

# City of Brawley



City Council  
December 20, 2022  
Agenda Item No. 5a

## STAFF REPORT

**To:** City Council  
**From:** Karla Romero, Finance Director/City Treasurer  
**Prepared by:** Karla Romero, Finance Director/City Treasurer  
**Subject:** American Rescue Plan Act Update

### RECOMMENDATION:

Approve the American Rescue Plan Act Spending Plan and budget as modified and direct staff to continuing providing progressive updates every six months until all funds are spent.

### BACKGROUND INFORMATION:

On March 11, 2021, the American Rescue Plan Act 2021 (ARPA) was signed which launched the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) to provide \$350 billion in nationwide emergency funding for state, municipalities, counties, tribes, and territories. Of the \$350 billion, the City of Brawley will receive \$6,274,056 in one-time funding. Funding will be received in two equal disbursements of \$3,137,028 with the first payment received in July 2021 and a second payment expected in July 2022.

The emergency economic stimulus bill provides fiscal aid to address the ongoing COVID-19 public health crisis. ARPA provides funding to meet local needs, including COVID-19 response, replacing public sector revenue loss, premium pay for essential workers, improving facilities to ensure health and safety, increase usage of outdoor spaces, as well as investing in public water and wastewater infrastructure and broadband. Each agency has the flexibility to determine how to best use fiscal recovery funds to meet their needs.

On December 21, 2021, the City Council approved a plan for the City's ARPA funds and staff agreed to provide an update every six months on the progress and any recommended changes to the plan. Projects and estimated cost are detailed in Attachment 1. Public meetings are a time to collect public input on the use of these one-time funds. Planned uses may be amended based on public input, cost savings, or newly identified needs. Most expenses must be spent by December 31, 2024. Water and wastewater infrastructure improvements can be spent by December 31, 2026.

Since December 2021, three items highlighted in green have been completed. Sixteen initiatives highlighted in yellow are underway and have made significant progress.

### FISCAL IMPACT:

The City has received all ARPA Funds allocated totaling \$6,274,056. Expenses were originally budgeted in FY 2021/22 when the ARPA plan was created, savings were carried forward to FY 2022/23 and any amendments to reallocate funds between expense line items are based on quarterly updates.

**ALTERNATIVES:**

City Council may provide additional input on unspent funds and direct staff to adjust the proposed plan; keeping in mind many initiatives are already underway.

**ATTACHMENTS:**

- 1. American Rescue Plan Act Funding Summary

**REPORT COORDINATED WITH (other than person preparing the staff report):**

The ARPA plan is coordinated with the City Manager, all City Directors, and most Managers.

**REPORT APPROVAL(S):**

Staff, Title or Consultant, Agency

Tyler Salcido, City Manager

Status – Date of Status

Approved – 12/16/2022

**City of Brawley**  
**American Rescue Plan Act Funding Summary**

# 5.a.2

Expense Category	Requested Expense - High Priority	Updated Costs	Actual Spent/ Committed	12/20/2022 Status Update
Water Infrastructure	Rehabilitation of water line on Main Street from 8 <sup>th</sup> Street to Eastern Avenue	\$ 3,000,000	\$ -	Design services underway, Main Street markings completed
Public Health Response	Fire apparatuses to respond to local emergencies, replacing a 2003 engine number 3912 which will be kept as a reserve engine	\$ 685,191	\$ 665,191	1/21/22 Purchase approved by City Council and order placed, affirmed order, delivery anticipated in March 2023
Water Infrastructure, Business with Negative Economic Impacts due to COVID	Water meter installations at small businesses - 150 accounts with 80% also requiring backflows reimbursement program	\$ 500,000	\$ -	Evaluating incorporating upgrades with Main Street Improvement Project, total of 149 non-metered businesses with 51 along Main Street.
Public Health Response	Police and Fire vehicles (fully equipped units)	\$ 380,000	\$ 320,893	Total of 3 units purchased or leased. Equipment for fire truck. 3 Police units on order.
Premium Pay for essential workers	One-time premium payment Work involving in person interactions or regular physical handling of items that were also handled by others	\$ 347,171	\$ 347,171	On 3/18/2022, 141 eligible employees received the approved Premium Payment, completed
Broadband Infrastructure	Upgrade to public safety radio system with encryption technology	\$ 256,294	\$ 256,294	Received equipment, implementation underway
Public Health Response	Digital signage and trailer to spread information related to public health orders and/or digital changing sign for Plaza	\$ 130,000	\$ -	Permanent and moveable trailer signs being evaluated
Broadband Infrastructure	Upgrade citywide phone system	\$ 107,375	\$ 5,000	RFP issued 9/19/22, 16 responses received on 10/21/22, 6 interview conducted, vendor selected
Water Infrastructure	Backflow installations at City facilities	\$ 96,200	\$ -	Evaluation done, will be writing an RFP to select a vendor
Broadband Infrastructure	Refresh main firewall to ensure safety and continuity of public services Citywide	\$ 120,832	\$ 120,832	Completed
Broadband Infrastructure	Fire station 2 - fiber connection	\$ 90,000	\$ 84,616	Completed
Broadband Infrastructure	Dispatch center - refresh datacenter redundant core	\$ 60,000	\$ 4,016	Underway, evaluating other vendors, 12 month back order
Broadband Infrastructure	UPS power supply battery backup appliances for all City locations	\$ 40,000	\$ -	30 units ordered, installation has started
Public Health Response	Citywide security cameras at various public facilities to prevent vandalism and monitor locations	\$ 130,000	\$ 109,251	Implementation underway
Broadband Infrastructure	Refresh existing point to point wireless bridge to Public works building	\$ 15,000	\$ 6,480	Site assessment completed, waiting on quotes from vendors
Broadband Infrastructure	Refresh existing point to point wireless bridge to Lions Center building	\$ 15,000	\$ 4,310	Site assessment completed, waiting on quotes from vendors
Wastewater Infrastructure, Broadband Infrastructure	Refresh Wastewater Plant Firewall and modem. Cybersecurity needs to protect water or sewer infrastructure	\$ 10,500	\$ -	Purchase order being processed, 12 month back order
Broadband Infrastructure	Refresh fire wall at fire station 1	\$ 7,000	\$ -	Purchase order being processed, 12 month back order
Public Health Response	Citywide touchless door systems with ID badges for all entrances, security upgrades	\$ 144,834	\$ 144,834.19	Mostly completed, Finance doors pending
Public Health Response	Air circulation systems and other facility upgrades for Lions Center gym (secondary Emergency Operations Center)	\$ 138,659	\$ -	Evaluation and quotes underway
<b>TOTAL</b>		<b>\$ 6,274,056</b>	<b>\$ 2,068,888</b>	
Total ARPA Funding Allocation		<b>\$ (6,274,056)</b>	<b>\$ (6,274,056)</b>	
<b>Total Unspent Funding</b>		<b>\$ (0)</b>	<b>\$ (4,205,169)</b>	



# CITY OF BRAWLEY DECEMBER 20, 2022

**American Rescue Plan Act Spending Plan**

# INTENT OF TODAY'S OVERVIEW

- City has received a total of \$6,274,056
- Most funds must be spent by December 31, 2024
  - Water and Wastewater funds can be spent by December 31, 2026
- All expenses are subject to Federal guidelines, reporting, and auditing
- Allow and encourage public input on the proposed plan
- Will be reviewing
  - Committed expenses - \$2,068,888
  - Plans currently underway – green completed, yellow underway
  - Proposed changes from the amended plan presented on 6/21/2022 – noted in red

# ARPA PLAN UPDATE SINCE JUNE 2022

Requested Expense	Current Budget	Updated Request	Status Update
Main St. Water Line	\$3,000,000	\$3,000,000	Design underway, Main St. markings
Fire apparatus	685,191	685,191	Expected in March 2023
Water meter & backflow installations for businesses	500,000	500,000	Evaluating incorporating with Main St. Improvements
Public Safety vehicles	380,000	380,000	3 units received, 3 units on order
Premium Pay	347,171	347,171	Completed on 3/18/2021
Police radio encryption tech.	256,294	256,294	Equipment received, being implemented
Digital signs	130,000	130,000	Two quotes/options being evaluated
Citywide phone system	120,000	<b>107,375</b>	Proposed selection presented tonight
Backflow at city facilities	96,200	96,200	Evaluation completed, writing an RFP

# ARPA PLAN UPDATE SINCE JUNE 2022

Requested Expense	Current Budget	Updated Request	Status Update
Firewall upgrades	120,832	120,832	Completed
Fire Station 2 fiber connection	90,000	90,000	Completed
Dispatch center datacenter	60,000	60,000	Underway, 12 month back order
UPS power supply backups	40,000	40,000	30 units received; installation underway
Citywide security cameras	130,000	130,000	Underway
Wireless bridge to Public Works building	15,000	15,000	Site assessments completed, waiting on quotes from vendors
Wireless bridge to Lions Center building	15,000	15,000	Site assessments completed, waiting on quotes from vendors
Wastewater plant firewall	10,500	10,500	Purchase order issued, 12 month back order
Firewall at Fire Station 1	7,000	7,000	Purchase order issued, 12 month back order

# ARPA PLAN UPDATE SINCE JUNE 2022

Requested Expense	Current Budget	Updated Request	Status Update
Citywide touchless doors	125,000	<b>144,834</b>	Nearly completed
Lions Center facility upgrades	145,868	<b>138,659</b>	Evaluation and quotes underway







- The plan can and will be amended based on progress
- Finance will provide an update on progress every six months (every June and December) until all funds are expensed