



City of Brawley  
FY23-24 Proposed Budget  
Study Session #2



June 6, 2023



# FY23-24 Budget Study Session

## Today's Presentation

FY23-24 Budget Timeline

General Fund Overview - Updates ✨

Capital Improvement Plan (CIP) - Update ✨

Other Non - general funds Overview - No Update ✨

Next Steps — Budget Adoption







# FY2023/24 Budget Timeline

- Dedicated budget website page will be created
- Public meetings are available online during and after meetings
- All public meetings are held in Council Chambers starting at 6:00PM

## Initial Budget Overview

Wednesday, May 31, 2023  
Special Council Meeting

## Budget Updates

Tuesday, June 6, 2023  
Regular Council Meeting

## Budget Adoption

Tuesday, June 20, 2023  
Regular Council Meeting

- General Fund
- Capital Improvement Plan (CIP)
- Non- general funds ( Special Revenue, Internal Service, Enterprise)



Direction and input for  
Proposed Budget 1

- General Fund
- Capital Improvement Plan (CIP)
- Non- general funds ( Special Revenue, Internal Service, Enterprise)



Direction and input for  
Proposed Budget 2

**Install Final Adopted Budget**

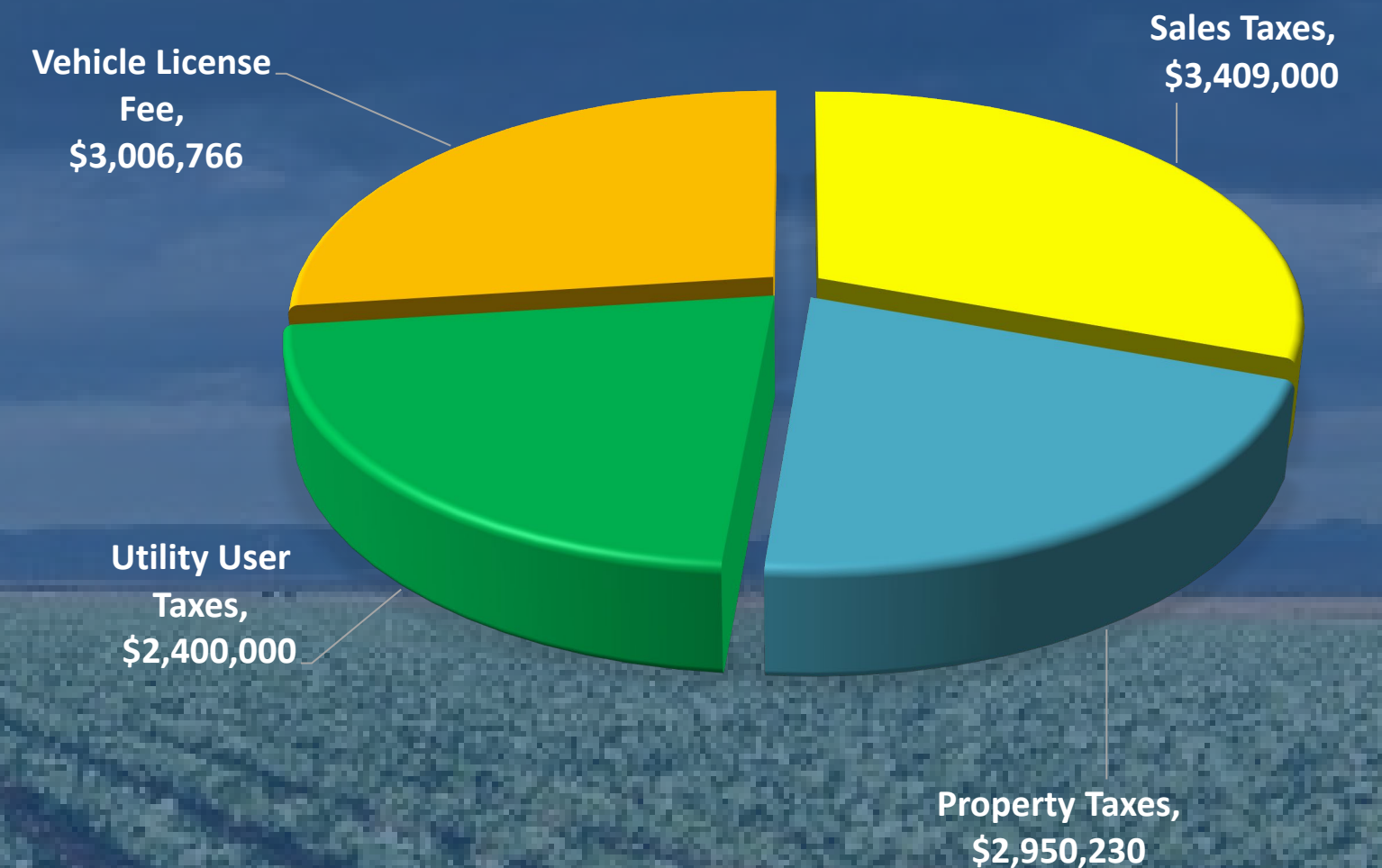
# General Fund Overview



## General Fund Revenues

Revenue Category	2023/24 Proposed	% Total	YOY Change
Taxes (top 4 = 55% of all revenues)	12,982,996	61.03%	857,596
License & Permits	282,400	1.33%	7,300
Grants	998,722	4.69%	(242,111)
Fees & Charges	5,223,128	24.55%	407,737
Fines & Assessments	13,000	0.06%	(100)
Interest/Misc./Reim.	<b>174,702</b>	<b>0.82%</b>	<b>(1,146,928)</b>
Transfers In	1,599,130	7.52%	145,390
<b>Total</b>	<b>\$21,274,078</b>	<b>100%</b>	<b>\$28,884</b>

Top 4 Tax Revenues = **55%** of total GF Revenues



★ **Adjusted Miscellaneous Revenues to include Senior Center Fund Raiser funds = \$ 2,131.81( Liability Acct. Balance)**

- Moderate revenue projections
- No major changes expected
- Incorporated all known updates from the State, County, and other local agencies
- Continuous monitoring is always recommended

# General Fund Overview



**Updates**  
Proposed Budget 2



## FY2023/24 Expenses Overview

(1) EFT added  
(1) Position replaced

Personnel Changes  
Full Time FTE's  
+ 13.25 Added FTE's

Pension and Medical  
Plans Price Increases

General Fund  
Allocations ( WC,  
Insurance, POB)

Equipment  
(Fire Department)

(1)Req.  
added

1% Cost of Living  
(COLA, 2021 MOU)

Inflationary Impact  
Supplies & Services

Professional and  
Technical Services ( Multi-year  
Contracts)

New Vehicle Leases  
+ 3 Added Vehicle  
Leases  
(Police , Fire , Parks )

### FY2022/23 Carryover

Lion's Center Pool  
& Roof  
Projects/+Other  
**\$1.8 M**

Merit Increases  
(Applicable  
Employees)

Utilities ( Price  
Increase (CPUC Est.  
10% -20% +)

New & Current  
Software ,  
Hardware, Licenses  
Maintenance

Facility  
Improvements/Major  
Repairs

(2)  
Projects  
added

### Proposed Budget 2



# General Fund Overview

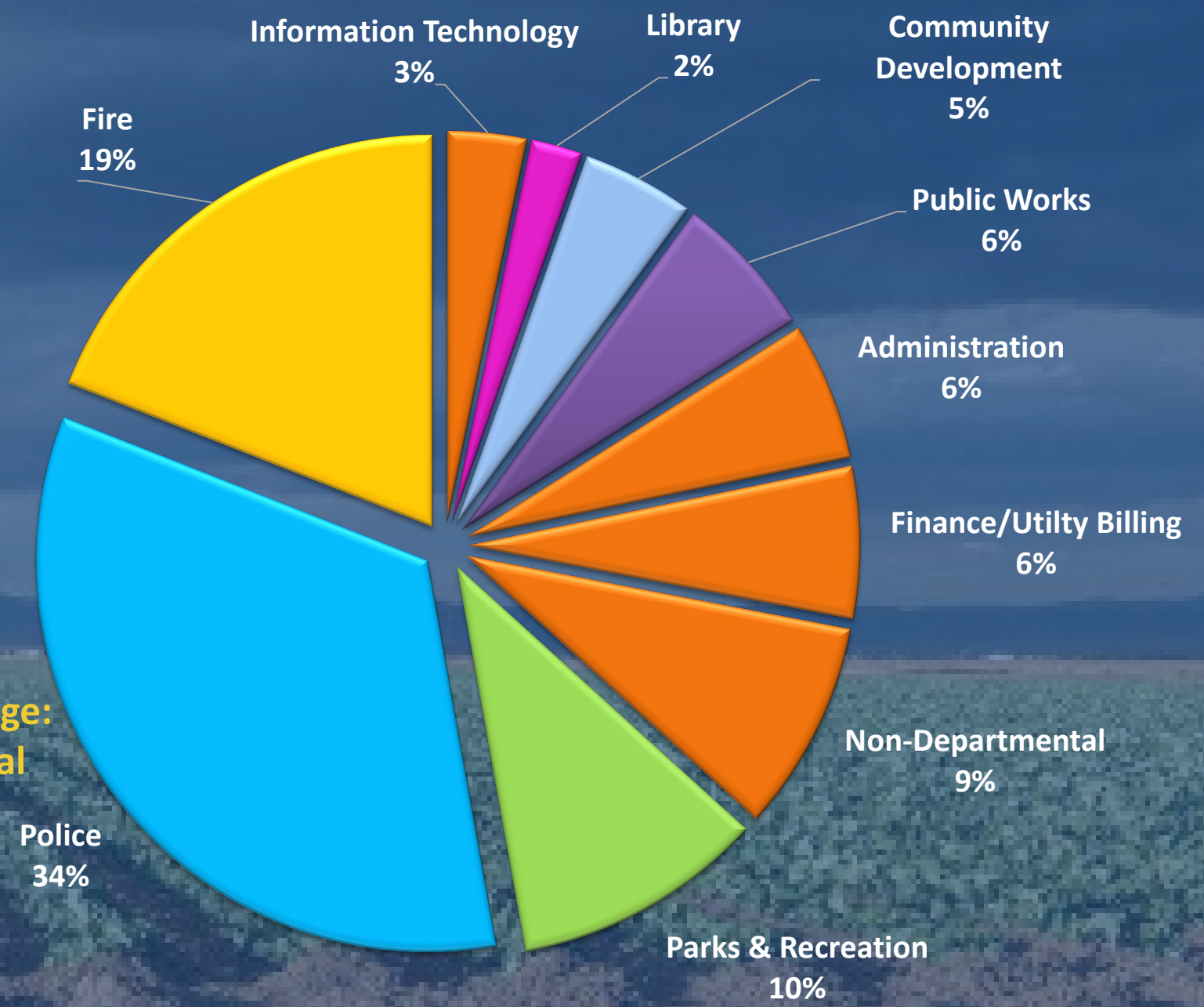
**Updates**  
Proposed Budget 2



## General Fund Expenses

Department	2023/24 Proposed 2	% Total
Administration	1,185,159	5.57%
Finance/Utility Billing	1,297,453	6.10%
Community Development	962,840	4.53%
Information Technology	676,101 ✨	3.18%
Non- Departmental	1,808,810	8.50%
Police	7,088,378 ✨	33.32%
Fire	4,037,902 ✨	18.98%
Public Works	1,243,213	5.84%
Parks & Rec	2,199,709 ✨	10.34%
Library Services	444,794	2.09%
<b>Total</b>	<b>\$20,944,358 ✨</b>	<b>100%</b>

➡ Overall change: +1% ↑ Total Expenses



- ✨ **Summary of Changes:**
- Salaries & Benefits .....+ \$ 53,324
  - Temporary Salaries ..... - \$17,100
  - Travel & Training ..... +\$ 800
  - Repairs & Maintenance Facilities.....+ \$10,000
  - Other Operating Supplies- Events..... +\$ 3,500
  - Equipment.....+\$ 80,000
  - Improvements Other than Buildings .....+ \$70,000

**NET FISCAL IMPACT \$ 200,524 ✨**

# General Fund Overview



## FY2023/24 Reserves Overview

### General Fund Fiscal Overview

Revenues	\$21,274,078
Expenses	(20,944,359)

**Budget Surplus/(Deficit) \$329,719 ✨**

### RESERVE TARGET CALCULATION - (15% of Expenses)

FY 2023/24 Expenses at Budget Adoption	15% Target	Estimated at 6-30-2024	Surplus/ (Shortfall)
20,944,359	3,141,654	4,001,701	<span style="color: green;">860,047</span> ✨

Fund Balance Category	Estimated at 06/30/2023	Anticipated Surplus/Shortfall	Estimated at 06/30/2024
Non-spendable ( prepaids)	88,606		88,606
Restricted for Library	58,904	-	58,904
Committed to Operational Carryovers	1,800,000		1,800,000
Committed to Capital Replacement Reserves	500,000		500,000
Public Safety Personnel Reserve	100,000	100,000	200,000
Unassigned	3,771,982	<span style="color: green;">229,719</span>	<span style="color: green;">4,001,701</span>
<b>TOTAL FUND BALANCES</b>	<b>\$6,319,492</b>	<b><span style="color: green;">\$329,719</span> ✨</b>	<b><span style="color: green;">\$6,649,211</span> ✨</b>

✨ Reserves ↓ by 38% from Proposed Budget 1 to Proposed Budget 2

✨ Reserves ↑ by 6% from Current Budget to Proposed Budget 2

✨ **Net Reserves Change (PB1 vs PB2) = - \$198,392**



# General Fund Overview



## FY2023/24 Pending Budget Requests

Evidence Technician (1) FTE Fiscal Impact \$ 9,345	Fire Lieutenant (1) FTE Fiscal Impact <b>\$83,217</b>	Parks Maintenance Worker (1) FTE Fiscal Impact <b>\$ 52,742</b>	IT Technician (1) FTE Fiscal Impact <b>\$ 71,541</b>
Task Force Officer (1) FTE Fiscal Impact <b>\$ 0- TBD</b>	Compressed Air fill Station for Fire Station No.2 Fiscal Impact \$ 80,000	Recreation Clerk (1) FTE Fiscal Impact \$ 26,959	IT Department Vehicle (New Lease) Fiscal Impact <b>\$3,857</b>
Police Department Fence Construction Fiscal Impact \$ 70,000	Kitchen Remodel for Fire Station No.1 Fiscal Impact \$ 10,000	Senior Center Gala Event Fiscal Impact \$ 3,500	Other Requests Fiscal Impact TBD

**Total Fiscal Impact**

**Pending Items**

**\$ 211,357**





# General Fund Overview

FY2023/24 **Q&A + Direction**



- Questions & Answers
- Receive Direction – Proposed changes for–
- Finalized Budget - Session of June 20,2023



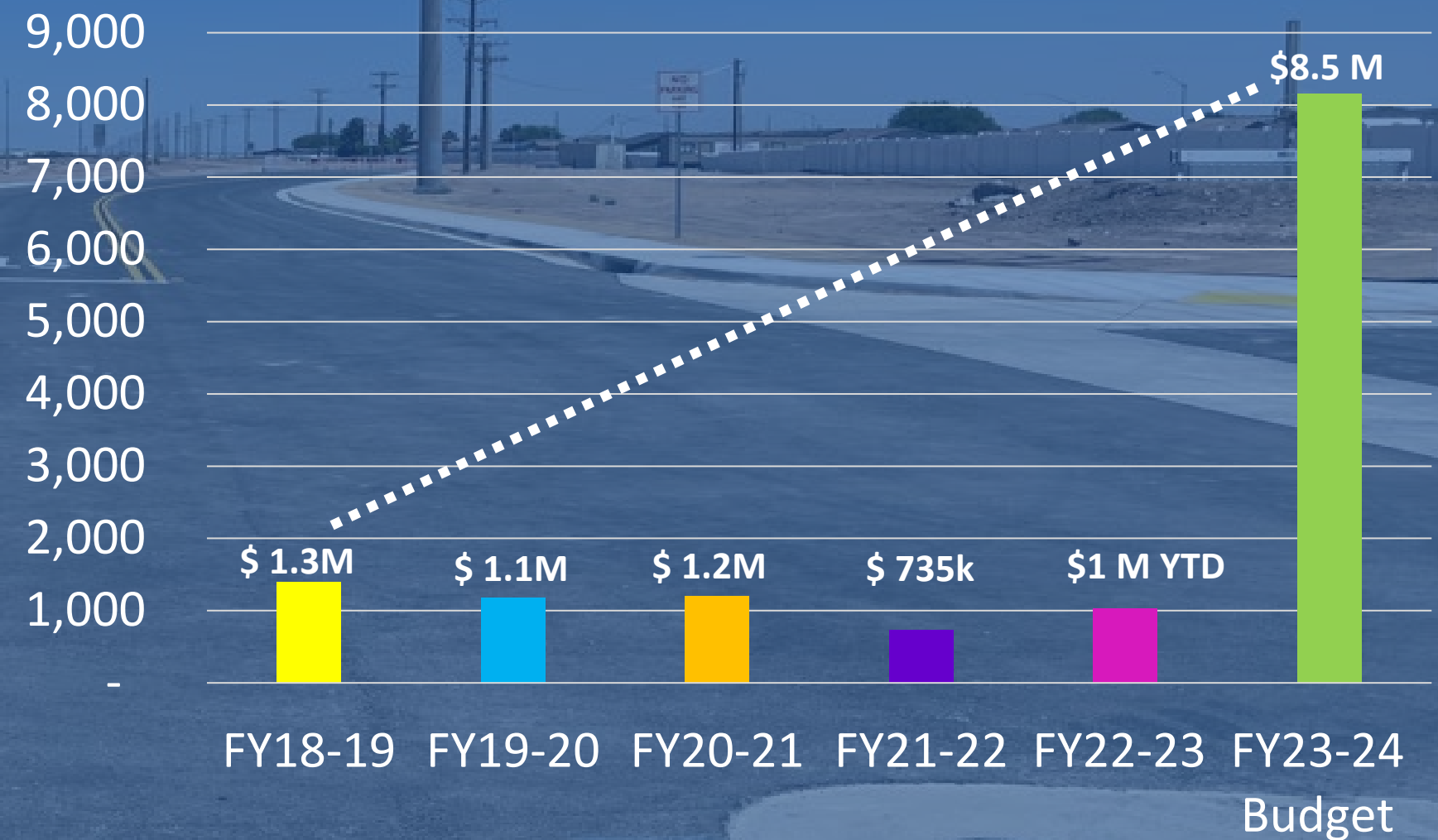
# FY2023/24 Capital Improvement Plan

## Public Works

### Streets Improvements Projects

<p>2020-05 K St. from Hwy 86 to 8<sup>th</sup> St. \$710,106</p>	<p>2020-06 2<sup>nd</sup> St. from: Malan St. to K St. \$645,496</p>	<p>2022-02 C St. from 1<sup>st</sup> St. to Imperial Avenue \$823,440</p>
<p>2022-05 Main St. from 1<sup>st</sup> to 9<sup>th</sup> St. \$7,122,414</p>	<p>2023-02 B St. from Eastern Ave. to Palm Ave. \$ 60,000</p>	<p>2023-09 C St.- Western Ave. Steven St. from Evelyn Ave. to Richards Ave. \$ 709,000</p>
<p>2024-ADA Any Street/Location \$ 60,000</p>	<p>2023-20 Dump Truck \$ 100,000</p>	

### 5 -Year Street Improvements Investment (Millions)



★ FY23-24 Budget includes \$ 6.6M in new grant funding

**Streets Improvements Investment = \$10,195,456**







# FY2023/24 Capital Improvement Plan


## Public Works

### Water Treatment Plant

2021-13   
Rehabilitation  
Raw Water Pump  
102  
\$ 50,000


2021-14   
Raw Water Pond  
Liner  
Replacements  
\$ 2,059,165

2024-01   
Rehab of 2 VFD  
Blower for  
backwash  
\$ 30,000

2024-02   
Utility Vehicle for  
WTP  
\$ 20,000

### Waste Water Treatment Plant






2021-18   
UV Disinfection  
System Rep.  
\$ 2,212,466

2021-25   
Wildcat Dr. Crack  
Seal / Grading  
Hwy86 to Western  
\$ 30,000

2024-03   
New Vactor Truck  
\$ 700,000

### Airport

2020-07   
Reconstruction  
of Runway 8/26  
\$ 363,000

-  Development Impact Fees
-  Pedestrian Fund
-  Grants
-  Contributions
-  In-house

**Water/Wastewater/ Infrastructure Investment = \$5,464,631**



# FY2023/24 Capital Improvement Plan


## City-wide Updates Proposed Budget 2

### Police

### Fire

### Parks /Recreation/ Sr. Center


### Library

 2023-17  
Evidence Room  
Renovation  
\$ 150,000

 2023-19  
Fire Station 1  
Upgrades  
\$ 300,000

  2022-10  
T-ball field Pat  
Williams Park  
\$ 283,260

 2023-14  
Alyce Gereuax  
Splash Pad Shade  
\$ 98,526

 2024-07  
Additional  
Bookcases  
\$ 40,000

 2024-05  
New Conference  
Rooms  
\$ 120,000

  2024-09  
New Compressed  
Air Fill Station FS2  
\$ 80,000

 2023-15  
Scott Pace Play  
Equipment  
\$ 114,343

  2021-30  
Lion Ctr. Roof  
Repairs  
\$ 454,390

  2024-08  
Fence  
Construction  
\$ 70,000

  2021-31  
Lion Ctr. Pool  
Rehabilitation  
\$ 755,661

 2024-06  
ADA Ramp  
Construction  
\$ 112,204

-  Development Impact Fees
-  Pedestrian Fund
-  Grants
-  Contributions
-  In-house GF

**City-wide Facility Improvements Investment = \$2,533,384**




# FY2023/24 Capital Improvement Plan

## Funding Sources Overview



 **Updates**  
Proposed Budget 2

Funding Description	Amount Funded	% of Total
Grants/One-time Funding	6,611,541	59.87%
SB1 Road Maintenance	81,366	0.74%
Measure D Fund	388,882	3.52%
Highway Relinquishment	1,048,611	9.50%
Wastewater Fund	1,626,540	14.73%
Water Fund	50,000	0.45%
Gas Tax Fund	-	0.00%
Pedestrian Fund	137,204	1.24%
Development Impact Fees	948,227	8.59%
General Fund	150,000 	1.36%
<b>TOTAL</b>	<b>\$11,042,371</b>	<b>100%</b>



ARPA Funding \$ 3.4M Main Street Water line Construction and Street rehabilitation.

**ARPA Funds must be 100% obligated by December of 2024.**

# FY2023/24 Capital Improvement Plan



## FY2023/24 Q&A + Direction



- Questions & Answers
- Receive Direction – Proposed changes for Final Budget – Session of June 20, 2023





# Other Non- General Funds Overview

## FY2023/24 Summary of Revenues/Expenditures

★ **No Updates**

Fund Type	Revenues	Expenses	Surplus/(Deficit)
Special Funds (36)	5,443,009	5,867,560	(424,551)
Enterprise Funds (4)	16,351,220	16,339,379	11,841
Internal Service Funds (2)	2,190,151	2,243,881	(53,730)
Fiduciary Fund (1)	322,292	322,292	0
<b>Overall Total</b>	<b>\$24,306,672</b>	<b>\$24,773,112</b>	<b>\$(466,440)</b>

- No major changes expected
- Incorporated all operational needs based on departments input
- Incorporated all known updates from the State, County, and other local agencies
- Deficits are covered by fund balance (savings or the pledge of future revenues)
- Continuous monitoring is always recommended

# FY23 - 24 Budget Study Session



## Next Steps

- Continue to evaluate funding sources
- Continue to refine cost estimates
- Incorporate any changes from tonight's discussion
- Next Budget study session : June 20, 2023







Thank You!

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