

**CITY OF BRAWLEY**  
February 19, 2025

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, City Council Chambers, 383 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

**Chairman** Kelley called meeting to order @ 4:00pm

PRESENT: Kern, Robertson, Osterkamp

ABSENT: Floyd, Shank

**1. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. m/s/c Kern / Robertson 3 – 0

**2. APPROVAL OF MINUTES**

The Minutes from January 15, 2025 was approved as submitted. m/s/c Kern / Robertson 3 – 0

**3. PUBLIC APPEARANCES/COMMENTS** – None

**4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT**

- 2,125 Gallons of 100-LL, for January, 2025.
- 6,597 Gallons of Jet A, for January, 2025.
- 68 landings, 70 Departures, for January, 2025.
- Hangar Occupancy - 6 vacant hangars- \$180 (3), and \$120 (3) hangars as of February 19, 2025. Currently there are 2 pending hangars, 2 are new aircraft wanting to rent a hangar, 3 of those are from hangars 15, 17, 18 that are willing to relocate to make the row of hangars 12N to 22 for non-aeronautical use, and 2 pending for Non-Aeronautical use.

**5. STAFF REPORT**

- Revenues: \$1,560.00 of January, 2025.
- Expenditures: \$2,291.65 as of January, 2025.
- Cash on Hand Balance: \$589,681.17 as of January, 2025.
- Hanger Aging Report: Hangar #16 has been cleaned out and ready to rent for Non-Aeronautical use. There is #46 that is in arrears and will be contacted.
- Runway Reconstruction Update: FAA has performed their preliminary review of the report from AE Consulting. Construction of runway was pushed back to 2027 by FAA. The FAA have approved the addendum for additional work for the design of the connecting taxiways to the taxiway since FAA design standards indicate the runway will have to be raised approximately 8 inches to be compliant with the design criteria, will get with AE Consulting to ask when they will resume work.
- Valuation of Airport Property / Hangars – City is currently going through a fee study is ongoing, should hear back by July, 2025.
- Annual Hangar Inspections – Fire Marshal Rodelo – Will begin on March 7<sup>th</sup>, 2025 to perform annual hangar inspections and will continue on each Friday till March 28, 2025. Locks will be cut that do not have City issued Lock installed on the hangar, Chairperson Osterkamp requested notices be installed on hangars that are in violation prior to cutting the non-approved lock.
- Crack Fill, Slurry and Stripe project – Medina stated the RFP is moving slowly will be issued for project in a few weeks, and will be given 60 days to complete. Commission stated to keep the project moving.

**6. STATUS UPDATES**

- Hangar Lease Agreements for Aeronautical and Non-Aeronautical – The FBO will be processing the applications for Aeronautical and Non-Aeronautical hangars and remove Public Works Department from the flow of the hangar lease process.

**6. NEW BUSINESS**

- None

**7. ADJOURNMENT 16:30 PM**

*Alan Chan*, Engineering Technician II