



City of Brawley  
FY23-24 Proposed Budget  
Study Session



May 31, 2023

# FY23-24 Budget Study Session

## Today's Presentation

FY23-24 Budget Timeline

General Fund Overview

Capital Improvement Plan (CIP)

Other Non - general funds Overview

Next Steps





# FY2023/24 Budget Timeline

- Dedicated budget website page will be created
- Public meetings are available online during and after meetings
- All public meetings are held in Council Chambers starting at 6:00PM

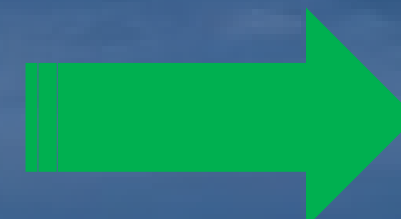
## Initial Budget Overview

Wednesday, May 31, 2023  
Special Council Meeting



## Budget Updates

Tuesday, June 6, 2023  
Regular Council Meeting



## Budget Adoption

Tuesday, June 20, 2023  
Regular Council Meeting

- General Fund
- Capital Improvement Plan (CIP)
- Non- general funds ( Special Revenue, Internal Service, Enterprise)



Direction and input for  
Proposed Budget 1

- General Fund
- Capital Improvement Plan (CIP)
- Non- general funds ( Special Revenue, Internal Service, Enterprise)



Direction and input for  
Proposed Budget 2

**Install Final Adopted Budget**

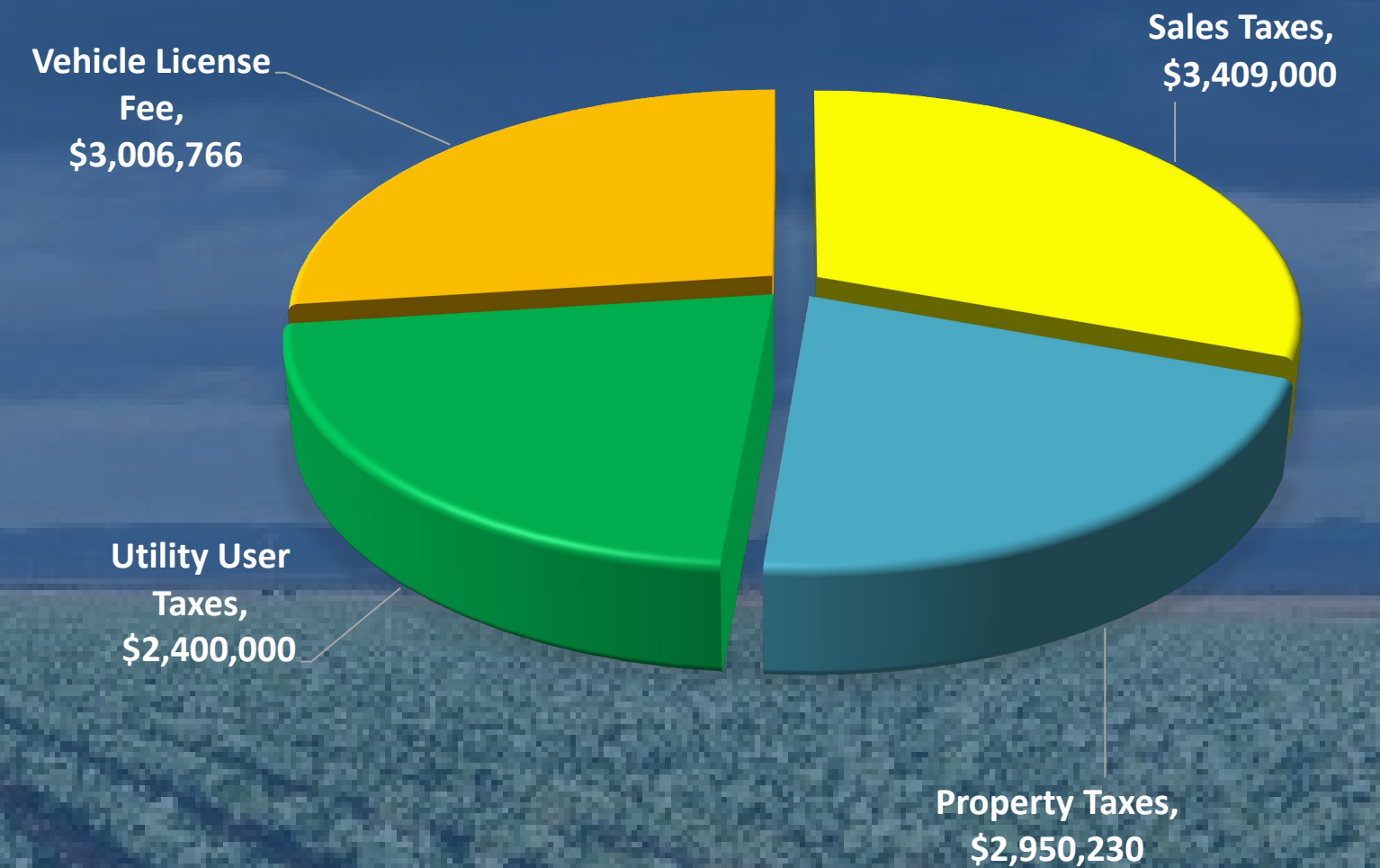


# General Fund Overview

## General Fund Revenues

Top 4 Tax Revenues = **55%** of total GF Revenues

Revenue Category	2023/24 Proposed	% Total	YOY Change
Taxes (top 4 = 55% of all revenues)	12,982,996	61.03%	857,596
License & Permits	282,400	1.33%	7,300
Grants	998,722	4.70%	(242,111)
Fees & Charges	5,223,128	24.55%	407,737
Fines & Assessments	13,000	0.06%	(100)
Interest/Misc./Reim.	172,570	0.81%	(1,149,060)
Transfers In	1,599,130	7.52%	145,390
<b>Total</b>	<b>\$21,271,946</b>	<b>100%</b>	<b>\$26,752</b>



- Moderate revenue projections
- No major changes expected
- Incorporated all known updates from the State, County, and other local agencies
- Continuous monitoring is always recommended



# General Fund Overview

## FY2023/24 Expenses Overview

Personnel Changes  
Full Time FTE's  
+ 12.25 Added FTE's

Pension and Medical  
Plans Price Increases

General Fund  
Allocations ( WC,  
Insurance, POB)

1% Cost of Living  
(COLA, 2021 MOU)

Inflationary Impact  
Supplies & Services

Professional and  
Technical Services ( Multi-year  
Contracts)

New Vehicle Leases  
+ 3 Added Vehicle  
Leases  
(Police , Fire , Parks )

Merit Increases  
(Applicable  
Employees)

Utilities ( Price  
Increase (CPUC Est.  
10% -20% +)

New & Current  
Software ,  
Hardware, Licenses  
Maintenance

### FY2022/23 Carryover

Lion's Center Pool  
& Roof  
Projects/+Other  
**\$1.8 M**

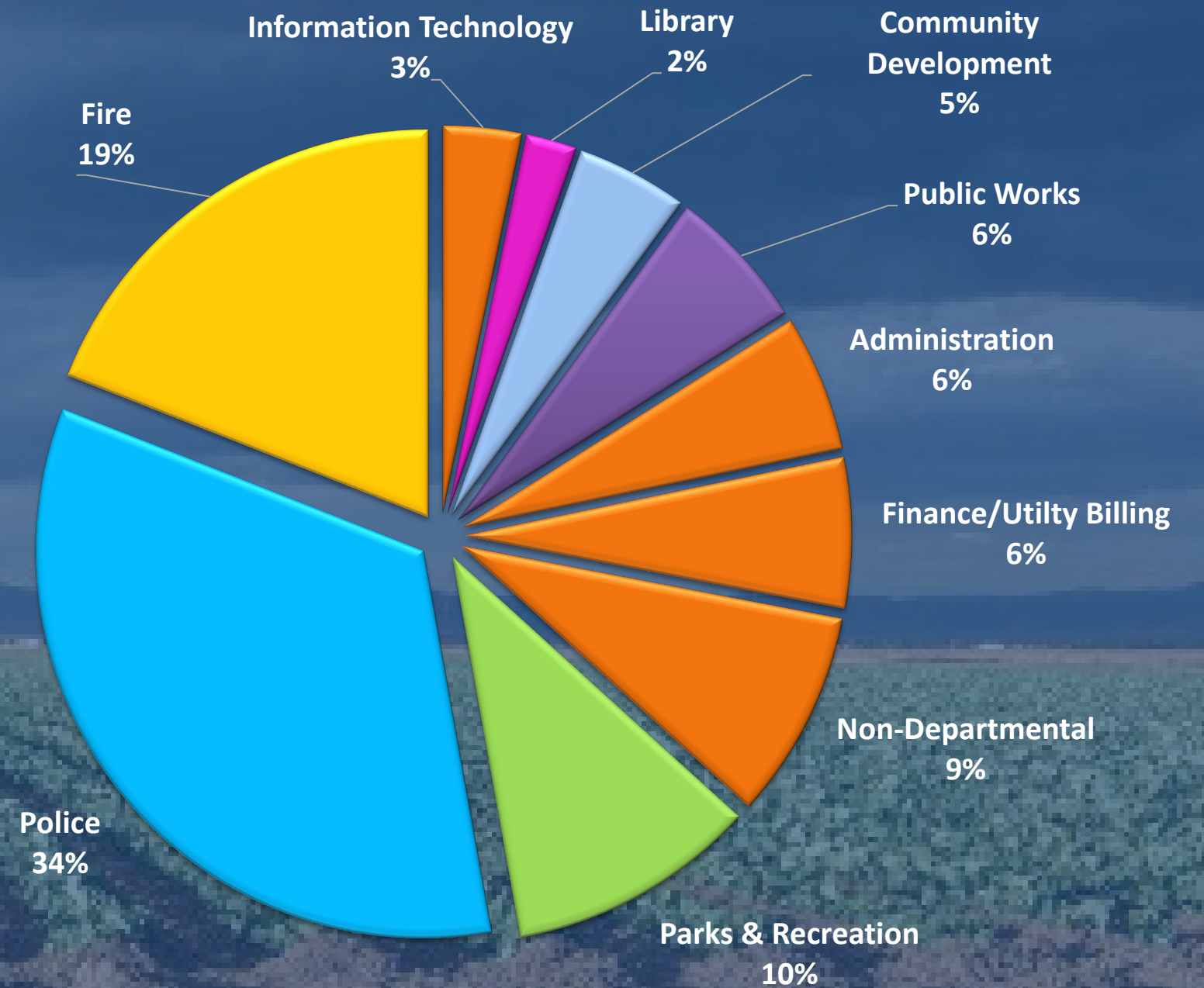
### Proposed Budget 1



# General Fund Overview

## General Fund Expenses

Department	2023/24 Proposed	% Total
Administration	1,185,159	5.57%
Finance/Utility Billing	1,297,453	6.10%
Community Development	962,840	4.53%
Information Technology	675,301	3.17%
Non- Departmental	1,808,810	8.50%
Police	7,009,067	32.95%
Fire	3,947,902	18.56%
Public Works	1,243,213	5.84%
Parks & Rec	2,169,296	10.20%
Library Services	444,794	2.09%
<b>Total</b>	<b>\$20,743,835</b>	<b>100%</b>





# General Fund Overview

## Overview of General Fund Changes

General Fund Expense Line-Item	FY22/23 Current Budget	FY23/24 Proposed Budget	YOY %	Fiscal Impact
Salaries & Benefits (Full-time)	7,035,037	7,684,775	9%	↑ 649,738
Medical Benefits	714,259	996,205	39%	↑ 281,946
Pension contribution payroll	918,733	1,118,041	22%	↑ 199,308
General Liability Insurance	658,831	912,784	39%	↑ 253,953
Pension Obligation Debt Service	1,005,057	1,030,334	3%	↑ 25,277
Utilities ( Electricity, Natural, Gas)	281,950	358,978	27%	↑ 77,028
Fuel	161,800	216,330	34%	↑ 54,530
Pension Accrued Liability (PERS UAL)	784,816	686,621	-13%	↓ (98,195)
Workers Compensation	759,291	714,738	-6%	↓ (44,553)
<b>General Fund Net Changes Total</b>	<b>\$ 10,755,667</b>	<b>\$12,317,446</b>	<b>14%</b>	<b>↑ \$1,541,779</b>

# General Fund Overview

## FY2023/24 Reserves Overview



### Why does the city need reserves?



- Provide contingency for economic fluctuations, state takeaways, changes or new laws, major disasters



- Able to evaluate conditions, weather a recession or economic downturn without drastic cuts



- Support for cash flow fluctuations
  - Reimbursable expenses – grants, CIP, FEMA
  - Annual premiums – insurance, pensions, bond



- \$69M in general assets (not enterprise funds)
- \$2 million annual depreciation





# General Fund Overview

## FY2023/24 Reserves Overview

### General Fund Fiscal Overview

Revenues	\$21,271,946
Expenses	(20,743,835)
<b>Budget Surplus/(Deficit)</b>	<b>\$528,111</b>

Fund Balance Category	Estimated at 06/30/2023	Anticipated Surplus/Shortfall	Estimated at 06/30/2024
Non-spendable ( prepaids)	88,606		88,606
Restricted for Library	58,904	-	58,904
Committed to Operational Carryovers	1,800,000		1,800,000
Committed to Capital Replacement Reserves	500,000		500,000
Public Safety Personnel Reserve	100,000	100,000	200,000
Unassigned	3,771,982	428,111	4,200,093
<b>TOTAL FUND BALANCES</b>	<b>\$6,319,492</b>	<b>\$528,111</b>	<b>\$6,847,603</b>

### RESERVE TARGET CALCULATION - (15% of Expenses)

FY 2023/24 Expenses at Budget Adoption	15% Target	Estimated at 6-30-2024	Surplus/ (Shortfall)
20,743,835	3,111,575	4,200,093	1,088,518



# General Fund Overview

## FY2023/24 Pending Budget Requests

Evidence Technician (1) FTE Fiscal Impact \$ 9,345	Fire Lieutenant (1) FTE Fiscal Impact \$83,217	Parks Maintenance Worker (1) FTE Fiscal Impact \$ 52,742	IT Technician (1) FTE Fiscal Impact \$ 71,541
Task Force Officer (1) FTE Fiscal Impact \$ 0- TBD	Compressed Air fill Station for Fire Station No.2 Fiscal Impact \$ 80,000	Recreation Clerk (1) FTE Fiscal Impact \$ 26,959	IT Department Vehicle (New Lease) Fiscal Impact \$3,857
Police Department Fence Construction Fiscal Impact \$ 70,000	Kitchen Remodel for Fire Station No.1 Fiscal Impact \$ 10,000	Senior Center Gala Event Fiscal Impact \$ 3,500	

**Total Fiscal Impact**  
**\$ 411,161**



# General Fund Overview

FY2023/24 **Q&A + Direction**



- Questions & Answers
- Receive Direction – Proposed changes for Proposed Budget 2 – Session of June 06,2023



# FY2023/24 Capital Improvement Plan

## Public Works



### Street Improvements (421)

- Street Projects  
\$ 8,155,400 – New Funding  
Total = 10 Projects
- Carryover Projects FY22-23  
\$ 1,940,056 – Carryover funding  
Total = 3 Projects



### Water Treatment Plant (501)

- \$ 639,000 – New Projects  
Total = 2 Projects
- Carryover Projects FY22-23  
\$ 1,520,165 – Carryover funding  
Total = 2 Projects



### Water Distribution/Streets (511)

- Heavy Equipment  
Vactor Truck \$ 700,000  
Total = 1 requested
- Carryover Projects FY22-23  
Dump Truck \$ 100,000  
Total = 1 requested



### Wastewater Treatment Plant (511)

- Carryover Projects FY22-23  
\$ 1,315,926 – Carryover funding  
\$ 926,540 – Amended + FY23/24  
Total = 2 Projects

**CIP Carryovers = \$5.2 M**

**CIP Total \$10.4M**



# FY2023/24 Capital Improvement Plan City-wide



## Police (DIF 452)

- Facility Improvements  
\$ 120,000 – Conference Rooms  
Total = 1 Project
- Carryover Projects FY22-23  
\$ 150,000 – Evidence Room  
Total = 1 Project



## Parks ( DIF 459)

- Parks Improvements
- Carryover Projects FY22-23  
\$ 351,902 – Carryover funding  
\$ 99,227 – Amended +FY23/24  
Total = 3 Projects



## Fire (DIF 453)

- Facility Improvements
- Carryover Projects FY22-23  
\$ 200,000- Fire Station 1 Expansion  
\$100,000 Amended + FY23/24  
Total = 1 Project



## Recreation ( 101)

- Facility Improvements
- Carryover Projects FY22-23  
\$ 1,210,051 – Carryover funding  
Lion Ctr. Roof and Pool Renovation  
Total = 2 Projects

CIP Carryovers = \$1.9 M

CIP = \$10.4 M

# FY2023/24 Capital Improvement Plan City-wide



## Senior Center ( 101/ 213)

- Facility Improvements  
\$ 112,204 – ADA Ramp  
Total = 1 Project



## Library ( DIF 460)

- Facility Improvements  
\$ 40,000– Book cases expansion  
Total = 1 Project

CIP Carryovers = \$1.9 M

CIP Total \$ 471K



# FY2023/24 Capital Improvement Plan

## Funding Sources Overview

Funding Description	Amount Funded	% of Total
Grants/One-time Funding	6,611,541	60.70%
SB1 Road Maintenance	81,366	0.75%
Measure D Fund	388,882	3.57%
Highway Relinquishment	1,048,611	9.63%
Wastewater Fund	1,626,540	14.93%
Water Fund	50,000	0.46%
Gas Tax Fund	-	0.00%
Pedestrian Fund	137,204	1.26%
Development Impact Fees	948,227	8.71%
<b>TOTAL</b>	<b>\$10,892,371</b>	<b>100%</b>



ARPA Funding \$ 3.4M Main Street Water line Construction and Street rehabilitation.

**ARPA Funds must be 100% obligated by December of 2024.**

# FY2023/24 Capital Improvement Plan



## FY2023/24 Q&A + Direction



- Questions & Answers
- Receive Direction – Proposed changes for Proposed Budget 2 – Session of June 06,2023





# Other Non- General Funds Overview

## FY2023/24 Summary of Revenues/Expenditures

Fund Type	Revenues	Expenses	Surplus/(Deficit)
Special Funds (36)	5,443,009	5,867,560	(424,551)
Enterprise Funds (4)	16,351,220	16,339,379	11,841
Internal Service Funds (2)	2,190,151	2,243,881	(53,730)
Fiduciary Fund (1)	322,292	322,292	0
<b>Overall Total</b>	<b>\$24,306,672</b>	<b>\$24,773,112</b>	<b>\$(466,440)</b>

- No major changes expected
- Incorporated all operational needs based on departments input
- Incorporated all known updates from the State, County, and other local agencies
- Deficits are covered by fund balance (savings or the pledge of future revenues)
- Continuous monitoring is always recommended

# FY23 - 24 Budget Study Session



## Next Steps

- Continue to evaluate funding sources
- Continue to refine cost estimates
- Incorporate any changes from tonight's discussion
- Next Budget study session :June 06, 2023





Thank You!

---