



**OVERSIGHT BOARD OF THE
SUCCESSOR AGENCY TO THE
BRAWLEY REDEVELOPMENT AGENCY**

AGENDA

**REGULAR MEETING
FRIDAY, MAY 11, 2012 AT 10:00 AM
COUNCIL CHAMBERS OF THE CITY OF BRAWLEY
383 MAIN STREET, BRAWLEY, CA 92227**

This Oversight Board has been created pursuant to § 34161 through 34190 of the Health and Safety Code for the sole purpose of overseeing the actions of the Successor Agency to the Brawley Redevelopment Agency. In accordance with Health and Safety Code § 34179(h), all Oversight Board actions shall not be effective for three business days, pending a request for review by the State Department of Finance ("Department"). In the event that the Department requests a review of a given Oversight Board action, it shall have 10 days from the date of its request to approve the Oversight Board action or return it to the Oversight Board for reconsideration, and such Oversight Board action shall not be effective until approved by the Department. In the event that the Department returns the Oversight Board action to the Oversight Board for reconsideration, the Oversight Board shall resubmit the modified action for Department approval, and the modified Oversight Board action shall not become effective until approved by the Department.

Reports and documents relating to each of the following items listed on the agenda, including those received following posting/distribution are on file in the Office of the Secretary to the Successor Agency to the City of Brawley City Clerk and are available for public inspection during normal business hours, Monday – Thursday, 7:30 am – 5:30 pm and Friday 7:30 am – 4:30 pm closed for lunch from 12:00 – 1:00 pm at 383 Main Street, Brawley, CA 92227, telephone (760) 351-3059.

1. CALL TO ORDER

2. ROLL CALL

3. ORAL COMMUNICATIONS

- A. Any person wishing to discuss any item not on the agenda may address the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency at this point by giving his/her name and address for the record. Remarks shall be limited to a maximum of three minutes unless the Oversight Board authorizes additional time.
- B. This is the time and place for any person who wishes to comment on agenda items. It should be noted that at the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency's discretion, these comments may be deferred until such time on the agenda as the item is discussed. Remarks shall be limited to a maximum of three minutes unless the Oversight Board authorizes additional time.

4. APPROVAL OF MINUTES

- A. Minutes of April 13, 2012.

5. CONTINUED BUSINESS

- A. **OATH OF OFFICE ADMINISTERED TO OVERSIGHT BOARD MEMBER**

Recommendation: City Clerk of the City of Brawley/Secretary of the Successor Agency to the Brawley Redevelopment Agency administers the Oath of Office to Oversight Board Members Erin Garcia and John Lau.

- B. **DISCUSSION AND ANY NECESSARY ACTION REGARDING THE SELECTION OF LEGAL COUNSEL TO THE OVERSIGHT BOARD.**
- C. **REVIEW AND ACCEPTANCE OF 2012 CALENDAR OF OVERSIGHT BODY MEETINGS AND CONTACT LIST**

6. NEW BUSINESS

- A. UPDATE FROM CALIFORNIA DEPARTMENT OF FINANCE RE: RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS).
- B. UPDATE RE: SITE VISIT FROM COUNTY OF IMPERIAL DESIGNATED AUDITOR, HUTCHINSON & BLOODGOOD.

7. REPORTS AND REMARKS

A. CHAIR

B. MEMBERS OF THE OVERSIGHT BOARD

8. ADJOURNMENT

**SPECIAL MEETING
OF THE OVERSIGHT BOARD OF THE
SUCCESSOR AGENCY TO THE
BRAWLEY REDEVELOPMENT AGENCY
COUNCIL CHAMBERS OF THE CITY OF BRAWLEY
383 MAIN STREET, BRAWLEY, CA 92227
FRIDAY, APRIL 13, 2012 AT 10:00 A.M.**

MINUTES

1. CALL TO ORDER

A Special Meeting of the Oversight Board to the Successor Agency to the Brawley Redevelopment Agency was called to order on April 13, 2012 at 10:00 a.m. by Rosanna Bayon Moore, Board Member to the Oversight Board in the Council Chambers, located at 383 Main Street, Brawley, California.

2. ROLL CALL

Present:

Board Members: Jay Kugger, Thomas Rutherford, Rosanna Bayon Moore, George A. Nava and Katy Santillan

Staff: Lorena Savala, Deputy City Clerk, Ruby Walla, Finance Director, Dennis Morita, City Attorney and Doug Newland, Auditor/Controller County of Imperial

Absent: Erin Garcia, Board Member

3. ORAL COMMUNICATIONS:

A. Any person wishing to discuss any item not on the agenda may address the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency at this point by giving his/her name and address for the record. Remarks shall be limited to a maximum of three minutes unless the Oversight Board authorizes additional time.

None

B. This is the time and place for any person who wishes to comment on agenda items. It should be noted that at the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency's discretion, these comments may be deferred until such time on the agenda as the item is discussed. Remarks shall be limited to a maximum of three minutes unless the Oversight Board authorizes additional time.

None

4. APPROVAL OF MINUTES None

5. NEW BUSINESS

A. INTRODUCTION OF OVERSIGHT BOARD MEMBERS:

Jay Kruger, County of Imperial Board of Supervisors; *Thomas Rutherford*, County of Imperial Board of Supervisors; *Rosanna Bayon Moore*, City of Brawley; *George A. Nava*, City of Brawley; *Katy Santillan*, Pioneers Memorial Hospital District; *Lorena Savala*, Deputy City Clerk, City of Brawley; *Ruby Walla*, Finance Director, City of Brawley; *Dennis Morita*, City Attorney, City of Brawley; *Doug Newland*, Auditor/Controller, County of Imperial

B. OATH OF OFFICE ADMINISTERED TO OVERSIGHT BOARD MEMBERS:

Lorena Savala, Deputy City Clerk/Secretary of the Successor Agency administered Oath of Office to Oversight Board Members: Kruger, Rutherford, Bayon Moore, Nava and Santillan.

C. ELECTION OF OFFICERS:

1. Elect Chair for the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency.

Motion by Board Member Kruger, seconded by Board Member Santillan to elect George A. Nava as Chair to the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency. The motion carried unanimously.

2. Authorize the Secretary of the Successor Agency to the Brawley Redevelopment Agency to notify the Department of Finance of the election and Members of the Oversight Board.

Motion by Chair Nava, seconded by Board Member Santillan to elect City Clerk to the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency. The motion carried unanimously.

3. Designate the Successor Agency Officer of the Successor Agency to the Brawley Redevelopment Agency (i.e. City Manager of the City of Brawley) as the contact person to the Department of Finance.

Motion by Chair Nava, seconded by Board Member Kruger to designate Finance Director Ruby Walla as the Successor Agency Officer of the Successor Agency to the Brawley Redevelopment Agency. The motion carried unanimously.

D. REPORT REGARDING THE ROLE OF THE OVERSIGHT BOARD

Board Member Bayon Moore briefed the board regarding summary of legislation ABX126 and role of the Oversight Board.

Mr. Doug Newland, Auditor/Controller County of Imperial briefed board on legislation ABX126, role of the Oversight Board and deadlines to meet with the State of California.

E. **REQUEST FOR APPROVAL OF THE UNCERTIFIED RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS)**

Finance Director Walla presented the staff report on the uncertified ROPS for the period of January 1, 2012 through June 30, 2012 as presented.

Motion by Chair Nava, seconded by Board Member Santillan to approve the uncertified ROPS for the period of January 1, 2012 through June 30, 2012. The motion carried unanimously.

F. **REQUEST FOR APPROVAL OF ADMINISTRATIVE BUDGET FOR COSTS OF THE SUCCESSOR AGENCY TO THE BRAWLEY REDEVELOPMENT AGENCY AS PROVIDED IN § 34177 OF HEALTH AND SAFETY CODE**

Motion by Chair Nava, seconded by Board Member Rutherford to approve of the proposed budget and further investigate insurance liability coverage. The motion carried unanimously.

G. **DISCUSSION AND ANY NECESSARY ACTION REGARDING THE SELECTION OF LEGAL COUNSEL TO THE OVERSIGHT BOARD.**

Member Bayon Moore agreed to identify a number of options and bring back for discussion.

6. OVERSIGHT BOARD MEETING SCHEDULE

Regular meetings were proposed for once a month on the second Friday of each month starting May 11, 2012 at 10:00AM at City Council Chambers. City staff will provide a schedule of meetings and distribute MSOutlook calendar requests.

Motion by Board Member Kruger, seconded by Board Member Santillan. The motion carried unanimously.

7. CONTINUED BUSINESS None.

8. REPORTS AND REMARKS

A. CHAIR-None.

B. MEMBERS OF THE OVERSIGHT BOARD-None.

9. ADJOURNMENT: There being no further business before the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency the meeting was adjourned at 10:50 A.M.

Lorena Savala, Deputy City Clerk/Secretary

Approved by:

George A. Nava, Chairperson

OVERSIGHT BOARD TO THE BRAWLEY RDA SUCCESSOR AGENCY 2012 MEETINGS

May 2012

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2012

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2012

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2012

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

October 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2012

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2012

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

Notes

All meetings are scheduled for 10AM at the Brawley City Council Chambers located at 383 Main Street, Brawley, CA.

- Regular Scheduled Meeting
- Agenda Items Due
- City Council Meeting
- Scheduled Holidays

May 28-Memorial Day
 July 4-Independence Day
 Sept. 3-Labor Day
 Nov. 12-Veterans Day (Nov. 11)
 Nov. 22-Thanksgiving Day
 Nov. 23-Day after Thanksgiving
 Dec. 24-Christmas Eve
 Dec. 25-Christmas Day
 Dec. 31-New Year's Eve
 Jan. 1-New Year's Day (Jan. 1, 2013)



OVERSIGHT BOARD ROSTER
SUCCESSOR AGENCY TO BRAWLEY COMMUNITY REDEVELOPMENT AGENCY

April 13, 2012

	Appointed by:	Phone	
Chair	George A. Nava	760-455-6373	gnava@brawley-ca.gov
Member	Rosanna Bayon Moore	760-351-3048	rbmoore@brawley-ca.gov
Member	Jay Kruger	760-717-5121	jaykrugeron@gmail.com
Member	Tom Rutherford	760-275-3004	kirbyspad@earthlink.net
Member	Catalina Santillan	760-455-0211	kaysantillan@ymail.com
Member	Erin Garcia	760-312-6570	egarcia@icoe.org
Member	John Lau	760-355-6241	john.lau@imperial.edu
Secretary	Alma Benavides	760-351-3080	abenavides@brawley-ca.gov
City Attorney	Dennis H. Morita	760-353-3232	dmorita@morita-law.com
Finance Director	Ruby Walla	760-344-8941	rwalla@brawley-ca.gov
County Counsel	Michael Rood	760-482-4400	MichaelRood@co.imperial.ca.us
County Auditor- Controller	Douglas Newland	760-482-4535	DouglasNewland@co.imperial.ca.us
CEO	Ann McDonald	760-482-4535	AnnMcDonald@co.imperial.ca.us
	Ralph Cordova	760-482-4290	RalphCordova@co.imperial.ca.us

Alma Benavides, City Clerk