



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Special Meeting Agenda
September 23, 2025 at 4:00 PM
City of Brawley Teen Center
220 Magnolia Street
Brawley, California 92227**

This meeting will not be broadcasted or live streamed

Gil Rebollar, Mayor
JJ Galvan, Mayor Pro-Tempore
Timothy Kelley, Council Member
John Grass, Council Member
Perry Monita, Council Member

Ana Gutierrez, City Clerk
William S. Smerdon, Acting City Treasurer
William S. Smerdon, City Attorney
Rebecca Terrazas-Baxter, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. **APPROVAL OF AGENDA**

2. **PUBLIC APPEARANCE/COMMENTS** (Not to exceed 4 minutes)

This is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you, and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments that are slanderous or that may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to valerie.sonico@brawley-ca.gov or call 760-351-3048 any time before 12:00 PM, - September 23, 2025

a. Public Comments for Items not on the Agenda.

3. **REGULAR BUSINESS**

a. Potential action to approve and adopt the attached Resolution No. 2025-40 accepting the Grant Offer from Southwest Border Regional Commission (SBRC) for Water and Sewer Infrastructure Expansion for Housing and Economic Development Projects and delegating authority to the City Manager to execute the Grant documents and authorize the required budget adjustments. Presented by Rom Medina, Director of Public Works.

(2 attachments)

4. **WORKSHOP**

a. **General Governance Training-** 4:00 P.M. to 6:00 P.M. Presented by Gerry Preciado, 34th Street Consulting

– 30 Minute Break 6:00 P.M. to 6:30 P.M. –

b. **Goal Setting-** 6:30 P.M. to 8:30 P.M. Moderated by Gerry Preciado, 34th Street Consulting

ADJOURNMENT: Regular Meeting October 07, 2025 @ 6:00 PM, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3048.

Ana Gutierrez, City Clerk

City of Brawley



City Council
September 23, 2025
Agenda Item No. 3a

STAFF REPORT

To: City Council
From: Rom Medina, Public Works Director
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: Resolution Accepting Grant Offer from Southwest Border Regional Commission for Water and Sewer Expansion, Delegating Authority to the City Manager to Execute Grant Documents, and Authorizing Required Budget Adjustments

RECOMMENDATION:

Adopt the attached Resolution No. 2025-40 accepting the Grant Offer from Southwest Border Regional Commission (SBRC) for Water and Sewer Infrastructure Expansion for Housing and Economic Development Projects and delegating authority to the City Manager to execute the Grant documents and authorize the required budget adjustments.

BACKGROUND INFORMATION:

On September 17, 2025, the SBRC formally notified the City of Brawley of its award of grant funding to support the expansion of water and sewer infrastructure in the city's northwestern sector. This project is intended to support housing and economic development initiatives, including recently completed low-income multi-family housing projects and anticipated commercial and residential development opportunities.

As a condition of the grant award, SBRC requires that the City designate an individual to serve as the administrative representative responsible for managing the grant. Staff recommend that the City Manager serve in this role.

SBRC issued the official grant award letter on August 28, 2025, establishing a performance period beginning September 5, 2025, and ending September 5, 2028. SBRC has requested that the executed grant agreement and accompanying resolution of authorization be returned no later than September 24, 2025.

The SBRC grant will fund **80% of total project costs, up to \$841,335.00**, with the required **20% local match of \$210,223.00** to be provided through the City's Water and Wastewater Enterprise Funds. This results in a total project budget of **\$1,051,558.00**.

The SBRC grant represents a significant opportunity for the City of Brawley to enhance critical infrastructure and support growth initiatives. Staff recommend that the City Council accept the grant and authorize the City Manager to execute the grant agreement and manage all related administrative duties.

Attachments:

FISCAL IMPACT:

The Best Road Water and Sewer Expansion Project was not included in the City's FY25-26 Capital Improvement Budget (2025-35). Since the project involves expanding water and wastewater capacity, it is recommended that Water Capacity Development Impact Fees and Wastewater Capacity Development Impact Fees be utilized to fund the infrastructure improvements.

A budget adjustment across multiple funding sources is required to reflect the new project allocations as follows:

456-321.400-950.511 – Transfer to Wastewater Fund – Expense.... \$ 105,111
457-331.400-950.511 – Transfer to Wastewater Fund – Expense.... \$ 105,511
511-331.000-430.616 – Miscellaneous Grants – Revenue \$ 841,335
511-331.000-800.300 – Improvem other than buildings- Expense \$ 1,051,558

ALTERNATIVES:

No alternatives at this time.

ATTACHMENTS:

1. Resolution 2025-40
2. The Grant Offer from the SBRC.

REPORT COORDINATED WITH (other than person preparing the staff report):

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Rebecca Terrazas-Baxter, City Manager

Status – Date of Status

Approved -9/19/2025

Approved –9/19/2025

RESOLUTION NO 2025-41

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, ACCEPTING THE GRANT OFFER FROM THE SOUTHWEST BORDER REGIONAL COMMISSION (SBRC) FOR WATER AND SEWER EXPANSION AND DELEGATING AUTHORITY TO THE CITY MANAGER TO EXECUTE THE GRANT DOCUMENTS.

WHEREAS the Southwest Border Regional Commission (SBRC) was created by Congress and codified under 40 US Code Subtitle V US Code 15101-15902, as a federal/state partnership now comprised of 103 counties within the four states of Texas, New Mexico, Arizona and California in order to remedy severe and chronic economic distress by stimulating economic development and fostering partnerships that will have a positive impact on the SBRC region's economy;

WHEREAS on August 28, 2025, the Southwest Border Regional Commission transmitted a Grant Offer to the City for the Water and Sewer Infrastructure Expansion for Housing and Economic Development Project, which the City had applied for under the Fiscal Year 2025 federal award program cycle to expand water and sewer systems in support of housing and economic development.

WHEREAS the Grant Offer provides federal funding in the amount of **One Million Fifty-One Thousand Five Hundred Fifty-Eight Dollars (\$1,051,558)** for the Project; and as a condition of the Grant Offer, the City is required to provide a twenty percent (20%) in-kind match in the amount of **Two Hundred Ten Thousand Three Hundred Eleven Dollars and Sixty Cents (\$210,311.60)** from the **Water and Wastewater Reserves**; and

WHEREAS the City Council of the City of Brawley desires to accept the Grant Offer and proceed with the implementation of the Project in order to enhance infrastructure capacity and support the City's housing and economic development goals; and

WHEREAS it is in the city's best interest to delegate authority to the City Manager to execute the grant documents and all necessary agreements to carry out the grant's purposes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brawley, California, as follows:

1. The City of Brawley hereby accepts the Grant Offer from the Southwest Border Regional Commission for the Water and Sewer Infrastructure Expansion for Housing and Economic Development Project.
2. The City Manager is hereby authorized and directed to execute the grant documents and any other agreements or instruments necessary to implement the grant.

APPROVED, PASSED, AND ADOPTED at a special meeting of the Brawley City Council held on September 23, 2025, by the following vote:

AYES:
NAYES:
ABSTAIN:
ABSENT:

CITY OF BRAWLEY, CALIFORNIA

Gil Rebollar, Mayor

ATTEST:

Ana Gutierrez, City Clerk

I, **Ana Gutierrez**, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. 2025-41 was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 23rd of September and that it was so adopted by the following roll call vote:

AYES:

NAYES:

ABSTAIN:

ABSENT:

DATED: September 23, 2025

Ana Gutierrez, City Clerk