

CITY OF BRAWLEY
May 10, 2011

The City Council of the City of Brawley, California met in an adjourned regular meeting at 6:00 PM, Council Chambers, 383 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting. The City Clerk attests to the posting of the agenda pursuant to G.C. §54954.2.

The meeting was called to order by *Mayor Campbell* @ 6:00PM

The invocation was offered by *Mayor Campbell*

The pledge of allegiance to our flag was led by *CM Couchman*

PRESENT: Campbell, Couchman, Kelley, Nava
ABSENT: Miranda

APPROVAL OF AGENDA

The agenda was *approved* as submitted. m/s/c Nava/Couchman 4-1

AYES: Campbell, Couchman, Kelley, Nava
NAYES: None
ABSTAIN: None
ABSENT: Miranda

1. PUBLIC APPEARANCES/COMMENTS There were none to report

2. DEPARTMENT REPORTS

LD Mello mentioned that construction was finished on May 13, 2011 and hoping to have the grand Re-Opening on June 10th or June 14th.

3. REGULAR BUSINESS

a. PRESENTATION, DISCUSSION AND ADOPTION OF CITY MANAGER'S FY 2012 RECOMMENDED BUDGET.

CM Burroughs stated that we have had several weeks of special meetings and have discussed and presented recommended budget for adoption. In December we can revisit the budget again and do adjustments; also start preparing for fiscal year 2013.

CM Kelley stated he had a question on the second prison crew. What is the cost to have a second crew? *Answer:* The second crew is already set with prison to clean up and help out Parks & Recreation, Public Works and Graffiti Abatement and it's a flexibility to help staff. (*Burroughs*)

PWD Arellano mentioned that we share the Prison Crew 4 weeks of the month. Parks & Recreation gets them for 2 weeks and then Public Works get them for 2 weeks, they work 6 hours a day. If we have the second crew we can do other projects that we don't get a chance to do.

PRD Morgan stated that the only time we lose prison crew is when there is a lock down but has not affected us in 2 years.

Mayor Campbell asked if this agreement is in concrete. **Answer:** We don't have agreement yet but we can do adjustments. (**Burroughs**)

CM Couchman asked if we don't do get prison crew right now can we revisit later on?

CM Nava stated that it was hard to lock the agreement so maybe the crew will not be available later.

CM Couchman mentioned that this is a new expense, we are not giving increases and plus cutting other expenses.

CM Burroughs indicated that this will assist us for special events that we don't have staff for.

CM Couchman stated that his concern is that if this affects the budget then we will need to pull right away since we reduced staff.

CM Nava mentioned that staff certainly agrees with that extra help.

CM Kelley indicated that we need to tighten our belt and don't get us where we are at; we have other obligations.

PRD Morgan stated that this is not causing a burden, with the prison crew there are a values and it makes a difference to assist the City crew in cleaning the parks.

CM Kelley mentioned that they are not going to take care of maintenance, only take care of right-of-ways, easements, and park clean-ups.

CM Burroughs stated that they free up staff not to clean up parks, etc. I can tell you it will be worth it, when we use up the crew for certain maintenance, clean ups, and special events. We can use special funds.

PWD Arellano indicated that this enables us to do other maintenance in the City; they help clean up and paint over graffiti. When they work on special events it's for example Cattle Call.

Art Reyes asked why don't we give some City employees a chance by maybe getting some volunteers, I'm willing to volunteer that's how much I want to save the City money. I don't think anyone has reached out to the employees.

CM Couchman stated that we need to revisit some of the other items that we contribute to and do some reducing.

CM Burroughs said that he had some reductions and recommendations for the Chamber to \$20,000, the Film Commission to \$2,500 and the IVEDC I have \$2,500. The Film Commission has been performing well.

Mayor Campbell let's wait for our next meeting since **CM Miranda** is not here today and we can discuss more and vote on it then.

CM Burroughs indicated that it is on next week's agenda for discussion and adoption or we can have a special meeting to adopt the recommended budget. Tonight you can make amendments and I will make adjustments and bring back to you.

Mayor Campbell stated lets go over each and see what adjustments need to made from each Council Member and we can vote on it at the next council meeting.

	Chamber	Film Commission	IVEDC
CM Couchman	\$35,000 - \$40,000	\$10,000	\$5,000
CM Kelley	\$35,000	\$10,000	\$7,500
Mayor Campbell	\$30,000	\$5,000	\$2,500
CM Nava	\$35,000	\$10,000	\$8,000

CM Burroughs stated generally speaking I know the Council has spoken to make a motion to amend at some point and I don't know how that had come out but generally if the Chamber is increased to \$35,000 from my recollection, the Film Commission increased to \$10,000 and IVEDC increased to \$8,000, that's a \$29,000 total increase from my recommended budget. That will impact the general fund.

Mayor Campbell indicated let's just wait for next week to see the adjustments.

CM Kelley said that he had proposed for the Wastewater Treatment Plant Operator not to be created.

CM Burroughs mentioned that it's a state requirement and needs to be met.

PWD Arellano indicated that we are understaffed and only have 4 employees. There is a lot more equipment and more testing.

CM Kelley stated there are different ways to look at as we can have someone moving up to Operator III. It reduces the water funds and let's explore the options.

PWD Arellano said there is a time frame to get certified.

CM Kelley asked what the time frame is. **Answer:** About 18 months. (**Arellano**)

CM Nava stated that we still need this budget item.

CM Burroughs mentioned that we will look over the requirements and also have the Regional Water Quality Board take a look since they will be here to meet as we move to the second treatment plant. I will request not to remove this position and don't think there will be employee adjustments.

CM Kelley asked about the Senior Planner position let's not fill it if funds are not available.

CM Burroughs said that was an authorized position if there were funds but there weren't. There might be grants to fund that position but that could be only for 3 to 4 years and we can go with 50% of CRA and 50% of General Funds but will not fill unless we find monies.

CM Kelley asked about the cleaning services for what department is that? **Answer:** Janitorial Services does all buildings except the Administrative Building and it's included in the janitorial contract in case we needed them and the other one is for a wash rack. (**Burroughs**)

CM Kelley stated that he has seen some trucks at the car wash next to the Rock Café and asked if we had a contract? **Answer:** No (**Burroughs**)

CM Kelley mentioned that we need to draw back on some activities and have staff do it.

CM Nava said that in his opinion it is not economical for staff to use their time to wash cars and it's better to pay \$16 for a car wash, which is not much.

CM Burroughs mentioned that the Summer Program is hiring now, let's not have a hiring freeze and take a look at it in December.

Mayor Campbell said he wishes for council to bring a plan back in July and look at a procedure of implementation.

CM Kelley stated that he wants to see across the budget reduction in travel for City Council.

CM Burroughs said he will take a look at travel and see what 10 or 20% would do.

CM Kelley mentioned that required training and certification we do need to keep.

4. COUNCIL MEMBER REPORTS

- a. **Mayor Campbell** mentioned that the only thing he has to report is that he and **CM Couchman** have a noon meeting at Aspen in the Desert with Rotary Members regarding Utility Users Tax workshop. I also want to thank Ruby and staff for putting presentation together for us and getting public input.

5. CITY MANAGER REPORT

- a. *CM Burroughs* thanked the council for having these discussions and presentations; I also want to mention that tomorrow night is the meeting at Hidalgo Hall regarding the Utility Users Tax. We have not received the electric calculations from IID.

- b. Luckey Ranch (Mathew Homes) we had a meeting we went through every item on the punch list and we are making progress.

ADJOURNMENT @ 7:30 PM

Alma Benavides