



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
January 6, 2026 at 5:30 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

This meeting will be broadcast live at https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

JJ Galvan, Mayor

Timothy Kelley, Mayor Pro-Tempore

John Grass, Council Member

Perry Monita, Council Member

Gil Rebollar, Council Member

Ana Gutierrez, City Clerk

William S. Smerdon, Acting City Treasurer

William S. Smerdon, City Attorney

Rebecca Terrazas-Baxter, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes.)

This is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to valerie.soncioletti@brawley-ca.gov or call 760-351-3048 any time before 2:30 PM, January 6, 2026.

- a. Public Comments for Items not on the Agenda
- b. Presentation of Proclamation in recognition of Willliam Krug. Presented by Mayor JJ Galvan
- c. Presentation of Proclamation in recognition of Elks Lodge 100 Year Anniversary. Presented by Mayor JJ Galvan

3. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Three Cases)

4. CONSENT AGENDA

Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

- a. Approve City Council Meeting Minutes:
 - December 16, 2025 (1 attachment)
- b. Approve Accounts Payable: November 29, 2025 to December 12, 2025. (3 attachments)

- c. Approval of Contract with Brycer for Use of The Compliance Engine.
(2 attachments)
- d. Approval of Sponsorship Donation for IVC Women in Law Enforcement Seminar.
(3 attachments)

5. REGULAR BUSINESS

- a. Presentation and Discussion of Infrastructure Finance District Tools. Presented by Rebecca Terrazas-Baxter, City Manager.
(2 attachments)
- b. Potential Action to Adopt the proposed revision to the Mayor's Message provided prior to Public Comments at City Council Meetings to include a prohibition on profanity. Presented by Rebecca Terrazas-Baxter, City Manager
(2 attachments)
- c. Potential Action to Review and Approve the Fiscal Year 2026-27 Operating and Capital Improvement Program Budget Timeline. Presented by Silvia Luna, Finance Director.
(2 attachments)

6. CITY MANAGER REPORT

7. CITY COUNCIL MEMBER REPORTS

8. CITY ATTORNEY REPORT

ADJOURNMENT: *Regular Meeting January 20, 2026 @ 5:30 PM, 383 Main Street, Brawley, California.* Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3048.

Ana Gutierrez, City Clerk

**CITY OF BRAWLEY
CITY COUNCIL MEETING MINUTES
December 16, 2025**

4a

The City Council of the City of Brawley, California, met in a regular meeting at 5:30 p.m. at the City Council Chambers. The date, time, and place of said meeting were duly established. The City Clerk attests to the posting of the agenda in accordance with Cal. Govt. Code § 54954.2.

REGULAR MEETING:

Mayor Galvan called the meeting to order at 5:30 p.m.

PRESENT: Rebollar, Monita, Grass, Kelley, Galvan
PRESENT VIA ZOOM: None
ABSENT: None

INVOCATION: CM Grass

PLEDGE OF ALLEGIANCE: CM Kelley

1. APPROVAL OF AGENDA

Approved m/s/c Rebollar/Monita/5-0

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes)

This is the time for the public to address the City Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize speakers. When addressing the Council, please state your name for the record. Personal attacks, slanderous comments, or remarks that invade personal privacy are not permitted. Please direct all comments to the City Council.

Members of the public may submit written comments in advance of the meeting to be read aloud. Written comments must be submitted by 2:30 p.m. on December 16, 2025, via email to valerie.sonico@brawley-ca.gov or by phone at (760) 351-3048.

a. Public Comments for Items not on the Agenda

✓ Joel Gonzales, Brawley RV.

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

b. Presentation of Proclamation in recognition of Gustavo Rodriguez. Presented by Mayor JJ Galvan

✓ Gustavo Rodriguez, Wastewater Treatment Plant Operator-Retirement.

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

c. Presentation of Proclamation in recognition of Raul Bernal. Presented by Mayor JJ Galvan

✓ No Show

d. Presentation by Peter Martinez on the Women in Law Enforcement Seminar and Career Fair scheduled for January 30, 2026, at Imperial Valley College

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

3. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One Case)

Information provided, no action taken.

4. CONSENT AGENDA

Approved: m/s/c Rebollar/Grass/5-0

- a. **Approved** City Council Meeting Minutes:
 - November 4, 2025
 - December 2, 2025
 - December 3, 2025 (Special Meeting)
- b. **Approved** Accounts Payable: November 15, 2025, to November 18, 2025.
- c. **Approved** Approval of Authorization for the Imperial County Air Pollution Control District to Install and Maintain Air Quality Monitoring Equipment at Pat Williams Park or Ed Soto Field.
- d. **Approved** Memorandum of Understanding regarding Imperial Valley Drug Coalition Law Enforcement Coordination Center.
- e. **Approved** 2026 City Calendar.
- f. **Approved** Resolution 2025-50 to Appoint Library Board Trustee.
- g. **Approved** Fiscal Year 2024/25 Development Impact Fee Reports.

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

5. REGULAR BUSINESS

- a. Potential Action to Approve Republic Services 2026 Consumer Price Index Rate Adjustment to Commercial and Residential Accounts. Presented by Silvia Luna, Finance Director.

m/s/c Kelley/Monita/5-0

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- b. Potential Action to Update Job Description for Parks and Recreation Manager. Presented by Sylvia Vizcarra, Human Resources Administrator.

m/s/c Rebollar/Monita/5-0

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- c. Potential Action to Accept a Bait Vehicle Donation from Nationwide Bait Vehicle for Use in the Brawley Police Department's Auto Theft Prevention Program. Presented by Jonathan Blackstone, Assistant Chief.

m/s/c Kelley/Monita/5-0

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

6. CITY MANAGER REPORT

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

7. CITY COUNCIL MEMBER REPORTS

Comments may be heard here:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

8. CITY ATTORNEY REPORT

Comments may be heard here:

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The meeting was adjourned at 7:16 p.m.

Ana Gutierrez, City Clerk



City Council

Jan 06, 2026

Agenda Item No. 4b

STAFF REPORT

To: City Council
From: Marcela Tapia, Assistant Finance Director
Prepared by: Jesse Sanchez, Sr. Accounting Assistant
Subject: Demand check registers processed from November 29, 2025 to December 12, 2025

RECOMMENDATION:

Approve demand check registers processed from November 29, 2025 to December 12, 2025.

BACKGROUND INFORMATION:

Routine bills and payroll processed between Council meetings included the following:

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	270	105	0.00	869,511.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-18,522.48
Bank Drafts	7	7	0.00	933,267.09
EFT's	28	17	0.00	66,720.58
	305	135	0.00	1,850,977.11

Utility refunds included the following:

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Refund	996 - 996	1	222.58
		Refund Total:	222.58
		Total for Period:	222.58

FISCAL IMPACT:

No additional fiscal impact to approve these reports.

ALTERNATIVES:

None.

ATTACHMENTS:

1. Check Report by Check Number
2. Monthly Transaction Report for Utility Refunds

REPORT COORDINATED WITH (other than person preparing the staff report):

None.

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Rebecca Terrazas-Baxter, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved – 12/18/2025

Approved – 12/17/2025



City of Brawley

4b.1

Check Report
By Check Number
Date Range: 11/29/2025 - 12/12/2025

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: US Bank-US Bank Operating Account							
02802 232270	Air Technology Solutions LLC Invoice	12/03/2025	12/04/2025 ATS Filters	EFT	0.00 0.00	6,133.00 6,133.00	1163
02526 86002103 86002104	Bound Tree Medical LLC Invoice Invoice	12/02/2025 12/02/2025	12/04/2025 Medical Supplies Medical Supplies	EFT	0.00 0.00 0.00	869.40 526.34 343.06	1164
02405 001567 001593 001595	Brawley Analytical Inc. Invoice Invoice Invoice	12/02/2025 12/02/2025 12/02/2025	12/04/2025 Water Testing/Labs 10/29/25 Water Testing/Labs 11/18/25 Water Testing/Labs 11/19/25	EFT	0.00 0.00 0.00	1,999.50 1,120.00 450.00 429.50	1165
02812 0116	IV Welding & Mechanical Inc Invoice	12/02/2025	12/04/2025 Flocculator Replacement	EFT	0.00 0.00	740.00 740.00	1166
00925 41806769	Johnson Controls Security Solutions Invoice	12/02/2025	12/04/2025 Alarm Monitoring/Admin/Nov 2025	EFT	0.00 0.00	392.82 392.82	1167
01044 1228-08/2	Lee & Ro Inc Invoice	12/03/2025	12/04/2025 ANNUAL WATER SHORTAGE ASSESSMENT...	EFT	0.00 0.00	9,957.50 9,957.50	1168
02075 INV00545891	Boot Barn Invoice	12/08/2025	12/11/2025 Safety Boots/10/21/25/Gabriel Murrieta	EFT	0.00 0.00	228.11 228.11	1169
02405 001601 001614 001618	Brawley Analytical Inc. Invoice Invoice Invoice	12/08/2025 12/08/2025 12/08/2025	12/11/2025 Water Testing/Labs 11/19/25 Water Testing/Labs 11/24/25 Water Testing/Labs 11/12/25 & 11/25/25	EFT	0.00 0.00 0.00	2,504.50 1,575.00 450.00 479.50	1170
00248 BPI566240	Brenntag Pacific, Inc. Invoice	12/09/2025	12/11/2025 CHEMICAL DELIVERIES	EFT	0.00 0.00	5,375.43 5,375.43	1171
02613 764541-10 764541-11 764560-10 764560-9	Entravision Communications Corporation Invoice Invoice Invoice Invoice	12/09/2025 12/09/2025 12/09/2025 12/09/2025	12/11/2025 Grant Outreach Grant Outreach Outreach for Ocotillo Grant Outreach for Ocotillo Grant	EFT	0.00 0.00 0.00 0.00	1,832.00 299.00 533.00 500.00 500.00	1172
02571 E0358717 E0358718	Health and Human Resource Center Inc Invoice Invoice	12/08/2025 12/08/2025	12/11/2025 Employee Assitance Program/Jan 2026 Employee Assitance Program/Jan 2026	EFT	0.00 0.00 0.00	333.90 4.20 329.70	1173
02782 INV-41739 INV-41884	Imprivata, Inc. Invoice Invoice	12/09/2025 12/09/2025	12/11/2025 Imprivata Multifactor Authentication - 1yr Imprivata Multifactor Authentication - 1yr	EFT	0.00 0.00 0.00	24,307.02 23,373.00 934.02	1174
00924 25083112	Johnson Controls Fire Invoice	12/08/2025	12/11/2025 Extinguisher Inspection/WTP/1/1/26 - 3/31...	EFT	0.00 0.00	681.37 681.37	1175
01044 1228-05/08 1228-05/09	Lee & Ro Inc Invoice Invoice	12/09/2025 12/09/2025	12/11/2025 WTP Storage Tank Rehabilitation WTP Storage Tank Rehabilitation	EFT	0.00 0.00 0.00	3,015.50 2,340.50 675.00	1176
02346 1300218166	LexisNexis Risk Solutions FL Inc. Invoice	12/10/2025	12/11/2025 AVCC Annual Subscription Fee/Nov 2025	EFT	0.00 0.00	404.25 404.25	1177
02471	Sloan Electric Corporation		12/11/2025	EFT	0.00	7,095.78	1178

Check Report

Date Range: 11/29/2025 - 12/12/2025

Vendor Number	Vendor Name	Post Date	Payment Date	Payment Type	Discount Amount		Payment Amount	Number
					Payable Description	Discount Amount		
Payable # 574702	Payable Type Invoice	12/09/2025	Remote access install on blower PLC		0.00	7,095.78		
02380 36323	Transparent Language Inc.	12/08/2025	12/11/2025	EFT	0.00	850.50	850.50	1179
12/08/2025	TLO-Library-Subscription/KidSpeak/9/1/25...				0.00	850.50		
00002 OE-69251	360 Business Products	12/02/2025	12/04/2025	Regular	0.00	714.22	307889	
OE-69272-1	Invoice	12/03/2025	Tab Dividers		0.00	12.44		
OE-QT-35605-1	Invoice	12/02/2025	1099 MISC Tax Forms/2025		0.00	50.59		
			Executive Chairs		0.00	651.19		
00075 0467-001764874	Allied Waste Services #467	12/03/2025	12/04/2025	Regular	0.00	140,258.96	307890	
	Invoice		Solid Waste Services/November 2025		0.00	140,258.96		
00084 LYUM1923741	Alesco American Linen Div Steiner Corp	12/02/2025	12/04/2025	Regular	0.00	300.16	307891	
LYUM1924399	Invoice	12/02/2025	Cleaning Svcs/Supplies/VWTP		0.00	143.21		
LYUM1924400	Invoice	12/02/2025	Cleaning Svcs/Supplies/Planning		0.00	75.83		
LYUM1924411	Invoice	12/02/2025	Cleaning Svcs/Supplies/Admin		0.00	43.76		
			Cleaning Svcs/Supplies/City Hall		0.00	37.36		
00176 02804534467	Auto Zone Inc #2804	12/02/2025	12/04/2025	Regular	0.00	155.95	307892	
02804542486	Invoice	12/02/2025	Coolant/Hand Cleaner/Lift Support		0.00	88.55		
02804549294	Invoice	12/02/2025	Car Wash Concentrated Soap		0.00	7.37		
		12/02/2025	Fire Nose Nozzle/Foam Auto Wash/Adhesi...		0.00	60.03		
00184 CK50804-2441	Babcock Laboratories Inc	12/02/2025	12/04/2025	Regular	0.00	3,533.52	307893	
	Invoice		Water Testing/Labs		0.00	3,533.52		
00215 BRWP0038	Biometrics4All Inc	12/03/2025	12/04/2025	Regular	0.00	1.50	307894	
	Invoice		RELAY FEES/October 2025		0.00	1.50		
00223 A220503	Border Tactical	12/03/2025	12/04/2025	Regular	0.00	3,559.26	307895	
	Invoice		Uniform & Accessories		0.00	3,559.26		
00228 B51496/2	Brawley Ace Hardware	12/02/2025	12/04/2025	Regular	0.00	2,609.51	307896	
B53589/2	Credit Memo	12/02/2025	Tray Item		0.00	-29.75		
B53809/2	Invoice	12/02/2025	Mark Paint		0.00	21.73		
B54526/2	Invoice	12/02/2025	Bolt Eye with Nut		0.00	6.07		
B54536/2	Invoice	12/02/2025	Brass Elbows		0.00	26.08		
B54569/2	Credit Memo	12/02/2025	Bleach		0.00	10.43		
B54579/2	Invoice	12/02/2025	Brass Elbows		0.00	-26.08		
B54661/2	Invoice	12/02/2025	Brass Elbow		0.00	8.25		
B54825/2	Invoice	12/02/2025	Floor Fan/Nozzle		0.00	65.23		
B54932/2	Invoice	12/02/2025	Padlock		0.00	21.74		
B55022/2	Invoice	12/02/2025	Plastic staple		0.00	22.99		
B55031/2	Invoice	12/02/2025	Sand Disc		0.00	4.99		
B55303/2	Invoice	12/02/2025	Weld/Vinyl Tubing		0.00	11.49		
B55358/2	Invoice	12/02/2025	Cleaner & Degreaser/Utility Knife/Air Filter		0.00	126.55		
B55566/2	Invoice	12/02/2025	Bleach		0.00	41.72		
B55574/2	Invoice	12/02/2025	Wood/Bolts Nuts & Washers		0.00	55.30		
B55642/2	Invoice	12/02/2025	Nails		0.00	48.93		
B55835/2	Invoice	12/02/2025	Storage Box/Towels/Cleaning Cloth/Utility...		0.00	85.81		
B56594/2	Invoice	12/02/2025	Adhesive Remover		0.00	6.51		
B56745/2	Invoice	12/02/2025	Joint Compound/Sand Disc		0.00	21.29		
B56759/2	Invoice	12/02/2025	Brush/Tray/Paint		0.00	337.90		
B56887/2	Invoice	12/02/2025	Sanding Sheets		0.00	6.08		
B57055/2	Invoice	12/02/2025	Spckng Comp./Wall Texture/Scraper/Scw...		0.00	170.66		
B57075/2	Invoice	12/02/2025	Plastic Sheeting/Drop Cloth		0.00	44.57		
B57379/2	Invoice	12/02/2025	Roof Nail/Tape		0.00	19.55		
B57772/2	Invoice	12/02/2025	Spray Texture		0.00	43.48		
B58282/2	Invoice	12/03/2025	Car Wash/Cleaning Cloth/Air Freshener		0.00	29.98		
B58303/2	Invoice	12/02/2025	Screws/Drywall/Corner Bead		0.00	69.00		
B58540/2	Invoice	12/02/2025	Clogbuster		0.00	28.26		
		12/02/2025	Rainsuit/Poncho Vinyl		0.00	133.68		

Check Report

Date Range: 11/29/2025 - 12/12/2025

Vendor Number	Vendor Name	Post Date	Payment Date	Payment Type	Discount Amount		Payment Amount	Number
					Payable Description	Discount Amount		
	Payable #	Payable Type						
	B58775/2	Invoice	12/02/2025	Towels/Soup/Plastic Pail/Christmas Light	0.00	165.62		
	B59447/2	Invoice	12/02/2025	Lamp/Foam Car Wash	0.00	41.30		
	B59750/2	Invoice	12/03/2025	Spackling Compound/Pan/Bit Set	0.00	64.13		
	B59852/2	Invoice	12/03/2025	Screws/Bit Holder	0.00	33.69		
	B60103/2	Invoice	12/03/2025	Spade Bit	0.00	8.69		
	B60279/2	Invoice	12/02/2025	Wrench Set	0.00	56.54		
	B60319/2	Invoice	12/03/2025	Handle Magnet/Nail Swtter/Pry Bar	0.00	34.33		
	B60496/2	Invoice	12/02/2025	Sandpaper/Spray Paint	0.00	39.10		
	B60530/2	Invoice	12/02/2025	Spray Paint/Fasteners	0.00	44.28		
	B60565/2	Invoice	12/03/2025	Threadlocker Liquid	0.00	9.34		
	B60568/2	Invoice	12/02/2025	Batteries/Foam Sealant/Lithium Battery	0.00	232.90		
	B60709/2	Invoice	12/03/2025	Outlet Plug/Bolt Nuts & Washers/Stakes	0.00	8.88		
	X28648/2	Invoice	12/02/2025	Tape/USB Cable	0.00	43.48		
	X29118/2	Invoice	12/02/2025	Stripping Paint/Paint Tape/Nylon Twine	0.00	146.57		
	X29475/2	Invoice	12/02/2025	Paint/LED Bulb/Lamp/Tape/Sand Paper	0.00	226.50		
	X29594/2	Invoice	12/02/2025	Bleach	0.00	41.72		
	Void		12/04/2025	Regular	0.00	0.00	307897	
	Void		12/04/2025	Regular	0.00	0.00	307898	
02668	Brawley Tire Shop		12/04/2025	Regular	0.00	30.00	307899	
	43537	Invoice	12/02/2025	Tire Repair/Unit 1008	0.00	30.00		
00254	Brodart Company		12/04/2025	Regular	0.00	4,932.90	307900	
	J224100	Invoice	12/03/2025	Children Plan/Service for Jan 2026 - Dec 2...	0.00	4,932.90		
00392	Core & Main LP		12/04/2025	Regular	0.00	1,131.44	307901	
	Y138980	Invoice	12/02/2025	Ball Corp Stop/Gasket/Bolt & Nut/Nipple/...	0.00	1,131.44		
02191	Data Ticket Inc		12/04/2025	Regular	0.00	200.00	307902	
	186131	Invoice	12/03/2025	Code Enforcement Processing/SSN Search...	0.00	200.00		
00531	EA Electric		12/04/2025	Regular	0.00	3,285.00	307903	
	INV325	Invoice	12/02/2025	Service Repair/Troubleshoot & Calibrate Eq...	0.00	1,760.00		
	INV327	Invoice	12/02/2025	Service Repair/Troubleshoot water flowme...	0.00	1,525.00		
00569	Empire Southwest LLC		12/04/2025	Regular	0.00	1,485.50	307904	
	EPWK0668645	Invoice	12/02/2025	Service Repair/Replace Battery	0.00	449.85		
	EPWK0686487	Invoice	12/02/2025	Service Repair/Troubleshoot Generator/P...	0.00	1,035.65		
00622	Failsafe Testing LLC		12/04/2025	Regular	0.00	2,135.82	307905	
	14574	Invoice	12/02/2025	Ladders Tested/Sensor Replaced/Set Up/...	0.00	2,135.82		
00629	Federal Express Corp		12/04/2025	Regular	0.00	13.64	307906	
	9-075-19384	Invoice	12/03/2025	Postage	0.00	13.64		
02818	Hugo Ortega Sr		12/04/2025	Regular	0.00	624.00	307907	
	INV0001_2	Invoice	12/02/2025	Shirts with Logo	0.00	168.00		
	INV0001_3	Invoice	12/02/2025	Jerseys	0.00	168.00		
	INV0001_4	Invoice	12/02/2025	Socks & Shorts	0.00	288.00		
00776	I. V. Termite & Pest Control		12/04/2025	Regular	0.00	115.00	307908	
	0357562	Invoice	12/02/2025	Commercial Building/General Pest	0.00	55.00		
	0357563	Invoice	12/02/2025	Commercial Building/General Pest	0.00	60.00		
01025	LaBrucherie Irrigation Supp LLC		12/04/2025	Regular	0.00	375.06	307909	
	314674	Invoice	11/14/2025	Watering System	0.00	204.34		
	315318	Invoice	12/02/2025	Nipple	0.00	28.88		
	315367	Invoice	12/02/2025	Pump with Hose	0.00	45.82		
	OM51370	Invoice	12/02/2025	Ball Valve	0.00	96.02		
02840	Lucia Ibarra		12/04/2025	Regular	0.00	100.00	307910	
	11-25Refund	Invoice	12/02/2025	Facility Request/Cancelled/Talent Show/1...	0.00	100.00		
01096	Mallory Safety & Supply LLC		12/04/2025	Regular	0.00	106.55	307911	

Check Report

Date Range: 11/29/2025 - 12/12/2025

Vendor Number	Vendor Name	Post Date	Payment Date	Payment Type	Discount Amount		Payment Amount	Number
					Payable Description	Discount Amount		
01891 485572 485574 485575	NV5 Inc Invoice Invoice Invoice	12/02/2025 12/03/2025 12/03/2025 12/03/2025	12/04/2025 Professional Services/10/31/25/Phase 38 Professional Services/10/31/25/Phase 41 Professional Services/10/31/25/Phase 44	Regular Regular		0.00 0.00 0.00 0.00	106.55 2,507.50 555.00 660.00	307912
01341 10-25Postage	Pitney Bowes Inc Invoice	12/03/2025	12/04/2025 Postage/PD	Regular		0.00 0.00	200.00 200.00	307913
01364 582507	Proforce Marketing Invoice	12/03/2025	12/04/2025 SBA Panel Set/Carrier/SBA Soft TRMA	Regular		0.00 0.00	1,181.43 1,181.43	307914
01526 26BRAWFDN04	San Diego County RCS Invoice	12/02/2025	12/04/2025 Fire radios on the 800 MHz network/Octo...	Regular		0.00 0.00	1,647.00 1,647.00	307915
01571 76227	Sierra Air Invoice	12/02/2025	12/04/2025 Service Repair/AC Unit Thermostat	Regular		0.00 0.00	1,356.73 1,356.73	307916
01596 11-25GasComSrv 11-25GasFD#2 11-25GasLiftStati...	Southern California Gas Co Invoice Invoice Invoice	12/02/2025 12/02/2025 12/03/2025	12/04/2025 Natural Gas Consumption/10/6/25 - 11/5/...	Regular		0.00 0.00 0.00	171.16 62.71 93.03	307917
01924 189457801110725	Spectrum Invoice	12/02/2025	12/04/2025 Internet Service/FD#1/11/8/25 - 12/7/25	Regular		0.00 0.00	169.99 169.99	307918
01641 SW-0326885 WS-1052793	SWRCB Fees Invoice Invoice	12/03/2025 12/03/2025	12/04/2025 SWRCB Annual Permit Fee/7/1/25 - 6/30/...	Regular		0.00 0.00	43,692.44 1,873.00	307919
01666 INV105904 INV106252	The Counseling Team Invoice Invoice	12/03/2025 12/03/2025	12/04/2025 Psych Testing/R.Perez/8/14/25	Regular		0.00 0.00	800.00 400.00	307920
00496 4918	The Desert Review Invoice	12/02/2025	12/04/2025 Black & White Print/Summary 2025-06	Regular		0.00 0.00	180.00 180.00	307921
01732 14356434 MT	Valley Pest Services Inc Invoice	12/02/2025	12/04/2025 Monthly Pest Control/WTP	Regular		0.00 0.00	85.00 85.00	307922
01738 6127809828	Verizon Wireless Invoice	12/02/2025	12/04/2025 Cell Phone Services/FD#2/10/7/25 - 11/6/...	Regular		0.00 0.00	147.07 147.07	307923
01757 823896963 823896970	Vision Service Plan (CA), I Invoice Invoice	12/02/2025 12/02/2025	12/04/2025 Vision Insurance Plan B/November 2025	Regular		0.00 0.00	2,202.27 820.14	307924
01802 024727277	Xerox Corporation Invoice	12/03/2025	12/04/2025 Meter Usage/Charges/Admin/10/21/25 - ...	Regular		0.00 0.00	394.54 394.54	307925
00239 INV0007258 INV0007279	Brawley Police Sergeant's Asso Invoice Invoice	11/26/2025 11/26/2025	12/04/2025 Union Dues	Regular		0.00 0.00	450.00 150.00	307926
00240 INV0007257 INV0007278	Brawley Public Safety Employee Invoice Invoice	11/26/2025 11/26/2025	12/04/2025 Union Dues	Regular		0.00 0.00	1,750.00 50.00	307927
00287 INV0007245 INV0007270	California State Disbursement Invoice Invoice	11/26/2025 11/26/2025	12/04/2025 Child Support Deductions	Regular		0.00 0.00	1,571.06 437.53	307928
00660 INV0007260	Franchise Tax Boards State Of California Invoice	11/26/2025	12/04/2025 Earnings Withholding	Regular		0.00 0.00	750.00 210.00	307929

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Date Range: 11/29/2025 - 12/12/2025

Vendor Number Payable # INV0007280	Vendor Name Payable Type Invoice	Post Date 11/26/2025	Payment Date Payable Description Earnings Withholding	Payment Type Regular	Discount Amount	Payment Amount	Number
					Discount Amount	Payable Amount	
00799 INV0007246	Imperial County Sheriff Civil Division Invoice	11/26/2025	12/04/2025 Earnings Withholdings	Regular	0.00	50.00	307930
01658 INV0007259	Teamsters Local #542 Invoice	11/26/2025	12/04/2025 Union Dues	Regular	0.00	992.00	307931
01717 INV0007255	United Way of Imperial County Invoice	11/26/2025	12/04/2025 United Way Deductions	Regular	0.00	5.00	307932
00002 WO-48811-1	360 Business Products Invoice	12/08/2025	12/11/2025 Calendars & Planners/Desk Pad/Notebooks	Regular	0.00	315.32	307933
00036 CM0000596 Invoice # 2	Air Conditioning Guys Inc Credit Memo Invoice	12/10/2025	12/11/2025 Credit Memo/Unauthorized Debits/Aug & ...	Regular	0.00	2,197.00	307934
00045 011298 011300 011301 011302 011334	Alarm Communication Experts Invoice	12/10/2025	12/11/2025 Monitoring Electronic Security System/W...	Regular	0.00	510.00	307935
02019 25-2414	All Valley Fence and Materials Invoice	12/09/2025	12/11/2025 Fence Tubing	Regular	0.00	218.26	307936
00084 LYUM1916414 LYUM1920783 LYUM1924398 LYUM1924401 LYUM1924417 LYUM1925294	Alesco American Linen Div Steiner Corp Invoice	12/08/2025	12/11/2025 Cleaning Services/Supplies/WWTP	Regular	0.00	575.15	307937
02816 11-25Refund	April Hodgson Invoice	12/09/2025	12/11/2025 Christmas Supplies/Wood Studs	Regular	0.00	66.76	307938
00143 000577	APWA Invoice	12/08/2025	12/11/2025 APWA/ASCE Dec 2025/Cabrera/Sosa/Guti...	Regular	0.00	125.00	307939
02023 41124	Ashworth Leininger Group Invoice	12/09/2025	12/11/2025 Agreement	Regular	0.00	4,358.75	307940
00168 11-25ATTCalnet	AT&T CalNet Invoice	11/20/2025	12/11/2025 Telephone Services/Various Depts/10/20/...	Regular	0.00	1,576.19	307941
02737 768178	Atkinson, Andelson, Loya, Ruud & Romo Invoice	12/10/2025	12/11/2025 Attorney Svcs/Oct 31/Investigation 00007	Regular	0.00	2,362.50	307942
00186 4385	Baeza's Heating & Cooling Repair Invoice	12/08/2025	12/11/2025 Service Repair/Troubleshoot Water Seepi...	Regular	0.00	228.06	307943
00215 BRAWL0138 BRWPD0039	Biometrics4All Inc Invoice Invoice	12/09/2025 12/10/2025	12/11/2025 RELAY FEES/Parks & Rec/Nov 2025	Regular	0.00	8.25	307944
00228 B40952/2 B55342/2 B57030/2 B57296/2 B57536/2 B57792/2	Brawley Ace Hardware Invoice Invoice Invoice Invoice Invoice Invoice	12/09/2025 12/04/2025 12/04/2025 12/04/2025 12/04/2025 12/04/2025	12/11/2025 Hose Clamp/Gloves/Shovel/Wire Clip & R...	Regular	0.00	2,937.75	307945
			Paint		0.00	58.19	
			Paint/Roller/Brush/Tape		0.00	52.19	
			Striping Paint		0.00	327.70	
			Wall Texture		0.00	58.07	
			Tape/Light Clip/Cord Clip/Storage Box		0.00	47.83	
					0.00	82.56	

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Date Range: 11/29/2025 - 12/12/2025

Vendor Number	Vendor Name	Post Date	Payment Date	Payment Type	Discount Amount		Payment Amount	Number
					Payable #	Payable Type		
				Elbow	0.00	7.81		
				Tape/Masking Paper	0.00	35.62		
				Cable Ties	0.00	17.38		
				Nail/Plug/Connector/Christmas Lights	0.00	246.47		
				Outlet Adapter/Lights/Clamp/Hooks/Tape...	0.00	100.28		
				Spray Paint	0.00	18.68		
				Plastic Staples	0.00	13.23		
				Wire Cord	0.00	304.49		
				Plier & Wrench set/Screwdriver Set/Wren...	0.00	85.88		
				Steel Hardware/Bolts	0.00	6.53		
				Lampholder	0.00	11.71		
				Toot Bag/Light Charger/LED/Glue/Air Filter	0.00	90.36		
				Connector/Plug	0.00	97.27		
				Batteries Pack	0.00	18.65		
				Water Sprinkler/Tape Measure/Plastic We...	0.00	232.20		
				Outdoor Digital Timer	0.00	27.18		
				Spray Metalic Paint	0.00	14.33		
				Drywall	0.00	37.61		
				Water Cooler	0.00	212.03		
				Joint Tape/Joint Compound	0.00	41.30		
				Adapter/Elbow	0.00	18.39		
				Marking Paint	0.00	77.43		
				Spray Texture	0.00	21.74		
				Trash Bags	0.00	15.21		
				Corner Bead/Steel	0.00	14.97		
				Spray Texture/Paint	0.00	224.40		
				Cable Ties/Bolt/Bottled Water/Gift Wrap	0.00	24.52		
				Wire	0.00	107.66		
				Light Control/Blade Plug/Outlet	0.00	68.39		
				Dish Soap/Propane Bulk	0.00	14.33		
				Outdoor Timer/LED/Outdoor Light	0.00	76.61		
				Outdoor Light clip/Hex Washer	0.00	-26.19		
	X29631/2	Credit Memo	12/09/2025					
	X29995/2	Invoice	12/04/2025	Roller/Extension Pole		0.00	30.43	
	X30288/2	Invoice	12/09/2025	Coupling		0.00	8.45	
	X30288/2	Invoice	12/10/2025	Screws/Nail		0.00	15.86	
		Void		12/11/2025	Regular	0.00	0.00	307946
		Void		12/11/2025	Regular	0.00	0.00	307947
00240	INV0007303	Brawley Public Safety Employee	11/26/2025	12/11/2025	Regular	0.00	100.00	307948
		Invoice		Union Dues		0.00	100.00	
00245	58369	Brax Company, Inc	12/09/2025	12/11/2025	Regular	0.00	86,521.39	307949
		Invoice		REPAIR 424 FINISH WATER PUMP		0.00	86,521.39	
00299	41962924	Canon Financial Services Inc	12/08/2025	12/11/2025	Regular	0.00	124.08	307950
		Invoice		Main Overage Sep/Contract Charge Oct/...		0.00	124.08	
00270	5439	CA-NV Section AWWA	12/08/2025	12/11/2025	Regular	0.00	795.00	307951
		Invoice		BR&M/10/24/25/Castaneda/Mendez/Sah...		0.00	795.00	
02311	UFC1225-467	ClearSource Financial Consulting	12/10/2025	12/11/2025	Regular	0.00	4,680.00	307952
		Invoice		Comprehensive Master Fee Schedule study		0.00	4,680.00	
00387	1964-1019319	Consolidate Electrical Dist	12/09/2025	12/11/2025	Regular	0.00	744.01	307953
		Invoice		Wire/Tester/Plug/Connector		0.00	744.01	
00390	11811	Conveyor Group	12/10/2025	12/11/2025	Regular	0.00	600.00	307954
		Invoice		City Website-Nov/Study Petra/Beyond Mn...		0.00	600.00	
00392	Y180333	Core & Main LP	12/08/2025	12/11/2025	Regular	0.00	215.24	307955
		Invoice		Valve/Adapter		0.00	215.24	
00462		David Trevino		12/11/2025	Regular	0.00	210.00	307956

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Date Range: 11/29/2025 - 12/12/2025

Vendor Number Payable # 12-25Refund	Vendor Name Payable Type Invoice	Post Date 12/08/2025	Payment Date	Payment Type	Discount Amount Payable Description Refund/CCEO Application Fee/D.Trevino	Discount Amount 0.00	Payment Amount Payable Amount 210.00	Number 307957
			12/11/2025	Regular				
00499 327597	Desert Veterinary Group Invoice	12/10/2025	12/11/2025	Regular	Animal Control/Routine Exam/Canine	0.00	304.05	307957
00569 EPWK0687289 EPWK0688394	Empire Southwest LLC Invoice Invoice	12/09/2025 12/09/2025	12/11/2025	Regular		0.00	3,255.20	307958
00635 5388895	Ferguson Enterprises Inc Invoice	12/09/2025	12/11/2025	Regular	Water Mixing Valve/Sink Faucet	0.00	720.93	307959
00657 2025-3505	Forensic Drug Testing Services Inc Invoice	12/08/2025	12/11/2025	Regular	Employee Drug Prevention & Testing Prog...	0.00	99.00	307960
02327 10835337	Garda CL West Inc. Lockbox #233209 Invoice	12/08/2025	12/11/2025	Regular	Armored Transportation Service/Decembe...	0.00	398.57	307961
00727 16446_2	Green Patch Landscaping Inc Invoice	12/10/2025	12/11/2025	Regular	Planter Mix	0.00	71.71	307962
00758 12-25Rental	Hidalgo Society Invoice	12/04/2025	12/11/2025	Regular	Rental Agreement/Reorganization Meeting	0.00	150.00	307963
02769 1604 1606 1624	Hour Photo Trophy and Awards Invoice Invoice Invoice	12/04/2025 12/04/2025 12/09/2025	12/11/2025	Regular	Gold & Silver Medals Soccer Coahc Trophies/Participation Meda... 3 Column Trophy	0.00 0.00 0.00	1,599.10	307964
00805 10-25IIDBestRd2 10-25IIDStreetLig... 11-25IDCanalWtr	Imperial Irrigation District Invoice Invoice Invoice	12/11/2025 12/11/2025 12/08/2025	12/11/2025	Regular	Power Bill/Account 81148/10/7/25 - 11/4... StreetLights/10/8/25 - 11/5/25 Gen Waste Discharge Req/Man29 002/12...	0.00 0.00 0.00	41,425.91	307965
00849 07-162	IVECA Invoice	12/10/2025	12/11/2025	Regular	IVECA 2025	0.00	124,838.33	307966
00933 12-25Travel	Joon Y Kim Invoice	12/09/2025	12/11/2025	Regular	Travel Adv/FTO Update Course/Dec 16-18	0.00	302.15	307967
00995 14334	Kaz-Bros Design Shop Invoice	12/10/2025	12/11/2025	Regular	Decals/Junior Officer	0.00	304.50	307968
00979 221463 53692 53713	K-C Welding Rentals Inc Invoice Invoice Invoice	12/08/2025 12/08/2025 12/09/2025	12/11/2025	Regular	Shop Repair/Stihl Saw Delux-Cut Hight Blade Trimmer Head	0.00 0.00 0.00	729.57	307969
01012 283082	Knorr Systems Inc Invoice	12/08/2025	12/11/2025	Regular	AFO Cert. Course/Sep 23-24, 2025/G.Mart...	0.00	550.00	307970
01025 314783 314984 315081 315113 315114 315117 315131 315282 315391 315431 315449 315450 315471	LaBrucherie Irrigation Supp LLC Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Credit Memo Invoice Invoice Invoice	12/04/2025 12/04/2025 12/04/2025 12/08/2025 12/08/2025 12/08/2025 12/08/2025 12/09/2025 12/09/2025 12/09/2025 12/09/2025 12/09/2025 12/09/2025	12/11/2025	Regular	Tee/Primer/Glue/Adapter/Ell/Bushing/Pipe PVC Coupling Glue Adapter Copper Cutter Copper Tube Solder/Jel Flux Black Tape PVC Pipe/Coupling/Bushing Cap Cap Fast Cap PVC Pipe	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,669.00 49.82 125.46 51.30 85.66 67.73 64.68 60.71 5.55 94.23 86.94 -86.93 4.69 17.61	307971

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Vendor Number	Vendor Name	Post Date	Payment Date	Payment Type	Discount Amount		Payment Amount	Number
					Payable Description	Discount Amount		
	Payable #	Payable Type						
	315505	Invoice	12/09/2025	Pro Span Coupling/Coupling	0.00	110.59		
	315621	Invoice	12/09/2025	Root Zone Watering Systme	0.00	204.34		
	315725	Invoice	12/08/2025	Sprinkler/Nozzle	0.00	1,137.89		
	315733	Invoice	12/09/2025	Coupling/Bubbler/Adapter/Joint/Shovel/P...	0.00	359.67		
	315737	Invoice	12/09/2025	Adapter/Shovel	0.00	29.60		
	315796	Invoice	12/09/2025	Tee	0.00	15.40		
	315810	Invoice	12/09/2025	Tee	0.00	15.40		
	315882	Invoice	12/08/2025	PVC Pipe/Tee/Coupling/Teflon Tape/Cem...	0.00	111.98		
	315910	Invoice	12/08/2025	Coupling	0.00	36.27		
	316033	Invoice	12/08/2025	Filter Mesh	0.00	20.41		
		Void						
01026	Landmark Consultants Inc		12/11/2025	Regular	0.00	0.00	307972	
	LE1225-18	Invoice	12/09/2025	12/11/2025	Regular	0.00	17,637.50	307973
	LE1225-49	Invoice	12/09/2025	Ocotillo Geotech	0.00	6,472.50		
	LE1225-50	Invoice	12/09/2025	Ocotillo Geotech	0.00	6,627.50		
			12/09/2025	Geotech Services for B Street	0.00	4,537.50		
01840	LC Paving & Sealing Inc		12/11/2025	Regular	0.00	194,046.05	307974	
	25-028-01	Invoice	12/09/2025	Ocotillo Construction	0.00	194,046.05		
01966	Loose Wire Electric & Air Inc		12/11/2025	Regular	0.00	500.00	307975	
	INV1128	Invoice	12/08/2025	Srvc Repair/Replace Fuses/Weather Proof...	0.00	500.00		
02634	Maria Padilla		12/11/2025	Regular	0.00	221.65	307976	
	12-25Travel	Invoice	12/10/2025	Travel Adv/OTS Grand App Workshop/12/...	0.00	221.65		
01279	NuCO2		12/11/2025	Regular	0.00	58.45	307977	
	81898700	Invoice	12/04/2025	CO2 MK9 Detector/Sensor Kit	0.00	58.45		
01289	OK Rubber Tires		12/11/2025	Regular	0.00	242.46	307978	
	110236	Invoice	12/04/2025	Dismount & Mount/New Tire	0.00	242.46		
01282	O'Reilly Auto Parts		12/11/2025	Regular	0.00	210.99	307979	
	2648-173932	Invoice	12/08/2025	Engine Oil/Funnel	0.00	84.38		
	2648-186120	Invoice	12/08/2025	Brush/Bucket/Blow Gun/Ratch/Mitt/Vario...	0.00	126.61		
02287	Petra Ortega		12/11/2025	Regular	0.00	11.64	307980	
	2789 6648 4170 ...	Invoice	12/04/2025	Holiday Candy Tray	0.00	11.64		
01828	Pixabytes Solutions Inc		12/11/2025	Regular	0.00	18,056.19	307981	
	3007	Invoice	12/09/2025	New Security cameras for the Lions and T...	0.00	8,666.34		
	3014	Invoice	12/10/2025	New security cameras for Volunteer Baseb...	0.00	9,389.85		
01361	Pro Record Storage Inc		12/11/2025	Regular	0.00	260.52	307982	
	0032934	Invoice	12/08/2025	Storage/Tracking/Shredding/City Hall/Nov...	0.00	229.58		
	0032937	Invoice	12/08/2025	Storage/Tracking/Shredding/HR/Nov 2025	0.00	30.94		
01363	Professional Glass Installers		12/11/2025	Regular	0.00	683.02	307983	
	2506	Invoice	12/08/2025	Broken Window Repair/Library	0.00	683.02		
01417	RDO Equipment Co		12/11/2025	Regular	0.00	1,651.71	307984	
	P9729043	Invoice	12/09/2025	Filter/Tire	0.00	1,098.71		
	P9729143	Invoice	12/09/2025	Fliter/Bowl/Lube Fitting/Gate/Lock Nut/Bo...	0.00	283.96		
	P9729243	Invoice	12/09/2025	Blade	0.00	269.04		
01981	Rogers, Anderson, Malody And Scott, LLP		12/11/2025	Regular	0.00	17,185.00	307985	
	79225	Invoice	12/09/2025	Citywide Auditing Services	0.00	17,185.00		
01488	Roto Rooter		12/11/2025	Regular	0.00	494.56	307986	
	213532	Invoice	12/09/2025	T-ML to main/Toilets next to park/Cattle C...	0.00	494.56		
01489	Rove Engineering Inc		12/11/2025	Regular	0.00	6,333.84	307987	
	7365	Invoice	12/09/2025	B Street Construction	0.00	6,333.84		
01526	San Diego County RCS		12/11/2025	Regular	0.00	2,196.00	307988	

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Vendor Number	Vendor Name	Post Date	Payment Date	Payment Type	Discount Amount		Payment Amount	Number
					Payable Description	Discount Amount	Payable Amount	
26BRAWPDN05	Payable # Invoice	12/10/2025	12/11/2025	Regular	Police radios on the 800 MHz network/Nov...	0.00	2,196.00	
01569 8012702952	Shred-It Invoice	12/10/2025	12/11/2025	Regular	STERI-Safe Budget Subscription/Dec 2025	0.00	71.34	307989
01987 8496 8497	STC Traffic, Inc Invoice Invoice	12/09/2025 12/09/2025	12/11/2025	Regular	Amendment No. 1 for Design & CM Signal ...	0.00	6,382.50	307990
					Design of 8th & Main Street	0.00	3,152.50	
01641 WD-0309913 WD-0310201	SWRCB Fees Invoice Invoice	12/08/2025 12/08/2025	12/11/2025	Regular	SWRCB Annual Permit Fees/7/1/25 - 6/30...	0.00	56,083.00	307991
					SWRCB Annual Permit Fee/7/1/25 - 6/30/...	0.00	3,945.00	
01706	U.S. Bank Corporate		12/11/2025	Regular		0.00	-18,522.48	307992
01706 11242025	U.S. Bank Corporate Invoice	12/04/2025	12/11/2025	Regular	US Bank Credit Card Charges	0.00	18,522.48	
01709 1120250087 25-261603	Underground Service Alert of Southern CA Invoice Invoice	12/08/2025 12/08/2025	12/11/2025	Regular	New Ticket Charges/Monthly Database Ma...	0.00	187.81	307993
					Ca State Fee for Regulatory Costs	0.00	138.00	
						0.00	49.81	
01725 63495	V & V Manufacturing Inc Invoice	12/10/2025	12/11/2025	Regular	Name Tag/Pewter/R.Perez & J.Duran	0.00	96.66	307994
01732 14356630 MT 14356898 MT	Valley Pest Services Inc Invoice Invoice	12/04/2025 12/09/2025	12/11/2025	Regular	Monthly Pest Control/Sr Center	0.00	125.00	307995
					Monthly Pest Control/Lions Center	0.00	75.00	
						0.00	50.00	
01757 823296111 823296121 823488085 823488088	Vision Service Plan (CA), I Invoice Invoice Invoice Invoice	12/11/2025 12/11/2025 12/11/2025 12/11/2025	12/11/2025	Regular	Vision Insurance Plan C/August 2025	0.00	4,483.21	307996
					Vision Insurance Plan B/August 2025	0.00	1,382.13	
					Vision Insurance Plan C/September 2025	0.00	824.92	
					Vision Insurance Plan B/September 2025	0.00	1,395.92	
						0.00	880.24	
01772 83666174 83667032	Waxie Sanitary Supply Invoice Invoice	12/09/2025 12/09/2025	12/11/2025	Regular	Janitorial Supplies/Lions Center	0.00	411.78	307997
					Janitorial Supplies/Senior Center	0.00	73.87	
						0.00	337.91	
01907 178296	Western Switches & Controls Inc Invoice	12/09/2025	12/11/2025	Regular	Air conditioner for centrifuge controls	0.00	10,063.12	307998
00233 INV0007256	Brawley Firefighters Local #19 Invoice	11/26/2025	12/02/2025	Bank Draft	Union Dues Fire Assoc	0.00	805.00	DFT0004713
00836 INV0007296	Internal Revenue Service Invoice	11/26/2025	12/04/2025	Bank Draft	Medicare Taxes	0.00	7.08	DFT0004749
00836 INV0007297	Internal Revenue Service Invoice	11/26/2025	12/04/2025	Bank Draft	Social Security Taxes	0.00	30.28	DFT0004750
01784 109003900	WEX Bank Invoice	12/03/2025	12/02/2025	Bank Draft	Monthly Fuel Cost/Nov 2025	0.00	23,861.37	DFT0004759
01368 INV0007304	CalPERS Employees Retirement Invoice	12/08/2025	12/02/2025	Bank Draft	Retirement Contributions for CITY 11/26/...	0.00	65,883.95	DFT0004767
01611 12-25CW-4502-1...	State WA Resources Control BD Invoice	12/10/2025	12/10/2025	Bank Draft	Clean Wtr Revolving Fund/Cont 08848/45...	0.00	811,850.84	DFT0004768
01368	CalPERS Employees Retirement		12/04/2025	Bank Draft		0.00	30,828.57	DFT0004769

Check Report**Vendor Number**

Payable #

[INV0007341](#)**Vendor Name**

Payable Type

Post Date

12/10/2025

Payment Date**Payment Type****Payable Description**

Retirement Contributions P/R PD 11/26/2...

Date Range: 11/29/2025 - 12/12/2025

Discount Amount**Payment Amount****Number****Discount Amount****Payable Amount**

0.00

30,828.57

Bank Code US Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	270	105	0.00	869,511.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-18,522.48
Bank Drafts	7	7	0.00	933,267.09
EFT's	28	17	0.00	66,720.58
	305	135	0.00	1,850,977.11

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	270	105	0.00	869,511.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-18,522.48
Bank Drafts	7	7	0.00	933,267.09
EFT's	28	17	0.00	66,720.58
	305	135	0.00	1,850,977.11

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2025	1,850,977.11



City of Brawley

4b2 Monthly Transaction Report

Date Range: 11/29/2025 - 12/12/2025

Account Number	Name	Date	Type	Amount	Reference	Packet	Receipt	Adj Type
01-6750-01	ZAVALA, ANA	12/3/2025	Refund	222.58	Check #: 307888	UBPKT09648		
				Revenue Code	Current	Plus 1	Plus 2	Plus 3
				996	222.58	0.00	0.00	0.00
				Aging Total:	222.58	0.00	0.00	0.00
								222.58

Transaction Grand Total for Period: 222.58

Totals by Transaction Type

Transaction Type	Count	Amount
Refund	1	222.58
Total for Period:	1	222.58

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Refund	996 - 996	1	222.58
	Refund Total:		222.58
	Total for Period:	1	222.58

Totals by Revenue Code

Revenue Code	Count	Amount
996 - 996	1	222.58
Total for Period:	1	222.58



City Council
January 06, 2026
Agenda Item No 4c

STAFF REPORT

To: City Council
From: Nikkie Chamberland, Deputy Chief Fire Marshal
Prepared by: Nikkie Chamberland, Deputy Chief Fire Marshal
Subject: Approval of Contract with Brycer for Use of The Compliance Engine

RECOMMENDATION:

Staff recommends that the City Council approve the use of The Compliance Engine, a digital reporting platform provided by Brycer, to assist in the tracking and management of required fire protection system reports, including semi-annual, annual, and bi-annual inspections.

BACKGROUND INFORMATION:

Currently, the City of Brawley lacks a centralized system to monitor compliance with NFPA 25 standards, which require business owners to maintain documentation for fire protection systems. These standards are mandated by the State of California, and the absence of a tracking mechanism places a burden on Fire Department staff to manually collect and verify compliance documentation.

The Compliance Engine offers a streamlined, cloud-based solution that enables service providers to submit inspection reports directly to the Fire Department. This ensures timely compliance, reduces administrative workload, and enhances public safety oversight.

FISCAL IMPACT:

There is no direct fiscal impact to the City. The cost of using The Compliance Engine is borne by the fire protection service providers, who pay a fee to submit reports through the platform. This approach eliminates the need for City staff to spend time and resources locating and managing NFPA 25 documentation.

ALTERNATIVES:

None at this time.

ATTACHMENTS:

1. Proposed Agreement for Brycer - The Compliance Engine

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Rebecca Terrazas-Baxter, City Manager
Silvia Luna, Finance Director

Status – Date of Status

Approved - 12/29/2025
Approved - 12/29/2025

4C

BRYCER, L.P.
BRYCER ADVISORY GROUP, L.P.
4355 Weaver Parkway
Suite 230
Warrenville, IL 60555

October 30th, 2025

Brawley Fire-Rescue
1505 Jones St
Brawley, CA 92227

Re: “The Compliance Engine”

Dear Brawley Fire-Rescue:

We look forward to providing you with “The Compliance Engine” (the “Solution”) and the advisory services described below related to the Solution (the “Advisory Services”). This proposal letter provides the basic terms by which Brycer, L.P. (“Brycer”) and Brycer Advisory Group, L.P. (“BAGLP”) will provide you, Brawley Fire-Rescue (“Client”), with the Solution and the Advisory Services. The use of the Solution, the Advisory Services and all matters among Brycer, BAGLP and Client will be subject to the standard “Terms and Conditions” attached to this proposal as Exhibit A. The basic terms are as follows:

1. **Term:** Brycer will provide Client with the Solution and BAGLP will provide the Advisory Services for three years, commencing _____ (the “Initial Term”). Thereafter, the Term shall automatically renew for successive three-year periods unless terminated by, as the case may be, Brycer or BAGLP, or Client in writing at least 180 days prior to the expiration of the then current Term (each, a “Renewal Term” and together with the Initial Term, the “Term”). Following the expiration or termination of the Term (as provided in the Terms and Conditions), Client shall stop using the Solution and BAGLP shall stop providing the Advisory Services; provided, however, Brycer shall make available, and Client shall have the right to download, Client’s data from the Solution for a period of 60 days after the expiration or termination of the Term. Client shall have the right to terminate this agreement upon giving 180 days’ written notice to each of Brycer and BAGLP.

2. **Fees:** Client shall not pay any fees for use of the Solution. Brycer will collect all fees due and payable by third party inspectors in connection with activities relating to the Solution.

3. **Brycer and BAGLP Responsibilities:** During the Term, Brycer and BAGLP, as the case may be, shall be responsible for the following in connection with Client’s use of the Solution and the Advisory Services:

- **Availability.** Brycer shall make the Solution available to Client as set forth on Exhibit B. The maintenance schedule and minimum service levels for the Solution are set forth on Exhibit B.
- **Service Level.** Brycer shall provide commercially reasonable levels of customer service with respect to the Solution to all third parties who transact business with Client and access the Solution.
- **Backup.** Brycer shall backup the database used in connection with the Solution to a separate server located within the same web hosting firm which the Solution is being hosted on a real time basis. Upon request by Client (which can be no more than once a month) or

made prior to or within 60 days after the effective date of termination of the Term, Brycer will make available to Client a complete and secure (i.e. encrypted and appropriately authenticated) download file of Client data in XML format including all schema and attachments in their native format. Brycer shall maintain appropriate administrative, physical and technical safeguards for protection of the security, confidentiality and integrity of Client data. Brycer shall not (a) modify Client data or (b) disclose Client data except as required by law.

- **Retention of Information.** Brycer will maintain all information entered into the database by third party inspectors for at least five years from the time such information is entered into the database.
- **Notices.** Brycer will be responsible for generating and delivering the following notices to third parties in connection with the Solution: (a) reminders of upcoming inspections that are due; (b) notices that an inspection is past due; and (c) notices of completed inspection reports which contain one or more deficiencies.
- **Call Center.** Phone calls by Brycer on behalf of the Client to the property for EACH life-safety system overdue for service based on dates automatically tracked within the TCE database. Brycer is not an agent of the Client and all scripts for the overdue calls will be approved by the Client.
- **Updates and Enhancements.** In the event Brycer releases any updates, corrections, or enhancements to the Solution during the Term, Brycer shall promptly provide such updates or corrections to Client free of any charge or fee.
- **Advisory Services.** BAGLP will review the information entered into the Solution by third party inspectors (including compliance and deficient test results) to confirm their accuracy and completeness. On a case by case basis, BAGLP may provide recommendations, suggestions, comments and observations on the test results to the Client. BAGLP shall provide the Advisory Services using the Solution.

4. **Client Responsibilities:** During the Term, Client shall be responsible for the following in connection with Client's use of the Solution:

- **Operating System.** Client shall be solely responsible for providing a proper operating environment, including computer hardware or other equipment and software, for any portion of the Solution installed on the Client's equipment (the "Client Access Software") and for the installation of network connections to the Internet. In addition to any other Client Access Software requirements, Client must use version Edge, Firefox version 76, Chrome 60 or Safari (or more recent versions), in addition to having a .pdf reader installed on machines to view attachments.
- **Training.** Client shall allow Brycer at Client's facilities to train all applicable personnel of Client on the use of the Solution.
- **Information.** Client shall promptly provide each of Brycer and BAGLP with all appropriate information necessary for Brycer to create the database for the Solution, including without limitation: (a) all commercial building addresses within **[Brawley Fire-Rescue]** for Brycer's initial upload; and (b) quarterly updates to in a format acceptable to Brycer in its discretion. Client shall promptly provide BAGLP with all appropriate information for BAGLP to perform the Advisory Services.
- **Enforcement.** Client shall take all actions necessary to require (e.g. resolution, ordinance, fire policy, code amendment) the use of the Solution by third party inspection companies.
- **Third-Party Reports.** Client will require all compliant and deficient test results to be submitted.

4c1

- **Compliance.** Client shall be responsible for remaining informed and updated, and causing its third party inspectors to be informed and updated, on all applicable rules, regulations, ordinances and other legal or regulatory requirements related to the underlying testing for which the Solution is being used by third party inspection companies. Client shall inform each of Brycer and BAGLP of any changes, updates or revisions to such rules, regulations, ordinances or requirements that may impact the functionality, compliance, or appropriate use of the Solution or the Advisory Services provided by BAGLP hereunder.
- **Collaboration.** Client shall make reasonable efforts to collaborate with each of Brycer and BAGLP to ensure that the Solution is used, and the Advisory Services are provided, in accordance with all relevant requirements.

5. **Ownership of Data.** Client owns all the non-public data provided by Client and received from third party contractors for Client. Brycer and BAGLP shall maintain appropriate administrative, physical and technical safeguards for protection of the security, confidentiality and integrity of Client's data.

4c.1

Please acknowledge your acceptance of this proposal and our standard Terms and Conditions by counter-signing this proposal below. We look forward to a long-term and mutually beneficial relationship with you.

Brycer, L.P.

By: _____
Its: _____

Brycer Advisory Group, L.P.

By: _____
Its: _____

Acknowledged and Agreed to this
____ day of _____, 20____:

[Brawley Fire-Rescue]

By: _____
Its: _____

Exhibit A**Terms and Conditions**

Any capitalized terms not defined in these Terms and Conditions shall have the meaning assigned to it in that certain Letter Agreement attached hereto by and among Brycer, L.P. ("Brycer") and Brycer Advisory Group, L.P. ("BAGLP"), on the one hand, and Client, on the other hand (the "Agreement). As used in these Terms and Conditions, "Brycer" means either or both of Brycer or BAGLP, as the case may be depending on the provider of the applicable services described and referred to below.

1. **Restrictions on Use.** Client shall not copy, distribute, create derivative works of or modify the Solution or the work product resulting from the Advisory Services (the "Work Product") in any way. Client agrees that: (a) it shall only permit its officers and employees (collectively, the "Authorized Users") to use the Solution and the Work Product for the benefit of Client; (b) it shall use commercially reasonable efforts to prevent the unauthorized use or disclosure of the Solution or the Work Product; (c) it shall not sell, resell, rent or lease the Solution or the Work Product; (d) it shall not use the Solution to store or transmit infringing or otherwise unlawful or tortious material, or to store or transmit material in violation of third party rights; (e) it shall not interfere with or disrupt the integrity or performance of the Solution, the Advisory Services, the Work Product or third-party data contained therein; (f) it shall not reverse engineer, translate, disassemble, decompile or otherwise attempt to create any source code which is derived from the Solution; (g) it shall not permit anyone other than the Authorized Users to view or use the Solution or the Advisory Services and any screen shots of the Solution or the Work Product; and (h) it shall not disclose the features of the Solution or the Work Product to anyone other than the Authorized Users. Client is responsible for all actions taken by the Authorized Users in connection with the Solution and the Advisory Services.
2. **Proprietary Rights.** All right, title and interest in and to the Solution, the features of the Solution and images of the Solution as well any and all derivative works or modifications thereof (the "Derivative Works"), and any accompanying documentation, manuals or other materials used or supplied under the Agreement or with respect to the Solution or Derivative Works (the "Documentation"), and any reproductions works made thereof, remain with Brycer. Brycer shall have the right to use the Derivative Works, the Work Product, the Documentation and any data used in connection with the foregoing to provide the services under the Agreement and to analyze, improve, expand and enhance the functionality and performance of the Solution, the Advisory Services and related offerings. Client shall not remove any product identification or notices of such proprietary rights from the Solution. Client acknowledges and agrees that, except for the limited use rights established hereunder, Client has no right, title or interest in the Solution, the Derivative Works or the Documentation.
3. **Independent Contractor.** Nothing in the Agreement may be construed or interpreted as constituting either party hereto as the agent, principal, employee or joint venturer of the other. Each party hereto is an independent contractor. No party may assume, either directly or indirectly, any liability of or for another party. No party has the authority to bind or obligate another party and no party may represent that it has such authority.
4. **Reservation of Rights.** Brycer reserves the right, in its sole discretion and with prior notice to Client, to discontinue, add, adapt, or otherwise modify any design or specification of the Solution, the contents of any Work Product, and/or Brycer's policies, procedures, and requirements specified or related hereto. All rights not expressly granted to Client are reserved to Brycer, including the right to provide all or any part of the Solution or similar Work Product to other parties.
5. **Use of Logos.** During the term of the Agreement, Brycer shall have the right to use Client's logos for the purpose of providing the Solution to Client and for the purpose of preparing and making available the Work Product to Client.
6. **Confidential Information.** Each party acknowledges and agrees that in providing the Solution and the Advisory Services, each party, as the case may be, may disclose to the other party certain confidential, proprietary trade secret information ("Confidential Information"). Confidential Information may include, but is not limited to, the Solution, the Work Product, computer programs, flowcharts, diagrams, manuals, schematics, development tools, specifications, design documents, marketing information, financial information or business plans. Each party agrees that it will not, without the express prior written consent of the disclosing party, disclose any Confidential Information or any part thereof to any third party. Notwithstanding the foregoing, the parties acknowledge that each party shall be permitted to comply with any and all federal and state laws concerning disclosure provided that any such required disclosure will not include any of Brycer's screen shots. The disclosing party shall provide prior written notice of any required disclosure of the nondisclosing party's Confidential Information to the nondisclosing party and shall disclose only the information that is required to be disclosed by law. In the event that Client requests from Brycer any reports or other information (including the Work Product) for purposes of complying with federal and state disclosure laws, Brycer shall provide such information within five business days following such request, to the extent legally permissible. Confidential Information excludes information: (a) that is or becomes generally available to the public through no fault of the receiving party; (b) that is rightfully received by the receiving party from a third party without limitation as to its use; or (c) that is independently developed by receiving party without use of any Confidential Information. At the termination of the Agreement, each party will return to the disclosing party all Confidential Information of the disclosing party; provided, however that Brycer may retain a copy of such Confidential Information of Client to comply with applicable law or a bona fide record retention policy. Each party also agrees that it shall not duplicate, translate, modify, copy, printout, disassemble, decompile or otherwise tamper with any Confidential Information of the other party or any firmware, circuit board or software provided therewith, except for the purposes set forth in the Agreement.
7. **Brycer Warranty.** Brycer represents and warrants to Client that Brycer has all rights necessary in and to any patent, copyright, trademark, service mark or other intellectual property right used in, or associated with, the Solution, and that Brycer is duly authorized to enter into the Agreement and provide the Solution to Client pursuant to the Agreement.
8. **Disclaimer.** All information, as well as all conclusions as to the condition of any testing site, entered into Brycer's database or submitted in connection with the Advisory Services is produced by third party inspectors and their agents. **THEREFORE, BRYCER SPECIFICALLY DISCLAIMS ANY REPRESENTATION OR WARRANTY AS TO THE ACCURACY OR COMPLETENESS OF ANY INFORMATION ENTERED INTO BRYCER'S DATABASE BY EITHER CLIENT OR THIRD PARTY INSPECTORS, INCLUDING IN CONNECTION WITH THE PREPARATION AND PROVISION OF THE ADVISORY SERVICES, WHICH ARE MADE IN RELIANCE UPON SUCH INFORMATION. EXCEPT AS SET FORTH IN SECTION 7, BRYCER MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SOLUTION, THE ADVISORY SERVICES OR THE WORK PRODUCT OR ANY OTHER INFORMATION OR THE CONTENTS THEREIN AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE HEREBY DISCLAIMED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR**

PURPOSE. BRYCER'S SOLE LIABILITY FOR BREACH OF THE REPRESENTATION AND WARRANTY SET FORTH IN SECTION 7, AND CLIENT'S SOLE REMEDY, SHALL BE THAT BRYCER SHALL INDEMNIFY AND HOLD RECIPIENT HARMLESS, ON A SEVERAL AND NOT JOINT BASIS, CLIENT FROM AND AGAINST ANY LOSS, SUIT, DAMAGE, CLAIM OR DEFENSE ARISING OUT OF BREACH OF THE REPRESENTATION AND WARRANTY SET FORTH IN SECTION 7.

9. **LIMITATION ON DAMAGES.** BRYCER, ON A SEVERAL AND NOT JOINT BASIS, SHALL ONLY BE LIABLE TO CLIENT FOR DIRECT DAMAGES PURSUANT TO THE AGREEMENT, EXCEPT AS OTHERWISE PROVIDED IN SECTION 7, IN NO EVENT SHALL BRYCER BE LIABLE FOR OR OBLIGATED IN ANY MANNER FOR SPECIAL, CONSEQUENTIAL, OR INDIRECT DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOSS OF USE, LOSS OF PROFITS OR SYSTEM DOWNTIME. CLIENT ACKNOWLEDGES AND AGREES THAT IN NO CASE SHALL BRYCER'S LIABILITY FOR ANY LOSS OF DATA OR DATA INTEGRITY EXCEED THE REPLACEMENT COST OF THE MEDIA ON WHICH THE DATA WAS STORED. BRYCER'S SHALL BE NOT LIABLE FOR ANY NON-COMPLIANCE, PENALTIES OR OPERATIONAL DISRUPTIONS RESULTING FROM CLIENT'S FAILURE TO (A) STAY INFORMED AND IN COMPLIANCE WITH, (B) PROVIDE BRYCER TIMELY UPDATES OF APPLICABLE RULES REGULATIONS OR ORDINANCES, OR (C) ACT IN ACCORDANCE WITH THE APPLICABLE RULES, REGULATIONS OR ORDINANCES, OR IN ACCORDANCE WITH THE CONCLUSIONS SET FORTH IN ANY TEST OR WORK PRODUCT, WHICH MAY AFFECT THE SOLUTION OR THE ADVISORY SERVICES (INCLUDING THE WORK PRODUCT) PROVIDED HEREUNDER.
10. **Risks Inherent to Internet.** Client acknowledges that: (a) the Internet is a worldwide network of computers, (b) communication on the Internet may not be secure, (c) the Internet is beyond the control of Brycer, and (d) Brycer does not own, operate or manage the Internet. Client also acknowledges that there are inherent risks associated with using the Solution, including but not limited to the risk of breach of security, the risk of exposure to computer viruses and the risk of interception, distortion, or loss of communications. Client assumes these risks knowingly and voluntarily releases Brycer from all liability from all such risks. Not in limitation of the foregoing, Client hereby assumes the risk, and Brycer shall have no responsibility or liability of any kind hereunder, for: (1) errors in the Solution and the Work Product resulting from misuse, negligence, revision, modification, or improper use of all or any part of the Solution by any entity other than Brycer or its authorized representatives (including without limitation, BAGLP for the provision of the Advisory Services hereunder); (2) any version of the Solution other than the then-current unmodified version provided to Client; (3) Client's failure to timely or correctly install any updates to the Client Access Software; (4) problems caused by connecting or failure to connect to the Internet; (5) failure to provide and maintain the technical and connectivity configurations for the use and operation of the Solution that meet Brycer's recommended requirements; (6) nonconformities resulting from or problems to or caused by non-Brycer products or services; or (7) data or data input, output, accuracy, and suitability, which shall be deemed under Client's exclusive control.
11. **Indemnity.** Brycer, severally and not jointly (the "Indemnifying Party"), will defend and indemnify Client against any damages, losses, liabilities, causes of action, costs or expenses arising from Brycer's breach of the Agreement, gross negligence or intentional misconduct. Client will defend and indemnify Brycer against any damages, losses, liabilities, costs or expenses (including reasonable attorneys' fees) arising from Client's breach of the Agreement, gross negligence or intentional misconduct. Client acknowledges that Brycer does not create any of the data and information included in the Solution or described in the Work Product, is not responsible for any such data or information, and makes and may assess or make any suggestions or recommendations in the Work Product solely in reliance on such data or information. Client will defend and indemnify Brycer against any damages, losses, liabilities, costs or expenses (including reasonable attorneys' fees), claims, demands, suits or proceedings made or brought against Brycer (individually or collectively) by a third party in connection with Client's or an Authorized User's use of the Solution or the contents of the Work Product, or any action or inaction taken by a third party, including, but not limited to, third party inspectors, in connection with such third party providing services for Client or otherwise at Client's or an Authorized User's request or direction.
12. **Breach.** Brycer shall have the right to terminate or suspend the Agreement, and all of Client's rights hereunder, immediately upon delivering written notice to Client detailing Client's breach of any provision of the Agreement. If Client cures such breach within 5 days of receiving written notice thereof, Brycer shall restore the Solution and Client shall pay any fees or costs incurred by Brycer in connection with the restoration of the Solution.
13. **Illegal Payments.** Client acknowledges and agrees that it has not received or been offered any illegal or improper bribe, kickback, payment, gift or anything of value from any employee or agent of Brycer in connection with the Agreement.
14. **Beneficiaries.** There are no third party beneficiaries to the Agreement.
15. **Force Majeure.** No party shall be responsible for any failure to perform due to unforeseen, non-commercial circumstances beyond its reasonable control, including but not limited to acts of God, war, riot, embargoes, acts of civil or military authorities, fire, floods, earthquakes, blackouts, accidents, or strikes. In the event of any such delay, any applicable period of time for action by said party may be deferred for a period of time equal to the time of such delay, except that a party's failure to make any payment when due hereunder shall not be so excused.
16. **Notices.** All notices required in the Agreement shall be effective: (a) if given personally, upon receipt; (b) if given by facsimile or electronic mail, when such notice is transmitted and confirmation of receipt obtained; (c) if mailed by certified mail, postage prepaid, to the last known address of each party, three business days after mailing; or (d) if delivered to a nationally recognized overnight courier service, one business day after delivery.
17. **JURISDICTION AND VENUE.** THE AGREEMENT SHALL BE GOVERNED BY, CONSTRUED AND INTERPRETED IN ACCORDANCE WITH, AND ENFORCEABLE UNDER, THE LAWS OF THE STATE IN WHICH CLIENT EXISTS APPLICABLE TO CONTRACTS MADE IN SUCH STATE AND THAT ARE TO BE WHOLLY PERFORMED IN SUCH STATE WITHOUT REFERENCE TO THE CHOICE-OF-LAW PRINCIPLES OF SUCH STATE. THE PARTIES IRREVOCABLY AGREE THAT ALL ACTIONS OR PROCEEDINGS IN ANY WAY, MANNER OR RESPECT ARISING OUT OF OR FROM OR RELATED TO THE AGREEMENT SHALL BE LITIGATED ONLY IN COURTS LOCATED WITHIN THE STATE IN WHICH CLIENT EXISTS. THE PARTIES HEREBY CONSENT AND SUBMIT TO THE EXCLUSIVE JURISDICTION OF ANY LOCAL, STATE OR FEDERAL COURT LOCATED WITHIN SAID STATE. THE PARTIES HEREBY WAIVE ANY RIGHTS THEY MAY HAVE TO TRANSFER OR CHANGE VENUE OF ANY SUCH ACTION OR PROCEEDING ARISING OUT OF OR RELATING TO THE AGREEMENT. THE PARTIES WAIVE ANY RIGHT TO TRIAL BY JURY ON ANY ACTION OR PROCEEDING TO ENFORCE OR DEFEND ANY RIGHTS UNDER THE AGREEMENT, AND AGREE THAT ANY SUCH ACTION OR PROCEEDING SHALL BE TRIED BEFORE A COURT AND NOT BEFORE A JURY.
18. **Attorneys' Fees.** The prevailing party in any proceeding in connection with the Agreement shall be entitled to recover from the non-prevailing party all costs and expenses, including without limitation, reasonable

attorneys' and paralegals' fees and costs incurred by such party in connection with any such proceeding.

19. **Entire Agreement.** The Agreement, including these Terms and Conditions which are hereby incorporated by reference, sets out the entire agreement between the parties relative to the subject matter hereof and supersedes all prior or contemporaneous agreements or representations, oral or written.
20. **Amendment.** The Agreement may not be altered or modified, except by written amendment which expressly refers to the Agreement and which is duly executed by authorized representatives of all parties. The waiver or failure by either party to exercise or enforce any right provided for in the Agreement shall not be deemed a waiver of any further right under the Agreement. Any provision of the Agreement held to be invalid under applicable law shall not render the Agreement invalid as a whole, and in such an event, such provision shall be interpreted so as to best accomplish the intent of the parties within the limits of applicable law. The Agreement may be executed by facsimile
21. **Expiration.** The rights and obligations contained in these Terms and Conditions shall survive any expiration or termination of the Agreement.
22. **Separation of Services.** Client acknowledges and agrees that each of Brycer and BAGLP are separate and distinct entities, each providing its respective services under the Agreement independently of the other. Each of Brycer and BAGLP shall be solely responsible for the performance, quality and delivery of the services it provides, as well as for any obligations, liabilities or claims arising out of or relating to its respective services. Neither Brycer nor BAGLP shall be liable for the services performed or obligations undertaken by the other, and no joint liability shall arise as a result of their respective roles under the Agreement.

4c.1

Exhibit B

Maintenance Schedule and Minimum Service Levels

1. Uptime and Maintenance.

The Solution shall be available 24 hours per day during the term of this Agreement. The Solution shall be fully functional, timely and accessible by Client at least 99.5% of the time or better and Brycer shall use reasonable efforts to provide Client with advance notice of any unscheduled downtime.

2. Response Time.

Brycer shall respond to telephone calls from Client within two hours of the call and/or message and all emails from Client within two hours of the receipt of the email.

3. Customer Support

Customer support hours are 24/7/365. The number is 630-413-9511.

Brycer will assign Client a dedicated customer representative with direct access to their email and work number.

4. Other

Upon Client's request, Single Sign-On (SSO) will be enabled as part of the implementation, subject to Brycer's standard configuration requirements.

4d

City of Brawley

City Council
January 06, 2026
Agenda Item No 4d



STAFF REPORT

To: City Council
From: Emmet Fried, Assistant to the City Manager
Prepared by: Emmet Fried, Assistant to the City Manager
Subject: **Approve Sponsorship Donation for IVC Women in Law Enforcement Seminar**

RECOMMENDATION:

Staff recommends that the City Council approve a \$500 donation to sponsor the Imperial Valley College (IVC) Women in Law Enforcement Seminar.

BACKGROUND INFORMATION:

Imperial Valley College will host the Women in Law Enforcement Seminar, titled "Shaping the Future of Imperial Valley: Empowering, Expressing, and Mentoring". The event aims to promote diversity and mentorship in law enforcement careers, featuring sessions with local, county, state, and federal agencies, as well as keynote speakers and networking opportunities. The proposed \$500 sponsorship will provide visibility for the City and support an event that aligns with community engagement and professional development goals.

FISCAL IMPACT:

The City intends to provide a \$500 donation to the event. Funding will be allocated from the City Council budget, specifically the Contributions, Memberships, and Dues GL account 101-111.000-750.600.

ALTERNATIVES:

The Council could choose to decline the proposed sponsorship.

ATTACHMENTS:

1. Women in Law Enforcement Seminar Program
2. Women in Law Career Fair

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Rebecca Terrazas-Baxter, City Manager

Status – Date of Status

Approved - 12/29/2025

Approved - 12/29/2025

4d.1



WOMEN'S LAW ENFORCEMENT SEMINAR

Friday, January 30, 2026

8:30 A.M. - 3:00 P.M.

Imperial Valley College

**Shaping the Future of Imperial Valley:
Empowering, Expressing, and Mentoring
Women's Law Enforcement Seminar**

4d.1

Agenda

8:00 am - 8:05 am Arrival, Late Registration Activities

Opening Ceremonies

8:30 am - 8:50 am Color Guard and Pledge of Allegiance

Convocation & Prayer

9:00 am - 9:10 am Special Guest: Jeff Gonzalez, State Assembly District 36

Welcome Remarks

9:10 am - 9:15 am IVC President/Superintendent Dr. Lennor Johnson

9:15 am - 9:20 am IVC Foundation Executive Director, Todd Evangelist

9:20 am - 9:25 am Imperial County Supervisor District 3 Peggy Price

9:25 am - 9:30 am IVC Board Trustee Peter Martinez (Area 3)

Memorial Tribute

9:35 am - 9:45 am



Retired CHP Captain Arturo Proctor & IVC Trustee Martinez present a memorial tribute to Imperial County Deputy Probation Officer Irene Beatrice Rios

Introduction

9:45 am - 9:50 am Imperial County District Attorney, George Marquez

9:55 am - 10:00 am City of Calipatria, Police Chief Cheryl Fowler

Break

Session Itinerary

10:10 am - 11:10 am **IVC Law Enforcement Academy Room 3201**

(Segment 1) **IVC Academy Rm 3201**

Local & County Agencies Room 3211

(Segment 2) **Local & County Rm 3211**

State & Federal Agencies Room 3212

(Segment 3) **State/Fed Rm 3212**

11:10 am - 11:20 am **Transitional Break**

11:20 am - 12:20 pm **IVC Law Enforcement Academy Room 3201**

(Segment 2) **IVC Academy Rm 3201**

Local & County Agencies Room 3211

(Segment 3) **Local & County Rm 3211**

State & Federal Agencies Room 3212

(Segment 1) **State/Fed Rm 3212**

4d.1

12:20 am - 1:20 pm **Lunch Break** Resource Fair Sponsored by



1:20 pm - 2:20 pm
IVC Law Enforcement Academy Room
(Segment 3) **IVC Academy Rm 3201**
Local & County Agencies Room 3211
(Segment 1) **Local & County Rm 3211**
State & Federal Agencies Room 3212
(Segment 2) **State/Fed Rm 3212**

2:20 pm - 2:25 pm **Transitional Break**

2:25 pm - 3:15 pm **Closing Remarks: IVC President/Superintendent**
Handing of Certificates of Participation

3:15 pm **Closing**

4d.1

4d.1



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Empowering, Expressing, and Mentoring*

4d

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Emergency Contact Phone Numbers

IVC Emergency Call Phone: (760) 483-7411
 Campus Safety Office: (760) 355-6308
 Classroom RingCentral Phone: Dial 1-1-1-1
 Life-threatening emergency/violence please call 9-1-1
 Maintenance after-hours contact number 760-355-5785



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of 2700 building
classroom locations



7/25b

LEGEND

100 Administration/IVC Foundation
 Admissions & Records/
 Business/Instruction Offices
 100 Counseling Center
 200 Classroom Building
 300 Classroom Building
 400 Student Equity & Achievement/
 Classrooms
 500 Bookstore
 600 College Center/Cafeteria/IVC Kitchen
 Welcome & Student Success Center
 700 Gymnasium
 800 Classroom Building
 900 Info Technology I.T. / Reprographics
 1000 Student Affairs Office
 1100 Industrial Technology

1500 Library/Media Center/
 Student Health Center
 1600 Career Center/Classrooms
 1700 Financial Aid
 1800 Maintenance/Purchasing/
 Receiving
 1900 Athletics Concession/Restrooms
 2000 Talent Search/
 Project Management Office
 2100 Health Sciences
 2200 Preschool
 2300 Infant Toddler Center
 2400 Upward Bound
 2500 Human Resources
 2600 Educational Technology/
 Institutional Research/Neeti/Jip Program
 2603 Campus Safety & Parking Control

2700 English/Sciences/Math/Offices
 2800 Juana Matos Salazar Fine Art Gallery
 2900 Disability Support Programs
 & Services (DSPS)
 3100 Career Technical Edu./Building/
 Workforce Development Center
 3200 Public Safety Building
 3300 Classroom - I.C.D.E.
 3400 Classroom
 3500 Classroom - I.C.D.E.
 3600 Classroom
 3700 Classroom
 3800 Restrooms
 3900 Part Time Faculty Offices
 4000 Classroom
 4100 MSEA Program
 4200 Classroom

4300 Classroom
 4400 Early College Credit
 4500 Military & Veterans
 Success Center
 4600 Classroom
 4800 Classroom
 5000 Classroom
 5200 Classroom

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- Bus/Transit Drop Off
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4d.1



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30
JANUARY

12:20-1:20 PM
2700 Building Lawn
380 E. Aten Rd., Imperial, CA 92251

Law enforcement agencies
are welcomed to register to
participate to provide and
informational booth here:



Questions? Email us at studentaffairs@imperial.edu



City Council
January 06, 2026
Agenda Item No 5a

STAFF REPORT

To: City Council
From: Rebecca Terrazas-Baxter, City Manager
Prepared by: Rebecca Terrazas-Baxter, City Manager
Subject: **Presentation/Discussion of Infrastructure Finance District Tools**

RECOMMENDATION:

Receive a presentation regarding available Infrastructure Finance District tools available for municipalities to finance a wide range of infrastructure projects and provide feedback or questions for staff consideration.

BACKGROUND INFORMATION:

At the request of Mayor Pro Tem Tim Kelley, the City Council will receive an informational presentation on Infrastructure Finance District (IFD) tools available to municipalities to support infrastructure investment and economic development. The presentation will provide a high-level overview of tax increment-based financing mechanisms authorized under State law, including Enhanced Infrastructure Financing Districts (EIFDs), and how such tools have been used by other jurisdictions.

Infrastructure Finance District tools are one of several economic development and public financing mechanisms available to local governments in California. These tools allow cities and counties to fund certain public infrastructure and community improvements by leveraging a portion of future property tax increment generated by new development within a defined area.

Enhanced Infrastructure Financing Districts (EIFDs), authorized by Senate Bill 628 (2014), were created following the dissolution of Redevelopment Agencies and are one of the primary tax increment financing (TIF) tools currently available to municipalities. EIFDs and related tools may be used, subject to statutory requirements, to finance a wide range of public infrastructure, including but not limited to transportation improvements, utilities, flood control, climate adaptation, housing-related infrastructure, and facilities that support economic development.

As economic development has emerged as a key City Council priority for the coming year, this presentation is intended to provide context on one category of tools that may be considered in the future, alongside other economic development strategies. The presentation will focus on:

- The basic structure and purpose of IFD/TIF tools
- General eligibility and governance concepts
- Examples of infrastructure types that may be financed
- Key considerations and limitations

This item is intended to provide the City Council with an overview of available infrastructure financing tools as part of broader discussions regarding economic development priorities for the coming year. The presentation is informational in nature and is designed to support future policy discussions, should the City Council wish to explore these tools further at a later date.

5a

FISCAL IMPACT:

There is no fiscal impact associated with receiving this presentation.

No City funds are requested or proposed, and no studies, analyses, or implementation activities are being initiated as part of this item. Any future consideration of infrastructure financing tools would require separate City Council direction and would include a detailed analysis of costs, benefits, and funding options, including the potential availability of outside or grant funding.

ALTERNATIVES:

The City Council may:

1. Receive the presentation and take no further action.
2. Request additional general information on economic development or infrastructure financing tools at a future meeting.
3. Defer further discussion of infrastructure financing tools to a later time as part of broader economic development planning discussions.

ATTACHMENTS:

1. Financing District Overview

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Rebecca Terrazas-Baxter, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 12/29/2025

Approved - 12/29/2025

5a.1



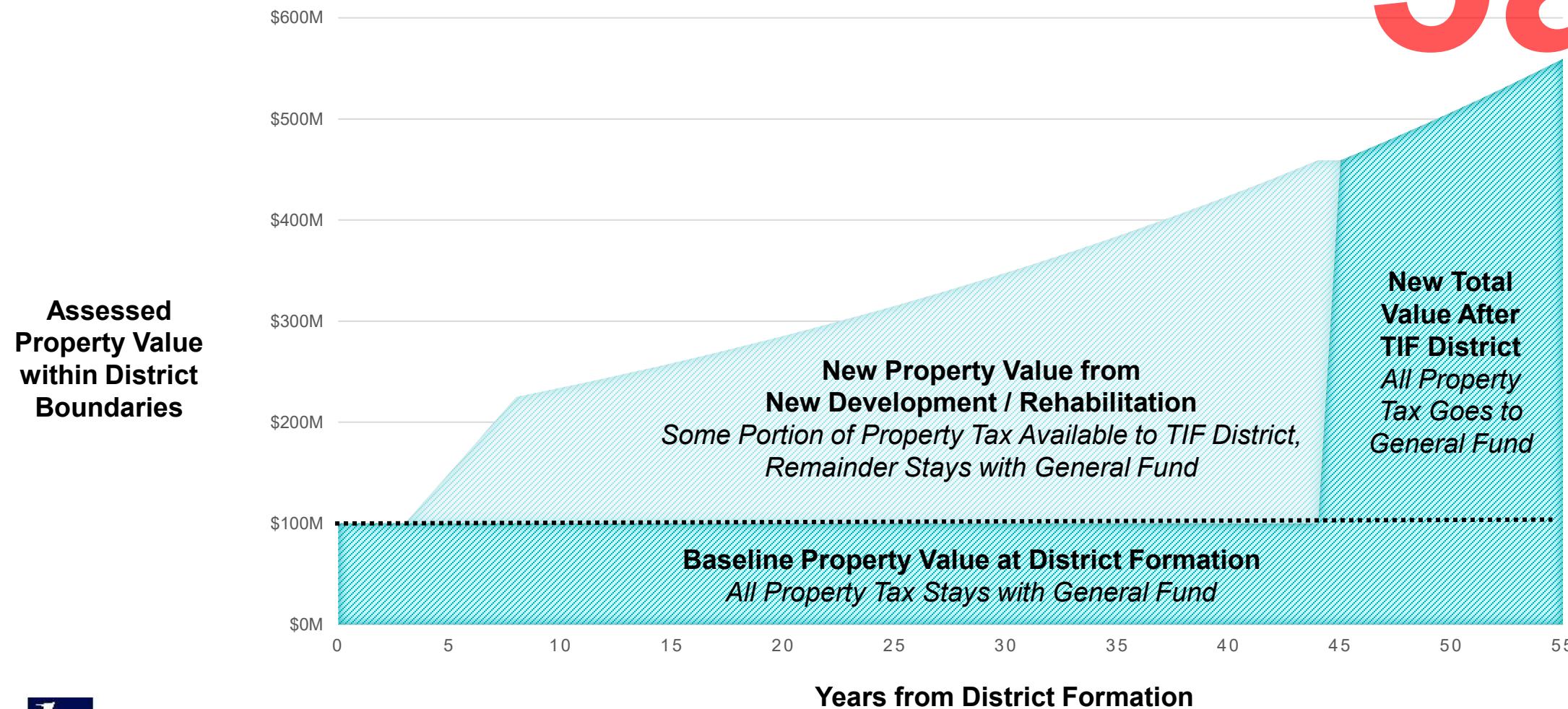
Infrastructure Financing District Overview

January 6, 2026

Prepared by:
Kosmont Companies

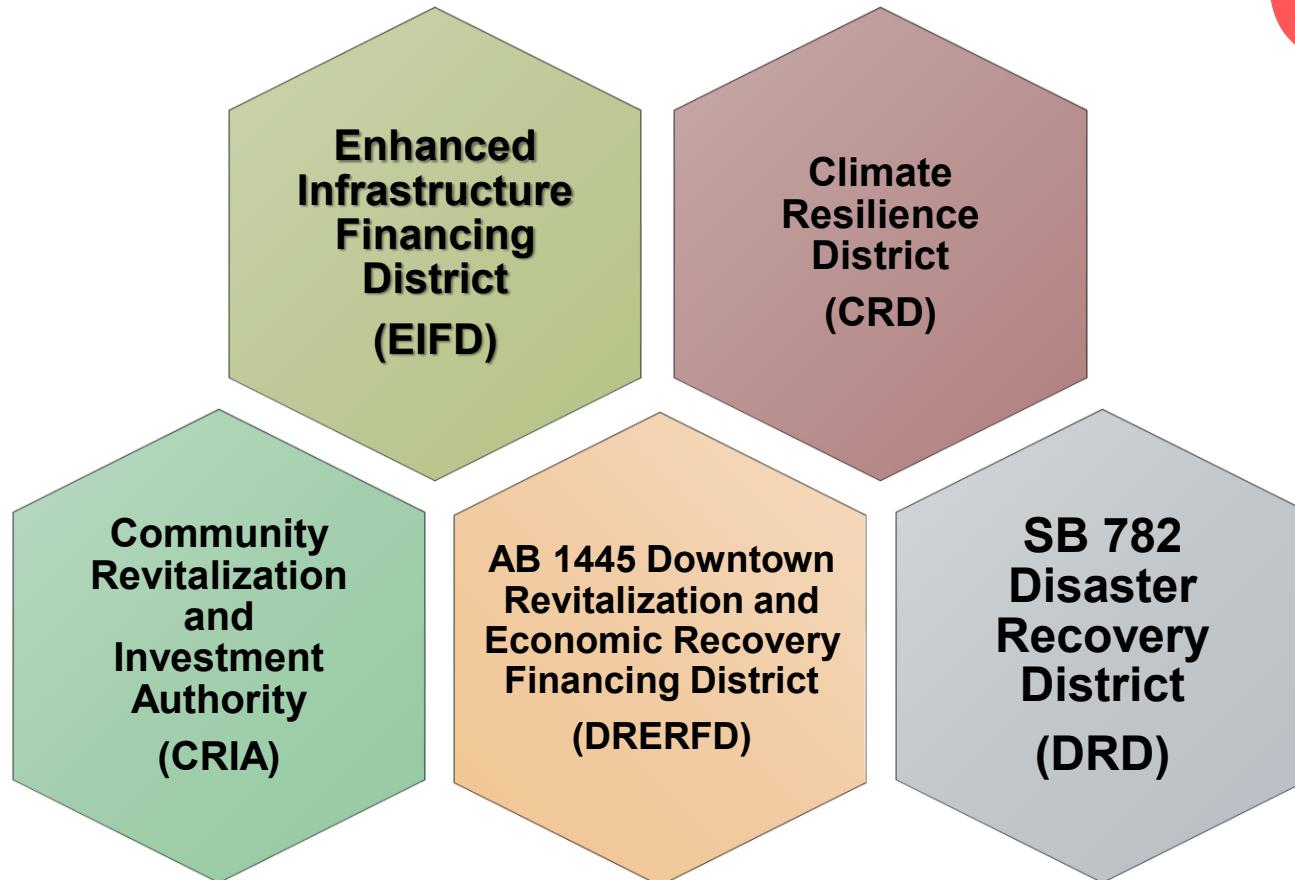
What is Tax Increment Financing (TIF) – Not a New Tax

5a.1



Primary TIF Alternatives in California Today

5a.1



EIFD Fundamentals

5a.1

Long Term Districts	45 years from first bond issuance; can be formed in 12-18 months
Governance	Public Financing Authority (PFA) implements Infrastructure Financing Plan (IFP)
Approvals	Mandatory public hearings for formation with protest opportunity; no public vote
Non-contiguous Areas	EIFD project areas <u>do not have to be contiguous</u>
Eligible Projects	Any property with useful life of 15+ years & of communitywide significance; purchase, construction, expansion, improvement, seismic retrofit, rehabilitation, and <u>maintenance</u>

Does NOT increase property taxes

The New TIF District in Town – CRDs

SB 852 Creates Climate Resilience Districts

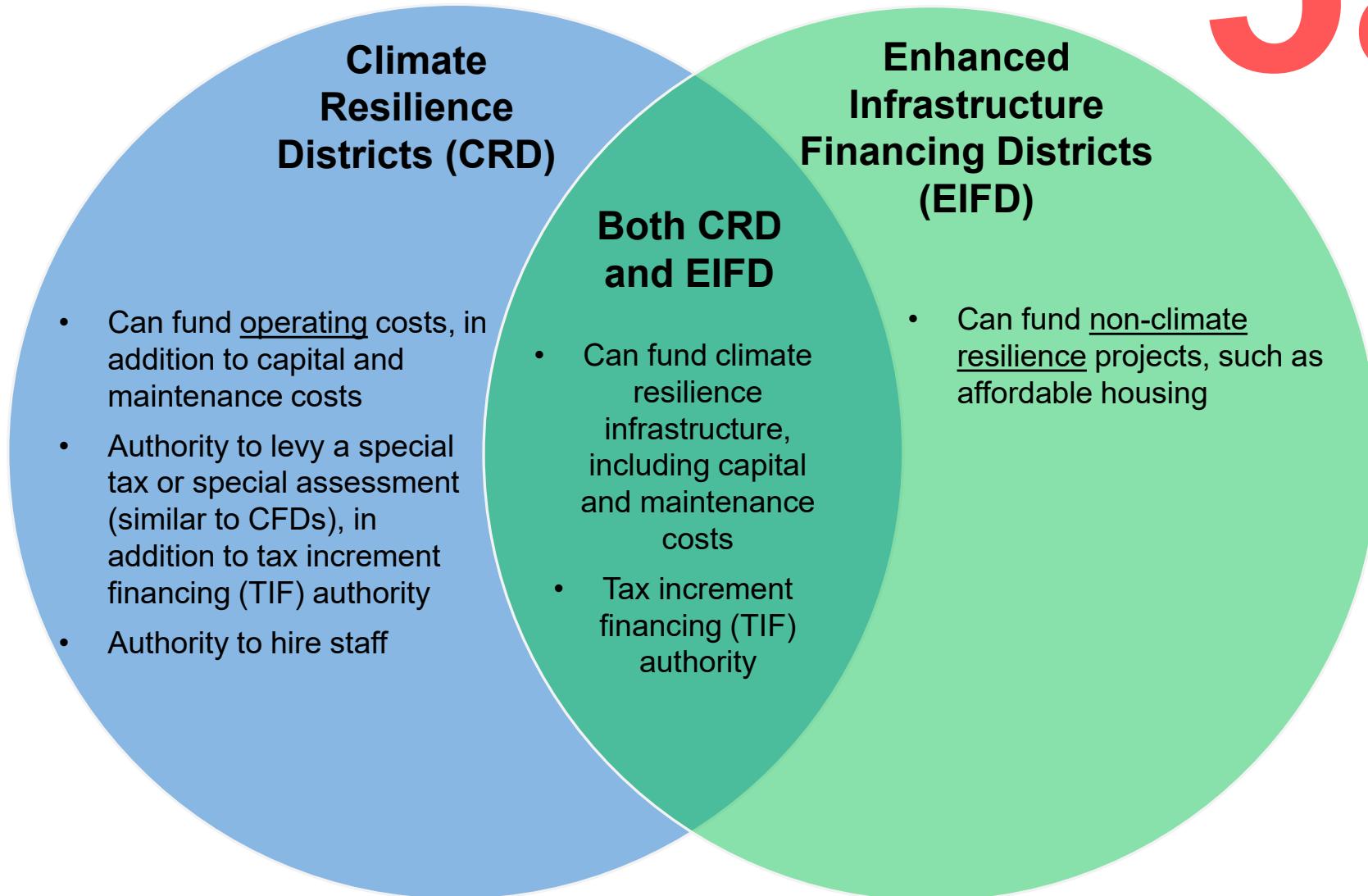
5a.1

Purpose	Allows city, county, special district, or combination of entities to form a Climate Resilience District, which can fund projects to mitigate climate change.
Powers	<p>Broad financing powers, including the power to tax, with voter approval (and use of property tax share, with affected agency consent)</p> <ul style="list-style-type: none">• <u>Taxing power</u> – can levy a benefit assessment, special tax, property-related fee, or other service charge / fee• <u>Other funds</u> – can apply for and receive federal / state grants, receive gifts / grants / allocations from public and private entities• <u>Bonds</u> – TIF, can issue revenue bonds, incur general obligation bonds• <u>Administration</u> – powers needed to administer district, like hiring staff
Eligible Projects	<p>Wide range of eligible projects, including:</p> <ul style="list-style-type: none">• <u>Sea Level Rise / Flooding</u> – sea level rise, sea walls, wetlands restoration, erosion control, levies, structure elevation / relocation, flood easements• <u>Extreme Weather</u> – facilities / improvements for extreme heat, extreme cold, rain / snow• <u>Wildfire</u> – fire breaks, prescribed burning, structure hardening, vegetation control• <u>Drought</u> – land repurposing, groundwater replenishment, groundwater storage

CRD versus EIFD

Sample of Key Differences

5a.1



Types of Projects TIF Can Fund

Partial List

5a.1



Water / Sewer / Storm / Flood



Roadway / Parking / Transit



Parks / Open Space / Recreation



Childcare Facilities & Libraries



Brownfield Remediation



Affordable Housing



Broadband



Wildfire Prevention / Other Climate Change Response



Small Business / Nonprofit Facilities

Why are Public Agencies Authorizing TIF Districts?

5a.1

1. Return on Investment (“ROI”): Private sector investment induced by district commitment on a “but for” basis accelerates growth of **net fiscal revenues, job creation, housing production, essential infrastructure improvements**
2. Ability to attract additional funds / other public money (“OPM”) – tax increment from other entities (county, special districts), federal / state grants / loans (e.g., for TOD, water, housing, parks, remediation)

Kosmont TIF Districts in Progress Statewide

(Partial List of EIFDs/CRDs/CRIAs)



Jurisdiction	Purpose
Artesia + L.A. County	Transportation and affordable housing
Barstow	Industrial and housing supportive infrastructure
Brentwood	Housing, employment, and transit-supportive infrastructure
Buena Park	Mall reimagination, tourism-supportive infrastructure
Calipatria (CRD)	Economic and climate resilience infrastructure
Carson + L.A. County	Remediation, affordable housing, recreation
Covina	Downtown housing and blended use supportive infrastructure
Downey + L.A. County	Transit-oriented development, affordable housing
Fresno	Downtown, housing and transit-supportive infrastructure
Humboldt County	Coastal mixed-use and energy supportive infrastructure
Inglewood + L.A. County (CRD)	Transportation and affordable housing
Imperial County	Renewable energy, housing and infrastructure
La Verne + L.A. County	Housing and transit-supportive infrastructure
Lakewood + L.A. County	Mall reimagination, smart streets, affordable housing
Long Beach	Economic empowerment and affordable housing
Los Angeles (Palisades, Downtown, other)	Affordable housing and transit-supportive infrastructure
Los Angeles County Santa Monica Mountains	Wildfire Recovery and Rebuild
Los Angeles County West Carson	Housing / bio-science / tech infrastructure
Madera County (3 Districts)	Water, sewer, roads and other housing infrastructure
Modesto + Stanislaus County	Downtown, housing, and recreation infrastructure
Mount Shasta	Rural brownfield mixed-use infrastructure
Napa	Downtown, housing, tourism supportive infrastructure
Norwalk + L.A. County	Affordable housing and infrastructure
Ontario	Airport-related, blended use, infrastructure
Palmdale + L.A. County	Housing, blended use, transit infrastructure
Pittsburg	Housing, commercial, and tech park infrastructure
Placentia + Orange County	Housing and TOD infrastructure
Rancho Cucamonga	Blended use and connectivity infrastructure
Redlands	Education related blended use, mall reimagination
Redondo Beach + L.A. County	Parks / open space, recreation infrastructure
Riverside County Thousand Palms	Housing, hospitality, medical supportive infrastructure
Sacramento County (Unincorporated)	Industrial / commercial supportive infrastructure
Salinas	Water, sewer, and other housing supportive infrastructure
Sanger	Commercial, hospitality, supportive infrastructure
Santa Cruz (EIFD + CRD)	Downtown, blended use, and climate resilience infrastructure
Santa Fe Springs + L.A. County	Housing and transit-oriented development infrastructure
Santa Rosa + County of Sonoma	Downtown investment, affordable housing, aging infrastructure
Scotts Valley + Scotts Valley Fire	Housing and mixed-use supportive infrastructure, fire facilities
Sebastopol + County of Sonoma	Housing, flood control, library, civic facilities
Sonoma County West (Unincorporated)	Housing, flood control, sewer, fire facilities
Yucaipa	Housing and commercial infrastructure

Fully Formed

In Formation Process

Under Evaluation

Potential Cash Flow / Debt Issuance Approaches

5a.1

- Kosmont Financial Services is in active discussions with public finance underwriters regarding TIF debt issuances in other jurisdictions
- Underwriters have proposed several approaches for the leverage of tax increment for accelerated debt issuance (e.g., 2-3 years from district formation), for example:
 - a) Tax increment only
 - b) Overlapping TIF and CFD (CFD Backstop) – landowners / developers must be willing to pay CFD special taxes in the short term (e.g., 5-10 years) until tax increment reaches a level to cover debt service
 - c) Tax increment with City or County general fund backstop
- There are advantages and disadvantages with each approach (e.g., upfront proceeds available, public agency risk, cost of capital)
- Additional alternatives are available if private sector partners (e.g., landowners / developers are willing to advance infrastructure funding in exchange for reimbursement from TIF proceeds)

Financing Districts work better with a Multi-Agency Partnership & Attract Other Funding

5a.1

- Ideal strategy includes City / County partnership
- Districts which involve a multi-agency joint effort are more likely to win state grant funding sources
- Districts explicitly increase scoring for CA state housing grants (e.g., IIG, AHSC, TCC)

Other Public Sources

- *Cap-and-Trade / HCD grant & loan programs (AHSC, IIG, TCC, CERF)*
- *Prop 4 Climate Bond Fundings*
- *Prop 68 parks & open space grants*
- *Prop 1 water/sewer funds*
- *Caltrans ATP / HSIP grants*
- *Federal EDA / DOT / EPA funding*
- *Federal ARPA, Invest Act, IIJ Act*



Other Private Sources

- *Development Agreement / impact fees*
- *Benefit assessments (e.g., contribution from CFD)*
- *Private investment*

Illustrative TIF Formation Schedule

5a.1

Target Date	Task
Q1 2026	a) Conduct outreach/discussion among City staff and Council, County staff and Board of Supervisors, other relevant stakeholders b) Final determination of TIF district boundaries, targeted projects, governing Public Financing Authority (PFA) Board composition
Q1 2026	c) Participating taxing agencies consider Resolution(s) of Intention (ROI) to form district and formally establish PFA Board
Q2 2026	d) PFA directs the drafting of the Infrastructure Financing Plan (IFP)
Q2 2026	e) Distribute draft IFP to property owners, affected taxing entities, planning commission
Q3 2026	f) PFA holds an initial public meeting to present the draft IFP to the public and property owners
Q3 2026	g) City Council/legislative bodies of other affected taxing entity contributing increment consider resolution(s) approving IFP
Q3 2026	h) PFA holds first public hearing to hear additional comments and take action to modify or reject IFP (at least 30 days after "f")
Q4 2026	i) PFA holds second public hearing to consider oral and written protests and take action to terminate proceedings or adopt IFP and form the district by resolution (at least 30 days after "h")

- Tax increment allocation begins fiscal year following district formation
- Debt issuance, if desired, would occur after a stabilized level of tax increment has been established (may be 3-5 years)

Potential Next Steps for Brawley

5a.1

- Address questions from City Council
- Future consideration of financing district feasibility analysis (self-funded or funded by third party source, e.g., SCAG)

5a.1

THANK YOU

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City Council
January 06, 2026
Agenda Item No 5b

STAFF REPORT

To: City Council
From: Rebecca Terrazas-Baxter, City Manager
Prepared by: William Smerdon, City Attorney
Subject: **Approval of Revised Mayor's Message Provided Prior to Public Comments**

RECOMMENDATION:

Adopt the proposed revision to the Mayor's Message provided prior to Public Comments at City Council meetings to include a prohibition on profanity.

BACKGROUND INFORMATION:

During recent discussions, Council Member Grass suggested modifying the Mayor's Message delivered prior to Public Comments to prohibit the use of profanity. Similar provisions are commonly included in the public comment guidelines or opening statements used by other municipalities and governing bodies.

In response to this suggestion, the City Manager, in consultation with Mayor Galvan, developed a proposed revision to the Mayor's Message reflecting this change. While there is no legal requirement for City Council approval of the revised language, staff and the Mayor believe it is appropriate to seek Council direction and concurrence prior to implementation.

The proposed revision is intended to promote a respectful and orderly meeting environment while preserving the public's right to address the Council.

FISCAL IMPACT:

There is no fiscal impact associated with the proposed action. Implementation would not require additional staffing, resources, or expenditures.

ALTERNATIVES:

1. Take no action and retain the current Mayor's Message without modification.
2. Direct staff to revise the proposed language to include additional changes or clarifications for Council consideration at a future meeting.

ATTACHMENTS:

1. Proposed Mayor's Message Language

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Rebecca Terrazas-Baxter, City Manager
Silvia Luna, Finance Director

Status – Date of Status

Approved - 12/29/2025
Approved - 12/29/2025

5b.1

CURRENT LANGUAGE:

This is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

PROPOSED LANGUAGE:

This is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. Speakers are expected to conduct themselves in a respectful and orderly manner. Disruptive behavior and profanity is not permitted. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.



City Council
January 06, 2026
Agenda Item No 5c

STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Silvia Luna, Finance Director
Subject: **Fiscal Year 2026/27 Operating and Capital Improvement Program Budget Timeline**

RECOMMENDATION:

Review and approve the Fiscal Year 2026/27 Operating and Capital Improvement Program Budget Timeline

BACKGROUND INFORMATION:

Community input is greatly appreciated and necessary to ensure a vibrant and inclusive budget, therefore, a budget timeline is provided for consideration and input in advance of public meetings.

The following is recommended for the Fiscal Year 2026/27 Budget:

- A total of six (6) public meetings held during regularly scheduled Council meetings from February through June 2026.
- The goal of each study session will be to provide an overview of the Funds being presented, and then allow for time to meet with Council Members and other interested parties to address details that may not be easily conveyed in a study session format.
- To encourage community engagement, the information presented in each study session will be added to a dedicated City website page.
- The budget format will stay relatively similar to the current 2025/26 budget document.

FISCAL IMPACT:

None to approve the budget timeline.

ALTERNATIVES:

City Council may elect to not approve the recommended budget timeline or provide additional direction to staff for the 2026/27 budget process.

ATTACHMENTS:

1. Fiscal Year 2026/27 Budget Public Meeting Schedule

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Rebecca Terrazas-Baxter, City Manager

Status – Date of Status

Approved - 12/29/2025

Approved - 12/29/2025



Fiscal Year 2026/27 Budget Process and Public Meeting Schedule

Date	Discussion Item
Tuesday, February 17, 2026	Long- Term Strategic Planning Session (General Fund)
Tuesday, March 3, 2026	Capital Improvement Program Budget Overview
Tuesday, March 17, 2026	Budget Study Session #1 -General Fund
Tuesday, May 19, 2026	Budget Study Session #2 -General Fund, Enterprise, CIP
Tuesday, June 2, 2026	Budget Study Session #3 -Updated and additional considerations for all Funds
Tuesday, June 16, 2026	Citywide Budget Adoption
<p>For additional information on the City's 2026/27 budget process, please visit the City's website at http://www.brawley-ca.gov/section/city-budget or contact the Finance Department at (760)-344-8941.</p> <p>All public meetings are available for viewing online the date of the meeting and afterwards at https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1. Public meetings are held at 383 Main Street starting at 6:00 PM.</p>	