



**OVERSIGHT BOARD OF THE
SUCCESSOR AGENCY TO THE
BRAWLEY REDEVELOPMENT AGENCY**

AGENDA

**REGULAR MEETING
THURSDAY, FEBRUARY 12, 2015 AT 10:00 AM
COUNCIL CHAMBERS OF THE CITY OF BRAWLEY
383 MAIN STREET, BRAWLEY, CA 92227**

Board Members: George A. Nava, Chairperson
Elizabeth Goff
Jay Kruger
John Lau
Lawrence Lewis
Rosanna Bayon Moore
Thomas Rutherford

Secretary: Lorena Savala
Finance Director: Ruby Walla

This Oversight Board has been created pursuant to § 34161 through 34190 of the Health and Safety Code for the sole purpose of overseeing the actions of the Successor Agency to the Brawley Redevelopment Agency. In accordance with Health and Safety Code § 34179(h), all Oversight Board actions shall not be effective for three business days, pending a request for review by the State Department of Finance ("Department"). In the event that the Department requests a review of a given Oversight Board action, it shall have 10 days from the date of its request to approve the Oversight Board action or return it to the Oversight Board for reconsideration, and such Oversight Board action shall not be effective until approved by the Department. In the event that the Department returns the Oversight Board action to the Oversight Board for reconsideration, the Oversight Board shall resubmit the modified action for Department approval, and the modified Oversight Board action shall not become effective until approved by the Department. *Materials related to items on this agenda, including those received following posting/distribution are on file in the Office of the Secretary to the Successor Agency to the City of Brawley City Clerk and are available for public inspection during normal business hours, Monday – Friday, 8:00 am- 5:00 pm and closed for lunch from 12:00 – 1:00 pm at 383 Main Street, Brawley, CA 92227, telephone (760) 351-3059.*

- 1. CALL TO ORDER**
- 2. ROLL CALL**

3. ORAL COMMUNICATIONS

- A. Any person wishing to discuss any item not on the agenda may address the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency at this point by giving his/her name and address for the record. Remarks shall be limited to a maximum of three minutes unless the Oversight Board authorizes additional time.
- B. This is the time and place for any person who wishes to comment on agenda items. It should be noted that at the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency's discretion, these comments may be deferred until such time on the agenda as the item is discussed. Remarks shall be limited to a maximum of three minutes unless the Oversight Board authorizes additional time.

4. APPROVAL OF MINUTES

- A. Minutes of November 14, 2014.

5. NEW BUSINESS

- A. That the Successor Agency for the Brawley Community Redevelopment Agency, adopt a Resolution approving the FY 2015-16 administrative budget of the Successor Agency to the Brawley Community Redevelopment Agency ("Successor Agency").
- B. That the Successor Agency for the Brawley Community Redevelopment Agency, adopt a Resolution approving the Recognized Obligation Payment Schedule for the period of July through December 2015 and approving certain related actions.

6. REPORTS AND REMARKS

- A. CHAIR
- B. MEMBERS OF THE OVERSIGHT BOARD

7. ADJOURNMENT

**REGULAR MEETING
OF THE OVERSIGHT BOARD OF THE
SUCCESSOR AGENCY TO THE
BRAWLEY REDEVELOPMENT AGENCY
COUNCIL CHAMBERS OF THE CITY OF BRAWLEY
383 MAIN STREET, BRAWLEY, CA 92227
WEDNESDAY, NOVEMBER 14, 2014 AT 10:00 A.M.**

MINUTES

1. CALL TO ORDER

A Regular Meeting of the Oversight Board to the Successor Agency to the Brawley Redevelopment Agency was called to order on November 14, 2014 at 10:00 a.m. by Jay Kruger, Acting Chairperson of the Successor Agency to the Oversight Board in the Council Chambers, located at 383 Main Street, Brawley, California.

2. ROLL CALL

Present:

Board Members: Elizabeth Goff, Rosanna Bayon Moore, Lawrence Lewis,
and Jay Kruger

Staff: Ruby Walla, Finance Director

Absent: John Lau, George Nava and Thomas Rutherford

3. ORAL COMMUNICATIONS:

A. Any person wishing to discuss any item not on the agenda may address the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency at this point by giving his/her name and address for the record. Remarks shall be limited to a maximum of three minutes unless the Oversight Board authorizes additional time.

None

B. This is the time and place for any person who wishes to comment on agenda items. It should be noted that at the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency's discretion, these comments may be deferred until such time on the agenda as the item is discussed. Remarks shall be limited to a maximum of three minutes unless the Oversight Board authorizes additional time.

None

4. APPROVAL OF MINUTES

- A. Motioned by **Board Member Goff**, SECONDED BY **Board Member Bayon Moore** to approve Minutes of September 12 and October 22, 2014. **Motion 4-0**, absent Member Nava, Lau and Rutherford

5. NEW BUSINESS

- A. Confirm of the Approval of Resolution No. 2014-04 OB, of the Oversight Board for the Successor Agency for the Brawley Community Redevelopment Agency, with the corrected document as Exhibit "A".

Motioned by **Board Member Moore**, SECONDED BY **Board Member Lewis** to Confirm of the Approval of Resolution No. 2014-04 OB, of the Oversight Board for the Successor Agency for the Brawley Community Redevelopment Agency, with the corrected document as Exhibit "A". **Motion 4-0**, absent Member Nava, Lau and Rutherford

6. REPORTS AND REMARKS

A. **CHAIR**-None

B. **MEMBERS OF THE OVERSIGHT BOARD**-None

- 7. ADJOURNMENT**: There being no further business before the Oversight Board of the Successor Agency to the Brawley Redevelopment Agency the meeting was adjourned at 10:12 A.M.

Lorena Savala, Secretary

Approved by:

George A. Nava, Chairperson

**OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY TO THE
BRAWLEY COMMUNITY REDEVELOPMENT AGENCY**

Meeting Date: February 12, 2015
To: Oversight Board Members
From: Lorena Savala, Oversight Board Secretary
Subject: FY 2015-16 Successor Agency Administrative Budget

RECOMMENDATION: Adopt the attached resolution approving the FY 2015-16 administrative budget of the Successor Agency to the Brawley Community Redevelopment Agency ("Successor Agency").

BACKGROUND: Pursuant to Health and Safety Code ("HSC") § 34172 (a)(1), the Brawley Community Redevelopment Agency was dissolved on February 1, 2012. Consistent with the provisions of the HSC, the City Council of the City of Brawley ("City") previously elected to serve in the capacity of the Successor Agency to the Brawley Community Redevelopment Agency ("Successor Agency"). The Oversight Board for the Successor Agency ("Oversight Board") has been established pursuant to HSC § 34179 to assist in the wind-down of the dissolved redevelopment agency.

Pursuant to HSC § 34177 (j), the Successor Agency is required to prepare a proposed administrative budget and submit it to the Oversight Board for its approval, which shall include all of the following:

1. Estimated amounts for the Successor Agency's administrative costs for the upcoming six-month fiscal periods;
2. Proposed sources of payment for the Successor Agency's administrative costs; and
3. Proposals for arrangements for administrative and operations services provided by a city, county, city and county, or other entity, as applicable.

The FY 2015-16 Successor Agency administrative budget, which is attached hereto as Exhibit "A", complies with the foregoing requirements. Therefore, it is recommended that the Oversight Board adopt the attached resolution, which will approve the Successor Agency's administrative budget for FY 2015-16.

FISCAL IMPACT: Pursuant to HSC §34171 (b), the Successor Agency is entitled to an administrative cost allowance, payable from property tax revenues of up to three percent (3%) of the property tax revenue allocated to the Successor Agency each fiscal year for non-administrative purposes; provided, however, that the amount shall not be less than \$250,000 for any fiscal year, subject to approval by the Successor Agency and the Oversight Board. Approval of the Successor Agency's administrative budget is necessary to allow the Successor Agency to administer its responsibilities related to the wind-down of the former redevelopment agency.

ATTACHMENTS: Resolution

RESOLUTION NO. 2015 -01-OB

A RESOLUTION OF THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY OF THE BRAWLEY COMMUNITY REDEVELOPMENT AGENCY APPROVING THE SUCCESSOR AGENCY'S FY 2015-16 ADMINISTRATIVE BUDGET

WHEREAS, pursuant to Health and Safety Code (the "HSC") § 34172 (a)(1), the Brawley Community Redevelopment Agency was dissolved on February 1, 2012; and

WHEREAS, consistent with the provisions of the HSC, the City Council of the City of Brawley (the "City") previously elected to serve in the capacity of the Successor Agency to the Brawley Community Redevelopment Agency (the "Successor Agency"); and

WHEREAS, the Oversight Board for the Successor Agency (the "Oversight Board") has been established pursuant to HSC § 34179 to assist in the wind-down of the dissolved redevelopment agency; and

WHEREAS, pursuant to HSC § 34177 (j), the Successor Agency is required to prepare a proposed administrative budget and submit it to the Oversight Board for its approval, which shall include all of the following:

4. Estimated amounts for the Successor Agency's administrative costs for the upcoming six-month fiscal periods;
5. Proposed sources of payment for the Successor Agency's administrative costs; and
6. Proposals for arrangements for administrative and operations services provided by a city, county, city and county, or other entity, as applicable.

WHEREAS, the FY 2015-16 Successor Agency administrative budget, which is attached hereto as Exhibit "A", complies with the foregoing requirements; and

WHEREAS, pursuant to HSC §34171 (b), the Successor Agency is entitled to an administrative cost allowance, payable from property tax revenues of up to three percent (3%) of the property tax revenue allocated to the Successor Agency each fiscal year for non-administrative purposes; provided, however, that the amount shall not be less than \$250,000 for any fiscal year, subject to approval by the Successor Agency and the Oversight Board; and

WHEREAS, approval of the Successor Agency's administrative budget is necessary to allow the Successor Agency to administer its responsibilities related to the wind-down of the former redevelopment agency.

WHEREAS, all of the prerequisites with respect to the approval of this Resolution have been met.

NOW, THEREFORE, BE IT RESOLVED by the Oversight Board for the Successor Agency of the Brawley Community Redevelopment Agency, as follows:

Section 1. The foregoing recitals are true and correct and are a substantive part of this Resolution.

Section 2. The FY 2015-16 Successor Agency administrative budget, which is attached hereto as Exhibit "A", is approved.

Section 3. The City Manager, as Executive Director of the Successor Agency, or designee, is hereby authorized and directed to: i) notify the County Auditor-Controller, the State Controller and the State Department of Finance concerning this Resolution, in accordance with the applicable provisions of the HSC; and ii) take such other actions and execute such other documents as are necessary to effectuate the intent of this Resolution.

Section 4. This Resolution shall take effect upon the date of its adoption.

PASSED, APPROVED AND ADOPTED this 12th day of February 2015.

Chairman

ATTEST

Lorena Savala, Secretary

CERTIFICATION:

I, Lorena Savala, Secretary of the Oversight Board for the Successor Agency of the Brawley Community Redevelopment Agency, do hereby certify that the foregoing Resolution No. 2015-01-OB was duly adopted by the Oversight Board for the Successor Agency of the Brawley Community Redevelopment Agency at a meeting thereof held on the 12th day of February 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lorena Savala, Secretary

EXHIBIT "A"

**SUCCESSOR AGENCY OF THE
BRAWLEY COMMUNITY REDEVELOPMENT AGENCY
FY 2015-16 ADMINISTRATIVE BUDGET**

(See Attachment)

Exhibit "A"

Successor Agency to the Brawley Community Redevelopment Agency

Successor Agency Administrative Budget - FY 2015-16

Department (a)	July - Dec. 2015		Jan. - June 2016		Source of Pmt. (b)		FY 2015-16	
							Totals	
City Manager	\$	25,767.50		25,767.50		RPTTF	\$	51,535.00
City Clerk		29,555.00		29,555.00		RPTTF		59,110.00
Finance		69,677.50		69,677.50		RPTTF		139,355.00
	\$	125,000.00	\$	125,000.00			\$	250,000.00

(a) The Successor Agency receives its administrative support from the City Manager, City Clerk and Finance Departments. The current budgets for the Departments of City Manager, City Clerk and Finance equals \$957,041. Their proportional share of the total is approximately: City Manager = 20.614%, City Clerk = 23.644%, & Finance = 55.742%. The Successor Agency's Administrative Budget uses the same proportionality with respect to the division of the Administrative Cost Allowance. The Successor Agency's FY 2015-16 Administrative Budget is consistent with HSC 34171 (b).

(b) The Successor Agency funds its administrative costs with Redevelopment Property Tax Trust Fund ("RPTTF") money.

**OVERSIGHT BOARD
SUCCESSOR AGENCY FOR THE BRAWLEY COMMUNITY
REDEVELOPMENT AGENCY**

Meeting Date: February 12, 2015

To: Oversight Board Members

From: Lorena Savala, Oversight Board Secretary

Subject: Recognized Obligation Payment Schedule (July through December 2015)

RECOMMENDATION: Adopt the attached resolution approving the establishment of the Recognized Obligation Payment Schedule ("ROPS") of the Successor Agency for the Brawley Community Redevelopment Agency for the period of July through December 2015.

BACKGROUND: The Brawley Community Redevelopment Agency was dissolved February 1, 2012. The Oversight Board for the Successor Agency for the Brawley Community Redevelopment Agency ("Oversight Board") has been established pursuant to Health and Safety Code Section 34179 to assist in the wind-down of the dissolved redevelopment agency.

Per Health and Safety Code § 34177 (l)(1), the Successor Agency is required to prepare a Recognized Obligation Payment Schedule ("ROPS") before each six-month fiscal period, which corresponds to equal halves of a fiscal year (i.e., July through December and January through June). The ROPS is the basis for the Successor Agency's authority to make payments due for enforceable obligations.

Successor Agency staff has prepared the ROPS for the period of July through December 2015, which consists of several spreadsheets that are appended to the attached Resolution as Exhibit "A". Pursuant to Health and Safety Code § 34177 (m), an Oversight Board-approved ROPS for the period of July through December 2015 must be submitted to the California Department of Finance and the County Auditor-Controller not later than March 3, 2015.

FISCAL IMPACT: Pursuant to Health and Safety Code Section 34177, the Successor Agency is legally required to continue to make payments due for enforceable obligations. The Oversight Board's approval of the establishment of the ROPS will ensure that the Successor Agency has the authority to continue to pay its enforceable obligations. The recommended action does not, in itself, cause any new financial obligations.

ATTACHMENT: Resolution

RESOLUTION NO. 2015-02-OB

A RESOLUTION OF THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY FOR THE BRAWLEY COMMUNITY REDEVELOPMENT AGENCY APPROVING THE ESTABLISHMENT OF THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE OF THE SUCCESSOR AGENCY FOR THE BRAWLEY COMMUNITY REDEVELOPMENT AGENCY FOR THE PERIOD OF JULY THROUGH DECEMBER 2015.

WHEREAS, the Brawley Community Redevelopment Agency was dissolved February 1, 2012; and

WHEREAS, the Oversight Board (“Oversight Board”) for the Successor Agency (“Successor Agency”) for the Brawley Community Redevelopment Agency has been established pursuant to Health and Safety Code § 34179 to assist in the wind-down of the dissolved redevelopment agency; and

WHEREAS, pursuant to Health and Safety Code § 34180 (g), Oversight Board approval is required for the establishment of each Recognized Obligation Payment Schedule (“ROPS”); and

WHEREAS, pursuant to Health and Safety Code § 34177 (m), an Oversight Board-approved ROPS for the period of July through December 2015 must be submitted to the California Department of Finance and the County Auditor-Controller not later than March 3, 2015; and

WHEREAS, pursuant to Health and Safety Code § 34177, the Successor Agency is legally required to continue to make payments due for enforceable obligations; and

WHEREAS, the Oversight Board’s approval of the establishment of the ROPS will ensure that the Successor Agency has the authority to continue to pay its enforceable obligations; and

WHEREAS, it is proposed that the Oversight Board approve the establishment of the ROPS of the Successor Agency covering the period of July through December 2015, which is attached hereto as Exhibit “A”; and

WHEREAS, all of the prerequisites with respect to the approval of this Resolution have been met.

NOW, THEREFORE, BE IT RESOLVED by the Oversight Board for the Successor Agency for the Brawley Community Redevelopment Agency, as follows:

Section 1. The foregoing recitals are true and correct and are a substantive part of this Resolution.

Section 2. The establishment of the ROPS of the Successor Agency for the Brawley Community Redevelopment Agency covering the period of July through December 2015, which is attached hereto as Exhibit “A”, is approved.

Section 3. The City Manager, or designee, is hereby authorized to: i) post the ROPS for the period of July through December 2015 on the City's website; ii) transmit the ROPS for the period of July through December 2015 to the County Auditor-Controller, County Administrative Officer, the State Controller and the State Department of Finance; and iii) make ministerial revisions to the ROPS, take such other actions and execute such other documents as are necessary to effectuate the intent of this Resolution, and to implement the ROPS for the period of July through December 2015 on behalf of the Successor Agency, including authorizing and causing such payments.

Section 4. This Resolution shall take effect upon the date of its adoption.

PASSED, APPROVED AND ADOPTED this 12th day of February 2015.

George A. Nava, Chairperson

ATTEST

Lorena Savala, Secretary

CERTIFICATION:

I, Lorena Savala, Secretary of the Oversight Board for the Successor Agency for the Brawley Community Redevelopment Agency, do hereby certify that the foregoing Resolution No. 2015-02 OB was duly adopted by the Oversight Board for the Successor Agency for the Brawley Community Redevelopment Agency at a meeting thereof held on the 12th day of February 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lorena Savala, Secretary

**SUCCESSOR AGENCY FOR THE
BRAWLEY COMMUNITY REDEVELOPMENT AGENCY
RECONGNIZED OBLIGATION PAYMENT SCHEDULE
(July through December 2015)**

(See Attachment)

Recognized Obligation Payment Schedule (ROPS 15-16A) - Summary
 Filed for the July 1, 2015 through December 31, 2015 Period

Name of Successor Agency: Brawley
 Name of County: Imperial

		Six-Month Total
Current Period Requested Funding for Outstanding Debt or Obligation		
Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding		
A	Sources (B+C+D):	\$
B	Bond Proceeds Funding (ROPS Detail)	-
C	Reserve Balance Funding (ROPS Detail)	-
D	Other Funding (ROPS Detail)	-
E	Enforceable Obligations Funded with RPTTF Funding (F+G):	\$ 387,566
F	Non-Administrative Costs (ROPS Detail)	387,566
G	Administrative Costs (ROPS Detail)	-
H	Current Period Enforceable Obligations (A+E):	\$ 387,566

Successor Agency Self-Reported Prior Period Adjustment to Current Period RPTTF Requested Funding		
I	Enforceable Obligations funded with RPTTF (E):	387,566
J	Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)	-
K	Adjusted Current Period RPTTF Requested Funding (I-J)	\$ 387,566

County Auditor/Controller Reported Prior Period Adjustment to Current Period RPTTF Requested Funding		
L	Enforceable Obligations funded with RPTTF (E):	387,566
M	Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)	-
N	Adjusted Current Period RPTTF Requested Funding (L-M)	387,566

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (m) of the Health and Safety code, I
 hereby certify that the above is a true and accurate Recognized
 Obligation Payment Schedule for the above named agency.

 Name
 /s/ _____
 Signature

 Title

 Date

Recognized Obligation Payment Schedule (ROPS 15-16A) - Report of Cash Balances

(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see https://rad.dof.ca.gov/rad-sa/pdf/Cash_Balance_Agency_Tips_Sheet.pdf.

A	B	C	D	E	F	G	H	I						
									Fund Sources					
									Bond Proceeds		Reserve Balance		Other	RPTTF
Bonds Issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, Grants, Interest, Etc.	Non-Admin and Admin									
Cash Balance Information by ROPS Period														
ROPS 14-15A Actuals (07/01/14 - 12/31/14)														
1	Beginning Available Cash Balance (Actual 07/01/14)	374,500				344,798	28,021							
2	Revenue/Income (Actual 12/31/14) RPTTF amounts should tie to the ROPS 14-15A distribution from the County Auditor-Controller during June 2014													
3	Expenditures for ROPS 14-15A Enforceable Obligations (Actual 12/31/14) RPTTF amounts, H3 plus H4 should equal total reported actual expenditures in the Report of PPA, Columns L and Q					224,641	159,388							
4	Retention of Available Cash Balance (Actual 12/31/14) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)													
5	ROPS 14-15A RPTTF Prior Period Adjustment RPTTF amount should tie to the self-reported ROPS 14-15A PPA in the Report of PPA, Column S													
6	Ending Actual Available Cash Balance C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ 374,500	\$ -	\$ -	\$ -	\$ 120,157	\$ 3,394							
ROPS 14-15B Estimate (01/01/15 - 06/30/15)														
7	Beginning Available Cash Balance (Actual 01/01/15) (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ 374,500	\$ -	\$ -	\$ -	\$ 120,157	\$ 3,394							
8	Revenue/Income (Estimate 06/30/15) RPTTF amounts should tie to the ROPS 14-15B distribution from the County Auditor-Controller during January 2015						125,825							
9	Expenditures for ROPS 14-15B Enforceable Obligations (Estimate 06/30/15)					120,157	125,825							
10	Retention of Available Cash Balance (Estimate 06/30/15) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)													
11	Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)	\$ 374,500	\$ -	\$ -	\$ -	\$ -	\$ 3,394							

Cash of \$134,761 received 5/31/2014 from County

