable: February 14, 2026 to February 27, 2026
(3 attachments)
- c. Authorization to Submit Letters to the Governor, State Senate, and State Assembly Regarding Local Impacts of the 2026–27 Governor’s Budget and Federal H.R. 1
(5 attachments)
- d. Authorize Agreement with The Holt Group to Provide Professional Engineering Design Services
(3 attachments)
- e. Authorization to Award the Water Treatment Plant Finished Water Storage Tanks Rehabilitation Project
(2 attachments)
- f. Approve the Annual Operation Stonegarden Agreement for FY 2025-2028
(3 attachments)

5. STUDY SESSION

- a. Fiscal Year 2026/27 General Fund Proposed Budget Study Session – Presented by Silvia Luna, Finance Director.
(2 attachments)

6. REGULAR BUSINESS

- a. Potential Action to Approve First Reading of Ordinance No. 2026-01: Adoption of the California Building Standards Code, 2025 Edition – Presented by Oscar Escalante, Interim Building Official.
(5 attachments)

- b. Potential Action to Adopt a Resolution Authorizing Application for \$500,000 in HOME Investment Partnerships Program Funding – Presented by Cristhian Barajas, Development Services Director.

(2 attachments)

- 7. CITY MANAGER REPORT**
- 8. CITY COUNCIL MEMBER REPORTS**
- 9. CITY ATTORNEY REPORT**
- 10. INFORMATIONAL REPORT**

ADJOURNMENT: *Regular Meeting April 7, 2026 @ 5:30 PM*, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3048.

Ana Gutierrez, City Clerk

**CITY OF BRAWLEY
CITY COUNCIL MEETING MINUTES
REGULAR MEETING
March 3, 2026**

4a

The City Council of the City of Brawley, California, met in a regular meeting at 5:30 p.m. at the City Council Chambers. The date, time, and place of said meeting were duly established. The City Clerk attests to the posting of the agenda in accordance with Cal. Govt. Code § 54954.2.

CALL TO ORDER

Mayor Galvan called the meeting to order at 5:31 p.m.

ROLL CALL

PRESENT: Rebollar, Monita, Grass, Kelley, Galvan

PRESENT VIA ZOOM:

ABSENT:

1. APPROVAL OF AGENDA

Approved: m/s/c Rebollar/Monita/5-0

2. CLOSED SESSION

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Three Cases)

Information given to Council.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 694-1/2 Grapefruit Drive, Brawley

Agency negotiator: City Manager

Negotiating parties: Andy Krutzsch - Secured Party

Under negotiation: Terms of pending foreclosure

Direction given to Staff.

RECONVENE TO OPEN SESSION – 6:12 PM

INVOCATION: CM Grass

PLEDGE OF ALLEGIANCE: CM Monita

3. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes)

This is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to valerie.sonico@brawley-ca.gov or call 760-351-3048 any time before 2:30 PM, March 3, 2026.

4a

- a. Public Comments for items not on the Agenda.

- **Eric Reyes, 1135 Apple Way.**
- **Jason Armstrong, 963 East E Street.**

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- b. Presentation of Certificate of Appreciation to John Tang for serving as Interim Parks and Recreation Manager

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

4. **CONSENT AGENDA**

Approved: m/s/c Rebollar/Grass/5-0

Items are approved by one motion. Council Members or members of the public may request that consent items be considered separately at a time determined by the Mayor.

- a. **Approved** February 17, 2026, City Council Meeting Minutes.
- b. **Approved** Accounts Payable: January 31, 2026, to February 13, 2026.
- c. **Approved** Second Quarter Fiscal Year 2025/26 Treasury Report
- d. **Approved** Final Parcel Map (PM) 24-02 – Rancho Porter Subdivision
- e. **Approved** Agreement with GovInvest, Inc. (d.b.a. TrueComp) for Labor Costing Software Subscription.
- f. **Adopted** Resolution Authorizing the City Manager, Finance Director, Deputy Fire Chief, and Public Works Director to Execute for and on Behalf of the City of Brawley Applications and Documents Required by the California Governor's Office of Emergency Services (Cal OES)

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

5. **REGULAR BUSINESS**

- a. Potential Action to Approve Street Closure and Alcohol Sales for the Cesar Chavez Celebration on March 28, 2026 – Presented by April Hodgson, Parks and Recreation Manager.

m/s/c Rebollar/Galvan/5-0

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- b. Potential Action to Approve Letter of Support for AB 1708 (Solache) – Homeless Housing, Assistance, and Prevention (HHAP) Program Access for All Cities – Presented by Emmet Fried, Assistant to the City Manager.

m/s/c Grass/Monita/5-0

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- c. Budget Overview Presentation: Review of Capital Improvement Program – Presented by Silvia Luna, Finance Director.

No Action feedback and direction.

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

6. **CITY MANAGER REPORT**

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

7. **CITY COUNCIL MEMBER REPORTS**

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

8. **CITY ATTORNEY REPORT**

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

9. **INFORMATIONAL REPORT**

None

The meeting was adjourned at 7:46 p.m.

Ana Gutierrez, City Clerk

City of Brawley

City Council
March 17, 2026
Agenda Item No. 4b



4b

STAFF REPORT

To: City Council
From: Marcela Tapia, Assistant Finance Director
Prepared by: Jesse Sanchez, Sr. Accounting Assistant
Subject: Demand check registers processed from February 14, 2026 to February 27, 2026

RECOMMENDATION:

Approve demand check registers processed from February 14, 2026 to February 27, 2026.

BACKGROUND INFORMATION:

Routine bills and payroll processed between Council meetings included the following:

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	271	126	0.00	346,103.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	19	19	0.00	126,308.55
EFT's	20	14	0.00	253,300.74
	310	161	0.00	725,712.56

Utility refunds included the following:

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Refund	996 - 996	6	238.83
		Refund Total:	238.83
		Total for Period:	238.83

FISCAL IMPACT:

No additional fiscal impact to approve these reports.

ALTERNATIVES:

None.

ATTACHMENTS:

1. Check Report by Check Number
2. Monthly Transaction Report for Utility Refunds

REPORT COORDINATED WITH (other than person preparing the staff report):

None.

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Rebecca Terrazas-Baxter, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved – 03/05/2026

Approved – 03/04/2026



City of Brawley

4b.1

Check Report

By Check Number
Date Range: 02/14/2026 - 02/27/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US Bank-US Bank Operating Account						
02405	Brawley Analytical Inc.	02/19/2026	EFT	0.00	1,299.50	1247
001772	Invoice	02/18/2026	Water Testing/Labs 1/27/26	0.00	450.00	
001788	Invoice	02/18/2026	Water Testing/Labs 2/3/26	0.00	450.00	
001791	Invoice	02/18/2026	Water Testing/Labs 2/4/26	0.00	399.50	
00248	Brenntag Pacific, Inc.	02/19/2026	EFT	0.00	2,649.47	1248
BPI579885	Invoice	02/19/2026	CHEMICAL DELIVERIES	0.00	2,649.47	
02812	IV Welding & Mechanical Inc	02/19/2026	EFT	0.00	740.00	1249
5581	Invoice	02/18/2026	Crane Services/2/5/26	0.00	740.00	
01001	Kemira Water Solutions Inc	02/19/2026	EFT	0.00	23,211.89	1250
9017924737	Invoice	02/19/2026	KEMIRA CHEMICAL AGREEMENT	0.00	10,185.24	
9017926507	Invoice	02/19/2026	KEMIRA CHEMICAL AGREEMENT	0.00	13,026.65	
02346	LexisNexis Risk Solutions FL Inc.	02/19/2026	EFT	0.00	808.50	1251
1300227920	Invoice	02/17/2026	AVCC Annual Subscription Fee/Dec 2025	0.00	404.25	
1300244825	Invoice	02/17/2026	AVCC Annual Subscription Fee/Jan 2026	0.00	404.25	
02832	Pi Variable, Inc.	02/19/2026	EFT	0.00	4,893.75	1252
12661	Invoice	02/17/2026	LED Flares	0.00	4,893.75	
01347	Polydyne Inc	02/19/2026	EFT	0.00	10,066.01	1253
1998995	Invoice	02/19/2026	Clarifloc WE-1474	0.00	10,066.01	
01665	The Bank of New York Mellon Trust CO N.A.	02/19/2026	EFT	0.00	41,628.13	1254
2-26BRAWLEY20...	Invoice	02/17/2026	Tax Allocation Refunding Bonds Series 201...	0.00	41,628.13	
00145	Vestis Group, Inc.	02/19/2026	EFT	0.00	106.20	1255
5220638707	Invoice	02/18/2026	Mat/Dust Mop	0.00	106.20	
02075	Boot Barn	02/26/2026	EFT	0.00	414.83	1256
INV00568720	Invoice	02/24/2026	Safety Boots/12/17/25/Gabriela Chavez	0.00	182.06	
INV00568721	Invoice	02/23/2026	Safety Boots/12/30/25/Julian Jimenez	0.00	232.77	
02405	Brawley Analytical Inc.	02/26/2026	EFT	0.00	1,010.00	1257
001805	Invoice	02/24/2026	Water Treatment/Labs 2/11/26	0.00	450.00	
001808	Invoice	02/24/2026	Water Testing/Labs 1/28/26	0.00	560.00	
00248	Brenntag Pacific, Inc.	02/26/2026	EFT	0.00	3,921.70	1258
BPI581727	Invoice	02/25/2026	CHEMICAL DELIVERIES	0.00	3,921.70	
02340	Municipal Information Technology Association	02/26/2026	EFT	0.00	150.00	1259
200009096	Invoice	02/25/2026	Innova Tech 2026 Member Registration	0.00	150.00	
01665	The Bank of New York Mellon Trust CO N.A.	02/26/2026	EFT	0.00	162,400.76	1260
2-26BRAWLEY20...	Invoice	02/25/2026	Tax Allocation Refunding Bonds Series 2017	0.00	162,400.76	
00002	360 Business Products	02/19/2026	Regular	0.00	79.16	308537
OE-69574-1	Invoice	02/18/2026	Copy Paper	0.00	79.16	
02019	All Valley Fence and Materials	02/19/2026	Regular	0.00	1,326.38	308538
25-2572	Invoice	02/18/2026	Fence Materials	0.00	1,326.38	
00076	Allstar Fire Equipment Inc	02/19/2026	Regular	0.00	14,698.16	308539
267601	Invoice	02/19/2026	Fire Helmets	0.00	11,016.99	
268597	Invoice	02/18/2026	Leather Shield Configurator for Helmet	0.00	1,450.71	
268756	Invoice	02/18/2026	Leather Shield Configurator for Helmet	0.00	87.54	

Check Report

Date Range: 02/14/2026 - 02/27/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
269160	Invoice	02/18/2026	Leather Boots	0.00	1,572.53	
269380	Invoice	02/18/2026	Leather Boots	0.00	407.81	
269459	Invoice	02/18/2026	Leather Shield Configurator for Helmet	0.00	162.58	
00084	Alsco American Linen Div Steiner Corp	02/19/2026	Regular	0.00	206.65	308540
LYUM1939268	Invoice	02/17/2026	Cleaning Services/Supplies/PD	0.00	206.65	
00098	American Society of Civil Engineers	02/19/2026	Regular	0.00	281.00	308541
1047274106	Invoice	02/18/2026	2026 Membership Renewal/Luis A Sosa Co...	0.00	281.00	
00127	Animal Care Equipment & Svcs	02/19/2026	Regular	0.00	1,372.34	308542
139856	Invoice	02/17/2026	Animal Control Equipment	0.00	1,372.34	
00184	Babcock Laboratories Inc	02/19/2026	Regular	0.00	615.53	308543
CB60175-2441	Invoice	02/18/2026	Water Testing Labs	0.00	59.43	
CB60176-2441	Invoice	02/18/2026	Water Testing	0.00	556.10	
02715	BlueTriton Brands Inc	02/19/2026	Regular	0.00	93.68	308544
06A8730147066	Invoice	02/17/2026	Water/Cooler Rental/PD/Jan 2026	0.00	93.68	
00223	Border Tactical	02/19/2026	Regular	0.00	323.67	308545
A222032	Invoice	02/17/2026	Shoulder Strap/Mag Pouch	0.00	323.67	
00228	Brawley Ace Hardware	02/19/2026	Regular	0.00	2,288.07	308546
B10873/2	Invoice	02/17/2026	Wall Plate/Cord Extension	0.00	11.04	
B77139/2	Invoice	02/12/2026	LED Bulbs	0.00	15.21	
B80264/2	Invoice	02/12/2026	Master Locks	0.00	221.72	
B83657/2	Invoice	02/12/2026	Concrete Mix	0.00	26.08	
B83828/2	Invoice	02/12/2026	Propane Bulk/Stakes/Towels/Wipes/Vario...	0.00	157.37	
B83977/2	Invoice	02/12/2026	Trimmer Cleaner/Padlock	0.00	39.12	
B84431/2	Invoice	02/12/2026	Stake Kit/Gate Latch/Cut-Off Wheel/Vario...	0.00	110.59	
B85498/2	Invoice	02/12/2026	Microfiber Towel/Chimney Brush/Mole Po...	0.00	102.58	
B85819/2	Invoice	02/12/2026	Grass Killer/Spray Paint	0.00	45.22	
B85900/2	Invoice	02/12/2026	Duster/Battery/Fuel Treatmt/TapeMeasur...	0.00	164.15	
B86266/2	Invoice	02/12/2026	Bulb Led	0.00	141.35	
B86301/2	Invoice	02/12/2026	Master Locks	0.00	326.12	
B86346/2	Invoice	02/12/2026	Trailer Wiring Extension/Wire	0.00	59.48	
B86374/2	Invoice	02/12/2026	Padlock/Key Duplicate	0.00	61.91	
B86463/2	Invoice	02/12/2026	Bleach/Extension Cord/Grass Killer/Plastic...	0.00	102.80	
B86499/2	Invoice	02/12/2026	Padlock	0.00	41.30	
B86740/2	Invoice	02/12/2026	Key Duplicate	0.00	32.56	
B86805/2	Invoice	02/12/2026	Blade Set	0.00	22.18	
B86893/2	Invoice	02/12/2026	Plastic Extension Tailpiece/Water Supply L...	0.00	32.81	
B87234/2	Invoice	02/12/2026	Batteries/Clamp/Nut	0.00	59.82	
B87429/2	Invoice	02/12/2026	Key Duplicate/Key Bands	0.00	30.34	
B89242/2	Invoice	02/12/2026	Lawn Bag/Fasteners	0.00	17.45	
B89825/2	Invoice	02/12/2026	Air Freshener/Clip Case/Adhesive/Knee Pa...	0.00	79.10	
B90135/2	Invoice	02/12/2026	Stainless Steel Hardware	0.00	16.43	
B90195/2	Invoice	02/12/2026	Garden Killer/Hex/Drill Bit/AC Filter/Vario...	0.00	212.10	
B90428/2	Invoice	02/12/2026	Key Duplicate/Truck # 26	0.00	27.13	
B91973/2	Invoice	02/17/2026	Spray Paint	0.00	43.45	
X32439/2	Invoice	02/12/2026	Grass Killer/Fuel+Oil	0.00	64.13	
X33093/2	Invoice	02/12/2026	Clamp/Electrical Box & Cap	0.00	7.14	
X33250/2	Invoice	02/12/2026	Trash Bags	0.00	17.39	
	Void	02/19/2026	Regular	0.00	0.00	308547
00261	Burke Williams & Sorensen LLP	02/19/2026	Regular	0.00	885.50	308548
359712	Invoice	02/17/2026	Professional Services Rendered/12/31/25/...	0.00	885.50	
00299	Canon Financial Services Inc	02/19/2026	Regular	0.00	398.94	308549
42650875	Invoice	02/17/2026	Main Overage Jan/Contract Charge Feb/Ci...	0.00	398.94	
00300	Canon Solutions America	02/19/2026	Regular	0.00	277.13	308550

Check Report

Date Range: 02/14/2026 - 02/27/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
4041043779	Invoice	02/18/2026	Maintenance Equipment/Feb 2026	0.00	277.13	
00322	Cavendish Square	02/19/2026	Regular	0.00	202.33	308551
CAL3547771	Invoice	02/18/2026	Cultures of the World Group 12	0.00	202.33	
00392	Core & Main LP	02/19/2026	Regular	0.00	885.14	308552
Y455453	Invoice	02/18/2026	Pipe Wrench	0.00	165.63	
Y470853	Invoice	02/18/2026	Valve/Clamp	0.00	719.51	
00462	David Trevino	02/19/2026	Regular	0.00	95.00	308553
2-26Reimburse	Invoice	02/17/2026	Webinar/Access Update 2025 CA Codes/2...	0.00	95.00	
02868	Deseray Thomas	02/19/2026	Regular	0.00	32.00	308554
2-26Basketball	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 6	0.00	32.00	
02560	Desert RV Service & Towing LLC	02/19/2026	Regular	0.00	22,268.92	308555
2509	Invoice	02/17/2026	Front Bumper Repair/Unit 235/VIN 80689	0.00	1,372.00	
2532	Invoice	02/17/2026	Window Tint/Paint Labor/Ford F-150/Bait ...	0.00	993.75	
2543	Invoice	02/19/2026	Light and Sirens Package for new Fire Unit	0.00	15,228.12	
2551	Invoice	02/17/2026	2025 Maverick Tail Gate Removed	0.00	1,761.72	
2552	Invoice	02/18/2026	Window Tint/Brawley Teen Center	0.00	2,913.33	
02486	Desmond H Thomas	02/19/2026	Regular	0.00	35.00	308556
2-26Basketball2	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 10	0.00	16.00	
2-26Basketball3	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 5	0.00	19.00	
02266	Emilia Mata	02/19/2026	Regular	0.00	70.00	308557
2-26Basketball2	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 11	0.00	32.00	
2-26Basketball3	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 5 & 10	0.00	38.00	
02468	Eric Franklin	02/19/2026	Regular	0.00	315.00	308558
2-26Basketball	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 9 & 11	0.00	315.00	
00629	Federal Express Corp	02/19/2026	Regular	0.00	100.82	308559
9-151-15980	Invoice	02/17/2026	Postage	0.00	37.84	
9-151-15981	Invoice	02/17/2026	Postage	0.00	14.54	
9-167-77568	Invoice	02/17/2026	Postage	0.00	48.44	
00645	Fire & Police Selection, Inc	02/19/2026	Regular	0.00	853.63	308560
22915	Invoice	02/17/2026	Base Fee NFST/Booklets/Answer Sheets	0.00	853.63	
00727	Green Patch Landscaping Inc	02/19/2026	Regular	0.00	134.76	308561
16686	Invoice	02/18/2026	Landscaping/Planter Mix/Soil	0.00	134.76	
01722	HD Supply, Inc.	02/19/2026	Regular	0.00	997.19	308562
INV00861849	Invoice	02/18/2026	Sample Containers/Wipes	0.00	997.19	
00763	Home Grown Apparel	02/19/2026	Regular	0.00	153.53	308563
46167	Invoice	02/17/2026	Boot Laces/Boots	0.00	153.53	
00805	Imperial Irrigation District	02/19/2026	Regular	0.00	93,453.85	308564
1-26IIDBestRd	Invoice	02/18/2026	Power Bill/Various Depts	0.00	93,453.85	
00809	Imperial Printers	02/19/2026	Regular	0.00	1,099.68	308565
26-159	Invoice	02/17/2026	Single Receipt Books/Utility Billing	0.00	226.41	
26-176	Invoice	02/17/2026	Business Cards/Galvan	0.00	70.69	
26-183	Invoice	02/18/2026	Nameplates	0.00	802.58	
00821	Imperial Valley Occupational Medicine	02/19/2026	Regular	0.00	752.72	308566
5271	Invoice	02/17/2026	Physical Exams/E. Marquez	0.00	752.72	
00861	Jade Security Systems Inc	02/19/2026	Regular	0.00	133.96	308567
0231526	Invoice	02/18/2026	Monitoring Electronic Security System/Par...	0.00	98.97	
0231577	Invoice	02/17/2026	Monitoring Electronic Security System/Fin...	0.00	34.99	
02864	Jaylin Mak	02/19/2026	Regular	0.00	57.00	308568

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Date Range: 02/14/2026 - 02/27/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2-26Basketball	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 5 & 6	0.00	57.00	
02867	Jennessa Ubence	02/19/2026	Regular			
2-26Basketball	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 10	0.00	32.00	308569
02463	Jessica Ubence	02/19/2026	Regular	0.00	64.00	308570
2-26Basketball2	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 11	0.00	64.00	
02642	Jocelyn Ubence	02/19/2026	Regular	0.00	112.00	308571
2-26Basketball2	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 5, 9 & 11	0.00	112.00	
00979	K-C Welding Rentals Inc	02/19/2026	Regular	0.00	549.92	308572
224076	Invoice	02/17/2026	Safety Boots/Anthony Padilla/2/7/26	0.00	274.96	
224077	Invoice	02/17/2026	Safety Boots/D.Villalobos/2/7/26	0.00	274.96	
02251	Kimberly D. Turner	02/19/2026	Regular	0.00	299.00	308573
Invoice-7237	Invoice	02/19/2026	Leadership and Accountability/11/21/25/S...	0.00	299.00	
01025	LaBrucherie Irrigation Supp LLC	02/19/2026	Regular	0.00	652.23	308574
320225	Invoice	02/17/2026	Water Sprinkler	0.00	79.64	
320290	Invoice	02/17/2026	Circuit Breaker	0.00	390.53	
320518	Invoice	02/17/2026	Latching Solenoid	0.00	43.31	
320526	Invoice	02/17/2026	PVC IPS compression Coup/Mesh Sandcloth	0.00	72.25	
320647	Invoice	02/17/2026	Shovels	0.00	55.41	
320675	Invoice	02/17/2026	Flange Closet Bowl Wax	0.00	11.09	
01096	Mallory Safety & Supply LLC	02/19/2026	Regular	0.00	166.37	308575
6337162	Invoice	02/17/2026	Safety Gloves	0.00	128.30	
6341311	Invoice	02/18/2026	Towel Roll	0.00	38.07	
01417	RDO Equipment Co	02/19/2026	Regular	0.00	772.52	308576
P0262443	Invoice	02/18/2026	Rim & Wheel	0.00	772.52	
01488	Roto Rooter	02/19/2026	Regular	0.00	150.00	308577
214227	Invoice	02/18/2026	Repair Service/Public Restrooms/Abe Gon...	0.00	150.00	
02022	Savage Training Group LLC	02/19/2026	Regular	0.00	474.00	308578
3572	Invoice	02/17/2026	Training/Officer-Involved/March 3-4/M.Ga..	0.00	474.00	
01547	Scholastic Inc	02/19/2026	Regular	0.00	6,620.07	308579
67566599	Invoice	02/18/2026	Books/Reading Materials	0.00	4,376.64	
67698277	Invoice	02/18/2026	Books/Reading Materials	0.00	2,243.43	
02328	SD Electric and Hvac/R Inc	02/19/2026	Regular	0.00	7,226.25	308580
1550	Invoice	02/17/2026	Repair Service/Troubleshooting Power Out...	0.00	3,228.00	
1560	Invoice	02/18/2026	Repair Service/Electrical Panel	0.00	3,998.25	
02866	Sheyla Ubence	02/19/2026	Regular	0.00	64.00	308581
2-26Basketball	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 5 & 10	0.00	64.00	
01563	SHI	02/19/2026	Regular	0.00	73,012.09	308582
B20450433	Invoice	02/19/2026	Microsoft Enterprise Agreement - Renewal	0.00	73,012.09	
01569	Shred-It	02/19/2026	Regular	0.00	259.67	308583
8012910499	Invoice	02/18/2026	Steri-safe Budget Subscription/January 20...	0.00	188.33	
8013266897	Invoice	02/17/2026	Steri-safe Budget Subscription/Feb 2026	0.00	71.34	
02005	Sirah Overton	02/19/2026	Regular	0.00	128.00	308584
2-26Basketball2	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 5, 9 & 11	0.00	128.00	
01596	Southern California Gas Co	02/19/2026	Regular	0.00	269.96	308585
2-26GasComSrv	Invoice	02/18/2026	Natural Gas Consumption/1/8/26 - 2/5/26	0.00	162.40	
2-26GasFD#2	Invoice	02/18/2026	Natural Gas Consumption/1/6/26 - 2/3/26	0.00	93.75	
2-26GasPool	Invoice	02/18/2026	Natural Gas Consumption/1/8/26 - 2/5/26	0.00	13.81	
01884	Sunbelt Rentals	02/19/2026	Regular	0.00	1,765.38	308586

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Date Range: 02/14/2026 - 02/27/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
179414605-0001	Invoice	02/17/2026	Rental Equipment/Manlift	0.00	1,488.14	
179895475-0001	Invoice	02/17/2026	Rental Equipment/Concrete Edger Electric	0.00	188.46	
179939643-0001	Invoice	02/17/2026	1640' .095" X-Line	0.00	88.78	
01649	T-Mobile USA Inc	02/19/2026	Regular	0.00	2,153.29	308587
1-26TMobilePD	Invoice	02/17/2026	On Call PD Cell Phone Usage/12/21/25 - 1...	0.00	2,153.29	
01732	Valley Pest Services Inc	02/19/2026	Regular	0.00	50.00	308588
14359005 MT	Invoice	02/18/2026	Monthly Pest Control/Lions Center	0.00	50.00	
02687	VIQ Solutions, Inc	02/19/2026	Regular	0.00	143.74	308589
VIQU7331	Invoice	02/17/2026	Transcription/Case 2024-05	0.00	56.94	
VIQU8309	Invoice	02/17/2026	Transcription/Case 2025-03	0.00	86.80	
01763	VWR International LLC	02/19/2026	Regular	0.00	186.20	308590
8815926731	Invoice	02/18/2026	Individual Precision Weights	0.00	186.20	
01772	Waxie Sanitary Supply	02/19/2026	Regular	0.00	677.62	308591
83768281	Invoice	02/18/2026	Janitorial Supplies/Lions Center	0.00	677.62	
02852	Xavier Ramirez	02/19/2026	Regular	0.00	48.00	308592
2-26Basketball	Invoice	02/18/2026	Youth Basketball 2026/Ref/Feb 6	0.00	48.00	
00002	360 Business Products	02/26/2026	Regular	0.00	182.48	308594
OE-69640-1	Invoice	02/23/2026	Calendars & Planners/Copy Paper	0.00	158.32	
OE-69640-2	Invoice	02/24/2026	Calendars & Planners	0.00	24.16	
00009	AA Electric	02/26/2026	Regular	0.00	4,796.00	308595
3171	Invoice	02/23/2026	New circuit installation/N Rio Vista & Jones..	0.00	4,796.00	
00084	AlSCO American Linen Div Steiner Corp	02/26/2026	Regular	0.00	896.57	308596
LYUM1939274	Invoice	02/23/2026	Cleaning Services/Supplies/WTP	0.00	85.19	
LYUM1940112	Invoice	02/23/2026	Cleaning Services/Supplies/WWTP	0.00	159.76	
LYUM1941593	Invoice	02/24/2026	Cleaning Services/Supplies/WWTP	0.00	157.61	
LYUM1942254	Invoice	02/24/2026	Cleaning Services/Supplies/Rec Dept	0.00	38.48	
LYUM1942255	Invoice	02/24/2026	Cleaning Services/Supplies/Panning	0.00	85.05	
LYUM1942257	Invoice	02/24/2026	Cleaning Services/Supplies/PW	0.00	37.74	
LYUM1942266	Invoice	02/25/2026	Cleaning Services/Supplies/PD	0.00	206.65	
LYUM1942267	Invoice	02/24/2026	Cleaning Services/Supplies/City Hall	0.00	40.90	
LYUM1942273	Invoice	02/24/2026	Cleaning Services/Supplies/WTP	0.00	85.19	
00119	Andrew Romo	02/26/2026	Regular	0.00	344.25	308597
2-26Travel	Invoice	02/25/2026	Travel Adv/Hazmat Specialist Cert/Feb 16-...	0.00	344.25	
00176	Auto Zone Inc #2804	02/26/2026	Regular	0.00	14.60	308598
02804619825	Invoice	02/24/2026	Molding Tape	0.00	13.56	
02804619860	Credit Memo	02/24/2026	Molding Tape	0.00	-13.56	
02804619862	Invoice	02/24/2026	Molding Tape	0.00	14.60	
02715	BlueTriton Brands Inc	02/26/2026	Regular	0.00	1,864.60	308599
06B8730277760	Invoice	02/25/2026	Bulk Walker/Cooler Rental/Jan 2026	0.00	1,864.60	
00228	Brawley Ace Hardware	02/26/2026	Regular	0.00	1,215.19	308600
B79303/2	Invoice	02/23/2026	Wall Plate	0.00	15.33	
B79343/2	Invoice	02/23/2026	Bolts/Nuts/Washers	0.00	0.49	
B80501/2	Invoice	02/23/2026	Electrical Tape	0.00	1.95	
B87646/2	Invoice	02/23/2026	Designer Bowl Brush	0.00	13.02	
B87845/2	Invoice	02/23/2026	Organizer Rack/Janitorial Supplies/LED Bulb	0.00	229.53	
B88458/2	Invoice	02/23/2026	Batteries	0.00	82.61	
B88977/2	Invoice	02/23/2026	Coupling	0.00	9.77	
B88996/2	Invoice	02/23/2026	PVC Pipe Cement	0.00	18.48	
B89457/2	Invoice	02/23/2026	Vinyl Concrete Patch/Engine Oil	0.00	69.94	
B89572/2	Invoice	02/23/2026	Battery	0.00	45.65	
B89702/2	Invoice	02/23/2026	Paint Roller/Brush	0.00	38.67	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
B89803/2	Invoice	02/23/2026	Paint	0.00	278.80	
B90188/2	Invoice	02/23/2026	Key Duplicate/Key Ring/Cut-Off Wheel	0.00	60.32	
B91342/2	Invoice	02/23/2026	Chain	0.00	21.71	
B92038/2	Invoice	02/23/2026	Grass Killer	0.00	71.75	
B92379/2	Invoice	02/23/2026	Shoptowel/Hitch Connector/Hitch Pin/Tru...	0.00	76.09	
B92391/2	Invoice	02/23/2026	Door Hinge/Wood Filler/Adhesive Spread...	0.00	55.30	
B92448/2	Invoice	02/23/2026	Fasteners	0.00	3.87	
B92487/2	Invoice	02/23/2026	Bit/Fasteners	0.00	29.53	
B92554/2	Invoice	02/23/2026	Sensor Swithc	0.00	38.05	
B93582/2	Invoice	02/23/2026	Hand Edger	0.00	28.25	
B93759/2	Invoice	02/23/2026	LED Bulb/Dishwand	0.00	26.08	
	Void	02/26/2026	Regular	0.00	0.00	308601
02873	Brawley Get Together Senior Club	02/26/2026	Regular	0.00	100.00	308602
2-26Refund	Invoice	02/25/2026	Facility Requested/Barbecue Fundraiser/2...	0.00	100.00	
01850	Brawley Plumbing LLC	02/26/2026	Regular	0.00	321.68	308603
1839	Invoice	02/23/2026	Pipe Wrench/Cutter	0.00	233.70	
1842	Invoice	02/23/2026	50 Gal Bags/Case Clorox/PD Animal Control	0.00	87.98	
00239	Brawley Police Sergeant's Asso	02/26/2026	Regular	0.00	450.00	308604
INV0007800	Invoice	02/20/2026	Union Dues	0.00	100.00	
INV0007820	Invoice	02/20/2026	Union Dues	0.00	350.00	
00240	Brawley Public Safety Employee	02/26/2026	Regular	0.00	1,650.00	308605
INV0007799	Invoice	02/20/2026	Union Dues	0.00	50.00	
INV0007819	Invoice	02/20/2026	Union Dues	0.00	1,600.00	
02668	Brawley Tire Shop	02/26/2026	Regular	0.00	2,553.75	308606
44349	Invoice	02/23/2026	Tire Service/Loader #45	0.00	2,308.75	
44484	Invoice	02/24/2026	Tire Repair Service	0.00	245.00	
00287	California State Disbursement	02/26/2026	Regular	0.00	2,008.59	308607
INV0007787	Invoice	02/20/2026	Child Support Deductions	0.00	1,571.06	
INV0007811	Invoice	02/20/2026	Child Support Deductions	0.00	437.53	
00299	Canon Financial Services Inc	02/26/2026	Regular	0.00	2,423.44	308608
42650866	Invoice	02/23/2026	Contract Charge/Feb 2026/Library	0.00	105.36	
42650868	Invoice	02/23/2026	Maintenance Overage/Jan 2026/Library	0.00	5.33	
42650869	Invoice	02/23/2026	Main Overage/Contract Charge Feb/City H...	0.00	878.50	
42650870	Invoice	02/25/2026	Maintenance Overage Jan/Contract Charge..	0.00	888.10	
42650873	Invoice	02/23/2026	Maintenance Overage Jan/Contract Charge...	0.00	350.27	
42650874	Invoice	02/24/2026	Maintenance Overage Jan/Contract Charge..	0.00	195.88	
00324	CDW Government Inc	02/26/2026	Regular	0.00	18,898.02	308609
AG1EK9X	Invoice	02/25/2026	Power Supply/WIFI Router	0.00	69.27	
AG1ZD8I	Credit Memo	02/25/2026	Power Supply Charger/Antenna	0.00	-69.27	
AG35P7U	Invoice	02/25/2026	CDW-G QT 1CHT26J	0.00	7,993.13	
AG3XM8P	Invoice	02/25/2026	DATA Protection/Storage/Ticketing	0.00	488.07	
AG6219L	Invoice	02/25/2026	Wireless Expansion Demo - Deployment 2	0.00	6,725.59	
AG6AY9V	Invoice	02/25/2026	MDC Keyboards	0.00	480.15	
AH7268Y	Invoice	02/25/2026	Server Syslog Server	0.00	1,058.99	
AH73T5F	Invoice	02/25/2026	Wideband Adapter Router	0.00	1,834.34	
AH9E57M	Invoice	02/25/2026	USB Badge Readers	0.00	317.75	
00392	Core & Main LP	02/26/2026	Regular	0.00	2,056.05	308610
Y465266	Invoice	02/23/2026	Valve/Coupling/Brass Plumbing	0.00	998.10	
Y492648	Invoice	02/23/2026	Fire Plug Valve for Hydrant	0.00	1,057.95	
00487	Dept of Toxic Substances Control	02/26/2026	Regular	0.00	2,911.00	308611
1-26AR0001449	Invoice	02/23/2026	Hazardous Materials/Acct AR001449	0.00	1,786.00	
1-26AR000820	Invoice	02/23/2026	Hazardours Materials/Acct AR0000820	0.00	1,125.00	

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Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount Payable Amount	Number
02868 2-26Basketball2	Deseray Thomas Invoice	02/25/2026	02/26/2026 Youth Basketball 2026/Ref/Feb 17	Regular	0.00	32.00	308612
02870 12-25Refund	Dominick Reyes Invoice	02/24/2026	02/26/2026 Facility Requested/Pickleball/12/19/25	Regular	0.00	100.00	308613
02266 2-26Basketball4	Emilia Mata Invoice	02/25/2026	02/26/2026 Youth Basketball 2026/Ref/Feb 12 & 17	Regular	0.00	76.00	308614
00569 EMWK4207878 EPWK0697927	Empire Southwest LLC Invoice Invoice	02/23/2026 02/25/2026	02/26/2026 Repair Service/Starting System/Unit #45 Client Contract	Regular	0.00 0.00	2,520.88 1,044.45 1,476.43	308615
02468 2-26Basketball2	Eric Franklin Invoice	02/25/2026	02/26/2026 Youth Basketball 2026/Ref/Feb 16 & 18	Regular	0.00	315.00	308616
00639 173061	Fernando Ruiz Inc Invoice	02/23/2026	02/26/2026 Hazardous Material Bus. Plan Update/Trai...	Regular	0.00	1,250.00	308617
00660 INV0007802 INV0007821	Franchise Tax Boards State Of California Invoice Invoice	02/20/2026 02/20/2026	02/26/2026 Earnings Withholding Earnings Withholding	Regular	0.00 0.00	600.00 210.00 390.00	308618
02086 0113187	Glenn A. Rick Engineering & Development Com Invoice	02/25/2026	02/26/2026 Service Area Plan Update - Racho Los Lagos	Regular	0.00	2,325.00	308619
01722 INV00947619 INV00947768 INV00949066	HD Supply, Inc. Invoice Invoice Invoice	02/24/2026 02/24/2026 02/24/2026	02/26/2026 Hazardous Material Sign Water Treatment Supplies Hazardous Material Sign	Regular	0.00 0.00 0.00	690.63 30.72 598.47 61.44	308620
00799 INV0007788	Imperial County Sheriff Civil Division Invoice	02/20/2026	02/26/2026 Earnings Withholdings	Regular	0.00	50.00	308621
00805 1-26Canal/WtrO... 1-26CanalWtrMa... 1-26IIDStreetLigh...	Imperial Irrigation District Invoice Invoice Invoice	02/25/2026 02/25/2026 02/25/2026	02/26/2026 Canal Water/OKY 100-001/January 2026 Canal Water/Mansfield/January 2026 StreetLights/1/9/26 - 2/6/26	Regular	0.00 0.00 0.00	21,401.35 234.00 9,638.00 11,529.35	308622
00809 26-187	Imperial Printers Invoice	02/24/2026	02/26/2026 Business Cards/Police Dept	Regular	0.00	190.31	308623
00813 B80165 B80166	Imperial Truss & Lumber Co Credit Memo Invoice	02/25/2026 02/25/2026	02/26/2026 Lumber/Return Lumber	Regular	0.00 0.00	33.22 -88.85 122.07	308624
00861 0231523 0231578 0231579	Jade Security Systems Inc Invoice Invoice Invoice	02/24/2026 02/23/2026 02/23/2026	02/26/2026 Monitoring Electronic Fire System/FD #2 Monitoring Electronic Security System/Lib... Monitoring Electronic Fire Alarm System/...	Regular	0.00 0.00 0.00	160.97 62.99 34.99 62.99	308625
02390 2-26Refund	Jael Ramirez Invoice	02/25/2026	02/26/2026 MLS GO/Refund/IJael Ramirez R00260428	Regular	0.00	70.00	308626
02864 2-26Basketball2	Jaylin Mak Invoice	02/25/2026	02/26/2026 Youth Basketball 2026/Ref/Feb 12	Regular	0.00	57.00	308627
02867 1-26Basketball 2-26Basketball2	Jennessa Ubence Invoice Invoice	02/24/2026 02/24/2026	02/26/2026 Youth Basketball 2026/Ref/Jan 26 & 27 Youth Basketball 2026/Ref/Feb 12 & 17	Regular	0.00 0.00	160.00 96.00 64.00	308628
02463 2-26Basketball3	Jessica Ubence Invoice	02/25/2026	02/26/2026 Youth Basketball 2026/Ref/Feb 16 & 18	Regular	0.00	80.00	308629
02642	Jocelyn Ubence		02/26/2026 Regular	Regular	0.00	64.00	308630

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2-26Basketball3	Invoice	02/25/2026	Youth Basketball 2026/Ref/Feb 18	0.00	64.00	
00979	K-C Welding Rentals Inc	02/26/2026	Regular	0.00	580.18	308631
223876	Invoice	02/23/2026	Stainless Solid Round Bar	0.00	163.19	
223877	Credit Memo	02/23/2026	Stainless Solid Round Bar	0.00	-163.19	
223878	Invoice	02/23/2026	Pipe	0.00	75.00	
223990	Invoice	02/23/2026	Safety Boots/2/5/26/Jorge Valle	0.00	174.27	
224192	Invoice	02/24/2026	Shop Repair Labor/Pipe	0.00	156.96	
54253	Invoice	02/23/2026	Trimmer Line	0.00	72.85	
54345	Invoice	02/24/2026	Chisels	0.00	101.10	
01025	LaBrucherie Irrigation Supp LLC	02/26/2026	Regular	0.00	246.08	308632
319989	Invoice	02/23/2026	Nipple/Ell	0.00	66.26	
320745	Invoice	02/24/2026	Liquid Guage/Round Box Lid	0.00	45.78	
320926	Invoice	02/25/2026	Plumbing Supplies	0.00	2.85	
321125	Invoice	02/25/2026	Couplings	0.00	38.00	
321144	Invoice	02/24/2026	Metering Push Handle	0.00	97.86	
321159	Credit Memo	02/25/2026	Couplings	0.00	-38.00	
321160	Invoice	02/25/2026	Couplings	0.00	33.33	
01840	LC Paving & Sealing Inc	02/26/2026	Regular	0.00	200.00	308633
2-26Refund	Invoice	02/24/2026	Fire Hydrant Meter Deposit/SN 25242374...	0.00	200.00	
01096	Mallory Safety & Supply LLC	02/26/2026	Regular	0.00	38.79	308634
6349812	Invoice	02/23/2026	Safety Glasses/Rags Towels	0.00	38.79	
01164	Martin M Melendez	02/26/2026	Regular	0.00	772.49	308635
2-26Reimbursem...	Invoice	02/24/2026	EMPT Couse/IVC/Tuition/Textbook/Mater...	0.00	772.49	
02061	Monarch Iconography	02/26/2026	Regular	0.00	553.58	308636
M11767	Invoice	02/25/2026	Printing & Digitize Services/2/17/26	0.00	553.58	
01232	MSC Industrial Supply Co., Inc.	02/26/2026	Regular	0.00	452.65	308637
92858570	Invoice	02/23/2026	Light/Heat Gun	0.00	452.65	
01891	NV5 Inc	02/26/2026	Regular	0.00	4,860.00	308638
497038	Invoice	02/24/2026	Professional Srvcs Through 12/31/25/Phas...	0.00	4,860.00	
01282	O'Reilly Auto Parts	02/26/2026	Regular	0.00	288.56	308639
2648-198063	Invoice	02/23/2026	Jack	0.00	86.98	
2648-199859	Invoice	02/24/2026	Air Chuck	0.00	5.87	
2648-199883	Invoice	02/24/2026	Jack	0.00	195.71	
01311	Packers Mini Storage	02/26/2026	Regular	0.00	126.50	308640
3-26Storage	Invoice	02/25/2026	Storage Unit B209/March 2026	0.00	126.50	
02869	Patricia Torrez	02/26/2026	Regular	0.00	100.00	308641
2-26Refund	Invoice	02/24/2026	Facility Requested/Baby Shower/2/7/26	0.00	100.00	
01340	Pitney Bowes Global Financial	02/26/2026	Regular	0.00	226.67	308642
3107652478	Invoice	02/25/2026	Postage Machine Lease/PD/12/30/25 - 3/...	0.00	226.67	
01828	Pixabytes Solutions Inc	02/26/2026	Regular	0.00	10,846.23	308643
3044	Invoice	02/25/2026	Verkada License Renewal - Subscription	0.00	10,846.23	
01374	Quadient Leasing USA Inc	02/26/2026	Regular	0.00	1,208.95	308644
Q2232112	Invoice	02/24/2026	Folding Inserter/Postage Lease/3/19/26 - ...	0.00	1,208.95	
01375	Quadient, Inc.	02/26/2026	Regular	0.00	239.86	308645
17933563	Invoice	02/24/2026	Impress Postage-Domestic Mail/Tiers	0.00	239.86	
02807	Relentless LLC	02/26/2026	Regular	0.00	1,498.00	308646
18067	Invoice	02/25/2026	Criminal Interdiction Workshop/Brian Har...	0.00	749.00	
18068	Invoice	02/25/2026	Criminal Interdiction Workshop/ Ryan Ara...	0.00	749.00	

Check Report

Date Range: 02/14/2026 - 02/27/2026

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount Payable Amount	Number
02024 5265	Richard Cardona Torres Invoice	02/23/2026	02/26/2026 Decals w/lamination	Regular	0.00	278.40	308647
01444 32495	Rick's Group Diesel Inc Invoice	02/23/2026	02/26/2026 Glass Installation/Parts & Labor/Vehicle #...	Regular	0.00	392.00	308648
01981 79700	Rogers, Anderson, Malody And Scott, LLP Invoice	02/25/2026	02/26/2026 Citywide Auditing Services	Regular	0.00	4,100.00	308649
01488 215291	Roto Rooter Invoice	02/24/2026	02/26/2026 Repair Service/Drain Mop Sink Janitorial/2...	Regular	0.00	140.00	308650
01526 26BRAWPDN07 26BRAWPWN07	San Diego County RCS Invoice Invoice	02/25/2026 02/24/2026	02/26/2026 Police Radios on the 800MHz network/Jan... PW Radios on the 800MHz network/Janua...	Regular	0.00 0.00	2,409.50 213.50	308651
02866 1-26Basketball 2-26Basketball2	Sheyla Ubence Invoice Invoice	02/24/2026 02/24/2026	02/26/2026 Youth Basketball 2026/Ref/Jan 26 & 27 Youth Basketball 2026/Ref/Feb 12 & 17	Regular	0.00 0.00	160.00 96.00 64.00	308652
01563 B20829458	SHI Invoice	02/25/2026	02/26/2026 Firewall 60F Renewal/2/10/26 - 2/9/27	Regular	0.00	290.32	308653
02005 2-26Basketball3	Sirah Overton Invoice	02/25/2026	02/26/2026 Youth Basketball 2026/Ref/Feb 16 & 18	Regular	0.00	80.00	308654
01596 2-26GasPD 2-26GasSrCtr	Southern California Gas Co Invoice Invoice	02/25/2026 02/24/2026	02/26/2026 Natural Gas Consumption/1/10/26 - 2/9/26 Natural Gas Consumption/1/10/26 - 2/9/26	Regular	0.00 0.00	131.65 29.04 102.61	308655
01884 179647468-0001 180040541-0001	Sunbelt Rentals Invoice Invoice	02/24/2026 02/24/2026	02/26/2026 Repair Service/Patching Roller Rental Equipment/Concrete Mixer Tow	Regular	0.00 0.00	637.03 415.88 221.15	308656
01658 INV0007801	Teamsters Local #542 Invoice	02/20/2026	02/26/2026 Union Dues	Regular	0.00	864.00	308657
01649 L2602070062	T-Mobile USA Inc Invoice	02/25/2026	02/26/2026 Prosp. Precision Location Information/MSI...	Regular	0.00	115.00	308658
01908 Invoice-107907	Tyler Business Forms Invoice	02/24/2026	02/26/2026 1094C Tansmittal for 1095C Forms	Regular	0.00	54.56	308659
01717 INV0007797	United Way of Imperial County Invoice	02/20/2026	02/26/2026 United Way Deductions	Regular	0.00	5.00	308660
01732 14359007 MT 14359404 MT 14359405 MT	Valley Pest Services Inc Invoice Invoice Invoice	02/24/2026 02/24/2026 02/24/2026	02/26/2026 Monthly Pest Control/Sr Center Monthly Pest Control/City Hall Rodent Control/City Hall	Regular	0.00 0.00 0.00	210.00 75.00 50.00 85.00	308661
01741 2-26Reimburse	Veronica Ortiz Invoice	02/25/2026	02/26/2026 Coffe	Regular	0.00	32.57	308662
02687 VIQU9749	VIQ Solutions, Inc Invoice	02/25/2026	02/26/2026 Transcriptions/2/2/26	Regular	0.00	44.64	308663
01772 83779610	Waxie Sanitary Supply Invoice	02/24/2026	02/26/2026 Janitorial Supplies/Parks & Rec	Regular	0.00	630.43	308664
02852 2-26Basketball2	Xavier Ramirez Invoice	02/25/2026	02/26/2026 Youth Basketball 2026/Ref/Feb 12 & 17	Regular	0.00	64.00	308665
00836 INV0007746	Internal Revenue Service Invoice	01/23/2026	02/24/2026 Federal Taxes	Bank Draft	0.00	4.45	DFT0005075

Check Report

Date Range: 02/14/2026 - 02/27/2026

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount Payable Amount	Number
00571 INV0007747	Employment Development Dept Invoice	01/23/2026	02/24/2026 State Taxes	Bank Draft	0.00	2.07	DFT0005078
00031 INV0007782	Aflac Inc Invoice	02/20/2026	02/20/2026 Cancer/ICU/Disability Withheld	Bank Draft	0.00	83.92	DFT0005106
00031 INV0007783	Aflac Inc Invoice	02/20/2026	02/20/2026 Cancer/ICU/Disability Withheld	Bank Draft	0.00	960.87	DFT0005107
00031 INV0007784	Aflac Inc Invoice	02/20/2026	02/20/2026 Cancer/ICU/Disability Withheld	Bank Draft	0.00	1,137.02	DFT0005108
01255 INV0007791	National Plan Coordinators Invoice	02/20/2026	02/20/2026 Def Compensation/Plan #340233-01	Bank Draft	0.00	2,185.00	DFT0005113
01257 INV0007792	Nationwide Retirement Solution Invoice	02/20/2026	02/20/2026 Def Compensation/Entity #05270	Bank Draft	0.00	2,675.00	DFT0005114
00233 INV0007798	Brawley Firefighters Local #19 Invoice	02/20/2026	02/20/2026 Union Dues Fire Assoc	Bank Draft	0.00	890.00	DFT0005119
00836 INV0007803	Internal Revenue Service Invoice	02/20/2026	02/20/2026 Federal Taxes	Bank Draft	0.00	20,025.48	DFT0005120
00836 INV0007804	Internal Revenue Service Invoice	02/20/2026	02/20/2026 Medicare Taxes	Bank Draft	0.00	9,408.50	DFT0005121
00836 INV0007805	Internal Revenue Service Invoice	02/20/2026	02/20/2026 Social Security Taxes	Bank Draft	0.00	40,229.26	DFT0005122
00571 INV0007806	Employment Development Dept Invoice	02/20/2026	02/20/2026 State Taxes	Bank Draft	0.00	8,676.50	DFT0005123
00031 INV0007807	Aflac Inc Invoice	02/20/2026	02/20/2026 Cancer/ICU/Disability Withheld	Bank Draft	0.00	415.23	DFT0005124
00031 INV0007808	Aflac Inc Invoice	02/20/2026	02/20/2026 Cancer/ICU/Disability Withheld	Bank Draft	0.00	335.15	DFT0005125
01255 INV0007814	National Plan Coordinators Invoice	02/20/2026	02/20/2026 Def Compensation/Plan #340233-01	Bank Draft	0.00	235.00	DFT0005130
00836 INV0007822	Internal Revenue Service Invoice	02/20/2026	02/20/2026 Federal Taxes	Bank Draft	0.00	10,239.71	DFT0005135
00836 INV0007823	Internal Revenue Service Invoice	02/20/2026	02/20/2026 Medicare Taxes	Bank Draft	0.00	4,503.96	DFT0005136
00836 INV0007824	Internal Revenue Service Invoice	02/20/2026	02/20/2026 Social Security Taxes	Bank Draft	0.00	19,258.14	DFT0005137
00571	Employment Development Dept		02/20/2026	Bank Draft	0.00	5,043.29	DFT0005138

Check Report

Date Range: 02/14/2026 - 02/27/2026

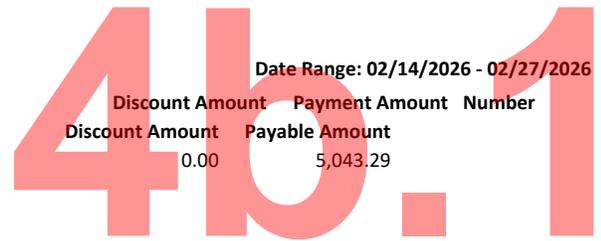
Vendor Number
Payable #
[INV0007825](#)

Vendor Name
Payable Type
Invoice

Payment Date
Post Date
02/20/2026

Payment Type
Payable Description
State Taxes

Discount Amount	Payment Amount	Number
0.00	5,043.29	



Bank Code US Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	271	126	0.00	346,103.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	19	19	0.00	126,308.55
EFT's	20	14	0.00	253,300.74
	310	161	0.00	725,712.56

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	271	126	0.00	346,103.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	19	19	0.00	126,308.55
EFT's	20	14	0.00	253,300.74
	310	161	0.00	725,712.56

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	2/2026	725,712.56
			725,712.56



City of Brawley

Monthly Transaction Report

4b.2

Date Range: 2/14/2026 - 2/27/2026

Account Number	Name	Date	Type	Amount	Reference	Packet	Receipt	Adj Type			
01-6755-03	INC., DBA: BRAWLEY AUTO LUBE/ A...	2/19/2026	Refund	16.04	Check #: 308536	UBPKT09991					
					Revenue Code	Current	Plus 1	Plus 2	Plus 3	Plus 4	Balance
					996	0.00	16.04	0.00	0.00	0.00	16.04
					Aging Total:	0.00	16.04	0.00	0.00	0.00	16.04
01-3492-01	REDDY ICE, MAIL STOP #3	2/24/2026	Refund	222.79	Check #: 308593	UBPKT10027					
					Revenue Code	Current	Plus 1	Plus 2	Plus 3	Plus 4	Balance
					996	0.00	222.79	0.00	0.00	0.00	222.79
					Aging Total:	0.00	222.79	0.00	0.00	0.00	222.79
Transaction Grand Total for Period:				238.83							

Totals by Transaction Type

Transaction Type	Count	Amount
Refund	2	238.83
Total for Period:	2	238.83

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Refund	996 - 996	6	238.83
		Refund Total:	238.83
		Total for Period:	6
			238.83

Totals by Revenue Code

Revenue Code	Count	Amount
996 - 996	6	238.83
Total for Period:	6	238.83

City of Brawley

City Council
March 17, 2026
Agenda Item No 4c



STAFF REPORT

To: City Council
From: Emmet Fried, Assistant to the City Manager
Prepared by: Emmet Fried, Assistant to the City Manager
Subject: **Authorization to Submit Letters to the Governor, State Senate, and State Assembly Regarding Local Impacts of the 2026–27 Governor’s Budget and Federal H.R. 1**

RECOMMENDATION:

Staff recommends that Council approve the transmittal of three letters—one to the Governor, one to the California State Senate, and one to the California State Assembly—expressing the City of Brawley’s concerns regarding the local impacts of the 2026–27 Governor’s Budget Proposal and federal H.R. 1, and reaffirming the City’s commitment to partnering with state and county leaders to protect essential services for residents.

BACKGROUND INFORMATION:

Federal H.R. 1 introduces significant changes to the administration of core safety-net programs, including Medi-Cal and CalFresh/SNAP. While cities do not directly administer these programs, the effects of increased administrative burden, eligibility changes, and potential coverage loss are expected to be felt at the local level.

The attached draft letters note that Imperial County anticipates increased workload and fiscal pressure as a result of H.R. 1. Because Imperial County has one of the highest rates of Medi-Cal and CalFresh reliance in the state, even modest increases in churn or procedural terminations may result in downstream impacts on:

Local emergency response systems

Hospitals and clinics

Homelessness response systems

Behavioral health and crisis services

Housing stability and community safety

The City of Brawley routinely experiences these downstream impacts when residents lose access to health coverage or food assistance. These letters emphasize the need for state-level support to prevent cost shifts to local governments and to maintain continuity of essential services.



FISCAL IMPACT:

There is no direct fiscal impact associated with submitting the letters. However, the issues addressed in the letters relate to potential future fiscal pressures on the City if state and federal changes result in increased demand for local services.

ALTERNATIVES:

Council may choose not to authorize the transmittal of any letters. This would result in the City not formally communicating its concerns regarding the local impacts of the 2026–27 Governor’s Budget Proposal and federal H.R. 1.

ATTACHMENTS:

- 1. Draft Letter to the Assembly
- 2. Draft Letter to the Senate
- 3. Draft Letter to the Governor
- 4. HR 1 Impacts on Imperial County

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Rebecca Terrazas-Baxter, City Manager

Status – Date of Status

Approved - 3/13/2026

Approved - 3/13/2026



CITY OF BRAWLEY

ADMINISTRATIVE OFFICES
383 Main Street
Brawley, CA 92227
Phone: (760) 351-3048

March 17, 2026

City Comment Letter — 2026–27 Governor’s Budget and H.R. 1 Local Impacts (Assembly)

The Honorable Robert Rivas
Speaker of the Assembly
1021 O Street, Suite 8330
Sacramento, CA 95814

The Honorable Jesse Gabriel
Chair, Assembly Committee on Budget
1021 O Street, Suite 8230
Sacramento, CA 95814

The Honorable David Tangipa
Vice Chair, Assembly Committee
on Budget
1021 O Street, Suite 4310
Sacramento, CA 95814

The Honorable Jeff Gonzalez
California State Assembly, District 36
1021 O St., Suite 4230
PO Box 94249-0036
Sacramento, CA 95814

RE: 2026-2027 Governor’s Budget Proposal and County Partnership

Dear Speaker Rivas, Assemblymember Gabriel, Assemblymember Tangipa, and Assemblymember Gonzalez,

The City of Brawley writes to express our commitment to partnering with the State of California and our county partners to protect residents from significant reductions in essential services amid the implementation of federal H.R. 1 and related fiscal uncertainty.

H.R. 1 is expected to increase administrative burden and shift costs to local governments, particularly within core safety-net programs such as Medi-Cal and CalFresh/SNAP. While cities do not administer these entitlement programs, we experience the downstream impacts when residents lose coverage or food assistance due to procedural complexity or eligibility changes—often first appearing in emergency response systems, local hospitals, and housing instability.

Imperial County has reported that H.R. 1 will increase local workload and create fiscal pressure in safety-net administration. In Imperial County, reliance on Medi-Cal and CalFresh is significant, so even modest increases in churn or coverage gaps can translate into material impacts for local jurisdictions.

We respectfully request that the State provide workable policy and fiscal solutions that prevent cost shifts to local government and ensure successful implementation of any changes required by federal law. Specifically, we urge the State to:

- Provide dedicated implementation funding and administrative relief to counties to prevent avoidable churn and service disruptions;
- Preserve access to Medi-Cal and CalFresh/SNAP and minimize procedural terminations through streamlined renewals and clear, statewide guidance;
- Avoid additional state-level cost shifts to counties and local partners that further weaken the safety net at the precise moment federal changes are increasing pressure;

- 
- Maintain investments that support local homelessness response and behavioral health systems, including timely distribution of homelessness funding and protection of community crisis response infrastructure.

We appreciate the State's partnership and stand ready to coordinate with the Administration, Legislature, and Imperial County to ensure residents remain connected to care and food supports while protecting local governments from untenable cost shifts.

Thank you for your leadership and attention to the local impacts of H.R. 1.

Respectfully,

JJ Galvan, Mayor
City of Brawley



CITY OF BRAWLEY

ADMINISTRATIVE OFFICES
383 Main Street
Brawley, CA 92227
Phone: (760) 351-3048

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March 17, 2026

City Comment Letter — 2026–27 Governor’s Budget and H.R. 1 Local Impacts (Senate)

The Honorable Monique Limón
Senate President Pro Tempore
1021 O Street, Suite 8518
Sacramento, CA 95814

The Honorable Roger Niello
Vice Chair, Senate Committee on
Budget and Fiscal Review
1021 O Street, Suite 7110
Sacramento, CA 95814

The Honorable John Laird
Chair, Senate Committee on Budget
and Fiscal Review
1021 O Street, Suite 8720
Sacramento, CA 95814

The Honorable State Senator Steve Padilla
California State Senate, District 18
1021 O St., Suite 7630
Sacramento, CA 95814

RE: 2026-2027 Governor’s Budget Proposal and County Partnership

Dear President Pro Tempore Limón, Senator Laird, Senator Niello, and State Senator Padilla,

The City of Brawley writes to express our commitment to partnering with the State of California and our county partners to protect residents from significant reductions in essential services amid the implementation of federal H.R. 1 and related fiscal uncertainty.

H.R. 1 is expected to increase administrative burden and shift costs to local governments, particularly within core safety-net programs such as Medi-Cal and CalFresh/SNAP. While cities do not administer these entitlement programs, we experience the downstream impacts when residents lose coverage or food assistance due to procedural complexity or eligibility changes—often first appearing in emergency response systems, local hospitals, and housing instability.

Imperial County has reported that H.R. 1 will increase local workload and create fiscal pressure in safety-net administration. In Imperial County, reliance on Medi-Cal and CalFresh is significant, so even modest increases in churn or coverage gaps can translate into material impacts for local jurisdictions.

We respectfully request that the State provide workable policy and fiscal solutions that prevent cost shifts to local government and ensure successful implementation of any changes required by federal law. Specifically, we urge the State to:

- Provide dedicated implementation funding and administrative relief to counties to prevent avoidable churn and service disruptions;
- Preserve access to Medi-Cal and CalFresh/SNAP and minimize procedural terminations through streamlined renewals and clear, statewide guidance;
- Avoid additional state-level cost shifts to counties and local partners that further weaken the safety net at the precise moment federal changes are increasing pressure;

- Maintain investments that support local homelessness response and behavioral health systems, including timely distribution of homelessness funding and protection of community crisis response infrastructure.

We appreciate the State's partnership and stand ready to coordinate with the Administration, Legislature, and Imperial County to ensure residents remain connected to care and food supports while protecting local governments from untenable cost shifts.

Thank you for your leadership and attention to the local impacts of H.R. 1.

Respectfully,

JJ Galvan, Mayor
City of Brawley



CITY OF BRAWLEY

ADMINISTRATIVE OFFICES
383 Main Street
Brawley, CA 92227
Phone: (760) 351-3048

403

March 17, 2026

The Honorable Gavin Newsom
Governor, State of California
1021 O Street, Suite 9000
Sacramento, CA 95814

RE: 2026-2027 Governor's Budget Proposal and County Partnership

Dear Governor Newsom,

The City of Brawley writes to express our commitment to partnering with the State of California and our county partners to protect residents from significant reductions in essential services amid the implementation of federal H.R. 1 and related fiscal uncertainty.

H.R. 1 is expected to increase administrative burden and shift costs to local governments, particularly within core safety-net programs such as Medi-Cal and CalFresh/SNAP. While cities do not administer these entitlement programs, we experience the downstream impacts when residents lose coverage or food assistance due to procedural complexity or eligibility changes—often first appearing in emergency response systems, local hospitals, and housing instability.

Imperial County has reported that H.R. 1 will increase local workload and create fiscal pressure in safety-net administration. In Imperial County, reliance on Medi-Cal and CalFresh is significant, so even modest increases in churn or coverage gaps can translate into material impacts for local jurisdictions.

We respectfully request that the State provide workable policy and fiscal solutions that prevent cost shifts to local government and ensure successful implementation of any changes required by federal law. Specifically, we urge the State to:

- Provide dedicated implementation funding and administrative relief to counties to prevent avoidable churn and service disruptions;
- Preserve access to Medi-Cal and CalFresh/SNAP and minimize procedural terminations through streamlined renewals and clear, statewide guidance;
- Avoid additional state-level cost shifts to counties and local partners that further weaken the safety net at the precise moment federal changes are increasing pressure;
- Maintain investments that support local homelessness response and behavioral health systems, including timely distribution of homelessness funding and protection of community crisis response infrastructure.

We appreciate the State's partnership and stand ready to coordinate with the Administration, Legislature, and Imperial County to ensure residents remain connected to care and food supports while protecting local governments from untenable cost shifts.

Thank you for your leadership and attention to the local impacts of H.R. 1.

Respectfully,

JJ Galvan, Mayor
City of Brawley

40.3

Impacts of H.R. 1 on Imperial County

40.4

Federal Rollbacks of Healthcare & Food Assistance Programs

KEY IMPACTS



Stricter Eligibility & Increased Verifications



Higher Admin Costs & Workload



Strain on EMS, ERs, & Local Services

IMPERIAL COUNTY BY THE NUMBERS

Medi-Cal

55% of Residents Enrolled

100,000+ on Medi-Cal

CalFresh/SNAP



1 in 5 Face Food Insecurity



49,000+ on SNAP
(16,000 Kids & 10,000 Seniors)

TIMELINE

Oct 2026

Immigrant Coverage Cuts

Jan 2027

Medi-Cal Rule Changes

2027-2028

SNAP Funding Shift

LOCAL IMPACTS

Social Services



More Renewals & Verifications



Administrative Cost Increases

Hospital & EMS



Rising ER Visits & EMS Calls



Unpaid Care Pressures

Families & Community



Rising ER Visits & EMS Calls



Housing, Rent, & Food Instability

WHAT THIS MEANS FOR YOUR CITY

H.R. 1 will shift hundreds of millions in new costs and expand new administrative burdens onto local governments. The bill will have a disproportionate impact on vulnerable populations across all jurisdictions. Cities will potentially absorb the downstream operation and fiscal impacts when eligibility tightens, reporting burdens increase, and coverage for Medi-Cal and SNAP benefits are reduced or eliminated.

It is anticipated that work requirements will not apply to both Medi-Cal and Cal-Fresh given our unemployment rate. For Cal-Fresh, there is an existing waiver (Unemployment > 12%). The Medi-Cal waiver is currently undergoing approval process (Unemployment > 8%).

City of Brawley

City Council

March 17, 2026

Agenda Item No 4d



STAFF REPORT

To: City Council
From: Rom Medina, Director of Public Works and Operations
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Authorize Agreement with The Holt Group to Provide Professional Engineering Design Services.**

RECOMMENDATION:

Authorize the agreement with The Holt Group to provide professional engineering services for the design of the Main Street Water Pipeline and Paving Improvements Project from Eastern Avenue to Best Road in an amount not to exceed \$270,355.00 and authorize the City Manager to execute all documents related to this project.

BACKGROUND INFORMATION:

The Holt Group previously prepared improvement plans for the Main Street Water Pipeline and Paving Improvements Project from 1st Street to Eastern Avenue. At the time the plans were developed, the City did not have sufficient funding available to complete the design and construction for the entire corridor extending to Best Road.

The remainder of the project will continue the improvements along Main Street from Eastern Avenue to Best Road. The proposed work includes replacing the existing cast iron waterline with a PVC waterline, along with asphalt paving and roadway striping. Replacement of the aging cast iron waterline will help reduce waterline breaks and minimize the need for pavement patching associated with repairs, thereby improving system reliability and roadway conditions.

The Engineering Department is requesting authorization to retain The Holt Group to continue the preparation of improvement plans, specifications, and cost estimates for this segment of Main Street. Due to their involvement in the previous phase of the project, The Holt Group is highly familiar with the existing infrastructure, project design requirements, and challenges encountered during the initial phase. This familiarity will allow for greater efficiency and continuity in completing the remaining design work.

Additionally, The Holt Group is included on the City's on-call engineering services list, having already completed the City's competitive selection process. As a result, a separate bidding process is not required for these professional engineering services.

FISCAL IMPACT:

This project was included in the FY25/26 Capital Improvement Program (CIP) under Project 2025-15. Funding for this project was originally programmed using Measure D and Water Development Impact

Fees (DIF). However, a budget amendment will be required to reflect the most recent cost estimate and adjust the funding sources accordingly, as outlined below:

215-312.000-920.421	Transf. to Streets CIP.....	Expense.....	\$ 20,355
421-310.000-600.215.....	Transf. from Measure D	Revenue.....	\$ 20,355
421-310.000-800.300.....	Improv. other than buildings.	Expense	\$ 20,355



ALTERNATIVES:

No alternative is recommended at this time.

ATTACHMENTS:

- 1. Agreement
- 2. Proposal

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Rebecca Terrazas-Baxter, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 3/13/2026

Approved - 3/13/2026



4d.1

**CITY OF BRAWLEY
CONSULTING PROFESSIONAL DESIGN SERVICES
FOR
MAIN STREET WATER PIPELINE AND PAVING IMPROVEMENTS PROJECT
FROM
EASTERN AVENUE TO BEST ROAD**

- 1.0 **The Parties.** This Contract is made by and between the City of Brawley (“City”) and The Holt Group, Inc. (“Consultant”).
- 2.0 **Paragraph Headings and Definitions.** Paragraph headings in this Contract are for convenience only and are not to be construed to define, limit, expand, interpret, or amplify the provisions of this Contract. When initially capitalized in this Contract or amendments hereto, the following words or phrases shall have the meanings specified:
- 2.1 **Professional Efforts.** Those efforts that a competent, experienced, and prudent Consultant would use to perform and complete the requirements of this Contract on time, exercising the degree of care, competence, and prudence customarily imposed on a Consultant performing similar work in the State of California.
- 2.2 **Contract.** This Contract, including all referenced documents, between City and Consultant for the performance of the Work, and any subsequent written modifications or amendments executed by City and Consultant.
- 2.3 **Consultant.** The legal entity that executes this Contract with the City to perform the Work.
- 2.4 **Force Majeure.** An act of God, or event beyond the control of a party, including an act or omission of government, act or omission of civil or military authority, strike or lockout, act of a public enemy, war, blockade, insurrection, riot, epidemic, landslide, earthquake, fire, storm, lightning, flood, washout, or civil disturbance which could not have been avoided through the exercise of reasonable care and prudence.
- 2.5 **Contract Manager.** The title of the person designated by the City to be its representative with authority to act for the City regarding this Contract and the Work of the Consultant.
- 2.6 **Work.** All or a part or phase of the obligations undertaken by the Consultant according to the Contract.
- 3.0 **Time of Contract.** The Consultant shall perform the services required under this Contract within 120 calendar days from the date of the Contract.
- 4.0 **Scope of Work.** The city hereby retains and engages the Consultant, and the Consultant accepts such engagement to Provide professional design services for the Main Street Water Pipeline and Paving Improvement Project from Eastern Avenue to Best Road..
- 4.1 Details of the Scope of Work are contained in the Proposal to provide Professional Design Engineering Services for the Main Street Water Pipeline and Paving Improvements Project from Eastern Avenue to Best Road, dated January 26, 2026, attached herewith as Exhibit A and made a part hereof by this reference.
- 5.0 **Manner of Compensation.** For the performance of services rendered under this Contract, the City will pay the Consultant a fee based on the following, subject to the limitation of the maximum expenditure provided herein:
- 5.1 **Maximum Fee.** The maximum fee under this Contract is Two Hundred Seventh Thousand Three Hundred Fifty Five Dollars (\$270,355.00) without prior express written consent of the City. If the consultant anticipates the need for services in excess of the amount, the City shall be notified immediately in writing. Details of the Fee Proposal are included as part of Exhibit A.
- 5.2 **Extra Work.** Consultant shall not perform extra work of any kind without prior express written consent of City.

6.0 Payment

The city shall pay the consultant for services rendered by the consultant hereunder based on a monthly invoice for the period ending on the final day of the month. The city shall pay each invoice within 30 days after receipt. Invoices shall include, the project description, the description and breakdown of costs, the month such costs were incurred, total expenses billed to date, invoice number, and invoice date. All invoices shall be sent to the City. Attention: Romualdo Medina. See Section 22.2, "Notice and Communications".

- 6.1 Compensation. Monthly progress payments shall be billed and based on work completed. The progress of the work and payment due shall be recorded on a Progress Payment Form, the appearance of which will be approved by the City. See Exhibit B for a sample of a typical invoice.
- 6.2 Billing Dispute. In the event the City disputes the amount of an invoice, it shall notify the Consultant within 20 days of receipt of the invoice and otherwise timely pay any undisputed portion of the invoice.

7.0 Records and Audits

- 7.1 Books and Records. Consultant shall maintain all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City.
- 7.2 Audit. The city may perform an audit of the time-based and reimbursable expense costs of any given Work Order. The city shall not have access to the Consultant's composition of fixed overhead rates or lump sums, the financial makeup of payroll burdens, or any costs expressed as a percentage of direct labor costs.
- 7.3 Document Retention. Consultant shall maintain all above documents and records, which demonstrate performance under this Contract for a minimum of three years, or for any longer period required by law, from the date of termination or completion of this Contract.

8.0 Control of Work.

Consultant shall report on all Work performed for City through City's Contract Manager and any designated representatives. Consultant shall comply with any coordination and completion criteria specified by City, and shall diligently prosecute each phase of the Work.

9.0 Ownership of Documents

- 9.1 Documents. Original project documents, including reproducible record prints of drawings, calculations, estimates, designs, specifications, field notes, and data prepared in the course of performing the Work, with the exception of those standard details and specifications regularly used by the Consultant in its normal course of business shall upon payment of all amounts rightfully owed by the City to the Consultant herein become the property of City. All final reports, including reconnaissance reports, pre-feasibility reports, and feasibility reports, shall be the property of the City. The consultant may retain copies of the said documents and reports. Any reuse or modification of such Documents for purposes other than those intended herein shall be provided at the City's sole risk and without liability to the Consultant.
- 9.2 Confidentiality. In performing services under this Contract, the Consultant will gain access to proprietary information concerning the City's business and operations. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and data either created by or provided to the Consultant in connection with the performance of this Contract shall be held confidential by the Consultant. Consultant shall not, without the prior written consent of City, use such materials for any purposes other than the performance of the work under this Contract. Nor shall such materials be disclosed to any person or entity not connected with the performance of the work under this Contract. Nothing furnished to Consultant, which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use the City's name or insignia, photographs relating to the project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Contract in any magazine, trade paper, newspaper, television or radio production or other similar media without the prior written consent of City.

It is hereby agreed that the following information is not considered to be confidential under this Agreement:

- a. Information already in the public domain:
- b. Information disclosed to-Consultant by a third party who is not under a confidentiality obligation:

- c. Information developed by or in the custody of Consultant before entering into this Agreement.
- d. Information developed by the Consultant through its work with other clients; and
- e. Information required to be disclosed by law or regulation includes, but is not limited to, subpoena, court order, or administrative order.

10.0 Duties of Consultant

- 10.1 Degree of Care. In the performance of its services hereunder, Consultant shall exercise that degree of skill and judgment commensurate with that which is normally exercised by recognized professional Consultants in the same discipline, with respect to services of a similar nature, in accordance with all applicable rules, laws and regulations at the same time and in the same locality.
- 10.2 Licenses. Consultant represents to City that it has all licenses, permits, qualifications, insurance, and approvals of whatsoever nature, which are legally required of Consultant to practice its profession. Consultant represents to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Contract, any licenses, permits, insurance, and approvals which are legally required of Consultant to practice its profession.
- 10.3 Correction of Improper Services. Consultant shall perform or correct any portions of the work not performed in accordance with the standard of care specified herein if the Consultant is notified in writing of nonconformity within a reasonable time after discovery by City of the nonconforming service. The consultant shall perform the remedial services at no additional cost to the City.

11.0 Suspension

The city may, upon 10 calendar days written notice, direct the Consultant to suspend performance on any or all of the services under the Contract for a specified period of time. If any suspension is not occasioned by the fault of Consultant, this Contract may be supplemented to compensate Consultant for extra costs incurred due to the suspension, provided that any claim for adjustment is supported by appropriate cost documentation, subject to audit, and asserted within twenty days after the date City issues a notice for resumption of the services under the Contract. Consultant shall be entitled to an extension to any work schedule to the extent a delay was caused by the suspension. Upon receipt of a suspension notice, Consultant shall (1) discontinue the Work under the Contract, (2) place no further orders or subcontracts, (3) suspend all orders and subcontracts, (4) protect and maintain all completed Work, and (5) otherwise mitigate City's costs and liabilities for those areas of work suspended. Services under the Contract shall be resumed by the Consultant after such suspension on 10 calendar days' written notice from the City.

12.0 Termination

Under the terms hereunder, City may, at any time and for any reason, terminate this Contract upon not less than 21 days written notice to Consultant. Under such circumstances, this Contract shall terminate on the date set forth in such written notice.

- 12.1 Termination for Cause. If Consultant shall fail to diligently, timely, and expeditiously perform any of its respective obligations under this Contract, and such failure shall have continued for 10 days after City has delivered written notice thereof to Consultant; or Consultant shall make a general assignment for the benefit of its creditors, a receiver or trustee shall have been appointed on account of Consultant's insolvency, Consultant otherwise shall be or become insolvent, or an order for relief shall have been entered against Consultant under Chapter 7 or Chapter 11 of Title 11 of the United States Code, or Consultant otherwise shall be in default under the Contract and such default shall not have been cured within 10 days after City has delivered written notice to Consultant; then, City, upon 7 days prior written notice to Consultant, immediately may terminate this Contract for a cause.
 - 12.1.1 Upon termination of this Contract for cause, Consultant shall be entitled only to payment of that portion of services performed for which Consultant has not been paid and which Consultant has satisfactorily performed, up to the date of such termination; provided, however, that: No allowance shall be included for any out-of-pocket costs and expenses incurred by Consultant because of the termination of this Contract.
 - 12.1.2 Nothing contained in this Contract shall limit in any manner any rights or remedies otherwise available to City because of a default by Consultant under this Contract, including, without limitation, the right to seek full reimbursement from Consultant for all costs and expenses

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incur or to be incurred by City because of Consultant's default hereunder and which City would not have otherwise incurred if Consultant had not defaulted hereunder.

- 12.2 Termination for Convenience - If the City terminates this Contract for reasons other than those set forth above, Consultant shall be entitled to payment for services performed which have not been paid to Consultant and which shall compensate Consultant for all services actually and satisfactorily performed by Consultant up to the date of such termination.
- 12.3 Duties of Consultant Upon Termination - Upon any termination of this Contract Consultant shall:
- 12.3.1 Discontinue all of its services under the Contract from and after the date of the notice of termination, except as may be required to complete any item or portion of work to a point where discontinuance will not cause unnecessary waste or duplicative work or cost.
 - 12.3.2 Cancel, or, if so directed by City, transfer to City all or any of the commitments and Contracts made by Consultant relating to the services, to the extent they may be canceled or transferred by Consultant.
 - 12.3.3 Transfer to City in the manner, to the extent, and at the time directed by City, all supplies, materials, and other property produced as a part of, or acquired in the performance of Consultant's services.
 - 12.3.4 Take such other actions as the City may reasonably direct.

13.0 Insurance

Without limiting Consultant's indemnification of City, and before the commencement of Work, Consultant agrees to provide insurance per the requirements set forth herein. If the Consultant uses existing coverage to comply with these requirements and that coverage does not meet the requirements, the Consultant agrees to modify the existing coverage to do so. The following coverages will be provided by the Consultant and maintained on behalf of the City and in accordance with the following requirements:

- 13.1 Commercial General Liability Insurance. Commercial General Liability coverage is at least as broad as the Insurance Services Office form CG 00 01. No claims made or modified occurrence forms will be accepted. Total limits for all coverages shall be no less than \$1,000,000 per occurrence and \$2,000,000 general aggregate. Coverage shall include bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. The policy shall be endorsed to provide that the City of Brawley and its officers, officials, employees, and agents are additional insureds. This provision shall also apply to any excess policies.
- 13.2 Business Auto Liability Insurance. Business auto coverage at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of Consultant arising out of or in connection with the Work to be performed under this Agreement, including coverage for any owned, hired non-owned, or rented vehicles. Limits shall be no less than \$1,000,000 combined single limit per accident.
- 13.3 Workers' Compensation. Workers' Compensation coverage providing workers' compensation statutory benefits as required by law and Employer's Liability Insurance of no less than \$1,000,000 per accident. Consultant shall submit to City, along with the certificate of insurance, a Waiver Subrogation endorsement in favor of City of Brawley, its officers, agents, and employees. (This provision shall not apply if the Consultant has no employees performing work under this Agreement, however, in such case, the Consultant must sign the "Certificate of Exemption from Workers Compensation Insurance" included below.

13.4 Professional Liability Insurance. Professional Liability (Errors and Omissions) insurance covering the services to be performed in connection with this Agreement shall be maintained with policy limits of not less than \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and the Consultant agrees to maintain continuous coverage for a period no less than three years after completion of the services required by this Agreement.

14.0 Indemnification

For Professional Liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, and hold harmless City and all of its officials, employees, and agents ("Indemnified Parties") from and against any losses, liabilities, damages, costs, and expenses, including legal counsel's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or sub-consultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

For other than Professional Liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, and hold harmless City, and any of its employees, officials, and agents from and against any liability (including for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceeding, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including by not limited to officers, employees or subcontractors of Consultant.

15.0 Relationship of Parties

Consultant shall, for all purposes, be an independent contractor as to City, and under no circumstances shall the relationship of employer and employee arise between the agents or employees of Consultant and City.

16.0 Assignment and Subcontracting

16.1 Non-Assignment. A substantial inducement to the City for entering into this Contract is the professional reputation, experience, and competence of the Consultant. Assignments of any or all rights, duties, or obligations of the Consultant under this Contract will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Contract without the written authorization of City. If the City consents to such subcontract, the Consultant shall be fully responsible to the City for all acts or omissions of the subcontractor. Nothing in this Contract shall create any contractual relationship between the City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.

16.2 Successors and Assigns. This Contract shall be binding upon the successors and assigns of each of the parties hereto in respect to all of the provisions hereof. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any of the parties, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this Contract.

17.0 Laws and Regulations

The consultant will comply in the performance of the Contract with all laws and regulations applicable to the Consultant in its performance of the Contract.

18.0 Force Majeure

In the event either party by reason of a Force Majeure is rendered unable to perform its duties under this Contract then upon the party giving written notice of the particulars and estimated duration of Force Majeure to

the other party within 5 calendar days after knowledge of the occurrence of the Force Majeure, the party may have the time for performance of its duties extended for the period equal to the time performance is delayed by the Force Majeure. The effects of the Force Majeure shall be remedied with all reasonable dispatch, and the party giving notice shall use Best Efforts to eliminate and mitigate all consequences. A Force Majeure for which notice has not been given shall be an unexcused delay.

19.0 Attorneys' Fees

If either party to this Contract shall bring any action, claim, appeal, or alternative dispute resolution proceedings for any relief against the other, declaratory or otherwise, to enforce the terms of or to declare rights under this Contract (collectively, an Action), the losing party shall pay to the prevailing party a reasonable sum for attorney's fees and costs incurred in bringing and prosecuting such Action and/or enforcing any judgment, order, ruling, or award (collectively, a Decision) granted therein. Any Decision entered in such Action shall provide for the recovery of attorneys' fees and costs incurred in enforcing such Decision. The court or arbitrator may fix the amount of reasonable attorneys' fees and costs at the request of either party. For the purposes of this paragraph, attorneys' fees shall include, without limitation, fees incurred in the following: (1) post-judgment motions and collection actions; (2) contempt proceedings; (3) garnishment, levy, and debtor and third party examinations; (4) discovery; and (5) bankruptcy litigation. "Prevailing party" within the meaning of this paragraph includes, without limitation, a party who agrees to dismiss an Action on the other party's payment of the sums allegedly due or performance of the covenants allegedly breached, or who obtains substantially the relief it seeks.

20.0 Governing Law and Venue

This Contract shall be interpreted in accordance with the substantive and procedural laws of the State of California. All actions or proceedings arising in connection with this Contract shall be tried and litigated exclusively in State court located in the County of Imperial, State of California, and Federal court located in the County of San Diego, State of California. The choice of venue is mandatory, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Contract in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non convenes or a similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph and stipulates that the State and Federal courts located in the Counties of Imperial and San Diego, respectively, California, shall have in person jurisdiction and venue over each of them for the purpose of litigating any dispute or proceeding arising out of or related to this Contract. Each party hereby authorizes service of process sufficient for personal jurisdiction in any action against it at the address and in the manner for the giving of notice as set forth in this Contract.

21.0 Integration

This Contract and any exhibits hereto, as well as other documents referred to in this Contract, constitute the entire Contract between the parties with regard to the subject matter hereof and thereof. This Contract supersedes all previous Contracts between or among the parties. There are no Contracts, representations, or warranties between or among the parties other than those outlined in this Contract.

22.0 Authorized Representatives and Notices

22.1 Representatives. Before the commencement of the work under the Contract, the City and Consultant shall agree on the designation of a representative authorized to act on behalf of each party.

22.2 Notice and Communications. All communications relating to the day-to-day activities under this Contract shall be exchanged between the representatives of the City and the Consultant. All legal notices and communications required under or related to this Contract shall be in writing and shall be delivered personally or mailed by certified mail, postage prepaid, return receipt requested, to the representatives of City and Consultant identified below. Notice shall be effective on the date of delivery.

TO: City of Brawley
Romualdo Medina, Public Works Director
Operations
180 South Western Avenue
Brawley, CA 92227

TO: The Holt Group, Inc..
James G. Holt, Secretary/CFO
1601 North Imperial Avenue
El Centro, CA 92243
Phone: (760) 337-3883

Phone: (760) 587-4047
Fax: (760) 344-5612
E-mail: rmedina@brawley-ca.gov

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Fax: (760) 337-5997
E-mail: jack@theholtgroup.net

22.3 A party may change or supplement the information exchanged concerning authorized representatives and notices by giving the other party written notice of the new information in the manner set forth above.

23.0 Waiver

The failure of the City to insist upon strict performance of any of the terms and conditions of this Contract, or to exercise or delay the exercise of any rights or remedies provided by this Contract or by law, or the acceptance of work or payment for work shall not release Consultant from any of the responsibilities or obligations imposed by law or by this Contract and shall not be deemed a waiver of any right of City to insist upon strict performance of this Contract. None of the provisions of the Contract shall be considered waived by either party except when such waivers are agreed upon in writing by the parties.

24.0 Survival of Obligations and Liabilities

The termination, cancellation, or acceptance of the work under the Contract shall not relieve Consultant of its obligations for work completed before the effective date of such termination, cancellation, or acceptance, nor shall it relieve Consultant of its liabilities at law or under this Contract.

25.0 Severability

If any provision of this Contract or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Contract shall not be affected thereby, and each such provision shall be valid, and enforceable to the fullest extent permitted by law. However, if either party in good faith determines that the finding of illegality or unenforceability adversely affects the material consideration for its performance under this Contract such party may, by giving written notice to the other party, terminate this Contract.

26.0 Execution and Effective Date. This Contract has been executed by the duly authorized officers of the parties and shall be effective as of the 17th day of March 2026.

Dated: March 17, 2026.

CITY OF BRAWLEY

By: _____
Rebecca Terrazas-Baxter City Manager

The Holt Group, Inc.

ATTEST:

By: _____
James G. Holt, Secretary/CFO

By: _____
Ana Gutierrez, City Clerk

EXHIBIT A

January 26, 2026

Mr. Rom Medina
Director of Public Works and Operations
City of Brawley
180 South Western Avenue
Brawley, California 92227

Re: City of Brawley – Main Street Water Pipeline and Paving Improvement Project
between Eastern Avenue and Best Road – THG Proposal Number 2026-014

Dear Mr. Medina,

It has been requested that the Holt Group provide a proposal to provide Design Engineering Services for the City of Brawley Main Street Water Pipeline and Paving Improvement Project between Eastern Avenue and Best Road. The total length of the proposed water pipeline replacement and pavement rehabilitation is 2,600 lineal feet or ½ mile.

I. BACKGROUND

The Holt Group provided Professional Design and Resident Engineering/Construction Management Services for the Main Street Water Pipeline Replacement and Paving Improvements Project between 1st Street and Eastern Avenue. The Holt Group completed the project design in 2023. Design services included the preparation of improvement plans, traffic/detour plans, specifications, bid forms, quantity estimates, cost estimates, and other design documents. Other design services included right-of-way research, coordination with utility purveyors, geotechnical investigation, and obtaining a Caltrans encroachment permit. The Holt Group provided resident engineering/construction management services for the project from March 2024 to November 2025.

II. PROJECT DESCRIPTION

The City of Brawley Main Street Water Pipeline and Paving Improvement Project between Eastern Avenue and Best Road includes the replacement of the existing asbestos concrete water pipeline (ACP) with a new parallel 12-inch AWWA C-900, DR18 PVC water pipeline. The installation of other water pipeline components such as water valves, fire hydrants and pipeline fittings will be required for the new water distribution pipeline. The installation of new water services will also be included in the project scope of work.

This project will also include paving improvements for the full width of Main Street between Eastern Avenue and Best Road. The full width of the Main Street is to be cold planed (ground) followed by an SS-1H tack coat, conventional A.C. leveling course, asphalt binder application immediately prior to the placement of an asphalt geosynthetic interlayer and a Hot Mix Asphalt Type "A" superpave or Asphalt Rubber Hot Mix (ARHM) surface course. Pavement striping and raising sanitary sewer, stormwater, and utility covers as well as water valve risers and covers shall occur after paving improvements are completed.

III. SCOPE OF WORK

Following is the Scope of Work for the improvement project based upon the prior noted project description and background sections:

1. Complete an aerial topographic survey of the existing section of Main Street from Eastern Avenue and Best Road. Establish horizontal and vertical control for the project.
2. Complete field verification work after the aerial topographic survey has been completed. Locate all existing physical objects in the field. Note any items which may be missing on the aerial plan. Prepare the keynote callouts on the plan and profile sheets for each existing item identified in the field. Of particular importance is noting all water valves, hydrants, existing water service meters and backflow preventors and similar water related infrastructure. Also of importance is noting E.C.s, B.C.s, barrier curb, curb and gutter and all utilities and other items in the street area which will affect the paving design.
3. Conduct record map and other record document research to determine rights-of-way and easements. Illustrate rights-of-way and easements on the improvement plans.
4. Coordinate with various utility purveyors regarding existing utilities and potential conflicts. Obtain and review utility as-builts as provided by utility purveyors. Obtain and review existing water and sewer as-built information from the City of Brawley. Field verify the as-built utility information at the project site and obtain information of any utility item not illustrated on the as-built plans.

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5. Complete geotechnical investigation to define the pavement thickness along Main Street from Eastern Avenue to Best Road. The Holt Group will engage a Geotechnical Consultant to complete the required geotechnical investigation and determine the existing pavement thickness along Main Street. The Geotechnical Consultant will determine if there is an existing pcc concrete section underlying the existing pavement. The Holt Group will utilize the geotechnical investigation results to determine the section (pavement and underlying material thickness) for the pavement improvements.
 6. Coordinate with applicable local agencies such as the Imperial Irrigation District and County of Imperial regarding the project. Assist the City of Brawley in obtaining Encroachment Permits as required.
 7. Prepare design documents for the water pipeline replacement and paving improvements along Main Street from Eastern Avenue to Best Road. The design documents shall include the improvement plans, traffic/detour plans, general conditions, special conditions, technical conditions, bid form, engineer's opinion of probable quantity (EOPQ) and engineer's opinion of probable cost (EOPC).
 8. Prepare a Storm Water Pollution Prevention Plan (SWPPP), if required by the State of California Regional Water Quality Control Board. Erosion Control Plans will be prepared and included with the improvement plans.
 9. Participate in design progress review meetings with City of Brawley Public Works Staff throughout the design phase of the project. Revise design documents per review comments provided by the City of Brawley Public Works Staff.

IV. ASSUMPTIONS AND EXCLUSIONS

1. It is assumed that the City of Brawley Public Works Department will be preparing the "front end" specifications including the Legal Advertisement, Instruction for Bidders, Proposal Form Section (except for the Bid Form to be prepared by the Holt Group) and Contract Documents.
2. It is assumed that the City of Brawley will pay for any applicable Encroachment Permits.
3. It is assumed any applicable environmental studies required during the project design will be completed by the City of Brawley or a consultant engaged by the City of Brawley.
4. It is assumed that the paving improvement plans include the rehabilitation of the existing A.C. pavement surface along Main Street from Eastern Avenue to Best Road. It is assumed that the replacement of large sections of curb and gutter, barrier curbs, cross gutters or catch basins to remedy existing stormwater flow problems are not included in the scope of work.

V. COMPENSATION

The estimated approximate project construction cost is \$3,379,434.

The Holt Group proposes to provide the Design Engineering Services for the following Lump Sum Amount:

Design Services including Geotechnical Field Investigation\$270,355

Thank you for allowing the Holt Group to forward a proposal to provide Design Engineering Services for the City of Brawley Main Street Water Pipeline and Paving Improvement Project between Eastern Avenue and Best Road.

Sincerely,



James G. Holt, P.E.
Secretary/CFO
The Holt Group, Inc.

EXHIBIT B
Typical Monthly Invoice
Consultant's Letterhead

4d.1

City of Brawley

Project Title: Main Street Pipeline and Paving Improvements Project from Eastern Avenue to Best Road.

Services from: (Date) to (Date)

Total Contract Amount
Previously Billed
Current Billing
Billed to Date
Amount Remaining
Total This Invoice

*Percent Completion shall be justified and be part of the invoice.

Attach backup information, if applicable.



EXHIBIT A

January 26, 2026

Mr. Rom Medina
Director of Public Works and Operations
City of Brawley
180 South Western Avenue
Brawley, California 92227

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3. Conduct record map and other record document research to determine rights-of-way and easements. Illustrate rights-of-way and easements on the improvement plans.
4. Coordinate with various utility purveyors regarding existing utilities and potential conflicts. Obtain and review utility as-builts as provided by utility purveyors. Obtain and review existing water and sewer as-built information from the City of Brawley. Field verify the as-built utility information at the project site and obtain information of any utility item not illustrated on the as-built plans.

- # 4d.2
5. Complete geotechnical investigation to define the pavement thickness along Main Street from Eastern Avenue to Best Road. The Holt Group will engage a Geotechnical Consultant to complete the required geotechnical investigation and determine the existing pavement thickness along Main Street. The Geotechnical Consultant will determine if there is an existing pcc concrete section underlying the existing pavement. The Holt Group will utilize the geotechnical investigation results to determine the section (pavement and underlying material thickness) for the pavement improvements.
 6. Coordinate with applicable local agencies such as the Imperial Irrigation District and County of Imperial regarding the project. Assist the City of Brawley in obtaining Encroachment Permits as required.
 7. Prepare design documents for the water pipeline replacement and paving improvements along Main Street from Eastern Avenue to Best Road. The design documents shall include the improvement plans, traffic/detour plans, general conditions, special conditions, technical conditions, bid form, engineer's opinion of probable quantity (EOPQ) and engineer's opinion of probable cost (EOPC).
 8. Prepare a Storm Water Pollution Prevention Plan (SWPPP), if required by the State of California Regional Water Quality Control Board. Erosion Control Plans will be prepared and included with the improvement plans.
 9. Participate in design progress review meetings with City of Brawley Public Works Staff throughout the design phase of the project. Revise design documents per review comments provided by the City of Brawley Public Works Staff.

IV. ASSUMPTIONS AND EXCLUSIONS

1. It is assumed that the City of Brawley Public Works Department will be preparing the "front end" specifications including the Legal Advertisement, Instruction for Bidders, Proposal Form Section (except for the Bid Form to be prepared by the Holt Group) and Contract Documents.
2. It is assumed that the City of Brawley will pay for any applicable Encroachment Permits.
3. It is assumed any applicable environmental studies required during the project design will be completed by the City of Brawley or a consultant engaged by the City of Brawley.
4. It is assumed that the paving improvement plans include the rehabilitation of the existing A.C. pavement surface along Main Street from Eastern Avenue to Best Road. It is assumed that the replacement of large sections of curb and gutter, barrier curbs, cross gutters or catch basins to remedy existing stormwater flow problems are not included in the scope of work.

V. COMPENSATION

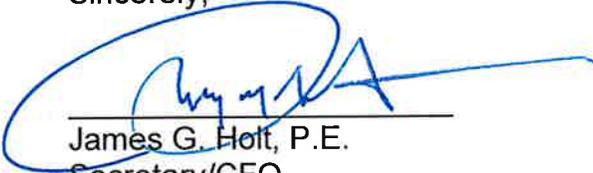
The estimated approximate project construction cost is \$3,379,434.

The Holt Group proposes to provide the Design Engineering Services for the following Lump Sum Amount:

Design Services including Geotechnical Field Investigation\$270,355

Thank you for allowing the Holt Group to forward a proposal to provide Design Engineering Services for the City of Brawley Main Street Water Pipeline and Paving Improvement Project between Eastern Avenue and Best Road.

Sincerely,



James G. Holt, P.E.
Secretary/CFO
The Holt Group, Inc.

City of Brawley

City Council
March 17, 2026
Agenda Item No 4e



STAFF REPORT

To: City Council
From: Rom Medina, Director of Public Works and Operations
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Award the Water Treatment Plant Finished Water Storage Tanks Rehabilitation Project.**

RECOMMENDATION:

Award Specification 2025-08A WTP Finished Water Storage Tanks Rehabilitation, to Farwest Insulation Contracting in an amount of \$3,769,000.00 and authorize, if needed, at 10% contingency of \$376,900.00 for a total amount of \$4,145,900.00 and authorize the City manager to execute all documentation concerning this project.

BACKGROUND INFORMATION:

The Finished Water Storage Tanks have been in operation since the inception of the Water Treatment Plant (WTP) in 1999. As part of routine maintenance, the tanks are inspected, assessed for structural and mechanical integrity, and cleaned every three (3) years to maintain compliance with regulatory standards and ensure water quality.

During the most recent underwater inspection conducted by a certified diving team, several deficiencies were identified indicating that key components have reached the end of their useful service life.

The following improvements need to be done:

- Replacement of deteriorated baffle wall supports
- Installation of a new mixer and control panel
- Replacement of the cathodic protection system
- Replacement of existing pressure transmitters in both tanks
- Replacement of existing submersible pumps and associated appurtenances
- Installation of a new packaged lift station

The proposed improvements are necessary to maintain operational reliability, structural integrity, and regulatory compliance with the Finished Water Storage Tanks. Addressing these items proactively will:

- Improve water circulation and maintain water quality
- Prevent corrosion-related structural damage
- Reduce the risk of equipment failure and service interruptions
- Extend the operational life of the tanks
- Minimize long-term maintenance and emergency repair costs

On January 7, 2026, the Engineering Department Re-Advertised the WTP Finished Water Storage Tanks Rehabilitation Project. On February 9, 2026, two bids were received as follows:



Farwest Insulation contracting Anaheim, CA	\$3,769,000.00
Paso Robles Tank, Inc. Hemet, CA	\$3,811,988.00

The rehabilitation of the Finished Water Storage Tanks is necessary to ensure continued delivery of safe, potable water and to protect the City’s infrastructure investment. Staff recommends approval to proceed with the project.

Failure to complete these improvements could result in operational disruptions and increased liability to the City.

FISCAL IMPACT:

The Rehabilitation of the Finished Water Reservoir (Water Storage Tank Rehabilitation) is included in the current FY25/26 budget under Project 2021-15. However, the project is currently funded at \$3,100,000, which is insufficient to cover the most recent project cost estimate. Therefore, a budget adjustment is recommended to fully fund the project, which will likely result in an increased carryover amount into FY26/27. The project will be fully funded through Water Fund reserves.

A budget adjustment will be required as follows:

501-321.000-800.300 Improv. Other than Buildings..... \$ 1,045,900.00

ALTERNATIVES:

No alternative is recommended at this time.

ATTACHMENTS:

1. Bid Review Summary Results

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
 Rebecca Terrazas-Baxter, City Manager
 Silvia Luna, Finance Director

Status – Date of Status
 Approved - 3/13/2026
 Approved - 3/13/2026

CITY OF BRAWLEY BID RESULTS

Re-Advertisement Water Treatment Plant Finished Water Storage Tanks Rehabilitation Specification No. 2025-08A				Farwest Insulation Contracting 1220 S. Sherman St. Anaheim, CA 92805 (714) 520-5600		Paso Robles Tank, Inc. 3883 Wentworth Drive Hemet, CA 92545 (951) 925-5022	
Bid Opening: February 9, 2026 @ 2:00 PM							
Item No.	QTY	Unit of Measure	Description	Unit Price	Total	Unit Price	Total
1	1	LS	Mobilization and Demobilization	\$ 147,000.00	\$ 147,000.00	\$ 154,040.00	\$ 154,040.00
2	1	LS	Demolition and Disposal	\$ 224,000.00	\$ 224,000.00	\$ 86,248.00	\$ 86,248.00
3	1	LS	Sandblasting and Recoating Tanks	\$ 2,795,000.00	\$ 2,795,000.00	\$ 2,990,500.00	\$ 2,990,500.00
4	1	LS	Installation of Tank Mixers	\$ 146,000.00	\$ 146,000.00	\$ 121,975.00	\$ 121,975.00
5	1	LS	Installation of Cathodic Protection System	\$ 77,000.00	\$ 77,000.00	\$ 71,995.00	\$ 71,995.00
6	1	LS	Installation of Groundwater Pump Station	\$ 229,000.00	\$ 229,000.00	\$ 224,200.00	\$ 224,200.00
7	1	LS	Installation of Pressure Transmitter	\$ 20,000.00	\$ 20,000.00	\$ 20,230.00	\$ 20,230.00
8	1	LS	Electrical and Instrumentation	\$ 131,000.00	\$ 131,000.00	\$ 142,800.00	\$ 142,800.00
Total					\$ 3,769,000.00		\$ 3,811,988.00

**RE-ADVERTISEMENT WATER TREATMENT PLANT FINISHED WATER STORAGE TANKS REHABILITATION SPEC NO. 2025-08A
 BID RESPONSIVE REVIEW CHART**

4e.1

02.09.26	Farwest Insulation Contracting	Paso Robles Tank, Inc.
California State Board License (CSBL)	845682	784971
Expiration Date	12.31.26	11.30.26
Department of Industrial Relations (DIR)	1000004102	1000002079
Expiration Date	06.30.28	06.30.26
Proposal	x	x
Proposal Signature Page	x	x
Bid Schedule	x	x
Acknowledgement of Addenda	x	x
Bid Bond	x	x
Non-Collusion Affidavit	x	x
Public Contract Code	x	x
List of Proposed Subcontractors	x	x
Major Material Suppliers Information	x	x
Debarment and Suspension Certification	x	x
Nondiscrimination Clause	x	x
Equal Employment Opportunity Certification	x	x
Drug-Free Workplace Certification	x	x
Declaration of Eligibility to Contract	x	x
Bidder's Experience Statement	x	x
Construction Schedule	x	x
Mandatory Pre-Bid Conference	x	x

SUBCONTRACTORS	Access Solutions Inc	Canyon Springs Enterprise
California State Board License (CSBL)	1010301	806747
Expiration Date	01.31.28	04.30.26
Department of Industrial Relations (DIR)	1000053243	1000002091
Expiration Date	06.30.26	06.30.26
	ACP Blason LLC	Viking Painting LLC
California State Board License (CSBL)	1025567	1118191
Expiration Date	04.30.27	03.31.28
Department of Industrial Relations (DIR)	1000015066	1001152723
Expiration Date	06.30.26	06.30.27
	Accurate Corrosion Control Inc.	
California State Board License (CSBL)	654613	
Expiration Date	09.30.26	
Department of Industrial Relations (DIR)	1000028833	
Expiration Date	06.30.28	
	Premier Electric	
California State Board License (CSBL)	1043349	
Expiration Date	02.29.28	
Department of Industrial Relations (DIR)	10008768857	
Expiration Date	06.30.26	
	Canyon Springs	
California State Board License (CSBL)	806747	
Expiration Date	04.30.26	
Department of Industrial Relations (DIR)	1000002091	
Expiration Date	06.30.26	

City of Brawley

City Council
March 17, 2026
Agenda Item No 4f



STAFF REPORT

To: City Council
From: Jonathan Blackstone, Interim Chief of Police
Prepared by: John Tang, Interim Assistant Chief
Subject: **Operational Stonegarden (OPSG) Agreement (FY 2025-2028)**

RECOMMENDATION:

Review and approve the annual Operation Stonegarden agreement for Fiscal Year 2025-2028. Authorize the Interim Chief of Police to sign the agreement and undertake any necessary actions to facilitate its implementation.

BACKGROUND INFORMATION:

The purpose of Operation Stonegarden (OPSG) activities is to enhance law enforcement visibility within their designated jurisdictions and support initiatives to strengthen border security in the region. This mission is executed by providing all participating agencies with grant funding for personnel augmentation and supplementary equipment. Considering the City of Brawley's proximity to the United States-Mexico border, it faces adverse impacts from cross-border criminal operations such as drug trafficking, firearms trafficking, and human trafficking. Over the years, OPSG grant funding has demonstrated significant value to local law enforcement agencies in Imperial County, enabling them to acquire and deploy additional resources to combat border-related criminal activities.

This agreement is entered into by and between the County of Imperial, represented by its Sheriff's Office, and the Imperial County District Attorney's Office, the Imperial County Narcotics Task Force, the California Highway Patrol, operating through its Calexico, El Centro, and Winterhaven offices, the California Department of Fish and Wildlife, the City of Brawley through its Police Department, the City of Calexico through its Police Department, the City of El Centro through its Police Department, the City of Imperial through its Police Department, the City of Calipatria through its Police Department, and the County of Riverside, for the purpose of providing program support for the FY 2025-2028 Operation Stonegarden Grant ("OPSG").

FISCAL IMPACT:

The Operation Stonegarden (OPSG) Program is a federal grant that supports Police Department operations, including overtime and operational expenses related to regional border enforcement activities. Under the FY 2025–26 budget, the City's OPSG allocation for the FY23–26 cycle totaled \$214,798. The new FY26–27 allocation is \$60,623.46, representing a significant reduction in funding. This reduction represents approximately a 72% decrease in OPSG funding, which will significantly reduce the federal support previously used to fund overtime and related operational costs. If the Police Department continues operating at the same level of activity, some costs previously covered by OPSG funds may require additional General Fund support. The FY26–27 budget currently under

development will incorporate the approved OPSG revenues and expenditures under Fund 222 – Stonegarden Grant.



The FY26/27 Budget will incorporate the Revenues and Expenses approved under this MOU under Fund 222 - Stonegarden Grant.

Description	Account Number	Amount
Overtime	222-211.500-700.330	\$45,000.00
Fringe Benefits	222-211.500-710.200	\$12,600.00
Mileage	222-211.500-740.100	\$3,023.45
Total		\$60,623.46

ALTERNATIVES:

The council may decide not to approve the agreement.

ATTACHMENTS:

1. MOU
2. Operational Report

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Rebecca Terrazas-Baxter, City Manager
Silvia Luna, Finance Director

Status – Date of Status

Approved - 3/13/2026
Approved - 3/13/2026

AGREEMENT FOR THE FISCAL YEAR 2025 OPERATION STONEGARDEN GRANT PROGRAM

THIS AGREEMENT (“Agreement”), made and entered into effective the _____ day of _____ 2025, is by and between the following parties (individually, “Party;” collectively, “Parties”), for program support of the FY 2025 Operation Stonegarden Grant (“OPSG”):

- **COUNTY OF IMPERIAL**, a political subdivision of the State of California, by and through its Sheriff’s Office, Department of Probation, and District Attorney’s Office (“County” or “County Parties”),
- **IMPERIAL COUNTY NARCOTICS TASK FORCE (“ICNTF”)**,
- **CALIFORNIA HIGHWAY PATROL**, by and through its Calexico, El Centro, and Winterhaven Offices (“CHP”),
- **CITY OF BLYTHE**, an incorporated city within the County of Riverside, by and through its Police Department (“Blythe”),
- **SAN BERNARDINO COUNTY SHERIFF’S DEPARTMENT**,
- **CITY OF BRAWLEY**, an incorporated city within the County of Imperial, by and through its Police Department (“Brawley”),
- **CITY OF WESTMORLAND**, an incorporated city within the County of Imperial, by and through its Police Department (“Westmorland”),
- **CITY OF CALEXICO**, an incorporated city within the County of Imperial, by and through its Police Department (“Calexico”),
- **CITY OF EL CENTRO**, an incorporated city within the County of Imperial, by and through its Police Department (“El Centro”),
- **CITY OF IMPERIAL**, an incorporated city within the County of Imperial, by and through its Police Department (“Imperial”), and
- **CITY OF CALIPATRIA**, an incorporated city within the County of Imperial, by and through its Police Department (“Calipatria”), and
- **COUNTY OF RIVERSIDE**, a political subdivision of the State of California by and through its Sheriff’s Office, (“County of Riverside”).

RECITALS

WHEREAS, County received funds from the U.S. Department of Homeland Security (“DHS”) passed through the California Governor’s Office of Emergency Services (“CalOES”), under the OPSG Program for fiscal year 2025; and

1 **WHEREAS**, said funds shall be used to support the OPSG Program to enhance law enforcement
2 preparedness and operational readiness along the border lands of the United States located within the
3 County; and

4 **WHEREAS**, Government Code §§ 55631 and 55632 authorize the legislative body of any local
5 agency to contract with any other local agency for the furnishing of police protection to such other local
6 agency, where a “local agency” includes a neighboring city, county, federal government, or any federal
7 department or agency; and

8 **WHEREAS**, the Parties desire to enter into an agreement with provisions concerning the nature,
9 scope, and extent of OPSG collaboration, services rendered, and compensation; and

10 **WHEREAS**, County, by action of the Board of Supervisors through Minute Order No.____, dated
11 _____, 2026, approved and authorized the Imperial County Sheriff to enter into this Agreement
12 with participating agencies, and to sign all grant documents necessary to receive OPSG funds that will be
13 used to reimburse the participating agencies under this Agreement; and

14 **WHEREAS**, the Parties agree to maintain documentation supporting all expenditures reimbursed
15 from OPSG funds, ensure all expenditures are allowable under grant requirements, adhere to their
16 jurisdictions authorized procurement methods, and submit an organization-wide financial and compliance
17 audit report of **Two Million Dollars (\$2,000,000.00)** or more of OPSG federal funds are expended in a
18 fiscal year; and

19 **WHEREAS**, documentation and records shall be maintained and retained in accordance with
20 OPSG requirements and shall be available for audit and inspection; and

21 **WHEREAS**, for accounting purposes, the following is a description of OPSG funds: Federal
22 Grantor Agency: U.S. Department of Homeland Security; Pass Through Agency: California Governor’s
23 Office of Emergency Services; Program Title: Homeland Security Grant Program; Federal CFDA
24 Number: 97.067.

25 **NOW THEREFORE**, and in consideration of the covenants and conditions hereinafter contained,
26 it is agreed between Parties as follows:

27
28

1 **1. PURPOSE AND INTENT.**

2 The purpose of this Agreement is to satisfy the OPSG proposal submitted to and awarded by DHS
3 and passed through CalOES under the OPSG for fiscal year 2025-2026.

4 **2. SCOPE OF WORK.**

5 2.1. **Method of Service Delivery.**

6 2.1.1. County’s Sheriff’s Office will maintain the OPSG and will be administratively
7 responsible for coordination of Parties’ obligations under this Agreement.

8 2.1.2 The OPSG will be staffed as described in Paragraph 4. – Standards of Service:
9 Obligations of the Parties.

10 2.2. **Overview of Basic Services.**

11 2.2.1. Parties will provide OPSG activities by increasing the presence of law enforcement
12 personnel in their designated areas of jurisdiction, in order to support DHS’s Bureau
13 of Customs and Border Protection (“CBP”) and Office of the Border Patrol
14 (“OBP”) efforts to improve border security in the region.

15 2.2.2 Parties will enforce local and state laws within the agency’s jurisdiction and will
16 not enforce immigration laws on behalf of CBP/OBP.

17 2.2.3 Parties will conduct OPSG activities consistent with the California Values Act,
18 including but not limited to Government Code Section 7284.6(b) and the following
19 conditions:

20 (a) The primary purpose of OPSG activities will not be immigration
21 enforcement, as defined in subdivision (f) of Government Code Section
22 7284.4.

23 (b) The enforcement or investigative duties will be primarily related to a
24 violation of state or federal law unrelated to immigration enforcement.

25 (c) Participation in OPSG activities by a California law enforcement agency
26 will not violate any local law or policy to which it is otherwise subject.

27 **3. TERM OF AGREEMENT.**

3.1. **Initial Term.** The term of this Agreement shall be from September 1, 2025, and shall continue in effect through and terminate at midnight on August 31, 2028 subject to the provisions in Paragraphs 3.2. and 3.3. below.

3.2. **Option to Extend.** Renewal or extension of this Agreement beyond August 31, 2028 shall be subject to remaining grant funds and to a time extension approved by DHS and passed through CalOES.

3.3. **Termination.** Subject to the applicable provisions of State law, any Party may terminate its participation in this Agreement upon a minimum of ninety (90) days written notice to the other Parties.

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4. STANDARDS OF SERVICE AND OBLIGATIONS OF PARTIES.

4.1. Anticipated Outcome.

4.1.1. The anticipated outcome of the OPSG activities, to be provided by Parties under this Agreement, is the increased presence of law enforcement personnel in their designated areas of jurisdiction, to support CBP/OBP efforts to improve border security in the region.

4.1.2. The anticipated outcome will be reached by achieving the goals and accomplishing the missions set forth in this Agreement and in CBP’s “Operations Order Report,” hereinafter referred to as **Exhibit “A”** and incorporated by reference as though fully set forth herein.

(a) Parties will provide enhanced enforcement by increasing patrol presence in proximity to the border and/or routes of ingress from the border.

(b) Parties will utilize their unique investigatory and prosecutorial areas of expertise in operations targeting criminal aliens upon reasonable suspicion of, or for violation of, Section 1326 (a) of Title 8 of the United States Code that may be subject to the enhancement specified in Section 1326(b)(2) of Title 8 of the United States Code, if detected during an unrelated law enforcement activity, to document fraud, and for intelligence development

including making necessary inquiries as permitted by Government Code Section 7284.6(b).

(c) Parties shall increase intelligence/information sharing among each other, which includes but is not limited to the following activities:

- (i) Conducting monthly meetings with a minimum of one (1) representative from each Party; and.
- (ii) Sharing information during law enforcement operations.

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4.2. Personnel Qualifications and Assignment.

4.2.1 All Party personnel who perform OPSG activities pursuant to this Agreement shall have met the minimum qualifications designated for their specific classification.

4.2.2. Parties shall provide OPSG with qualified personnel to meet performance standards and scope of service defined herein and as further specified in Exhibit "A."

4.2.3. County Participating Agency Discretion.

(a) County's Sheriff's Office shall be responsible for the management, direction, and supervision of its OPSG personnel, and the standards of performance, discipline, and all other matters incidental to the performance of such services, in its sole but reasonable judgment, and in accordance with the provisions of applicable labor agreements.

(b) County's Sheriff's Office shall be the appointing authority for all of its personnel provided to OPSG by this Agreement.

(c) County's Department of Probation shall be responsible for the management, direction, and supervision of its OPSG personnel, and the standards of performance, discipline, and all other matters incidental to the performance of such services, in its sole but reasonable judgment, and in accordance with the provisions of applicable labor agreements.

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- (d) County’s Department of Probation shall be the appointing authority for all of its personnel provided to OPSG by this Agreement.
- (e) Non-County Parties shall have no liability for any direct payment of salary, wages, indemnity or other compensation or benefit to persons engaged in County’s performance of this Agreement.

4.2.4. Non-County Parties’ Discretion.

- (a) Non-County Parties shall be responsible for the management, direction, and supervision of their respective OPSG personnel, and the standards of performance, discipline, and all other matters incident to the performance of such services, in each respective non-County Party’s sole but reasonable judgment, and in accordance with the provisions of applicable labor agreements.
- (b) Each non-County Party shall be the appointing authority for its respective personnel provided to the OPSG by this Agreement.
- (c) County shall have no liability for any direct payment of salary, wages, indemnity or other compensation or benefit to persons engaged in non-County Party performance of this Agreement.

4.2.5. OPSG Coordinators.

- (a) County’s Sheriff’s Office shall select and designate an OPSG Coordinator who shall manage and direct the OPSG.
- (b) County’s Department of Probation and each non-County Party shall select and designate an OPSG Coordinator under this Agreement.
- (c) The designated OPSG Coordinator for each Party shall implement, as needed, appropriate procedures governing the performance of all requirements under this Agreement, and shall be responsible for meeting and conferring in good faith in order to address any disputes which may arise concerning implementation of this Agreement.

1 4.2.6. Staffing for Basic Services. Parties shall ensure that adequate numbers of their
2 qualified respective personnel are provided to OPSG activities at all times during
3 the term of this Agreement to meet the commitments set forth herein.

4 4.2.7. Pre-Authorization of Overtime.

5 (a) The OPSG Coordinator for each participating agency will be responsible
6 for authorizing all OPSG overtime prior to any detail.

7 (b) Any overtime scheduled for the OPSG Coordinator must be approved by
8 the department head or city manager.

9 /// 4.2.8. Equipment and Supplies.

10 (a) County’s Sheriff’s Office will provide its OPSG personnel with all supplies
11 and/or prescribed safety gear, body armor and or standard issue equipment
12 necessary to perform OPSG activities.

13 (b) County’s Department of Probation will provide its OPSG personnel with all
14 supplies and/or prescribed safety gear, body armor and or standard issue
15 equipment necessary to perform OPSG activities

16 (c) Non-County Parties will provide their respective OPSG personnel with all
17 supplies and/or prescribed safety gear, body armor and/or standard issue
18 equipment necessary to perform OPSG activities unless otherwise specified
19 in **Exhibit “A.”**

20 4.2.9. Party Monitoring. The County will monitor the performance of the Parties against
21 goals and performance standards set forth in this Agreement. Substandard
22 performance as determined by the County will constitute noncompliance with this
23 Agreement. If action to correct such substandard performance is not taken by the
24 Party/Parties within a reasonable period of time after being notified by the County,
25 suspension or termination procedures will be initiated.

26 **5. COST OF SERVICES/CONSIDERATION.**

27 5.1. **General.**

28

1 5.1.1. As full consideration for the satisfactory performance and completion by non-
2 County Parties of OPSG activities set forth in this Agreement, County shall pay
3 non-County Parties for personnel assigned to perform OPSG activities on the basis
4 of invoices and submittals as set forth hereunder.

5 5.1.2. Parties agree that awarded funds, identified as allowable costs as set forth in
6 **Exhibit "A"** shall be expended only for OPSG activities, operating expenses, and
7 equipment as detailed in **Exhibit "A"** for the applicable grant year, and that
8 unallowable costs are not reimbursed.

9 5.1.3. No reimbursement shall be made to a Party during any period of time within which
10 that Party is in default on filing any informational or financial reports required by
11 County. County, through its Sheriff's Office, shall make any necessary adjustments
12 to Party claims to correct for previous overpayments and disallowances or
13 underpayments.

14 5.1.4. Payments made by County are dependent on the continued availability of grant
15 funds from DHS passed through CalOES.

16 5.1.5. The amount of available OPSG funds shall not exceed **Two Million Dollars**
17 **(\$2,000,000.00)**, unless otherwise provided for under this Agreement.

18 **5.2. Personnel Cost/Rate of Compensation.**

19 5.2.1. During the term of this Agreement, County shall compensate Parties for
20 preauthorized overtime worked by personnel assigned to perform OPSG activities.

21 5.2.2. Compensation made by County is based upon available funding and the actual costs
22 incurred by Parties to provide OPSG activities under this Agreement.

23 **5.3. Method of Payment.**

24 5.3.1. Non-County Parties shall fax an itemized invoice, timesheets and any other related
25 supporting documentation that represents amounts due under this Agreement to
26 County's Sheriff's Office no later than 5:00 p.m., ten (10) business days following
27 the end of each calendar month during the term of this Agreement.

28 5.3.2. Invoices, timesheets and other related supporting documentation must have the

signature of each non-County Party's OPSG Coordinator, or his or her designee, certifying that the invoices, timesheets, and related documentation are true and correct.

5.3.3. Non-County Parties shall mail original documents in Paragraph 5.3.1. no later than 5:00 p.m. of the eleventh (11th) business day following the end of each calendar month during the term of this Agreement to:

Imperial County Sheriff's Department
Fiscal Unit, Ref. OPSG
PO Box 1040
El Centro, CA 92244.

5.3.4. Within ten (10) business days after receipt of a valid invoice, County's Sheriff's Office will process the request for reimbursement to DHS passed through CalOES.

5.3.5. Within ten (10) business days after receipt of reimbursement funds from DHS passed through CalOES, County's Sheriff's Office will submit a claim for payment to County's Auditor-Controller to pay non-County Parties for the service agreed to.

(a) County will request cash advances on the grant funds from DHS passed through CalOES each quarter during the term of this Agreement.

(b) When County has a positive balance in its OPSG account, County will pay non-County Parties for the service agreed to within ten (10) business days of receipt of valid invoices.

5.3.6. Non-County Parties shall maintain payroll records for each and every person whose costs are reimbursable under this Agreement, to include, at a minimum, the person's name, classification, duty position, task and regular/overtime hours worked.

5.3.7. Upon request, non-County Parties shall make available to County's Sheriff's Office all payroll records and other records that relate to the services provided under this Agreement.

5.3.8. County Departments shall obtain reimbursement for qualifying OGSP activities through procedures to be agreed upon within County.

6. INDEMNIFICATION.

6.1. **Indemnification Related to Workers' Compensation and Employment.**

6.1.1. County shall fully indemnify and hold harmless all non-County Parties and their respective officers, employees and agents from any claims, losses, fines, expenses (including attorneys' fees and court costs), costs, damages or liabilities arising from or related to:

- (a) Any Workers' Compensation claim or demand or other Workers' Compensation proceeding arising from or related to, or claimed to arise from or relate to, employment which is brought by an employee of County or any contract labor provider retained by County; or
- (b) Any claim, demand, suit or other proceeding arising from or related to, or claimed to arise from or relate to, the status of employment (including without limitation, compensation, demotion, promotion, discipline, termination, hiring, work assignment, transfer, disability, leave or other such matters) which is brought by an employee of County.

6.1.2. Non-County Parties shall fully indemnify and hold harmless County and its officers, employees and agents from any claims, losses, fines, expenses (including attorneys' fees and court costs or arbitration costs), costs, damages or liabilities arising from or related to:

- (a) Any Workers' Compensation claim or demand or other Workers' Compensation proceeding arising from or related to, or claimed to arise from or relate to, employment which is brought by an employee of the respective non-County Party or any contract labor provider retained by the respective non-County Party; or
- (b) Any claim, demand, suit or other proceeding arising from or related to, or claimed to arise from or relate to, the status of employment (including without limitation, compensation, demotion, promotion, discipline, termination, hiring, work assignment, transfer, disability, leave or other such matters) which is brought by an employee of the respective non-

County Party or any contract labor provider retained by the respective non-County Party.

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6.2. Indemnification Related to Acts and/or Omissions – Negligence.

6.2.1. Claims Arising from Sole Acts and/or Omissions of a Party.

- (a) Each Party to this Agreement hereby agrees to defend and indemnify the other Parties to this Agreement and their agents, officers and employees, from any claim, action, or proceeding against the other Parties arising solely out of its own acts or omissions in the performance of this Agreement.
- (b) At each Party’s sole discretion, each Party may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve any Party of any obligation imposed by this Agreement.
- (c) Parties shall notify each other promptly of any claim, action, or proceeding and cooperate fully in the defense.

6.2.2. Claims Arising from Concurrent Acts or Omissions.

- (a) Parties hereby agree to defend themselves from any claim, action or proceeding arising out of the concurrent acts or omissions of Parties.
- (b) Parties agree to retain their own legal counsel, bear their own defense costs and waive their right to seek reimbursement of such costs, except as provided in Paragraph 6.2.4. below.

6.2.3. Joint Defense.

- (a) Notwithstanding Paragraph 6.2.2. above, in cases where Parties agree in writing to a joint defense, Parties may appoint joint defense counsel to defend the claim, action or proceeding arising out of the concurrent acts or omissions of Parties.
- (b) Joint defense counsel shall be selected by mutual agreement of Parties.

- (c) Parties agree to share the costs of such joint defense and any agreed settlement in equal amounts, except as provided in Paragraph 6.2.4. below.
- (d) Parties agree that no Party may bind the others to a settlement agreement without the written consent of the others.

6.2.4. Reimbursement and/or Reallocation. Where a trial verdict or arbitration award allocates or determines the comparative fault of the Parties, Parties may seek reimbursement and/or reallocation of defense costs, settlement payments, judgments and awards, consistent with such comparative fault.

7. **GENERAL PROVISIONS.**

7.1. **Independent Contractor Status.**

7.1.1. In the performance of services under this Agreement, County and non-County Parties acknowledge and agree that:

- (a) County and its respective officers, agents and/or employees shall be deemed independent contractors and not officers, agents or employees of non-County Parties; and
- (b) Non-County Parties and their respective officers, agents and/or employees shall be deemed independent contractors and not officers, agents or employees of County.

7.1.2. All personnel provided by County under this Agreement are under the direct and exclusive supervision, daily direction, and control of County, and County assumes full responsibility for the actions of such personnel in the performance of services hereunder.

7.1.3. All personnel provided by non-County Parties under this Agreement are under the direct and exclusive supervision, daily direction, and control of their respective agencies, and each agency assumes full responsibility for the actions of such personnel in the performance of services hereunder.

1 7.1.4. County and non-County Parties acknowledge and agree that County does not
2 control the manner and means of performing the work of non-County Parties'
3 officers, agents or employees who perform OPSG activities, nor does County have
4 the right to hire or terminate employment of such officers, agents or employees.

5 7.1.5. Non-County Parties do not control the manner and means of performing the work
6 of County officers, agents or employees who perform OPSG activities, nor do non-
7 County Parties have the right to hire or terminate employment of such officers,
8 agents or employees.

9 7.1.6. County has no authority of any kind to bind non-County Parties, and non-County
10 Parties have no authority to bind County in any respect whatsoever.

11 7.1.7. County shall not act or attempt to act, or represent itself directly or by implication
12 as an agent of non-County Parties, or in any manner assume or create or attempt to
13 assume or create any obligation on behalf of or in the name of non-County Parties.

14 7.1.8. Non-County Parties shall not act or attempt to act, or represent themselves directly
15 or by implication as an agent of County, or in any manner assume or create or
16 attempt to assume or create any obligation on behalf of or in the name of County.

17 7.2. **Insurance.** Parties agree to obtain, at their sole cost and expense, sufficient insurance to
18 cover the liabilities arising out of this Agreement.

19 7.3. **Notices.**

20 7.3.1. Any notice, request, demand or other communication required or permitted
21 hereunder shall be in writing and may be personally delivered or given as of the
22 date of mailing by depositing such notice in the United States mail, first-class
23 postage prepaid, and addressed as follows, or to such other place as each Party may
24 designate by subsequent written notice to each other:

25 County Parties:

26 Sheriff
27 Imperial County Sheriff's Office
28 PO Box 1040
El Centro, CA 92244

Chief Probation Officer
Imperial County Probation Department
324 Applestill Road
El Centro, CA 92243

District Attorney
Imperial County District Attorney's Office
940 West Main Street, Suite 102
El Centro, CA 92243

Non-County Parties:

California Highway Patrol
Fiscal Management Section
PO Box 942898
Sacramento, CA 94298-2898

Interim City Manager
Blythe Police Department
240 N. Spring Street
Blythe, CA 92225

Imperial County Narcotics Task Force
2417 La Brucherie Road, Suite C
Imperial, CA 92251

Chief of Police
Brawley Police Department
351 Main Street
Brawley, CA 92227

Chief of Police
Calexico Police Department
420 East Fifth Street
Calexico, CA 92231

Chief of Police
El Centro Police Department
105 North Eleventh Street
El Centro, CA 92243

Chief of Police
Imperial Police Department
420 South Imperial Avenue
Imperial, CA 92251

Chief of Police
Calipatria Police Department
125 N. Park Ave.
Calipatria, CA 92233

Riverside County Sheriff
3650 14th Street
Riverside, CA 92501

San Bernardino County Sheriff
655 East Third Street
San Bernardino, CA 92415

Chief of Police
Westmorland Police Department
355 South Center
Westmorland, CA 9228

7.3.2. A notice shall be effective:

- (a) On the date of personal delivery if personally delivered before five o'clock (5:00) p.m. on a business day; or
- (b) On the first (1st) business day following personal delivery that did not occur before five o'clock (5:00) p.m. on a business day; or
- (c) Two (2) business days following the date the notice is postmarked for mail delivery; or
- (d) On the first (1st) business day following delivery to the applicable overnight courier, if sent by overnight courier for next business day delivery; or

(e) When otherwise actually received.

7.4. **Amendment.** This Agreement may be modified or amended only by a written document signed by all Parties, and no verbal understanding or agreement shall be binding on the Parties.

7.5. **Assignment.** No Party shall assign any of its rights nor delegate any of its obligations hereunder without the prior written consent of the other Parties.

7.6. **Entire Agreement.**

7.6.1. This Agreement constitutes the complete and exclusive statement of agreement between County and non-County Parties with respect to the subject matter hereto.

7.6.2. All prior written and verbal understandings are superseded in total by this Agreement.

7.7. **Construction.**

7.7.1. This Agreement will be deemed to have been made and shall be construed, interpreted, governed, and enforced pursuant to and in accordance with the laws of the State of California.

7.7.2. The headings and captions used in this Agreement are for convenience and ease of reference only, and shall not be used to construe, interpret, expand or limit the terms of the Agreement and shall not be construed against any one (1) Party.

7.8. **Waiver.**

7.8.1. A waiver by County or non-County Parties of a breach of any of the covenants to be performed by County or non-County Parties shall not be construed as a waiver of any succeeding breach of the same or other covenants, agreements, restrictions or conditions of this Agreement.

7.8.2. The failure of any Party to insist upon strict compliance with any provision of this Agreement shall not be considered a waiver of any right to do so, whether for that breach or any subsequent breach.

1 7.8.3. The acceptance by County or non-County Parties of either performance or payment
2 shall not be considered a waiver of any other Party's preceding breach of this
3 Agreement.

4 **7.9. Authority to Enter Into Agreement.**

5 7.9.1. County and non-County Parties have all requisite power and authority to conduct
6 their respective business and to execute, deliver and perform the Agreement.

7 7.9.2. Each Party warrants that the individuals who have signed this Agreement have the
8 legal power, right and authority to make this Agreement and to bind each respective
9 Party.

10 **7.10. Cooperation.** County and non-County Parties will cooperate in good faith to implement
11 this Agreement.

12 **7.11. Counterparts.** This Agreement may be executed in one (1) or more counterparts, each of
13 which shall be deemed to be an original, but all of which together shall constitute one (1)
14 and the same instrument.

15 **7.12. Severability.**

16 7.12.1. This Agreement is subject to all applicable laws and regulations.

17 7.12.2. If any provision of this Agreement is found by any Court or other legal authority,
18 or is agreed upon by the Parties, to be in conflict with any law or regulation, then
19 the conflicting provision shall be considered null and void.

20 7.12.3. If the effect of nullifying any conflicting provision is such that a material benefit of
21 this Agreement to any Party is lost, then the Agreement may be terminated at the
22 option of the affected Party, with the notice as required in this Agreement.

23 7.12.4. In all other cases, the remainder of this Agreement shall be severable and shall
24 continue in full force and effect.

25 **7.13. Legislative Changes.** If any changes are made to laws or regulations under which this
26 Agreement is made, or to any successor legislation or regulations, or if DHS passed through
27 CalOES imposes any budget requirements or limitations applicable to this Agreement and
28 the services to be provided hereunder, then:

1 7.13.1. To the extent any of the changes are of mandatory application, such change(s) shall
2 apply to the Parties and this Agreement, and this Agreement shall be deemed to be
3 amended to be consistent with such change(s) except to the extent that such
4 change(s) alter(s) a material provision of this Agreement, in which case, such
5 material provision shall be voidable, and the Parties will negotiate in good faith to
6 amend the Agreement as necessary; and

7 7.13.2. To the extent any of the changes are not of mandatory application, such change(s)
8 shall not affect this Agreement or the rights or obligations of County and non-
9 County Parties under this Agreement, unless Parties mutually agree to subject
10 themselves to such change(s).

11 **7.14. Representation.**

12 7.14.1. County’s Sheriff’s Office, District Attorney’s Office, and Department of Probation
13 shall be represented by their respective OPSG Coordinators, or their designees, in
14 all discussions pertaining to this Agreement.

15 7.14.2. Non-County Parties shall be represented by their respective OPSG Coordinators,
16 or their designees, in all discussions pertaining to this Agreement.

17 **7.15. Dispute Resolution Concerning Services and Payment.** In the event of any dispute
18 concerning services and payment arising from this Agreement, Parties’ OPSG
19 Coordinators, or their respective designees, will meet and confer within ten (10) business
20 days after receiving notice of the dispute to resolve the dispute.

21 **7.16. Termination of Funding.**

22 7.16.1. In the event that funding for reimbursement of costs related to OPSG activities is
23 terminated by DHS passed through CalOES, this Agreement, in its entirety, shall
24 be considered null and void, and Parties shall no longer be required to provide
25 OPSG activities as described herein.

26 7.16.2. In the event that funding for reimbursement of costs related to OPSG activities is
27 terminated, Parties shall meet immediately, and if agreed upon by Parties, mutually
28

develop and implement, within a reasonable period, a transition plan for the provision of OPSG activities through alternate means.

7.17. **Obligation.** This Agreement shall be binding upon the successors of the Parties.

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8. SPECIAL PROVISIONS.

8.1. Lobbying and Political Activities.

8.1.1. As required by Section 1352, Title 31 of the United States Code (U.S.C.), for persons entering into a contract, grant, loan, or cooperative agreement from an agency or requests or receives from an agency a commitment providing for the United States to insure or guarantee a loan, each Party independently certifies that:

- (a) No federal appropriated funds have been paid for or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including

subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

8.1.2 When applicable, each Party will also comply with provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and §§ 7321-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

8.1.3 Finally, each Party agrees that federal funds will not be used, directly or indirectly, to support the enactment, repeal, modification, or adoption of any law, regulation, or policy without the express written approval from Cal OES or the federal awarding agency.

8.2. **Debarment and Suspension.**

8.2.1. Each Party will provide protection against waste, fraud, and abuse by debarment or suspending those persons deemed irresponsible in their dealings with the federal government. Each Party independently certifies that it and its principal, subgrantees, recipients, or subrecipients:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

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- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and
- (d) Have not within a three-year period preceding this Agreement, had one or more public transactions (federal, state, or local) terminated for cause or default.

8.2.2. Where a Party, its subgrantees, recipients, or subrecipients, under this Agreement is unable to certify to any of these statements in the certification listed in Paragraph 8.2.1, such Party shall provide a written explanation to County.

9. CALIFORNIA LAW.

This Agreement is executed and delivered within the State of California and the rights and obligations of the Parties hereto shall be construed and enforced in accordance with and governed by the laws of the State of California.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.

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**COUNTY OF IMPERIAL
SHERIFF'S OFFICE**

By: _____
Federico Miramontes
Sheriff

**COUNTY OF IMPERIAL
DISTRICT ATTORNEY'S OFFICE**

By: _____
George Marquez
District Attorney

**CALIFORNIA HIGHWAY PATROL
CALEXICO OFFICE,
EL CENTRO OFFICE,
WINTERHAVEN OFFICE**

By: _____
Anthony Coronado
Border Division Chief

**CITY OF BRAWLEY
POLICE DEPARTMENT**

By: _____
Jonathan Blackstone
Interim Police Chief

**CITY OF EL CENTRO
POLICE DEPARTMENT**

By: _____
Kelly Brown
Chief

**COUNTY OF IMPERIAL
DEPARTMENT OF PROBATION**

By: _____
Elizabeth Sais
Chief Probation Officer

**IMPERIAL COUNTY NARCOTICS
TASK FORCE**

By: _____
Cheryl Fowler
Calipatria Chief of Police

**CITY OF BLYTHE
POLICE DEPARTMENT**

By: _____
Garth V. Dale
Chief

**CITY OF CALEXICO
POLICE DEPARTMENT**

By: _____
Armando Orozco
Chief

**CITY OF IMPERIAL
POLICE DEPARTMENT**

By: _____
Aaron Reel
Chief



**CITY OF CALIPATRIA
POLICE DEPARTMENT**

**COUNTY OF RIVERSIDE
SHERIFF'S OFFICE**

By: _____
Cheryl Fowler
Chief

By: _____
Chad Bianco
Sheriff/Coroner

**CITY OF WESTMORLAND
POLICE DEPARTMENT**

APPROVED AS TO FORM:
County Counsel – County of Riverside

By: _____
Anthony Lynn Mara
Chief

By: _____
Amrit P. Dhillon
Deputy County Counsel

**SAN BERNARDINO COUNTY
SHERIFF'S DEPARTMENT**

By: _____
Shannon D. Dicus
San Bernardino County Sheriff-Coroner

APPROVED AS TO FORM:

Geoffrey Holbrook
County Counsel

By: _____
Danuta Tuszynska
Deputy County Counsel

U.S. Department of Homeland Security
U.S. Customs and Border Protection
Operations Order Report

4f.2

Op Order Name: OPSG OO CA - Imperial FY25
Op Order Number: 25-ELCELC-08-001 Version 0
Op Dates: From: 9/1/2025 **To:** 8/31/2028
Report Date: 8/11/2025

(U) Warning: The information contained herein remains under the control of the Department of Homeland Security (DHS), through U.S. Customs and Border Protection (CBP). It is being disseminated for authorized law enforcement purposes only.

(U) This document contains information that is UNCLASSIFIED//FOR OFFICIAL USE ONLY (U//FOUO). It contains information that may be exempt from public release under the Freedom of Information Act (5 U.S.C. § 552). It is to be controlled, stored, handled, transmitted, distributed, and disposed of in accordance with DHS policy relating to FOUO information and is not to be released to the public, the media, or other personnel who do not have a valid need-to-know without prior approval of an authorized CBP official.

(U) Privacy Act 5 U.S.C. § 552a(b) “No agency shall disclose any record which is contained in a system of records by any means of communication to any person, or to another agency, except pursuant to a written request by, or with the prior written consent of, the individual to whom the record pertains [subject to 12 exceptions].” Operational Orders and Operation Stonegarden (OPSG) Operational documents contain shared intelligence, information, targeted enforcement information, Personally Identifiable Information (PII) of USBP and partner State, Local, and Tribal law enforcement entities. PII should not be released as it places public safety officials in danger from illicit actors and shared intelligence and information should not be disclosed without notice and permission from the contributing law enforcement agencies.”

Executive Summary

Operation Stonegarden (OPSG) is a federal grant that provides funding to support enhanced cooperation and coordination among CBP, United States Border Patrol (USBP), and federal, state, local, tribal, and territorial (SLTT) law enforcement agencies to improve overall border security. OPSG provides funding to support joint efforts to secure the United States' borders along routes of ingress/egress to and from international borders, to include travel corridors in states bordering Mexico and Canada.

Operation OPSG OO CA - Imperial FY25 will bolster joint enforcement efforts between federal, state, and local law enforcement agencies in the El Centro Sector (ELC) area of responsibility (AOR). Friendly forces will deploy emerging technology, conduct intelligence-based collaborative enforcement operations, and provide an increased high visibility patrol-based law enforcement presence in the border communities and on the highways that transit through and beyond the ELC AOR.

I. SITUATION

A. General Situation:

ELC is responsible for 70 linear miles along the international border and operates three (3) U.S. Border Patrol checkpoints on California County Route S2, California State Routes 86, and California State Route 111. In addition, there are two United States (U.S.) CBP Ports of Entry (POE). One located in downtown Calexico, California, and one located six miles east of Calexico, both operated by the Office of Field Operations (OFO).

Most USBP resources continue to be dedicated to the immediate border area. Due to changes in national immigration enforcement priorities during 2025, a contingent of ELC personnel have been forward deployed throughout the state of California in support of Immigration and Customs Enforcement (ICE) interior enforcement operations. As a result, ELC estimates it will continue to experience resource shortfalls that challenge the border security mission. Contributing factors are personnel shortages, quick vanishing times, extended detention times, transportation, and hospital watch duties, which compromise border security operations.

OPSG operations are designed to disrupt Transnational Criminal Organizations' (TCO) capabilities by targeting their reliance on private and commercial vehicles to smuggle their illegal cargo into and throughout the United States. The main travel routes from Imperial County lead drivers and scouts to various checkpoints. When the checkpoints are operational, the drivers and scouts are vulnerable to detection and may decide to take alternate routes to circumvent them. Surging friendly forces and emerging technology in areas not traditionally patrolled by ELC acts as an additional line of defense and is essential to reducing cross-border crime and increasing operational advantage of the border.

Increasing patrols on highways used as circumvention routes augments checkpoint operations by adding another enforcement layer. Accordingly, TCOs have established stash-houses, which have become integral to their criminal ventures and provide them a tactical advantage. Stonegarden friendly forces can target these criminals, which operate away from the border and within the communities of Imperial, Riverside, and San Bernadino Counties. Collaborative tri-sector efforts between San Diego, El Centro, and Yuma Sectors, strengthened under Operation Four Horsemen and Operation Apollo, continue to illuminate shared threats and provide actionable intelligence to drive current and future operations. In support of these efforts, and in coordination with Yuma Sector, ELC has added Blythe Police Department as a friendly force to provide coverage and deploy interdiction technology against mutual threats along the sectors' seam and the I-10 smuggling corridor. By adding Riverside and San Bernadino County Sheriff's Departments as friendly forces, ELC has added secondary and tertiary layers of defense along the norther portion of the ELC AOR.

B. Terrain/Weather:

The ELC AOR is located in a bowl formed by mountain ranges on the county's east and west edges, which contribute to its diverse topography and extreme heat during the summer months. On the western edge of the sector is a 4,000-foot, boulder-laden mountain range that descends east into an open expanse of primarily flat desert terrain. Continuing east and adjacent to the desert are contiguous farming operations, which run northward from the international border to the Salton Sea, cutting a wide swath through the center of the sector.

An advantage for friendly forces is that the terrain and the limited number of significant freeways create natural chokepoints on roads that lead to larger metropolitan cities such as Los Angeles, California. While Imperial County is a desert, the economy is heavily based on agriculture (48%) due to irrigation that the Colorado River supplies via the All-American Canal. The agricultural fields are interwoven with lateral canals and deep run-off drains that hinder both

friendly forces and the adversary, constraining the adversary to use the county roads and some major highways. On the other hand, the infrastructure used for farming operations is spread-out and offers the adversary an advantage to scout or stage their operations.

The incorporated areas within the ELC AOR comprise less than one percent of the land. County roads and state highways transit near or through these small communities and provide TCOs the opportunity for bi-directional smuggling into and out of the ELC AOR. Considering the proximity of Interstate 8 and Highway 98 (SR98) to the U.S. – Mexico border, the adversary has the advantage of exploiting the quick vanishing times from the border entry zones.

Temperatures in the Imperial Valley are amongst the highest in the nation. During the summer, the extreme heat has an adverse effect on both the adversary and friendly forces. Due to high average temperatures and the low altitude of the area, the Imperial Valley will typically have higher than average wind speeds. March is the windiest month of the year, with an average maximum sustained wind speed of 30 miles per hour. Wind gusts significantly impact ELC operations, with speeds over 30 miles per hour. These gusts can cause delays or cancellation of flight operations and surveillance and affect checkpoint operations. Additionally, the excessive winds can lead to dust storms where visibility is significantly reduced.

C. Criminal Element:

Transnational Criminal Organizations:

TCOs almost certainly will continue to smuggle narcotics into our country while also exploiting migrants for financial gain. TCOs conducting human, narcotics, weapon, and bulk-cash smuggling operations within the ELC AOR and rely heavily on both passenger and commercial motor vehicles. TCOs know that ELC assets are predominantly located at the border or checkpoints, with a less significant patrol presence on the Interstate and around the communities north of Calexico, California. As a result, most of the narcotics smuggled in the ELC AOR enter the U.S. via a land POE in either privately owned vehicles or commercial trucks. Once smuggled into the country, this illicit cargo is often strategically staged throughout Imperial County until TCOs believe conditions are optimal to increase their probability of avoiding detection and successfully transporting their contraband further into the interior of the U.S.

Illicit Drugs:

Western Hemisphere-based TCOs involved in illicit drug production and trafficking bound for the U.S. endanger the health and safety of millions of individuals and contribute to a national health crisis. Mexico-based TCOs are the dominant producers and suppliers of illicit drugs to the U.S. market, including fentanyl, xylazine, heroin, methamphetamine, and South American sourced cocaine.

- Calexico Ports of Entry are high volume entry points for narcotics into the U.S.
- ELC consistently leads USBP in several nationwide checkpoint seizure rankings. ELC has been ranked #1 for methamphetamine and heroin seizures, #2 for currency seizures, and #3 for fentanyl seizures.
- ELC has spearheaded collaborative efforts to gain operational advantage of the northern portion of its AOR by conducting intelligence driven enforcement efforts on checkpoint circumvention routes, specifically Interstate 10 (I-10) and Interstate 40 (I-40). Through Operation Apollo, ELC illuminated the high volume of human, narcotics, weapon, and bulk cash smuggling activity occurring through and adjacent to the ELC AOR.
- Imperial, Riverside, and San Bernadino Counties are major transit hubs for human trafficking and illicit drugs being smuggled further into the interior of the country, as well as travel corridors for weapons and bulk cash being smuggled into Mexico.

Money Laundering, Bulk Cash & Weapons Smuggling:

TCOs still rely on traditional money laundering methods and bulk cash smuggling operations to repatriate drug proceeds from the United States, while some money launderers are using cryptocurrency transactions. OPSG friendly force bulk cash seizures have progressively increased over the past several years. In the last two years, friendly forces have seized over \$1,800,000.00 in U.S. currency, denying TCOs their ill-gotten proceeds, thus disrupting their ability to transfer working capital towards funding their illicit activities.

In smuggling events where significant quantities of money are involved, weapons are typically encountered as well. The threat of southbound bulk weapons smuggling in the ELC AOR has been identified as well. During FY24, ELC interdicted two separate bulk weapon smuggling events, resulting in over 50 rifles and thousands of rounds which were ultimately destined for TCOs south of the border being seized.

D. Friendly Forces:

Agency	No. of Officers in Department	No. of Officers Available for OPSG
Imperial County Sheriff's Office (ICSO)	106	106
California Highway Patrol-EI Centro (CHP-ELC)	32	30
California Highway Patrol-Calexico (CHP-CAX)	12	12
California Highway Patrol-Winterhaven (CHP-WINTER)	25	24
EI Centro Police Department (ECPD)	54	40
Brawley Police Department (BPD)	45	33
Calexico Police Department (CAX PD)	21	21
Imperial Police Department (IPD)	24	22
Calipatria Police Department (CALIPAT PD)	5	4
Imperial County Probation Department (PROB)	65	35
Imperial County District Attorney's Office (IC DAO)	17	17
Imperial County Narcotics Task Force (NTF)	13	9
Blythe Police Department (Blythe PD)	20	20
Riverside County Sheriff's Department (RCSD)	6	6
San Bernardino County Sheriff's Department (SBCSD)	4	4
Westmorland Police Department (WPD)	5	4

II. MISSION

From September 1, 2025, through August 31, 2028, ELC will collaborate with federal, state, and local law enforcement agencies to enhance border security and target TCOs by increasing OPSG intelligence-based patrols and enforcement operations in designated focus areas, ingress routes, and travel corridors.

III. EXECUTION

A. Management/Supervisor Intent:

Purpose: Enhance border security by increasing a law enforcement presence on ingress routes from the international border and travel corridors utilized by TCOs. OPSG's objectives are to:

- 
- Enhance collaboration and coordination among federal, state, local, tribal, and territorial law enforcement agencies to strengthen border security;
 - Support joint efforts to secure borders, including land and water routes, and critical travel corridors; and
 - Improve information and intelligence sharing to address border-related threats effectively.

Method: Through funding, support concerted efforts to secure the United States along routes of ingress from international borders and travel corridors in Imperial, Riverside, and San Bernardino Counties. The three updated FEMA FY25 OPSG Performance Measure are:

- Number of OPSG-supported arrests for border-related offenses.
- Number of OPSG-funded overtime hours contributed by subrecipients to support and strengthen the U.S. CBP's border security operations.
- Number of SLTT law enforcement agencies participating in joint OPSG activities.

End State: Enhanced border security by forward deploying emerging technology and surging state and local law enforcement friendly forces along routes of ingress from the international border, travel corridors, and border communities throughout the ELC AOR.

B. General Concept:

This operation does not result in a change or extension of Federal authority to state or local law enforcement agencies to enforce Federal immigration laws (Title 8 USC). It is anticipated, however, that increased enforcement activities under OPSG will degrade the ability of criminal organizations to operate within the greater ELC AOR, thereby reducing their threat to border security.

Participating agencies will utilize OPSG funding for overtime, mileage, and equipment acquisition to support border security-based law enforcement operations. This plan is subject to approval by the Chief Patrol Agent - El Centro Sector, U.S. Border Patrol Headquarters, and the Federal Emergency Management Agency (FEMA) Grant Program Directorate (GPD) before the release of OPSG funds. No grant funds may be spent or encumbered until a final approval letter is received from FEMA.

Due to an OPSG budget reduction in FY25, baseline operational funding was prioritized over purchasing equipment. Requested funds will be used to enhance our sector's patrol presence and improve situational awareness in vulnerable travel corridors and at the furthest reaches of our AOR. New partnerships and technology investments will provide much needed coverage of areas exploited by TCOs with impunity for far too long.

C. Specific Responsibilities:

OPSG funds will supplement existing participating agencies' funds and will not replace (supplant) funds appropriated to conduct their inherent law enforcement operations and routine patrols. Grant funds must be used to provide an increased law enforcement presence directly related to border security. ELC will ensure that grant funds are appropriately expended to meet sector border enforcement operational requirements and assist in improving friendly force capabilities to provide an enhanced law enforcement presence, operational integration, and intelligence sharing along travel corridors and in border communities.

Integrated Planning Team (IPT)

The IPT is composed of ELC OPSG Coordinators, the Sub-recipient (ICSO), and the designated OPSG Coordinator from each participating friendly force. The OPSG planning and execution process is composed of six critical elements: 1) a pre-planning meeting with the IPT; 2)

specified beginning and ending dates; 3) the integration of intelligence and border security; 4) use of targeted enforcement techniques; 5) clearly stated objectives; and 6) an after-action meeting. These operations require deliberate on-going planning to ensure command, staff, and unit activities synchronize to current and future operations. The cyclical nature of the process will ensure OPSG activities align with the fluctuating border security threats and vulnerabilities. The IPT will leverage information provided by the ELC Tactical Operation Center, other local intelligence centers, task forces, and any other relevant sources of information to establish a common operational vision and feed intelligence-driven operations. The IPT will hold one pre-award meeting (mandatory), one post-award meeting (mandatory), quarterly meetings, and additional operational planning meetings as needed during the grant period of performance. Lack of participation in these meetings and/or lack of participation during collaborative operations will be considered negative factors by ELC when making future funding decisions.

ELC OPSG Coordinators:

Effective border security operations rely on timely information sharing and actionable intelligence to accurately assess and prevent threats against the U.S. ELC OPSG Coordinators will consult with station leadership, the ELC Sector Intelligence Unit (SIU), and local fusion centers on an ongoing basis to provide friendly forces with actionable intelligence, both strategic and tactical, to better inform OPSG enforcement and patrol-based surge operations. Information to be shared will be vetted to ensure that the information or intelligence has a clear nexus to border security. In addition to providing intelligence briefings during scheduled IPT meetings, ELC has implemented the use of the following additional tools and activities to support effective collaboration and information sharing, directly in support of the FY24 OPSG Funding Priority:

- ELC will conduct quarterly OPSG meetings involving all active friendly forces and will invite other federal partners to participate. The interdiction community is best served by developing a rapport between federal, state, and local law enforcement agencies and discussing TCO trends and tactics we are seeing in our border communities and on our roadways. In addition, these meetings will allow ELC OPSG Coordinators to address any OPSG matters that may arise such as funding issues or coordinating support for any upcoming friendly force or USBP surge operations. This will enhance our ability to rapidly respond to the ever-evolving threat presented by our adversaries.
- ELC has initiated the use of an external collaboration SharePoint site available to all friendly forces. Some of the features and information currently available:
 - o Current and upcoming friendly force and USBP surge operations
 - o USBP-requested patrol focus areas
 - o USBP requests for information (RFIs) and Intelligence Bulletins
 - o Current TCO Tactics, Techniques, and Procedures (TTPs), smuggling trends, and security threats
 - o Map of USBP station AOR boundaries and contact information
 - o Agency step-by-step guide for pre-shift calls to ELC
 - o Other guidance documents and references related to administering the grant

D. Coordinating Instructions:

ELC, state, and local partners will establish and maintain an OPSG Integrated Planning Team (IPT) with representation from all participating law enforcement agencies, co-chaired by representatives from ELC and ICSO. A minimum of two IPT meetings are mandatory, one before submitting the Concept of Operation (CONOP) and the second before submitting the Campaign Plan (OPORD).

The Imperial County Sheriff's Office (sub-recipient) and eligible friendly forces must coordinate with ELC in developing and submitting a CONOP with an embedded budget to the State Administrative Agency (SAA). Each eligible friendly force will develop a plan identifying a

proposal of action to address enforcement efforts that enhance border security. The SAA will be responsible for applying for grant funding and submitting the CONOP to FEMA during the Notice of Funding Opportunity (NOFO) open period.

After awards are announced, the CONOP will be rescoped into a Campaign Plan (OPORD) and submitted with an embedded budget based on actual dollar amounts awarded. ELC will review, approve, and submit a final OPORD to Headquarters, United States Border Patrol, Washington, D.C. (USBP HQ). Upon receipt, USBP HQ will review and forward the OPORD to the Federal Emergency Management Agency (FEMA) Grant Program Directorate (GPD) for approval.

Recipients may not begin operations, obligate, or expend any funds until USBP HQ and FEMA GPD approve the final OPORD and remove any existing special conditions and/or restrictions.

Public/Open Records Requests:

In order to accomplish the OPSG mission, law enforcement sensitive information is shared between Federal, State, and local friendly forces. This information includes intelligence sharing, CONOPS/Applications, Campaign Plans/Operations Orders, Fragmentary Orders, Daily Activity Reports, After Action Reports, and more. OPSG records and documents are Law Enforcement Sensitive and are to be secured by all parties involved in OPSG operations from release of data or information to individuals or entities without a legally sufficient need to know.

OPSG documents, data, and information must also be protected from inadvertent or improper distribution.

State Administrative Agencies, Sub-Recipients, and Friendly Forces should, while maintaining state and local policy, also notify their local USBP Sectors Staff when a public disclosure request is received. USBP Sector Staff will notify the appropriate USBP HQ Staff about the request for awareness. In turn, USBP HQ will provide applicable assistance to ensure the appropriate handling of the request and ensure maximum protection of Personally Identifiable Information (PII) and Operations Security (OPSEC) of OPSG documents, data, and information.

IV. ADMINISTRATION/LOGISTICS

A. Cost Estimates/Funding Issues:

No funds may be obligated or drawn down in support of OPSG activities without FEMA GPD approval of the final Campaign Plan (OPORD).

Costs charged to federal awards (including federal and non-federal cost share funds) must comply with applicable statutes, rules and regulations, policies, this NOFO, the Preparedness Grants Manual, and the terms and conditions of the federal award. This includes, among other requirements, that costs must be incurred, and products and services must be delivered within the budget period. 2 C.F.R. § 200.403(h).

OPSG funds may not be used for any of the following:

- Evidence collection, arrest processing, prosecution, and Traffic/DUI checkpoints, such as evidence documentation cameras, fingerprinting supplies, alcohol breathalyzers, portable work lights, traffic barricades, and similar law enforcement expenses;
- Staffing (other than overtime) and general information technology computing equipment and hardware, such as personal computers, faxes, copy machines, and modems;
- Hiring full-time or permanent sworn public safety officers;

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- Supplanting of inherent routine patrols and law enforcement operations or activities not directly related to providing enhanced coordination between local and federal law enforcement agencies;
- Construction and/or renovation costs; or
- Exercise expenses.

Cost Estimates:

General Cost:	\$346,382.95
OT Cost:	\$1,653,617.05
Total Cost:	\$2,000,000.00

Administration/Logistic/Budget		Narrative Justification		Federal Request
<p>Law Enforcement Operational Overtime * Over 50% in OT funding needs a Personal Cap Waiver request letter</p>		ICSO:	\$375,000.00	\$1,494,070.00
		CHP El Centro:	\$236,000.00	
		CHP Calexico:	\$144,000.00	
		CHP Winterhaven:	\$145,500.00	
		El Centro PD:	\$50,000.00	
		Brawley PD:	\$45,000.00	
		Calexico PD:	\$65,266.00	
		Imperial PD:	\$42,503.00	
		Calipatria PD:	\$15,000.00	
		Imperial Co. Prob:	\$39,429.00	
		Imperial Co. DAO:	\$50,000.00	
		Imperial County NTF:	\$70,000.00	
		Blythe PD	\$45,000.00	
		RCSO:	\$105,408.00	
		SBCSD:	\$45,964.00	
	Westmorland PD:	\$20,000.00		
<p>Fringe Benefits for Law Enforcement</p>		ICSO:	\$5,437.50	\$159,547.05
		CHP El Centro:	\$39,081.60	
		CHP Calexico:	\$23,790.40	
		CHP Winterhaven:	\$24,094.80	
		El Centro PD:	\$10,805.01	
		Brawley PD:	\$12,600.00	
		Calexico PD:	\$9,603.89	
		Imperial PD:	\$7,497.53	
		Calipatria PD:	\$4,500.00	
		Imperial Co. Prob:	\$571.72	
		Imperial Co. DAO:	\$725.00	
		Imperial County NTF:	\$1,015.00	
		Blythe PD	\$6,520.05	
	RCSO:	\$7,068.91		

		SBCSD:	\$4,035.64	
		Westmorland PD:	\$2,200.00	
		Overtime and Fringe Total		\$1,653,617.05
General Equipment <i>*Justification Letter needed for \$100K or more purchases *If more space is needed show total equipment cost and list all equipment in justification section of budget</i>		ICSO:	\$0.00	\$75,000.49
		El Centro PD:	\$0.00	
		Brawley PD:	\$0.00	
		Calexico PD:	\$0.00	
		Imperial PD:	\$0.00	
		Calipatria PD:	\$0.00	
		Imperial Co. Prob:	\$0.00	
		Imperial Co. DAO:	\$0.00	
		Imperial Co. NTF:	\$0.00	
		Blythe PD:	\$75,000.49	
		RCSO:	\$0.00	
		SBCSD:	\$0.00	
		Westmorland PD:	\$0.00	
			Equipment Total	
Vehicle	Fuel Cost	N/A		\$0.00
	Maintenance Cost	N/A		\$0.00
	Mileage Cost	ICSO:	\$56,656.75	\$171,382.46
		CHP El Centro:	\$25,818.64	
		CHP Calexico:	\$13,427.74	
		CHP Winterhaven:	\$18,255.90	
		El Centro PD:	\$2,975.00	
		Brawley PD:	\$3,023.45	
		Calexico PD:	\$3,247.00	
		Imperial PD:	\$4,434.45	
		Calipatria PD:	\$1,969.45	
		Imperial Co. Prob:	\$1,521.50	
		Imperial Co. DAO:	\$3,779.10	
		Imperial Co. NTF:	\$2,652.00	
		Blythe PD:	\$5,620.20	
RCSO:	\$20,100.00			
SBCSD:	\$5,351.28			
Westmorland PD:	\$2,550.00			
		Vehicle Cost Total		\$171,382.46
Travel, Lodging, and Per diem	<i>For Deployed LE and/or Federally Sponsored (DHS/FEMA) border security task force meetings (IPTs)</i>	N/A		\$0.00

State M&A	<i>2.5% of sub-recipient M&A</i>	N/A	\$0.00
County M&A	<i>M&A cannot exceed 5%</i>	ICSO	\$100,000.00
		Total M&A	\$100,000.00
Indirect Costs	<i>If using Indirect Costs, a letter must be attached explaining FEMA's agreed percentage</i>	N/A	\$0.00
Unallocated Funds		Individual total of unallocated funds for each Sub-recipient and Friendly Force	\$0.00
		Total Funding Cost	\$2,000,000.00

Agency name	Overtime			Fringe		
	Officers/Dispatchers	Estimated Hours (per Officer)	Estimated Overtime Total	Estimated Fringe Rate	Estimated Fringe total	
75Imperial County Sheriff's Office	Deputies:	25	203	\$346,875.00	1.45%	\$5,029.69
	Dispatch:	5	110	\$28,125.00	1.45%	\$407.81
California Highway Patrol El Centro Station	Officers:	15	122	\$220,000.00	16.56%	\$36,432.00
	Dispatch:	3	95	\$16,000.00	16.56%	\$2,649.60
California Highway Patrol Calexico Station	Officers:	8	120	\$134,000.00	16.56%	\$22,190.40
	Dispatch:	2	85	\$10,000.00	16.00%	\$1,600.00
California Highway Patrol Winterhaven Station	Officers:	10	107	\$135,000.00	16.56%	\$22,356.00
	Dispatch:	2	99	\$10,500.00	16.56%	\$1,738.80
El Centro Police Department	Officers:	5	121	\$46,250.00	21.61%	\$9,994.63
	Dispatch:	1	86	\$3,750.00	21.61%	\$810.38
Brawley Police Department	Officers:	4	170	\$41,625.00	28.00%	\$11,655.00
	Dispatch:	1	82	\$3,375.00	28.00%	\$945.00
Calexico Police Department	Officers:	4	180	\$60,371.05	14.25%	\$8,602.87
	Dispatch:	1	125	\$4,894.95	20.45%	\$1,001.02
Imperial Police Department	Officers:	4	200	\$42,503.00	17.64%	\$7,497.53
	Dispatch:					
Calipatria Police Department	Officers:	4	92	\$15,000.00	30.00%	\$4,500.00
	Dispatch:					
Imperial County Probations	Officers:	10	60	\$34,429.00	1.45%	\$499.22
	Dispatch:	1	100	\$5,000.00	1.45%	\$72.50

Imperial County District Attorney's Office	Officers:	5	170	\$50,000.00	1.45%	\$725.00
	Dispatch:					
Imperial County Narcotic Task Force	Officers:	9	105	\$70,000.00	1.45%	\$1,015.00
	Dispatch:					
Blythe Police Department	Officers:	4	132	\$41,625.00	14.93%	\$6,214.61
	Dispatch:	1	72	\$3,375.00	9.05%	\$305.44
Riverside County Sheriff's Department	Deputies:	6	200	\$104,112.00	6.63%	\$6,902.63
	Dispatch:	1	20	\$1,296.00	12.83%	\$166.28
San Bernardino County Sheriff's Department	Deputies:	4	122	\$45,964.00	8.78%	\$4,035.64
	Dispatch:					
Westmorland Police Department	Officers:	4	140	\$20,000.00	11.00%	\$2,200.00
	Dispatch:					
				Overtime	\$1,494,070.00	Fringe
						\$159,547.05

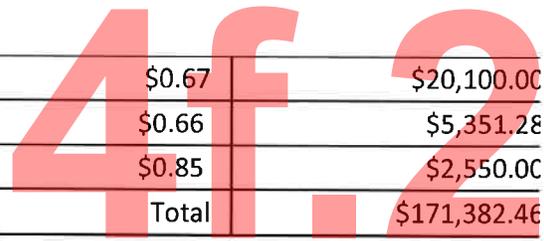
General Equipment						
Agency	Item Number	AEL #	Equipment name	Quantity	Price	Total
Blythe PD	1	14SW-02-RADR	Viken Handheld X-Ray	1	\$75,000.49	\$75,000.49
					Total	\$75,000.49

Item 1:

Historically, the standard method of trafficking illegal contraband has been the utilization of hidden compartments in both commercial and passenger vehicles. The Viken Nighthawk HBI Handheld X-ray Imager allows law enforcement to quickly and effectively locate contraband concealed in more than three times the thickness of the typical motor vehicle body panel. Funding this much needed piece of interdiction equipment will enable Blythe PD to provide enhanced coverage along a strategically important portion of the I-10 smuggling corridor.

Mileage			
Agency name	Estimated miles	Estimated Mileage Rate	Estimated Mileage total
Imperial County Sheriff's Office	66,655	\$0.85	\$56,656.75
California Highway Patrol El Centro Station	17,684	\$1.46	\$25,818.64
California Highway Patrol Calexico Station	8,089	\$1.66	\$13,427.74
California Highway Patrol Winterhaven Station	10,997	\$1.51	\$18,255.90
El Centro Police Department	3,500	\$0.85	\$2,975.00
Brawley Police Department	3,557	\$0.85	\$3,023.45
Calexico Police Department	3,820	\$0.85	\$3,247.00
Imperial Police Department	5,217	\$0.85	\$4,434.45
Calipatria Police Department	2,317	\$0.85	\$1,969.45
Imperial County Probations	1,790	\$0.85	\$1,521.50
Imperial County District Attorney's Office	4,446	\$0.85	\$3,779.10
Imperial County Narcotic Task Force	3,120	\$0.85	\$2,652.00
Blythe Police Department	6,612	\$0.85	\$5,620.20

Riverside County Sheriff's Department	30,000	\$0.67	\$20,100.00
San Bernardino County Sheriff's Department	8,108	\$0.66	\$5,351.28
Westmorland Police Department	3,000	\$0.85	\$2,550.00
		Total	\$171,382.46



FY25 Award: \$2,000,000.00

AGENCY	OVERTIME	FRINGE	EQUIPMENT	MILEAGE	M&A	TOTAL
ICSO	\$375,000.00	\$5,437.50	\$0.00	\$56,656.75	\$100,000.00	\$537,094.25
CHP-El Centro	\$236,000.00	\$39,081.60	\$0.00	\$25,818.64	\$0.00	\$300,900.24
CHP-Calexico	\$144,000.00	\$23,790.40	\$0.00	\$13,427.74	\$0.00	\$181,218.14
CHP-Winterhaven	\$145,500.00	\$24,094.80	\$0.00	\$18,255.90	\$0.00	\$187,850.70
El Centro PD	\$50,000.00	\$10,805.01	\$0.00	\$2,975.00	\$0.00	\$63,780.01
Brawley PD	\$45,000.00	\$12,600.00	\$0.00	\$3,023.45	\$0.00	\$60,623.45
Calexico PD	\$65,266.00	\$9,603.89	\$0.00	\$3,247.00	\$0.00	\$78,116.89
Imperial PD	\$42,503.00	\$7,497.53	\$0.00	\$4,434.45	\$0.00	\$54,434.98
Calipatria PD	\$15,000.00	\$4,500.00	\$0.00	\$1,969.45	\$0.00	\$21,469.45
ICPROB	\$39,429.00	\$571.72	\$0.00	\$1,521.50	\$0.00	\$41,522.22
ICDAO	\$50,000.00	\$725.00	\$0.00	\$3,779.10	\$0.00	\$54,504.10
ICNTF	\$70,000.00	\$1,015.00	\$0.00	\$2,652.00	\$0.00	\$73,667.00
Blythe PD	\$45,000.00	\$6,520.05	\$75,000.49	\$5,620.20	\$0.00	\$132,140.74
RCSO	\$105,408.00	\$7,068.91	\$0.00	\$20,100.00	\$0.00	\$132,576.91
SBCSD	\$45,964.00	\$4,035.64	\$0.00	\$5,351.28	\$0.00	\$55,350.92
Westmorland PD	\$20,000.00	\$2,200.00	\$0.00	\$2,550.00	\$0.00	\$24,750.00
TOTALS:	\$1,494,070.00	\$159,547.05	\$75,000.49	\$171,382.46	\$100,000.00	\$2,000,000.00

Unallocated: \$0.00

B. Travel:

OPSG funds may be used for domestic travel and per diem, including costs associated with the deployment/redeployment of personnel to border areas and for travel associated with law enforcement entities assisting other local jurisdictions in law enforcement activities. In addition, allowable costs include supporting up to six-month deployment of law enforcement personnel to critical Southwest Border locations for operational activities (travel costs must be in accordance with applicable travel regulations). Any agencies seeking travel funding must coordinate the request through ELC OPSG Coordinators to receive any updated guidance available and submit the necessary FRAGO if applicable.

C. Lodging:

N/A

D. Reception of Detailed Personnel:

N/A

E. Uniform and Equipment:

Uniforms and general equipment will be prescribed and provided by the participating state and local law enforcement agencies' respective chain of command. Each agency will be responsible for providing their personnel deploying in support of OPSG with all general equipment, supplies, and/or prescribed safety gear, body armor, and other standard issue law enforcement equipment necessary to perform OPSG activities.

F. Special Equipment:

Equipment funding is allowed under this program only as described in the FEMA FY25 Notice of Funding Opportunity, the FY25 Preparedness Grants Manual, and any applicable FEMA Information Bulletins. OPSG equipment funding is intended to be incidental to the enhanced border security operations being performed. The grant is not intended to be used to outfit or supply general equipment to participating law enforcement agencies or support their general operations and routine patrols. Equipment must be relatable to and justified by the operational benefit it will provide directly in support of OPSG border security efforts, and all requests will be reviewed by ELC for border security value.

Each appropriate OPSG sector coordinator is required to keep an inventory of OPSG purchased equipment that includes at a minimum: 1) grant funding year; 2) purchase amount; 3) purchase date; 4) purchase quantity; 5) equipment ID; 6) source of funding for the property, including the Federal Award Identification Number; 7) who holds title to the property; 8) federal share percent of the property; 9) location of the property; 10) use and condition of the property; 11) disposal date; and 12) brief disposal justification information and sale price if sold. Each Operations Order/FRAGO will require that each friendly force submit an updated equipment inventory list (EIL) prior to the Operations Order/FRAGO being submitted.

Failing to properly account for equipment previously funded by OPSG is a violation of the grant and will result in the offending agency being denied any additional funding until they regain compliance.

Once the Campaign Plan receives final approval from FEMA, equipment should be purchased as soon as possible so that it can be placed into service during the grant subaward performance period. Equipment purchases are expected to be prioritized by the funded agency and are to be completed as soon as practical after funds are released.

- Requests for equipment facing known shortages or delays should be postponed until future funding years.
- Agencies who have failed to submit an updated EIL by the time the Campaign plan is submitted will have any requested equipment funds for that grant year reallocated.
- Agencies who fail to respond to requests for additional information or clarification related to their equipment requests in a timely manner needlessly delay grant processing and will risk reallocation.
- Agencies should seek to purchase equipment by the 1st quarter after funding becomes available (send purchase info to ICSO and USBP so their EIL can be updated) or be able to show significant progress towards doing so.
- If an agency has not completed their purchase by the end of the 2nd quarter after funding becomes available – reallocation of funds towards other USBP-prioritized equipment or personnel costs via FRAGO may be considered based on current USBP operational priorities.

G. Processing:

Apprehended individuals and seized property will be processed in accordance with federal, state, and local laws, policies, and guidelines.

H. Medical:

Medical emergencies will be managed by individual participating agencies in accordance with their own existing policies and procedures.

I. Detention/Transportation:

Apprehended individuals will be transported in accordance with federal, state, and local laws, policies, agreements, and guidelines of the arresting agency.

J. Vehicles:

OPSG funded patrol vehicles are intended to be used directly in support of the grant and are not to be rotated into routine use. Compliance with this FEMA requirement is tracked through patrol vehicle fleet number and mileage data submitted in DARs.

Participating agencies will be compensated for the fuel and maintenance costs of deploying their vehicles through the mileage funding category. Mileage funds may be used to *reimburse up to the full cost* of deploying both OPSG funded, as well as state and local agency general fleet, law enforcement patrol vehicles in support of OPSG.

V. COMMAND/CONTROL/COMMUNICATION

A. Chain of Command:

Acting Chief Patrol Agent Joseph A. Remenar
Acting Deputy Chief Patrol Agent Michael R. Vargas
Acting Executive Officer Fernando M. Rivas

B. Unit Command:

State Administrative Agency (SAA) – CalOES

- Grants Analyst – OPSG Tyrone Freeman 916-328-7750

Imperial County Sheriff's Office (Subrecipient):

- Admin. Analyst Graciela Jimenez 442-265-2035
- Sergeant George Figueroa 760-457-6870
- Sergeant Aristeo Valdez 442-265-2099

El Centro Sector:

- Special Operations Supervisor Bryan Kastoll Strait 760-335-5857
- Border Patrol Agent Marco Rios 760-335-5828

California Highway Patrol:

- Sergeant German Lazarin (Calexico) 760-618-7800
- Sergeant Alex Torrez (Winterhaven) 760-572-0294
- Sergeant Jose Serrano (El Centro) 760-312-1800

El Centro Police Department:

- Lieutenant James Thompson 760-791-7669

Brawley Police Department:

- Commander John Tang 760-344-2111

Blythe Police Department:

- Captain Keith Walnoha 760-922-6111

Calexico Police Department:

- Sergeant Miguel Carbajal 760-768-2140

Imperial Police Department:

- Sergeant Jeremy Schaffer 760-457-5529

Calipatria Police Department:

- Sergeant Eric Trevino 760-348-2212

Imperial County Probation Department:

- Deputy Probation Officer Armando Merino 442-265-2366
- Supervisory Probation Officer Jennifer Gomez 442-265-2385

Imperial County District Attorney's Office:

- Commander Carl Armstrong 442-265-1198
- DA Investigator David Frazier 760-337-5515

Imperial County Narcotic Task Force:

- Commander Steven Green 760-337-3706

Riverside County Sheriff's Department:

- Sergeant Dustin Goetz 951-543-1053

San Bernardino County Sheriff's Department:

- Sergeant Alex Naoum 909-727-4163

Westmorland Police Department:

- Sergeant Freddie Beltran 760-587-6837

C. Communication Details:

During OPSG operations, primary communication will be conducted via the participating law enforcement agencies' respective dispatch center. Multi-agency operations requiring communications interoperability will be coordinated with the respective participating agencies to ensure that all participating officers have appropriate communications equipment. During collaborative operations or focused operation directed by ELC, USBP service radios may be available to sign out from the respective Station in whose AOR the operation will be taking place. Additional details will be provided at Station pre-shift musters and during OPSG Friendly Force pre-shift call-ins to the Stations.

D. Map Coordinates:

Notes: El Centro Sector AOR

	Longitude	Latitude
Decimal	-115.55475	32.82396

Location Zone: Z29

ANNEX

4f.2

A. Administration Annex:

Temporary or Term Appointments

Subrecipients may utilize temporary or term appointments to augment the law enforcement presence on the borders. However, applying funds toward hiring full-time or permanent sworn public safety officers is unallowable.

- OPSG-funded temporary or term appointments may not exceed the approved period of performance.
- For OPSG purposes, temporary appointments are non-status appointments for less than one year.
- For OPSG purposes, term appointments are non-status appointments for one year, extendable for one year as necessary.
- OPSG funding for temporary or term appointments may pay for salary only. Benefits (fringe) are not allowable expenses for term or temporary employees.
- OPSG remains a non-hiring program. Appropriate uses of temporary or term appointments include:
 - To carry out specific enforcement operations work for ongoing OPSG-funded patrols throughout the ELC AOR.
 - To staff operations of limited duration such as OPSG-enhanced enforcement patrols targeting specific locations or criminal activity.
 - To fill OPSG positions in activities undergoing transition or personnel shortages and local backfill policies (medical/military deployments)
- OPSG term and temporary appointments must have all necessary certifications and training to enforce state and local laws. OPSG funds will not be used to train or certify term or temporary appointments.
- DHS/FEMA provides no guarantee of funding for temporary or term appointments. In addition to the terms of the HSGP manual and the HSGP NOFO, sub recipients must follow their own applicable policies and procedures regarding temporary or term appointments.

Extension Requests

Grant period extension requests which allow for the continued expenditure of overtime, fringe, and mileage funds will not be supported due to the following grant year's funding is usually available by the time the previous year's grant expires. This change follows the intent of the grant and will help ensure that ELC does not fall behind in future grant years and expends approved funding in a timely manner going forward. Grant period extensions on the equipment portion of grants only may be considered on a case-by-case basis if there is strong and adequate justification. Extension requests will be granted only due to compelling legal, policy, or operational challenges. If an agency has not completed their purchase by the end of the second quarter after funding becomes available – reallocation of funds towards other USBP-prioritized equipment or personnel costs via FRAGO may be considered based on current operational needs. Extension requests will only be considered for the following reasons:

- Contractual commitments by the recipient or subrecipient with vendors prevent completion of the project within the existing POP.
- Where other special or extenuating circumstances exist.

Fragmentary Orders (FRAGOs)

All personnel funds must be expended by the end of the original POP or an earlier administrative closeout date identified by the Subrecipient (ICSO). There will be no extensions or FRAGOs submitted for the purpose of extending the POP for personnel funds, only equipment funding on a limited case-by-case basis. For the upcoming FY23 grant closeout, friendly forces may not expend funds after 9/30/2025, or an earlier administrative end date identified by the Subrecipient. An FY23 FRAGO will be submitted once all outstanding reimbursement requests have been processed, and final budget numbers are available.

In order to support grant administration efficiency, the submission of multiple FRAGO for the same grant year will be kept to a minimum. Agencies should identify any potential funding issues early and seek to make funding adjustments in a timely manner to allow for a single FRAGO submission as

outlined in the FY25 Campaign Plan. If the requested changes are not deemed reasonable, lack border security value, or are otherwise not supported by ELC leadership, the funding in question will be allowed to expire.

4f.2

B. Execution Annex:

N/A

C. Communication Annex:

N/A

Media Action Plan:

All Border Patrol inquiries will be directed to the EI Centro Sector Strategic Communications Branch. State and local agencies will manage media inquiries as specified by their individual departmental policies.

State Administrative Agencies, Sub-Recipients, and Friendly Forces should notify EI Centro Sector Staff when a public disclosure request is received. USBP Sector Staff will notify the appropriate USBP HQ Staff about the request for awareness. USBP HQ will provide applicable assistance to ensure the appropriate handling of the request to ensure maximum protection of Personally Identifiable Information (PII) and Operations Security (OPSEC) of OPSG documents, data, and information

Legal Review:

Review will be provided by USBP HQ, California SAA - CAL OES, and FEMA.

Risks:

No additional risks have been associated with this Op Order.

Photos:

No photos have been associated with this Op Order.

City of Brawley



City Council

March 17, 2026

Agenda Item No 5a

STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Silvia Luna, Finance Director
Subject: **Fiscal Year 2026/27 General Fund Proposed Budget Study Session**

RECOMMENDATION:

Review and discuss the Fiscal Year 2026/27 General Fund Proposed Budget and provide direction to staff regarding any modifications prior to final budget adoption.

BACKGROUND INFORMATION:

This first budget study session focuses on the General Fund. Future budget study sessions in May and June will cover Special and Enterprise Funds, as well as additional budgetary proposals and updates for the General Fund and the Capital Improvement Program. Final budget adoption is scheduled for June 16, 2026.

The goal of the March 17 study session is to provide an overview of the proposed General Fund budget and allow time for Council Members and interested parties to review and discuss budget details that may not be easily conveyed during a formal study session presentation. Each department section includes comparisons between fiscal years, highlighting changes from Fiscal Year 2024/25 actuals, adjustments in Fiscal Year 2025/26, and projections for Fiscal Year 2026/27.

For continuity and transparency, the proposed budget has been developed using a similar format as presented during the Fiscal Year 2025/26 budget study sessions.

When preparing the Fiscal Year 2026/27 budget, all departments evaluated their budget needs based on the City's priorities, regulatory requirements, inflationary operational impacts, and the continued delivery of services to the community while maintaining City facilities. Line-item details and additional notes are included in the attachment.

The annual budget represents the financial plan used to deliver services to residents, businesses, and visitors. Community input is valued and helps ensure the development of an inclusive and transparent budget. To encourage citizen participation and financial transparency, the Fiscal Year 2026/27 budget schedule and documents are available online at the City's website.

FISCAL IMPACT:

The preliminary proposed General Fund budget projects a deficit of \$664,969. The projected deficit is primarily driven by increases in personnel costs, inflationary operational expenses, and maintaining current service levels.

Staff are currently evaluating additional requests related to personnel, facility improvements, and equipment that may impact the final proposed budget.

The General Fund includes projected revenues of \$28,281,235 and proposed expenditures of \$28,946,204.

ALTERNATIVES:

Council may provide additional direction regarding the budget to incorporate into the proposal before the budget is adopted prior to June 16, 2026.

ATTACHMENTS:

- 1. 1. 1. Fiscal Year 2026/27 General Fund Proposed Budget Study Session

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Rebecca Terrazas-Baxter, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 3/13/2026

Approved - 3/13/2026



5a.1

CITY OF BRAWLEY

Citywide Operating and Capital Improvement Budget

General Fund -Proposed Budget

FY2026-27

PRESENTED:
MARCH 17, 2026



City of Brawley
FY 2026/27 General Fund Proposed Budget

5a.1

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CITY COUNCIL AND STAFF

FISCAL YEAR 2026/27

City of Brawley Proposed Budget

5a.1

City Council

Joseph Galvan - Mayor
Timothy Kelley – Mayor Pro-Tempore
John Grass- Council Member
Gilbert Rebollar - Council Member
Perry J. Monita – Council Member



City Staff

Rebecca Terrazas-Baxter – City Manager
William Smerdon - City Attorney/City Treasurer
Emmet Fried –Assistant to the City Manager
Ana Gutierrez - City Clerk
Silvia Luna – Finance Director
Jonathan Blackstone - Interim Chief of Police
Michael York - Fire Chief
Romualdo Medina - Director of Public Works Operations
Cristhian Barajas - Development Services Director
Sylvia Vizcarra - Human Resources Administrator
Petra Ortega - Library Manager
April Hodgson - Parks and Recreation Manager
Armando Garibay - Information Technology Director

5a.1

CITY OF BRAWLEY
General Fund Reserves Overview Based on Proposed Budget for Fiscal Year Ended 2026/27 ESTIMATED FOR 6-30-2027

FUND BALANCE CATEGORY	ACTUALS BALANCES AT 6-30-2026	CHANGE DURING FY 2025/26	ENDING BALANCES AT 6-30-2027
Non-Spendable (Prepaid Expenses)	\$ 50,000		\$ 50,000
Restricted for Library	\$ -	\$ -	\$ -
Committed to Operational Carryovers	\$ 505,558		\$ 505,558
Committed to Capital Replacement Reserves	\$ 900,000	\$ -	\$ 900,000
Public Safety Personnel Reserve	\$ 400,000	\$ -	\$ 400,000
Unassigned	\$ 9,719,635	\$ (664,969)	\$ 9,054,666
TOTAL FUND BALANCES	\$ 11,575,193	\$ (664,969)	\$ 10,910,224

RESERVE TARGET CALCULATION - (15% of Expenses)			
FY 2026/27 Expenses at Budget Adoption	15% Target	Estimated at 6-30-2027	Surplus/(Shortfall)
\$ 28,946,204	\$ 4,341,931	\$ 9,054,666	\$ 4,712,736

CITY OF BRAWLEY

GENERAL FUND REVENUES AND EXPENSES BY DEPARTMENT/DIVISION

FISCAL YEAR 2026/27 PROPOSED BUDGET 1

ESTIMATED CURRENT REVENUES:

TAXES	18,554,505.00
LICENSES & PERMITS	332,400.00
GRANTS	764,114.00
FEES & CHARGES	6,548,954.00
FINES & ASSESSMENTS	19,000.00
INTEREST/MISCELLANEOUS/REIMBURSEMENTS	429,800.00
TRANSFERS IN	1,632,462.00

TOTAL ESTIMATED CURRENT RESOURCES	\$ 28,281,235
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ESTIMATED CURRENT EXPENDITURES:

CITY COUNCIL	\$ 115,669
CITY CLERK	107,110
CITY MANAGER	
<i>CITY MANAGER'S OFFICE</i>	534,345
<i>RECORDS ADMINISTRATOR</i>	360,463
<i>PERSONNEL</i>	615,079
<i>INFORMATION TECHNOLOGY</i>	1,134,311
FISCAL SERVICES	
<i>FINANCE</i>	921,306
<i>UTILITY BILLING</i>	854,659
<i>NON-DEPARTMENTAL</i>	1,825,093
CITY ATTORNEY	158,453
COMMUNITY & ECONOMIC DEVELOPMENT	
<i>PLANNING</i>	478,537
<i>BUILDING INSPECTIONS</i>	545,367
<i>COMMUNITY DEVELOPMENT</i>	356,541
POLICE PROTECTION	
<i>POLICE DEPARTMENT</i>	9,975,792
<i>GRAFFITI ABATEMENT</i>	83,139
<i>CODE ENFORCEMENT</i>	111,413
<i>ANIMAL CONTROL</i>	264,899
FIRE SERVICES	
<i>FIRE STATION 1</i>	5,413,512
<i>FIRE STATION 2</i>	69,928
PUBLIC WORKS - ENGINEERING	
<i>ENGINEERING</i>	1,507,263
PARKS AND RECREATION	
<i>PARKS</i>	1,414,924
<i>RECREATION & LIONS CENTER</i>	1,468,212
<i>SENIOR CITIZENS CENTER</i>	66,885
LIBRARY SERVICES	
<i>MAIN LIBRARY</i>	563,304

TOTAL ESTIMATED CURRENT EXPENDITURES	\$ 28,946,204
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PROPOSED BUDGET SURPLUS/(DEFICIT)	\$ (664,969)
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CITY OF BRAWLEY
GENERAL FUND REVENUES AND EXPENSES BY DEPARTMENT/DIVISION
FISCAL YEAR 2025/26 CURRENT V. 2026/27 PROPOSED 1

ESTIMATED REVENUES:	2025/26 Current	2026/27 Proposed	25/26 v. 26/27
TAXES	18,208,500	18,554,505	346,005
PERMITS	331,100	332,400	1,300
GRANTS	1,668,460	764,114	(904,346)
FEES & CHARGES	6,379,296	6,548,954	169,658
FINES & ASSESSMENTS	17,000	19,000	2,000
INTEREST/MISC./REIMBURSEMENTS	1,366,075	429,800	(936,275)
TRANSFERS IN	1,591,877	1,632,462	40,585
TOTAL REVENUES	29,562,308	28,281,235	(1,281,073)

ESTIMATED EXPENSES:	2025/26 Current	2026/27 Proposed	25/26 v. 26/27
CITY COUNCIL	\$ 86,913	\$ 115,669	\$ 28,756
CITY CLERK	84,568	107,110	22,542
CITY MANAGER			
<i>CITY MANAGER</i>	537,795	534,345	(3,450)
<i>RECORDS ADMINISTRATION</i>	384,113	360,463	(23,650)
<i>PERSONNEL</i>	647,796	615,079	(32,717)
<i>INFORMATION TECHNOLOGY</i>	1,064,386	1,134,311	69,925
FISCAL SERVICES			-
<i>FINANCE</i>	935,177	921,306	(13,871)
<i>UTILITY BILLING</i>	785,473	854,659	69,186
<i>NON-DEPARTMENTAL</i>	1,910,788	1,825,093	(85,695)
CITY ATTORNEY	234,736	158,453	(76,283)
COMMUNITY & ECONOMIC DEVELOPMENT			-
<i>PLANNING</i>	413,948	478,537	64,589
<i>BUILDING INSPECTIONS</i>	513,923	545,367	31,444
<i>COMMUNITY DEVELOPMENT</i>	324,806	356,541	31,735
POLICE PROTECTION			-
<i>POLICE DEPARTMENT</i>	9,264,962	9,975,792	710,830
<i>GRAFFITI ABATEMENT</i>	82,089	83,139	1,050
<i>CODE ENFORCEMENT</i>	112,013	111,413	(600)
<i>ANIMAL CONTROL</i>	254,139	264,899	10,760
FIRE SERVICES			-
<i>FIRE STATION 1</i>	5,163,979	5,413,512	249,533
<i>FIRE STATION 2</i>	66,452	69,928	3,476
PUBLIC WORKS			
<i>ENGINEERING</i>	1,350,280	1,507,263	156,983
PARKS AND RECREATION			
<i>PARKS</i>	1,553,397	1,414,924	(138,473)
<i>RECREATION & LIONS CENTER</i>	3,804,413	1,468,212	(2,336,201)
<i>SENIOR CITIZEN CENTER</i>	65,406	66,885	1,479
LIBRARY SERVICES			
<i>MAIN LIBRARY</i>	1,208,513	563,304	(645,209)
TOTAL EXPENSES \$	30,850,066	\$ 28,946,204	\$ (1,903,862)

5a.

General Fund Revenues

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		2024/2025	2025/2026	2025/2026	2025/2026	2026/2027	25/26 Current v.	% Current v.
		Actuals	Adopted Budget	Current Budget	YTD Activity*	Proposed Budget	26/27	Proposed
101 - General Fund								
410 - Taxes								
101-110.000-410.100	Current secured property tax	2,230,553.50	2,210,427.00	2,210,427.00	2,984,298.80	2,455,396.00	244,969.00	11%
101-110.000-410.110	VLF swap - Property Tax SB1096	3,324,361.72	3,390,851.00	3,390,851.00	43,335.68	3,504,082.00	113,231.00	3%
101-110.000-410.200	Current unsecured property tax	340,895.29	243,422.00	243,422.00	376,972.97	291,439.00	48,017.00	20%
101-110.000-410.400	Other property taxes	30,345.77	37,708.00	37,708.00	26,980.78	42,025.00	4,317.00	11%
101-110.000-410.401	RPTTF - RDA Pass Thru	140,738.14	132,000.00	132,000.00	347,383.11	146,424.00	14,424.00	11%
101-110.000-410.412	RPTTF Residual	1,027,380.74	597,000.00	597,000.00	410,484.71	1,068,887.00	471,887.00	79%
101-110.000-410.500	Sales and use taxes	3,416,397.51	3,067,110.00	3,067,110.00	1,624,868.28	2,931,997.00	-135,113.00	-4%
101-110.000-410.501	Sales and Transaction and Use Tax (N	1,033,880.18	3,500,000.00	3,500,000.00	2,230,221.12	3,750,174.00	250,174.00	7%
101-110.000-410.600	Transient lodging taxes	421,739.70	480,000.00	480,000.00	183,855.33	484,800.00	4,800.00	1%
101-110.000-410.700	Franchise taxes	639,759.19	691,490.00	691,490.00	206,161.39	705,319.80	13,829.80	2%
101-110.000-410.800	Business license tax	79,043.86	70,000.00	70,000.00	51,762.37	70,700.00	700.00	1%
101-110.000-410.900	Real property transfer tax	43,803.03	50,000.00	50,000.00	32,644.67	97,490.00	47,490.00	95%
101-110.000-410.910	Utility users tax	2,643,322.46	2,976,011.00	2,976,011.00	1,518,358.70	3,005,771.11	29,760.11	1%
	410 - Taxes Totals:	15,372,221.09	17,446,019.00	17,446,019.00	10,037,327.91	18,554,504.91	1,108,485.91	6%
420 - Permits								
101-110.000-420.500	Vacant Building Fee	0.00	0.00	0.00	0.00	3,300.00	3,300.00	0%
101-211.000-420.200	Bicycle licenses	40.00	100.00	100.00	15.00	100.00	0.00	0%
101-211.000-420.207	Pawn Licensing	0.00	0.00	0.00	90.00	0.00	0.00	0%
101-211.000-420.208	Loud Speaker Permit	0.00	0.00	0.00	120.00	0.00	0.00	0%
101-211.000-420.210	CCW Permits	1,816.00	2,000.00	2,000.00	529.00	2,000.00	0.00	0%
101-211.500-420.100	Animal licenses	4,241.00	2,000.00	2,000.00	595.00	2,000.00	0.00	0%
101-231.000-420.300	Contractors licenses	10,585.00	12,000.00	12,000.00	7,490.00	10,000.00	-2,000.00	-17%
101-231.000-420.400	Construction permits	222,168.59	300,000.00	300,000.00	111,688.64	300,000.00	0.00	0%
101-311.000-420.410	Engineering Permit Fees	17,682.02	15,000.00	15,000.00	6,894.00	15,000.00	0.00	0%
	420 - Permits Totals:	256,532.61	331,100.00	331,100.00	127,421.64	332,400.00	1,300.00	0%
430 - Grants								
101-110.000-430.130	Other in-lieu taxes	22,717.01	20,000.00	20,000.00	23,985.09	20,000.00	0.00	0%
101-171.000-430.400	State grant-miscellaneous	69,137.00	0.00	80,863.00	55,177.49	0.00	-80,863.00	-100%
101-181.000-430.616	Miscellaneous Grants	21,000.00	0.00	0.00	0.00	0.00	0.00	0%
101-191.000-430.400	State grant-miscellaneous	0.00	0.00	0.00	0.00	40,000.00	40,000.00	0%
101-211.000-430.150	Sales and use taxes	216,157.32	217,000.00	217,000.00	110,430.44	224,890.00	7,890.00	4%
101-211.000-430.300	P.O.S.T. reimbursement	17,445.80	20,000.00	20,000.00	0.00	20,000.00	0.00	0%
101-211.000-430.526	State Reimbursement - SB90 Claims	15,571.00	20,000.00	20,000.00	0.00	20,000.00	0.00	0%
101-211.000-430.612	Homeland Security Investigations Gra	3,331.22	20,000.00	21,170.00	3,979.07	21,000.00	-170.00	-1%
101-211.000-430.614	HSI OCDEFT Grant	7,549.26	10,000.00	10,000.00	0.00	10,000.00	0.00	0%
101-211.000-430.616	Miscellaneous Grants	271.14	0.00	0.00	0.00	0.00	0.00	0%
101-211.000-430.619	DOJ Grant - COPS Hiring	12,544.66	0.00	0.00	0.00	0.00	0.00	0%
101-211.000-430.691	OTS Grant TRIP	90,123.20	0.00	0.00	0.00	0.00	0.00	0%
101-211.000-430.692	OTS Grant STEP	91,911.33	17,500.00	97,500.00	16,945.27	0.00	-97,500.00	-100%
101-211.000-430.693	ABC APP Grant	3,511.18	0.00	29,127.00	29,126.52	0.00	-29,127.00	-100%
101-211.000-430.700	School district participation	301,820.94	235,000.00	235,000.00	161,069.66	206,224.00	-28,776.00	-12%
101-211.000-430.702	HIDTA Grant	72,226.76	72,000.00	72,000.00	35,015.54	50,000.00	-22,000.00	-31%
101-211.000-430.800	ICOE SRO Reimbursement	156,725.10	170,000.00	170,000.00	78,306.38	152,000.00	-18,000.00	-11%
101-231.000-430.404	SB 1473 - Permit Admin Fee	89.40	150.00	150.00	32.20	0.00	-150.00	-100%

		2024/2025	2025/2026	2025/2026	2025/2026	2026/2027	25/26 Current v.	% Current v.
		Actuals	Adopted Budget	Current Budget	YTD Activity*	Proposed Budget	26/27	Proposed
101-511.000-430.616	Miscellaneous Grants	0.00	29,600.00	29,600.00	35,000.00	0.00	-29,600.00	-100%
101-521.000-430.403	Parks & Recreation Grants	203,352.00	35,000.00	35,000.00	35,000.00	0.00	-35,000.00	-100%
101-551.000-430.520	State grant - library	5,452.00	0.00	611,050.00	3,168.00	0.00	-611,050.00	-100%
430 - Grants Totals:		1,310,936.32	866,250.00	1,668,460.00	587,235.66	764,114.00	-904,346.00	-54%
440 - Fees and Charges for Services								
101-110.000-440.140	Impact fees	1,012.22	12,000.00	12,000.00	1,057.98	12,000.00	0.00	0%
101-151.000-440.280	Business License Processing Fees	0.00	0.00	0.00	2,120.00	1,000.00	1,000.00	0%
101-152.000-440.904	Admin o/h - Water	1,250,500.00	1,206,048.00	1,206,048.00	904,536.03	1,240,770.00	34,722.00	3%
101-152.000-440.905	Admin o/h - Wastewater	1,061,712.00	1,024,003.00	1,024,003.00	768,002.31	1,053,484.00	29,481.00	3%
101-152.000-440.906	Admin o/h - Solid Waste	23,592.00	22,756.00	22,756.00	17,066.73	23,411.00	655.00	3%
101-152.000-440.907	Admin o/h - Airport	23,592.00	22,756.00	22,756.00	17,066.73	23,411.00	655.00	3%
101-171.000-440.110	Land regulation fees	19,845.44	20,000.00	20,000.00	15,335.98	30,000.00	10,000.00	50%
101-171.000-440.120	Plan Check Fees	7,202.67	10,000.00	10,000.00	0.00	10,000.00	0.00	0%
101-181.000-440.930	ERP Alloc - Other Funds	47,424.00	63,218.00	63,218.00	47,413.56	66,856.00	3,638.00	6%
101-191.000-440.902	Admin o/h - Streets	516,108.00	497,779.00	497,779.00	373,334.46	204,844.00	-292,935.00	-59%
101-191.000-440.904	Admin o/h - Water	825,776.00	796,447.00	796,447.00	597,335.10	942,283.00	145,836.00	18%
101-191.000-440.905	Admin o/h - Wastewater	639,976.00	617,246.00	617,246.00	462,934.74	819,376.00	202,130.00	33%
101-191.000-440.906	Admin o/h - Solid Waste	61,932.00	59,734.00	59,734.00	44,800.14	61,453.00	1,719.00	3%
101-191.000-440.907	Admin o/h - Airport	20,644.00	19,911.00	19,911.00	14,933.37	20,484.00	573.00	3%
101-211.000-440.230	Dispatch service fees	152,413.46	177,371.00	177,371.00	94,871.56	173,610.00	-3,761.00	-2%
101-211.000-440.260	Administrative Fees	0.00	0.00	0.00	4,345.00	0.00	0.00	0%
101-211.000-440.330	Charges for Storage Fees	16,974.00	12,000.00	12,000.00	18,009.00	20,000.00	8,000.00	67%
101-211.500-440.210	Animal shelter fees	11,365.50	8,000.00	8,000.00	4,795.50	8,000.00	0.00	0%
101-211.500-440.211	Animal Pick-up Fees	0.00	0.00	0.00	645.00	0.00	0.00	0%
101-221.000-440.300	Fire Dept. Services - County	138,626.72	150,000.00	150,000.00	88,050.13	120,000.00	-30,000.00	-20%
101-221.000-440.310	State Reimbursement - Strike Teams	236,069.54	0.00	0.00	3,890.20	0.00	0.00	0%
101-221.000-440.340	Fire Inspection Fees	2,774.00	10,000.00	10,000.00	2,533.00	20,000.00	10,000.00	100%
101-231.000-440.120	Plan check fees	106,137.58	80,000.00	80,000.00	48,935.60	80,000.00	0.00	0%
101-231.000-440.150	Inspection fees	0.00	1,000.00	1,000.00	0.00	14,600.00	13,600.00	1,360%
101-231.000-440.280	Permit Processing Fees	0.00	0.00	0.00	0.00	9,400.00	9,400.00	0%
101-311.000-440.120	Plan check fees	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	0%
101-311.000-440.150	Engineering Inspection fees	540.00	0.00	0.00	2,372.30	24,800.00	24,800.00	0%
101-311.000-440.600	Sale of maps & publications	5.00	0.00	0.00	0.00	0.00	0.00	0%
101-311.000-440.902	Admin o/h - Streets	368,648.00	355,557.00	355,557.00	266,667.48	365,793.00	10,236.00	3%
101-311.000-440.904	Admin o/h - Water	589,836.00	568,891.00	568,891.00	426,667.92	585,269.00	16,378.00	3%
101-311.000-440.905	Admin o/h - Wastewater	501,364.00	483,557.00	483,557.00	362,667.78	497,478.00	13,921.00	3%
101-311.000-440.906	Admin o/h - Solid Waste	0.00	0.00	0.00	7,111.14	0.00	0.00	0%
101-311.000-440.907	Admin o/h - Airport	14,744.00	14,222.00	14,222.00	3,555.57	14,632.00	410.00	3%
101-521.000-440.320	Charges for services	500.00	500.00	500.00	0.00	0.00	-500.00	-100%
101-521.000-440.400	Concessions	0.00	300.00	300.00	0.00	0.00	-300.00	-100%
101-521.000-440.410	Swimming pool fees	0.00	0.00	0.00	0.00	15,000.00	15,000.00	0%
101-521.000-440.420	Recreation registration fees	90,657.26	100,000.00	100,000.00	69,309.85	50,000.00	-50,000.00	-50%
101-521.100-440.430	Recreation league fees	13,285.00	35,000.00	35,000.00	7,198.95	30,000.00	-5,000.00	-14%
101-551.000-440.500	Library fines and fees	325.58	500.00	500.00	110.08	500.00	0.00	0%
101-551.000-440.610	Sale of copies	675.90	500.00	500.00	450.75	500.00	0.00	0%
101-551.000-440.700	Facility Use & Equipment Rental Fees	0.00	0.00	0.00	40.00	0.00	0.00	0%
440 - Fees and Charges for Services Totals:		6,744,257.87	6,379,296.00	6,379,296.00	4,678,163.94	6,548,954.00	169,658.00	3%

		2024/2025	2025/2026	2025/2026	2025/2026	2026/2027	25/26 Current v.	% Current v.
		Actuals	Adopted Budget	Current Budget	YTD Activity*	Proposed Budget	26/27	Proposed
450 - Fines & Assessments								
101-110.000-450.100	Motor vehicle code fines	2,689.12	1,000.00	1,000.00	3,512.45	3,000.00	2,000.00	200%
101-110.000-450.200	City criminal fines	5,642.13	6,000.00	6,000.00	3,238.49	6,000.00	0.00	0%
101-110.000-450.300	Parking fines	906.12	10,000.00	10,000.00	1,589.48	10,000.00	0.00	0%
101-221.000-450.400	Illegal Fireworks Citations	0.00	0.00	0.00	1,470.00	0.00	0.00	0%
450 - Fines & Assessments Totals:		9,237.37	17,000.00	17,000.00	9,810.42	19,000.00	2,000.00	12%
460 - Interest on investments								
101-110.000-460.100	Interest on investments	336,601.97	50,000.00	50,000.00	153,972.80	260,000.00	210,000.00	420%
101-551.000-460.100	Interest on investments	150.86	150.00	150.00	0.00	0.00	-150.00	-100%
460 - Interest on investments Totals:		336,752.83	50,150.00	50,150.00	153,972.80	260,000.00	209,850.00	418%
470 - Miscellaneous								
101-110.000-470.110	Rents and royalties	3,600.00	14,400.00	25,200.00	20,400.00	25,200.00	0.00	0%
101-110.000-470.150	Penalty & Interest	327.94	500.00	500.00	353.93	500.00	0.00	0%
101-110.000-470.160	Returned check fee	30.00	100.00	100.00	0.00	100.00	0.00	0%
101-110.000-470.240	Workers comp reimbursement	135,668.89	40,000.00	40,000.00	30,406.69	40,000.00	0.00	0%
101-110.000-470.300	Other revenues	17,497.00	0.00	0.00	0.00	0.00	0.00	0%
101-111.000-470.200	Contributions	0.00	0.00	1,000.00	2,750.00	0.00	-1,000.00	-100%
101-153.000-470.200	Contributions	0.00	0.00	100.00	1,450.00	0.00	-100.00	-100%
101-191.000-470.200	Contributions	500.00	0.00	0.00	0.00	0.00	0.00	0%
101-191.000-470.300	Other revenues	1,838.87	1,000.00	1,000.00	2,695.11	1,000.00	0.00	0%
101-211.000-470.100	Sale of Property	7,560.00	0.00	7,225.00	16,285.00	0.00	-7,225.00	-100%
101-211.000-470.200	Contributions	0.00	0.00	0.00	1,000.00	0.00	0.00	0%
101-211.000-470.300	Other revenues	97,326.44	80,000.00	80,000.00	47,166.80	30,000.00	-50,000.00	-63%
101-211.300-470.100	Sale of Property	0.00	0.00	0.00	550.00	0.00	0.00	0%
101-221.000-470.100	Sale of Property	0.00	0.00	0.00	385.00	0.00	0.00	0%
101-221.000-470.200	Contributions	10,000.00	0.00	0.00	0.00	0.00	0.00	0%
101-221.000-470.300	Other revenues - EMS Services	16,973.00	30,000.00	30,000.00	2,400.00	30,000.00	0.00	0%
101-231.000-470.300	Other revenues	1,214.08	0.00	0.00	1,025.25	0.00	0.00	0%
101-311.000-470.300	Other revenues	0.00	0.00	0.00	94.00	0.00	0.00	0%
101-511.000-470.200	Contributions	-7.00	0.00	0.00	0.00	0.00	0.00	0%
101-511.000-470.300	Other revenues	0.00	0.00	0.00	60.00	0.00	0.00	0%
101-521.000-470.110	Rents and royalties	21,692.50	7,000.00	7,000.00	14,747.50	20,000.00	13,000.00	186%
101-521.000-470.160	Returned check fee	30.00	0.00	0.00	0.00	0.00	0.00	0%
101-521.000-470.170	Insurance Proceeds	0.00	0.00	0.00	500,000.00	0.00	0.00	0%
101-521.000-470.200	Contributions	2,800.00	0.00	0.00	300.00	0.00	0.00	0%
101-521.000-470.300	Other revenues	803.83	3,000.00	3,000.00	885.00	3,000.00	0.00	0%
101-522.000-470.110	Rents and royalties	19,300.00	5,000.00	5,000.00	15,265.00	20,000.00	15,000.00	300%
101-522.000-470.300	Senior Center Grants	8,000.00	0.00	0.00	0.00	0.00	0.00	0%
101-551.000-470.110	Rents and royalties	480.00	0.00	0.00	0.00	0.00	0.00	0%
101-551.000-470.200	Contributions	989.43	0.00	0.00	27.29	0.00	0.00	0%
470 - Miscellaneous Totals:		346,624.98	181,000.00	200,125.00	658,246.57	169,800.00	-30,325.00	-15%

		2024/2025	2025/2026	2025/2026	2025/2026	2026/2027	25/26 Current v.	% Current v.
		Actuals	Adopted Budget	Current Budget	YTD Activity*	Proposed Budget	26/27	Proposed
490 - Debt Proceeds								
101-111.000-490.200	Other Revenue - SBITA Financing	21,731.04	0.00	0.00	0.00	0.00	0.00	0%
101-181.000-490.200	Other Revenue - SBITA Financing	341,158.19	0.00	0.00	0.00	0.00	0.00	0%
101-211.000-490.200	Other Revenue - SBITA Financing	74,178.87	0.00	0.00	0.00	0.00	0.00	0%
490 - Debt Proceeds Totals:		437,068.10	0.00	0.00	0.00	0.00	0.00	0%
495 - Gain/Loss - Mkt Value Change								
101-110.000-495.000	Gain/Loss - Mkt Value Change	-5,083.69	0.00	0.00	8,766.20	0.00	0.00	0%
495 - Gain/Loss - Mkt Value Change Totals:		-5,083.69	0.00	0.00	8,766.20	0.00	0.00	0%
500 - Bond proceeds								
101-211.000-500.100	Lease Proceeds- EFM Lease	296,914.45	0.00	0.00	0.00	0.00	0.00	0%
101-311.000-500.100	Lease Proceeds- EFM Lease	25,722.43	0.00	0.00	0.00	0.00	0.00	0%
101-511.000-500.100	Lease Proceeds -EFM Lease	105,742.02	0.00	0.00	0.00	0.00	0.00	0%
500 - Bond proceeds Totals:		428,378.90	0.00	0.00	0.00	0.00	0.00	0%
600 - Transfers In								
101-110.000-600.401	Transfer from Successor Agency	0.00	17,497.00	17,497.00	0.00	17,497.00	0.00	0%
101-191.000-600.200	Operating transfers, Pension Bond	1,284,577.00	1,333,877.08	1,333,877.08	1,000,407.81	1,369,652.00	35,774.92	3%
101-191.000-600.243	Transfer from CFD VictoriaPark	47,956.00	48,913.00	48,913.00	0.00	49,891.26	978.26	2%
101-191.000-600.244	Transfer from CFD LatigoRanch	15,920.00	16,236.00	16,236.00	0.00	16,560.72	324.72	2%
101-191.000-600.245	Transfer from CFD La Paloma	7,428.00	7,577.00	7,577.00	0.00	7,728.54	151.54	2%
101-191.000-600.246	Transfer from CFD Malan Park	90,204.00	92,007.00	92,007.00	0.00	93,847.14	1,840.14	2%
101-191.000-600.247	Transfer from CFD Luckey Ranch	10,612.00	10,824.00	10,824.00	0.00	11,040.48	216.48	2%
101-191.000-600.248	Transfer from CFD Springhouse	63,672.00	64,946.00	64,946.00	0.00	66,244.92	1,298.92	2%
101-522.000-600.401	Transfers from Article 3 Bicycle & Ped	6,829.12	0.00	0.00	0.00	0.00	0.00	0%
600 - Transfers In Totals:		1,527,198.12	1,591,877.08	1,591,877.08	1,000,407.81	1,632,462.06	40,584.98	3%
101 - General Fund Totals:		26,764,124.50	26,862,692.08	27,684,027.08	17,261,352.95	28,281,234.97	597,207.89	2%

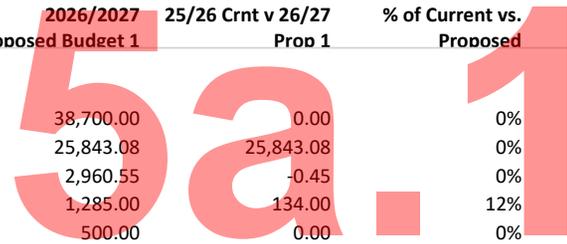
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General Fund Expenses

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
101 - General Fund							
111 - City Council							
101-111.000-700.100	Permanent salaries	38,700.00	38,700.00	25,735.30	38,700.00	0.00	0%
101-111.000-710.100	Health insurance	0.00	0.00	5,348.40	25,843.08	25,843.08	0%
101-111.000-710.200	F I C A	2,961.00	2,961.00	1,855.40	2,960.55	-0.45	0%
101-111.000-710.500	Workers' compensation	1,151.00	1,151.00	863.19	1,285.00	134.00	12%
101-111.000-720.100	Office supplies	500.00	500.00	144.70	500.00	0.00	0%
101-111.000-721.110	Meeting Supplies	1,500.00	1,500.00	152.40	1,000.00	-500.00	-33%
101-111.000-721.200	Other operating supplies	1,000.00	1,000.00	452.40	1,000.00	0.00	0%
101-111.000-721.900	Small tools & minor equipment	250.00	250.00	0.00	250.00	0.00	0%
101-111.000-730.200	Technical services	500.00	500.00	0.00	500.00	0.00	0%
101-111.000-740.411	Software Subscription	6,000.00	6,000.00	0.00	5,000.00	-1,000.00	-17%
101-111.000-750.100	Insurance	2,851.00	2,851.00	2,138.55	3,130.00	279.00	10%
101-111.000-750.200	Communications	3,000.00	3,000.00	2,341.95	3,000.00	0.00	0%
101-111.000-750.400	Travel & Training	15,000.00	15,000.00	6,803.99	15,000.00	0.00	0%
101-111.000-750.600	Contributions,Memberships,Dues	1,000.00	1,000.00	1,050.00	2,500.00	1,500.00	150%
101-111.000-750.601	Special Events	7,500.00	8,500.00	8,425.90	9,000.00	500.00	6%
101-111.000-800.600	Office furniture	4,000.00	4,000.00	190.31	6,000.00	2,000.00	50%
111 - City Council Totals:		85,913.00	86,913.00	55,502.49	115,668.63	28,755.63	33%



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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
112 - City Clerk							
101-112.000-700.100	Permanent salaries	1,500.00	1,500.00	997.46	1,500.00	0.00	0%
101-112.000-710.200	F I C A	115.00	115.00	76.42	114.75	-0.25	0%
101-112.000-710.500	Workers' compensation	0.00	0.00	33.45	50.00	50.00	0%
101-112.000-750.100	Insurance	3,363.00	3,363.00	2,522.40	3,045.00	-318.00	-9%
101-112.000-750.400	Travel & Training	26,400.00	26,400.00	3,195.32	26,400.00	0.00	0%
101-112.100-720.100	Office supplies	500.00	500.00	0.00	500.00	0.00	0%
101-112.100-730.200	Technical services	50,000.00	50,000.00	0.00	70,000.00	20,000.00	40%
101-112.100-740.411	Software Subscription	690.00	690.00	2,670.00	3,000.00	2,310.00	335%
101-112.100-750.300	Advertising & promotion	2,000.00	2,000.00	0.00	2,000.00	0.00	0%
101-112.100-750.400	Travel & Training	0.00	0.00	500.00	500.00	500.00	0%
112 - City Clerk Totals:		84,568.00	84,568.00	9,995.05	107,109.75	22,541.75	27%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
131 - City Manager							
101-131.000-700.100	Permanent salaries	303,912.00	303,912.00	174,294.55	285,922.00	-17,990.00	-6%
101-131.000-701.000	Auto/Other Allowance	3,900.00	3,900.00	3,200.00	4,800.00	900.00	23%
101-131.000-710.100	Health insurance	34,418.00	34,418.00	18,547.37	31,156.00	-3,262.00	-9%
101-131.000-710.200	F I C A	23,548.00	23,548.00	12,507.55	22,240.00	-1,308.00	-6%
101-131.000-710.300	P E R S	34,355.00	34,355.00	13,733.66	22,759.00	-11,596.00	-34%
101-131.000-710.310	PERS UAL	78,060.00	78,060.00	75,533.96	91,511.00	13,451.00	17%
101-131.000-710.320	Pension Obligation Debt Serv.	21,660.00	21,660.00	16,244.85	29,598.00	7,938.00	37%
101-131.000-710.500	Workers' compensation	9,038.00	9,038.00	6,778.59	9,493.00	455.00	5%
101-131.000-720.100	Office supplies	500.00	500.00	272.02	500.00	0.00	0%
101-131.000-720.200	Books and subscriptions	500.00	500.00	0.99	500.00	0.00	0%
101-131.000-721.100	Uniforms	0.00	0.00	0.00	100.00	100.00	0%
101-131.000-721.110	Meeting Supplies	400.00	400.00	291.64	400.00	0.00	0%
101-131.000-721.200	Other operating supplies	200.00	200.00	195.43	100.00	-100.00	-50%
101-131.000-721.900	Small tools & minor equipment	1,000.00	1,000.00	2,343.31	1,000.00	0.00	0%
101-131.000-730.200	Technical services	300.00	300.00	84.78	300.00	0.00	0%
101-131.000-750.100	Insurance	10,854.00	10,854.00	8,140.41	19,366.00	8,512.00	78%
101-131.000-750.200	Communications	550.00	550.00	1,220.64	1,000.00	450.00	82%
101-131.000-750.210	Postage	100.00	100.00	0.00	100.00	0.00	0%
101-131.000-750.400	Travel & Training	7,500.00	7,500.00	5,348.05	8,000.00	500.00	7%
101-131.000-750.600	Contributions,Memberships,Dues	2,500.00	2,500.00	3,598.36	2,500.00	0.00	0%
101-131.000-800.600	Office furniture	4,500.00	4,500.00	3,676.01	3,000.00	-1,500.00	-33%
131 - City Manager Totals:		537,795.00	537,795.00	346,012.17	534,345.00	-3,450.00	-1%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
132 - Records Administration							
101-132.000-700.100	Permanent Salaries	203,368.00	203,368.00	132,355.55	212,162.00	8,794.00	4%
101-132.000-700.300	Overtime	150.00	150.00	378.60	580.00	430.00	287%
101-132.000-700.900	Moveup Pay	0.00	0.00	149.97	0.00	0.00	0%
101-132.000-701.000	Auto/Other Allowance	3,900.00	3,900.00	2,694.25	3,900.00	0.00	0%
101-132.000-710.100	Health Insurance	8,791.00	8,791.00	18,052.97	9,714.00	923.00	10%
101-132.000-710.200	F I C A	15,867.00	15,867.00	9,674.57	16,754.00	887.00	6%
101-132.000-710.300	P E R S	16,089.00	16,089.00	10,417.25	16,935.00	846.00	5%
101-132.000-710.310	PERS UAL	665.00	665.00	643.18	786.00	121.00	18%
101-132.000-710.320	Pension Obligation Debt Serv.	17,952.00	17,952.00	13,463.94	19,806.00	1,854.00	10%
101-132.000-710.500	Workers Compensation	6,814.00	6,814.00	5,110.44	7,044.00	230.00	3%
101-132.000-720.100	Office Supplies	1,500.00	1,500.00	902.98	1,500.00	0.00	0%
101-132.000-721.200	Other operating supplies	1,000.00	1,000.00	152.17	1,000.00	0.00	0%
101-132.000-730.100	Professional services	5,000.00	5,000.00	0.00	5,000.00	0.00	0%
101-132.000-730.200	Technical Services	10,000.00	10,000.00	11,969.84	6,000.00	-4,000.00	-40%
101-132.000-740.200	Cleaning Services	0.00	0.00	436.80	1,000.00	1,000.00	0%
101-132.000-740.400	Rents & Leases	1,600.00	1,600.00	1,018.14	1,600.00	0.00	0%
101-132.000-750.100	Insurance	7,917.00	7,917.00	5,937.96	13,832.00	5,915.00	75%
101-132.000-750.210	Postage	500.00	500.00	0.00	500.00	0.00	0%
101-132.000-750.300	Advertisting & promotion	30,000.00	30,000.00	15,764.77	30,000.00	0.00	0%
101-132.000-750.400	Travel & Training	5,000.00	5,000.00	1,595.03	5,000.00	0.00	0%
101-132.000-750.600	Contributions, Memberships, Dues	500.00	500.00	675.00	1,350.00	850.00	170%
101-132.000-800.200	Buildings	40,000.00	40,000.00	0.00	0.00	-40,000.00	-100%
101-132.000-800.400	Equipment	1,000.00	1,000.00	0.00	1,000.00	0.00	0%
101-132.000-800.600	Furniture	6,500.00	6,500.00	0.00	5,000.00	-1,500.00	-23%
132 - Records Administration Totals:		384,113.00	384,113.00	231,393.41	360,463.00	-23,650.00	-6%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activitv*	Proposed Budget 1	Prop 1	Proposed
151 - Finance							
101-151.000-700.100	Permanent salaries	435,910.00	435,910.00	313,026.59	443,118.00	7,208.00	2%
101-151.000-700.200	Temporary salaries	15,000.00	15,000.00	0.00	0.00	-15,000.00	-100%
101-151.000-700.300	Overtime	1,100.00	1,100.00	1,311.73	1,100.00	0.00	0%
101-151.000-700.900	Moveup Pay	500.00	500.00	0.00	500.00	0.00	0%
101-151.000-701.000	Auto/Other Allowance	3,000.00	3,000.00	2,072.50	2,250.00	-750.00	-25%
101-151.000-701.100	Vacation Leave Buyback	0.00	0.00	0.00	1,009.00	1,009.00	0%
101-151.000-710.100	Health insurance	71,615.00	71,615.00	51,634.40	76,247.00	4,632.00	6%
101-151.000-710.200	F I C A	35,039.00	35,039.00	22,668.93	34,419.00	-620.00	-2%
101-151.000-710.300	P E R S	34,186.00	34,186.00	24,388.87	34,786.00	600.00	2%
101-151.000-710.310	PERS UAL	1,249.00	1,249.00	1,208.28	1,477.00	228.00	18%
101-151.000-710.320	Pension Obligation Debt Serv.	48,183.00	48,183.00	36,137.10	42,453.00	-5,730.00	-12%
101-151.000-710.400	Unemployment	2,000.00	2,000.00	3,359.00	5,000.00	3,000.00	150%
101-151.000-710.500	Workers' compensation	36,798.00	36,798.00	27,598.50	42,871.00	6,073.00	17%
101-151.000-710.600	Tuition reimbursement	2,000.00	2,000.00	0.00	0.00	-2,000.00	-100%
101-151.000-720.100	Office supplies	5,500.00	5,500.00	4,278.91	5,500.00	0.00	0%
101-151.000-720.200	Books and subscriptions	700.00	700.00	88.89	700.00	0.00	0%
101-151.000-721.110	Meeting Supplies	0.00	0.00	0.00	250.00	250.00	0%
101-151.000-721.200	Other operating supplies	500.00	500.00	164.67	500.00	0.00	0%
101-151.000-721.900	Small tools & minor equipment	2,000.00	2,000.00	67.96	2,000.00	0.00	0%
101-151.000-730.100	Professional services	134,305.00	134,305.00	75,161.48	132,000.00	-2,305.00	-2%
101-151.000-730.200	Technical services	25,000.00	25,000.00	17,411.66	20,000.00	-5,000.00	-20%
101-151.000-740.120	Repair & Maintenance Facility	6,500.00	6,500.00	3,610.12	6,500.00	0.00	0%
101-151.000-740.400	Rents & Leases	4,400.00	4,400.00	2,333.62	4,400.00	0.00	0%
101-151.000-740.411	Software Subscription	13,000.00	13,000.00	12,733.13	15,000.00	2,000.00	15%
101-151.000-750.100	Insurance	25,692.00	25,692.00	19,268.97	33,676.00	7,984.00	31%
101-151.000-750.200	Communications	2,000.00	2,000.00	624.21	2,000.00	0.00	0%
101-151.000-750.210	Postage	3,200.00	3,200.00	1,149.44	3,200.00	0.00	0%
101-151.000-750.400	Travel & Training	7,500.00	7,500.00	2,806.25	7,500.00	0.00	0%
101-151.000-750.600	Contributions,Memberships,Dues	800.00	800.00	835.00	850.00	50.00	6%
101-151.000-750.650	Taxes, Fees, and Penalties	1,000.00	1,000.00	1,795.18	1,000.00	0.00	0%
101-151.000-800.400	Equipment	7,000.00	7,000.00	6,750.00	0.00	-7,000.00	-100%
101-151.000-800.600	Office furniture	9,500.00	9,500.00	0.00	1,000.00	-8,500.00	-89%
151 - Finance Totals:		935,177.00	935,177.00	632,485.39	921,306.00	-13,871.00	-1%

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		2025/2026 Adopted Budget	2025/2026 Current Budget	2025/2026 YTD Activity*	2026/2027 Proposed Budget 1	25/26 Crnt v 26/27 Prop 1	% of Current vs. Proposed
152 - Utility Billing							
101-152.000-700.100	Permanent salaries	194,299.00	194,299.00	102,109.73	197,182.00	2,883.00	1%
101-152.000-700.200	Temporary salaries	2,000.00	2,000.00	0.00	0.00	-2,000.00	-100%
101-152.000-700.300	Overtime	1,300.00	1,300.00	497.63	2,000.00	700.00	54%
101-152.000-701.000	Auto/Other Allowance	0.00	0.00	0.00	750.00	750.00	0%
101-152.000-701.100	Vacation Leave Buyback	0.00	0.00	0.00	1,282.00	1,282.00	0%
101-152.000-710.100	Health insurance	23,806.00	23,806.00	14,447.11	25,044.00	1,238.00	5%
101-152.000-710.200	F I C A	14,963.00	14,963.00	7,476.00	15,299.00	336.00	2%
101-152.000-710.300	P E R S	15,104.00	15,104.00	7,871.29	15,282.00	178.00	1%
101-152.000-710.310	PERS UAL	566.00	566.00	547.58	669.00	103.00	18%
101-152.000-710.320	Pension Obligation Debt Serv.	18,285.00	18,285.00	13,713.60	18,923.00	638.00	3%
101-152.000-710.400	Unemployment	700.00	700.00	0.00	1,000.00	300.00	43%
101-152.000-710.500	Workers' compensation	23,839.00	23,839.00	17,878.92	28,143.00	4,304.00	18%
101-152.000-720.100	Office supplies	10,000.00	10,000.00	2,220.64	6,000.00	-4,000.00	-40%
101-152.000-721.200	Other operating supplies	500.00	500.00	94.29	500.00	0.00	0%
101-152.000-721.900	Small tools & minor equipment	1,500.00	1,500.00	41.87	1,000.00	-500.00	-33%
101-152.000-730.100	Professional Services	60,000.00	60,000.00	33,565.14	72,000.00	12,000.00	20%
101-152.000-730.200	Technical services	7,000.00	7,000.00	962.76	7,500.00	500.00	7%
101-152.000-730.300	Merchant Services	362,000.00	362,000.00	381,846.93	415,000.00	53,000.00	15%
101-152.000-740.120	Repairs & Maintenance Facility	500.00	500.00	3,610.11	500.00	0.00	0%
101-152.000-740.130	Repairs & Maintenance Equipment	2,000.00	2,000.00	1,980.63	2,500.00	500.00	25%
101-152.000-740.400	Rents & Leases	7,250.00	7,250.00	5,299.03	6,800.00	-450.00	-6%
101-152.000-750.100	Insurance	17,361.00	17,361.00	13,020.90	28,285.00	10,924.00	63%
101-152.000-750.210	Postage	5,000.00	5,000.00	2,282.17	7,000.00	2,000.00	40%
101-152.000-750.400	Travel & Training	1,000.00	1,000.00	0.00	1,000.00	0.00	0%
101-152.000-750.750	Overages and Shortages	0.00	0.00	68.54	0.00	0.00	0%
101-152.000-800.400	Equipment	7,000.00	7,000.00	6,750.00	0.00	-7,000.00	-100%
101-152.000-800.600	Office furniture	9,500.00	9,500.00	0.00	1,000.00	-8,500.00	-89%
	152 - Utility Billing Totals:	785,473.00	785,473.00	616,284.87	854,659.00	69,186.00	9%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activty*	Proposed Budget 1	Prop 1	Proposed
153 - Personnel							
101-153.000-700.100	Permanent salaries	222,315.00	222,315.00	149,650.67	214,052.00	-8,263.00	-4%
101-153.000-700.200	Temporary salaries	0.00	42,784.00	12,253.40	0.00	-42,784.00	-100%
101-153.000-700.300	Overtime	1,000.00	1,000.00	1,884.88	1,000.00	0.00	0%
101-153.000-700.900	Moveup Pay	0.00	0.00	96.70	0.00	0.00	0%
101-153.000-701.000	Auto/Other Allowance	3,900.00	3,900.00	3,501.65	4,620.00	720.00	18%
101-153.000-701.100	Vacation Leave Buyback	0.00	0.00	0.00	1,875.00	1,875.00	0%
101-153.000-710.100	Health insurance	8,528.00	8,528.00	5,440.02	8,164.00	-364.00	-4%
101-153.000-710.200	F I C A	17,043.00	20,316.00	12,297.79	17,309.00	-3,007.00	-15%
101-153.000-710.300	P E R S	17,824.00	17,824.00	10,783.19	17,151.00	-673.00	-4%
101-153.000-710.310	PERS UAL	6,169.00	6,169.00	5,969.60	7,238.00	1,069.00	17%
101-153.000-710.320	Pension Obligation Debt Serv.	20,958.00	20,958.00	15,718.71	21,651.00	693.00	3%
101-153.000-710.400	Unemployment	811.00	811.00	0.00	0.00	-811.00	-100%
101-153.000-710.500	Workers' compensation	66,679.00	66,679.00	50,009.01	79,091.00	12,412.00	19%
101-153.000-710.600	Tuition reimbursement	800.00	800.00	0.00	800.00	0.00	0%
101-153.000-720.100	Office supplies	900.00	1,900.00	1,015.92	1,500.00	-400.00	-21%
101-153.000-721.110	Meeting Supplies	100.00	100.00	0.00	100.00	0.00	0%
101-153.000-721.200	Other operating supplies	700.00	700.00	1,593.44	1,200.00	500.00	71%
101-153.000-721.900	Small tools & minor equipment	3,000.00	3,000.00	2,171.14	3,000.00	0.00	0%
101-153.000-730.100	Professional services	130,000.00	129,000.00	30,455.59	130,000.00	1,000.00	1%
101-153.000-730.200	Technical services	29,000.00	29,000.00	17,256.65	20,000.00	-9,000.00	-31%
101-153.000-740.120	Repair & Maintenance Facility	0.00	0.00	0.00	3,000.00	3,000.00	0%
101-153.000-740.130	Repairs & Maintenance Equipment	1,000.00	1,000.00	0.00	1,000.00	0.00	0%
101-153.000-740.400	Rents & Leases	900.00	900.00	215.18	1,000.00	100.00	11%
101-153.000-740.411	Software Subscription	31,221.00	31,221.00	17,402.15	28,400.00	-2,821.00	-9%
101-153.000-750.100	Insurance	13,091.00	13,091.00	9,818.19	23,328.00	10,237.00	78%
101-153.000-750.200	Communications	100.00	100.00	0.00	0.00	-100.00	-100%
101-153.000-750.210	Postage	100.00	100.00	164.90	100.00	0.00	0%
101-153.000-750.300	Advertising & promotion	2,500.00	2,500.00	1,530.49	2,500.00	0.00	0%
101-153.000-750.310	Employee Appreciation/Awards	12,000.00	12,000.00	4,175.64	15,000.00	3,000.00	25%
101-153.000-750.400	Travel & Training	4,000.00	4,100.00	1,406.50	4,500.00	400.00	10%
101-153.000-750.600	Contributions,Memberships,Dues	7,000.00	7,000.00	6,625.00	7,500.00	500.00	7%
153 - Personnel Totals:		601,639.00	647,796.00	361,436.41	615,079.00	-32,717.00	-5%

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		2025/2026 Adopted Budget	2025/2026 Current Budget	2025/2026 YTD Activity*	2026/2027 Proposed Budget 1	25/26 Crnt v 26/27 Prop 1	% of Current vs. Proposed
161 - City Attorney							
101-161.000-730.100	Professional services	150,000.00	150,000.00	59,063.04	100,000.00	-50,000.00	-33%
101-161.000-730.110	Specialized Litigation Services	80,000.00	80,000.00	46,628.02	50,000.00	-30,000.00	-38%
101-161.000-750.100	Insurance	4,736.00	4,736.00	3,552.15	8,453.00	3,717.00	78%
	161 - City Attorney Totals:	234,736.00	234,736.00	109,243.21	158,453.00	-76,283.00	-32%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
171 - Planning							
101-171.000-700.100	Permanent salaries	205,106.00	205,106.00	78,901.58	232,176.00	27,070.00	13%
101-171.000-700.300	Overtime	0.00	0.00	16.64	2,000.00	2,000.00	0%
101-171.000-701.000	Auto/Other Allowance	4,620.00	4,620.00	2,694.25	4,620.00	0.00	0%
101-171.000-710.100	Health insurance	8,451.00	8,451.00	7,113.48	46,878.00	38,427.00	455%
101-171.000-710.200	F I C A	16,044.00	16,044.00	5,973.87	18,500.00	2,456.00	15%
101-171.000-710.300	P E R S	16,326.00	16,326.00	6,315.07	18,458.00	2,132.00	13%
101-171.000-710.310	PERS UAL	350.00	350.00	338.95	414.00	64.00	18%
101-171.000-710.320	Pension Obligation Debt Serv.	12,824.00	12,824.00	9,618.36	19,975.00	7,151.00	56%
101-171.000-710.400	Unemployment	503.00	503.00	0.00	0.00	-503.00	-100%
101-171.000-710.500	Workers' compensation	3,593.00	3,593.00	2,694.96	7,709.00	4,116.00	115%
101-171.000-720.100	Office supplies	500.00	500.00	184.70	1,000.00	500.00	100%
101-171.000-721.200	Other operating supplies	1,000.00	1,000.00	1,018.18	1,000.00	0.00	0%
101-171.000-721.900	Small tools & minor equipment	7,000.00	7,000.00	0.00	5,000.00	-2,000.00	-29%
101-171.000-730.100	Professional services	40,000.00	40,000.00	58,103.75	40,000.00	0.00	0%
101-171.000-730.200	Technical services	50,000.00	50,000.00	40,701.64	50,000.00	0.00	0%
101-171.000-740.120	Repair & Maintenance Facility	25,000.00	25,000.00	1,247.75	0.00	-25,000.00	-100%
101-171.000-740.130	Repairs & Maintenance Equipment	0.00	0.00	0.00	1,000.00	1,000.00	0%
101-171.000-740.400	Rents & Leases	650.00	650.00	32.68	650.00	0.00	0%
101-171.000-750.100	Insurance	10,931.00	10,931.00	8,198.40	14,907.00	3,976.00	36%
101-171.000-750.200	Communications	450.00	450.00	635.06	1,000.00	550.00	122%
101-171.000-750.210	Postage	600.00	600.00	381.98	750.00	150.00	25%
101-171.000-750.300	Advertising & promotion	0.00	0.00	0.00	1,000.00	1,000.00	0%
101-171.000-750.400	Travel & Training	8,500.00	8,500.00	0.00	8,500.00	0.00	0%
101-171.000-750.600	Contributions,Memberships,Dues	1,500.00	1,500.00	627.52	3,000.00	1,500.00	100%
171 - Planning Totals:		413,948.00	413,948.00	224,798.82	478,537.00	64,589.00	16%

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		2025/2026 Adopted Budget	2025/2026 Current Budget	2025/2026 YTD Activity*	2026/2027 Proposed Budget 1	25/26 Crnt v 26/27 Prop 1	% of Current vs. Proposed
181 - Information Technology							
101-181.000-700.100	Permanent salaries	234,116.00	234,116.00	145,938.92	240,781.00	6,665.00	3%
101-181.000-700.300	Overtime	500.00	500.00	82.18	500.00	0.00	0%
101-181.000-701.000	Auto/Other Allowance	3,900.00	3,900.00	2,694.25	3,900.00	0.00	0%
101-181.000-701.100	Vacation Leave Buyback	0.00	0.00	0.00	2,226.00	2,226.00	0%
101-181.000-710.100	Health insurance	42,609.00	42,609.00	14,633.63	42,910.00	301.00	1%
101-181.000-710.200	F I C A	18,208.00	18,208.00	10,870.09	18,898.00	690.00	4%
101-181.000-710.300	P E R S	18,636.00	18,636.00	11,394.89	18,719.00	83.00	0%
101-181.000-710.310	PERS UAL	519.00	519.00	502.38	614.00	95.00	18%
101-181.000-710.320	Pension Obligation Debt Serv.	19,540.00	19,540.00	14,654.76	22,800.00	3,260.00	17%
101-181.000-710.400	Unemployment	757.00	757.00	0.00	0.00	-757.00	-100%
101-181.000-710.500	Workers' compensation	13,677.00	13,677.00	10,257.54	18,007.00	4,330.00	32%
101-181.000-720.100	Office supplies	0.00	0.00	0.00	40.00	40.00	0%
101-181.000-720.200	Books and subscriptions	133.90	133.90	130.00	130.00	-3.90	-3%
101-181.000-721.200	Other operating supplies	376.57	376.57	77.89	375.00	-1.57	0%
101-181.000-721.900	Small tools & minor equipment	28,325.00	28,325.00	39,675.20	29,174.75	849.75	3%
101-181.000-725.400	Fuel	462.00	462.00	313.61	495.00	33.00	7%
101-181.000-730.200	Technical services	20,871.92	20,871.92	26,580.50	21,498.08	626.16	3%
101-181.000-740.100	Repair & Maintenance Vehicles	515.00	515.00	0.00	515.00	0.00	0%
101-181.000-740.130	Repairs & Maintenance Equipment	16,480.00	16,480.00	370.68	16,974.40	494.40	3%
101-181.000-740.410	Vehicle & Equip Lease	7,059.00	7,059.00	4,749.67	7,059.00	0.00	0%
101-181.000-740.411	Software Subscription	500,554.00	500,554.00	313,315.47	515,570.62	15,016.62	3%
101-181.000-750.100	Insurance	25,714.00	25,714.00	19,285.77	38,329.00	12,615.00	49%
101-181.000-750.200	Communications	1,854.00	1,854.00	0.00	1,909.62	55.62	3%
101-181.000-750.400	Travel & Training	2,060.00	2,060.00	1,490.57	6,000.00	3,940.00	191%
101-181.000-750.600	Contributions,Memberships,Dues	44.63	44.63	0.00	50.00	5.37	12%
101-181.000-800.400	Equipment	107,474.51	107,474.51	5,540.47	126,835.98	19,361.47	18%
101-181.000-800.700	Software Subscription	0.00	0.00	347.32	0.00	0.00	0%
181 - Information Technology Totals:		1,064,386.53	1,064,386.53	622,905.79	1,134,311.45	69,924.92	7%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
191 - Non-Departmental							
101-191.000-710.900	Contingency for Staffing	100,000.00	90,928.00	0.00	100,000.00	9,072.00	10%
101-191.000-720.100	Office supplies	2,400.00	2,400.00	0.00	0.00	-2,400.00	-100%
101-191.000-720.800	Janitorial supplies	250.00	250.00	0.00	0.00	-250.00	-100%
101-191.000-721.200	Other operating supplies	3,000.00	3,000.00	3,187.62	4,000.00	1,000.00	33%
101-191.000-721.900	Small tools & minor equipment	400.00	400.00	0.00	0.00	-400.00	-100%
101-191.000-725.200	Electricity	23,539.00	23,539.00	11,223.43	25,570.00	2,031.00	9%
101-191.000-730.100	Professional services	110,000.00	244,508.00	24,062.39	103,000.00	-141,508.00	-58%
101-191.000-730.200	Technical services	80,000.00	80,000.00	59,151.24	126,380.00	46,380.00	58%
101-191.000-740.120	Repair & Maintenance Facility	1,500.00	1,500.00	0.00	0.00	-1,500.00	-100%
101-191.000-740.130	Repair & Maintenance Equipment	2,000.00	2,000.00	898.83	2,200.00	200.00	10%
101-191.000-740.200	Cleaning services	24,516.00	24,516.00	17,106.89	24,516.00	0.00	0%
101-191.000-740.400	Rents & Leases	5,800.00	5,800.00	3,626.49	5,000.00	-800.00	-14%
101-191.000-740.411	Software Subscription	0.00	0.00	3,957.90	5,000.00	5,000.00	0%
101-191.000-750.100	Insurance	36,270.00	36,270.00	27,202.83	20,775.00	-15,495.00	-43%
101-191.000-750.200	Communications	5,000.00	5,000.00	654.22	2,000.00	-3,000.00	-60%
101-191.000-750.210	Postage	3,200.00	3,200.00	7,667.75	7,000.00	3,800.00	119%
101-191.000-750.600	Contributions,Memberships,Dues	28,000.00	28,000.00	23,401.64	28,000.00	0.00	0%
101-191.000-750.650	Taxes, Fees, and Penalties	10,000.00	10,000.00	460.28	2,000.00	-8,000.00	-80%
101-191.000-760.100	Interest Pension Obligation Bond	368,877.08	368,877.08	354,846.42	334,652.00	-34,225.08	-9%
101-191.000-760.200	Principal Pension Obligation Bond	965,000.00	965,000.00	965,000.00	1,035,000.00	70,000.00	7%
101-191.000-800.400	Equipment	15,000.00	15,000.00	0.00	0.00	-15,000.00	-100%
101-191.000-950.100	Write-off	600.00	600.00	-2,271.35	0.00	-600.00	-100%
191 - Non-Departmental Totals:		1,785,352.08	1,910,788.08	1,500,176.58	1,825,093.00	-85,695.08	-4%

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	2025/2026 Adopted Budget	2025/2026 Current Budget	2025/2026 YTD Activity*	2026/2027 Proposed Budget 1	25/26 Crnt v 26/27 Prop 1	% of Current vs. Proposed
101 - General Fund						
211 - Police Protection						
101-211.000-700.100	Permanent salaries	3,306,549.00	3,306,549.00	2,142,120.06	3,375,475.00	68,926.00 2%
101-211.000-700.200	Temporary salaries	16,758.00	16,758.00	11,543.09	16,768.00	10.00 0%
101-211.000-700.310	Overtime/sworn	512,059.00	512,059.00	423,574.87	633,240.00	121,181.00 24%
101-211.000-700.320	Overtime/non-sworn	232,050.00	232,050.00	102,549.16	149,250.00	-82,800.00 -36%
101-211.000-700.330	Overtime/Grants	110,000.00	175,000.00	52,362.25	73,560.00	-101,440.00 -58%
101-211.000-700.400	Standby	20,700.00	20,700.00	25,087.89	32,005.00	11,305.00 55%
101-211.000-700.500	Holidays	104,806.00	104,806.00	29,014.95	96,867.00	-7,939.00 -8%
101-211.000-700.600	Court time	11,500.00	11,500.00	9,383.06	16,226.00	4,726.00 41%
101-211.000-700.700	Shift differential	34,200.00	34,200.00	19,400.00	26,800.00	-7,400.00 -22%
101-211.000-700.800	Range Training	12,700.00	12,700.00	0.00	11,500.00	-1,200.00 -9%
101-211.000-700.900	Moveup Pay	10,800.00	10,800.00	6,942.81	8,900.00	-1,900.00 -18%
101-211.000-701.000	Auto/Other Allowance	1,800.00	1,800.00	1,138.50	1,800.00	0.00 0%
101-211.000-701.100	Vacation Leave Buyback	19,421.00	19,421.00	0.00	8,181.00	-11,240.00 -58%
101-211.000-701.200	Uniform Allowance	71,400.00	71,400.00	65,962.34	71,400.00	0.00 0%
101-211.000-710.100	Health insurance	487,352.00	487,352.00	327,585.68	650,976.00	163,624.00 34%
101-211.000-710.200	F I C A	326,165.00	326,165.00	206,348.34	345,395.00	19,230.00 6%
101-211.000-710.300	P E R S	578,114.00	578,114.00	346,172.47	574,006.00	-4,108.00 -1%
101-211.000-710.310	PERS UAL	628,114.00	628,114.00	607,788.30	732,012.00	103,898.00 17%
101-211.000-710.320	Pension Obligation Debt Serv.	483,515.00	483,515.00	362,636.49	501,500.00	17,985.00 4%
101-211.000-710.400	Unemployment	16,622.00	16,622.00	5,787.00	10,000.00	-6,622.00 -40%
101-211.000-710.500	Workers' compensation	232,655.00	232,655.00	174,490.95	273,905.00	41,250.00 18%
101-211.000-710.600	Tuition Reimbursement	3,000.00	3,000.00	0.00	0.00	-3,000.00 -100%
101-211.000-720.100	Office supplies	5,000.00	5,000.00	4,826.34	5,700.00	700.00 14%
101-211.000-720.200	Books and subscriptions	900.00	900.00	203.88	900.00	0.00 0%
101-211.000-720.500	Electrical supplies	250.00	250.00	0.00	250.00	0.00 0%
101-211.000-720.800	Janitorial supplies	100.00	100.00	0.00	100.00	0.00 0%
101-211.000-720.900	Ammunition\Range Supplies	10,000.00	10,000.00	7,506.73	10,000.00	0.00 0%
101-211.000-721.100	Uniforms	7,000.00	7,000.00	2,500.56	7,000.00	0.00 0%
101-211.000-721.110	Meeting Supplies	900.00	900.00	672.94	900.00	0.00 0%
101-211.000-721.200	Other operating supplies	15,000.00	25,000.00	8,240.62	27,000.00	2,000.00 8%
101-211.000-721.900	Small tools & minor equipment	20,100.00	20,100.00	9,656.19	24,000.00	3,900.00 19%
101-211.000-725.200	Electricity	62,731.00	62,731.00	28,216.29	63,390.00	659.00 1%
101-211.000-725.300	Natural gas	318.00	318.00	175.53	372.00	54.00 17%
101-211.000-725.400	Fuel	131,683.00	131,683.00	104,616.60	170,744.00	39,061.00 30%
101-211.000-730.100	Professional services	30,000.00	30,000.00	23,587.50	40,000.00	10,000.00 33%
101-211.000-730.200	Technical services	112,000.00	112,000.00	71,950.38	182,884.61	70,884.61 63%
101-211.000-730.400	K-9 Officer	25,000.00	25,000.00	10,722.60	25,000.00	0.00 0%
101-211.000-730.410	Volunteer Programs	20,000.00	20,000.00	14,881.40	20,000.00	0.00 0%
101-211.000-740.100	Repair & Maintenance Vehicles	90,000.00	90,000.00	110,028.88	110,000.00	20,000.00 22%
101-211.000-740.120	Repair & Maintenance Facility	12,800.00	19,996.85	19,430.80	16,768.85	-3,228.00 -16%
101-211.000-740.130	Repairs & Maintenance Equipment	13,000.00	9,772.00	3,471.14	13,000.00	3,228.00 33%
101-211.000-740.200	Cleaning services	52,134.00	52,134.00	37,994.51	52,134.00	0.00 0%
101-211.000-740.400	Rents & Leases	12,100.00	12,100.00	7,831.56	12,100.00	0.00 0%
101-211.000-740.410	Vehicle & Equip Lease	86,394.00	86,394.00	84,035.29	128,622.00	42,228.00 49%
101-211.000-740.411	Software Subscription	45,000.00	45,000.00	36,312.27	56,000.00	11,000.00 24%
101-211.000-750.100	Insurance	536,812.00	536,812.00	402,608.76	689,629.00	152,817.00 28%

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...		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activty*	Proposed Budget 1	Prop 1	Proposed
101-211.000-750.200	Communications	405,732.00	405,732.00	192,245.85	405,732.00	0.00	0%
101-211.000-750.210	Postage	2,500.00	2,500.00	1,898.25	2,500.00	0.00	0%
101-211.000-750.300	Advertising & promotion	3,500.00	3,500.00	3,344.27	3,500.00	0.00	0%
101-211.000-750.400	Travel & Training	13,000.00	17,928.00	6,314.89	20,000.00	2,072.00	12%
101-211.000-750.510	Training/POST	50,000.00	50,000.00	50,894.28	60,000.00	10,000.00	20%
101-211.000-750.600	Contributions,Memberships,Dues	2,500.00	2,500.00	753.00	2,500.00	0.00	0%
101-211.000-750.650	Taxes, Fees, and Penalties	300.00	300.00	455.82	300.00	0.00	0%
101-211.000-800.400	Equipment	183,000.00	169,086.86	99,525.43	170,000.00	913.14	1%
101-211.000-800.600	Office furniture	15,000.00	24,944.29	24,944.29	45,000.00	20,055.71	80%
211 - Police Protection Totals:		9,185,034.00	9,264,962.00	6,289,735.06	9,975,792.46	710,830.46	8%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
101 - General Fund							
211.300 - Graffiti Abatement							
101-211.300-700.100	Permanent salaries	50,565.00	50,565.00	33,584.75	51,168.00	603.00	1%
101-211.300-700.300	Overtime	1,000.00	1,000.00	159.96	250.00	-750.00	-75%
101-211.300-710.100	Health insurance	56.00	56.00	0.00	58.00	2.00	4%
101-211.300-710.200	F I C A	3,945.00	3,945.00	2,572.71	3,934.00	-11.00	0%
101-211.300-710.300	P E R S	4,025.00	4,025.00	2,661.59	4,073.00	48.00	1%
101-211.300-710.310	PERS UAL	149.00	149.00	144.66	177.00	28.00	19%
101-211.300-710.320	Pension Obligation Debt Serv.	5,445.00	5,445.00	4,084.08	4,924.00	-521.00	-10%
101-211.300-710.400	Unemployment	211.00	211.00	0.00	0.00	-211.00	-100%
101-211.300-710.500	Workers' compensation	1,504.00	1,504.00	1,127.82	1,699.00	195.00	13%
101-211.300-721.100	Uniforms	1,000.00	1,000.00	1,024.61	1,000.00	0.00	0%
101-211.300-721.200	Other operating supplies	7,000.00	7,000.00	1,521.87	7,000.00	0.00	0%
101-211.300-721.900	Small tools & minor equipment	1,500.00	1,500.00	696.94	1,500.00	0.00	0%
101-211.300-725.400	Fuel	2,433.00	2,433.00	931.14	2,100.00	-333.00	-14%
101-211.300-730.200	Technical services	264.00	264.00	286.84	300.00	36.00	14%
101-211.300-740.100	Repair & Maintenance Vehicles	600.00	600.00	1,873.77	2,000.00	1,400.00	233%
101-211.300-750.100	Insurance	2,392.00	2,392.00	1,793.88	2,956.00	564.00	24%
211.300 - Graffiti Abatement Totals:		82,089.00	82,089.00	52,464.62	83,139.00	1,050.00	1%

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	2025/2026 Adopted Budget	2025/2026 Current Budget	2025/2026 YTD Activity*	2026/2027 Proposed Budget 1	25/26 Crnt v 26/27 Prop 1	% of Current vs. Proposed	
101 - General Fund							
211 - Code Enforcement							
101-211.400-700.100	Permanent Salaries	59,129.00	59,129.00	38,698.20	58,903.20	-225.80	0%
101-211.400-700.300	Overtime	1,000.00	1,000.00	172.81	270.00	-730.00	-73%
101-211.400-710.100	Health Insurance	56.00	56.00	0.00	58.00	2.00	4%
101-211.400-710.200	F I C A	4,600.00	4,600.00	2,984.73	4,527.00	-73.00	-2%
101-211.400-710.300	P E R S	4,477.00	4,477.00	3,033.58	4,460.00	-17.00	0%
101-211.400-710.310	PERS UAL	174.00	174.00	168.06	205.00	31.00	18%
101-211.400-710.320	Pension Obligation Debt Serv.	6,561.00	6,561.00	4,920.57	5,759.00	-802.00	-12%
101-211.400-710.400	Unemployment	266.00	266.00	0.00	0.00	-266.00	-100%
101-211.400-710.500	Workers compensation	1,752.00	1,752.00	1,313.88	1,956.00	204.00	12%
101-211.400-721.100	Uniform	1,000.00	1,000.00	324.94	1,000.00	0.00	0%
101-211.400-721.200	Other Operating Supplies	500.00	500.00	176.97	500.00	0.00	0%
101-211.400-721.900	Small tools & minor equipment	5,000.00	5,000.00	107.64	5,000.00	0.00	0%
101-211.400-725.400	Fuel	1,617.00	1,617.00	1,106.78	1,883.00	266.00	16%
101-211.400-730.200	Technical Services	2,764.00	2,764.00	1,339.84	2,764.00	0.00	0%
101-211.400-740.100	Repair & Maintenance Vehicles	1,000.00	1,000.00	0.00	1,000.00	0.00	0%
101-211.400-740.410	Vehicle & Equip Lease	8,394.00	8,394.00	5,648.16	8,394.00	0.00	0%
101-211.400-740.411	Software Subscription	4,200.00	4,200.00	2,224.16	4,200.00	0.00	0%
101-211.400-750.100	Insurance	3,523.00	3,523.00	2,642.22	4,034.00	511.00	15%
101-211.400-750.210	Postage	0.00	0.00	170.36	500.00	500.00	0%
101-211.400-750.400	Travel & Training	6,000.00	6,000.00	2,222.66	6,000.00	0.00	0%
	211 - Code Enforcement Totals:	112,013.00	112,013.00	67,255.56	111,413.20	-599.80	-1%

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	2025/2026 Adopted Budget	2025/2026 Current Budget	2025/2026 YTD Activity*	2026/2027 Proposed Budget 1	25/26 Crnt v 26/27 Prop 1	% of Current vs. Proposed	
101 - General Fund							
211.500 Animal Control							
101-211.500-700.100	Permanent Salaries	51,168.00	51,168.00	34,005.03	51,168.00	0.00	0%
101-211.500-700.300	Overtime	1,000.00	1,000.00	1,155.31	1,790.00	790.00	79%
101-211.500-701.000	Auto/Other Allowance	0.00	0.00	-2,220.00	0.00	0.00	0%
101-211.500-701.100	Vacation Leave Buyback	984.00	984.00	0.00	984.00	0.00	0%
101-211.500-710.100	Health Insurance	8,327.00	8,327.00	5,796.36	9,204.00	877.00	11%
101-211.500-710.200	F I C A	4,066.00	4,066.00	2,417.08	4,127.00	61.00	2%
101-211.500-710.300	P E R S	6,437.00	6,437.00	4,277.78	6,437.00	0.00	0%
101-211.500-710.310	PERS UAL	18,452.00	18,452.00	17,855.34	21,632.00	3,180.00	17%
101-211.500-710.320	Pension Obligation Debt Serv.	5,503.00	5,503.00	4,127.52	4,983.00	-520.00	-9%
101-211.500-710.400	Unemployment	258.00	258.00	0.00	0.00	-258.00	-100%
101-211.500-710.500	Workers' compensation	25,143.00	25,143.00	18,857.01	30,019.00	4,876.00	19%
101-211.500-720.100	Office supplies	500.00	500.00	0.00	500.00	0.00	0%
101-211.500-720.800	Janitorial supplies	800.00	800.00	0.00	800.00	0.00	0%
101-211.500-721.100	Uniforms	1,000.00	1,000.00	1,101.03	1,000.00	0.00	0%
101-211.500-721.200	Other operating supplies	2,300.00	2,300.00	1,801.56	2,300.00	0.00	0%
101-211.500-721.900	Small tools & minor equipment	2,500.00	2,500.00	870.97	2,500.00	0.00	0%
101-211.500-725.400	Fuel	5,674.00	5,674.00	3,239.33	5,303.00	-371.00	-7%
101-211.500-730.200	Technical services	96,000.00	96,000.00	49,166.88	96,000.00	0.00	0%
101-211.500-740.100	Repair & Maintenance Vehicles	4,500.00	4,500.00	2,958.58	5,000.00	500.00	11%
101-211.500-740.411	Software Subscription	4,200.00	4,200.00	6,595.84	7,000.00	2,800.00	67%
101-211.500-750.100	Insurance	10,327.00	10,327.00	7,745.43	9,152.00	-1,175.00	-11%
101-211.500-750.400	Travel & Training	5,000.00	5,000.00	0.00	5,000.00	0.00	0%
	211.500 - Animal Control Totals:	254,139.00	254,139.00	159,751.05	264,899.00	10,760.00	4%

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	2025/2026 Adopted Budget	2025/2026 Current Budget	2025/2026 YTD Activity*	2026/2027 Proposed Budget 1	25/26 Crnt v 26/27 Prop 1	% of Current vs. Proposed	
101 - General Fund							
221 - Fire Station No. 1							
101-221.000-700.100	Permanent salaries	1,920,779.00	1,995,661.79	1,305,652.04	2,057,124.70	61,462.91	3%
101-221.000-700.300	Overtime	404,067.00	404,067.00	400,431.05	582,770.00	178,703.00	44%
101-221.000-700.500	Holidays	51,132.00	53,620.41	16,047.54	55,345.00	1,724.59	3%
101-221.000-700.900	Moveup Pay	1,000.00	1,000.00	388.92	1,000.00	0.00	0%
101-221.000-701.000	Auto/Other Allowance	900.00	900.00	621.75	900.00	0.00	0%
101-221.000-701.100	Vacation Leave Buyback	5,720.00	5,720.00	0.00	3,945.00	-1,775.00	-31%
101-221.000-701.200	Uniform Allowance	23,800.00	25,700.00	25,750.00	25,800.00	100.00	0%
101-221.000-701.400	Certification Bonus	1,000.00	1,000.00	0.00	1,000.00	0.00	0%
101-221.000-710.100	Health insurance	288,957.00	300,678.12	210,977.74	377,110.00	76,431.88	25%
101-221.000-710.200	F I C A	184,097.00	191,352.45	123,706.58	208,530.00	17,177.55	9%
101-221.000-710.300	P E R S	404,864.00	415,688.23	259,546.98	413,325.00	-2,363.23	-1%
101-221.000-710.310	PERS UAL	385,495.00	385,495.00	373,020.50	448,331.00	62,836.00	16%
101-221.000-710.320	Pension Obligation Debt Serv.	256,448.00	256,448.00	192,335.73	259,468.00	3,020.00	1%
101-221.000-710.400	Unemployment	9,681.00	9,681.00	0.00	10,000.00	319.00	3%
101-221.000-710.500	Workers' compensation	163,072.00	163,072.00	122,303.76	198,540.00	35,468.00	22%
101-221.000-710.600	Tuition reimbursement	6,000.00	6,000.00	772.49	5,000.00	-1,000.00	-17%
101-221.000-720.100	Office supplies	1,000.00	1,000.00	578.47	2,000.00	1,000.00	100%
101-221.000-720.200	Books and subscriptions	200.00	200.00	703.31	200.00	0.00	0%
101-221.000-720.400	Automotive supplies	800.00	800.00	364.49	800.00	0.00	0%
101-221.000-720.500	Electrical supplies	300.00	300.00	69.06	300.00	0.00	0%
101-221.000-720.600	Plumbing supplies	300.00	300.00	36.95	300.00	0.00	0%
101-221.000-720.700	Construction materials	1,000.00	1,000.00	750.54	1,000.00	0.00	0%
101-221.000-720.800	Janitorial supplies	4,000.00	4,000.00	2,248.81	4,000.00	0.00	0%
101-221.000-721.100	Uniforms	40,000.00	40,000.00	19,844.48	65,000.00	25,000.00	63%
101-221.000-721.110	Meeting Supplies	500.00	500.00	427.61	500.00	0.00	0%
101-221.000-721.200	Other operating supplies	10,000.00	10,000.00	5,929.52	10,000.00	0.00	0%
101-221.000-721.201	Medical Supplies	20,000.00	20,000.00	13,929.90	20,000.00	0.00	0%
101-221.000-721.900	Small tools & minor equipment	8,000.00	8,000.00	6,458.23	8,000.00	0.00	0%
101-221.000-725.200	Electricity	19,847.00	19,847.00	7,413.32	17,454.00	-2,393.00	-12%
101-221.000-725.300	Natural gas	372.00	372.00	252.85	451.00	79.00	21%
101-221.000-725.400	Fuel	45,789.00	45,789.00	23,562.69	38,485.00	-7,304.00	-16%
101-221.000-730.200	Technical services	17,000.00	17,000.00	15,829.65	20,000.00	3,000.00	18%
101-221.000-740.100	Repair & Maintenance Vehicles	80,000.00	80,000.00	48,294.22	75,000.00	-5,000.00	-6%
101-221.000-740.120	Repair & Maintenance Facility	20,000.00	20,000.00	46,902.66	30,000.00	10,000.00	50%
101-221.000-740.130	Repairs & Maintenance Equipment	10,000.00	10,000.00	7,212.81	10,000.00	0.00	0%
101-221.000-740.400	Rents & Leases	1,000.00	1,000.00	2,495.93	1,000.00	0.00	0%
101-221.000-740.410	Vehicle & Equip Leases	178,241.00	178,241.00	28,911.48	191,875.39	13,634.39	8%
101-221.000-740.411	Software Subscription	24,000.00	24,000.00	14,089.44	24,000.00	0.00	0%
101-221.000-750.100	Insurance	141,310.00	141,310.00	105,982.80	185,958.00	44,648.00	32%
101-221.000-750.200	Communications	23,036.00	23,036.00	11,436.03	29,000.00	5,964.00	26%
101-221.000-750.210	Postage	500.00	500.00	102.86	500.00	0.00	0%
101-221.000-750.300	Advertising & promotion	4,000.00	6,000.00	3,175.67	8,000.00	2,000.00	33%
101-221.000-750.400	Travel & Training	20,000.00	20,000.00	685.35	20,000.00	0.00	0%
101-221.000-750.600	Contributions,Memberships,Dues	200.00	200.00	3,164.76	1,000.00	800.00	400%
101-221.000-750.650	Taxes, Fees, and Penalties	500.00	500.00	-2.17	500.00	0.00	0%
101-221.000-800.300	Improvements other than bldgs.	120,000.00	120,000.00	0.00	0.00	-120,000.00	-100%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
101-221.000-800.400	Equipment	94,000.00	154,000.00	54,976.44	0.00	-154,000.00	-100%
101-221.000-800.600	Office furniture	0.00	0.00	4,728.74	0.00	0.00	0%
221 - Fire Station No.1 Totals:		4,992,907.00	5,163,979.00	3,462,111.98	5,413,512.09	249,533.09	5%

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	2025/2026 Adopted Budget	2025/2026 Current Budget	2025/2026 YTD Activity*	2026/2027 Proposed Budget 1	25/26 Crnt v 26/27 Prop 1	% of Current vs. Proposed	
101 - General Fund							
221 - Fire Station No. 2							
101-221.100-720.100	Office supplies	2,000.00	2,000.00	1,653.71	2,500.00	500.00	25%
101-221.100-720.400	Automotive supplies	800.00	800.00	631.45	800.00	0.00	0%
101-221.100-720.600	Plumbing supplies	300.00	300.00	382.47	300.00	0.00	0%
101-221.100-720.700	Construction materials	2,000.00	0.00	0.00	2,000.00	2,000.00	0%
101-221.100-720.800	Janitorial supplies	3,000.00	3,000.00	3,598.79	3,000.00	0.00	0%
101-221.100-721.200	Other operating supplies	6,000.00	6,000.00	6,631.81	6,500.00	500.00	8%
101-221.100-721.900	Small tools & minor equipment	10,000.00	10,000.00	7,091.33	10,000.00	0.00	0%
101-221.100-725.200	Electricity	17,310.00	17,310.00	8,081.34	17,228.00	-82.00	0%
101-221.100-725.300	Natural gas	722.00	722.00	499.10	907.00	185.00	26%
101-221.100-730.200	Technical services	3,000.00	3,000.00	2,859.80	3,500.00	500.00	17%
101-221.100-740.120	Repair & Maintenance Facility	15,000.00	15,000.00	8,014.27	15,000.00	0.00	0%
101-221.100-740.130	Repairs & Maintenance Equipment	0.00	0.00	99.97	0.00	0.00	0%
101-221.100-740.400	Rents & Leases	1,000.00	1,000.00	30.00	500.00	-500.00	-50%
101-221.100-750.100	Insurance	2,020.00	2,020.00	1,515.12	2,393.00	373.00	18%
101-221.100-750.200	Communications	5,000.00	5,000.00	1,733.52	5,000.00	0.00	0%
101-221.100-750.650	Taxes, Fees, and Penalties	300.00	300.00	2.00	300.00	0.00	0%
	221.100 - Fire Station No.2 Totals:	68,452.00	66,452.00	42,824.68	69,928.00	3,476.00	5%

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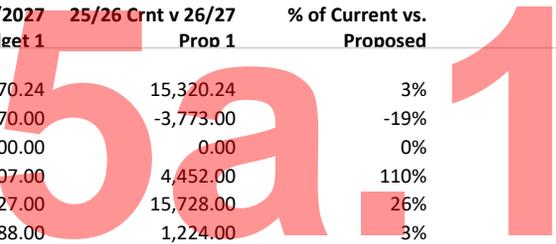
		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
231 - Building Inspection							
101-231.000-700.100	Permanent salaries	251,544.00	251,544.00	168,124.27	256,569.00	5,025.00	2%
101-231.000-700.300	Overtime	450.00	450.00	110.47	180.00	-270.00	-60%
101-231.000-701.000	Auto/Other Allowance	4,440.00	4,440.00	3,067.30	4,440.00	0.00	0%
101-231.000-701.100	Vacation Leave Buyback	3,233.00	3,233.00	0.00	4,169.00	936.00	29%
101-231.000-710.100	Health insurance	52,401.00	52,401.00	35,528.60	57,144.00	4,743.00	9%
101-231.000-710.200	F I C A	19,865.00	19,865.00	11,768.13	20,300.00	435.00	2%
101-231.000-710.300	P E R S	27,926.00	27,926.00	18,339.98	28,109.00	183.00	1%
101-231.000-710.310	PERS UAL	62,043.00	62,043.00	60,035.28	72,733.00	10,690.00	17%
101-231.000-710.320	Pension Obligation Debt Serv.	23,958.00	23,958.00	17,968.29	24,498.00	540.00	2%
101-231.000-710.400	Unemployment	942.00	942.00	0.00	0.00	-942.00	-100%
101-231.000-710.500	Workers' compensation	6,312.00	6,312.00	4,734.06	8,518.00	2,206.00	35%
101-231.000-720.100	Office supplies	1,500.00	1,500.00	370.85	1,000.00	-500.00	-33%
101-231.000-720.200	Books and subscriptions	2,500.00	2,500.00	1,943.82	3,000.00	500.00	20%
101-231.000-721.100	Uniforms	1,000.00	1,000.00	666.48	1,000.00	0.00	0%
101-231.000-721.200	Other operating supplies	1,600.00	1,600.00	2,363.72	2,000.00	400.00	25%
101-231.000-721.900	Small tools & minor equipment	6,000.00	6,000.00	0.00	5,000.00	-1,000.00	-17%
101-231.000-725.400	Fuel	3,827.00	3,827.00	1,823.29	3,500.00	-327.00	-9%
101-231.000-730.200	Technical services	16,000.00	16,000.00	1,140.34	16,000.00	0.00	0%
101-231.000-740.100	Repair & Maintenance Vehicles	4,000.00	4,000.00	1,481.93	6,000.00	2,000.00	50%
101-231.000-740.130	Repairs & Maintenance Equipment	1,000.00	1,000.00	97.75	1,000.00	0.00	0%
101-231.000-740.400	Rents & Leases	900.00	900.00	32.62	900.00	0.00	0%
101-231.000-750.100	Insurance	13,082.00	13,082.00	9,811.41	18,507.00	5,425.00	41%
101-231.000-750.200	Communications	2,500.00	2,500.00	923.00	2,500.00	0.00	0%
101-231.000-750.210	Postage	1,300.00	1,300.00	164.58	1,300.00	0.00	0%
101-231.000-750.400	Travel & Training	5,000.00	5,000.00	2,062.70	6,000.00	1,000.00	20%
101-231.000-750.600	Contributions,Memberships,Dues	600.00	600.00	545.00	1,000.00	400.00	67%
231 - Building Inspection Totals:		513,923.00	513,923.00	343,103.87	545,367.00	31,444.00	6%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
311 - Engineering							
101-311.000-700.100	Permanent salaries	539,350.00	539,350.00	346,544.86	554,670.24	15,320.24	3%
101-311.000-700.300	Overtime	19,843.00	19,843.00	11,141.43	16,070.00	-3,773.00	-19%
101-311.000-701.000	Auto/Other Allowance	3,600.00	3,600.00	1,792.20	3,600.00	0.00	0%
101-311.000-701.100	Vacation Leave Buyback	4,055.00	4,055.00	0.00	8,507.00	4,452.00	110%
101-311.000-710.100	Health insurance	61,599.00	61,599.00	48,995.16	77,327.00	15,728.00	26%
101-311.000-710.200	F I C A	43,364.00	43,364.00	25,881.25	44,588.00	1,224.00	3%
101-311.000-710.300	P E R S	58,272.00	58,272.00	34,622.85	55,371.00	-2,901.00	-5%
101-311.000-710.310	PERS UAL	79,711.00	79,711.00	77,131.19	93,452.00	13,741.00	17%
101-311.000-710.320	Pension Obligation Debt Serv.	56,430.00	56,430.00	42,322.77	52,527.00	-3,903.00	-7%
101-311.000-710.400	Unemployment	2,244.00	2,244.00	0.00	0.00	-2,244.00	-100%
101-311.000-710.500	Workers' compensation	14,887.00	14,887.00	11,165.07	18,416.00	3,529.00	24%
101-311.000-710.600	Tuition reimbursement	2,000.00	2,000.00	0.00	2,000.00	0.00	0%
101-311.000-720.100	Office supplies	2,500.00	2,500.00	1,795.95	2,500.00	0.00	0%
101-311.000-720.200	Books and subscriptions	1,000.00	1,000.00	248.48	1,000.00	0.00	0%
101-311.000-720.500	Electrical supplies	50.00	50.00	0.00	50.00	0.00	0%
101-311.000-721.100	Uniforms	2,500.00	2,500.00	1,499.60	2,500.00	0.00	0%
101-311.000-721.110	Meeting Supplies	250.00	250.00	60.55	300.00	50.00	20%
101-311.000-721.200	Other operating supplies	3,500.00	3,500.00	3,756.65	3,500.00	0.00	0%
101-311.000-721.900	Small tools & minor equipment	4,000.00	4,000.00	2,423.08	4,000.00	0.00	0%
101-311.000-725.400	Fuel	2,259.00	2,259.00	877.09	1,700.00	-559.00	-25%
101-311.000-730.100	Professional services	300,000.00	300,000.00	78,381.75	300,000.00	0.00	0%
101-311.000-730.200	Technical services	30,000.00	30,000.00	36,290.08	50,000.00	20,000.00	67%
101-311.000-740.100	Repair & Maintenance Vehicles	3,000.00	3,000.00	151.01	3,000.00	0.00	0%
101-311.000-740.120	Repair & Maintenance Facility	5,000.00	5,000.00	4,214.58	56,000.00	51,000.00	1,020%
101-311.000-740.130	Repairs & Maintenance Equipment	10,000.00	10,000.00	1,231.64	5,000.00	-5,000.00	-50%
101-311.000-740.200	Cleaning services	10,836.00	10,836.00	7,498.57	11,000.00	164.00	2%
101-311.000-740.400	Rents & Leases	6,000.00	6,000.00	6,837.20	6,000.00	0.00	0%
101-311.000-740.410	Vehicle & Equip Lease	6,361.00	6,361.00	8,324.39	6,361.00	0.00	0%
101-311.000-740.411	Software Subscription	19,500.00	19,500.00	11,443.79	19,500.00	0.00	0%
101-311.000-750.100	Insurance	36,469.00	36,469.00	27,351.96	48,624.00	12,155.00	33%
101-311.000-750.200	Communications	10,200.00	10,200.00	1,258.57	10,200.00	0.00	0%
101-311.000-750.210	Postage	2,500.00	2,500.00	1,201.50	2,500.00	0.00	0%
101-311.000-750.400	Travel & Training	4,000.00	4,000.00	800.38	4,000.00	0.00	0%
101-311.000-750.600	Contributions,Memberships,Dues	4,000.00	4,000.00	3,611.50	4,000.00	0.00	0%
101-311.000-750.650	Taxes, Fees, and Penalties	1,000.00	1,000.00	782.47	1,000.00	0.00	0%
101-311.000-800.500	Vehicles	0.00	0.00	0.00	30,000.00	30,000.00	0%
101-311.000-800.600	Office furniture	0.00	0.00	2,516.64	8,000.00	8,000.00	0%
311 - Engineering Totals:		1,350,280.00	1,350,280.00	802,154.21	1,507,263.24	156,983.24	12%



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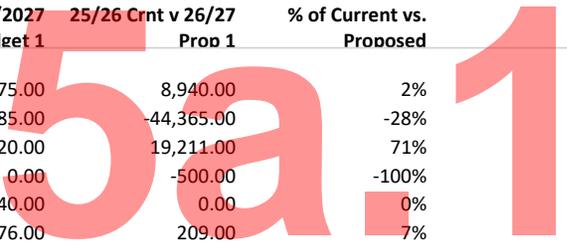
		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
411 - Community & Economic Development							
101-411.000-700.100	Permanent salaries	173,379.00	173,379.00	114,757.45	175,506.00	2,127.00	1%
101-411.000-700.300	Overtime	600.00	600.00	341.83	520.00	-80.00	-13%
101-411.000-701.100	Vacation Leave Buyback	1,811.00	1,811.00	0.00	2,634.00	823.00	45%
101-411.000-710.100	Health insurance	30,842.00	30,842.00	20,809.55	37,883.00	7,041.00	23%
101-411.000-710.200	F I C A	13,448.00	13,448.00	8,316.71	13,668.00	220.00	2%
101-411.000-710.300	P E R S	18,050.00	18,050.00	12,006.02	18,205.00	155.00	1%
101-411.000-710.310	PERS UAL	34,306.00	34,306.00	33,195.49	40,217.00	5,911.00	17%
101-411.000-710.320	Pension Obligation Debt Serv.	15,072.00	15,072.00	11,303.73	16,885.00	1,813.00	12%
101-411.000-710.400	Unemployment	581.00	581.00	0.00	0.00	-581.00	-100%
101-411.000-710.500	Workers' compensation	3,971.00	3,971.00	2,978.34	5,827.00	1,856.00	47%
101-411.000-720.100	Office supplies	1,000.00	1,000.00	184.69	1,500.00	500.00	50%
101-411.000-721.200	Other operating supplies	300.00	300.00	1,012.99	550.00	250.00	83%
101-411.000-721.900	Small tools & minor equipment	4,500.00	4,500.00	0.00	5,000.00	500.00	11%
101-411.000-730.100	Professional services	2,500.00	2,500.00	540.00	4,000.00	1,500.00	60%
101-411.000-730.200	Technical services	500.00	500.00	116.70	500.00	0.00	0%
101-411.000-740.130	Repairs & Maintenance Equipment	500.00	500.00	97.80	500.00	0.00	0%
101-411.000-740.400	Rents & Leases	650.00	650.00	32.62	650.00	0.00	0%
101-411.000-740.411	Software Subscription	5,000.00	5,000.00	0.00	5,000.00	0.00	0%
101-411.000-750.100	Insurance	8,046.00	8,046.00	6,034.68	11,696.00	3,650.00	45%
101-411.000-750.200	Communications	650.00	650.00	0.00	1,000.00	350.00	54%
101-411.000-750.210	Postage	600.00	600.00	1.77	800.00	200.00	33%
101-411.000-750.400	Travel & Training	2,500.00	2,500.00	800.00	3,000.00	500.00	20%
101-411.000-750.600	Contributions,Memberships,Dues	1,000.00	1,000.00	464.00	1,000.00	0.00	0%
101-411.000-750.611	Lot Abatement	5,000.00	5,000.00	0.00	10,000.00	5,000.00	100%
411 - Community & Economic Development Totals:		324,806.00	324,806.00	212,994.37	356,541.00	31,735.00	10%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activty*	Proposed Budget 1	Prop 1	Proposed
511 - Parks							
101-511.000-700.100	Permanent salaries	402,235.00	402,235.00	262,791.38	411,175.00	8,940.00	2%
101-511.000-700.200	Temporary salaries	156,750.00	156,750.00	76,676.67	112,385.00	-44,365.00	-28%
101-511.000-700.300	Overtime	27,109.00	27,109.00	31,072.27	46,320.00	19,211.00	71%
101-511.000-700.900	Moveup Pay	500.00	500.00	0.00	0.00	-500.00	-100%
101-511.000-701.000	Auto/Other Allowance	5,040.00	5,040.00	3,704.40	5,040.00	0.00	0%
101-511.000-701.100	Vacation Leave Buyback	2,967.00	2,967.00	0.00	3,176.00	209.00	7%
101-511.000-710.100	Health insurance	67,941.00	67,941.00	40,848.35	51,632.00	-16,309.00	-24%
101-511.000-710.200	F I C A	45,448.00	45,448.00	27,545.51	44,225.00	-1,223.00	-3%
101-511.000-710.300	P E R S	33,861.00	33,861.00	19,876.20	36,097.00	2,236.00	7%
101-511.000-710.310	PERS UAL	1,113.00	1,113.00	1,077.03	1,317.00	204.00	18%
101-511.000-710.320	Pension Obligation Debt Serv.	39,416.00	39,416.00	29,561.82	39,173.00	-243.00	-1%
101-511.000-710.400	Unemployment	1,621.00	1,621.00	1,128.00	5,000.00	3,379.00	208%
101-511.000-710.500	Workers' compensation	100,511.00	100,511.00	75,383.19	120,020.00	19,509.00	19%
101-511.000-720.300	Chemicals	5,200.00	5,200.00	5,880.27	9,000.00	3,800.00	73%
101-511.000-720.500	Electrical supplies	4,000.00	4,000.00	1,432.37	4,000.00	0.00	0%
101-511.000-720.600	Plumbing supplies	12,000.00	12,000.00	15,609.58	18,000.00	6,000.00	50%
101-511.000-720.700	Construction materials	1,000.00	1,000.00	527.48	1,000.00	0.00	0%
101-511.000-720.800	Janitorial supplies	4,200.00	4,200.00	3,584.80	4,500.00	300.00	7%
101-511.000-721.100	Uniforms	5,000.00	5,000.00	6,919.83	6,000.00	1,000.00	20%
101-511.000-721.110	Meeting Supplies	100.00	100.00	0.00	100.00	0.00	0%
101-511.000-721.200	Other operating supplies	24,000.00	24,000.00	16,120.31	28,750.00	4,750.00	20%
101-511.000-721.300	Other operating supplies- Events	2,000.00	2,000.00	870.71	2,000.00	0.00	0%
101-511.000-721.900	Small tools & minor equipment	8,600.00	8,600.00	8,134.99	10,000.00	1,400.00	16%
101-511.000-725.100	Water	10,000.00	10,000.00	0.00	10,000.00	0.00	0%
101-511.000-725.200	Electricity	78,462.00	78,462.00	42,236.00	81,111.00	2,649.00	3%
101-511.000-725.400	Fuel	35,480.00	35,480.00	23,080.54	38,230.00	2,750.00	8%
101-511.000-730.100	Professional services	60,000.00	60,000.00	44,588.65	70,000.00	10,000.00	17%
101-511.000-730.200	Technical services	8,000.00	8,000.00	3,704.68	6,000.00	-2,000.00	-25%
101-511.000-740.100	Repair & Maintenance Vehicles	20,000.00	20,000.00	16,888.84	25,000.00	5,000.00	25%
101-511.000-740.120	Repair & Maintenance Facility	30,000.00	30,000.00	35,729.11	50,000.00	20,000.00	67%
101-511.000-740.130	Repairs & Maintenance Equipment	40,000.00	40,000.00	33,794.90	45,000.00	5,000.00	13%
101-511.000-740.400	Rents & Leases	6,000.00	6,000.00	12,130.57	12,000.00	6,000.00	100%
101-511.000-740.410	Vehicle & Equip Lease	41,606.00	41,606.00	44,138.82	46,534.00	4,928.00	12%
101-511.000-750.100	Insurance	40,177.00	40,177.00	30,132.42	55,939.00	15,762.00	39%
101-511.000-750.200	Communications	3,000.00	3,000.00	1,084.35	3,000.00	0.00	0%
101-511.000-750.400	Travel & Training	5,000.00	5,000.00	817.78	5,000.00	0.00	0%
101-511.000-750.600	Contributions,Memberships,Dues	200.00	200.00	0.00	200.00	0.00	0%
101-511.000-750.650	Taxes, Fees, and Penalties	8,000.00	8,000.00	1,135.51	8,000.00	0.00	0%
101-511.000-800.300	Improvements other than bldgs.	35,860.00	35,860.00	36,288.74	0.00	-35,860.00	-100%
101-511.000-800.400	Equipment	76,000.00	78,000.00	81,814.92	0.00	-78,000.00	-100%
101-511.000-800.500	Vehicles	3,000.00	3,000.00	0.00	0.00	-3,000.00	-100%
101-511.000-920.411	Trans to Parks CIP	0.00	100,000.00	0.00	0.00	-100,000.00	-100%
511 - Parks Totals:		1,451,397.00	1,553,397.00	1,036,310.99	1,414,924.00	-138,473.00	-9%



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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activty*	Proposed Budget 1	Prop 1	Proposed
521 - Recreation & Lions Center							
101-521.000-700.100	Permanent salaries	198,461.00	198,461.00	125,423.54	201,592.00	3,131.00	2%
101-521.000-700.200	Temporary salaries	113,190.00	113,190.00	125,595.69	371,462.00	258,272.00	228%
101-521.000-700.300	Overtime	4,016.00	4,016.00	5,929.57	9,110.00	5,094.00	127%
101-521.000-700.900	Moveup Pay	500.00	500.00	1,570.71	500.00	0.00	0%
101-521.000-701.000	Auto/Other Allowance	1,440.00	1,440.00	317.40	1,440.00	0.00	0%
101-521.000-701.100	Vacation Leave Buyback	0.00	0.00	0.00	1,086.00	1,086.00	0%
101-521.000-710.100	Health insurance	31,146.00	31,146.00	17,456.50	46,624.00	15,478.00	50%
101-521.000-710.200	F I C A	24,297.00	24,297.00	19,104.32	44,766.84	20,469.84	84%
101-521.000-710.300	P E R S	15,787.00	15,787.00	10,691.92	16,336.00	549.00	3%
101-521.000-710.310	PERS UAL	588.00	588.00	569.42	696.00	108.00	18%
101-521.000-710.320	Pension Obligation Debt Serv.	21,252.00	21,252.00	15,939.09	19,328.00	-1,924.00	-9%
101-521.000-710.400	Unemployment	831.00	831.00	2,536.00	3,000.00	2,169.00	261%
101-521.000-710.500	Workers' compensation	18,756.00	18,756.00	14,066.64	30,401.00	11,645.00	62%
101-521.000-720.100	Office supplies	3,000.00	3,000.00	1,521.88	4,000.00	1,000.00	33%
101-521.000-720.300	Chemicals	5,000.00	5,000.00	754.93	115,000.00	110,000.00	2,200%
101-521.000-720.500	Electrical supplies	1,000.00	1,000.00	0.00	1,000.00	0.00	0%
101-521.000-720.600	Plumbing supplies	3,000.00	3,000.00	275.61	5,000.00	2,000.00	67%
101-521.000-720.800	Janitorial supplies	8,400.00	8,400.00	4,109.31	8,653.00	253.00	3%
101-521.000-721.100	Uniforms	800.00	800.00	1,187.53	3,000.00	2,200.00	275%
101-521.000-721.110	Meeting Supplies	250.00	250.00	171.16	500.00	250.00	100%
101-521.000-721.200	Other operating supplies	15,000.00	15,000.00	7,348.73	15,000.00	0.00	0%
101-521.000-721.300	Other operating supplies- Events	74,000.00	74,000.00	22,679.13	74,000.00	0.00	0%
101-521.000-721.900	Small tools & minor equipment	3,000.00	3,000.00	3,379.64	12,000.00	9,000.00	300%
101-521.000-725.200	Electricity	56,637.00	56,637.00	25,191.68	94,035.00	37,398.00	66%
101-521.000-725.300	Natural gas	3,727.00	3,727.00	746.51	61,357.00	57,630.00	1,546%
101-521.000-730.100	Professional Services	10,000.00	10,000.00	0.00	10,000.00	0.00	0%
101-521.000-730.200	Technical services	5,100.00	5,100.00	7,208.28	8,300.00	3,200.00	63%
101-521.000-740.100	Repair & Maintenance Vehicles	500.00	500.00	514.13	1,000.00	500.00	100%
101-521.000-740.120	Repair & Maintenance Facility	25,000.00	25,000.00	22,867.34	85,500.00	60,500.00	242%
101-521.000-740.130	Repairs & Maintenance Equipment	57,000.00	57,000.00	35,151.17	57,000.00	0.00	0%
101-521.000-740.200	Cleaning services	1,200.00	1,200.00	134.53	1,200.00	0.00	0%
101-521.000-740.400	Rents & Leases	8,000.00	8,000.00	5,440.29	8,000.00	0.00	0%
101-521.000-740.410	Vehicle & Equip Lease	6,299.00	6,299.00	4,450.35	16,980.00	10,681.00	170%
101-521.000-750.100	Insurance	23,076.00	23,076.00	17,307.36	38,645.00	15,569.00	67%
101-521.000-750.200	Communications	5,000.00	5,000.00	3,243.09	5,000.00	0.00	0%
101-521.000-750.210	Postage	200.00	200.00	2.86	200.00	0.00	0%
101-521.000-750.300	Advertising & promotion	1,000.00	1,000.00	10,000.00	11,000.00	10,000.00	1,000%
101-521.000-750.400	Travel & Training	2,500.00	2,500.00	1,439.29	7,000.00	4,500.00	180%
101-521.000-750.600	Contributions,Memberships,Dues	500.00	500.00	399.00	500.00	0.00	0%
101-521.000-750.650	Taxes, Fees, and Penalties	1,700.00	1,700.00	3,829.68	3,000.00	1,300.00	76%
101-521.000-800.300	Improvements other than bldgs.	35,000.00	227,000.00	1,152,271.62	0.00	-227,000.00	-100%
101-521.000-800.400	Equipment	10,000.00	10,000.00	5,809.63	20,000.00	10,000.00	100%
101-521.000-800.600	Office Furniture	0.00	0.00	-4,821.35	5,000.00	5,000.00	0%
101-521.100-710.100	Health Insurance	0.00	0.00	73.84	0.00	0.00	0%
101-521.100-710.200	F I C A	0.00	0.00	70.26	0.00	0.00	0%
101-521.100-710.300	P E R S	0.00	0.00	35.04	0.00	0.00	0%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
101-521.100-721.100	Uniforms (Rec. Leagues)	35,000.00	35,000.00	17,816.24	35,000.00	0.00	0%
101-521.100-721.200	Other operating supplies (Rec. Leagues)	15,000.00	15,000.00	10,289.54	15,000.00	0.00	0%
101-521.100-730.200	Technical services (Rec. Leagues)	35,000.00	35,000.00	13,137.55	0.00	-35,000.00	-100%
101-521.100-740.400	Rents & Leases	0.00	0.00	561.65	0.00	0.00	0%
521 - Recreation & Lions Center Totals:		881,153.00	1,073,153.00	1,713,798.30	1,468,211.84	395,058.84	37%

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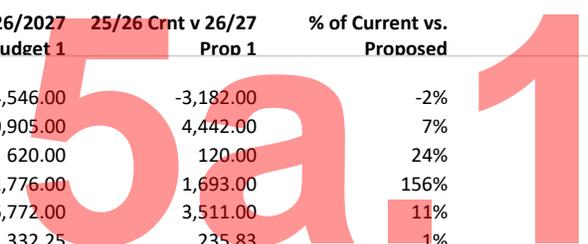
		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Crnt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
522 - Senior Citizens Center							
101-522.000-700.200	Temporary salaries	29,700.00	29,700.00	18,064.76	30,420.00	720.00	2%
101-522.000-710.200	F I C A	2,272.00	2,272.00	1,381.99	2,327.00	55.00	2%
101-522.000-710.500	Workers' compensation	883.00	883.00	662.43	1,010.00	127.00	14%
101-522.000-720.800	Janitorial supplies	2,000.00	2,000.00	1,416.89	2,000.00	0.00	0%
101-522.000-721.200	Other operating supplies	4,000.00	4,000.00	3,083.08	4,000.00	0.00	0%
101-522.000-721.300	Other Operating Supplies- Events	3,500.00	3,500.00	989.51	3,500.00	0.00	0%
101-522.000-721.900	Small tools & minor equipment	500.00	500.00	254.42	500.00	0.00	0%
101-522.000-725.200	Electricity	10,124.00	10,124.00	4,922.23	10,821.00	697.00	7%
101-522.000-725.300	Natural gas	983.00	983.00	661.47	1,202.00	219.00	22%
101-522.000-730.200	Technical services	2,000.00	2,000.00	703.79	2,000.00	0.00	0%
101-522.000-740.120	Repair & Maintenance Facility	5,000.00	5,000.00	1,037.74	5,000.00	0.00	0%
101-522.000-740.400	Rents & Leases	0.00	0.00	77.93	200.00	200.00	0%
101-522.000-750.100	Insurance	2,594.00	2,594.00	1,945.20	2,355.00	-239.00	-9%
101-522.000-750.200	Communications	1,800.00	1,800.00	995.84	1,500.00	-300.00	-17%
101-522.000-750.650	Taxes, Fees, and Penalties	50.00	50.00	1.95	50.00	0.00	0%
522 - Senior Citizens Center Totals:		65,406.00	65,406.00	36,199.23	66,885.00	1,479.00	2%

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		2025/2026	2025/2026	2025/2026	2026/2027	25/26 Cmt v 26/27	% of Current vs.
		Adopted Budget	Current Budget	YTD Activity*	Proposed Budget 1	Prop 1	Proposed
551 - Library							
101-551.000-700.100	Permanent salaries	207,728.00	207,728.00	134,055.60	204,546.00	-3,182.00	-2%
101-551.000-700.200	Temporary salaries	66,463.00	66,463.00	33,765.21	70,905.00	4,442.00	7%
101-551.000-700.300	Overtime	500.00	500.00	397.28	620.00	120.00	24%
101-551.000-701.100	Vacation Leave Buyback	1,083.00	1,083.00	0.00	2,776.00	1,693.00	156%
101-551.000-710.100	Health insurance	33,261.00	33,261.00	23,185.66	36,772.00	3,511.00	11%
101-551.000-710.200	F I C A	21,096.42	21,096.42	12,104.38	21,332.25	235.83	1%
101-551.000-710.300	P E R S	15,955.00	15,955.00	10,390.57	15,934.00	-21.00	0%
101-551.000-710.310	PERS UAL	604.00	604.00	584.15	714.00	110.00	18%
101-551.000-710.320	Pension Obligation Debt Serv.	21,579.00	21,579.00	16,184.49	18,253.00	-3,326.00	-15%
101-551.000-710.400	Unemployment	822.00	822.00	4,996.00	5,000.00	4,178.00	508%
101-551.000-710.500	Workers' compensation	8,309.00	8,309.00	6,231.66	9,331.00	1,022.00	12%
101-551.000-720.100	Office supplies	2,000.00	2,000.00	1,306.75	2,000.00	0.00	0%
101-551.000-720.200	Books and subscriptions	30,000.00	28,089.07	15,867.55	32,000.00	3,910.93	14%
101-551.000-720.220	Library Programming	2,500.00	2,500.00	501.44	3,000.00	500.00	20%
101-551.000-720.800	Janitorial supplies	500.00	500.00	65.54	500.00	0.00	0%
101-551.000-721.110	Meeting Supplies	200.00	200.00	58.62	200.00	0.00	0%
101-551.000-721.200	Other operating supplies	4,000.00	4,000.00	2,993.20	4,000.00	0.00	0%
101-551.000-721.900	Small tools & minor equipment	4,000.00	4,000.00	2,168.26	4,000.00	0.00	0%
101-551.000-725.200	Electricity	14,930.00	14,930.00	5,257.82	36,227.00	21,297.00	143%
101-551.000-730.200	Technical services	4,000.00	4,000.00	699.90	4,000.00	0.00	0%
101-551.000-740.120	Repair & Maintenance Facility	10,000.00	10,000.00	1,013.96	10,000.00	0.00	0%
101-551.000-740.130	Repairs & Maintenance Equipment	1,000.00	1,000.00	312.86	1,000.00	0.00	0%
101-551.000-740.200	Cleaning services	8,982.00	8,982.00	5,988.00	8,982.00	0.00	0%
101-551.000-740.400	Rents & Leases	7,342.00	7,342.00	2,902.45	7,342.00	0.00	0%
101-551.000-740.411	Software Subscription	8,000.00	8,000.00	9,356.48	10,000.00	2,000.00	25%
101-551.000-750.100	Insurance	34,651.00	34,651.00	25,988.25	43,519.00	8,868.00	26%
101-551.000-750.200	Communications	4,500.00	4,500.00	367.48	600.00	-3,900.00	-87%
101-551.000-750.210	Postage	100.00	100.00	64.47	100.00	0.00	0%
101-551.000-750.300	Advertising & promotion	500.00	500.00	425.02	500.00	0.00	0%
101-551.000-750.400	Travel & Training	3,500.00	3,500.00	5,119.60	4,000.00	500.00	14%
101-551.000-750.600	Contributions,Memberships,Dues	5,000.00	5,000.00	2,289.91	5,000.00	0.00	0%
101-551.000-750.650	Taxes, Fees, and Penalties	0.00	0.00	165.09	150.00	150.00	0%
101-551.000-800.300	Improvements other than buildings	0.00	484,000.00	36,216.00	0.00	-484,000.00	-100%
101-551.000-800.400	Equipment	0.00	127,050.00	0.00	0.00	-127,050.00	-100%
101-551.000-800.600	Office furniture	0.00	1,910.93	1,910.93	0.00	-1,910.93	-100%
101-551.100-710.500	Workers' compensation	0.00	0.00	1,012.26	0.00	0.00	0%
101-551.200-700.100	Permanent Salaries	45,384.00	45,384.00	29,230.22	0.00	-45,384.00	-100%
101-551.200-710.100	Health Insurance	15,626.00	15,626.00	0.00	0.00	-15,626.00	-100%
101-551.200-710.200	F I C A	3,472.00	3,472.00	2,258.22	0.00	-3,472.00	-100%
101-551.200-710.300	P E R S	3,441.00	3,441.00	2,209.94	0.00	-3,441.00	-100%
101-551.200-710.310	PERS UAL	132.00	132.00	127.33	0.00	-132.00	-100%
101-551.200-710.320	Pension Obligation Debt Serv.	4,772.00	4,772.00	3,579.09	0.00	-4,772.00	-100%
101-551.200-710.400	Unemployment	181.00	181.00	0.00	0.00	-181.00	-100%
101-551.200-710.500	Workers' compensation	1,350.00	1,350.00	0.00	0.00	-1,350.00	-100%
551 - Library Totals:		597,463.42	1,208,513.42	401,351.64	563,303.25	-645,210.17	-53%

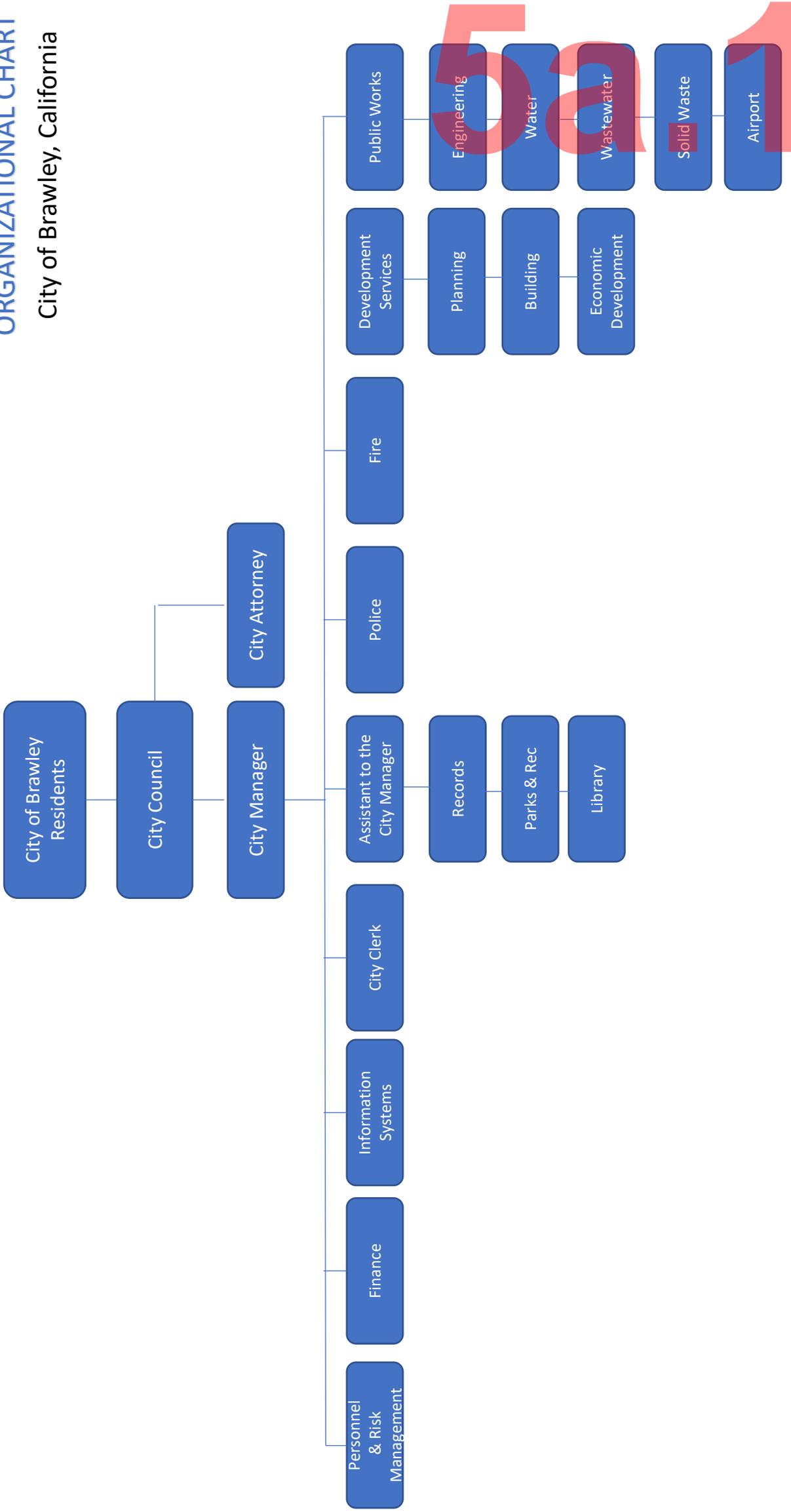


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Personnel Summary

ORGANIZATIONAL CHART

City of Brawley, California





City of Brawley
Personnel Summary

Department	Position	2022-23 Budgeted Positions	2023-24 Budgeted Positions	2024-25 Budgeted Positions	2025-26 Budgeted Positions	2026-27 Budgeted Positions
City Council						
111.000		5.00	5.00	5.00	5.00	5.00
		-	-	-	-	-
Total City Council		5.00	5.00	5.00	5.00	5.00
City Clerk						
112.000	City Clerk - Elected	1.00	1.00	1.00	1.00	1.00
112.000	Records Administrator	0.00	0.00	0.00	0.00	0.00
112.000	Records Clerk	0.00	0.00	0.00	0.00	0.00
		-	-	-	-	-
Total City Clerk		1.00	1.00	1.00	1.00	1.00
City Manager						
131.000	City Manager	1.00	1.00	1.00	1.00	1.00
131.000	Special Projects Manager			1.00	1.00	1.00
		-	-	-	-	-
Total City Manager		1.00	1.00	2.00	2.00	2.00
Records Administration						
132.000	Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
132.000	Records Specialist	0.00	0.00	1.00	1.00	1.00
132.000	Administrative Office Clerk	0.75	1.00	-	-	-
132.000	Staff Assistant	0.00	0.00	1.00	1.00	1.00
		-	-	-	-	-
Total Records Administration		1.75	2.00	3.00	3.00	3.00
Finance						
151.000	Finance Director	0.00	0.00	0.75	0.75	0.75
151.000	Finance Director/City Treasurer	0.75	0.75	0.00	0.00	0.00
151.000	Assistant Finance Director	0.00	0.00	0.90	0.70	0.70
151.000	Finance Manager	0.70	0.70	0.00	0.00	0.00
151.000	Accountant	0.25	1.00	1.00	1.00	1.00
151.000	Management Analyst	0.0	0.25	0.25	0.25	0.25
151.000	Accountant / Utility Billing Support	0.50	0.50	0.70	0.70	0.70
151.000	Senior Accounting Assistant	1.60	1.60	0.70	0.70	0.70
151.000	Accounting Assistant	0.20	0.20	0.00	0.00	0.00
151.000	Payroll Specialist			1.00	1.00	1.00
		-	-	-	-	-
Total Finance		4.00	5.00	5.30	5.10	5.10
Utility Billing						
152.000	Finance Director	0.25	0.25	0.25	0.25	0.25
152.000	Assistant Finance Director	0.00	0.00	0.10	0.30	0.30
152.000	Finance Manager	0.30	0.30	0.00	0.00	0.00
152.000	Accountant / Utility Billing Support	0.50	0.50	0.30	0.30	0.30
152.000	Senior Accounting Assistant	0.40	0.40	0.30	0.30	0.30
152.000	Accounting Assistant	1.80	1.80	2.00	2.00	2.00
		-	-	-	-	-
Total Utility Billing		3.25	3.25	2.95	3.15	3.15
Personnel						
153.000	Personnel & Risk Mgmt. Administrator	0.00	0.00	0.00	0.00	0.00
153.000	Human Resources Administrator	0.00	1.00	1.00	1.00	1.00
153.000	Human Resources Manager	1.00	0.00	0.00	0.00	0.00
153.000	Human Resources Generalist	0.00	1.00	1.00	1.00	1.00

City of Brawley
Personnel Summary

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Department	Position	2022-23 Budgeted Positions	2023-24 Budgeted Positions	2024-25 Budgeted Positions	2025-26 Budgeted Positions	2026-27 Budgeted Positions
153.000	Human Resources Clerk	0.00	0.00	1.00	1.00	1.00
153.000	Administrative Office Clerk	0.25	0.00	0.00	0.00	0.00
Total Personnel		-	-	3.00	3.00	3.00
City Treasurer						
155.000	City Treasurer	0.00	0.00	0.00	0.00	0.00
Total City Treasurer		-	-	0.00	0.00	0.00
Planning						
171.000	Development Services Director	1.00	0.50	0.50	0.50	0.50
171.000	Associate Planner	0.00	0.00	0.00	1.00	1.00
171.000	Planning Manager	1.00	0.00	0.00	0.00	0.00
171.000	Planning Technician	0.00	1.00	1.00	1.00	1.00
171.000	Admin Secretary/Planning Tech	0.00	0.00	0.00	0.00	0.00
Total Planning		-	-	1.50	2.50	2.50
Information Technology						
181.000	Information Systems Manager	0.00	0.00	0.00	0.00	0.00
181.000	Information Technology Director	1.00	1.00	1.00	1.00	1.00
181.000	IT Technician I	0.00	0.00	1.00	2.00	2.00
Total Information Technology		1.00	1.00	2.00	3.00	3.00
Police						
211.000	Chief	1.00	1.00	1.00	1.00	1.00
211.000	Assistant Chief			1.00	1.00	1.00
211.000	Commander	2.00	2.00	1.00	1.00	1.00
211.000	Sergeant	5.00	5.00	6.00	7.00	7.00
211.000	Police Agent	8.00	12.00	12.00	11.00	11.00
211.000	P.O. I	0.00	5.00	2.00	2.00	2.00
211.000	P.O. II	7.00	1.00	2.00	3.00	3.00
211.000	P.O. III	4.00	2.00	6.00	5.00	5.00
211.000	Basic PO	0.00	0.00	0.00	0.00	0.00
211.000	Dispatcher	7.00	7.00	8.00	8.00	8.00
211.000	Administrative Assistant	1.00	1.00	1.00	1.00	1.00
211.000	Evidence Technician	0.00	1.00	1.00	1.00	1.00
211.000	Community Service Officer	4.00	3.00	3.00	3.00	3.00
211.000	Dispatch Supervisor	1.00	1.00	1.00	1.00	1.00
211.000	Records Supervisor	1.00	1.00	1.00	1.00	1.00
Total Police		41.00	42.00	46.00	46.00	46.00
Graffiti Abatement						
211.300	Graffiti Abatement Worker	1.00	1.00	1.00	1.00	1.00
Total Graffiti Abatement		1.00	1.00	1.00	1.00	1.00
Code Enforcement						
211.400	Code Enforcement Officer	0.00	0.00	1.00	1.00	1.00
Total Code Enforcement		0.00	0.00	1.00	1.00	1.00

City of Brawley
Personnel Summary

5a1

Department	Position	2022-23 Budgeted Positions	2023-24 Budgeted Positions	2024-25 Budgeted Positions	2025-26 Budgeted Positions	2026-27 Budgeted Positions
Animal Control						
211.500	Animal Control Officer	1.00	1.00	1.00	1.00	1.00
		-	-	-	-	-
Total Animal Control		1.00	1.00	1.00	1.00	1.00
Fire Department						
221.000	Chief	1.00	1.00	1.00	1.00	1.00
221.000	Deputy Chief of Operations & Training	0.00	0.00	0.00	1.00	1.00
221.000	Fire Marshal	1.00	1.00	1.00	1.00	1.00
221.000	Captain	6.00	6.00	6.00	6.00	6.00
221.000	Firefighter	10.00	15.00	16.00	18.00	18.00
		-	-	-	-	-
Total Fire		18.00	23.00	24.00	27.00	27.00
Building Inspections						
231.000	Development Services Director	0.00	0.00	0.00	0.25	0.25
231.000	Interim Building Official	1.00	1.00	1.00	1.00	1.00
231.000	Building Inspector	1.00	1.00	1.00	1.00	1.00
231.000	Inspector/Code Enforcement	0.00	0.00	0.00	0.00	0.00
231.000	Administrative Secretary	0.75	0.75	0.75	0.75	0.75
		-	-	-	-	-
Total Building Inspection		2.75	2.75	2.75	3.00	3.00
Engineering						
311.000	Director of Public Works Operations	1.00	0.50	0.50	0.15	0.15
311.000	Senior Civil Engineer	0.00	0.00	1.00	0.00	0.00
311.000	Associate Civil Engineer	1.00	1.00	0.00	1.00	1.00
311.000	Assistant Civil Engineer	1.00	1.00	1.00	2.00	2.00
311.000	Engineer	0.00	0.00	0.00	0.00	0.00
311.000	Engineering Technician	1.00	1.00	1.00	1.00	1.00
311.000	Public Works Analyst	0.00	1.00	1.00	1.00	1.00
311.000	Labor Compliance Officer	1.00	1.00	1.00	1.00	1.00
311.000	Administrative Secretary	1.00	1.00	1.00	1.00	1.00
		-	-	-	-	-
Total Engineering		6.00	6.50	6.50	7.15	7.15
Community and Economic Development						
411.000	Development Services Director	0.00	0.00	0.00	0.25	0.25
411.000	Inspector	1.00	1.00	1.00	1.00	1.00
411.000	Bookkeeper	1.00	1.00	1.00	1.00	1.00
411.000	Administrative Secretary	0.25	0.25	0.25	0.25	0.25
		-	-	-	-	-
Total Community and Economic Development		2.25	2.25	2.25	2.50	2.50
Parks						
511.000	Parks & Recreation Manager	0.50	0.50	0.50	0.50	0.50
511.000	Parks & Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
511.000	Parks Coordinator	1.00	1.00	2.00	2.00	2.00
511.000	Recreation Coordinator	0.50	0.00	0.00	0.00	0.00
511.000	Maintenance Leadman	1.00	1.00	0.00	0.00	0.00
511.000	Maintenance Worker	4.00	4.00	4.00	5.00	5.00
		-	-	-	-	-
Total Parks		7.00	6.50	6.50	7.50	7.50
Recreation & Lions Center						

City of Brawley
Personnel Summary

5a1

Department	Position	2022-23 Budgeted Positions	2023-24 Budgeted Positions	2024-25 Budgeted Positions	2025-26 Budgeted Positions	2026-27 Budgeted Positions
521.000	Parks & Recreation Manager	0.50	0.50	0.50	0.50	0.50
521.000	Recreation Coordinator	0.50	1.00	1.00	1.00	1.00
521.000	Recreation Clerk	0.00	1.00	1.00	1.00	1.00
521.000	Maintenance Leadman	1.00	1.00	1.00	1.00	1.00
		-	-	-	-	-
Total Recreation & Lions Center		2.00	3.50	3.50	3.50	3.50
Library						
551.000	Librarian	0.00	0.00	0.00	0.00	0.00
551.000	Library Manager	1.00	1.00	1.00	1.00	1.00
551.000	Circulation Supervisor	1.00	1.00	1.00	1.00	1.00
551.000	Library Clerk	1.00	1.00	1.00	1.00	1.00
		-	-	-	-	-
Total Library		3.00	3.00	3.00	3.00	3.00
Library Grant						
551.200	Library Literacy Clerk	0.00	0.00	1.00	1.00	0.00
551.200	Lead Presenter	0.00	0.00	0.00	0.00	0.00
551.200	Driver/Clerk	0.00	0.00	0.00	0.00	0.00
		-	-	-	-	-
Total Library Grant		0.00	0.00	1.00	1.00	0.00
Total General Fund		104.25	113.25	124.25	131.40	130.40
Street Maintenance - Gas Tax Fund						
312.000	Director of Public Works Operations	0.00	0.20	0.20	0.17	0.17
312.000	Streets & Utilities Maint. Supervisor	0.32	0.32	0.32	0.32	0.32
312.000	Assistant Streets & Utility Maint. Sup.	0.32	0.32	0.32	0.32	0.32
312.000	Environmental Compliance Operator III	0.00	0.25	0.00	0.00	0.00
312.000	Environmental Compliance Operator II	0.00	0.25	0.50	0.50	0.50
312.000	Environmental Compliance Operator I	0.50	0.25	0.25	0.25	0.25
312.000	Water Dist. Sewage Coll. Operator	0.00	0.00	0.00	0.00	0.00
312.000	Utility Leadman	0.32	0.32	0.32	0.32	0.32
312.000	Utility Worker II	0.64	0.64	0.32	0.32	0.32
312.000	Utility Worker I	1.92	1.92	2.24	2.6	2.6
312.000	Maintenance Worker	0.35	0.70	0.70	0.70	0.70
		-	-	-	-	-
Total Street Maintenance		4.37	5.17	5.17	5.50	5.50
Violent Crime Reduction Program						
228.211	Crime Prevention Coordinator	0.00	1.00	1.00	1.00	1.00
		-	-	-	-	-
Total Violent Crime Reduction Program		0.00	1.00	1.00	1.00	1.00
Citizen's Option for Public Safety (COPS) Hiring						
230.211	P.O. I	1.00	1.00	0.00	0.00	0.00
230.211	P.O. II	0.00	0.00	1.00	1.00	1.00
230.211	P.O. III	2.00	2.00	4.00	4.00	4.00
		-	-	-	-	-
Total Citizen's Option for Public Safety (COPS) Hiring		3.00	3.00	5.00	5.00	5.00
MLS Go- BESD Program						
232.211	Police Youth Coordinator	0.00	0.00	0.00	0.00	1.00
232.211	Police Youth Coordinator Assistant	0.00	0.00	0.00	0.00	0.00
		-	-	-	-	-
Total MLS Go - BESD Program		0.00	0.00	0.00	0.00	1.00

City of Brawley
Personnel Summary

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Department	Position	2022-23 Budgeted Positions	2023-24 Budgeted Positions	2024-25 Budgeted Positions	2025-26 Budgeted Positions	2026-27 Budgeted Positions
Permanent Local Housing Grant						
218.211	Police Agent	0.00	0.00	1.00	1.00	1.00
Total Permanent Local Housing Grant		0.00	0.00	1.00	1.00	1.00
Water Treatment						
321.000	Director of Public Works Operations	0.00	0.20	0.20	0.17	0.17
321.000	Operations Division Manager	1.00	0.00	0.00	0.00	0.00
321.000	Chief Operator	1.00	1.00	1.00	1.00	1.00
321.000	Asst. Chief Operator	1.00	1.00	1.00	1.00	1.00
321.000	Plant Operator III	5.00	5.00	5.00	5.00	5.00
321.000	Maintenance Worker	1.00	1.00	1.00	1.00	1.00
321.000	Environmental Compliance Operator III	0.00	0.25	0.00	0.00	0.00
321.000	Environmental Compliance Operator II	0.00	0.25	0.50	0.50	0.50
321.000	Environmental Compliance Operator I	0.50	0.25	0.25	0.25	0.25
321.000	Water Distribution Sewage Collection System Operator	0.00	0.00	0.00	0.00	0.00
321.000	Landscaper	0.00	0.00	0.00	0.00	0.00
Total Water Treatment		9.50	8.95	8.95	8.92	8.92
Water Distribution						
322.000	Director of Public Works Operations	0.00	0.20	0.20	0.17	0.17
322.000	Pretreatment & Distrib. Supervisor	0.00	0.00	0.00	0.00	0.00
322.000	Sr. Environmental Compliance Officer	0.25	0.25	0.25	0.25	0.25
322.000	W/WW System Operator	0.00	0.00	0.00	0.00	0.00
322.000	Streets & Utilities Maint. Supervisor	0.50	0.50	0.50	0.50	0.50
322.000	Assistant Streets & Utility Maint. Sup.	0.50	0.50	0.50	0.50	0.50
322.000	Water Dist. Sewage Coll. Operator	0.00	0.00	0.00	0.00	0.00
322.000	Utility Leadman	0.50	0.50	0.50	0.50	0.50
322.000	Utility Worker II	1.00	1.00	0.50	0.50	0.50
322.000	Utility Worker I	3.00	3.00	3.50	4.50	4.50
322.000	Maintenance Worker	0.50	1.00	1.00	1.00	1.00
Total Water Distribution		6.25	6.95	6.95	7.92	7.92
Wastewater Collection						
331.000	Director of Public Works Operations	0.00	0.20	0.20	0.17	0.17
331.000	Pretreatment & Distrib. Supervisor	0.00	0.00	0.00	0.00	0.00
331.000	Sr. Environmental Compliance Officer	0.75	0.75	0.75	0.75	0.75
331.000	Environmental Compliance Operator III	0.00	0.25	0.00	0.00	0.00
331.000	Environmental Compliance Operator II	0.00	0.25	0.50	0.50	0.50
331.000	Environmental Compliance Operator I	0.50	0.25	0.25	0.25	0.25
331.000	W/WW System Operator	0.00	0.00	0.00	0.00	0.00
331.000	Streets & Utilities Maint. Super.	0.18	0.18	0.18	0.18	0.18
331.000	Assist. Streets & Util. Maint. Super.	0.18	0.18	0.18	0.18	0.18
331.000	Water Dist. Sewage Coll. Operator	0.00	0.00	0.00	0.00	0.00
331.000	Utility Leadman	0.18	0.18	0.18	0.18	0.18
331.000	Utility Worker II	0.36	0.36	0.18	0.18	0.18
331.000	Utility Worker I	1.08	1.08	1.26	1.90	1.90
Total Wastewater Collections		3.23	3.68	3.68	4.29	4.29

City of Brawley
Personnel Summary

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Department	Position	2022-23 Budgeted Positions	2023-24 Budgeted Positions	2024-25 Budgeted Positions	2025-26 Budgeted Positions	2026-27 Budgeted Positions
Wastewater Treatment						
332.000	Director of Public Works Operations	0.00	0.20	0.20	0.17	0.17
332.000	Chief Operator	1.00	1.00	1.00	1.00	1.00
332.000	Lab Analyst	1.00	1.00	1.00	1.00	1.00
332.000	Assistant Chief Operator	1.00	1.00	1.00	1.00	1.00
332.000	Plant Operator II	2.00	2.00	2.00	2.00	2.00
332.000	Maintenance Worker	1.00	1.00	1.00	1.00	1.00
		-	-	-	-	-
Total Wastewater Treatment		6.00	6.20	6.20	6.17	6.17
Solid Waste						
331.000	Environmental Compliance Operator III	0.00	0.25	0.00	0.00	0.00
331.000	Environmental Compliance Operator II	0.00	0.25	0.50	0.50	0.50
331.000	Environmental Compliance Operator I	0.50	0.25	0.25	0.25	0.25
		-	-	-	-	-
Total Solid Waste		0.50	0.75	0.75	0.75	0.75
Airport Fund						
351.000	Landscaper	0.00	0.00	0.00	0.00	0.00
351.000	Maintenance Worker	0.15	0.3	0.3	0.3	0.3
		-	-	-	-	-
Total Airport		0.15	0.30	0.30	0.30	0.30
Vehicle Maintenance						
801.000	Management Analyst	0.75	0.75	0.75	0.75	0.75
801.000	Mechanic II	0.00	0.00	0.00	0.00	0.00
		-	-	-	-	-
Total Vehicle Maintenance		0.75	0.75	0.75	0.75	0.75
OVERALLTOTALS		138.00	150.00	164.00	173.0	172.0

City of Brawley



City Council

March 17, 2026

Agenda Item No 6a

STAFF REPORT

To: City Council
From: Oscar Escalante, Interim Building Official
Prepared by: Eva Madueno, Loan Processor/Admin Secretary
Subject: **Adoption of CA Building Standards Code 2025 Edition**

RECOMMENDATION:

Approve first reading of Ordinance No. 2026- __ Ordinance of the City Council of the City of Brawley amending Chapter 7 of the City of Brawley Municipal Code and reenacting a new Chapter 7 adopting by reference parts 1,2, 2.5, 3, 4, 5, 6, 8, 9, 10, 11, and 12 of the 2025 California Building Standards Code (Title 24) and finding this Action is Exempt from Further Environmental Review Under General Rule in California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3). That CEQA only applies to projects that have the potential for causing a significant effect on the environment

BACKGROUND INFORMATION:

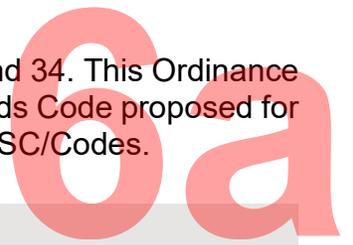
City staff discussed the proposed Ordinance (Attachment 1) adopting in reference the new 2025 California Building Standards Code. The California Building Standards Code (Title 24 of the California Code of Regulations) is comprised of 12 parts containing various construction codes (i.e., building, residential, electrical, plumbing, mechanical, energy, green building, existing building, fire, historical structures, etc.). The California codes are generally published every three years by the State Building Standards Commission (BSC) following the update of selected model codes by various code-writing organizations.

On January 1, 2026, the 2025 California Building Standards Code will become effective throughout California, and the currently adopted 2022 California Building Standards Code will no longer apply to projects applying for a new building permit.

The California Health and Safety Code allows local governments to amend building standards contained in the California Building Standards Code when the modifications are at least as stringent as what is otherwise required by the codes and provided that amendments are made with express findings of need based on local climatic, geological, or topographical conditions. The mandated requirements of the California Building Standards Code provide minimal provisions for unsafe building abatement, signs, alternative housing provisions, fire sprinkler systems, fire safety, administrative requirements, green building measures, and other provisions. This being the case, the City Council will need to regularly amend the codes adopted by the State to address issues and needs unique to the City of Brawley.

The Ordinance proposes minor revisions to the CA Building Standards Code 2025 Edition, including adoption of Fire Code Appendices A-Q that provide further guidelines on issues not addressed in the

normal portion, as well as revised Part 9 exceptions outlined in Chapter 11, 12 and 34. This Ordinance proposes no suggested local amendments. The 2025 California Building Standards Code proposed for adoption is available for review at City Hall or online at <https://www.dgs.ca.gov/BSC/Codes>.



FISCAL IMPACT:

Each time the California Building Standards Code is updated (every three years), construction costs increase due to the addition of more restrictive and complex requirements. The changes in the codes also increase the cost of providing code compliance services by increasing the need for additional training and public education and increasing City costs to perform plan review, inspection, and related code enforcement services. In addition, there will be a newspaper publishing fee of approximately \$200.

ALTERNATIVES:

No alternatives are recommended as the 2025 California Building Standards Code is a State requirement. However, following the public hearing, the City Council may amend and reintroduce the ordinance with revised updates. The Council should then schedule a new first and second reading of the Ordinance for a future meeting.

ATTACHMENTS:

1. Proposed Ordinance
2. 2025 Building Code Adoption
3. CFC 2025 Code Adoption
4. 2025 CA Building Code

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

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REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Rebecca Terrazas-Baxter, City Manager
Silvia Luna, Finance Director

Status – Date of Status
Approved - 3/13/2026
Approved - 3/13/2026

ORDINANCE NO. 2026 -

6a.1

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, AMENDING CHAPTER 7.1 OF THE BRAWLEY MUNICIPAL CODE REGARDING ADOPTION OF CALIFORNIA BUILDING STANDARDS CODE, 2025 EDITION

THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

1. Purpose:

The purpose of this ordinance is to amend Sections 7.1 of the Brawley Municipal so that it references the use of California Building Standards Code, 2025 Edition.

California Health and Safety Code seeks to have uniform building standards in substantially the same format throughout the State of California.

2. Findings:

The city council finds that to best protect the health, safety, sustainability, and welfare of the citizens of Brawley, the administrative regulations adopted herein and hereinafter referred to as the "administrative provisions" and the building standards for building construction hereinafter referred to as the "technical codes," and also known as the 2025 Edition of the California Building Standards Code and the California Code of Regulations, Title 24, including Parts 1, 2, 2.5, 3, 4, 5, 6, 8, 9, 10, 11 and 12, shall be adopted as provided herein.

This code is adopted pursuant to the authority granted by Section 7 of Article XI of the California Constitution to a county or city to make and enforce within its limits all such local, police, sanitary, and other ordinances and regulations as are not in conflict with general laws. It is further adopted in conformity with the provisions of Sections 50022.1 thru 50022.10, including the Government Code relating to adopting codes by reference.

3. Amendment of Municipal Code:

Section 7.1 of the Brawley Municipal Code is hereby amended as follows:

The California Building Standards Code, 2025 edition ("code"), as adopted by the California Building Standards Commission, is hereby adopted as the Building Code of the City of Brawley. Said code is comprised of the following elements:

- 2025 California Administrative Code;
- 2025 California Building Code;
- 2025 California Residential Code;
- 2025 California Electrical Code;
- 2025 California Mechanical Code;
- 2025 California Plumbing Code;
- 2025 California Energy Code;
- 2025 California Wildlife-Urban Interface Code;
- 2025 California Historic Building Code;
- 2025 California Fire Code;
- 2025 California Existing Building Code;
- 2025 California Green Building Code;
- 2025 California Referenced Standards Code.

The code shall also include the following appendices:

- Appendix Chapters A, B, C, D, F, G, H, I, J, and K of the 2025 California Building Code;
- Appendix Chapter E of the California Residential Code;
- Appendix Chapters A, B, BB, C, CC, D, E, F, G, H, I, J, K, L, M, N, O, P, and Q of the California Fire Code.
- Appendix Chapter 4 Special Detailed Requirements Based on Use and Occupancy of the California Fire Code.

The text of Sec. 7.2 shall remain the same.

The text of Sec. 7.3 is hereby amended as follows:

The following sections of the code are hereby revised:

- (a) Section 101.1 is hereby amended to read:
"Section 101 Title. The California Building Code, as amended by this Chapter, shall be known as the Building Code of the City of Brawley." The provisions contained in this Chapter are adopted and together with the amended Code are referred to hereafter as "these regulations", "these building standards" or "this Code".
- (b) In the event of conflict between this code and any other provision of the Brawley Municipal Code or regulations adopted pursuant thereto, the provisions of this code shall prevail.
- (c) In the event any section, subsection sentence, clause or phrase of this chapter is, for any reason, held to be unconstitutional or otherwise unenforceable, such circumstance shall not affect the validity of the remaining portion of this

chapter. The City hereby declares that it would have passed this chapter and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more section, subsection, sentence, clause or phrase be declared unconstitutional or otherwise unenforceable.

(d) Nothing in this chapter or in the code hereby adopted shall be construed to affect any suit or proceeding pending in any court, rights acquired, liability incurred or any cause or causes of action acquired or existing under any act or ordinance repealed by this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this chapter.

(e) Chapter 11 of the California Fire Code is hereby amended as follows:

-Strike out exceptions for section 1103.4.2 three to five stories; exceptions only: Reads as follows

1. Vertical opening protection is not required for Group R-3 occupancies

-Strike out exceptions for section 1103.4.3 More than five stories' exceptions only: Reads as follows

1. Vertical opening protection is not required for group R-3 occupancies' exception only

-Strikeout 1104.5 Illumination emergency power/ Exceptions only: reads as follows

1. Assembly occupancies used exclusively as a place of worship and having an occupant load of less than 300.

2. Group B buildings three or more stories in height, buildings with 100 or more occupants above and below a level of exit discharge servicing the occupants with 1,000 or more total occupants.

(f) Chapter 12 of the California Fire Code is hereby amended as follows:

-Strike out 1206.5 Residential use, exception only

1. The temporary use of a fuel cell powered electric vehicle to power a group R-3 and R-4 building while parked shall comply with section 1206.13

(g) Chapter 34 of the California Fire Code is hereby amended as follows:

-Strikeout Exceptions for section 3405.4 Distance from lot line and buildings

1. Tire Storage piles containing less than 500 tires shall be permitted to be located no closer than 10ft from the lot lines or from buildings. Tire storage piles shall not exceed 6ft in height when within 20ft of any property line, building perimeter fencing. Side slopes shall not exceed 60 degrees. When approved by the fire code official in accordance with section 1.11.2.4, distances of less than 10ft from lot lines or from buildings may be approved.

2. When approved by the fire code official in accordance with

6a.1

section 1.11.2.4, exempted facilities defined in public resources code, section 42808(c) and 42831 and used tires as defined in section 42806.5, tire storage piles shall be permitted to be located no closer than 10ft from lot lines or from buildings. Tire storage piles shall not exceed 6 feet and height when within 20 feet of any property line or perimeter fencing. Side slopes shall not exceed 60 degrees.

4. Effective Date:

This ordinance shall be effective thirty (30) days after its adoption and the City Clerk shall cause a certified copy, or summary of this ordinance to be published one time within fifteen (15) days after its adoption in a newspaper of general circulation printed in Imperial County and circulated in the City of Brawley.

APPROVED, PASSED AND ADOPTED at a regular meeting of the City Council held on the 7th day of April, 2026.

CITY OF BRAWLEY, CALIFORNIA

6a.1

Joseph Galvan, Mayor

ATTEST:

Ana Gutierrez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)
CITY OF BRAWLEY)

1st Reading

I, Ana Gutierrez, City Clerk of the City of Brawley, California, DO HEREBY CERTIFY that the foregoing Ordinance No. 2026- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 17th day of March, 2026 and that it was so adopted by the following roll call vote:

AYES:

NAYES:

ABSTAIN:

ABSENT:

DATED: March 17, 2026

Ana Gutierrez, City Clerk

2nd Reading & Adoption

I, Ana Gutierrez, City Clerk of the City of Brawley, California, DO HEREBY CERTIFY that the foregoing Ordinance No. 2026- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 7th day of April, 2026 and that it was so adopted by the following roll call vote:

6a.1

AYES:
NAYES:
ABSTAIN:
ABSENT:

DATED: April 7, 2026

Ana Gutierrez, City Clerk

CHAPTER 7. BUILDING REGULATIONS.¹

Sec. 7.1. Adoption of California Building Standards Code, 2025 Edition.

The California Building Standards Code, 2025 edition ("code"), as adopted by the California Building Standards Commission, is hereby adopted as the Building Code of the City of Brawley. Said code is comprised of the following elements:

- Part 1: California Administrative Code
- Part 2: California Building Code (CBC)
- Part 2.5: California Residential Code (CRC)
- Part 3: California Electrical Code
- Part 4: California Mechanical Code
- Part 5: California Plumbing Code
- Part 6: California Energy Code
- Part 7: California Wildlife-Urban Interface Code
- Part 11: California Green Building Code
- Part 8: California Historic Building Code
- Part 9: California Fire Code
- Part 10: California Existing Building Code
- Part 11: California Green Building Code (CAL Green)
- Part 12: California Referenced Standards Code

The code shall also include the following appendices:

- Appendix Chapters A, B, C, D, F, G, H, I, J, and K of the 2025 California Building Code
- Appendix Chapter E of the California Residential Code
- Appendix Chapters BB and CC of the California Fire Code

This edition of Title 24 replaces the 2022 California Building Standards Code as the mandatory compliance basis for new construction and major renovations after **January 1, 2026**.

¹Editor's note(s)—Ord. No. 2011-06, § 2, adopted Oct. 18, 2011, amended Ch. 7Editor's note(s)— in its entirety and enacted the provisions set out herein. The former Ch. 7Editor's note(s)— derived from Ord. No 87-05, §§ 2—4; and Ord. No. 2009-04, § 1.

Cross reference(s)—Dogs in multiple-family dwellings, § 4.3Cross reference(s)—.

(Ord. No. 2011-06, § 2, 10-18-2011; Ord. No. 2017-07, § 1, 9-19-201

Sec. 7.2. Purpose.

The purpose and intent of adoption of the code is to regulate and govern the conditions and maintenance of all property, buildings and structures by providing the standards of supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; provide for the condemnation of buildings and structures unfit for human occupancy and use and demolition of such structures as herein provided; provide for the issuance of permits and collection therefore. Each and all the regulations, provisions, penalties, conditions and terms of said code on file are hereby referred to, adopted and made a part hereof as if fully set forth in this chapter, subject to revisions set forth herein.

(Ord. No. 2011-06, § 2, 10-18-2011)

Sec. 7.3. Revisions.

The following sections of the code are hereby revised:

- (a) Section 101.1 is hereby amended to read:

"Section 101 Title. The California Building Code, as amended by this Chapter, shall be known as the Building Code of the City of Brawley." The provisions contained in this Chapter are adopted and together with the amended Code are referred to hereafter as "these regulations", "these building standards" or "this Code".

- (b) In the event of conflict between this code and any other provision of the Brawley Municipal Code or regulations adopted pursuant thereto, the provisions of this code shall prevail.
- (c) In the event any section, subsection sentence, clause or phrase of this chapter is, for any reason, held to be unconstitutional or otherwise unenforceable, such circumstance shall not affect the validity of the remaining portion of this chapter. The City hereby declares that it would have passed this chapter and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more section, subsection, sentence, clause or phrase be declared unconstitutional or otherwise unenforceable.
- (d) Nothing in this chapter or in the code hereby adopted shall be construed to affect any suit or proceeding pending in any court, rights acquired, liability incurred or any cause or causes of action acquired or existing under any act or ordinance repealed by this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this chapter.

(Ord. No. 2011-06, § 2, 10-18-2011)

- (e) Chapter 11 of the California Fire Code is hereby amended as follows:

-Strike out exceptions for section 1103.4.2 three to five stories; exceptions only: Reads as follows

1. Vertical opening protection in not required for Group R-3 occupancies

-Strike out exceptions for section 1103.4.3 More than five stories' exceptions only: Reads as follows

1. Vertical opening protection is not required for group R-3 occupancies' exception only

-Strikeout 1104.5 Illumination emergency power/ Exceptions only: reads as follows

1. Assembly occupancies used exclusively as a place of worship and having and occupant load of less than 300.

2. Group B buildings three or more stories in height, buildings with 100 or more occupants above and below a level of exit discharge servicing the occupants with 1,000 or more total occupants.

(f) Chapter 12 of the California Fire Code is hereby amended as follows:

-Strike out 1206.5 Residential use, exception only

1. The temporary use of a fuel cell powered electric vehicle to power a group R-3 and R-4 building while parked shall comply with section 1206.13

(g) Chapter 34 of the California Fire Code is hereby amended as follows:

-Strikeout Exceptions for section 3405.4 Distance from lot line and buildings

1. Tire Storage piles containing less than 500 tires shall be permitted to be located no closer than 10ft from the lot lines or from buildings. Tire storage piles shall not exceed 6ft in height when within 20ft of any property line, building perimeter fencing. Side slopes shall not exceed 60 degrees. When approved by the fire code official in accordance with section 1.11.2.4, distances of less than 10ft from lot lines or from buildings may be approved.

2. When approved by the fire code official in accordance with section 1.11.2.4, exempted facilities defined in public resources code, section 42808(c) and 42831 and used tires as defined in section 42806.5, tire storage piles shall be permitted to be located no closer than 10ft from lot lines or from buildings. Tire storage piles shall not exceed 6 feet and height when within 20 feet of any property line or perimeter fencing. Side slopes shall not exceed 60 degrees.

2025 California Building Standards Code (Title 24) Specific Changes from 2022 Edition

6a.2

1. Occupied Roofs Now Count Toward Building Height

Under the 2025 code, roofs that are designed for regular occupancy (e.g., rooftop decks, amenities) are now **Included in building height calculations**. This can cause some buildings to be re-classified into higher occupancy or **high-rise categories**, subjecting them to stricter fire protection, egress and structural requirements compared with the 2022 code.

2. Stricter Fire-Safety Standards for Lithium-ion Batteries and BESS Facilities

The 2025 code includes **enhanced fire-life safety provisions** for buildings that house **Lithium-ion battery energy storage systems (BESS)** battery labs, and similar uses:

- Clearer occupancy classifications for these hazardous uses.
- Mandatory automatic sprinkler coverage in certain battery storage and manufacturing spaces. This is a significant update from the 2022 code which had less prescriptive hazard classifications and fire protections for emerging battery technologies.

3. Wildland-Urban Interface (WUI) Code Now Stand-Alone

The 2025 edition extracts and consolidates **wildfire safety and construction requirements** into a **new, stand-alone Wildland-Urban Interface Code (Title 24, Part 7)**. Previously these provisions were scattered in CBC Chapter 7A, CRC Section R337, California Fire Code Chapter 49, and related standards. This creates one unified chapter for construction in fire-prone areas and expands defensible space, material standards, and emergency access rules.

4. New Provisions for Elevator Lobby Doors

A noteworthy accessibility and life safety change in the 2025 code is in **elevator egress provisions: Locking devices are now allowed on elevator lobby doors** under conditions set by the code. This provides designers with more flexibility in certain configurations and reduces conflicts between elevator code and exit requirements.

5. Enhanced Temporary Structure Requirements

The 2025 code places **stronger oversight and more detailed compliance criteria** on temporary structures that remain in place for 180 days. Changes include more frequent inspections, clarified limitations on duration, and enhanced structural requirements.

Summary of California Code Changes 2025 Title 24

<https://www.dgs.ca.gov/-/media/Divisions/BSC/05-Resources/Guidebooks/2025-Title-24-CA-Code-Changes---New-07-25.pdf>

6a.3

California Fire Code 2025 Code Adoption

Highlighted text indicates amendments and new adoptions

- Adopting Chapter 1 Administration Section/will be adopting entire chapter
- Adoption of Chapter 2 Definitions Section/will be adopting the entire chapter
- Adoption of Chapter 3 General Requirements/will be adopting the entire chapter
- Adoption of Chapter 4 Emergency Planning/will be adopting the entire chapter
- Adoption of Chapter 5 Fire Service Feature/Adopting of the entire chapter
- Adoption of Chapter 6 Building Service & Systems/Adoption of the entire chapter
- Adoption of Chapter 7 Fire and Smoke Features/Adoption of the Entire Chapter
- Adoption of Chapter 8 Interior Finish, Decorative Materials and furnishings/Adoption of the entire Chapter
- Adoption of Chapter 9 Fire Protection Systems/Adoption of the Entire chapter
- Adoption of Chapter 10 Means of Egress/Adoption of the Entire Chapter
- Adoption of Chapter 11 Construction requirements for Existing Buildings/

-Strike out exceptions for section 1103.4.2 three to five stories; exceptions only:

Reads as follows

1. Vertical opening protection in not required for Group R-3 occupancies

-Strike out exceptions for section 1103.4.3 More than five stories' exceptions only:

Reads as follows

1. Vertical opening protection is not required for group R-3 occupancies' exception only

-Strikeout 1104.5 Illumination emergency power/ Exceptions only: reads as follows

1. Assembly occupancies used exclusively as a place of worship and having and occupant load of less than 300.

2. Group B buildings three or more stories in height, buildings with 100 or more occupants above and below a level of exit discharge servicing the occupants with 1,000 or more total occupants.

- Adoption of the rest of chapter 11 Construction requirements for existing buildings
- Adoption of Chapter 12 Energy Systems/

6a.3

-Strike out 1206.5 Residential use, exception only

1. The temporary use of a fuel cell powered electric vehicle to power a group R-3 and R-4 building while parked shall comply with section 1206.13

-Adoption of the rest of Chapter 12 Energy Systems

-Adoption of Chapter 20 Aviation Facilities/ Adoption of the entire chapter

-Adoption of Chapter 21 Dry Cleaning/ Adoption of the Entire Chapter

-Adoption of Chapter 22 Combustible Dust Producing Operations/ Adoptions of the Entire Chapter

-Adoption of Chapter 23 Fuel Dispensing & Garages/Adoption of the Entire Chapter

-Adoption of Chapter 24 Flammable Finishes/ Adoption of the Entire Chapter

-Adoption of Chapter 25 Fruit and Crop/ Adoption of Entire Chapter

-Adoption of Chapter 26 Fumigation and Insecticidal Fogging/ Adoption of the Entire Chapter

-Adoption of Chapter 27 Semiconductor Fabrication Facilities/ Adoption of the Entire Chapter

-Adoption of Chapter 28 Lumber Yards/ Adoption of the Entire Chapter

-Adoption of Chapter 29 Manufacture of Organic Coatings/ Adoption of the Entire Chapter

-Adoption of chapter 30 Industrial Oven/Adoption of Entire Chapter

-Adoption of Chapter 31 Tents, Temporary special event structures and other membrane structures/ Adoption of the Entire Chapter

-Adoption of Chapter 32 High Piled Combustible Storage/ Adoption of Entire Chapter

-Adoption of Chapter 33 Safety During Constructing/ Adoption of entire chapter

-Adoption of Chapter 34 Tire Rebuilding and Tire Storage/

-Strikeout Exceptions for section 3405.4 Distance from lot line and buildings

1. Tire Storage piles containing less than 500 tires shall be permitted to be located no closer than 10ft from the lot lines or from buildings. Tire storage piles shall not exceed 6ft in height when within 20ft of any property line, building perimeter fencing. Side slopes shall not exceed 60 degrees. When approved by the fire code official in accordance with section 1.11.2.4, distances of less than 10ft from lot lines or from buildings may be approved.

2. When approved by the fire code official in accordance with section 1.11.2.4, exempted facilities defined in public resources code, section 42808(c) and 42831 and used tires as defined in section 42806.5, tire storage piles shall be permitted to be located no closer than 10ft from lot lines or from buildings. Tire storage piles shall not exceed 6 feet and height when within 20 feet of any property line or perimeter fencing. Side slopes shall not exceed 60 degrees.

- Adoption of Chapter 35 Welding and other Hot Work/Adoption of Entire Chapter
- Adoption of chapter 36 Marinas/Adoption of the Entire Chapter
- Adoption of Chapter 37 Combustible Fibers/ Adoption of the Entire Chapter
- Adoption of Chapter 39 Processing and Extraction Facilities/ Adoption of Entire Chapter
- Adoption of Chapter 40 Storage of Distilled Spirits and Wines/ Adoption of Entire Chapter
- Adoption of Chapter 41 Temporary Heating and Cooling Operations/ Adoption of Entire Chapter
- Adoption of Chapter 48 Motion Picture and Television Production Studio Sound Stage, Approved Production Facilities and Production Locations/ Adoption of the Entire Chapter
- Adoption of Chapter 50 Hazardous Materials/ Adoption of the Entire Chapter
- Adoption of Chapter 51 Aerosols/ Adoption of the Entire Chapter
- Adoption of Chapter 53 Compressed Gas/ Adoption of the Entire Chapter
- Adoption of Chapter 54 Corrosives/ Adoption of the Entire Chapter
- Adoption of Chapter 55 Cryogenic Fluids/Adoption of the Entire Chapter
- Adoption of Chapter 56 Explosives and Fireworks/ Adoption of the Entire Chapter
- Adoption of Chapter 57 Flammable and Combustible Liquids/ Adoption of Entire Chapter
- Adoption of Chapter 58 Flammable gases and flammable cryogenic fluids/ Adoption of Entire Chapter
- Adoption of Chapter 59 Flammable Solids/ Adoption of Entire Chapter
- Adoption of Chapter 60 Highly Toxic and Toxic Materials/ Adoption of Entire Chapter
- Adoption of Chapter 61 Liquefied Petroleum Gases/Adoption of the Entire Chapter
- Adoption of Chapter 62 Organic Peroxides/ Adoption of the Entire Chapter

6a.3

-Adoption of Chapter 63 Oxidizers, oxidizing, gases and oxidizing cryogenic fluids/ Adoption of the Entire Chapter

-Adoption of Chapter 65 Pyroxylin Plastics/ Adoption of Entire Chapter

-Adoption of Chapter 66 Unstable Materials/ Adoption of Entire Chapter

-Adoption of Chapter 67 Water Reactive Solids and Liquids/ Adoption of Entire Chapter

-Adoption of Chapter 80 Referenced Standards

-Adoption of Appendix Chapter; Special Detailed Requirements Based on Use and Occupancy

-Adoption of Appendix A, Board of Appeals

-Adoption of Appendix B- Fire flow requirements for buildings

-Adoption of Appendix BB- Fire Flow Requirements for Buildings

-Adoption of Appendix C- Fire Hydrant Locations and Distribution

-Adoption of Appendix CC-Fire Hydrant Locations and Distribution

-Adoption of Appendix D-Fire Apparatus Access Roads

-Adoption of Appendix E- Hazard Categories

-Adoption of Appendix F-Hazard Ranking

-Adoption of Appendix G-Cryogenic Fluids

-Adoption of Appendix H-Hazardous Materials Management Plan and Hazardous Materials Inventory Statements

-Adoption of Appendix I- Fire Protection Systems-noncomplaint conditions

-Adoption of Appendix J-Building Information Sign

-Adoption of Appendix K- Construction requirements for existing ambulatory care facilities

-Adoption of Appendix L- Requirements for Fire Fighters air replenishment systems

-Adoption of Appendix M-High Rise Buildings- Retroactive Automatic Sprinkler Requirement

-Adoption of Appendix N- Indoor trade shows and exhibitions

-Adoption of Appendix O-Valet Trash and Recycling Collection in group r-2 Occupancies

6a.3

-Adoption of Appendix P-Temporary Haunted houses, ghost walks and similar amusement uses

-Adoption of Appendix Q-Community Wildland Urban Interface (WUI) Fire Hazard Evaluation Framework

SECTION 101

GENERAL

101.1 Title. The provisions of Brawley Municipal Code Section 7.2 shall be known as the “administrative provisions” and shall be cited as such. These administrative provisions, together with the technical codes adopted by the city council, will be referred to herein as “this code.”

101.2 Scope. These administrative provisions shall serve as the administrative, organizational, and enforcement rules and regulations in support of the technical codes adopted by the City, which regulate the planning, design, site preparation, construction, alteration, relocation, enlargement, replacement, moving, demolition, repair, maintenance, operation, use and occupancy of buildings, structures, building service equipment and any appurtenances connected or attached to such buildings or structures within the City. The provisions of each of the technical codes shall apply as follows:

101.2.1 California Building Code. The provisions of the California Building Code shall apply to the construction, alteration, relocation, enlargement, replacement, repair, equipment, use and occupancy, location, moving, maintenance, removal, and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures.

Exception: Detached one- and two-family dwellings and townhouses not more than three stories above grade plane in height with a separate means of egress, and their accessory structures not more than three stories above grade plane in height, may comply with either this code or the California Residential Code.

101.2.2 California Residential Code. The provisions of the California Residential Code shall apply to the construction, alteration, relocation, enlargement, replacement, repair, equipment, use and occupancy, location, moving, maintenance, removal, and demolition of detached one- and two-family dwellings and townhouses not more than three stories above grade plane in height with a separate means of egress, and their accessory structures not more than three stories above grade plane in height.

Exception: The following shall be permitted to be constructed by this code where provided with a residential fire sprinkler system complying with Section R313:

1. Live/work units located in townhouses and complying with the requirements of Section 419 of the California Building Code.
2. Owner-occupied lodging houses with five or fewer guestrooms.
3. A care facility with five or fewer persons receiving custodial care within a dwelling unit.
4. A care facility with five or fewer persons receiving medical care within a dwelling unit.
5. A care facility for five or fewer persons receiving care within a single-family dwelling.

101.2.3 California Electrical Code. The provisions of the California Electrical Code shall apply to the installation, alterations, repairs, and replacement of electrical systems, including but not limited to electrical wiring, equipment, appliances, fixtures, devices, fittings and appurtenances, and other electrical-related systems, materials, parts, or components.

101.2.4 California Mechanical Code. The provisions of the California Mechanical Code shall apply to the installation, alterations, repairs, and replacement of mechanical systems, including but not limited to equipment, appliances, fixtures, fittings, and appurtenances, including ventilating, heating, cooling, air conditioning, and refrigeration systems, commercial kitchen equipment, incinerators, and other energy systems. The provisions of the California Mechanical Code shall also apply to the installation of gas piping from the point of delivery, gas appliances, and related accessories as covered in this code. These requirements apply to gas piping systems extending from the point of delivery to the inlet connections of appliances and installing and operating residential and commercial gas appliances and related accessories.

101.2.5 California Plumbing Code. The provisions of the California Plumbing Code shall apply to the installation, alteration, repair, and replacement of plumbing systems, including but not limited to, equipment, appliances, fixtures, fittings and appurtenances, and other equipment where connected to a water or sewage system and all aspects of a medical gas system.

101.2.6 California Energy Code. The provisions of the California Energy Code shall apply to all matters governing the design and construction of buildings for energy efficiency.

101.2.7 California Historical Building Code. The provisions of the California Historical Building Code shall apply to the preservation, restoration, rehabilitation, relocation, or reconstruction of buildings or properties designated as qualified historical buildings or properties.

101.2.8 California Fire Code. The provisions of the California Fire Code shall apply to matters affecting or relating to structures, processes, and premises concerning the following:

1. The hazard of fire and explosion arising from the storage, handling, or use of structures, materials, or devices.
2. Conditions hazardous to life, property, or public welfare in the occupancy of structures or premises.
3. Fire hazards in the structure or on the premises from occupancy or operation.
4. Matters related to the construction, extension, repair, alteration, or removal of fire protection systems.
5. Conditions affecting the safety of firefighters and emergency responders during emergency operations.

101.2.9 California Green Building Standards Code. The provisions of the California Green Building Standards Code shall apply to the planning, design, operation, construction, sustainability, use, and occupancy of all newly constructed and altered buildings or structures unless otherwise indicated in that code.

101.2.10 California Existing Building Code. The provisions of the California Existing Building Code shall apply to the repair, alteration, change of use or occupancy, and addition to and relocation of existing buildings.

Exception: Existing detached one- and two-family dwellings and existing townhouses not more than three stories above grade plane in height with a separate means of egress, and their accessory structures not more than three stories above grade plane in height, shall comply with either the California Existing Building Code or the California Residential Code.

101.2.10.1 Application of Fire Code to Existing Buildings. Where work regulated by this code is also regulated by the construction requirements for existing buildings in Chapter 11 of the California Fire Code, such work shall comply with applicable requirements in both codes. The more restrictive requirement shall apply when conflict between the codes exists.

101.2.10.2 Buildings not previously occupied. A building or portion of a building that has not been previously occupied or used for its intended purpose in accordance with the laws in existence at the time of its completion shall be permitted to comply with the provisions of the laws in existence at the time of its original permit unless such permit has expired. Subsequent permits shall comply with the California Building Code or California Residential Code, as applicable, for new construction.

101.2.10.3 Buildings previously occupied. The legal occupancy of any building existing on the date of adoption of this code shall be permitted to continue without change unless otherwise limited, restricted, or prohibited in the California Existing Building Code or the California Fire Code or as is deemed necessary by the Fire Code Official or Building Official for the general safety and welfare of the occupants and the public.

101.2.10.4 Building evaluation. The Fire Code Official and Building Official are authorized to require an existing building to be investigated and evaluated by a registered design professional when the Fire Code Official or the Building Official determines that such evaluation is necessary to safeguard the public health, safety, and welfare insofar as they are affected by a proposed repair, alteration, change of occupancy, change in use, addition, relocation of an existing building when unpermitted work has occurred when the building has been damaged or when the Fire Code Official or the Building Official determines that the building may be unsafe or dangerous. The design professional shall notify the Fire Code Official and the Building Official if any potential nonconformance with the California Existing Building Code provisions is identified or observed.

101.2.10.5 Safeguards During Construction. Construction work on existing buildings, including any related demolition, shall comply with the requirements of Chapter 15 of the California Existing Building Code.

101.3 Purpose. These administrative provisions aim to protect the public's health, safety, and welfare as it pertains to building construction and the built environment and provide for the administration and enforcement of the technical codes adopted by the City. The purpose of the technical codes adopted by the City is to establish minimum building standards to safeguard public safety, health, and general welfare through sustainability, mitigation of environmental impacts, access to persons with disabilities, affordability, structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation and safety to

life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and emergency responders during emergency operations.

6a.4

SECTION 2

APPLICABILITY

102.1 Conflict between codes. Where there is a conflict between a general requirement and a specific requirement in the technical codes, the specific requirement shall be applicable. Where conflicts occur between the provisions of the technical codes and referenced standards, the provisions of the technical codes shall apply. Where conflicts between technical codes arise, the more restrictive requirement shall apply as determined by the Fire Code Official and the Building Official.

102.2 Other laws. The provisions of this code shall not be deemed to nullify any provisions of local, state, or federal law.

102.3 Application of references. References to chapter or section numbers or to provisions not specifically identified by number shall be construed to refer to such chapter, section, or provision of this code. Where references in this code are made to Chapter 1, Division II (Scope and Administration) of the California Building Code, California Residential Code, California Plumbing Code, California Mechanical Code, or the California Existing Building Code, the corresponding applicable provisions contained within these administrative provisions shall apply.

102.4 References to prior code. Unless superseded and expressly repealed, references in City forms, documents, and regulations to the chapters and sections of this code previously adopted by the city council, shall be construed to apply to the corresponding provisions of this code.

102.5 Referenced codes and standards. The technical codes and standards referenced in this code and the other building and construction regulations contained in Chapter 7 of the Brawley Municipal Code shall be considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and other referenced codes and standards, the more restrictive provision shall apply. Where there is a conflict between a general and specific standard, the specific standard shall be applicable. All reference to codes published by the National Fire Protection Association, the International Code Council, the International Association of Plumbing and Mechanical Officials, and other code publishing organizations listed within the referenced standards shall be replaced by similar equivalent provisions, if available and published in the California Building Standards Code as adopted and amended by the City of Brawley.

Exception: Where enforcement of a code provision would violate the conditions of the listing of the equipment or appliance, the conditions of the listing and manufacturer's instructions shall apply.

102.6 Appendices. Provisions in the appendices or annexes of the technical codes shall not apply unless such appendices or annexes or provisions in which they are contained have been specifically adopted.

102.7 Partial invalidity. If any part or provision of this code is held to be illegal or void, this shall not have the effect of making any other parts or provisions void or illegal.

102.8 Existing installations of building service equipment. Unless otherwise explicitly required by federal, state, or local laws, regulations or ordinances, building, electrical, plumbing, mechanical, sustainability measures, energy systems and conveyance equipment, components, and systems lawfully in existence at the time of the adoption of the technical codes may have their use, maintenance or repair continued if the use, maintenance or repair is in accordance with the original approved design and a hazard to life, health, safety, or property has not been created by such building service equipment.

102.9 Existing occupancy. The legal use and occupancy of any structure existing on the date of adoption of this code shall be permitted to continue without change, except as is specifically required by the California Existing Building Code, the California Historical Building Code, the California Fire Code, State Housing Law, this code or any other federal or state regulation preempting these regulations, as applicable.

102.10 Additions, alterations, or repairs. Additions, alterations, or repairs to any electrical, mechanical, or plumbing equipment, components, or systems or to any structure shall conform to the applicable requirements for new construction without requiring the entire existing structure or system to comply with all of the requirements of this code unless otherwise stated in this code. Additions, alterations, or repairs shall not cause an existing structure or electrical, mechanical, or plumbing equipment, component, or system to become unsafe or adversely affect the condition of the building. Additions, alterations, and repairs to structures shall comply with the minimum requirements of this code, as applicable.

102.11 Moved Buildings. Moved buildings shall comply with the California Existing Building Code.

102.12 Maintenance. Buildings, structures, and parts thereof, including but not limited to structural and nonstructural components, electrical, plumbing, and mechanical equipment, components, and systems, shall be maintained in a safe, sanitary, and proper operating condition. Devices or safeguards required by this code shall be held in conformance with the technical code edition under which it was installed. The owner or the owner's designated agent shall be responsible for the maintenance of buildings and structures. To determine compliance with this subsection, the Fire Code Official and the Building Official shall have the authority to require a building or structure to be re-inspected. The requirements of this chapter shall not provide the basis for the removal or abrogation of fire protection and safety systems and devices in existing structures.

SECTION 103

DEFINITIONS

For the purpose of these administrative provisions, specific terms, phrases, words, and their derivatives shall be construed as specified in this section or as otherwise defined in the applicable technical codes. Where terms are not defined, they shall have their ordinarily accepted meanings within the context in which they are used. Webster's Third New International

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Dictionary of the English Language, Unabridged, shall be considered as providing ordinarily accepted meanings.

...ADDITION. See California Building Code Section 202.

...ALTER or ALTERATION. See California Building Code Section 202.

...APPROVED. See California Building Code Section 202.

...ATTRACTIVE NUISANCE. See the definition for "Nuisance."

...BUILDING. See California Building Code Section 202.

...BUILDING, EXISTING. See California Building Code Section 202.

...BUILDING OFFICIAL. See California Building Code Section 202.

...BUILDING SERVICE EQUIPMENT. The plumbing, mechanical, electrical, and elevator equipment, including piping, wiring, ductwork, fixtures, and other accessories, components, and devices that provide sanitation, lighting, power, security, heating, ventilation, cooling, refrigeration, cooking, fire suppression, alarms, and transportation facilities essential to the occupancy of the building or structure for its designated use.

...CITY. See Chapter 7 of the Brawley Municipal Code.

...DANGEROUS BUILDING. See the definition for "Unsafe Structure."

...FIRE CODE OFFICIAL. See California Fire Code Section 202.

...JURISDICTION. See California Building Code Section 202.

...NUISANCE. (See definition in Brawley Municipal Code Section 16a.3)

...OCCUPANCY is the purpose for which a building, or part thereof, is used or intended to be used.

...OWNER is any person, agent, firm, or corporation having a legal or equitable interest in the property.

...PARTY IN INTEREST means the record owner as the name and address of that person or entity that appears on the last equalized assessment roll and, if known, the person in actual or apparent charge and control of the premises involved, and if known, the holder of any mortgage, trust deed or other lien or encumbrance of ATTACHMENT A Draft Ordinance record or any other known beneficiary to the building or structure or the land upon which it is located, and if known, residential tenants of a property.

...PERMIT. See California Building Code Section 202.

...PERMIT VALUATION means the estimated total value of the work for which a permit is being issued, including labor, materials, overhead, and profit as determined by the Fire Code Official and the Building Official. Permit valuation shall include the total value of all work for building service equipment, such as electrical, gas, mechanical, plumbing, and other permanent systems or portions thereof for which a permit is being issued. Permit valuation shall include the value of all new, replaced, or altered casework, appliances, fixtures, equipment, and other items and

appurtenances attached to or serving a building, structure, or appendage, in kind, based on current estimated replacement costs. Permit valuation shall also include the value of displays, shelving, or other elements or fixtures within or immediately adjacent to an accessible route as defined by the California Building Code. Cord and plug-connected equipment not otherwise regulated by this code shall be excluded from the calculation of permit valuation.

...PERMITEE is the responsible party designated on a permit. The permittee shall either be the property owner, the property owner's authorized representative, or a contractor licensed to perform or oversee the permitted work.

...PERSON. An individual, heirs, executors, administrators, or assigns, includes a firm, partnership, or corporation, its successors or assigns, or the agent of any of those described above.

...PUBLIC NUISANCE. See the definition for "Nuisance."

...REPAIR. See California Building Code Section 202.

...STRUCTURE. See California Building Code Section 202.

...TECHNICAL CODES are those codes adopted by the city council in Chapter 7.3 of the Brawley Municipal Code containing the provisions for design, construction, alteration, addition, repair, removal, demolition, use, location, occupancy, and maintenance of buildings and structures and building service equipment as herein defined.

...THIS CODE refers to the provisions in this chapter and the technical codes adopted by the city council as amended herein.

...UNSAFE STRUCTURE. Any building or structure with any or all of the conditions or defects hereinafter described is an unsafe building, provided that such conditions or defects exist to the extent that the public's life, health, property, or safety or its occupants are endangered. For the purposes of this code, the term "dangerous building" is synonymous with the term "unsafe building."

(a) Whenever any door, aisle, passageway, or other means of exit is not of sufficient width or size or is not so arranged as to provide safe and adequate means of exit in case of fire or panic.

(b) Whenever the walking surface of any aisle, passageway, path of travel, stairway, or other means of exit is so warped, worn, loose, torn, obstructed, or otherwise unsafe as to not provide safe and adequate means of exit in case of fire or panic.

(c) Whenever the stress in any materials, member, or portion thereof, due to all dead and live loads, is more than one and one-half times the working stress or stresses allowed for new buildings of similar structure, purpose, or location.

(d) Whenever any portion of a building or structure has been damaged by fire, earthquake, wind, flood, or by any other cause, to such an extent that the structural strength or stability thereof is materially less than it was before such catastrophe and is less than the minimum requirements for new buildings of similar structure, purpose, or location.

6a.4

(e) Whenever any portion, member, or appurtenance of a building or structure thereof is likely to fail, to become detached or dislodged, or to collapse and thereby injure persons or damage property.

(f) Whenever any portion of a building or structure, or any member, appurtenance, or ornamentation on the exterior thereof is not of sufficient strength or stability or is not so anchored, attached, or fastened in place to be capable of resisting a wind pressure of one-half of that specified for new buildings of similar structure, purpose, or location without exceeding the working stresses permitted for such buildings.

(g) Whenever any portion of a building or structure has cracked, warped, buckled, or settled to such an extent that walls or other structural portions have materially less resistance to winds or earthquakes than is required in the case of similar new construction.

(h) Whenever the building or structure, or any portion thereof, because of (1) dilapidation, deterioration, or decay; (2) faulty construction; (3) the removal, movement, or instability of any portion of the ground necessary for the purpose of supporting such building; (4) the deterioration, decay, or inadequacy of its foundation; or (5) any other cause, is likely to partially or completely collapse.

(i) Whenever, for any reason, the building, structure, or any portion thereof, including equipment regulated by this code, is manifestly unsafe for the purpose for which it is being used.

(j) Whenever the exterior walls or other vertical structural members list, lean, or buckle to such an extent that a plumb line passing through the center of gravity does not fall inside the middle one-third of the base.

(k) Whenever the building or structure, exclusive of the foundation, shows thirty-three percent or more damage or deterioration of its supporting member or members, or fifty percent damage or deterioration of its non-supporting members, enclosing or outside walls or coverings.

(l) Whenever the building or structure has been so damaged by fire, wind, earthquake, or flood or has become so dilapidated or deteriorated to become (1) an attractive nuisance to children or (2) a public nuisance or (3) freely accessible to persons to commit unlawful acts.

(m) Whenever any building or structure has been constructed, exists, or is maintained in violation of any specific requirement of this code as applicable, including construction without a permit or prohibition pursuant to California Health and Safety Code Section 17920.3 or of any law or ordinance of this state or jurisdiction relating to the condition or location of said structure or building.

(n) Whenever any building or structure which, whether or not erected under all applicable laws and ordinances, has in any non-supporting part, member, or portion less than fifty percent, or in any supporting part, member, or portion less than sixty-six percent of the (1) strength, (2) fire-resisting qualities or characteristics, or (3) weather-resisting qualities or characteristics, required by law in the case of a newly-constructed building of like area, height, and occupancy in the exact location.

(o) Whenever a building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangements, inadequate light, air, or sanitation facilities, or otherwise, is determined by the Health Officer, Fire Code Official or Building Official to be unsanitary, unfit for human habitation, or in such a condition that is likely to cause sickness or disease.

(p) Whenever any building, structure, or portion thereof, because of obsolescence, dilapidated condition, deterioration, damage, inadequate exits, inadequate maintenance, damage from an earthquake, flood, fire, or another calamity, abandonment, exposure to hazardous materials, lack of sufficient fire-resistive construction, faulty electric wiring, defective or unsafe gas conditions or heating apparatus, unsanitary conditions or other cause, is determined by the Fire Code Official or Building Official to be a fire hazard, attractive nuisance, a hazard to life, safety or health of the public or occupants of the building.

(q) Whenever any building or structure is in such a condition as to constitute a public nuisance or as otherwise known to common law or equity jurisprudence.

(r) Whenever any portion of a building or structure remains on a site after the demolition or destruction of the building or structure or portion thereof, or whenever any building or structure so abandoned for a period in excess of six months to constitute such building or portion thereof an attractive nuisance or hazard to the public.

(s) Whenever any building or structure has been abandoned or becomes vacant, is dilapidated and unsecured or open at exterior doors or windows, leaving the interior of the building exposed to the elements or accessible to the entrance by trespassers or is otherwise an attractive nuisance or hazard to the public.

(t) Whenever any building, structure, or portion thereof, whether structurally damaged or not, is dangerous to human life by reason of being located in an area that is unsafe due to hazards from landslide, settlement, slippage, or any other cause.

(u) Whenever any building, structure, or portion thereof, because of unfinished, uninspected, or uncompleted work required under a building permit and where the permit for the work has expired, or uncompleted work that would have been required under a building permit but where no permit has been issued, is determined by the Fire Code Official or the Building Official to be a fire hazard, attractive nuisance, hazard to the life, safety, or health of the public or occupants of the building.

(v) Whenever any building or structure is declared substandard as defined in Section 17920.3 of the California Health & Safety Code.

SECTION 104

BUILDING DEPARTMENT

104.1 Creation of enforcement agency. The Fire and Building departments are hereby created, and the official in charge thereof shall be known as the Fire Code Official and the Building Official, respectively.

104.2 Appointment. The Building Official shall be appointed by the city manager.

104.3 Deputies. With the approval of the city manager, the Building Official shall have the authority to appoint deputy building officials, technical officers, inspectors, plans examiners, and other employees or official representatives of the building department. Such employees or official representatives shall have powers delegated by the Building Official.

SECTION 105

DUTIES AND POWERS OF THE FIRE CODE OFFICIAL AND THE BUILDING OFFICIAL

105.1 General authority. The Fire Code Official and the Building Official are hereby authorized and directed to enforce the provisions of this code. The Fire Code Official and the Building Official shall have the authority to render interpretations of this code and adopt policies and procedures to clarify the application of its provisions. Such interpretations, policies, and procedures shall conform with the code's intent and purpose. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in this code. The Fire Code Official and the Building Official are hereby authorized to request the assistance and cooperation of other officials of this jurisdiction or other individuals, agencies, departments, or organizations so far as required in the discharge of the duties under this code or other pertinent law or ordinance.

105.1.1 Authorization to investigate. The Fire Code Official and the Building Official are authorized to investigate the cause, origin, and circumstances of any fire, explosion, or other hazardous condition.

105.1.2 Dangerous equipment. When the use of any electrical, plumbing, or mechanical equipment or its installations is found to be dangerous to human life, health, or property, the Fire Code Official and the Building Official shall have the authority to have the premises disconnected from their source of electric, gas, or water supply as applicable. The Fire Code Official or the Building Official shall provide written notice of such disconnection, and the causes shall be given within 24 hours to the owners, the occupant, or both, of such building, structure, or premises. It shall be unlawful for any person to reconnect the equipment to its source of electric supply or to use or permit to be used electric power in any such electrical equipment until such causes for the disconnection have been remedied to the satisfaction of the Fire Code Official and the Building Official.

105.1.3 Delegation of authority. The Fire Code Official and the Building Official shall be permitted to delegate to other qualified individuals such powers as necessary for the proper administration and enforcement of this code. The Fire Code Official and the Building Official are authorized to deputize qualified individuals to post notices and placards and enforce this code on behalf of the Fire Code Official or the Building Official.

105.2 Applications and permits. The Fire Code Official and the Building Official shall receive applications, review construction documents, issue permits for the erection and alteration, demolition, and moving of buildings and structures, inspect the premises for which such permits have been issued and enforce compliance with the provisions of this code.

105.3 Notices and orders. The Fire Code Official and the Building Official shall ensure that all necessary notices or orders are issued to ensure compliance with this code.

105.4 Inspections. The Fire Code Official and the Building Official are authorized to make all required inspections, or the Fire Code Official and the Building Official shall have the authority to accept reports of inspection by agencies or individuals approved by the Fire Code Official and the Building Official for the specific purpose. Reports of such inspections shall be in writing and prepared by a responsible officer of the approved agency or by the responsible individual. The Fire Code Official and the Building Official may seek and engage expert opinion as deemed necessary to report upon unusual technical issues that arise.

105.5 Identification. The Fire Code Official Building Official shall carry proper identification when inspecting structures or premises in performing duties under this code.

105.6 Right of entry. Where it is necessary to make an inspection to enforce the provisions of this code, or where the Fire Code Official or the Building Official has reasonable cause to believe that there exists in a structure or upon premises a condition which is contrary to or in violation of this code which makes the structure or premises potentially unsafe, dangerous or hazardous, the Fire Code Official and the Building Official are authorized to enter the structure or premises at reasonable times to inspect or to perform the duties imposed by this code, provided that if such structure or premises be occupied that credentials be presented to the occupant and entry requested. If such structure or premises are unoccupied, the Fire Code Official and the Building Official shall first make a reasonable effort to locate the owner or other person having charge or control of the structure or premises and request entry. If entry is refused, the Fire Code Official and the Building Official shall have recourse to the remedies provided by law to secure access.

105.7 Department records. The Fire Code Official and the Building Official shall keep official records of applications received, permits and certificates issued, collected fees, inspection reports, and notices and orders issued. Such records shall be retained in the City's official records for the period required by the City or state for the retention of the specific public record.

105.8 Liability. The Fire Code Official or the Building Official or their designee, member of the board of appeals, or employee charged with the enforcement of this code, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code shall be defended by a legal representative of the jurisdiction until the final termination of the proceedings. The Fire Code Official, the Building Official, or any subordinate shall not be liable for cost in any action, suit, or proceeding instituted in pursuance of the provisions of this code.

105.9 Approved materials and equipment. Materials, equipment, and devices approved by the Fire Code Official or the Building Official shall be constructed and installed in accordance with such approval.

105.9.1 Used materials and equipment. The use of used materials that meet the requirements of this code for new materials is permitted. Used materials, equipment, and devices shall not be reused unless approved by the Fire Code Official and the Building Official.

105.10 Modifications. Wherever there are practical difficulties involved in carrying out the provisions of this code, the Fire Code Official or the Building Official shall have the authority to grant modifications for individual cases, provided the Fire Code Official, and the Building Official shall first find that the specific circumstance makes the strict letter of this code impractical. The modification is in compliance with the intent and purpose of this code, and such modification does not lessen health, accessibility, life, and fire safety requirements or structural requirements. The details of granting the modification shall be recorded and entered in the building department files.

105.11 Alternative materials, design, and methods of construction and equipment. The provisions of this code are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by this code, provided that any such alternative has first been approved. The Fire Code Official and the Building Official shall have the authority to approve an alternative material, design, or construction method upon application of the owner or the owner's authorized agent. The Fire Code Official and the Building Official shall first find that the proposed design or method is satisfactory and complies with the intent of the provisions of this code and that the material, method, or work offered is, for the purpose intended, not less than the equivalent of that prescribed in this code in quality, strength, effectiveness, fire resistance, durability, and safety. Compliance with the specific performance-based provisions of the California Building Standards Code shall be an alternative to the specific requirements of this code. Where the alternative material, design, or construction method is not approved, the Fire Code Official and the Building Official shall respond in writing, stating why the alternative was not approved.

105.11.1 Research reports. Supporting data may be required by the Fire Code Official or the Building Official where necessary to assist in the approval of materials or assemblies not specifically provided for in this code. Supporting data may consist of valid research reports, test reports, or manufacturer's data from sources approved by the Fire Code Official or the Building Official.

105.11.2 Tests. Whenever there is insufficient evidence of compliance with the provisions of this code or evidence that a material or method does not conform to the requirements of this code, or in order to substantiate claims for alternative materials or methods, the Fire Code Official and the Building Official shall have the authority to require tests as evidence of compliance to be made at no expense to the jurisdiction. Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized and accepted test methods, the Fire Code Official and the Building Official shall approve the testing procedures. Tests shall be performed by an approved agency. Reports of such tests shall be retained by the Fire Code Official and the Building Official for the period required for retention of public records for his type of record.

SECTION 106

PERMITS

106.1 Required. Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy or use of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system or component thereof or any accessible feature, element or component, the installation of which is regulated by this code or to cause any such work to be done, shall first make application to the Fire Code Official and the Building Official and obtain the required permit.

106.1.1 Annual permit. In lieu of an individual permit for each alteration to an already approved electrical, gas, mechanical, or plumbing installation, the Fire Code Official and the Building Official are authorized to issue an annual permit upon application, therefore, to any person, firm, or corporation regularly employing one or more qualified tradespersons in the building, structure or on the premises owned or operated by the applicant for the permit.

106.1.2 Annual permit records. The person to whom an annual permit is issued shall keep a detailed record of alterations made under such an annual permit. The Fire Code Official and the Building Official shall have access to such records at all times, or such records shall be filed with the Fire Code Official and the Building Official as designated.

Building:

1. One-story detached accessory buildings and structures used as tool and storage sheds, playhouses, trellises, arbors, gazebos, pergolas, shade structures for other than motor vehicles, and similar uses when located on a parcel that contains an existing one- or two-family dwelling, or a Group R or Group U Occupancy building, provided that the building or structure complies with the development regulations of Brawley Municipal Code Title 19, and the floor area does not exceed 120 square feet, and the total height does not exceed 9 feet, and the structure contains no plumbing, electrical wiring or heating appliances or equipment. The permit exemption provided in this paragraph shall not apply to accessory buildings or structures used as habitable space, workshops, studios, offices, pool houses, guest rooms, mechanical or equipment rooms, or other rooms or spaces commonly occupied or used to shelter installed mechanical equipment.
2. Fences constructed of other than stone, masonry, or concrete, not over 7 feet in total height. Fences constructed of stone, masonry, or concrete, not over 6 feet in total height.
3. Retaining walls that are not over 4 feet in height measured from the bottom of the footing to the top of the wall and retaining not more than 3 feet of material, unless supporting a surcharge or impounding Class I, II, or IIIA liquids.
4. Water tanks are supported directly upon grade if the capacity does not exceed 5,000 gallons, and the ratio of height to diameter or width does not exceed 2 to 1.
5. Sidewalks, walkways, nonstructural concrete slabs, and driveways not more than 30 inches above adjacent grade and not over any basement or story below, and are not part of an accessible route.
6. Painting, papering, tiling, carpeting, cabinets, countertops, and similar finish work not otherwise altering building service equipment or subject to the accessibility requirements contained in Chapters 11A or 11B of the California Building Code.
7. Temporary motion picture, television, and theater stage sets and scenery.

8. Prefabricated swimming pool accessories to a detached one- or two-family dwelling that are less than 18 inches deep, do not exceed 5,000 gallons, and are installed entirely above ground.
9. Shade cloth or similar structures constructed for nursery or agricultural purposes, located within an Agriculture zoning district.
10. Swings and other playground equipment with a projected area of less than 120 square feet and are accessories to detached one- and two-family dwellings not subject to the accessibility requirements contained in Chapters 11A or 11B of the California Building Code.
11. Window awnings for Groups R-3 and U occupancies and for detached one- and two-family dwellings supported by an exterior wall that does not project more than 54 inches from the exterior wall and does not require additional support.
12. Recovering of awnings on a previously approved existing framework.
13. Decks subject to the requirements of the California Residential Code not exceeding 200 square feet in area, that are not more than 30 inches above grade at any point, are not attached to a building, and do not serve a required exit door or an accessible route.
14. Non-fixed and movable fixtures, cases, racks, counters, and partitions not over 5 feet 9 inches in height and work not otherwise subject to the accessibility requirements contained in Chapters 11A or 11B of the California Building Code.
15. A tree house that does not exceed 64 square feet in floor area and 8 feet in height measured from the top of the treehouse floor to the highest point on the roof and does not exceed a total height of 15 feet measured from grade plane to the top of the treehouse floor or highest point on the roof whichever is higher. For the purposes of this exemption, a tree house is defined as a non-habitable play structure supported in whole or in part by a tree.
16. Flagpoles that are freestanding and not erected upon a building or structure and not more than 15 feet in height above grade plane.
17. In-kind-repair or replacement of 32 square feet or less of drywall, siding, stucco, or roofing within any 12- month period.

Electrical:

1. Listed cord-and-plug connected temporary decorative lighting.
2. Reinstallation of existing attachment plug receptacles, but not the outlets therefore.
3. Replacement of branch circuit overcurrent devices of the required capacity in the same location.
4. Electrical wiring, devices, appliances, apparatus, or equipment operating at less than 25 volts and not capable of supplying more than 50 watts of energy.
5. Minor repair work, including installation or replacement of equipment such as lamps and electric utilization equipment approved for connection to approved permanently installed receptacles.
6. Electrical equipment used for radio and television transmissions, except equipment and wiring for a power supply and the installation of towers and antennas.
7. Installation of any temporary system required for the testing or servicing of electrical equipment or apparatus or the process of manufacturing, testing, servicing, or repairing electrical equipment or apparatus.

8. Replacement of flush or snap switches, fuses, lamp sockets, receptacles, contactor or control devices, and other minor maintenance and repair work, such as replacing worn cords and tightening connections on a wiring device.
9. Portable motors or other portable appliances energized by means of a cord or cable having an attachment plug end to be connected to an approved receptacle when that cord or cable is permitted by the Electrical Code.
10. Repair or replacement of electrodes or transformers of the same size and capacity for signs or gas tube systems.
11. Installation, alteration or repair of electrical wiring, apparatus or equipment or the generation, transmission, distribution, or metering of electrical energy or in the operation of signals or the transmission of intelligence by a public or private utility in the exercise of its function as a serving utility.

Mechanical:

1. A portable heating appliance, portable ventilating equipment, a portable cooling unit, or a portable evaporative cooler.
2. A closed system of steam, hot, or chilled water piping within heating or cooling equipment regulated by this code.
3. Replacement of any minor component part or assembly of an appliance that does not alter its original approval of the equipment and complies with other applicable requirements of this code.
4. Self-contained refrigeration systems containing 10 pounds or less of refrigerant or that are actuated by motors of 1 horsepower (746 W) or less and refrigerating equipment that is part of the equipment for which a permit has been issued pursuant to the requirements of this code.
5. A plug-and-cord connected unit refrigeration system.
6. Portable plug-and-cord connected cooking or clothes-drying appliances.
7. Portable plug-and-cord connected ventilation or cooling equipment.
8. Portable plug-and-cord connected evaporative cooler.
9. Portable fuel-cell appliances that are not connected to a fixed piping system and are not interconnected to a power grid.

Plumbing:

1. The stopping of leaks in drains, water, soil, waste, or vent pipes; provided, however, that if any concealed trap, drainpipe, water, soil, waste, or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in this code.
2. The clearing of stoppages or the repairing of leaks in pipes, valves, or fixtures, and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes, or fixtures.
3. Exterior rainwater catchment systems used for outdoor non-spray irrigation with a maximum storage capacity of 5,000 gallons where the tank is supported directly upon grade and the ratio of height to diameter or width does not exceed 2 to 1 and does not require electrical power or a makeup water supply connection.
4. Exterior rainwater catchment systems used for spray irrigation with a maximum storage capacity of 360 gallons.

106.2.1 Emergency repairs. Where equipment replacements and repairs must be performed immediately due to unforeseen circumstances where immediate action must be taken to protect life, health, safety, or property, a permit application shall be submitted for the emergency repair within the next building department working business day to the Fire Code and the Building Official.

106.2.2 Minor Repairs. For uses subject to the California Residential Code or the California Existing Building Code, application or notice to the Fire Code Official or the Building Official is not required for ordinary or minor maintenance or repairs to structures, including minor damage to nonstructural members, the replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition, or portion thereof, the removal or cutting of any structural beam or load-bearing support, or the removal, change, or rearrangement of parts of a structure affecting any required means of egress or accessibility requirements; nor shall ordinary repairs include an addition to, alteration of, replacement or relocation of any water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

106.2.3 Public service agencies. A permit shall not be required for the installation, alteration, or repair of generation, transmission, distribution, metering, or other related equipment that is under the ownership and control of public service agencies by established right.

106.3 Application for permit. To obtain a permit, the applicant shall first file an application therefore in writing on a form furnished by the building department for that purpose.

Such application shall:

1. Identify and describe the work to be covered by the permit for which the application is made.
2. Describe the land on which the proposed work is to be done by legal description, street address, or similar description that will readily identify and definitely locate the proposed building or work.
3. Indicate the use and occupancy for which the proposed work is intended.
4. Be accompanied by construction documents and other information as required herein.
5. State the estimated value of the proposed work.
6. Be signed by the applicant or the applicant's authorized agent. An electronic or digital signature incorporating any electronic process that indicates acceptance of an agreement or a record may be allowed by the Fire Code Official and the Building Official.
7. Give such other data and information as required by the Fire Code Official and the Building Official.

106.3.1 Action on application. The Fire Code Official and the Building Official shall examine or cause to be examined applications for permits and amendments thereto within a reasonable time after filing. If the application is incomplete or does not conform to the requirements of pertinent laws, the Fire Code Official and the Building Official shall reject such application and stipulate the reasons therefor to the applicant. The Fire Code Official and the Building Official

are authorized to reject a permit application when a notice of violation or notice of unsafe structure has been issued for the property for which the permit is being applied unless the permit application otherwise includes the abatement of the violations or unsafe conditions in the scope of work for the permit. If, in the sole opinion of the Fire Code Official or the Building Official, the construction documents, including plans, specifications, reports, and calculations, lack sufficient information to show compliance with this code, are inaccurate, are not easily readable, are incomplete, or do not conform to the requirements of pertinent laws, the Fire Code Official and the Building Official shall reject such application and state in writing the reasons therefor. If the Fire Code Official and the Building Official are satisfied that the proposed work conforms to the requirements of this code and laws and ordinances applicable thereto, the Fire Code Official and the Building Official shall issue a permit therefor as soon as practicable.

106.3.2 Time limitation of application. An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing unless such application has been pursued in good faith or a permit has been issued; except that the Fire Code Official and the Building Official is authorized to grant one or more extensions of time for additional periods not exceeding 180 days each. The extension shall be requested in writing, and justifiable cause demonstrated.

106.4 Validity of permit. The issuance or granting of a permit shall not be construed to be a permit for, or approval of, any violation of any provision of this code or of any other ordinance of the jurisdiction. Permits presuming to give authority to violate or cancel the provisions of this code or other ordinances of the jurisdiction shall not be valid. The issuance of a permit based on construction documents and other data shall not prevent the Fire Code Official or the Building Official from requiring subsequent correction of errors in the construction documents and other data. The Fire Code Official and the Building Official are also authorized to prevent occupancy or use of a structure where in violation of this code or of any other ordinances of the City.

106.5 Expiration of permit. Every permit issued shall become invalid after 4 years from the date of issuance. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 12 months after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 12 months days after the time the work is commenced. For the purposes of this section, work shall be considered commenced if a regular inspection has been requested by the permittee and a required inspection of work performed has been conducted by a City building inspector within 12 months after the issuance of the building permit. For the purposes of this section, work shall be considered abandoned if no required inspection has been conducted by a City building inspector within 12 months after work has commenced. The Fire Code Official and the Building Official are authorized to grant, in writing, one or more extensions of time, for periods, not more than 180 days each. The Requests for extension shall be made by the permittee in writing, and justifiable cause demonstrated.

106.6 Suspension or revocation. The Fire Code Official and the Building Official are authorized to suspend or revoke a permit issued under the provisions of this code wherever the permit is issued in error or on the basis of incorrect, inaccurate, or incomplete information, or in violation of any ordinance or regulation or any of the provisions of this code.

106.7 Placement of permit. The building permit or copy thereof shall be kept on the site of the work until the completion of the project. The project inspection record card and approved plans for the permit, if any, shall be available for use by the Fire Code Official and the Building Official during inspections.

106.8 Responsibility of permittee. It shall be the duty of the permittee and every person who performs work on a new or existing building or structure, including installation or repair of a building, or structure, or of accessibility features, electrical, gas, mechanical, or plumbing systems of a building or structure for which this code is applicable, to comply with this code. Building permits shall be presumed to incorporate the provision that the permittee and those performing work on behalf of the permittee will carry out the proposed work in accordance with the approved plans, with all requirements of this code and any other laws or regulations applicable thereto, whether specified or not. No approval shall relieve or exonerate any person from the responsibility of complying with the provisions and intent of this code.

106.9 Preliminary inspection. Before issuing a permit, the Fire Code Official and the Building Official are authorized to examine or cause to be examined buildings, structures, and sites for which an application has been filed. The permit applicant shall be responsible for providing reasonable access for conducting the preliminary inspection and for the payment of any fee adopted by the City for said inspection.

SECTION 107

SUBMITTAL OF CONSTRUCTION DOCUMENTS

107.1 Submittal documents. Submittal documents consisting of the permit application, construction documents, statement of special inspections, geotechnical report, required checklists, energy reports, calculations, flood elevation documentation, equipment documentation, certifications, and other reports and data as determined necessary by the Fire Code Official and the Building Official shall be submitted in three printed sets with each permit application or in digital format if authorized by the Fire Code Official and the Building Official. The Fire Code Official and the Building Official are authorized to suspend the processing of a permit application if the applicant fails to submit complete and correct submittal documents as required by the Fire Code Official or the Building Official.

107.1.1. Building evaluation. The Fire Code Official and the Building Official are authorized to require an existing building to be investigated and evaluated by a registered design professional and/or a California Certified Access Specialist (CASp) when determined necessary by the Fire Code Official and the Building Official due to the nature of the proposed work. The design professional and/or California Certified Access Specialist (CASp) shall notify the Fire Code Official and the Building Official if any actual or potential nonconformance with the provisions of this code is found.

107.2 Construction Documents. Construction documents shall be prepared by a registered design professional where required by state law or where due to the complexity or nature of the design or if special circumstances exist, the Fire Code Official or the Building Official determines at any time that construction documents, or a portion thereof, must be prepared by a registered design professional. The Fire Code Official and the Building Official are authorized to waive the

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submission of all or a portion of the construction documents or the information contained therein and any other information if it is determined that the nature of the work proposed does not require construction documents or a portion thereof to determine whether the proposed work is in compliance with this code.

107.2.1 Information on the construction documents. Construction documents shall be submitted with the application for a permit and drawn upon suitable material at a size and scale acceptable for readability and document imaging as determined by the Fire Code Official and the Building Official. Electronic media documents are permitted to be submitted when authorized by the Fire Code Official and the Building Official. Construction documents shall utilize common architectural drafting, symbols, graphics, and techniques and shall be of sufficient detail, clarity, and accuracy to correctly indicate the location, nature, and extent of the work proposed and to show in detail that it will conform to the applicable provisions of this code and relevant laws, ordinances, rules, and regulations, as determined by the Fire Code Official and the Building Official. One or more copies of the construction documents listed below shall be prepared and submitted for approval when required by the Fire Code Official and the Building Official:

1. Site Plan
2. Design information and elevation certificates for structures within Flood Hazard Areas.
3. Grading and Drainage Plan
4. Erosion Control and Storm Water Pollution Prevention Plan.
5. Foundation Plan.
6. Floor Framing Plans.
7. Floor Plans.
8. Electrical Plans.
9. Mechanical and Duct Layout Plans
10. Ceiling Framing Plan
11. Roof Plan
12. Truss Layout Plan and Truss Design Documentation
13. Roof Framing Plan
14. Full Building Cross-Sections
15. Foundation Details
16. Framing or Structural Details
17. Architectural Details
18. Exterior Elevations
19. Interior Elevations

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20. Reflected Ceiling Plans
21. Plumbing Plan
22. Restaurant Equipment Plan
23. Landscaping & Irrigation Plan
24. Fire Protection System Plans and Shop Drawings
25. Accessibility Plans and Details
26. Means of Egress Plan
27. Any other plans or documentation needed to show compliance with this code, ordinances, or other regulations as determined by the Fire Code Official or the Building Official.

107.2.2 Building Design Information. When required by the Fire Code Official or the Building Official, construction documents shall include building design information including, but not limited to, applicable codes used, design occupancy classifications, construction type, building fire resistance rating, number of stories, building height, allowable and proposed building area, the inclusion of fire sprinkler system, allowable and proposed occupant load calculations, exiting calculations, calculations to determine the required number of restroom fixtures, accessible route of travel, disproportionate cost calculations, and path of travel deficiencies for accessibility hardship claims, structural design loads and criteria, structural wind and seismic categories, wind and seismic importance factors, structural calculations, design flood elevations, CALGreen checklists, and other pertinent design assumptions or information.

107.2.3 Manufacturer's installation instructions. Where required by the Fire Code Official and the Building Official, construction documents shall include the manufacturer's specification sheets and/or installation instructions.

107.2.4 Exterior Wall Envelope. Construction documents for all buildings shall describe the exterior wall envelope in sufficient detail to determine compliance with this code. The construction documents shall provide details of the exterior wall envelope as required, including flashing, intersections with dissimilar materials, corners, end details, control joints, intersections at roof, eaves or parapets, means of drainage, water-resistive barrier, and details around openings. The construction documents shall include the manufacturer's installation instructions that provide supporting documentation that the proposed penetration and opening details described in the construction documents maintain the weather resistance of the exterior wall envelope. The supporting documentation shall fully describe the exterior wall system that was tested, where applicable, as well as the test procedure used.

107.2.5 Exterior balconies and elevated walking surfaces. Where balconies or other elevated walking surfaces have weather-exposed surfaces, and the structural framing is protected by an impervious moisture barrier, the construction documents shall include details for all elements of the impervious moisture barrier system. The construction documents shall include the manufacturer's installation instructions.

107.2.6 Restrictions on Loading. It shall be unlawful to place, or cause or permit to be placed, on any floor or roof of a building, structure, or portion thereof, a load greater than is permitted by this code.

107.3 Examination of documents; plan review. When the Fire Code Official or the Building Official determines that the necessary submittal documents, construction documents, and building design information have been provided, the Fire Code Official and the Building Official shall examine or cause to be examined construction documents for compliance with this code and other pertinent laws and ordinances. The Fire Code Official and the Building Official may utilize or authorize the use of consultant services to perform all or a portion of the construction documents review. The applicant shall be responsible for the payment of all costs to conduct the plan review, and for the printing of approved plans. The Fire Code Official and the Building Official are authorized to withhold the approval of plans and a building permit application if approvals required by other governmental agencies or City departments pertaining to the work which is necessary for the work to be lawfully performed have not first been obtained.

107.3.1 Approval of construction documents. When the Fire Code Official or the Building Official issues a permit, the construction documents shall be approved in writing or by a stamp that reads, "APPROVED FOR PERMIT." One set of construction documents so reviewed shall be retained by the Fire Code Official and the Building Official. One set shall be returned to the applicant and shall be available at the site of work at all times and shall be open to inspection and use by the Fire Code Official or the Building Official, or his or her authorized representative.

107.3.2 Previous approvals. The issuance of a permit based on reviewed and approved plans and specifications shall not prevent the Fire Code Official or Building Official from thereafter requiring the correction of errors or omissions in said plans and specifications, or from preventing building operations being carried on thereunder when in violation of this code or of any other pertinent laws and ordinances of the City. This code shall not require changes in the construction documents, construction, or designated occupancy of a structure for which an unexpired permit exists to otherwise meet a new or different technical code other than those technical codes lawfully adopted and in effect at the time of permit issuance.

107.3.3 Phased approval and conditional authorization to proceed. The Fire Code Official and the Building Official are authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted, provided that adequate information and detailed statements have been filed complying with pertinent requirements of this code. The permittee for the foundation or other parts of a building or structure shall proceed with the building operation at the permittee's own risk and without assurance that the work will be approved or that a permit for the entire structure will be granted.

107.4 Amended construction documents. Work shall be installed in accordance with the approved construction documents. Any changes or proposed changes in the work made during construction that is not in full conformance and compliance with the approved construction documents or the technical codes shall require the resubmittal of revised construction documents for approval by the Fire Code Official and the Building Official, as either an amended or full replacement set for the previously approved construction documents. The permittee or their designee shall be responsible for the payment of all costs to perform the plan review for amended construction documents. Any additional proposed work that was not otherwise shown

or specified on the approved plans for an active permit or that would otherwise increase the valuation of an active permit shall require a new permit unless determined otherwise by the Fire Code Official or the Building Official.

107.5 Design professional in responsible charge. When it is required that documents be prepared by a registered design professional, the Fire Code Official and the Building Official shall be authorized to require the owner to engage and designate on the building permit application a registered design professional who shall act as the registered design professional in responsible charge. If the circumstances require, the owner shall designate a substitute registered design professional in the responsible charge who shall perform the duties required of the originally registered design professional in the responsible charge. The Fire Code Official and the Building Official shall be notified in writing by the owner of the registered design professional in responsible charge if changed or is unable to continue to perform the duties. The registered design professional in responsible charge shall be responsible for reviewing and coordinating submittal documents prepared by others, including phased and deferred submittal documents, for compatibility with the design of the building.

107.6 Deferred submittals. For the purposes of this section, deferred submittals are defined as required documentation listed as deferred submittals on the approved plans but are not submitted for building department approval until after the permit has been issued. Deferral of any submittal items shall receive prior approval from the Fire Code Official and the Building Official. The registered design professional in responsible charge or the project designer shall list the deferred submittals on the construction documents for review by the Fire Code Official and the Building Official. Deferred submittal documents shall be submitted to the registered design professional in responsible charge, if any, who shall review them and forward them to the Fire Code Official and the Building Official with a notation indicating that the deferred submittal documents have been reviewed and been found to be in general conformance to the design of the building. Deferred submittal items shall not be installed until the deferred submittal documents have been approved by the Fire Code Official and the Building Official. The permittee or their designee shall be responsible for the payment of all costs to perform the plan review for deferred submittal documents.

107.7 Retention of construction documents. One set of approved construction documents shall be retained by the Fire Code Official and the Building Official in accordance with the City's records retention policy, or as otherwise required by state law.

SECTION 108

TEMPORARY STRUCTURES AND USES

108.1 General. The Fire Code Official and the Building Official are authorized to issue a permit for temporary structures and temporary uses. Such permits shall be limited as to the time of service but shall not be permitted for more than 180 days. The Fire Code Official and the Building Official are authorized to grant extensions for demonstrated cause.

108.2 Conformance. Temporary structures and uses shall conform to the structural strength, fire safety, means of egress, accessibility, light, ventilation, and sanitary requirements as necessary to ensure the health, safety, and general welfare of the public and those using the

temporary structure and shall comply with the applicable requirements of Chapter 31 of the California Building Code.

108.3 Temporary power. The Fire Code Official and the Building Official are authorized to give permission to temporarily supply and use power in parts of an electric installation before all work has been fully completed. The parts covered by the temporary authorization shall comply with the applicable requirements of the technical codes.

108.4 Termination of approval. The Fire Code Official and the Building Official are authorized to terminate a permit for a temporary structure or use and to order the temporary structure or use to be discontinued.

SECTION 109

FEES

109.1 Payment of fees. Fees shall be assessed in accordance with the provisions of this section and applicable state law. Permit applicants, permittees, and persons in violation of any provision of this code shall pay all fees necessary to cover the full cost of providing the building department service related to the permit, activity, or enforcement action in accordance with the schedule of fees adopted by the city council. A permit shall not be valid until applicable fees adopted by resolution or ordinance of the city council or otherwise prescribed by law have been paid, nor shall an amendment to a permit be approved until an additional fee to review and approve the amendment, if any, has been paid.

109.2 Schedule of fees. Fees for building department services necessary to bring violations of this code into compliance, verify conformance with the technical codes, or reimburse the jurisdiction for services rendered shall be paid in accordance with the fee schedule established by resolution or ordinance of the city council.

109.3 Permit inspection fees. The inspection fees for each permit shall be as set forth in the fee schedule adopted by the city council. When the permit holder's work is incomplete or changed so as to require more than one additional inspection, an additional inspection fee shall be charged at the hourly rate set forth in the fee schedule. When additional inspection fees are assessed, they shall be paid prior to scheduling any further inspections.

109.4 Plan Review Fees. The plan review fees specified in this section are separate from and in addition to permit inspection fees. The plan review fee to review compliance with the technical codes shall be as set forth in the fee schedule adopted by the city council. When submitting an application for a building permit, the applicant shall pay a plan review deposit in an amount determined by the Fire Code Official and the Building Official to defray all or a portion of the cost to review the plans and other construction documentation associated with the permit application. Any portion of the deposit that is unused for plan review purposes shall be applied towards inspection and other fees assessed on the permit. If the plan review deposit exceeds the total cost of the permit, a refund of the unused balance of the deposit shall be issued to the applicant at no additional charge. When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal documents, an additional plan review fee shall be charged at the hourly rate set forth in the fee schedule adopted by the city council.

109.5 Other Fees. The city council may adopt other fees for services to be charged in connection with the issuance of a building permit or the delivery of services by the building department.

109.6 Investigation fee; work commencing or continuing without a permit. Any person who commences or continues work requiring a permit on a building, structure, site, electrical system, mechanical system, plumbing system, or conveying system without first obtaining or otherwise maintaining required permits and required inspection approvals shall be subject to an investigation fee adopted by the city council. The investigation fee shall be in addition to any other fee charged and shall be imposed under this section to defray the costs incurred by the City in connection with its duties to monitor, review, investigate, and enforce this code.

109.7 Related fees. The payment of the fee for the construction, alteration, removal, or demolition work done in connection with, or concurrently with, work authorized by a building permit shall not relieve the applicant or permittee from the payment of other fees that are prescribed by law or adopted by the City.

109.8 Refunds. The Fire Code Official and the Building Official may establish a refund policy and may authorize refunding of a fee paid hereunder which was erroneously paid or collected or for which services were not rendered or were only partially rendered.

109.9 Building permit valuation. The applicant for a permit shall provide an estimated value of the work at the time of application. The estimated value of work shall include the total value of all work, including materials, equipment, labor, overhead, profit, general conditions, and other costs associated with the work for which the permit is being issued. The Fire Code Official and the building official shall establish the permit valuation based on published valuation data as updated from time to time. If, in the opinion of the Fire Code Official or the Building Official, the published valuation data are not readily available or are over or underestimated based on the actual work of the project, the Fire Code Official or the Building Official may utilize any other reasonable or appropriate means of determining the building permit valuation, including, but not limited to, using the applicant's estimated value of work, obtaining detailed and complete cost estimates provided by the applicant, or applying construction cost estimating manuals. Final permit valuation shall be determined and set by the Fire Code Official and the Building Official.

SECTION 110

INSPECTIONS

110.1 General. Construction or work for which a permit is required shall be subject to inspection by the Fire Code Official and the Building Official or their designees, and such construction or work shall remain visible and able to be accessed for inspection purposes until approved. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction. Inspections presuming to give authority to violate or cancel the provisions of this code or of other ordinances of the jurisdiction shall not be valid. It shall be the duty of the permit applicant to cause the work to remain visible and able to be accessed for inspection purposes. Neither the Fire Code Official nor the Building Official nor the City shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

110.2 Preliminary inspection. Before issuing a permit, the Fire Code Official and the Building Official are authorized to examine or cause to be examined buildings, structures, and sites for which an application has been filed.

110.3 Required inspections. The Fire Code Official or the Building Official or their designees, upon reasonable notification, shall make the inspections set forth herein. Reinforcing steel or structural framework of any part of any building or structure shall not be covered or concealed without first obtaining the approval of the enforcing agency.

110.3.1 Footing and foundation inspection. Footing and foundation inspections shall be made after excavations for footings are complete and any required reinforcing steel is in place. For concrete foundations, any required forms and reinforcing steel shall be in place prior to inspection. Materials for the foundation shall be on the job site except where concrete is ready-mixed in accordance with ASTM C 94.

110.3.2 Concrete slab and under-floor inspection. Concrete slab and under-floor inspections shall be made after in-slab or under-floor reinforcing steel and building service equipment, conduit, piping, or other ancillary building trade products or equipment are installed, but before any concrete is placed or floor sheathing is installed, including the subfloor.

110.3.3 Plumbing, mechanical, gas, and electrical systems inspection. Rough inspection of plumbing, mechanical, gas, and electrical systems shall be made prior to covering or concealment before fixtures or appliances are set or installed, and prior to framing inspection.

110.3.4 Lowest floor elevation in flood hazard areas. In flood hazard areas as established by the flood damage prevention regulations of the City, upon placement of the lowest floor, including the basement, and prior to further vertical construction, the Fire Code Official and the Building Official shall require submission of a flood elevation certificate, prepared, and sealed by a registered design professional.

110.3.5 Frame inspection. Framing inspections shall be made after the roof deck or sheathing, all framing, fire-blocking, and bracing are in place; and following the installation and inspection approval of all pipes, chimneys, vents, rough electrical, rough plumbing, rough mechanical, and all other work that will be concealed by or within the framing.

110.3.5.1 Moisture content verification. When required by the California Green Building Standards Code, the moisture content of framing members shall be verified.

110.3.5.2 Weather-exposed balcony and walking surface waterproofing. Where balconies or other elevated walking surfaces are exposed to water from direct or blowing rain, snow, or irrigation, and the structural framing is protected by an impervious moisture barrier, all elements of the impervious moisture barrier system shall not be concealed until inspected, and approved.

110.3.6 Masonry inspection. Inspection of masonry construction, including reinforcing steel, shall be made prior to grouting cells.

110.3.7 Lath and gypsum board inspection. Lath and gypsum board inspections shall be made after lathing and gypsum board, interior and exterior are in place, but before any plastering is applied or before gypsum board joints and fasteners are taped and finished.

110.3.8 Fire- and smoke-resistant penetrations and fire-resistance-rated construction inspection. Where fire-resistance-rated construction is required between dwelling units or due

to location on the property, the Fire Code Official and the Building Official shall require an inspection of such construction after all lathing and/or wallboard is in place, but before any plaster is applied, or before wallboard joints and fasteners are taped and finished. Protection of joints and penetrations in fire-resistance-rated assemblies, smoke barriers, and smoke partitions shall not be concealed from view until inspected and approved.

110.3.9 Energy efficiency. Inspections shall be made to determine compliance with the California Energy Code and shall include, but not be limited to, inspections for envelope insulation, fenestration, duct systems, electrical lighting and controls, heating, ventilating, and air conditioning equipment and controls, and water-heating equipment.

110.3.10 Other inspections. In addition to the inspections stated herein, the Fire Code Official or the Building Official may make or require any other inspections to ascertain compliance with this code and other laws enforced by the Fire Code Official and Building Official.

110.3.10.1 Special inspections. Special inspections shall be performed in accordance with chapter 17 of the California Building Code.

110.3.10.2 CALGreen inspections. Inspections shall be made to determine compliance with the California Green Building Code. Said inspections shall be made by a special inspector, hired by the permit holder, at the sole cost of the permit holder, and approved by the Fire Code Official and the Building Official. In lieu of special inspections, the Fire Code Official or the Building Official, or their designees, shall have the authority to conduct CALGreen inspections and/or utilize written documentation to verify compliance with the California Green Building Code.

110.3.10.3 Contractor self-certification of work performed. In lieu of performing certain designated inspections and as a method of verifying compliance with a specific requirement of the technical codes, the Fire Code Official and the Building Official may, at their sole discretion, accept a signed self-certification statement from a licensed contractor or other qualified individual certifying that the specific work or requirement has been properly installed or completed in accordance with the requirements of the technical codes.

110.3.11 Final inspection. The final inspection shall be made after the permitted work is complete. The building, or portion thereof where the work occurred, shall not be used or occupied until all work has been approved by the building department and a certificate of occupancy has been issued by the Fire Code Official or the Building Official.

110.3.12 Waiving of inspections for minor work. The Fire Code Official or the Building Official may authorize the waiver of inspections for minor work or elements if the Fire Code Official and the Building Official find that the nature or scope of the minor work is not likely to be a violation of the technical codes or a risk to life, health, safety, or property.

110.4 Inspection agencies. The Fire Code Official and Building Official are authorized to accept reports of approved agencies, provided such agencies satisfy the requirements as to qualifications and reliability, as determined by the Fire Code Official and the Building Official.

110.5 Inspection requests. It shall be the duty of the permit holder or their agent to notify the Fire Code Official and the Building Official that such work is ready for inspection. The Fire Code Official and the Building Official shall cause to have the work inspected in accordance with the inspection request or as soon thereafter as the Fire Code Official and the Building Official's

schedule may permit, subject to scheduling availability. It shall be the duty of the person requesting any inspections required by this code to provide access to and means for inspection of such work. The Fire Code Official and the Building Official are authorized to withhold any requested inspection where there is reason to believe that the work has been changed from what is shown on the approved plans and no plan amendment for the changed work has been approved by the Fire Code Official and the Building Official.

110.6 Approval required. Work shall not be performed beyond the point indicated in each successive inspection without first obtaining the approval of the Fire Code Official and the Building Official. The Fire Code Official and the Building Official, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed or shall notify the permit holder or an agent of the permit holder of any noted violations found or corrective work required to proceed with or complete the inspected portion of the work. Any portion of the work that does not comply with this code shall be corrected, and such portion shall not be covered, concealed, or used until authorized by the Fire Code Official and the Building Official.

SECTION 111

CERTIFICATE OF OCCUPANCY

111.1 Use and occupancy. No new, relocated, or altered building or structure, or portion thereof, shall be used or occupied, and no change in the existing use or occupancy classification of a building or structure, or portion thereof, shall be made until the Fire Code Official or the Building Official has issued a certificate of occupancy therefor as provided herein. The Fire Code Official and the Building Official are authorized to allow the use or occupancy of an altered building or portion thereof, while the building is being altered when the Fire Code Official and the Building Official find that the nature of the work does not pose a significant hazard to the occupants or the public. The Fire Code Official and the Building Official are authorized to withhold the issuance of a certificate of occupancy when the work performed or required to be performed does not receive all required inspection approvals. Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of this code or of other ordinances of the City. A certificate of occupancy presuming to give authority to violate or cancel the provisions of this code or other ordinances of the jurisdiction shall not be valid. The Fire Code Official and the Building Official are authorized to withhold a certificate of occupancy or permit to use or occupy a structure if approvals are required by other governmental agencies or City departments having jurisdiction pertaining to the work, which is necessary for the work to be lawfully completed have not first been obtained.

Exceptions: A Certificate of Occupancy is not required for work exempt from a permit.

111.2 Change in use. Changes in the use or occupancy of an existing structure, or portion thereof, shall not be made except as specified in the California Existing Building Code and Chapter 11 of the California Fire Code.

111.3 Issuance of a Certificate of Occupancy. After the Fire Code Official and the Building Official inspect a building or structure and find that no violations of the provisions of this code or other laws that are enforced by the building department exist, and any other required approvals

by City departments and other governmental agencies having jurisdiction have been obtained as required by Section 111.1, the Fire Code Official and the Building Official shall issue a certificate of occupancy which shall contain the following:

1. The building permit number.
2. The address of the structure.
3. The occupancy or use of the structure.
4. The name of the Fire Code Official or the Building Official or their designees approving the certificate.
5. The date the certificate is issued.
6. Any special stipulations or limitations of the use or occupancy.

In lieu of issuance of a separate certificate, the building permits, together with the completed and fully signed building permit inspection record, may serve as the certificate of occupancy when authorized by the Fire Code Official and the Building Official.

111.4 Temporary occupancy. The Fire Code Official and the Building Official are authorized to issue a temporary certificate of occupancy before the completion of the entire work covered by the permit, provided that such portion or portions shall be occupied safely. The Fire Code Official and the Building Official shall set a time period during which the temporary certificate of occupancy is valid. A fee for the issuance of a temporary certificate of occupancy, if applicable, shall be paid by the applicant prior to its issuance in accordance with the City's adopted fee schedule. In addition, as security to guarantee the satisfactory completion of all required work, the Fire Code Official and the Building Official may require the submittal to the building department of a refundable performance guarantee deposit in an amount equal to 100 percent of the estimated cost needed to complete the work, as determined by the Fire Code Official and the Building Official. The performance guarantee deposit shall be refunded to the originator of the deposit following the satisfactory completion of all required work and issuance of a final certificate of occupancy.

111.5 Revocation. The Fire Code Official and the Building Official are authorized to suspend or revoke, in writing, a certificate of occupancy or temporary certificate of occupancy issued under the provisions of this code whenever the certificate is issued in error or on the basis of incorrect information or when it is determined by the Fire Code Official or the Building Official that the building or structure or portion thereof is in violation of the provisions of this code.

SECTION 112

SERVICE UTILITIES

112.1 Connection of service utilities. No person shall make connections to a utility or source of energy for fuel, water, electricity, or sewer from any building or system that is regulated by this code for which a permit is required until approved by the Fire Code Official and the Building Official.

112.2 Temporary connection. The Fire Code Official and the Building Official shall have the authority to authorize and approve a temporary connection of the building or system to the utility, the source of energy, fuel, water, sewer or power, provided that the Fire Code Official and the Building Official find that the temporary connection is safe for the purpose intended.

112.3 Authority to disconnect service utilities. The Fire Code Official and the Building Official shall have the authority to authorize disconnection of utility service to the building, structure, or system regulated by this code in case of an emergency where necessary to eliminate an immediate hazard to life or property or when such utility connection has been made without first obtaining building department approval. The Fire Code Official and the Building Official shall notify the serving utility and, whenever possible, the owner, the owner's authorized agent, and the occupant of the building, structure, or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnection, the owner or occupant of the building, structure or service system shall be notified in writing as soon as practical thereafter.

SECTION 113

MEANS OF APPEALS

113.1 General. In order to hear and decide appeals of orders, decisions, or determinations made by the Fire Code Official and the Building Official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall serve as the "local appeals board" and the "housing appeals board" pursuant to Sections 17920.5 and 17920.6 of the California Health and Safety Code. The board shall adopt rules of procedure for conducting its business and shall render all decisions and findings in writing to the appellant with a duplicate copy to the Fire Code Official and the Building Official.

113.2 Limitations on authority. Any person, firm, corporation, or entity adversely affected by an order, decision, or determination made by the Fire Code Official and the Building Official related to the application or interpretation of this code may make an application for an appeal. In addition, any member of the city council may call up for review by the board of appeals any order, decision, or determination made by the Fire Code Official or the Building Official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent or better form of construction is proposed. The board shall not have the authority to waive the requirements of this code or interpret the administration of this code.

113.3 Decisions subject to appeal. Final orders, decisions, or determinations made by the Fire Code Official or the Building Official relative to the application and interpretation of this code are subject to appeal to the board of appeals.

113.4 Effect of failure to appeal. Failure to file an application for appeal in conformance with the requirements of Sections 113.5 and 113.6 shall constitute a waiver of the right to an administrative hearing on the matter.

113.5 Deadline for filing of appeal. All such appeals shall be initiated by filing with the City Clerk (with a copy to the Fire Code Official and the Building Official) a written application for appeal on a form provided by the City Clerk within 15 calendar days of the date the Fire Code

Official's or Building Official's decision, notice or order (oral or written) that is properly served, together with any applicable fees pursuant to the fee schedule adopted by the city council.

113.6 Contents of application for appeal. The application for appeal shall state the nature and date of the decision being appealed, the name and address of the appellant and his/her interest in the matter, the property address which is the subject of the appeal, the specific action requested by the appellant to be taken by the appeal body, the signature(s) of the appellant(s), and, unless the appeal is by a member of the city council, the reasons (in conformance with Section 113.2, above) which, in the opinion of the appellant, render the decision unjustified or incorrect.

113.7 Staying of decision or order under appeal. The filing of the application for appeal shall have the effect of staying any decision or order of the Fire Code Official or the Building Official pertaining to said appeal or the issuance or granting of any permit, certificate, or other approval which is related to the appeal unless, at the sole discretion of the Fire Code Official or the Building Official, such decision, order or action is necessary to protect the life, health, safety, property or well-being of the public or occupants of the building. When the Fire Code Official or the Building Official makes said, determination, the Fire Code Official or the Building Official shall notify the appellant, in writing, that the decision, order, or action under appeal shall continue to be in effect until otherwise overturned by the board of appeals.

113.8 Hearing. Upon receipt of a timely filed application for appeal in proper form and payment of the required fee, the city clerk shall set a hearing date before the board of appeals no later than 60 days after the filing of the application for an appeal. Only those matters or issues specifically raised by the appellant shall be considered in the hearing of the appeal.

113.9 Hearing request by Fire Code Official or Building Official. The Fire Code Official and the Building Official may, at any time, request a hearing be held by the board of appeals to review and affirm any final decision of the Fire Code Official and the Building Official.

113.10 Notice of hearing. Not less than 10 days prior to the hearing, the Fire Code Official and the Building Official shall serve or cause to be served either personally or by first class mail, postage prepaid, and a copy of the notice of hearing upon the appellant.

113.11 Action of board of appeals. Upon the conclusion of the appeal hearing, the appeal board shall render its decision, which shall be final and may not be appealed to the city council. Notice of the final decision of the board shall be mailed to the appellant by first class mail, postage prepaid.

113.12 Administration of decision. The Fire Code Official and the Building Official shall take action in accordance with the decision of the board.

SECTION 114

VIOLATIONS

114.1 Unlawful acts. It shall be unlawful for any person, firm, or corporation to erect, construct, alter, extend, repair, move, remove, demolish or occupy any building, structure, or equipment regulated by this code, or cause same to be done, in conflict with or in violation of any of the provisions of this code or any other provision of Chapter 7 of the Brawley Municipal Code.

114.2 Notice of violation. The Fire Code Official and the Building Official are authorized to serve a notice of violation and order to abate on the affected property owner and, if known, the person responsible for the erection, construction, alteration, extension, repair, moving, removal, demolition, maintenance, use or occupancy of a building or structure in violation of the provisions of this code, or in violation of an order or corrective work required by the Fire Code Official or the Building Official, a correction notice or an approved plan, or in violation of a permit or certificate issued under the provisions of this code. Such order shall direct the discontinuance of the illegal action or condition and the abatement of the violation. The order shall also state that failure to comply with the notice or order and cure the violation within the time period allowed in the notice of violation and order to abate may result in the Fire Code Official or the Building Official recording the notice of violation and order to abate against the subject property. The order shall advise the affected property owner and, if known, the person responsible for the violation, of their appeal rights pursuant to Section 113.3 herein.

114.3 Service of notice or order. The notice of violation and order to abate shall be deemed properly served if a copy thereof is (a) personally delivered to the record owner of the property involved or (b) sent by certified mail to the record owner of the property at the address listed on the last equalized county tax assessment roll with the return receipt requested. If the notice of violation and order to abate sent by certified mail is returned showing that it was not delivered, a copy of the notice of violation and order to abate shall be posted in a conspicuous place in or about the structure affected by such notice and a copy thereof mailed, by first class mail, to the record owner at the address listed on the last equalized county tax assessment roll. In addition to the methods of service set forth herein, the Fire Code Official and the Building Official are authorized to post one or more copies of a placard stating any restrictions pertaining to the use or occupancy of the structure and a copy of the notice of violation and order to abate in a conspicuous place in or about the structure affected by such notice.

114.4 Recording of notice or order. If the notice of violation and order to abate is not complied with in the time prescribed by such notice, the Fire Code Official and the Building Official are authorized to record with the County Recorder's Office, after the expiration of said time period, said notice of violation and order to abate against the property with respect to which the violation exists. Said notice must specify the nature of the violation, the provisions of this code violated, when the Fire Code Official and the Building Official first learned of the existence of the violations, how much time the violator had to cure the violation, and the assessor's parcel number and street address, if any, of the subject property. Following the recordation of the notice of violation, the Fire Code Official and the Building Official are not required to make any inspection or review of the premises to determine the continued existence of the cited violations. It is the responsibility of the record owner, occupant, or another party in interest to comply with the above provisions and to notify the Fire Code Official and the Building Official when the violation has been corrected.

114.5 Rescission of recorded notice or order. Any person who desires to have recorded a notice rescinding the notice of violation must first obtain the necessary approvals and permit(s) to correct the violation. Once the Fire Code Official and the Building Official determine that the work covered by such permit(s) has been satisfactorily completed, the Fire Code Official and the Building Official shall, following a request made by the person requesting said rescission, record a notice rescinding the prior notice of violation. The person requesting said rescission shall be

responsible for the payment of any fee adopted by the resolution of the city council for the rescission or termination of said notice.

114.6 Prosecution of violation. If the notice of violation is not complied with in the time prescribed by such notice, the Fire Code Official and the Building Official are authorized to request the legal counsel of the City to institute the appropriate proceeding at law or in equity to restrain, correct, or abate such violation, or to require the removal or termination of the unlawful occupancy of the building or structure in violation of the provisions of this code or of the order or direction made pursuant thereto.

114.7 Violation penalties. Any person, firm, or corporation who violates a provision of this code or any other provision of Chapter 7 of the Brawley Municipal Code, fails to comply with any of the requirements thereof or allows a violation to continue without taking reasonable means to cure or abate the same after having been ordered to do so, or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the Fire Code Official and the Fire Code Official and the Building Official, or of a permit or certificate issued under the provisions of this code, is punishable as provided by Chapter 19F of the Brawley Municipal Code. Each violation shall constitute a separate offense for each, and every day such person, firm, or corporation violates or allows a violation to continue without taking reasonable means to cure or abate the same after having been ordered to do so. A violation of this code or any other provision of Chapter 7 of the Brawley Municipal Code shall be deemed a public nuisance and is subject to nuisance abatement proceedings as provided by Chapter 16a.3 of the Brawley Municipal Code.

7.3 TECHNICAL CODES ADOPTED

Pursuant to Section 50022.2 of the California Government Code, the following technical codes are adopted by reference as described herein by the following sections of this Chapter:

- A. 2025 California Building Code Volumes 1 and 2, based on the 2025 International Building Code published by the International Code Council;
- B. 2025 California Residential Code, based on the 2025 International Residential Code published by the International Code Council;
- C. 2025 California Electrical Code, based on the 2022 National Electrical Code published by the National Fire Protection Association and BNi Publications;
- D. 2025 California Mechanical Code, based on the 2025 Uniform Mechanical Code published by the International Association of Plumbing and Mechanical Officials;
- E. 2025 California Plumbing Code, based on the 2025 Uniform Plumbing Code published by the International Association of Plumbing and Mechanical Officials;
- F. 2025 California Energy Code published by the California Building Standards Commission;
- G. 2025 California Historical Building Code, published by the California Building Standards Commission;

H. 2025 California Fire Code, based on the 2025 International Fire Code published by the International Code Council;

I. 2025 California Existing Building Code, based on the 2025 International Existing Building Code published by International Code Council;

J. 2025 California Green Building Standards Code published by the California Building Standards Commission;

K. 2025 California Referenced Standards published by the California Building Standards Commission;

7.4 THROUGH 7.11 RESERVED (AMENDMENTS)

7.12 BOARD OF APPEALS

The city council is designated as the board of appeals in order to hear and decide appeals of orders, decisions, or determinations made by the Fire Code Official or the Building Official relative to the application and interpretation of the construction codes adopted by the City within this Chapter.

7.14 ENFORCEMENT AUTHORITY

Unless otherwise provided by ordinance or resolution of the city council, the Fire Code Official and the Building Official of the City are the enforcement officers for all provisions of the technical codes adopted herein, except that the Fire Code Official of the City shall be the enforcement officer for all provisions of the California Fire Code and amendments thereto and all building standards adopted by and subject to the enforcement authority of the California State Fire Marshal and published in the State Building Standards Code relating to fire and panic safety and other regulations of the State Fire Marshal.

City of Brawley



City Council

March 17, 2026

Agenda Item No 6b

STAFF REPORT

To: City Council
From: Cristhian Barajas, Development Services Director
Prepared by: Cristhian Barajas, Development Services Director
Subject: **Resolution Authorizing Application for \$500,000 in HOME Investment Partnerships Program Funding**

RECOMMENDATION:

Adopt a resolution authorizing the submittal of an application to the California Department of Housing and Community Development for funding under the HOME Investment Partnerships Program and, if selected for funding, authorizing the execution of a Standard Agreement, any amendments thereto, and any related documents necessary to participate in the HOME Investment Partnerships Program.

BACKGROUND INFORMATION:

The City of Brawley was awarded \$500,000 in HOME Investment Partnership Program funds from the State of California Department of Housing and Community Development (HCD) on November 14, 2024.

HCD experienced delays in administering the program and has recently asked the City to amend the paperwork to allow the City to begin implementing it. To begin administering the program, the City needs to amend a resolution and submit a revised version to HCD.

The HOME program assists cities, counties, developers, Native American Entities, and nonprofit Community Housing Development Organizations (CHDOs) to create and retain affordable housing. The program provides grants to cities, counties, and federally recognized tribes, and low-interest loans to developers, including Native American Entities and state-certified CHDOs operating in state HOME-eligible jurisdictions.

Through the City's Owner-Occupied Rehabilitation Program, HOME funds are administered to assist qualifying low to moderate income households in rehabilitating their homes. The City program supports single-family residential rehabilitation projects that produce modern, safe and quality housing for qualifying residents.

Households and individuals whose incomes do not exceed 80% of County median income, adjusted for family or household size, are eligible to participate in the City's program. To participate, these homes must have been flagged for potential building code violations or a health and safety issue. Per the HOME Program 2025-2026 Single-Family Homeownership Value Limits for Acquisition or Rehabilitation of Existing Housing, the Imperial County maximum dollar amount per project is \$379,000.

The program is designed to provide qualified households with a 0% interest rate, deferred 20-year loan to rehabilitate their single-family dwelling with no additional debt. This year's funding assistance to at least 4-5 homes in Brawley, including reconstruction. Examples of projects can include roofing repairs, windows, plumbing, electrical, flooring, and mechanical work. Only structural work is allowed to the existing house or unit (e.g., no patio/yard, fencing, landscaping, or new additional units). Total reconstructions are typically the most expensive type of project, which is why only a few projects can participate during a cycle.

The City assists with the management of each project's funds, the work write-ups, the loan administration, the in-house design, and inspections. The City also has nine (9) contractors eligible to lead construction activities. Contractors are paid out as four parts (30%,30%,30%,10%). Once final inspections are complete and the Notice of Completion is recorded, HCD issues reimbursement.

During the last HOME grant cycle (2015), the City administered a similar amount of \$500,000 and completed three (3) full reconstructions, disencumbering around \$12,000 that were not used.

Other similar programs, such as CalHOME and CDBG from HCD and HUD, have been used to support the City's Owner-Occupied Rehabilitation Program. For example, in 2018 the CDBG grant was split with the City's Rehab (\$250,000) and the City's First Time Homebuyer programs (\$250,000). The City of Brawley has about 30 years of program continuity.

The program is typically advertised via flyers attached to water bills, social media, and word of mouth. The program's basis is available on the City's webpage. While most applications have been submitted in person, it is likely that online applications will be possible once the City's online permitting system is implemented. The Development Services staff currently has about 4 people awaiting application processing.

The program's future could be expanded if the City considers that more projects should be eligible to enter, which would require applying for additional funding in future iterations of the program.

FISCAL IMPACT:

The awarded \$500,000 will allow the City to operate its Owner-Occupied Rehabilitation Program. Under the HOME Program, the City utilizes a third-party loan administrator to manage the loans and is responsible for paying the associated loan administration fees, which are paid using Program Income funds. In addition, the HOME Program allows up to \$12,000 for general administrative expenses, which will reimburse the General Fund for staff time associated with managing the program.

ALTERNATIVES:

No alternatives proposed.

ATTACHMENTS:

1. Resolution 2026-06 HOME Investment Partnerships Program

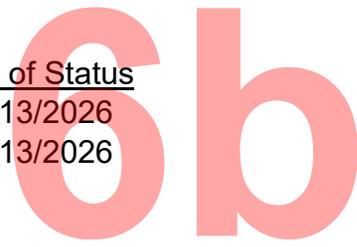
REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Rebecca Terrazas-Baxter, City Manager
Silvia Luna, Finance Director

Status – Date of Status
Approved - 3/13/2026
Approved - 3/13/2026



RESOLUTION NO. 2026-06

6b.1

SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM; AND IF SELECTED, THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND OF ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM.

BE IT RESOLVED by the City Council of the City of Brawley as follows:

WHEREAS:

- A. The California Department of Housing and Community Development (the "Department") is authorized to allocate HOME Investment Partnerships Program ("HOME") funds made available from the U.S. Department of Housing and Urban Development ("HUD"). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200.
- B. On January 19, 2024, the Department issued a Notice of Funding Availability announcing the availability of funds under the HOME program (the "NOFA").
- C. In response to that HOME NOFA, City of Brawley a municipal corporation (the "Applicant"), wishes to apply to the Department for, and receive an allocation of, HOME funds.

IT IS NOW THEREFORE RESOLVED THAT:

- 1. In response to the above-referenced HOME NOFA, the Applicant shall submit an application to the Department to participate in the HOME program and for an allocation of funds not to exceed Five Hundred Thousand Dollars (\$500,000.00) for the following activities and/or programs:

Owner-Occupied Rehabilitation Program	\$487,500.00
General Administration	\$ 12,500.00

- 2. If the application for funding is approved, then the Applicant hereby agrees to use the HOME funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant will also execute a Standard Agreement, any amendments thereto, and any and all other documents or instruments necessary or required by the Department or HUD for participation in the HOME program (collectively, the required documents).
- 3. The Applicant authorizes the City Manager and/or their designee(s) to execute, in the name of the Applicant, the HOME Standard Agreement.
- 4. The Applicant authorizes the City Manager and/or their designee(s) to execute, in the name of the Applicant, all other required documents.

6b.1

PASSED AND ADOPTED THIS 17th DAY OF MARCH 2026, BY THE FOLLOWING VOTE:

AYES:

NAYS:

ABSTAIN;

ABSENT:

"The undersigned, Ana Gutierrez, City Clerk of the Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing board of the Applicant passed and adopted at a duly convened meeting on the date set forth above, and said resolution has not been altered, amended, or repealed."

CITY OF BRAWLEY, CALIFORNIA

JJ Galvan, Mayor

ATTEST:

Ana Gutierrez, City Clerk
