



# **Congratulations to all Graduates!!**

**Brawley City Council &  
Successor Agency to  
Brawley Community Redevelopment Agency  
Agenda for Regular Meeting  
Tuesday, June 3, 2014 @ 6:00 PM  
City Council Chambers  
383 Main Street  
Brawley, California 92227**

*Don Campbell*, Mayor  
*George A. Nava*, Mayor Pro-Tempore  
*Donald L. Wharton*, Council Member  
*Sam Couchman*, Council Member  
*Helen M. Noriega*, Council Member

*Alma Benavides*, City Clerk  
*Jim Hamilton*, City Treasurer  
*Dennis H. Morita*, City Attorney  
*Rosanna Bayon Moore*, City Manager/  
Executive Director

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF AGENDA**



- b. Presentation by Charla Teeters, Executive Director, Imperial County Film Commission and Potential Action regarding Letter of Support for AB1839.  
**Pp 113-117**
- c. Discussion and Potential Action regarding the Purchase of Two (2) Solar Arrow Boards and Two (2) Solar Message Boards in the Amount of \$36,288 from WE-DO Equipment. **Pp 118-124**
- d. Discussion and Potential Action regarding the Authorization of Construction Change Order No. 2 in the Amount of \$50,325.13 for Project No. 2013-06 Panno Drive Construction. **Pp 125-129**
- e. Discussion and Potential Action regarding the Second Amendment to City of Brawley Employment Agreement with City Manager Rosanna Bayon Moore.  
**Pp 130-132**

**5. DEPARTMENTAL REPORTS**

- a. Monthly Staffing Report for June 2014, Shirley Bonillas, Personnel & Risk Administrator. **Pp 133**
- b. Marjo Mello, Library Director re: Summer Reading Program
- c. Richard Rubio, Parks & Recreation Director re: Summer Recreation Program

**6. INFORMATIONAL REPORTS**

**7. CITY COUNCIL MEMBER REPORTS**

**8. CITY MANAGER'S REPORT**

**9. TREASURER'S REPORT**

**10. CITY ATTORNEY'S REPORT**

**11. CITY CLERK'S REPORT**

**12. CLOSED SESSION**

**ANTICIPATED LITIGATION**

- a. Conference with Legal Counsel – Initiation of Litigation pursuant to paragraph (4) of subdivision (d) of Government Code §54956.9. There are one (1) potential case.

**ADJOURNMENT** Next Regular Meeting, **June 17, 2014 @ 6:00 PM**, City Council Chambers, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3080.

*Alma Benavides*, City Clerk



*Proclamation  
In Honor of Father's Day*

**WHEREAS**, Father's Day is celebrated in the United States on June 15<sup>th</sup> 2014, and this day marks a celebration honoring fathers and celebrating fatherhood, paternal bonds, and the influence of fathers in society; and

**WHEREAS**, Father's Day is a special time to honor the men who raised us, and to thank them for their selfless dedication and love; and

**WHEREAS**, from the first moments of life, the bond between a father and child is important, and whether patching a skinned elbow or a flat bike tire, dads bring joy, instill values, and introduce wonders into the lives of their children; and

**WHEREAS**, Fathers are our first teachers and coaches, mentors and role models and push us to succeed, encourage us when we are struggling, and offer unconditional care and support; and

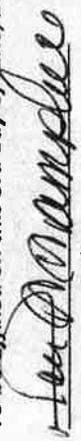
**WHEREAS**, Fatherhood carries enormous responsibilities and an active, committed father makes a lasting difference in the life of a child, and when fathers are not present, both children and families feel the strain of their absence; and

**WHEREAS**, the Imperial Valley Regional Occupational Program-Project Padres promotes the pathway to responsible fatherhood through activities that support responsible parenting, healthy relationships, and economic stability; and

**THEREFORE, BE IT RESOLVED** that June 8<sup>th</sup> through June 15<sup>th</sup> 2014 be declared "Responsible Fatherhood Week" in the Imperial County; and

**BE IT FURTHER RESOLVED** that all those in the Imperial County join the celebration by extending their knowledge, support, and participation in activities that promote responsible fatherhood and acknowledge fathers for their contributions to children, families, and society.

*In Witness Whereof I have hereunto set my  
Hand and caused the Seal of the City of Brawley  
To be affixed on this 3rd day of June, 2014.*



Don C. Campbell, Mayor



Alma Benavides, City Clerk

# Check Register Report

Date: 05/22/2014

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City of Brawley

Check Number	Check Date	Printed	Vendor Number	Vendor Name	Check Description	Amount
29978	05/22/2014	Printed	A242	A T & T	Telephone Services 5/7-6/6	36.78
29979	05/22/2014	Printed	A343	ACME SAFETY & SUPPLY CORP.	Rivets	1,238.22
29980	05/22/2014	Printed	A414	AIRWAVE COMMUNICATIONS ENT INC	Radio Batteries	1,628.49
29981	05/22/2014	Printed	A167	ALL VALLEY FENCE & SUPPLY, INC	Fence Material	995.00
29982	05/22/2014	Printed	A645	ALLIANT INSURANCE SERVICES	Special Event insurance	1,576.00
29983	05/22/2014	Printed	A554	ALLIED WASTE SERVICES #467	Solid Waste Services May	88,436.72
29984	05/22/2014	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	436.58
29985	05/22/2014	Printed	A743	ELENA AMADOR	Basketball Scorekeeper 5/16/14	32.00
29986	05/22/2014	Printed	P765	AMALGAMATED ENTERPRISES LL	Storage Unit Rental B209 - May	95.00
29987	05/22/2014	Printed	A719	AREA AGENCY ON AGING	B Houser, K Brown	50.00
29988	05/22/2014	Printed	A592	AUTO ZONE, INC. #2804	Gasket #917 P.D.	16.59
29989	05/22/2014	Printed	B251	BAKER & TAYLOR, INC.	Books	168.99
29990	05/22/2014	Printed	B230	BLACKSTONE AUDIO, INC	Books On CD	587.95
29991	05/22/2014	Printed	B897	BOARD OF EQUALIZATION	Sales Tax Prepayment-Apr 2014	5.00
29992	05/22/2014	Printed	B578	BRAWLEY MASONIC TEMPLE ASSO	Office Space Rent April/May	1,000.00
29993	05/22/2014	Printed	B269	BRAWLEY TRACTOR PARTS	Filters/LAMBS Bus	9.64
29994	05/22/2014	Printed	B781	BRODART COMPANY	Annual Paperback Plan	1,477.44
29995	05/22/2014	Printed	B550	KELLY BROWN	Reimb Travel POST Management	27.01
29996	05/22/2014	Printed	B960	TYMIKA BROWN	Basketball Scorekeeper 5/16/14	18.00
29997	05/22/2014	Printed	C544	CANON FINANCIAL SERVICES, INC	Admin Copier Lease May 2014	547.11
29998	05/22/2014	Printed	C549	CANON SOLUTIONS AMERICA, INC	Copier Maint 02/1-04/30 BLDG	200.27
29999	05/22/2014	Printed	C848	BOB CASTLEBERRY	Refund Deposit 1016 Ridge Park	192.74
30000	05/22/2014	Printed	C076	BECKY CATO	Softball Scorekeeper 5/8-5/22	200.00
30001	05/22/2014	Printed	C275	CDW GOVERNMENT, INC.	Receipt Printer	1,220.40
30002	05/22/2014	Printed	C198	CITY DIRECTORIES	Polk City Directory	415.80
30003	05/22/2014	Printed	C249	CREATIVE CONTROL SYSTEMS, LLC	SCADA Engineering Service	1,000.00
30004	05/22/2014	Printed	D144	DANIELS TIRE SERVICE	Oil change #209 Shop	50.19
30005	05/22/2014	Printed	D551	GUILLERMO & TAMMIE DE GUZMAN	Refund Deposit 510 S Palm Ave	195.62
30006	05/22/2014	Printed	S942	DEPT. OF CONSUMER AFFAIRS	Land Surveyor Lic./Y. Arellano	115.00
30007	05/22/2014	Printed	D123	DESERT AIR CONDITIONING, IN	A/C Diagnostic/LAMBS Office	99.00
30008	05/22/2014	Printed	D156	JEFFREY & TRACY DICKERSON	Refund Dep/Ovrpymt 683 SYCA	221.08
30009	05/22/2014	Printed	D816	DYNAMIC CONSULTING ENGINEER	Panno Road Rehab Project	2,430.00
30010	05/22/2014	Printed	E145	ELMS EQUIPMENT	Oil	317.53
30011	05/22/2014	Printed	F105	FEDERAL EXPRESS CORP.	Mailings - Police Dept	116.49
30012	05/22/2014	Printed	F510	FIFTH AVENUE BOOK CENTER	Books	139.11
30013	05/22/2014	Printed	G955	GALE GROUP	Christian Romance Plan Books	145.74
30014	05/22/2014	Printed	G515	ABRAHAM GARCIA	Softball Umpire 5/08-5/22	60.00
30015	05/22/2014	Printed	G216	DAYJANE GRANBERRY	Basketball Scorekeeper 5/16	16.00
30016	05/22/2014	Printed	G098	DAVID GRIJALVA	Softball Umpire 5/7-5/14	60.00
30017	05/22/2014	Printed	G774	GROSSMAN PSYCHOLOGICAL ASSOC	Pre Employment Psych Exams	500.00
30018	05/22/2014	Printed	H512	HARRINGTON INDUSTRIAL PLASTICS	Ball Valves	350.10
30019	05/22/2014	Printed	H891	JANELLE HARRIS	Refund Deposit 644 S 2nd St	73.67
30020	05/22/2014	Printed	H159	HINDERLITER, DE LLAMAS &	Audit Services Sales Tax	5,871.64
30021	05/22/2014	Printed	I102	I. I. D.	Canal Water/Oakley 3008245	14,108.00
30022	05/22/2014	Printed	I352	I. V. FIRE CHIEF'S ASSOCIATION	S400 Incident Commander Course	255.00
30023	05/22/2014	Printed	I140	I. V. HOUSING AUTHORITY	Refund Overpmt 973 Dominguez	39.57
30024	05/22/2014	Void	I105		Void Check	0.00
30025	05/22/2014	Void	I105		Void Check	0.00
30026	05/22/2014	Void	I105		Void Check	0.00
30027	05/22/2014	Printed	I301	IMPERIAL HARDWARE CO., INC.	Sandpaper, Sanding Block	1,278.07
30028	05/22/2014	Printed	I105	IMPERIAL IRRIGATION DIST.	2014 Title 22 Joint Watershed	288.54

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Check Number	Check Date	Printed	Vendor Number	Vendor Name	Check Description	Amount
30029	05/22/2014	Printed	I103	IMPERIAL IRRIGATION DISTRIC	Street Lights 4/9/14-5/7/14	45,203.89
30030	05/22/2014	Printed	I432	IMPERIAL VALLEY COLLEGE	Work Study Students	168.88
30031	05/22/2014	Printed	I567	IMPERIAL VALLEY PRESS	Refunc Ovrpmt 135 S Plaza St	55.52
30032	05/22/2014	Printed	J242	J B L ASSOCIATES, INC.	La Paloma Bond Settlement	11,544.00
30033	05/22/2014	Printed	J380	JADE SECURITY SYSTEMS, INC.	Alarm Monitoring Jun14-Aug2014	71.85
30034	05/22/2014	Printed	J033	JOHN DEERE FINANCIAL	Tie Rod Ends/LAMBS Bus	268.80
30035	05/22/2014	Printed	K018	KIMLEY-HORN AND ASSOCIATES, INC	Alyce Gereaux Park Preliminary	9,248.00
30036	05/22/2014	Printed	K793	KME FIRE APPARATUS	Fuel Sensor #3912 F.D.	323.55
30037	05/22/2014	Printed	L599	LEE & RO. INC.	WWTP Improvements Project	7,900.80
30038	05/22/2014	Printed	L008	LEWIS BRISBOIS BISGAARD &	Attorney Services NationalBeef	525.00
30039	05/22/2014	Printed	L425	THE LIGHTHOUSE, INC.	Battery Cable Lugs/Shop Stock	103.56
30040	05/22/2014	Printed	M714	MANPOWER	Temp Services Thru 4/27/14	1,841.20
30041	05/22/2014	Printed	M906	ARTHUR & JOSIE MARQUEZ	Refund Deposit 718 Maple Ct	32.71
30042	05/22/2014	Printed	M004	MCNEECE BROS OIL COMPANY	Fuel/Building	8,686.99
30043	05/22/2014	Printed	M681	ROBIN MICKLE	Refund Deposit 1079 CACI	158.87
30044	05/22/2014	Printed	M765	GEOR MITCHELL BUILDERS, INC.	P.D. Replacement Generator	4,345.50
30045	05/22/2014	Printed	M015	JUAN MORALES	Travel Adv. Basic Dispatcher	2,202.30
30046	05/22/2014	Printed	M315	MOSS, LEVY & HARTZHEIM	Audit Preparation Work Fiscal	240.00
30047	05/22/2014	Printed	M881	MOTOROLA SOLUTIONS, INC	Radio System Service Agreement	3,013.83
30048	05/22/2014	Printed	N871	JAMES NAILL	Refund Ovrpmt 650 S Imperial	99.88
30049	05/22/2014	Printed	N045	NORTHEND AUTOPARTS, INC.	Handles #214 Shop	140.23
30050	05/22/2014	Printed	0567	JIM O'MALLEY PLUMBING	PVC. Tee, Glue	46.41
30051	05/22/2014	Printed	O880	OFFICE DEPOT, INC.	Return Damaged Suggestion Box	144.70
30052	05/22/2014	Printed	O125	OFFICE SUPPLY CO.	Rubber Bands	351.42
30053	05/22/2014	Printed	O901	ORANGE COMMERCIAL CREDIT	Microbiology Analysis	1,068.00
30054	05/22/2014	Printed	P832	PAULINE PALACIO	Refund Deposit 1164 Peach St	95.31
30055	05/22/2014	Printed	P110	PESTMASTER SERVICES	Pest Control Svcs/Library	70.00
30056	05/22/2014	Printed	P603	PGI	Repair Window LAMBS	216.20
30057	05/22/2014	Printed	P188	PLUMMER UPHOLSTERY	Repair Headliner #209 Shop	124.48
30058	05/22/2014	Printed	P340	PROTECTION ONE ALARM	Alarm Monitoring 5/1-5/31/14	80.20
30059	05/22/2014	Printed	P104	PUBLIC EMPLOYEES RETIREMENT	04/29/2014-05/12/2014 PERS	89,241.53
30060	05/22/2014	Printed	Q376	QUILL CORPORATION	Toner	374.57
30061	05/22/2014	Printed	R311	R & K AIR CONDITIONING	Repaired Air Conditioner WWTP	519.00
30062	05/22/2014	Printed	R651	R.J. SAFETY SUPPLY CO., INC	Full Body Harness, Lanyard	403.46
30063	05/22/2014	Printed	R702	RADIO SHACK	HDMI Cable	429.96
30064	05/22/2014	Printed	R814	RANEY PLANNING & MANAGEMENT IN	2013 Housing Element Report	2,500.00
30065	05/22/2014	Printed	R177	RDO WATER	Tee Slips	156.08
30066	05/22/2014	Printed	R271	RECORDED BOOKS, LLC	Continuous Order Plan	3,498.51
30067	05/22/2014	Printed	R517	ROCKWOOD CHEMICAL	Calcium Hypochlorite	143.64
30068	05/22/2014	Printed	R404	JESSE ROTNER	Reimb Weapon Cleaning Supplies	146.54
30069	05/22/2014	Printed	S459	YVONNE C. SEANEZ	Refund Deposit 1029 Jennifer	188.58
30070	05/22/2014	Printed	S808	SENTRY INSURANCE	Refund Police Report	4.00
30071	05/22/2014	Printed	S574	SHARP ELECTRONICS CORPORATI	Copier Maintenance	135.70
30072	05/22/2014	Printed	S612	ROBERT SILVA	Basketball Referee 5/16/14	60.00
30073	05/22/2014	Printed	S566	SPARKLETTS	Water, Cooler Rentals Apr 2014	715.52
30074	05/22/2014	Printed	S760	SPECTRUM ADVERTISING	Video Tape Council Mtg 5/06/14	400.00
30075	05/22/2014	Printed	S771	GARY STEVENS	Basketball Referee 5/16/14	60.00
30076	05/22/2014	Printed	S712	STIFF EQUIPMENT INC.	Metal #214 Shop	8.33
30077	05/22/2014	Printed	S743	STONE TREE CONSULTANTS	Harassment Training	700.00
30078	05/22/2014	Printed	U630	UNITED PARCEL SERVICE, INC	Mailings - Engineering	79.77
30079	05/22/2014	Printed	U602	USA BLUEBOOK, INC	Hose	280.55

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Check Number	Check Date	Vendor Number	Vendor Name	Check Description	Amount
30080	05/22/2014	Printed Z954	RACHEL ZEPEDA	BB Gym Supervisor 5/16/14	40.00

103

Checks Total (excluding void checks): 326,796.70



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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 000.000</b>							
101-000.000-205.400	Sales tax pa; BOARD OF EQUALIZATION//		Sales Tax Prepayment-Apr 2014	29991	05/21/2014	05/22/2014	19.00
							<u>19.00</u>
<b>Total Dept. 000000:</b>							<b>19.00</b>
<b>Dept: 110.000 General Revenues</b>							
101-110.000-410.500	Sales and us HINDERLITER, DE LLAMAS	0022171-IN	Audit Services Sales Tax	30020	05/02/2014	05/22/2014	4,821.64
							<u>4,821.64</u>
101-110.000-410.910	Utility users 1 DICKERSON/JEFFREY & TR/ IMPERIAL VALLEY PRESS// NAILLJAMES//		Refund Dep/Ovrpymt 683 SYCA	30008	05/08/2014	05/22/2014	2.65
							2.14
							2.65
							<u>7.44</u>
<b>Total Dept. General Revenues:</b>							<b>4,829.08</b>
<b>Dept: 111.000 City Council</b>							
101-111.000-721.200	Other operat SPARKLETTS//	9689234 050114	Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	49.34
							<u>49.34</u>
101-111.000-730.200	Technical se SPECTRUM ADVERTISING//	11881	Video Tape Council Mtg 5/06/14	30074	05/13/2014	05/22/2014	400.00
							<u>400.00</u>
<b>Total Dept. City Council:</b>							<b>449.34</b>
<b>Dept: 112.000 City Clerk</b>							
101-112.000-710.300	P E R S PUBLIC EMPLOYEES RETIRI		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	715.53
							<u>715.53</u>
<b>Total Dept. City Clerk:</b>							<b>715.53</b>
<b>Dept: 131.000 City Manager</b>							
101-131.000-710.300	P E R S PUBLIC EMPLOYEES RETIRI		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	795.55
							<u>795.55</u>
<b>Total Dept. City Manager:</b>							<b>795.55</b>
<b>Dept: 151.000 Finance</b>							
101-151.000-710.300	P E R S PUBLIC EMPLOYEES RETIRI		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	1,837.24
							<u>1,837.24</u>
101-151.000-720.100	Office suppli OFFICE SUPPLY CO.//	474724-0	Rubber Bands	30052	05/14/2014	05/22/2014	7.55
							<u>7.55</u>
101-151.000-730.100	Professional HINDERLITER, DE LLAMAS MOSS, LEVY & HARTZHEIM/	0022171-IN 5144	Audit Services Sales Tax Audit Preparation Work Fiscal	30020 30046	05/02/2014 04/30/2014	05/22/2014 05/22/2014	1,050.00 240.00
							<u>1,290.00</u>
101-151.000-740.100	Repair & ma SHARP ELECTRONICS CORP	99866536	Copier Maintenance	30071	04/30/2014	05/22/2014	67.85
							<u>67.85</u>

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Total Dept. Finance:</b>							<b>3,202.64</b>
<b>Dept: 152.000 Utility Billing</b>							
101-152.000-710.300	P E R S PUBLIC EMPLOYEES RETIR		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	842.69
							<u>842.69</u>
101-152.000-721.900	Small tools & CDW GOVERNMENT, INC.///	LS76895	Receipt Printer	30001	05/09/2014	05/22/2014	1,144.80
	CDW GOVERNMENT, INC.///	LH68489	Receipt Printer	30001	04/18/2014	05/22/2014	75.60
							<u>1,220.40</u>
101-152.000-740.100	Repair & ma SHARP ELECTRONICS COR:	99866536	Copier Maintenance	30071	04/30/2014	05/22/2014	67.85
							<u>67.85</u>
<b>Total Dept. Utility Billing:</b>							<b>2,130.94</b>
<b>Dept: 153.000 Personnel</b>							
101-153.000-710.300	P E R S PUBLIC EMPLOYEES RETIR		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	444.79
							<u>444.79</u>
101-153.000-730.100	Professional STONE TREE CONSULTANT		Harassment Training	30077	05/08/2014	05/22/2014	700.00
							<u>700.00</u>
<b>Total Dept. Personnel:</b>							<b>1,144.79</b>
<b>Dept: 171.000 Planning</b>							
101-171.000-710.300	P E R S PUBLIC EMPLOYEES RETIR		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	760.32
							<u>760.32</u>
101-171.000-730.100	Professional RANEY PLANNING & MANAC	6766	2013 Housing Element Report	30064	04/15/2014	05/22/2014	2,500.00
							<u>2,500.00</u>
<b>Total Dept. Planning:</b>							<b>3,260.32</b>
<b>Dept: 181.000 Information technoc</b>							
101-181.000-710.300	P E R S PUBLIC EMPLOYEES RETIR:		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	507.48
							<u>507.48</u>
<b>Total Dept. Information technology:</b>							<b>507.48</b>
<b>Dept: 191.000 Non-departmental</b>							
101-191.000-721.200	Other operat SPARKLETTS///	9689234 050114	Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	191.77
							<u>191.77</u>
101-191.000-730.200	Technical se PROTECTION ONE ALARM///		Alarm Monitoring 5/1-5/31/14	30058	05/05/2014	05/22/2014	42.50
							<u>42.50</u>
101-191.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM856212	Cleaning Services	29984	05/16/2014	05/22/2014	15.00
	ALSCO AMERICAN LINEN DI	LYUM856214	Cleaning Services	29984	05/16/2014	05/22/2014	18.05
							<u>33.05</u>
101-191.000-740.400	Rent CANON FINANCIAL SERVICE	13761926	Admin Copier Lease May 2014	29997	05/02/2014	05/22/2014	298.05
	SPARKLETTS///	9689234 050114	Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	26.75

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<b>324.80</b>
							<b>Total Dept. Non-departmental: 592.12</b>
<b>Dept: 211.000 Police Protection</b>							
101-211.000-470.300	Other revenu SENTRY INSURANCE	43100	Refund Police Report	30070	05/07/2014	05/22/2014	4.00
							<b>4.00</b>
101-211.000-710.300	P E R S PUBLIC EMPLOYEES RETIRI PUBLIC EMPLOYEES RETIRI		04/29/2014-05/12/2014 PERS 04/29/2014-05/12/2014 PERS	30059 30059	05/21/2014 05/21/2014	05/22/2014 05/22/2014	3,348.60 27,959.84
							<b>31,308.44</b>
101-211.000-721.200	Other operat AIRWAVE COMMUNICATION IMPERIAL HARDWARE CO., ROTNER/JESSE//	427184 354868/2	Radio Batteries Graffiti Remover Reimb Weapon Cleaning Suppl	29980 30027 30068	05/09/2014 05/13/2014 05/12/2014	05/22/2014 05/22/2014 05/22/2014	723.75 8.64 146.54
							<b>878.93</b>
101-211.000-725.400	Fuel MCNEECE BROS OIL COMP,	194472	Fuel/Police Dept	30042	05/12/2014	05/22/2014	56.26
							<b>56.26</b>
101-211.000-730.100	Professional GROSSMAN PSYCHOLOGIC	01052014	Pre Employment Psych Exams	30017	05/01/2014	05/22/2014	500.00
							<b>500.00</b>
101-211.000-740.100	Repair & ma AIRWAVE COMMUNICATION	604402	Monthly Maint. Radio Cont/PD	29980	04/30/2014	05/22/2014	688.00
							<b>688.00</b>
101-211.000-740.400	Rent CANON FINANCIAL SERVICE	13761925	P.D. Copier Lease - May 2014	29997	05/02/2014	05/22/2014	249.06
							<b>249.06</b>
101-211.000-750.200	Communicat MOTOROLA SOLUTIONS, INC	78265402	Radio System Service Agreeem	30047	06/01/2014	05/22/2014	3,013.83
							<b>3,013.83</b>
101-211.000-750.210	Postage FEDERAL EXPRESS CORP, //	2-649-06389	Mailings - Police Dept	30011	05/09/2014	05/22/2014	116.49
							<b>116.49</b>
101-211.000-750.510	Training/POS AREA AGENCY ON AGING// BROWN/KELLY// MORALES/JUAN//		B Houser, K Brown Reimb Travel POST Managemen Travel Adv. Basic Dispatcher	29987 29995 30045	05/14/2014 05/21/2014 05/21/2014	05/22/2014 05/22/2014 05/22/2014	50.00 27.01 2,202.30
							<b>2,279.31</b>
							<b>Total Dept. Police Protection: 39,094.32</b>
<b>Dept: 221.000 Fire Department</b>							
101-221.000-710.300	P E R S PUBLIC EMPLOYEES RETIRI		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	12,361.53
							<b>12,361.53</b>
101-221.000-750.500	Training I. V. FIRE CHIEF'S ASSOCIA*		S400 Incident Commander Cour	30022	05/14/2014	05/22/2014	255.00
							<b>255.00</b>
							<b>Total Dept. Fire Department: 12,616.53</b>

Dept: 231.000 Building Inspector

101-231.000-710.300 P E R S

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	PUBLIC EMPLOYEES RETIR:		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	1,329.34
							<u>1,329.34</u>
101-231.000-725.400	Fuel						
	MCNEECE BROS OIL COMP,	816989	Fuel/Building	30042	04/30/2014	05/22/2014	181.48
							<u>181.48</u>
101-231.000-740.100	Repair & ma						
	CANON SOLUTIONS AMERIC	4012759915	Copier Maint 02/1-04/30 BLDG	29998	05/01/2014	05/22/2014	93.24
	CANON SOLUTIONS AMERIC	4012759915	Copier Maint 02/1-04/30 BLDG	29998	05/01/2014	05/22/2014	6.90
							<u>100.14</u>
<b>Total Dept. Building Inspection:</b>							<b>1,610.96</b>
<b>Dept: 241.000 Animal Control</b>							
101-241.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR:		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	211.83
							<u>211.83</u>
101-241.000-725.400	Fuel						
	MCNEECE BROS OIL COMP,	816991	Fuel/Public Works	30042	04/30/2014	05/22/2014	508.12
							<u>508.12</u>
<b>Total Dept. Animal Control:</b>							<b>719.95</b>
<b>Dept: 311.000 Engineering</b>							
101-311.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR:		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	2,578.51
							<u>2,578.51</u>
101-311.000-720.100	Office suppli						
	OFFICE DEPOT, INC.///	708131652001	Wireless Mouse, Paper	30051	05/06/2014	05/22/2014	165.50
	OFFICE DEPOT, INC.///	702229393001	Return Damaged Suggestion Bo	30051	03/31/2014	05/22/2014	-64.79
							<u>90.71</u>
101-311.000-721.200	Other operat						
	SPARKLETTS///	9689234 050114	Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	101.87
							<u>101.87</u>
101-311.000-721.900	Small tools &						
	OFFICE DEPOT, INC.///	708131652001	Wireless Mouse, Paper	30051	05/06/2014	05/22/2014	53.99
							<u>53.99</u>
101-311.000-725.400	Fuel						
	MCNEECE BROS OIL COMP,	816991	Fuel/Public Works	30042	04/30/2014	05/22/2014	290.35
							<u>290.35</u>
101-311.000-730.100	Professional						
	DYNAMIC CONSULTING ENK	271913.03	Panno Road Rehab Project	30009	05/05/2014	05/22/2014	2,430.00
							<u>2,430.00</u>
101-311.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM854465	Cleaning Services	29984	05/12/2014	05/22/2014	26.02
							<u>26.02</u>
101-311.000-740.400	Rent						
	SPARKLETTS///	9689234 050114	Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	19.50
							<u>19.50</u>
101-311.000-750.210	Postage						
	UNITED PARCEL SERVICE, I	00002xx926194	Mallings - Engineering	30078	05/10/2014	05/22/2014	79.77
							<u>79.77</u>
101-311.000-750.600	Contributions						
	DEPT. OF CONSUMER AFFA		Land Surveyor Lic./Y. Arellano	30006	05/12/2014	05/22/2014	115.00

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							115.00
<b>Total Dept. Engineering:</b>							<b>5,785.72</b>
<b>Dept: 411.000 Community Develo</b>							
101-411.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRI	04/29/2014-05/12/2014	PERS	30059	05/21/2014	05/22/2014	482.22
							<b>482.22</b>
101-411.000-740.100	Repair & ma						
	CANON SOLUTIONS AMERIC	4012759915	Copier Maint 02/1-04/30 BLDG	29998	05/01/2014	05/22/2014	93.23
	CANON SOLUTIONS AMERIC	4012759915	Copier Maint 02/1-04/30 BLDG	29998	05/01/2014	05/22/2014	6.90
							<b>100.13</b>
<b>Total Dept. Community Development:</b>							<b>582.35</b>
<b>Dept: 511.000 Parks</b>							
101-511.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRI	04/29/2014-05/12/2014	PERS	30059	05/21/2014	05/22/2014	1,114.16
							<b>1,114.16</b>
101-511.000-720.600	Plumbing suj						
	O'MALLEY PLUMBING/JIM//	87889	PVC, Tee, Glue	30050	05/09/2014	05/22/2014	46.41
	RDO WATER	A00232	Gaskets	30065	05/08/2014	05/22/2014	4.67
	RDO WATER	A00248	Sprinklers	30065	05/09/2014	05/22/2014	17.55
							<b>68.63</b>
101-511.000-720.800	Janitorial sug						
	IMPERIAL HARDWARE CO.,	354362/2	Gloves, Toilet Brush	30027	05/08/2014	05/22/2014	10.75
							<b>10.75</b>
101-511.000-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	354423/2	Knife, Concrete Seal	30027	05/08/2014	05/22/2014	36.72
	IMPERIAL HARDWARE CO.,	354717/2	Trash Bags	30027	05/12/2014	05/22/2014	10.79
	MCNEECE BROS OIL COMP,	194270	Safety Gloves	30042	05/08/2014	05/22/2014	10.50
	SPARKLETTS///	9689234 050114	Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	24.07
							<b>82.08</b>
101-511.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	354789/2	Gas Can	30027	05/12/2014	05/22/2014	19.92
							<b>19.92</b>
101-511.000-725.400	Fuel						
	MCNEECE BROS OIL COMP,	194532	Diesel Fuel	30042	05/13/2014	05/22/2014	36.79
	MCNEECE BROS OIL COMP,	816988	Fuel/Parks & Rec	30042	04/30/2014	05/22/2014	2,103.22
							<b>2,140.01</b>
101-511.000-740.400	Rent						
	AMALGAMATED ENTERPRIS		Storage Unit Rental B209 - May	29986	04/21/2014	05/22/2014	95.00
							<b>95.00</b>
<b>Total Dept. Parks:</b>							<b>3,530.55</b>
<b>Dept: 521.000 Recreation &amp; Lions</b>							
101-521.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRI	04/29/2014-05/12/2014	PERS	30059	05/21/2014	05/22/2014	1,140.60
							<b>1,140.60</b>
101-521.000-720.300	Chemicals						
	IMPERIAL HARDWARE CO.,	354294/2	Liquid Acid, Brass Plug	30027	05/07/2014	05/22/2014	53.95
							<b>53.95</b>
101-521.000-720.600	Plumbing suj						
	IMPERIAL HARDWARE CO.,	354294/2	Liquid Acid, Brass Plug	30027	05/07/2014	05/22/2014	1.35

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							<b>1.35</b>
101-521.000-720.800	Janitorial sup						
	IMPERIAL HARDWARE CO.,	354152/2	Carpet Cleaner, Bleach, Rake	30027	05/06/2014	05/22/2014	56.07
	IMPERIAL HARDWARE CO.,	354923/2	Dust Pan, Soap, Broom	30027	05/13/2014	05/22/2014	149.68
							<b>205.75</b>
101-521.000-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	354152/2	Carpet Cleaner, Bleach, Rake	30027	05/06/2014	05/22/2014	26.45
							<b>26.45</b>
101-521.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	354152/2	Carpet Cleaner, Bleach, Rake	30027	05/06/2014	05/22/2014	12.95
							<b>12.95</b>
101-521.000-730.200	Technical se						
	JADE SECURITY SYSTEMS,	095052	Alarm Monitoring Jun14-Aug201	30033	05/10/2014	05/22/2014	71.85
							<b>71.85</b>
101-521.000-740.400	Rent						
	ELMS EQUIPMENT///	1064302-0001	Rental Of Concrete Grinder	30010	05/08/2014	05/22/2014	124.50
	IMPERIAL HARDWARE CO.,	354152/2	Carpet Cleaner, Bleach, Rake	30027	05/06/2014	05/22/2014	34.55
	IMPERIAL HARDWARE CO.,	354151/2	Return Carpet Cleaner	30027	05/06/2014	05/22/2014	-29.15
	IMPERIAL HARDWARE CO.,	354150/2	Carpet Cleaner	30027	05/06/2014	05/22/2014	29.15
							<b>159.05</b>
<b>Total Dept. Recreation &amp; Lions Center:</b>							<b>1,671.95</b>
<b>Dept: 521.100 Recreation League</b>							
101-521.100-730.200	Technical se						
	AMADOR/ELENA//		Basketball Scorekeeper 5/16/14	29985	05/16/2014	05/22/2014	32.00
	BROWN/TYMIKA//		Basketball Scorekeeper 5/16/14	29996	05/16/2014	05/22/2014	16.00
	CATO/BECKY//		Softball Scorekeeper 5/8-5/22	30000	05/16/2014	05/22/2014	200.00
	GARCIA/ABRAHAM//		Softball Umpire 5/08-5/22	30014	05/16/2014	05/22/2014	60.00
	GRANBERRY/DAYJANE//		Basketball Scorekeeper 5/16	30015	05/16/2014	05/22/2014	16.00
	GRIJALVA/DAVID//		Softball Umpire 5/7-5/14	30016	05/16/2014	05/22/2014	60.00
	SILVA/ROBERT//		Basketball Referee 5/16/14	30072	05/16/2014	05/22/2014	60.00
	STEVENS/GARY//		Basketball Referee 5/16/14	30075	05/16/2014	05/22/2014	60.00
	ZEPEDA/RACHEL//		BB Gym Supervisor 5/16/14	30080	05/16/2014	05/22/2014	40.00
							<b>544.00</b>
<b>Total Dept. Recreation Leagues:</b>							<b>544.00</b>
<b>Dept: 551.000 Library</b>							
101-551.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRI		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	1,281.55
							<b>1,281.55</b>
101-551.000-720.100	Office suppli						
	OFFICE SUPPLY CO.///	473809-0	Copy Paper	30052	04/08/2014	05/22/2014	323.89
	OFFICE SUPPLY CO.///	473898-0	Copy Paper	30052	04/10/2014	05/22/2014	19.98
	QUILL CORPORATION///	1886581	Notebook Paper	30060	04/03/2014	05/22/2014	28.45
	QUILL CORPORATION///	1831318	Index Cards, Highlighters, Pen	30060	04/01/2014	05/22/2014	77.39
	QUILL CORPORATION///	1948377	Toner	30060	04/04/2014	05/22/2014	268.73
							<b>718.44</b>
101-551.000-720.200	Books and si						
	BAKER & TAYLOR, INC.///	4010861944	Books	29989	04/25/2014	05/22/2014	168.99
	BRODART COMPANY///	M103815	Annual Paperback Plan	29994	09/29/2013	05/22/2014	1,477.44
	CITY DIRECTORIES///	83487923	Polk City Directory	30002	04/14/2014	05/22/2014	415.80
	FIFTH AVENUE BOOK CENT	00000138	Books	30012	04/16/2014	05/22/2014	34.45
	FIFTH AVENUE BOOK CENT	00000142	Books	30012	04/30/2014	05/22/2014	104.66
	GALE GROUP///	51718139	Christian Romance Plan Books	30013	03/06/2014	05/22/2014	72.87
	GALE GROUP///	51887588	Christian Romance Plan Books	30013	04/03/2014	05/22/2014	72.87

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	RECORDED BOOKS, LLC///		Children's Books On CDS	30066	09/26/2013	05/22/2014	2,201.41
	RECORDED BOOKS, LLC///		Continuous Order Plan	30066	09/25/2013	05/22/2014	1,298.10
							<b>5,846.59</b>
101-551.000-720.210	Audiovisual r						
	BLACKSTONE AUDIO, INC///	688198	Books On CD	29990	12/16/2013	05/22/2014	139.96
	BLACKSTONE AUDIO, INC///	692934	Books On CD	29990	01/17/2014	05/22/2014	150.00
	BLACKSTONE AUDIO, INC///	699135	Books On CD	29990	03/03/2014	05/22/2014	147.99
	BLACKSTONE AUDIO, INC///	703453	Books On CD	29990	04/04/2014	05/22/2014	150.00
							<b>587.95</b>
101-551.000-721.200	Other operat						
	SPARKLETTS///	9689234 050114	Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	69.04
							<b>69.04</b>
101-551.000-730.200	Technical se						
	IMPERIAL VALLEY COLLEGE		Work Study Students	30030	04/29/2014	05/22/2014	168.88
	MANPOWER///	26915732	Temp Services Thru 3/30/14	30040	03/30/2014	05/22/2014	293.09
	MANPOWER///	26945472	Temp Services Thru 4/6/14	30040	04/06/2014	05/22/2014	368.24
	MANPOWER///	26973691	Temp Services Thru 4/13/14	30040	04/13/2014	05/22/2014	473.45
	MANPOWER///	27000704	Temp Services Thru 4/20/14	30040	04/20/2014	05/22/2014	293.09
	MANPOWER///	27031067	Temp Services Thru 4/27/14	30040	04/27/2014	05/22/2014	413.33
	PROTECTION ONE ALARM///		Alarm Monitoring 5/1-5/31/14	30058	05/05/2014	05/22/2014	37.70
							<b>2,047.78</b>
101-551.000-740.100	Repair & ma						
	DESERT AIR CONDITIONING	B24197	A/C Diagnostic/LAMBS Office	30007	04/15/2014	05/22/2014	99.00
	PESTMASTER SERVICES///	1354194	Pest Control Svcs/Library	30055	04/11/2014	05/22/2014	35.00
	PESTMASTER SERVICES///	1355062	Pest Control Svcs/Library	30055	05/06/2014	05/22/2014	35.00
	PGI	020349	Repair Window LAMBS	30056	04/07/2014	05/22/2014	216.20
							<b>385.20</b>
101-551.000-740.400	Rent						
	BRAWLEY MASONIC TEMPL		Office Space Rent April/May	29992	05/19/2014	05/22/2014	1,000.00
	SPARKLETTS///	9689234 050114	Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	14.75
							<b>1,014.75</b>
							<b>Total Dept. Library: 11,951.30</b>
<b>Dept: 551.100 Library Grant - LAN</b>							
101-551.100-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	330.82
							<b>330.82</b>
101-551.100-725.400	Fuel						
	MCNEECE BROS OIL COMP,	191861	Fuel/LAMBS	30042	03/14/2014	05/22/2014	178.45
	MCNEECE BROS OIL COMP,	816131	Fuel/LAMBS	30042	03/31/2014	05/22/2014	458.47
	MCNEECE BROS OIL COMP,	816987	Fuel/LAMBS	30042	04/30/2014	05/22/2014	593.01
							<b>1,229.93</b>
101-551.100-740.400	Rent						
	SPARKLETTS///	9689234 050114	Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	8.50
							<b>8.50</b>
							<b>Total Dept. Library Grant - LAMBS: 1,569.25</b>
							<b>Total Fund General Fund: 97,323.67</b>
<b>Fund: 211 Gas Tax</b>							
<b>Dept: 312.000 Street Maintenance</b>							
211-312.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	1,293.55
							<b>1,293.55</b>

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211-312.000-721.200	Other operat						
	ACME SAFETY & SUPPLY CI	088681-00	Stop Signs	29979	03/17/2014	05/22/2014	497.04
	ACME SAFETY & SUPPLY CI	088689-00	Rivets	29979	03/18/2014	05/22/2014	111.18
							<b>608.22</b>
211-312.000-725.200	Electricity						
	IMPERIAL IRRIGATION DIST		Street Lights 4/9/14-5/7/14	30029	05/08/2014	05/22/2014	8,767.89
							<b>8,767.89</b>
211-312.000-725.400	Fuel						
	ELMS EQUIPMENT///	1064423-0001	Oil	30010	05/14/2014	05/22/2014	56.30
							<b>56.30</b>
211-312.000-740.400	Rent						
	ACME SAFETY & SUPPLY CI	089238-00	Message Signs/Rental	29979	04/14/2014	05/22/2014	630.00
							<b>630.00</b>
							<b>Dept. Street Maintenance &amp; Improve.: 11,355.96</b>
							<b>Total Fund Gas Tax: 11,355.96</b>
<b>Fund: 222 Law Enforcement</b>							
<b>Dept: 000.000</b>							
222-000.000-201.558	Retention-Gr						
	MITCHELL BUILDERS, INC./C	004	P.D. Replacement Generator	30044	03/31/2014	05/22/2014	4,345.50
							<b>4,345.50</b>
							<b>Total Dept. 000000: 4,345.50</b>
							<b>al Fund Law Enforcement: 4,345.50</b>
<b>Fund: 241 Bernardo Padilla Land.</b>							
<b>Dept: 511.100 Parks, Landscape</b>							
241-511.100-725.200	Electricity						
	IMPERIAL IRRIGATION DIST		Street Lights 4/9/14-5/7/14	30029	05/08/2014	05/22/2014	104.83
							<b>104.83</b>
							<b>il Dept. Parks, Landscape &amp; Lighting: 104.83</b>
							<b>rnardo Padilla Land/Light: 104.83</b>
<b>Fund: 243 CFD 05-1 Victoria Park</b>							
<b>Dept: 195.000 Comm Fac Dist</b>							
243-195.000-725.200	Electricity						
	IMPERIAL IRRIGATION DIST		Street Lights 4/9/14-5/7/14	30029	05/08/2014	05/22/2014	80.55
							<b>80.55</b>
							<b>Total Dept. Comm Fac Dist: 80.55</b>
							<b>nd CFD 05-1 Victoria Park: 80.55</b>
<b>Fund: 244 CFD 05-4 Latigo Ranch</b>							
<b>Dept: 195.000 Comm Fac Dist</b>							
244-195.000-725.200	Electricity						
	IMPERIAL IRRIGATION DIST		Street Lights 4/9/14-5/7/14	30029	05/08/2014	05/22/2014	85.92
							<b>85.92</b>
							<b>Total Dept. Comm Fac Dist: 85.92</b>
							<b>id CFD 05-4 Latigo Ranch: 85.92</b>



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501-000.000-205.200	Water depos						
	CASTLEBERRY/BOB//		Refund Deposit 1016 Ridge Park	29999	05/13/2014	05/22/2014	192.74
	DE GUZMAN/GUILLERMO &		Refund Deposit 510 S Palm Ave	30005	05/12/2014	05/22/2014	195.62
	DICKERSON/JEFFREY & TR,		Refund Dep/Ovrpymt 683 SYCA	30008	05/08/2014	05/22/2014	196.96
	HARRIS/JANELLE//		Refund Deposit 644 S 2nd St	30019	05/08/2014	05/22/2014	73.67
	MARQUEZ/ARTHUR & JOSIE		Refund Deposit 718 Maple Ct	30041	05/13/2014	05/22/2014	32.71
	MICKLE/ROBIN//		Refund Deposit 1079 CACI	30043	05/16/2014	05/22/2014	158.87
	PALACIO/PAULINE//		Refund Deposit 1164 Peach St	30054	05/08/2014	05/22/2014	95.31
	SEANEZ/YVONNE C.//		Refund Deposit 1029 Jennifer	30069	05/14/2014	05/22/2014	186.58
							<b>1,132.46</b>
501-000.000-205.400	Sales tax pa						
	BOARD OF EQUAL ZATION//		Sales Tax Prepayment-Apr 2014	29991	05/21/2014	05/22/2014	-3.00
							<b>-3.00</b>
							<b>Total Dept. 000000: 1,129.46</b>
<b>Dept: 321.000</b>	<b>Water Treatment</b>						
501-321.000-440.710	Water sales						
	I. V. HOUSING AUTHORITY//		Refund Overpmt 973 Dominguez	30023	05/16/2014	05/22/2014	39.57
	IMPERIAL VALLEY PRESS//		Refund Ovrpmt 135 S Plaza St	30031	05/08/2014	05/22/2014	36.65
	NAILL/JAMES//		Refund Ovrpmt 650 S Imperiai	30048	05/14/2014	05/22/2014	30.86
							<b>107.08</b>
501-321.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRI		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	2,109.64
							<b>2,109.64</b>
501-321.000-720.300	Chemicals						
	IMPERIAL HARDWARE CO.,	354382/2	Spray Paint, Roundup	30027	05/08/2014	05/22/2014	29.48
	IMPERIAL HARDWARE CO.,	353295/2	Batteries, Markers, Keys	30027	04/29/2014	05/22/2014	15.28
	ROCKWOOD CHEMICAL//	304448	Calcium Hypochlorite	30067	05/01/2014	05/22/2014	143.64
							<b>188.40</b>
501-321.000-720.500	Electrical sup						
	RADIO SHACK//	022658	Batteries	30063	04/09/2014	05/22/2014	38.86
	RADIO SHACK//	010097	Two-Way Radios	30063	04/10/2014	05/22/2014	97.19
	RADIO SHACK//	023141	HDMI Cable	30063	05/07/2014	05/22/2014	32.39
							<b>168.44</b>
501-321.000-720.600	Plumbing sup						
	HARRINGTON INDUSTRIAL F	004E4997	Unions, Solvent Cement	30018	04/15/2014	05/22/2014	128.55
	HARRINGTON INDUSTRIAL F	004E5128	Ball Valves	30018	04/18/2014	05/22/2014	221.55
	IMPERIAL HARDWARE CO.,	352916/2	Wire Connectors, Timer	30027	04/25/2014	05/22/2014	35.93
	RDO WATER	A00127	Control, Duct Tape	30065	04/30/2014	05/22/2014	132.06
	RDO WATER	A00147	Tee Slips	30065	05/02/2014	05/22/2014	1.85
	RDO WATER	A00151	Return Tee Slips	30065	05/02/2014	05/22/2014	-1.85
	RDO WATER	A00152	Tee Slips	30065	05/02/2014	05/22/2014	1.80
							<b>519.89</b>
501-321.000-721.200	Other operat						
	ALL VALLEY FENCE & SUPP	12957	Fence Material	29981	04/23/2014	05/22/2014	995.00

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	IMPERIAL HARDWARE CO.,	353955/2	Safety Hasp	30027	05/06/2014	05/22/2014	20.89
	IMPERIAL HARDWARE CO.,	354252/2	Indoor Antenna	30027	05/07/2014	05/22/2014	13.36
	IMPERIAL HARDWARE CO.,	354382/2	Spray Paint, Roundup	30027	05/08/2014	05/22/2014	22.04
	IMPERIAL HARDWARE CO.,	353295/2	Batteries, Markers, Keys	30027	04/29/2014	05/22/2014	26.92
	IMPERIAL HARDWARE CO.,	353647/2	Broom, Saw, Hose Mender	30027	05/01/2014	05/22/2014	37.39
	IMPERIAL HARDWARE CO.,	354265/2	Washer, Car Wash, Coupler	30027	05/07/2014	05/22/2014	12.21
	IMPERIAL HARDWARE CO.,	354156/2	Gloves, Teflon Paste, PVC	30027	05/06/2014	05/22/2014	73.89
	IMPERIAL HARDWARE CO.,	353968/2	Nuts, Washers	30027	05/06/2014	05/22/2014	8.94
	IMPERIAL HARDWARE CO.,	352452/2	Bucket, Scraper, Blade, Paint	30027	04/22/2014	05/22/2014	48.95
	IMPERIAL HARDWARE CO.,	352471/2	Chain Lubricant, Bleach	30027	04/22/2014	05/22/2014	7.35
	IMPERIAL HARDWARE CO.,	352725/2	Washers, Nuts, Pipe Insulation	30027	04/23/2014	05/22/2014	63.96
	IMPERIAL HARDWARE CO.,	353200/2	Electric Tape, Keys	30027	04/28/2014	05/22/2014	5.25
	IMPERIAL HARDWARE CO.,	354441/2	Hammer Bit	30027	05/08/2014	05/22/2014	18.44
	IMPERIAL HARDWARE CO.,	354719/2	Tape, Nuts	30027	05/12/2014	05/22/2014	16.84
	IMPERIAL HARDWARE CO.,	354839/2	Sandpaper, Hole Saw, Gloves	30027	05/12/2014	05/22/2014	89.39
	IMPERIAL HARDWARE CO.,	354977/2	Sandpaper, Sanding Block	30027	05/13/2014	05/22/2014	83.57
	R.J. SAFETY SUPPLY CO., II	324254-0002	Safety Glasses	30062	04/15/2014	05/22/2014	18.90
	RADIO SHACK///	027698	Printer, DVD Player	30063	04/30/2014	05/22/2014	43.19
	RADIO SHACK///	010431	Audio Cable, Adapter	30063	04/30/2014	05/22/2014	57.96
	SPARKLETT//	9689234	050114 Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	37.29
	USA BLUEBOOK, INC///	321756	Hose	30079	04/16/2014	05/22/2014	280.55
							<b>1,985.28</b>
501-321.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	353647/2	Broom, Saw, Hose Mender	30027	05/01/2014	05/22/2014	18.52
	IMPERIAL HARDWARE CO.,	354839/2	Sandpaper, Hole Saw, Gloves	30027	05/12/2014	05/22/2014	20.29
	RADIO SHACK///	027698	Printer, DVD Player	30063	04/30/2014	05/22/2014	160.37
							<b>199.18</b>
501-321.000-725.100	Water						
	I. I. D.///		Canal Water Mansfield/3056449	30021	05/07/2014	05/22/2014	13,868.00
							<b>13,868.00</b>
501-321.000-725.400	Fuel						
	MCNEECE BROS OIL COMP,	816991	Fuel/Public Works	30042	04/30/2014	05/22/2014	323.63
							<b>323.63</b>
501-321.000-730.100	Professional						
	LEE & RO. INC.///	46657/01	WWTP Improvements Project	30037	05/05/2014	05/22/2014	7,900.80
							<b>7,900.80</b>
501-321.000-730.200	Technical se						
	IMPERIAL IRRIGATION DIST		2014 Title 22 Joint Watershed	30028	03/28/2014	05/22/2014	288.54
	ORANGE COMMERCIAL CRE	6762	Microbiology Analysis	30053	04/28/2014	05/22/2014	330.00
	ORANGE COMMERCIAL CRE	6759	Microbiology Analysis	30053	04/22/2014	05/22/2014	330.00
	ORANGE COMMERCIAL CRE	6783	Microbiology Analysis	30053	05/05/2014	05/22/2014	330.00
							<b>1,278.54</b>
501-321.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM847382	Cleaning Services	29984	04/18/2014	05/22/2014	57.92
	ALSCO AMERICAN LINEN DI	LYUM851851	Cleaning Services	29984	05/02/2014	05/22/2014	57.92
							<b>115.84</b>
501-321.000-750.200	Communicat						
	A T & T///		Telephone Services 5/7-6/6	29978	05/07/2014	05/22/2014	5.13
							<b>5.13</b>
							<b>Total Dept. Water Treatment: 28,769.85</b>
Dept: 322.000	Water Distribution						
501-322.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	2,319.34
							<b>2,319.34</b>

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501-322.000-721.200	Other operat IMPERIAL HARDWARE CO.,	354557/2	Spray Paint	30027	05/09/2014	05/22/2014	18.25
							<u>18.25</u>
501-322.000-725.400	Fuel MCNEECE BROS OIL COMP,	816991	Fuel/Public Works	30042	04/30/2014	05/22/2014	2,633.15
							<u>2,633.15</u>
501-322.000-750.200	Communicat A T & T///		Telephone Services 5/7-6/6	29978	05/07/2014	05/22/2014	31.65
							<u>31.65</u>
							<b>Total Dept. Water Distribution: 5,002.39</b>
							<b>Total Fund Water: 34,901.70</b>
<b>Fund: 511 Wastewater</b>							
<b>Dept: 000.000</b>							
511-000.000-205.400	Sales tax pa BOARD OF EQUALIZATION//		Sales Tax Prepayment-Apr 2014	29991	05/21/2014	05/22/2014	-11.00
							<u>-11.00</u>
							<b>Total Dept. 000000: -11.00</b>
<b>Dept: 331.000 Wastewater Collec</b>							
511-331.000-440.730	Sewer servic DICKERSON/JEFFREY & TR, IMPERIAL VALLEY PRESS/// NAILL/JAMES//		Refund Dep/Ovrpynt 683 SYCA Refund Ovrpmt 135 S Plaza St Refund Ovrpmt 650 S Imperial	30008 30031 30048	05/08/2014 05/08/2014 05/14/2014	05/22/2014 05/22/2014 05/22/2014	1.20 16.73 46.10
							<u>64.03</u>
511-331.000-710.300	P E R S PUBLIC EMPLOYEES RETIRI		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	610.46
							<u>610.46</u>
511-331.000-730.200	Technical se ORANGE COMMERCIAL CRE	6790	E. Coif Analysis	30053	05/05/2014	05/22/2014	78.00
							<u>78.00</u>
							<b>Total Dept. Wastewater Collection: 752.49</b>
<b>Dept: 332.000 Wastewater treatm</b>							
511-332.000-710.300	P E R S PUBLIC EMPLOYEES RETIRI		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	1,896.71
							<u>1,896.71</u>
511-332.000-721.200	Other operat R.J. SAFETY SUPPLY CO., in SPARKLETT//	323900-0002 9689234 050114	Full Body Harness, Lanyard Water, Cooler Rentals Apr 2014	30062 30073	04/08/2014 05/01/2014	05/22/2014 05/22/2014	283.06 156.89
							<u>439.95</u>
511-332.000-725.100	Water I. J. D.//		Canal Water/Oakley 3008245	30021	05/07/2014	05/22/2014	240.00
							<u>240.00</u>
511-332.000-725.200	Electricity IMPERIAL IRRIGATION DISTI		Power Bills 4/4/14-5/4/14	30029	05/07/2014	05/22/2014	35,794.17
							<u>35,794.17</u>
511-332.000-725.400	Fuel MCNEECE BROS OIL COMP,	816991	Fuel/Public Works	30042	04/30/2014	05/22/2014	393.40
							<u>393.40</u>
511-332.000-730.100	Professional						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	LEWIS BRISBOIS BISGAARD		Attorney Services NationalBeef	30038	05/21/2014	05/22/2014	525.00
							<b>525.00</b>
511-332.000-730.200	Technical se CREATIVE CONTROL SYSTE	2014-09	SCADA Engineering Service	30003	05/10/2014	05/22/2014	1,000.00
							<b>1,000.00</b>
511-332.000-740.100	Repair & ma R & K AIR CONDITIONING	22972	Repaired Air Conditioner WWTP	30061	04/16/2014	05/22/2014	519.00
							<b>519.00</b>
511-332.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI ALSCO AMERICAN LINEN DI	LYUM848314 LYUM850482	Cleaning Services Cleaning Services	29984 29984	04/22/2014 04/29/2014	05/22/2014 05/22/2014	97.78 97.78
							<b>195.56</b>
511-332.000-740.400	Rent SPARKLETTSS///	9689234 050114	Water, Cooler Rentals Apr 2014	30073	05/01/2014	05/22/2014	15.75
							<b>15.75</b>
<b>Total Dept. Wastewater treatment:</b>							<b>41,019.54</b>
<b>Total Fund Wastewater:</b>							<b>41,761.03</b>
<b>Fund: 521 Solid Waste</b>							
<b>Dept: 341.000 Solid Waste Collec</b>							
521-341.000-440.740	Solid waste c DICKERSON,JEFFREY & TR/ NAILL/JAMES//		Refund Dep/Ovrpymt 683 SYCA Refund Ovrpymt 650 S Imperial	30008 30048	05/08/2014 05/14/2014	05/22/2014 05/22/2014	20.27 20.27
							<b>40.54</b>
521-341.000-730.200	Technical se ALLIED WASTE SERVICES #		Solid Waste Services May	29983	05/19/2014	05/22/2014	88,436.72
							<b>88,436.72</b>
<b>Total Dept. Solid Waste Collection:</b>							<b>88,477.26</b>
<b>Total Fund Solid Waste:</b>							<b>88,477.26</b>
<b>Fund: 601 Maintenance</b>							
<b>Dept: 801.000 Vehicle Maintenance</b>							
601-801.000-710.300	P E R S PUBLIC EMPLOYEES RET:RI		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	836.66
							<b>836.66</b>
601-801.000-720.400	Automotive s AIRWAVE COMMUNICATION AUTO ZONE, INC. #2804/// AUTO ZONE, INC. #2804/// BRAWLEY TRACTOR PARTS KME FIRE APPARATUS/// LIGHTHOUSE, INC./THE// NORTHEND AUTOPARTS, IN NORTHEND AUTOPARTS, IN NORTHEND AUTOPARTS, IN NORTHEND AUTOPARTS, IN STIFF EQUIPMENT INC.///	427174 2804098716 2804098717 2804101019 2804101163 2804101230 2804012194 2804095381 2804095570 46303 ca 526828 0040959 498988 499222 499270 499400 49730	Antenna #205 P.D. Lights #86 Parks Toolbox Liner #214 Shop Return Toolbox Liner Brake Pads, Rotors Return Brake Pads, Rotors Return Tie Rod Belt Tensioner #206 A/C Gasket #917 P.D. Filters/LAMBS Bus Fuel Sensor #3912 F.D. Battery Cable Lugs/Shop Stock Ignition Lock #001 P.D. Air Filter #26 Streets Cable, Connectors, Lugs Handles #214 Shop Metal #214 Shop	29980 29988 29988 29988 29988 29988 29988 29988 29988 29993 30036 30039 30049 30049 30049 30049 30076	04/30/2014 05/09/2014 05/09/2014 05/12/2014 05/12/2014 05/12/2014 02/03/2014 05/05/2014 05/05/2014 05/09/2014 05/06/2014 05/09/2014 05/07/2014 05/09/2014 05/09/2014 06/12/2014 05/13/2014	05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014 05/22/2014	18.74 20.06 5.40 -5.40 65.94 -65.94 -34.75 18.65 12.63 9.84 323.55 103.56 55.47 31.61 32.67 20.48 8.33

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							<b>618.64</b>
601-801.000-720.500	Electrical sup						
	AUTO ZONE, INC. #2804///	2804102311	Battery #89 Parks	29988	05/13/2014	05/22/2014	87.44
	AUTO ZONE, INC. #2804///	2804102315	Credit Battery Warranty	29988	05/13/2014	05/22/2014	-87.44
							<b>0.00</b>
601-801.000-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	354998/2	Filters, Keys	30027	05/14/2014	05/22/2014	25.00
	IMPERIAL HARDWARE CO.,	355006/2	Filter	30027	05/14/2014	05/22/2014	34.06
	IMPERIAL HARDWARE CO.,	354529/2	Key Tags, Rib Matting	30027	05/09/2014	05/22/2014	61.80
	IMPERIAL HARDWARE CO.,	354776/2	Key Ring, Keys, Pair	30027	05/12/2014	05/22/2014	47.71
	IMPERIAL HARDWARE CO.,	354782/2	Return Keys	30027	05/12/2014	05/22/2014	-5.08
	IMPERIAL HARDWARE CO.,	354783/2	Keys	30027	05/12/2014	05/22/2014	2.62
	R.J. SAFETY SUPPLY CO., INC	324818-0002	Fire Extinguisher	30062	05/02/2014	05/22/2014	101.50
							<b>267.61</b>
601-801.000-725.400	Fuel						
	MCNEECE BROS OIL COMP,	816991	Fuel/Public Works	30042	04/30/2014	05/22/2014	47.28
							<b>47.28</b>
601-801.000-740.100	Repair & ma						
	AIRWAVE COMMUNICATION	427175	Repair Siren # 903 P.D.	29980	04/30/2014	05/22/2014	200.00
	DANIELS TIRE SERVICE///	226021059	Oil change #209 Shop	30004	05/13/2014	05/22/2014	50.19
	ELMS EQUIPMENT///	0000010643800001	Repair Chainsaw/Parks	30010	05/15/2014	05/22/2014	136.73
	JOHN DEERE FINANCIAL	2738	Tie Rod Ends/LAMBS Bus	30034	04/09/2014	05/22/2014	268.60
	PLUMMER UPHOLSTERY	18740	Repair Headliner #209 Shop	30057	05/12/2014	05/22/2014	124.48
							<b>780.00</b>
601-801.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM854464	Uniform Cleaning Services	29984	05/12/2014	05/22/2014	34.08
	ALSCO AMERICAN LINEN DI	LYUM854466	Cleaning Services	29984	05/12/2014	05/22/2014	32.03
							<b>66.11</b>
<b>Total Dept. Vehicle Maintenance Shop:</b>							<b>2,616.30</b>
<b>Dept: 803.000 Equipment rental &amp;</b>							
601-803.000-725.400	Fuel						
	MCNEECE BROS OIL COMP,	816991	Fuel/Public Works	30042	04/30/2014	05/22/2014	872.88
							<b>872.88</b>
<b>Dept. Equipment rental &amp; acquisition:</b>							<b>872.88</b>
<b>Total Fund Maintenance:</b>							<b>3,489.18</b>
<b>Fund: 602 Risk Management</b>							
<b>Dept: 811.000 Liability &amp; Property</b>							
602-811.000-750.100	Insurance						
	ALLIANT INSURANCE SERVI		Special Event Insurance	29982	05/13/2014	05/22/2014	1,576.00
							<b>1,576.00</b>
<b>Total Dept. Liability &amp; Property Damage:</b>							<b>1,576.00</b>
<b>Total Fund Risk Management:</b>							<b>1,576.00</b>
<b>Fund: 802 Payroll Clearing</b>							
<b>Dept: 000.000</b>							
802-000.000-200.008	Retirement v						
	PUBLIC EMPLOYEES RETIR		04/29/2014-05/12/2014 PERS	30059	05/21/2014	05/22/2014	22,132.57
							<b>22,132.57</b>
<b>Total Dept. 000000:</b>							<b>22,132.57</b>

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<b>Total Fund Payroll Clearing:</b>							<b>22,132.57</b>
<b>Grand Total:</b>							<b>326,796.70</b>

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Check Number	Check Date		Vendor Number	Vendor Name	Check Description	Amount
30081	05/29/2014	Printed	A373	ROSALVA AGUNDEZ	Refund Deposit 1156 Pecan St	165.56
30082	05/29/2014	Printed	A167	ALL VALLEY FENCE & SUPPLY, INC	Latch	14.90
30083	05/29/2014	Printed	A645	ALLIANT INSURANCE SERVICES	Crime Insurance Policy Renewal	1,285.00
30084	05/29/2014	Void	A126		Void Check	0.00
30085	05/29/2014	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	374.45
30086	05/29/2014	Printed	A137	AMERICA'S FINEST FIRE PROTECT	Service Fire Extinguishers	281.82
30087	05/29/2014	Printed	A665	AMERICAN PAYROLL ASSOCIATION	Annual Membership/Rosa Ramirez	254.00
30088	05/29/2014	Printed	A813	AMERINATIONAL COMMUNITY SERVIC	Set Up Tax Fee/885 N Eastern	200.00
30089	05/29/2014	Printed	A202	APWA	ASCE/APWA Meeting/Arellano,	24.00
30090	05/29/2014	Printed	A140	ASSOCIATED DESERT NEWSPAPER	Impressions/OnLine Advertising	2,494.49
30091	05/29/2014	Printed	A461	AT&T-CALNET 2	Telephone Services 4/12-5/11	110.17
30092	05/29/2014	Printed	A784	AT&T	Telephone Services/Teen Center	100.51
30093	05/29/2014	Printed	A592	AUTO ZONE, INC. #2804	Car Wash, Wipes, Shade	25.41
30094	05/29/2014	Printed	B747	BRENTAG PACIFIC INC.	Calcium Hypochlorite	2,893.88
30095	05/29/2014	Printed	C312	CA PUBLIC EMP. RETIREMENT SYST	June 2014 Medical Insurance	68,586.54
30096	05/29/2014	Printed	C544	CANON FINANCIAL SERVICES, INC	P.D. Copier Lease - Period End	364.71
30097	05/29/2014	Printed	C545	CANON SOLUTIONS AMERICA	Planning Copier Maint. May	76.88
30098	05/29/2014	Printed	C549	CANON SOLUTIONS AMERICA, INC	Copier Maint 4/1-4/30/14 P.D.	122.81
30099	05/29/2014	Printed	C018	TINA CARROLL	Refund Deposit 342 W D Street	87.23
30100	05/29/2014	Printed	C066	JULIAN CASTILLO	Basketball Referee Feb 18	20.00
30101	05/29/2014	Printed	D155	DASH MEDICAL GLOVES, INC	Medical Gloves F.D. #1	70.09
30102	05/29/2014	Printed	D478	DEPARTMENT OF JUSTICE	Fingerprint Applications	403.00
30103	05/29/2014	Printed	D516	DEPARTMENT OF TRANSPORTATIO	Elec. Maint. St. Hwy/Jan-Mar	7,565.24
30104	05/29/2014	Printed	S942	DEPT. OF CONSUMER AFFAIRS	Engineering License Renewal	115.00
30105	05/29/2014	Printed	D602	DESERT AUTO PLAZA	Repair Oil Pressure Switch	663.95
30106	05/29/2014	Printed	E145	ELMS EQUIPMENT	Bulb Primer	47.94
30107	05/29/2014	Printed	E398	EMPIRE SOUTHWEST LLC	Maint. Contract 2014-15	1,617.00
30108	05/29/2014	Printed	F358	THE FAIR STORE	Safety Boots/Refugio Martinez	300.00
30109	05/29/2014	Printed	G515	ABRAHAM GARCIA	Softball Umpire 5/20-5/22	40.00
30110	05/29/2014	Printed	G310	JESUS P. GARCIA	Refund Deposit 197 H Street #B	89.49
30111	05/29/2014	Printed	G371	GORDON GASTE	Reimb Travel CEP Examination	267.95
30112	05/29/2014	Printed	G809	EDWIN GRIFFITHS	Refund Deposit 505 S Rio Vista	87.53
30113	05/29/2014	Printed	G098	DAVID GRIJALVA	Softball Umpire 5/19-5/21	40.00
30114	05/29/2014	Printed	H158	HD SUPPLY WATERWORKS, LTD.	Bolt Kit	57.29
30115	05/29/2014	Printed	H507	VICTOR SOLIS HERNANDEZ	Refund Deposit 1301 K Street	195.26
30116	05/29/2014	Printed	H191	HOWARD ANIMAL HOSPITAL	Vet Services	94.00
30117	05/29/2014	Void	I301		Void Check	0.00
30118	05/29/2014	Printed	I301	IMPERIAL HARDWARE CO., INC.	Batteries, Propane	546.29
30119	05/29/2014	Printed	J380	JADE SECURITY SYSTEMS, INC.	Alarm Monitoring FD #2 May	54.98
30120	05/29/2014	Printed	J107	DORA JUSLIN	Refund Deposit 1173 D Street	70.91
30121	05/29/2014	Printed	K731	KEARNY PEARSON FORD, LLC.	Shaft Assembly #922 P.D.	325.99
30122	05/29/2014	Printed	K543	KNORR SYSTEMS, INC.	Vacuum Hose	190.93
30123	05/29/2014	Printed	L975	JOSE LUIS LOMELI	Refund Deposit 1300 Adler St	194.58
30124	05/29/2014	Printed	L228	ANNA LUDLAM	Refund for Softball/Larissa	35.00
30125	05/29/2014	Printed	M151	MASTERS CONSTRUCTION, INC.	Rental of Truck	160.00
30126	05/29/2014	Printed	M004	MCNEECE BROS OIL COMPANY	Fuel/Police Dept	127.90
30127	05/29/2014	Printed	N045	NORTHEND AUTOPARTS, INC.	Credit Warranty Brake Pads	230.69
30128	05/29/2014	Printed	0587	JIM O'MALLEY PLUMBING	Sleeve, Gasket, Brass Ring	29.56
30129	05/29/2014	Printed	O233	O'REILLY AUTO PARTS	Variable Valve Training/Alex	189.90
30130	05/29/2014	Printed	O125	OFFICE SUPPLY CO.	Batteries	39.94
30131	05/29/2014	Printed	P344	PADRE JANITORIAL SUPPLIES, INC	Janitorial Supplies #2 F.D.	123.34

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Check Number	Check Date	Printed	Vendor Number	Vendor Name	Check Description	Amount
30132	05/29/2014	Printed	P110	PESTMASTER SERVICES	Pest Control Svcs/Lion's Ctr	35.00
30133	05/29/2014	Printed	P113	PETTY CASH -CITY CLERK	Petty Cash - City Clerk	31.00
30134	05/29/2014	Printed	P054	ROSA MARIA & GABRIEL PINEDA	Refund Deposit 584 S 9th St	195.26
30135	05/29/2014	Printed	P371	PIONEERS MEMORIAL HEALTHCARE	Evidence Gathering	5,450.00
30136	05/29/2014	Printed	P188	PLUMMER UPHOLSTERY	Repair Seat #33 Parks	92.72
30137	05/29/2014	Printed	R651	R.J. SAFETY SUPPLY CO., INC	Gloves	32.41
30138	05/29/2014	Printed	R107	RAIN FOR RENT	Sprinklers	47.00
30139	05/29/2014	Printed	R177	RDO WATER	Sprinklers	207.27
30140	05/29/2014	Printed	R271	RECORDED BOOKS, LLC	Continuous Order Plan 2014	3,592.00
30141	05/29/2014	Printed	R462	REDDY ICE, CORPORATION	Ice	25.32
30142	05/29/2014	Printed	R953	SUSAN & JESSE REYES	Refund Deposit 657 Gilmour St	76.24
30143	05/29/2014	Printed	R293	JACOB ANTHONY RODRIGUEZ	Basketball Scorekeeper 2/16	24.00
30144	05/29/2014	Printed	S283	SAN DIEGO POLICE EQUIPMENT, IN	Ammunition	385.63
30145	05/29/2014	Printed	S407	DANIEL SCHLEYER	Reimb Tuition/English 110	317.74
30146	05/29/2014	Printed	S574	SHARP ELECTRONICS CORPORATI	Copier Lease 3/1-3/31/2014	271.40
30147	05/29/2014	Printed	S285	SHARP SANITATION	Skid Rental #000/Meserve Park	262.14
30148	05/29/2014	Printed	S556	SHERWIN-WILLIAMS COMPANY, INC.	Paint	62.63
30149	05/29/2014	Printed	S477	VICTOR SOTO	Refund Deposit 841 W Legion Rd	195.26
30150	05/29/2014	Printed	S495	SOUTHERN CALIFORNIA GAS CO.	187 425 2700 7 4/9-5/7/14	210.24
30151	05/29/2014	Printed	S689	STAPLES ADVANTAGE	Chair Mats	1,464.30
30152	05/29/2014	Printed	S712	STIFF EQUIPMENT INC.	Metal #18 Streets	16.02
30153	05/29/2014	Printed	T524	TYCO INTEGRATED SECURITY, LLC	Alarm Monitoring 6/1-6/30/14	102.95
30154	05/29/2014	Printed	U200	UPSTART	Summer Reading Program	745.90
30155	05/29/2014	Printed	U413	US YELLOW PAGES	Yellow Pages	229.00
30156	05/29/2014	Printed	U602	USA BLUEBOOK, INC	Gloves, Wipes	342.05
30157	05/29/2014	Printed	V916	MELBA VALDEVIESO	Refund Deposit 1079 Jennifer	131.67
30158	05/29/2014	Printed	V313	ARMIDA VERDUGO	Refund Deposit Lion's Center	100.00
30159	05/29/2014	Printed	W233	WAGE WORKS	Flex One Service Fee/Apr	50.00
30160	05/29/2014	Printed	W221	WAL-MART STORES, INC. #01-1555	Paint	318.22
30161	05/29/2014	Printed	W411	JAMES M. WATTE	Refund Deposit 220 W B Street	59.50
30162	05/29/2014	Printed	W135	WAXIE SANITARY SUPPLY	Toilet Liners, Bleach	764.64
30163	05/29/2014	Printed	W250	WESTAIR GASES & EQUIPMENT INC	Oxygen Tank Rental/FD #2	175.75

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Checks Total (excluding void checks):

107,469.35

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 111.000 City Council</b>							
101-111.000-730.200	Technical se						
	TYCO INTEGRATED SECURI	21849936	Alarm Monitoring 6/1-6/30/14	30153	05/10/2014	05/29/2014	25.73
							<u>25.73</u>
						<b>Total Dept. City Council:</b>	<b>25.73</b>
<b>Dept: 112.000 City Clerk</b>							
101-112.000-730.200	Technical se						
	TYCO INTEGRATED SECURI	21849936	Alarm Monitoring 6/1-6/30/14	30153	05/10/2014	05/29/2014	25.74
							<u>25.74</u>
101-112.000-750.300	Advertising &						
	ASSOCIATED DESERT NEW	10692896	Classified Ad WTP Chief	30090	04/06/2014	05/29/2014	352.53
	ASSOCIATED DESERT NEW	10696042	Ad/Ordinance #2014-02	30090	04/18/2014	05/29/2014	1,356.60
	ASSOCIATED DESERT NEW	10697880	Notice Of Public Hearing	30090	04/24/2014	05/29/2014	182.86
							<u>1,891.99</u>
						<b>Total Dept. City Clerk:</b>	<b>1,917.73</b>
<b>Dept: 131.000 City Manager</b>							
101-131.000-721.200	Other operat						
	PETTY CASH -CITY CLERK//		Petty Cash - City Clerk	30133	05/22/2014	05/29/2014	31.00
							<u>31.00</u>
101-131.000-730.200	Technical se						
	TYCO INTEGRATED SECURI	21849936	Alarm Monitoring 6/1-6/30/14	30153	05/10/2014	05/29/2014	25.74
							<u>25.74</u>
						<b>Total Dept. City Manager:</b>	<b>56.74</b>
<b>Dept: 151.000 Finance</b>							
101-151.000-750.600	Contributions						
	AMERICAN PAYROLL ASSOC		Annual Membership/Rosa Ramir	30087	05/28/2014	05/29/2014	254.00
							<u>254.00</u>
						<b>Total Dept. Finance:</b>	<b>254.00</b>
<b>Dept: 153.000 Personnel</b>							
101-153.000-730.200	Technical se						
	DEPARTMENT OF JUSTICE//	032509	Fingerprint Applications	30102	05/06/2014	05/29/2014	403.00
	TYCO INTEGRATED SECURI	21849936	Alarm Monitoring 6/1-6/30/14	30153	05/10/2014	05/29/2014	25.74
	WAGE WORKS///	125AI0320375	Flex One Service Fee/Apr	30159	05/16/2014	05/29/2014	50.00
							<u>478.74</u>
						<b>Total Dept. Personnel:</b>	<b>478.74</b>
<b>Dept: 171.000 Planning</b>							
101-171.000-721.900	Small tools &						
	OFFICE SUPPLY CO.///	474900-0	Mousepad, Pencil Sharpener	30130	05/19/2014	05/29/2014	27.84
	OFFICE SUPPLY CO.///	474869-0	Batteries	30130	05/19/2014	05/29/2014	12.10
							<u>39.94</u>
101-171.000-740.100	Repair & ma						
	CANON SOLUTIONS AMERIC	988221362	Planning Copier Maint. May	30097	05/02/2014	05/29/2014	76.88
							<u>76.88</u>
101-171.000-750.400	Travel						
	GASTE/GORDON//		Reimb Travel CEP Examination	30111	05/28/2014	05/29/2014	267.95
							<u>267.95</u>
						<b>Total Dept. Planning:</b>	<b>384.77</b>

Dept: 191.000 Non-departmental

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101-191.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM856208	Cleaning Services	30085	05/16/2014	05/29/2014	12.70
							<b>12.70</b>
101-191.000-750.300	Advertising & US YELLOW PAGES///	1921611 102	Yellow Pages	30155	10/05/2011	05/29/2014	229.00
							<b>229.00</b>
<b>Total Dept. Non-departmental:</b>							<b>241.70</b>
<b>Dept: 211.000 Police Protection</b>							
101-211.000-720.100	Office suppli STAPLES ADVANTAGE/// STAPLES ADVANTAGE///	3231067758 3231067757	Speakers, Toner, Post-Its Toner, Chair Mat	30151 30151	05/10/2014 05/10/2014	05/29/2014 05/29/2014	278.31 363.57
							<b>641.88</b>
101-211.000-720.900	Ammunition SAN DIEGO POLICE EQUIPM	611278	Ammunition	30144	03/24/2014	05/29/2014	385.63
							<b>385.63</b>
101-211.000-721.200	Other operat STAPLES ADVANTAGE/// STAPLES ADVANTAGE///	3231067757 3231067756	Toner, Chair Mat Chair Mats	30151 30151	05/10/2014 05/10/2014	05/29/2014 05/29/2014	232.14 139.95
							<b>372.09</b>
101-211.000-721.900	Small tools & IMPERIAL HARDWARE CO., STAPLES ADVANTAGE///	355325/2 3231067758	Drill Bit Set Speakers, Toner, Post-Its	30118 30151	05/16/2014 05/10/2014	05/29/2014 05/29/2014	17.90 56.94
							<b>74.84</b>
101-211.000-725.300	Natural gas SOUTHERN CALIFORNIA GA		187 525 6200 4/11-5/12/14	30150	05/14/2014	05/29/2014	27.29
							<b>27.29</b>
101-211.000-725.400	Fuel MCNEECE BROS OIL COMP, MCNEECE BROS OIL COMP,	194851 194934	Fuel/Police Dept Fuel/Police Dept	30126 30126	05/19/2014 05/20/2014	05/29/2014 05/29/2014	61.89 66.01
							<b>127.90</b>
101-211.000-730.200	Technical se PIONEERS MEMORIAL HEAL	101510087	Evidence Gathering	30135	05/13/2014	05/29/2014	5,450.00
							<b>5,450.00</b>
101-211.000-740.100	Repair & ma CANON FINANCIAL SERVICE CANON SOLUTIONS AMERIC	13797128 4012865620	P.D. Copier Lease - Period End Copier Maint 4/1-4/30/14 P.D.	30096 30098	05/13/2014 05/11/2014	05/29/2014 05/29/2014	62.31 72.62
							<b>134.93</b>
101-211.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM856213	Cleaning Services	30085	05/16/2014	05/29/2014	128.34
							<b>128.34</b>
101-211.000-750.500	Training SCHLEYER/DANIEL//		Reimb Tuition/English 110	30145	05/29/2014	05/29/2014	317.74
							<b>317.74</b>
<b>Total Dept. Police Protection:</b>							<b>7,660.64</b>
<b>Dept: 211.300 Graffiti Abatement</b>							
101-211.300-721.200	Other operat IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., SHERWIN-WILLIAMS COMP/ WAL-MART STORES, INC. #K WAL-MART STORES, INC. #K	792526/2 355406/2 6099-2 02811 02039	Graffiti Remover Hat Paint Graffiti Removal, Paint Paint	30118 30118 30148 30160 30160	05/16/2014 05/16/2014 05/14/2014 05/22/2014 05/19/2014	05/29/2014 05/29/2014 05/29/2014 05/29/2014 05/29/2014	69.10 18.76 62.63 224.69 93.53

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							468.71
<b>Total Dept. Graffiti Abatement:</b>							<b>468.71</b>
<b>Dept: 221.000 Fire Department</b>							
101-221.000-720.400	Automotive s AUTO ZONE, INC. #2804///	2804110374	Car Wash, Wipes, Shade	30093	05/22/2014	05/29/2014	25.41
							<b>25.41</b>
101-221.000-721.200	Other operat DASH MEDICAL GLOVES, IN IMPERIAL HARDWARE CO.,	INV0858464 355296/2	Medical Gloves F.D. #1 Batteries, Propane	30101 30118	05/07/2014 05/15/2014	05/29/2014 05/29/2014	70.09 27.15
							<b>97.24</b>
101-221.000-725.300	Natural gas SOUTHERN CALIFORNIA GA		015 325 6300 2 4/11-5/12/14	30150	05/14/2014	05/29/2014	17.47
							<b>17.47</b>
101-221.000-730.200	Technical se AMERICA'S FINEST FIRE PR	18M 661051	Service Fire Extinguishers	30086	05/01/2014	05/29/2014	281.82
							<b>281.82</b>
101-221.000-740.100	Repair & ma EMPIRE SOUTHWEST LLC// EMPIRE SOUTHWEST LLC//	EPCT00008338 EPCT00008339	Maint. Contract 2014-15 Maint. Contract 2014-15	30107 30107	05/21/2014 05/21/2014	05/29/2014 05/29/2014	1,514.00 103.00
							<b>1,617.00</b>
101-221.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM856210	Cleaning Services	30085	05/16/2014	05/29/2014	32.13
							<b>32.13</b>
101-221.000-740.400	Rent MASTERS CONSTR LCTION, SHARP ELECTRONICS COR, SHARP ELECTRONICS COR, WESTAIR GASES & EQUIPM	22494 99817722 99864973 884450	Rental of Truck Copier Lease 2/1-2/28/2014 Copier Lease 3/1-3/31/2014 Oxygen Tank Rental/FD #1	30125 30146 30146 30163	05/09/2014 03/31/2014 04/30/2014 04/30/2014	05/29/2014 05/29/2014 05/29/2014 05/29/2014	160.00 135.70 135.70 107.39
							<b>538.79</b>
<b>Total Dept. Fire Department:</b>							<b>2,609.86</b>
<b>Dept: 221.100 Fire Station #2</b>							
101-221.100-720.800	Janitorial sup PADRE JANITORIAL SJPPLI	357107	Janitorial Supplies #2 F.D.	30131	05/13/2014	05/29/2014	123.34
							<b>123.34</b>
101-221.100-721.200	Other operat IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO.,	355068/2 355117/2 3558526/2	Pipe Insulation, Keys Batteries Propane	30118 30118 30118	05/14/2014 05/14/2014 05/20/2014	05/29/2014 05/29/2014 05/29/2014	5.53 15.53 9.75
							<b>30.81</b>
101-221.100-725.300	Natural gas SOUTHERN CALIFORNIA GA		088 557 5439 9 4/7-5/6/14	30150	05/08/2014	05/29/2014	37.73
							<b>37.73</b>
101-221.100-730.200	Technical se JADE SECURITY SYSTEMS,	095051	Alarm Monitoring FD #2 May	30119	05/10/2014	05/29/2014	54.98
							<b>54.98</b>
101-221.100-740.100	Repair & ma CANON SOLUTIONS AMERIK	4012619767	Copier Maint 1/1-3/31/14 FD #2	30098	04/12/2014	05/29/2014	28.19
							<b>28.19</b>
101-221.100-740.400	Rent WESTAIR GASES & EQUIPM	884451	Oxygen Tank Rental/FD #2	30163	04/30/2014	05/29/2014	68.36

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							<b>68.36</b>
<b>Total Dept. Fire Station #2:</b>							<b>343.41</b>
<b>Dept: 241.000 Animal Control</b>							
101-241.000-721.100	Uniforms FAIR STORE/THE//	3741	Safety Boots/Refugio Martinez	30108	04/25/2014	05/29/2014	150.00
							<b>150.00</b>
101-241.000-721.200	Other operat IMPERIAL HARDWARE CO.,	355808/2	Bleach, Batterles, Dish Soap	30118	05/20/2014	05/29/2014	66.04
							<b>66.04</b>
101-241.000-730.200	Technical se HOWARD ANIMAL HOSPITAL	218387	Vet Services	30116	05/05/2014	05/29/2014	94.00
							<b>94.00</b>
101-241.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM856604	Uniform Cleaning Services	30085	05/19/2014	05/29/2014	6.56
	ALSCO AMERICAN LINEN DI	LYUM854467	Uniform Cleaning Services	30085	05/12/2014	05/29/2014	6.56
							<b>13.12</b>
<b>Total Dept. Animal Control:</b>							<b>323.16</b>
<b>Dept: 311.000 Engineering</b>							
101-311.000-740.100	Repair & ma CANON SOLUTIONS AMERIC	4012803821	Copier Maint 5/1-5/31/14 P.W.	30098	05/01/2014	05/29/2014	11.00
							<b>11.00</b>
101-311.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM856602	Cleaning Services	30085	05/19/2014	05/29/2014	26.02
							<b>26.02</b>
101-311.000-740.400	Rent CANON FINANCIAL SERVICE	13761927	P.W. Plotter Lease May 2014	30096	05/02/2014	05/29/2014	302.40
							<b>302.40</b>
101-311.000-750.600	Contributions APWA//		ASCE/APWA Meeting/Arellano,	30089	05/19/2014	05/29/2014	24.00
	DEPT. OF CONSUMER AFFA		Engineering License Renewal	30104	05/16/2014	05/29/2014	115.00
							<b>139.00</b>
<b>Total Dept. Engineering:</b>							<b>478.42</b>
<b>Dept: 511.000 Parks</b>							
101-511.000-720.600	Plumbing sup O'MALLEY PLUMBING/JIM//	87897	Gasket	30128	05/12/2014	05/29/2014	4.86
	O'MALLEY PLUMBING/JIM//	87948	Sleeve, Gasket, Brass Ring	30128	05/19/2014	05/29/2014	24.70
	RAIN FOR RENT///	037544562	Sprinklers	30138	05/20/2014	05/29/2014	47.00
	RDO WATER	A00288	Coupling, Slips	30139	05/12/2014	05/29/2014	24.45
	RDO WATER	A00340	Return Slips	30139	05/15/2014	05/29/2014	-2.83
	RDO WATER	A00313	Solenoid	30139	05/14/2014	05/29/2014	139.35
	RDO WATER	A00324	Adapter, Coupling, Teflon Tape	30139	05/14/2014	05/29/2014	9.82
	RDO WATER	A00341	Sprinklers	30139	05/15/2014	05/29/2014	18.93
	RDO WATER	A00343	Sprinklers	30139	05/15/2014	05/29/2014	17.55
							<b>283.83</b>
101-511.000-721.200	Other operat ALL VALLEY FENCE & SUPP	275921	Latch	30082	05/16/2014	05/29/2014	14.90
	HD SUPPLY WATERWORKS	C396099	Bolt Kit	30114	05/13/2014	05/29/2014	29.97
	IMPERIAL HARDWARE CO.,	355402/2	Keys, Key Ring	30118	05/16/2014	05/29/2014	7.19
	IMPERIAL HARDWARE CO.,	355659/2	CLR Cleaner, Toothbrush	30118	05/19/2014	05/29/2014	12.84
	IMPERIAL HARDWARE CO.,	355763/2	Field Marking Lime	30118	05/20/2014	05/29/2014	36.32
	IMPERIAL HARDWARE CO.,	354139/2	Field Marking Lime	30118	05/06/2014	05/29/2014	36.32
	IMPERIAL HARDWARE CO.,	355098/2	Bolts, <del>40s</del> Washers	30118	05/14/2014	05/29/2014	1.39

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							<b>138.93</b>
						<b>Total Dept. Parks:</b>	<b>422.76</b>
<b>Dept: 521.000 Recreation &amp; Lions</b>							
101-521.000-470.110 Rents and ro	VERDUGO/ARMIDA//	903287	Refund Deposit Lion's Center	30158	04/28/2014	05/29/2014	100.00
							<b>100.00</b>
101-521.000-720.100 Office suppli	STAPLES ADVANTAGE///	3230336599	Color Paper	30151	05/03/2014	05/29/2014	59.55
	STAPLES ADVANTAGE///	3231615482	Legal Pads, Pens	30151	05/17/2014	05/29/2014	29.11
	STAPLES ADVANTAGE///	3231615483	Pens	30151	05/17/2014	05/29/2014	55.86
	STAPLES ADVANTAGE///	3231615485	Hanging Folders	30151	05/17/2014	05/29/2014	33.99
							<b>178.51</b>
101-521.000-720.300 Chemicals	BRENNTAG PACIFIC INC.///	BPI413933	Sodium Hypochlorine	30094	05/07/2014	05/29/2014	1,449.12
	BRENNTAG PACIFIC INC.///	BPI409519	Calcium Hypochlorite	30094	04/22/2014	05/29/2014	1,444.74
							<b>2,893.86</b>
101-521.000-720.600 Plumbing suj	IMPERIAL HARDWARE CO.,	355001/2	Sprinkler, PVC, Nipple	30118	05/14/2014	05/29/2014	9.29
	KNORR SYSTEMS, INC.///	SI157238	Vacuum Hose	30122	05/02/2014	05/29/2014	190.93
							<b>200.22</b>
101-521.000-721.200 Other operat	ELMS EQUIPMENT///	1064409-0001	Bulb Primer	30106	05/13/2014	05/29/2014	6.23
	IMPERIAL HARDWARE CO.,	355397/2	Keys	30118	05/16/2014	05/29/2014	8.47
	IMPERIAL HARDWARE CO.,	355707/2	Adhesive, No Trespass Sign	30118	05/20/2014	05/29/2014	51.43
	IMPERIAL HARDWARE CO.,	355257/2	Batteries, Keys, Key Ring	30118	05/15/2014	05/29/2014	58.65
	REDDY ICE, CORPORATION	3650034124	Ice	30141	04/24/2014	05/29/2014	25.32
							<b>150.10</b>
101-521.000-721.900 Small tools &	IMPERIAL HARDWARE CO.,	355707/2	Adhesive, No Trespass Sign	30118	05/20/2014	05/29/2014	25.34
	STAPLES ADVANTAGE///	3231615484	File	30151	05/17/2014	05/29/2014	214.88
							<b>240.22</b>
101-521.000-725.300 Natural gas	SOUTHERN CALIFORNIA GA		189 525 2700 2 4/9-5/8/14	30150	05/12/2014	05/29/2014	19.23
	SOUTHERN CALIFORNIA GA		187 425 2700 7 4/9-5/7/14	30150	05/12/2014	05/29/2014	57.24
							<b>76.47</b>
101-521.000-730.200 Technical se	PESTMASTER SERVICES///	1355590	Pest Control Svcs/Lion's Ctr	30132	05/20/2014	05/29/2014	35.00
							<b>35.00</b>
101-521.000-740.100 Repair & ma	CANON SOLUTIONS AMERIC	4012768413	Copier Maint 5/1-5/31/14 Parks	30098	05/01/2014	05/29/2014	11.00
							<b>11.00</b>
101-521.000-740.200 Cleaning ser	ALSCO AMERICAN LINEN DI	LYUM852291	Cleaning Services	30085	05/05/2014	05/29/2014	32.01
	ALSCO AMERICAN LINEN DI	LYUM854468	Cleaning Services	30085	05/12/2014	05/29/2014	32.01
	ALSCO AMERICAN LINEN DI	LYUM856605	Cleaning Services	30085	05/19/2014	05/29/2014	32.01
							<b>96.03</b>
101-521.000-740.400 Rent	ELMS EQUIPMENT///	1064552-0001	Rental Of Hedge Trimmer	30106	05/21/2014	05/29/2014	41.71
	SHARP SANITATION///	016196	Skid Rental #88/Meserve Park	30147	05/13/2014	05/29/2014	131.07
	SHARP SANITATION///	016197	Skid Rental #000/Meserve Park	30147	05/13/2014	05/29/2014	131.07
							<b>303.85</b>
101-521.000-750.200 Communicat							

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	AT&T///		Telephone Services/Teer. Center	30092	05/06/2014	05/29/2014	100.51
							<b>100.51</b>
101-521.000-750.300	Advertising &						
	ASSOCIATED DESERT NEW	10696286	Ad/Easter Egg Hunt	30090	04/18/2014	05/29/2014	215.00
	ASSOCIATED DESERT NEW	10696881	Ad/Open Gym	30090	04/21/2014	05/29/2014	107.50
	ASSOCIATED DESERT NEW	10691313	Impressions/OnLine Advertising	30090	04/30/2014	05/29/2014	280.00
							<b>602.50</b>
							<b>Total Dept. Recreation &amp; Lions Center: 4,988.27</b>
<b>Dept: 521.100 Recreation League</b>							
101-521.100-440.430	Recreation le						
	LUDLAM/ANNA//	903251	Refund for Softball/Larissa	30124	04/04/2014	05/29/2014	35.00
							<b>35.00</b>
101-521.100-730.200	Technical se						
	CASTILLO/JULIAN//		Basketball Referee Feb 18	30100	05/28/2014	05/29/2014	20.00
	GARCIA/ABRAHAM//		Softball Umpire 5/20-5/22	30109	05/23/2014	05/29/2014	40.00
	GRIJALVA/DAVID//		Softball Umpire 5/19-5/21	30113	05/23/2014	05/29/2014	40.00
	RODRIGUEZ/JACOB ANTHO		Basketball Scorekeeper 2/23	30143	02/25/2013	05/29/2014	8.00
	RODRIGUEZ/JACOB ANTHO		Basketball Scorekeeper 2/16	30143	02/19/2013	05/29/2014	16.00
							<b>124.00</b>
							<b>Total Dept. Recreation Leagues: 159.00</b>
<b>Dept: 522.000 Senior Citizens Cen</b>							
101-522.000-720.800	Janitorial sup						
	WAXIE SANITARY SUPPLY//	74589375	Toilet Liners, Bleach	30162	05/12/2014	05/29/2014	764.64
							<b>764.64</b>
101-522.000-725.300	Natural gas						
	SOUTHERN CALIFORNIA GA	193 926 4200 5	4/11-5/12/14	30150	05/14/2014	05/29/2014	51.28
							<b>51.28</b>
							<b>Total Dept. Senior Citizens Center: 815.92</b>
<b>Dept: 551.000 Library</b>							
101-551.000-720.200	Books and s						
	RECORDED BOOKS, LLC//		Cont. Order Plan For 2014	30140	11/25/2013	05/29/2014	1,832.00
	RECORDED BOOKS, LLC//		Continuous Order Plan 2014	30140	12/03/2013	05/29/2014	1,960.00
							<b>3,592.00</b>
101-551.000-721.200	Other operat						
	UPSTART//	5284612	Summer Reading Program	30154	05/01/2014	05/29/2014	745.90
							<b>745.90</b>
101-551.000-750.200	Communicat						
	AT&T-CALNET 2//		Telephone Services 4/12-5/11	30091	05/12/2014	05/29/2014	110.17
							<b>110.17</b>
							<b>Total Dept. Library: 4,448.07</b>
							<b>Total Fund General Fund: 26,077.63</b>
<b>Fund: 202 CDBG</b>							
<b>Dept: 650.546 11-HOME-7664 Gen</b>							
202-650.546-730.200	Technical se						
	AMERINATIONAL COMMUNI	14-00920	Set Up Tax Fee/885 N Eastern	30088	05/16/2014	05/29/2014	200.00
							<b>200.00</b>
							<b>Total Dept. 11-HOME-7664 Gen Admin: 200.00</b>

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Total Fund CDBG:</b>							<b>200.00</b>
<b>Fund: 211 Gas Tax</b>							
<b>Dept: 312.000 Street Maintenance</b>							
211-312.000-740.100 Repair & ma							
	DEPARTMENT OF TRANSPC	SL140701	Elec. Maint. St. Hwy/Jan-Mar	30103	04/14/2014	05/29/2014	7,565.24
							<b>7,565.24</b>
<b>Dept. Street Maintenance &amp; Improve.:</b>							<b>7,565.24</b>
<b>Total Fund Gas Tax:</b>							<b>7,565.24</b>
<b>Fund: 501 Water</b>							
<b>Dept: 000.000</b>							
501-000.000-205.200 Water depos							
	ACUNDEZ/ROSALVA//		Refund Deposit 1156 Pecan St	30081	05/19/2014	05/29/2014	165.56
	CARROLL/TINA//		Refund Deposit 342 W D Street	30099	05/19/2014	05/29/2014	87.23
	GARCIA/JESUS P.//		Refund Deposit 197 H Street #B	30110	05/19/2014	05/29/2014	89.49
	GRIFFITHS/EDWIN//		Refund Deposit 505 S Rio Vista	30112	05/19/2014	05/29/2014	87.53
	HERNANDEZ/VICTOR SOLIS		Refund Deposit 1301 K Street	30115	05/19/2014	05/29/2014	195.26
	JUSLIN/DORA//		Refund Deposit 1173 C Street	30120	05/19/2014	05/29/2014	70.91
	LOMELI/JOSE LUIS//		Refund Deposit 1300 Adler St	30123	05/19/2014	05/29/2014	194.58
	PINEDA/ROSA MARIA & GAE		Refund Deposit 584 S 9th St	30134	05/19/2014	05/29/2014	195.26
	REYES/SUSAN & JESSE//		Refund Deposit 657 Gilmour St	30142	05/20/2014	05/29/2014	76.24
	SOTO/VICTOR//		Refund Deposit 841 W Legion R	30149	05/19/2014	05/29/2014	195.26
	VALDEVIESO/MELBA//		Refund Deposit 1079 Jennifer	30157	05/21/2014	05/29/2014	131.67
	WATTE/JAMES M.//		Refund Deposit 220 W B Street	30161	05/19/2014	05/29/2014	59.50
							<b>1,548.49</b>
<b>Total Dept. 000000:</b>							<b>1,548.49</b>
<b>Dept: 322.000 Water Distribution</b>							
501-322.000-720.600 Plumbing sup							
	HD SUPPLY WATERWORKS	C420432	PVC, Pipe	30114	05/19/2014	05/29/2014	27.32
							<b>27.32</b>
501-322.000-721.200 Other operat							
	USA BLUEBOOK, INC//	338805	Gloves, Wipes	30156	05/06/2014	05/29/2014	342.05
							<b>342.05</b>
<b>Total Dept. Water Distribution:</b>							<b>369.37</b>
<b>Total Fund Water:</b>							<b>1,917.86</b>
<b>Fund: 511 Wastewater</b>							
<b>Dept: 332.000 Wastewater treatm</b>							
511-332.000-721.100 Uniforms							
	FAIR STORE/THE//	3754	Safety Boots/Marco Garcia	30108	05/15/2014	05/29/2014	150.00
							<b>150.00</b>
<b>Total Dept. Wastewater treatment:</b>							<b>150.00</b>
<b>Total Fund Wastewater:</b>							<b>150.00</b>
<b>Fund: 601 Maintenance</b>							
<b>Dept: 801.000 Vehicle Maintenance</b>							
601-801.000-720.400 Automotive s							
	IMPERIAL HARDWARE CO.,	355341/2	Soray Paint, Primer #74T St	30118	05/16/2014	05/29/2014	41.14
	IMPERIAL HARDWARE CO.,	355368/2	Spray Paint #74T Streets	30118	05/16/2014	05/29/2014	20.97
	IMPERIAL HARDWARE CO.,	355994/2	Screws #18 Streets	30118	05/22/2014	05/29/2014	7.18
	KEARNY PEARSON FORD, L	819678	Shaft Assembly #922 P.D.	30121	05/19/2014	05/29/2014	325.99

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	NORTHEND AUTOPARTS, IN	499669	Reducer Sleeve #214 Shop	30127	05/15/2014	05/29/2014	26.19
	NORTHEND AUTOPARTS, IN	500133	Brake Pads #922 P.D.	30127	05/20/2014	05/29/2014	141.32
	NORTHEND AUTOPARTS, IN	500165	Stoplight Switch	30127	05/20/2014	05/29/2014	10.20
	NORTHEND AUTOPARTS, IN	500189	Silencer	30127	05/21/2014	05/29/2014	56.14
	NORTHEND AUTOPARTS, IN	500203	Brake Rotor #922 P.D.	30127	05/21/2014	05/29/2014	76.96
	NORTHEND AUTOPARTS, IN	500249	Return Stoplight Switch	30127	05/21/2014	05/29/2014	-10.20
	NORTHEND AUTOPARTS, IN	500316	Credit Warranty Brake Pads	30127	05/22/2014	05/29/2014	-69.92
	STIFF EQUIPMENT INC.///	49818	Metal #18 Streets	30152	05/22/2014	05/29/2014	16.02
							<b>641.99</b>
601-801.000-721.200	Other operat R.J. SAFETY SUPPLY CO., IN	324972-0002	Gloves	30137	05/07/2014	05/29/2014	32.41
							<b>32.41</b>
601-801.000-740.100	Repair & ma DESERT AUTO PLAZA/// PLUMMER UPHOLSTERY	832085 18756	Repair Oil Presure Switch Repair Seat #33 Parks	30105 30136	05/21/2014 05/22/2014	05/29/2014 05/29/2014	663.95 92.72
							<b>756.67</b>
601-801.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI ALSCO AMERICAN LINEN DI	LYUM856601 LYUM856603	Uniform Cleaning Services Cleaning Services	30085 30085	05/19/2014 05/19/2014	05/29/2014 05/29/2014	34.08 32.03
							<b>66.11</b>
601-801.000-750.500	Training O'REILLY AUTO PARTS/// O'REILLY AUTO PARTS///	2648-309524 2648-309525	Variable Valve Training/Steve Variable Valve Training/Alex	30129 30129	05/15/2014 05/15/2014	05/29/2014 05/29/2014	94.95 94.95
							<b>189.90</b>
							<b>Total Dept. Vehicle Maintenance Shop: 1,687.08</b>
							<b>Total Fund Maintenance: 1,687.08</b>
<b>Fund: 602 Risk Management</b>							
<b>Dept: 000.000</b>							
602-000.000-200.034	Health insur CA PUBLIC EMP. RETIREME	100000014290258	June 2014 Medical Insurance	30095	05/14/2014	05/29/2014	68,586.54
							<b>68,586.54</b>
							<b>Total Dept. 000000: 68,586.54</b>
<b>Dept: 811.000 Liability &amp; Property</b>							
602-811.000-750.100	Insurance ALLIANT INSURANCE SERVI	223246	Crime Insurance Policy Renewal	30083	05/22/2014	05/29/2014	1,285.00
							<b>1,285.00</b>
							<b>Total Dept. Liability &amp; Property Damage: 1,285.00</b>
							<b>Total Fund Risk Management: 69,871.54</b>
							<b>Grand Total: 107,469.35</b>

Check Register Report

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BANK:

Check Number	Check Date	Printed	Vendor Number	Vendor Name	Check Description	Amount
30164	05/30/2014	Printed	A366	AFLAC GROUP INSURANCE	Critical Care Withheld	694.80
30165	05/30/2014	Printed	A368	AFLAC INC.	Cancer, ICU, Disability	2,953.73
30166	05/30/2014	Printed	C889	CALIFORNIA STATE	Deductions	278.37
30167	05/30/2014	Printed	C110	COLUMBUS BANK & TRUST	Unreimb. Medical & Dependent	432.28
30168	05/30/2014	Printed	F689	FRANCHISE TAX BOARD	Deductions	395.12
30169	05/30/2014	Printed	N944	NATIONAL PLAN COORDINATORS	Deferred Comp Plan #340233-01	5,985.44
30170	05/30/2014	Printed	N187	NATIONWIDE RETIREMENT	Deferred Compensation #05270	470.00
30171	05/30/2014	Printed	S325	SUN COMMUNITY FED. CREDIT	Credit Union Deductions	1,771.00
30172	05/30/2014	Printed	U110	UNITED WAY OF IMPERIAL COUNTY	United Way Deductions	23.00

9

Checks Total (excluding void checks): 13,003.74



**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: June 03, 2014

City Manager: 

**PREPARED BY:** Richard Rubio, Parks & Recreation Director

**PRESENTED BY:** Richard Rubio, Parks & Recreation Director

**SUBJECT:** Emergency Repair of Deteriorated Pool Plaster at the Lions Center Pool facilities.

**CITY MANAGER RECOMMENDATION:** Adopt Resolution No. 2014:\_\_\_ Declaring an Emergency, Ratifying Action Taken by the City Manager and Approval of Emergency Repairs of Deteriorated Pool Plaster at Lions Center Pool Facilities in the Amount of \$12,070.

**DISCUSSION:** Several large patches of plaster in the Lions Center Pool, and the entire plastered surface of the Lions Center Children's Pool had deteriorated to the point that repairs were necessary to keep the pools open, or run the risk of pool closures and fines imposed by the Imperial County Health Department.

After an extensive search to locate a qualified contractor to perform the repairs, Aqua Construction of Glendora, CA was the only pool contractor located and willing to perform the necessary repairs. Repairs were completed on May 24, 2014.

**FISCAL IMPACT:** \$12,070

**ATTACHMENTS:** Resolution  
Aqua Construction repair estimate

RESOLUTION NO. 2014-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,  
CALIFORNIA, FOR REPAIRS AT THE LIONS CENTER POOL AND CHILDREN'S  
POOL PLASTER REPAIR.

WHEREAS, plaster pool coating will deteriorate over time, exposing the concrete, gahnite and re-bar of the pool shell; and

WHEREAS, it was recently discovered that said pool plaster had deteriorated in areas of the Lions Center Pool and Children's Pool that Parks and Recreation maintenance staff could not make repairs; and

WHEREAS, the condition in some areas of the Lions Center pool wall and floor had reached the point where there was a possibility of pool water leaking through the shell of the pool into the surrounding soil; and

WHEREAS, the said pool's plaster was to the point that neither pool would pass inspection by the Imperial County Health Department, forcing closure of both pools and risking the possibility of fines levied by said Public Health Agency for failure to perform plaster repairs; and

WHEREAS, after an extensive search to find a contractor qualified to make repairs to the Lions Center Pool Facility, Aqua Construction of Glendora, California was the only pool contractor willing to perform the repairs to said pool plaster; and

WHEREAS, because of concern of the consequences associated with the above described conditions, such emergency would not reasonably permit delays associated with a competitive solicitation for bids and the actions authorized herein are necessary to respond to the emergency; and

WHEREAS, to safeguard the public health and to operate the Lions Center pool and Children's Pool within the standards set forth by the Imperial County Health Department, it is necessary to take immediate action to repair this plaster at Lions Center Pool and Children's Pool; and

WHEREAS, the City Council wishes to ratify action of the City Manager to initiate repair to the Lions Center Pool and Children's Pool plaster.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held on June 3, 2014.

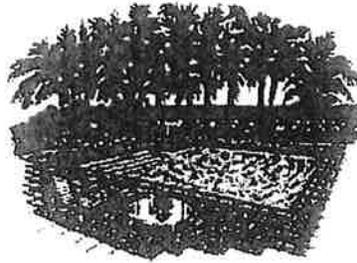
CITY OF BRAWLEY, CALIFORNIA

Don C. Campbell, Mayor

ATTEST:

Alma Benavides, City Clerk

# AQUA



## CONSTRUCTION INC.

LIC # 992227

922 FOUNTAIN SPRINGS

GLENDORA , CA. 91741

### ESTIMATE

May 5. 2014

TO; LIONS MEMEORIAL CENTER AQUATIC CENTER c/o FANNIE POSADA  
JOB ADDRESS ; 225 A ST.  
BRAWLEY , CA. 92227

OFFICE 760 344-5675  
FAX 760 344-9633

Repair Missing Plaster and Remove Rust Spots in Swimming Pool	\$ 4,470.00
Resurface Childrens Pool in White Plaster	\$ 7,600.00

If you have any questions please call anytime at (951) 538-6247 Thank you

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: June 3, 2014

City Manager:



**PREPARED BY:** Ana Gutierrez, Labor Compliance/Contracts Officer

**PRESENTED BY:** Yazmin Arellano, Public Works Director

**SUBJECT:** Amendment No. 9 to Transit Agreement with Sunrise Driving Service, Inc. dba Brawley Dial A Ride and the City of Brawley.

**CITY MANAGER RECOMMENDATION:** Approve Amendment No. 9 to Transit Agreement with Sunrise Driving Service, Inc. dba Brawley Dial A Ride and the City of Brawley for a time extension of 6 months.

**DISCUSSION:**

The Dial A Ride service in Brawley has been operated by Sunrise Driving Services since 1985. These services are provided to the general public within the City of Brawley and San Diego State University Brawley Campus. In an effort to provide more efficient and effective service, the Imperial County Transportation Commission (ICTC) conducted a competitive bid for the consolidation of five (5) public paratransit (Dial A Ride) services. The five agencies considered in the scope of work associated with the bidding opportunity were Brawley, Calexico, El Centro, Imperial and the West Shores communities of the Salton Sea. However, when the subject matter of consolidated contracting was considered by the El Centro City Council, they declined to participate. As such, ICTC rejected bids and will readvertise the request for proposals (RFP) for the consolidation of four (4) public paratransit services. The four agencies that will be considered in this effort are Brawley, Calexico, Imperial and the West Shore communities of the Salton Sea.

The transit agreement with Sunrise Driving Service, Inc. dba Brawley Dial A Ride and the City of Brawley expires on June 30, 2014 per Amendment No. 8. An additional time extension of up to six (6) months would allow ICTC staff to complete the consolidation process. Amendment No. 9 will extend the agreement until December 31, 2014.

**FISCAL IMPACT:** Regional transit funds from ICTC and passenger fare revenue

**ATTACHMENTS:** Amendment No. 9

**AMENDMENT NO. 9**

**CITY OF BRAWLEY**

**TRANSIT AGREEMENT – DIAL A RIDE**

This Amendment is entered this 3<sup>rd</sup> day of June, 2014 between the City of Brawley, a municipal corporation of the State of California (“City”) and Sunrise Driving Service, Inc. dba Brawley Dial A Ride hereinafter referred to as “Carrier.”

**WITNESSETH**

**WHEREAS**, there was an agreement dated April 15, 2008 between the City and Sonia Corina, Inc. dba Sunrise Driving Services which sets forth the terms upon which Sonia Corina, Inc. dba Sunrise Driving Services will provide services to the City; and

**WHEREAS**, the City approved the assignment of Transit Agreement from Sonia Corina, Inc. dba Sunrise Driving Services to Sunrise Driving Service, Inc. dba Brawley Dial A Ride on October 15, 2013; and

**WHEREAS**, the Agreement will expire on June 30, 2014 per Amendment No. 8; and

**WHEREAS**, the parties wish to extend the term of the Agreement.

**NOW THEREFORE, IT IS AGREED AS FOLLOWS:**

1. The above referenced recitals are true and correct and are incorporated herein by this reference.
2. The agreement is amended such that the term will expire on December 31, 2014.
3. Except as set forth herein, the terms of the Transit Agreement shall remain in full force and effect.

**CITY OF BRAWLEY**

**Sunrise Driving Service, Inc. dba Brawley Dial A Ride**

By: \_\_\_\_\_  
Rosanna B. Moore, City Manager

By: \_\_\_\_\_  
Isabel Pacheco

**Attest:**

By: \_\_\_\_\_  
Alma Benavides, City Clerk

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: June 3, 2014

City Manager:



**PREPARED BY:** Shirley Bonillas, Personnel & Risk Management Administrator

**PRESENTED BY:** Shirley Bonillas, Personnel & Risk Management Administrator

**SUBJECT:** Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan Update – Phase 1

**CITY MANAGER RECOMMENDATION:** Approve City of Brawley ADA Self Evaluation and Transition Plan Update – Phase 1.

**DISCUSSION:** The American with Disabilities Act requires that public agencies perform a self-evaluation and produce a transition plan of items needing address for compliance with the Act. The City engaged Psomas to assist in updating the former 1997 Transition Plan. Due to the cost of evaluating all aspects of the city's facilities and operations, the project requires a multi-phase/multi-year approach. Phase 1 examined several locations including, but not limited to, the Main Library, the Police Department, the Lions Center, the Administration Offices and the Senior Center. The City of Brawley Transition Plan (Appendix B) has been prepared and is attached for your review and approval.

It is the task of the ADA Coordinator, designated as the Personnel and Risk Administrator, to work with each department in addressing identified items. Some are minor and can be worked into the normal work schedule. Others will require capital dollars and will be identified in the budget process. As items are addressed, the Transition Plan will be updated and the items will be marked as complete. The City's focus for the more costly items will be to address those that are high risk and/or are in high use areas. The number of improvements each year will be contingent on available dollars and Council approval.

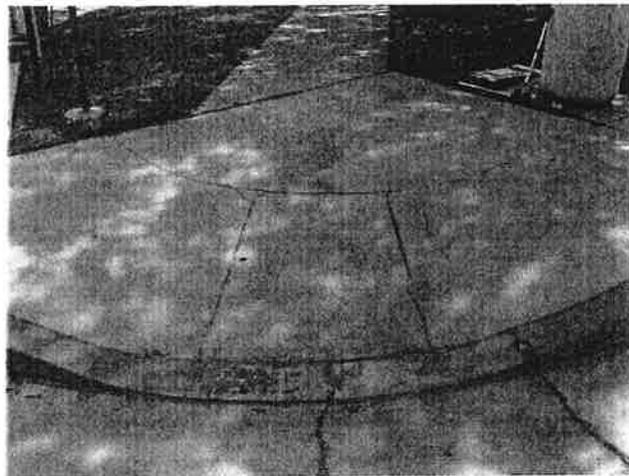
**FISCAL IMPACT:** Estimated costs associated with ADA compliance improvements are:

Administration Building	\$27,090
Library/Finance*	\$87,385
Lions Center and Pool	\$89,465
Police Station	\$13,235
Senior Center	\$74,455
Teen Center	\$16,005
Youth Center (105 A St)	\$41,600

\* Does not address the narrow hallways in finance nor the elevated reading area in the Library.

**ATTACHMENTS:** City of Brawley Americans with Disabilities Act Self Evaluation and Transition Plan April 2014.

**City of Brawley  
Americans with Disabilities Act  
Self Evaluation & Transition Plan**



*Prepared for:*

**CITY OF BRAWLEY  
400 Main Street  
Brawley, CA 92227**

*Prepared by:*

**PSOMAS  
3111 Camino del Rio North, Suite 702  
San Diego, CA 92108**

**April 2014**

**PSOMAS PROJECT No. 5BRA041400**

## ACKNOWLEDGEMENTS

### City of Brawley City Council

Don Campbell	Mayor
George Nava	Mayor Pro-Tempore
Sam Couchman	Council Member
Donald Wharton	Council Member
Helen Noriega	Council Member

### City of Brawley

Rosanna Bayon Moore	City Manager
Yazmin Arellano	Public Works Director/City Engineer
Dennis Morita	City Attorney
Shirley Bonillas	Personnel & Risk Management Administrator

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## **City of Brawley Description**

Brawley is a desert community located in the south eastern corner of California 30 miles from the Mexican border and 50 miles west of the Arizona border. The area terrain provides a varied and attractive setting. To the east lie dramatic yet desolate sand dunes, to the west a desert mesa. The northern and western mountains provide a rugged and picturesque skyline. Much of the land surrounding the city consists of rich irrigated farmland.

Brawley was established in 1902 despite the claim of U.S. government experts that nothing would grow in the desert area, even with plentiful water. Fortunately this was far from the case. With irrigation water from the Colorado River the desert area has become one of the most productive agricultural areas in the nation with 500,000 acres under cultivation and with markets world wide. Water has made agriculture the number one economic base and is of significant importance to the recreational setting of Brawley.

Brawley is blessed with outstanding natural resources. Primary features include the Salton Sea, the Sand Dunes, the Foothill Horizon, lush agricultural areas, and the relatively unspoiled desert mesa.

Our mild winter climate and the desert environment bring visitors for camping, hunting, and fishing, Recreation vehicles blanket the dunes in pursuit of leisure activities.

Brawley has a population of 24,953 (2010 Census) in an area of approximately 7.7 miles. Brawley was incorporated in 1908 and operated as a council/mayor form of government and is a general law city. Five council members serve at large for four year terms. The city employs approximate 143 full time and 50 part time employees. Brawley is committed to providing fully accessible programs and facilities for the benefit of all citizens.

## **Overview of ADA Requirements**

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive rights and protections to individuals with disabilities in the areas of employment, public accommodations, State and local government services, and telecommunications. The goal of the ADA is to assure equality of opportunity, full participation, independent living and economic self-sufficiency. The ADA prohibits all state and local governments and most private businesses from discriminating on the basis of disability.

The ADA covers individuals with physical or mental impairments that substantially limit a major life activity, persons with a record of such impairment, and persons regarded or perceived as having such impairment.

There are five Titles to the ADA, three of which apply to the City of Brawley:

**Title I            Employment** - Prohibits employment discrimination against otherwise qualified individuals with disabilities. (Title I review is beyond the scope of this report).

**Title II            Public Services and Transportation** - Prohibits state and local governments from discrimination by requiring "program accessibility" to all programs, services and activities.

Program accessibility can be attained by rescheduling and/or relocating programs to accessible locations or by making physical facility changes, called "structural changes" in the ADA. The ADA does not require that a Public Entity make each of its existing facilities accessible to and usable by people with disabilities.

Program accessibility was to have been completed by January 26, 1992. If structural modifications were required to achieve program accessibility, they were to have been completed by January 26, 1995. A Transition Plan was required to have been completed by July 26, 1995, setting forth the steps necessary to complete such changes.

Program accessibility may be achieved to the extent that it does not cause undue financial and administrative burdens to the Public Entity. Program accessibility is also not required where the Public Entity can demonstrate that it would result in a fundamental alteration in the nature of service, program or activity. Title II applies to local government entities such as the City of Brawley.

**Title III            Public Accommodations** – Prohibits discrimination in places of public accommodations, commercial facilities and transportation and are required to be made accessible where "readily achievable" Title III is applicable to the private sector.

This report refers to the provisions specified in Title II of the ADA that apply to all Services, Activities and Programs (SAPs), including employment, provided or made available by the City of Brawley.

There are three major activities covered by Title II:

**Activity Type I:** Those involving general public contact as part of the ongoing operations of the entity. Activities in this category include communication with the public (telephone contacts, office walk-ins, or interviews) and the public's use of the entities' facilities.

**Activity Type II:** Those directly administered by the entities for program beneficiaries and participants. Activities in the second category include programs that provide local government services or benefits. An example of a Type II

Activity is fire safety presentations provided by the Fire Department for grade school students. These presentations are offered at multiple times during October, which is National Fire Prevention Week. The City has adopted a program that was generated by the Burn Institute, which includes a DVD presentation and interaction with the students. Many of the local students visit the City fire stations during this time of year. The student visits can include station tours and the fire engines are exhibited during the tours. A special celebration that can occur at the end of the school year is for Fire Department staff to “wet down” the students in the school yard.

**Activity Type III:** Employment.

### **Self Evaluation & Transition Plan Requirement**

All public agencies are required to prepare a Self Evaluation of its current SAPs as the first step toward ADA compliance, determining what services are accessible and those that require modifications to meet the needs of people with disabilities. This Self Evaluation form must be kept on file at least three years and be made available on request for public inspection.

The City of Brawley performed a Self Evaluation and Transition Plan in 1997. That Self Evaluation listed the following Services and Programs that are offered for people with disabilities, as follows:

- Customer Service
- Utility Billing
- Fire Department
- Police Protection
- Housing Rehabilitation
- Library Services
- Parks & Recreation
- Public Works
- Building Inspection
- Dial-A-Ride

The 1997 Self Evaluation provided a brief description of how each Service & Program was made available to people with disabilities.

**Activity Types I and III** are primarily provided from the City Hall facility located at 383 Main Street. The City owns this facility which houses most of the City Administrative functions. Activity Type I also involves the City Recreation facilities, including all City parks and the Senior Center at 575 J Street and the Community Center at Lions Center/Pool/ Teen Center at 225 A Street.

**Activity Type II** also involves City Recreation facilities, to the extent that City-sponsored programs are offered at each facility.

**Activity Types I and III** are offered only at City-owned or leased facilities, but Activity Type II programs are offered at sites owned or leased by other entities.

In the event that structural changes to facilities must be undertaken to achieve program accessibility, a public entity that employs 50 or more persons must develop a Transition Plan setting forth the steps necessary to complete such changes. That plan is to identify physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities; describe in detail the methods that will be used to make the facilities accessible; specify the schedule for taking the steps necessary to achieve compliance; and indicate the official responsible for implementation of the plan.

As described in Title 28 of the Code of Federal Regulations, Section 35.150(a), a public entity is not necessarily required to make each of its existing facilities accessible to and usable by individuals with disabilities. If the public entity can demonstrate that a modification would fundamentally alter the nature of its service, program, or activity, or cause undue financial and administrative burdens, it is not required to make that particular modification.

In addition to those requirements set forth above, in the event a public entity has responsibility or authority over streets, roads, or walkways, the transition plan is to include a schedule for providing curb ramps or other sloped areas where pedestrian walks cross curbs, giving priority to walkways serving entities covered by the ADA, including State and local government offices and facilities, transportation, places of public accommodation, and employers, followed by walkways serving other areas [28 C.F.R. § 35.150(d)(2)].

The ADA does not designate a specific code or standard for curb ramps to be provided or modified pursuant to 35.150 (d)(2). The U.S. Access Board has developed Draft Guidelines for Pedestrian Facilities in the Public Right-of-Way (2011), but as yet these Guidelines have not been adopted into law by the U.S. Department of Justice (USDOJ). An advisory from USDOJ indicates that the requirements for curb ramps within properties as contained in the 2010 ADA Standards should be followed to the maximum extent feasible when designing curb ramps within the Public Right-of-Way.

### **City of Brawley's Approach**

This 2014 update to the City's Self Evaluation highlights the data collected in the City of Brawley's Self Evaluation of SAPs. City Departments that provide Services, Activities and Programs that could be used by people with disabilities were requested to analyze their services, activities and programs with the Consultant with respect to accessibility to persons with disabilities. A portion of the City Public Right-of-Way was also surveyed, since in 2002, the United States Court of Appeals for the Ninth Circuit, whose jurisdiction includes California, held for the first time that sidewalks constitute a service, program or activity of a city and sidewalks are therefore subject to the ADA title II program accessibility regulations.

Departments indicated if the service delivery systems were provided on-site or off-site, and if the SAPs were provided via formal or informal contractual relationships. For each evaluated

component, City Departments indicated their policy or practice relative to the indicated standard, the compliance status, and the recommended action to correct any identified deficiency.

In most cases, the City has found that its SAPs are accessible or can readily be made accessible to persons with disabilities. All issues regarding structural barriers are identified in the Public Right-of-Way in Appendix A or the Summaries of Existing Conditions contained in Appendix B. The Matrices and Summaries include some City Recreation facilities, City Hall, Library, Police Station and a portion of the pedestrian right-of-way within the City, specifically sidewalks and curb ramps. In cases where structural barrier removal is necessary but not currently possible due to funding constraints, alternative access to the specified program will be provided.

Removal of structural barriers for the Public Right-of-Way will be performed according to the following priorities:

#### BARRIER REMOVAL PRIORITIES IN THE PUBLIC RIGHT OF WAY

Priority 1: 1A: Unsafe conditions:

- Curb ramp slope >10.0%
- Curb ramp counterslope @ gutter >5.0%
- Curb ramp lip at bottom >1"
- Sidewalk cross slope >2.0% but <5.0%
- Sidewalk level change >1"
- Zero curb condition between pedestrian and vehicular way lacks 36" band of truncated domes

1B: Lack of accessibility

- No curb ramp
- No sidewalk segment
- Sidewalk width <36" due to obstruction
- Driveway approach within sidewalk without 48" level accessible route

1C: Citizen requests

1D: Barrier removal that can be performed by City staff without specialized equipment or tools and that do not involve material expenditures exceeding \$500 (e.g., asphalt patch, concrete grinding)

Priority 2: 1A: Curb ramp is not compliant with current federal and state requirements:

- Slope >8.33% but <10.0%
- Flared sides >10.0%
- Curb ramp lacks level top landing (<2.0% slope in any direction)
- Curb ramp lip >1/2" but <1"

- Priority 3: 1A: Curb ramp bottom transition is not flush to adjacent pavement
- 1B: Curb ramp lacks truncated domes
- 1C: Sidewalk cross slope >2.0% but <5.0%
- 1D: Sidewalk vertical level change >1/4" but <1"
  
- Priority 4: 1A: Curb ramp truncated domes not 36" minimum depth
- 1B: Curb ramp lacks 12" grooved border

Removal of structural barriers at the various City facilities will be removed according to the following priorities:

#### GENERAL PRIORITIES PER THE ADA

The ADA provides general priorities in 28 CFR Part 36.304(c) as guidelines for barrier removal in Public Accommodations. Although there is no corresponding list of priorities for Public Entities, the Survey Report has used the Public Accommodation priorities as a guideline and assigned the following general priorities to each item in the report.

- Priority 1: 1A: Provision of access to the entrance of a facility where Services, Activities or Programs are provided from public sidewalks, parking, or public transportation. These measures include exterior walks and ramps, curb ramps and accessible parking spaces.
  - 1B: Barrier removal that can be performed by City staff without specialized equipment or tools and that do not involve material expenditures exceeding +/- \$500 per location. Braille / tactile exit signs and restroom signs are included since these are easily obtained off-the-shelf items.
  
- Priority 2: Provision of access to those places where programs and services are made available. In buildings, these measures include such items as rearranging furniture and equipment to provide an accessible route to goods and services, providing Braille and raised character signage where required, widening interior doors, providing visual alarms, and installing interior ramps. Room identification signs are included since these need to be custom fabricated for each specific location
  
- Priority 3: Provision of accessible restrooms. This includes widening doors, providing adequate turn around areas and approach to fixtures, lowering restroom accessories, and installation of grab bars.
  
- Priority 4: Making other modifications to provide accessible water fountains and public telephones.

Priority 5: Making other modifications where the degree of noncompliance is minor and does not significantly reduce the level of accessibility or pose a safety hazard (e.g., a restroom mirror with the bottom reflective edge at 40-1/2" AFF).

Priority 6: No work required as cited condition is no longer included in the 2010 ADAS or 2013 CBC or occurs in an area that no longer provides a public service, activity or program.

The estimated cost for barrier removal of all the identified structural barriers is as follows:

Priority	Administration	Library & Finance	Lions Center & Pool	Police Station	Senior Center	Teen Center	Youth Center	Total City Facilities
1A	\$ 9,125.00	\$ 16,535.00	\$ 19,800.00	\$ -	\$ 17,410.00	\$ -	\$ 2,600.00	
1B	\$ 3,320.00	\$ 12,570.00	\$ 3,580.00	\$ 1,905.00	\$ 3,975.00	\$ 4,245.00	\$ 875.00	
2	\$ 5,870.00	\$ 26,630.00	\$ 50,120.00	\$ 2,650.00	\$ 39,445.00	\$ 625.00	\$ -	
3	\$ 4,000.00	\$ 21,300.00	\$ 8,315.00	\$ 8,680.00	\$ 6,375.00	\$ 6,875.00	\$ 32,500.00	
4	\$ -	\$ 750.00	\$ 7,650.00	\$ -	\$ 6,000.00	\$ 275.00	\$ 5,400.00	
5	\$ 4,775.00	\$ 9,600.00	\$ -	\$ -	\$ 1,250.00	\$ 1,735.00	\$ 225.00	
6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250.00	\$ -	
	\$ 27,090.00	\$87,385.00	\$89,465.00	\$13,235.00	\$74,455.00	\$16,005.00	\$41,600.00	\$349,235.00

The City will provide training to employees on the requirements of the ADA.

As required by the ADA, a grievance procedure has been developed and is included as Appendix C to this report.

The City of Brawley will focus their barrier removal efforts on high traffic areas and high risk concerns in the right-of-way or at City facilities. The dollars allocated each year will be based on availability, risk concerns and City Council approval. The City has recently accomplished barrier removals by remodeling the Police Station and constructing the Emergency Operations Center with ADA accessible restrooms. Also, the newly constructed Transit Transfer Station project installed curb ramps. City federally funded street improvement projects will include the installation of curb ramps. New development and infill projects are required to install curb ramps and accessible sidewalk /driveways.

## General Overview of City Operations

The City of Brawley currently has 143 full time and 50 part time employees providing services such as Administration (personnel, finance, Community Development (planning, building, code enforcement), Community Services (Parks & Recreation, Senior Services), Public Works, Police, Fire and emergency response. Public transportation within the City is provided by Imperial Valley Transit (IVT).

The City has continually strived to eliminate barriers that may prevent people with disabilities from enjoying employment, access to City facilities and services or other benefits.

A comprehensive Self Evaluation was undertaken by the City of Brawley for the purpose of reviewing and assessing the City's Services, Activities, and Programs (SAPs) for compliance with the Americans with Disabilities Act (ADA). City departments identified the direct and indirect services they provide and were asked to review if those services currently met or could be modified to meet the needs of people with disabilities.

### **City Services, Activities and Programs Provided to People with Disabilities**

#### **Customer Service:**

**Contact Person: Alma Benavides, City Clerk, 760-351-3048**

City administration is available at the City Hall Administration Building to assist with request for documents, contacting elected officials, and filing of claims against the City. Personnel and Risk Management is also located in this building to assist with employment opportunities, benefit administration, and special event insurance. The ADA Grievance Coordinator and the ADA Coordinator are located in this building.

#### **Utility Billing:**

**Contact Person: Stella Limon, Utility Billing Supervisor, 760-344-8941**

Utility bills can be automatically deducted from checking accounts or from the following credit cards: Mastercard, Visa, Discover. A drop box that is wheelchair accessible is located outside the Utility Billing office at 400 Main St.

#### **Fire Department:**

**Contact Person: Chief Chuck Peraza, 760-351-9110**

The Fire Department enforces fire safety compliance with local businesses and is willing to meet with disabled residents to provide fire safety inspections upon request. This includes residential inspections as well. The department provides fire prevention programs to local schools which are accessible to students with disabilities.

#### **Police Station & Emergency Operations Center:**

**Contact Person: Chief Michael Crankshaw, 760-344-2111**

The Police Department has no special programs for the disabled but is available to meet with any individual to discuss crime prevention, neighborhood watch and departmental services.

#### **Housing Rehabilitation:**

**Contact Person: Francisco Soto, Building Official and Housing Program Manager, 760-344-8622**

Housing Rehabilitation Program offers loans for modifications and rehabilitations for target income groups.

#### **Library services:**

**Contact Person: Marjo Mello, Library Director 760-344-1891**

Children's Programs: All children's programs are open to individuals with disabilities. Prior arrangements should be made for sign language interpreters.

Home-Bound Program: Volunteers and staff are available to deliver books to patrons who have no transportation, family or friend to take them to the library to check out books. Volunteers will be delivered books to their residence and then return to pick them up. The library offers extended loans as well as authorization for family members and friends to pick-up and return books for patrons.

Large Print book Collection: The library has over 2000 large print books. Braille books are not available at this time. The library can assist people with setting up an account with the Braille Library to have materials sent to their homes.

Audio Books: Over 1500 recorded books are available in a CD format for check out.

### **Parks & Recreation:**

**Contact Person: Richard Rubio, Parks and Recreation Director, 760-344-5675**

**Aquatics:** The Lions Pool has two wheelchair lifts that provide accessibility to wheelchair bound individuals during public or private swim. In cooperation with the elementary schools, special student populations are given swim instruction. The department and the school provide the necessary instructors and supervision at no cost to the participant. Any person with a disability may enroll in current classes and programs at no extra cost. The City continues to provide additional staffing if necessary, for people with special needs. For example, if a youth who is a wheelchair user signs up for swimming lessons, he/she will be assigned to a certified Water Safety Instructor. The other participants are assigned to one instructor per six swimmers.

**Parks:** All nine parks that have playground equipment are handicap accessible.

**Recreation:** Youths and adults with disabilities may register for programs and every attempt will be made to accommodate their needs. Recreation Leaders, aides and junior leaders will assist on a one to one ration, if needed, at no additional cost to the participant. All participants with disabilities are mainstreamed.

### **Public Works:**

**Contact Person: Yazmin Arellano, Public Works Director, 760-344-5800**

**Curb Cuts:** The City is conducting a program to place accessible curb ramps throughout the City. While all work cannot be accomplished immediately, individuals with disabilities may request that this service be offered in a specific location to expedite accommodation on the route which they travel. They are to contact the ADA Grievance Coordinator at 760-351-3057.

### **Building Inspection:**

**Contact Person: Francisco Soto, Building Official, 760-344-8622**

The Building Department monitors new and remodeled construction for compliance with State laws as they relate to handicap accessibility. Concerns regarding non-compliance by businesses should be reported to the Building Inspector.

### **Brawley Dial-A-Ride**

**Contact Person: Yazmin Arellano, Public Works Director, 760-344-5800**

Brawley Dial-A-Ride is a paratransit service contracted with the City of Brawley. It is , demand-responsive in nature, providing transportation for persons with special needs such as the elderly and disabled. Vehicles meet ADA requirements.

## **Public Contact**

Public contact is typically defined as one-on-one interaction between staff member(s) and member(s) of the general public. Public contact may take one or more of the following forms:

**Telephone** – Most City offices receive numerous calls on a daily basis requesting information on a wide range of topics. Other examples are:

- Requests for information and assistance
- Registration for various programs or services
- Reporting illegally parked vehicles, graffiti or other code violations
- Other Department-specific calls

**Internet** – The City provides access to varied information via its web page. Citizens are able to view information regarding municipal regulations, council agendas, department services, employment opportunities, news, updates and reports.

**Counter/Walk-in Assistance** – Offices within the City receive “foot traffic” on a regular basis, as part of the day-to-day operation. Individuals “walk in” to request information and a variety of types of services, including:

- Applications for various licenses and permits
- Document requests
- Services specific to a Department
- Employment applications

**Volunteers** – The City uses volunteers to enhance some of its programs. Some volunteers work directly with the public in a variety of roles, such as:

- Staffing special events and celebrations
- Providing staff and/or program support to Departments

**Interviewing/Testing** – Some, but not all applicants for employment go through an interview process. Depending upon the type of work they perform, they may be asked to take additional skill tests. Another example for interviewing a member of the public would be a zoning complaint investigation. Interviews are also conducted at the Police Department such as suspects in custody and interviewing witnesses to a crime.

## **Printed Materials**

In addition to direct public contact, information regarding City services, programs and activities is distributed through the use of printed materials. Although the initial contact may be by phone, a typical request could be for a brochure, report or application. Many printed materials are available on the City’s website and can be downloaded.

**Applications** – Many City activities or service requests, which must comply with rules, regulations, or ordinances, are processed through the use of applications. Applications are also required as the initial step of employment or for registration for participation in programs and services offered by the City, and membership to boards or commissions. The format of the application varies based on the purpose. Some typical areas of use are:

- Obtaining a license or permit to build a structure or construct other improvements
- Reserve a facility for a special event or activity
- Applying for a staff, board/commission or volunteer (e.g., Volunteers at Library or Parks and Recreation) position with the City. The City has a Reserve Police Officer program but the application process is different from the Library or Parks & Recreation volunteers due to the nature of the Departmental duties.
- Registering for programs or activities

**Brochures/Fliers** – These are used as informational and promotional tools to enhance participation as well as official notices to the public. Brochures and fliers provide information to the public about classes or community events or can be used to promote an upcoming special event or public meeting.

**Billing** – The means by which the City collects fees and other revenues for activities and/or services provided to the public, including the following:

- Citations
- Permits / permit processing
- Class or activity registration
- Facility use

**Noticing** – Provides legal notification to the public on municipal affairs. Public notices are primarily used to inform the public of official hearings and other items. Examples are:

- Agendas and public notices for City Council and Planning Commission
- Scheduled public hearings
- Requests for bids / informal proposals
- Official publications in local media

A sample notice should include the following language:

*The City of Brawley does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Shirley Bonilla, Personnel and Risk Management Administrator, (760) 351-3057 has been designated as City of Brawley ADA Coordinator to coordinate compliance with the non-discrimination requirements contained in Department of Justice regulations implementing Title II of the Americans with Disabilities Act (ADA), including section 35.107. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator, and from*

*the Office on the Americans with Disabilities Act, Civil Rights Division, U.S.  
Department of Justice, Washington, DC 20035-6118, (202) 514-0301 [Voice], 514-  
0381 [TTY]*

**Document/Records/Staff Reports** – These reflect the legal and historical records of the City. Examples are:

- Administrative staff reports
- Meeting minutes
- Contracts and agreements
- Ordinances and resolutions
- Budget or audit documents

### **Meetings**

Meetings are a part of the daily operation. Some meetings are formal and noticed. Others are working sessions focusing on project management or City operations. Some examples are:

#### **Official Public Meeting**

- City Council
- Planning Commission
- Subcommittees

**Community Education/Awareness/Public Outreach**– Workshops and seminars held for the public to increase awareness of resources in the community, including, but not limited to:

- Staff training session
- Safety & prevention presentations (e.g., Community Education/Awareness/Public Outreach)
- Community forums and events
- Outreach on specific projects

**Inspections** – In order to ensure public compliance with state and local ordinances, qualified staff from various Departments conduct inspections. These include:

- Code enforcement
- Building Inspection / Certificates of Occupancy
- Engineering Inspection
- Planning Inspection

**Project Meetings** – Meetings used to review projects include:

- Pre-proposal/ pre-construction meetings
- Walk throughs

**Visual Displays** – Materials used for informational, educational or training purposes, include:

- Bulletin boards
- Audio and video presentation materials

**Classes and Workshops** – Classes and workshops are occasionally conducted by Departments within the City. At times the City contracts with outside providers to offer classes and workshops on the City's behalf. Examples of such include:

- Recreational classes and activities
- Training and educational classes
- Workshops and presentations

### **Inaccessible Services, Activities and Programs (SAPs)**

Inaccessible SAPs are allowed and exist to cover circumstances where, because of safety concerns, required proficiency levels, and/or sanctioned requirements of law enforcement procedures, SAPs are and will likely be inaccessible to some members of the community with disabilities. Other methods of SAP delivery are necessary. An example of an inaccessible SAP is listed below and followed by a brief description of the areas of concern that may make that SAP inaccessible.

**Recreation & Competitive Sports** – Parks & Recreation offers a broad range of recreational activities. Most recreational SAPs held in a class or clinic can be adapted to allow participation by persons with disabilities.

Where competitive leagues and tournaments are offered to the general public, the flexibility to be adaptive is impacted by safety concerns, proficiency requirements and/or the rules of the sanctioning organization. In all cases, a review of each individual situation will occur in order to explore all possibilities and opportunities for participation.

**Generally** - Individuals needing assistive devices that may pose a hazard for the safe play of others are likely to be denied participation (someone in a wheelchair or wearing an unpadded brace may present an on the floor/field hazard to teammates and opponents). Such decisions are made on a case by case basis. Safety for both the participant and other players must be considered in all cases.

When an umbrella organization sanctions an event, the published rules of that organization will provide the framework for determining proficiency/skill levels of play, unless governing regulations allow rule modification by the local agency.

Assistive devices will be provided to enable equal opportunity when it has been determined that safety, sanctioning rules and proficiency levels can be met.

## **Employment**

The City's employment practices have been in compliance with the Federal Rehabilitation Act of 1973 and, therefore, significant changes are not necessary to comply with the ADA. The following actions will be taken to meet new or expanded requirements.

- Continue to review employment rules and regulations to ensure that they do not discriminate against individuals with disabilities.
- As recruitment occurs, physical or cognitive skills shall be reviewed to ensure that requirements relate to performance of essential functions of the positions.
- With the exception of positions covered by regulation, there are no automatic disqualifications for medical conditions. Each case is considered individually and reasonable accommodation is considered in all cases.
- Positions requiring a physical agility examination will be reviewed to ensure the job relatedness of all physical activities simulated in the test.
- Reasonable accommodations are available upon request for use in the selection/hiring process.
- Job announcement should be available, upon request, in alternate formats (i.e., Braille, large print, audiotape)
- A listing of the City's TTY number shall be included on all job announcements.
- The City's Equal Employment Opportunity (EEO) Statement will be included on job fliers and employment applications. The City will ensure that language that indicates "Reasonable accommodations are available upon request for use in the selection and hiring process" on all employment applications.
- Potentially discriminating language is not allowed in job postings, applications or test material.
- Orientations for interview panels shall include a discussion of non-discriminatory conduct for the interview selection process.

## **Policies and Procedures**

### **Policies**

One required component of the self-evaluation is a review of policies that affect accessibility to City services. The ADA requires that where policies are found to be discriminatory, appropriate modifications will be made.

A review was made of all existing policies within the City. This review considered both official and informal policies. Some areas require policies to be created; other policies need to be modified.

The policies that follow reflect actions taken and are recognized by the City of Brawley as basic in providing Services, Activities and Programs (SAP) to all residents of our community and to job applicants and employees.

- It is the City's intent to ensure that all individuals - employees, applicants and the public-at-large - are knowledgeable of the requirements of ADA and are informed on the process and resources used by the City to make services, activities and programs accessible.
- The City will assure equal employment opportunity and fair employment practices to all persons regardless of race, color, ancestry, religion, national origin, sex, marital status, age, sexual orientation, medical condition or disability.
- City services, activities and programs will be offered in an accessible fashion. Requests for reasonable accommodation will be responded to positively where no proficiency, safety and/or sanctioned requirements are in place.
- Efforts will be taken to ensure that all public meetings are accessible. If no notification is received prior to a meeting, items of interest may be rescheduled to a time when a needed accommodation can be provided.
- All material prepared for official public meetings of the City will be available, upon request, in alternate formats. (i.e., Braille, large print, audiotape)
- All City contracts made with entities that will provide a service, activity or program to the public, on behalf of the City, should include a clause requiring compliance by the contractor with all City policies concerning accessibility. The current City of Brawley Consulting Services Contract form for Professional Services does not contain such a clause; a sample clause such as the following should be added to the Contract form:

*Consultant shall not discriminate against any employee or applicant for employment, nor against any Subconsultant or applicant for a subcontract, because of race, color, religious creed, age, sex, actual or perceived sexual orientation, national origin, disability as defined by the ADA. To the extent applicable, Consultant shall comply with all federal, state and local laws (including, without limitation, City ordinances, rules and regulations) regarding non-discrimination, equal employment opportunity, affirmative action and occupational-safety-health concerns, shall comply with all applicable rules and regulations thereunder, and shall comply with same as each may be amended from time to time.*

## **Procedures**

New employee orientation will include a section that covers City policies concerning ADA, including training on disability awareness.

Notification to the public will occur through statements. On all public meeting agendas and announcements, the process for requesting auxiliary aids will be noted.

Upon request, the following assistive services and devices may be made available (this list is not meant to be all-inclusive):

- Large Type documents, documents on tape or in Braille.
- Readers for individuals with visual impairments to review all pertinent material distributed on specific meeting agenda items.
- Amplification or listening devices for individuals participating in City sponsored meetings.
- Interpreters.
- Transcripts from meetings.

Additionally, most City informational brochures and publications that are available in hard copy are also available electronically and can be downloaded from the City website.

All agendas, event fliers, meeting or activity display ads, etc. will contain the following or similar note:

“Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (760) 351-3080 (telephone) or (760) 351-3088 (facsimile). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.”

Efforts will be made to include individuals with disabilities in graphic depictions showing participants in City SAPs.

All informational brochures, booklets, and fliers should contain the following or similar statement:

“In compliance with the Americans with Disabilities Act, this document may be available in alternate formats by contacting (name) at (phone number) or through the California Relay Service.”

Phone listings in City publications and local directories will contain references to TTY lines. All information developed to alert individuals to 911 service will include reference to direct TTY access.

Where counter heights are too high to be accessible, an alternate transaction area will be identified and/or lapboards or clipboards will be provided as an assistive device.

## **Guidelines and Suggestions**

The following guidelines and suggestions are provided in two formats. The first organizes suggestions for assisting with accessibility by *Service, Activity or Program type*, and the

second is organized by *general disability type*. These are suggestions to help Departments understand and plan for the needs of persons with disabilities in City offerings.

For the purpose of this guideline, four broad impairment categories were identified. They are as follows: Visually Impaired, Hearing Impaired, Mobility Impaired, and Learning Impaired. Please be aware that some individuals experience more than one disability. A description of each impairment category is listed below. The vast majority of persons with disabilities can receive and/or participate in the same services/activities/programs as individuals within the community who do not have disabilities.

### **Definitions**

**Visually Impaired (VI)** A person is considered legally blind if their visual acuity is 20/200 or less in the better eye with the best correction. A person who is legally blind may have some useful vision. Many people with severe vision problems can enjoy many of the same activities the sighted enjoy if someone will offer guidance and orientation to the surroundings.

**Hearing Impaired (HI)** Total or partial impairment of hearing may result from a variety of causes, the onset being either at birth or occurring later in life. Impairments vary from mild to severe. A person with a hearing impairment may use a hearing aid to increase his/her hearing capabilities, or read lips or sign to communicate. A person with a hearing impairment may also have some difficulty with speech.

**Mobility Impairment (MI)** A person's mobility may be limited as a result of a traumatic accident, birth defects or aging. Weakness may range from involvement of one arm or leg to involvement of all extremities and trunk. A person may use a wheelchair, walker, scooter, prosthetic limb, cane or crutches to assist with mobility.

**Learning Impairment (LI)** Ability to learn may be hampered by a traumatic accident or birth defect resulting in brain damage. Learning impairments vary from mild to severe. A person may have speech or communication problems in addition to cognitive and memory problems. New material to be learned may need to be adapted according to a person's limitations.

### **SUGGESTIONS: Organized by Service, Activity and/or Program**

#### **PUBLIC CONTACT**

When talking on the phone, speak slowly and clearly to allow the person enough time to respond to you. (LI)

Use the California Relay Service or a TTY. (HI)

## California Relay Service

- If you have a TTY: 1-877-735-2929
- If you don't have a TTY: 1-888-877-5379
- For Spanish: 1-888-877-5381
- For ascii text: 1-888-877-5380

When interacting with a person one on one, speak clearly and face the person with whom you are speaking. (HI)

Always identify yourself when beginning a conversation. (VI)

Communicate with pencil and paper. (HI)

If public counter height is above 34" in your office, find an alternate meeting spot, i.e., a lower table, a lower bench, or pull up a chair and sit next to the person at eye level. An example of such a location is the Police Department (Emergency Services conference room).

Provide assistance in filling out an application. (VI, LI)

Provide assistance to those who may need help with reading information. (VI, LI)

Have staff available to answer questions either over the phone or at the counter. (ALL)

Rearrange office furniture to accommodate wheelchairs in the office, or use an alternate location. (MI)

Take extra time to explain things one on one. (LI)

Use repetition, especially with verbal information. (LI)

Simplify instruction (both written and verbal). (LI)

Make a flier with commonly asked questions and answers. (HI)

Make home visits or interview by phone if individuals can't come to you. (ALL)

Train employees and volunteers to recognize disabilities and to make appropriate accommodations. (ALL)

In testing situations or interviews, present the information to an applicant in written form. (HI)

Provide alternate ways to do staff testing based on a person's limitations. (ALL)

Assist with tour of station/facility. (VI, MI)

## **PRINTED MATERIALS**

Increase type size of handouts, applications, citations, bills, violation reports, etc. With pre-printed materials, blow them up on a copier and when recording request 11/12-point type. (VI)

Mail printed information to individual requesting information from an inaccessible facility or to individuals who have problems with transportation. (MI)

## **MEETINGS / TRAINING / ACTIVITIES**

Assist with the opening of doors in building and meeting rooms. (VI,MI)

Know the group to which you are presenting. Call ahead and find out if any of your audience members has special needs and plan accordingly. (ALL)

Use clear and descriptive audiovisual materials during presentations, i.e. video, film and overhead projectors. (ALL)

At special events make all signs in large print. (VI)

Use a PA system when making a presentation to a group. (HI)

Staff, volunteers and family can assist participants during activities. (ALL)

Pair a person with impairment with a non-impaired person to assist in participation in class. (ALL)

Increase the lighting where the staff and participants are working. (VI)

Provide auxiliary assistance with interpreters, written material, and assistive listening devices during meetings, classes, and workshops. (HI)

Call people with reminders of meetings instead of mailing fliers. (VI)

Use tactile teaching at workshops and educational presentations. (VI,LI)

If the activity site is a grass area, provide staff that can assist with wheelchair mobility over the grass area. (MI)

Use a lot of praise. (LI)

Make learning situations "fun;" it promotes motivational learning. (LI)

Provide success-oriented activities. (LI)

For wheelchair sports classes, participants must meet eligibility requirements. (MI)

Use adaptive equipment to allow greater independence in various programs. (ALL)

Use flashcards for instructions during classes, i.e. swimming. (HI)

Remove barriers for wheelchair access at parks and facilities. (ALL)

Alternate location for speaker's podium in the Council Chambers to accommodate wheelchair users and people who need to sit for their own comfort. (MI)

Aides may be needed for large classes to allow the instructor to effectively teach. (LI, MI)

Use visual aids in sports leagues, i.e. hand signals. (VI)

Use extra spotters to assist participants with gymnastic activities. (MI)

### **SUGGESTIONS: Organized by Type of Disability**

#### **GENERAL SUGGESTIONS FOR ALL IMPAIRMENTS**

Keep in mind that a person who has a disability is a "person" just like anyone else.

If you don't know what to do or say, allow the person who has a disability to help put you at ease.

Offer assistance if asked or if a need seems obvious, but don't insist.

Be considerate of the extra time it may take for a person to get things said or done.

Speak directly to a person who has a disability. Don't consider a companion to be a conversational go-between.

If the facility in which you offer services, activities or programs is not accessible, or an individual has difficulty with transportation, consider a home visit, interview by phone, arrange a meeting in an accessible facility or mail printed information.

Ensure that services, privileges, advantages, accommodations and services, are provided to an individual with a disability in the "most integrated setting appropriate to the needs of the individual."

**NOTE:** Accommodations or adjustments that are made for one individual with a disability may not be necessary or desirable for another who has a similar disability.

## **VISUAL IMPAIRMENT**

Provide staff assistance to individuals who may need help with reading information or filling out an application.

Make all signage large print, provide contrasting color, and use simple color like black on white.

## **HEARING IMPAIRMENT**

In testing or interviewing situations, present information to the applicant in written form, or use an interpreter, if appropriate.

If required, communicate by exchanging written notes.

If a person lip-reads, position them in a place where they can see the speaker.

## **MOBILITY IMPAIRMENT**

Rearrange office furniture or conference rooms to accommodate wheelchairs.

## **LEARNING IMPAIRMENT**

One-on-one or small group communication is ideal for learning.

When talking on the phone, speak slowly and clearly. Allow the person enough time to comprehend and respond to you.

## **Suggested Policy Announcement Accessibility of Public Meetings**

The following is a suggested Policy Announcement regarding the accessibility of all public meetings.

**TO:** All Department Directors, Chairs, Boards and Commissions

**FROM:** Office of the City Manager

**SUBJECT:** Accessibility of Public Meeting Places

Effective immediately: all meetings, conferences and hearings sponsored by or for City Departments, boards and commissions shall be held to the greatest extent possible in facilities that are free from architectural and communication barriers.

It is recommended, in order to facilitate and ensure understanding, that Departments include a statement such as “the Facility is accessible to persons with disabilities,” on all announcements for meetings, conferences and hearings.

## **Emergency Evacuation Procedures**

All buildings that are open to the public must be prepared to provide safe exit of all occupants and visitors in an emergency situation. Under ADA and Section 504 requirements for program accessibility, emergency procedures must also make equal provision for the safety and evacuation of persons with disabilities.

The following information may be used as a guide to assist staff when responding to emergencies and providing assistance to persons with disabilities. It is recommended that all staff members be expected to familiarize themselves with the procedures.

### **Basic Guidelines: Emergency Evacuation Procedures For Persons with Disabilities**

- Evacuate people with disabilities if possible.
- DO NOT use elevators, unless authorized to do so by police or fire personnel. Elevators could fail during a fire or a major earthquake.
- If the situation is life threatening, call 911.
- Check on people with special needs during an evacuation. A "buddy system," where people with disabilities arrange for volunteers (co-workers/ neighbors) to alert them and assist them in an emergency, is a good method.
- Attempt a rescue evacuation ONLY if you have had rescue training or the person is in immediate danger and cannot wait for professional assistance.
- Always ASK someone with a disability how you can help BEFORE attempting any rescue technique or giving assistance. Ask how he or she can best be assisted or moved, and whether there are any special considerations or items that need to come with the person.
- Evacuating a disabled or injured person by yourself is the last resort. Consider your options and the risks of injuring yourself and others in an evacuation attempt. Do not make an emergency situation worse.
- Evacuation is difficult and uncomfortable for both the rescuers and the people being assisted. Some people have conditions that can be aggravated or triggered if they are moved incorrectly. Remember that environmental conditions (smoke, debris, loss of electricity) will complicate evacuation efforts.

The following guidelines are general and may not apply in every circumstance.

- Occupants should be invited to volunteer ahead of time to assist people with disabilities in an emergency. If a volunteer is not available, designate someone to assist who is willing to accept the responsibility.
- Volunteers should obtain evacuation training on lifting techniques.
- Two or more trained volunteers, if available, should conduct the evacuation.
- DO NOT evacuate wheelchair users in their wheelchairs. This is standard practice to ensure the safety of disabled people and volunteers. Wheelchairs will be evacuated later if possible.
- Always ASK people with disabilities how you can help BEFORE attempting any rescue technique or giving assistance. Ask how they can best be assisted or moved, and if there are any special considerations involved.
- Before attempting an evacuation, volunteers and the people being assisted should discuss how any lifting will be done and where they are going.
- Proper lifting techniques (e.g. bending the knees, keeping the back straight, holding the person close before lifting, and using leg muscles to lift) should be used to avoid injury to rescuers' backs. Ask permission of the evacuee if an evacuation chair or similar device is being considered as an aid in an evacuation. When using such devices, make sure the person is secured properly. Be careful on stairs and rest at landings if necessary.
- Certain lifts may need to be modified depending on the person's disabilities.

## **APPENDIX A - PUBLIC RIGHT-OF-WAY**

### **Introduction**

The purpose of this study was to prepare a survey to identify the pedestrian barriers on the samples of various classifications of streets and intersections within the public right of way in the City of Brawley, as applicable with the Proposed US Access Board's Guidelines for Accessibility in the Public Right-of-Way (see explanation below). It is anticipated that this first phase (Phase I), will be supplemented with future surveys in order to complete the assessment all of the streets within the City of Brawley right-of-way, The studies main focus was to assess the barriers that exist with respect to curb ramps and sidewalks widths within the public right-of-way. In addition, we noted areas of missing sidewalk, sidewalks with adverse cross-falls and non-compliant driveway aprons.

The goal of this effort was to perform a barrier survey for the streets within the public right of way with the priorities as follows:

1. Major Arterial Streets
2. Secondary Streets
3. Residential Streets (Collector)

Psomas completed the barrier surveys for representative sample of each classification of streets.

Due to budget constraints, only a sampling of the streets could be surveyed for this first phase. The City provided Psomas with a priority list of streets to be surveyed within specified limits. They include:

- Main Street (from 6<sup>th</sup> St. to S. Plaza)
- A Street (from 5<sup>th</sup> St. to 3<sup>rd</sup> St.)
- B Street (from N. Palm St. to Cesar Chavez)

### **ADA Compliance in the Public Right-of-Way**

Sidewalks, street crossings, and other elements in the public right-of-way can pose challenges to accessibility. The 2010 ADA Accessibility Standards focus mainly on facilities on sites. While they address certain features common to public sidewalks, such as curb ramps, further guidance is necessary to address conditions and constraints unique to public rights-of-way.

The U.S. Access Board is developing new guidelines for public rights-of-way that will address various issues, including access for blind pedestrians at street crossings, wheelchair access to on-street parking, and various constraints posed by space limitations, roadway design practices, slope, and terrain. The new guidelines will cover pedestrian access to sidewalks and streets, including crosswalks, curb ramps, street furnishings, pedestrian signals, parking, and other components of public rights-of-way. The Board's aim in

developing these guidelines is to ensure that access for persons with disabilities is provided wherever a pedestrian way is newly built or altered, and that the same degree of convenience, connection, and safety afforded the public generally is available to pedestrians with disabilities. Once these guidelines are adopted by the Department of Justice, they will become enforceable standards under title II of the ADA.

A Notice of Proposed Rulemaking (NPRM) was published in the Federal Register on July 26, 2011 and provided proposed guidelines for accessible rights-of-way. This proposal includes revisions that were made in response to public comments received on earlier drafts of the rule the Board released in 2002 and 2005. The guidelines are based on recommendations from an advisory committee formed by the Board. The Public Rights-of-Way Access Advisory Committee was composed of 33 members representing disability organizations, public works departments, transportation and traffic engineering groups, design professionals and civil engineers, government agencies, and standards-setting bodies. The committee issued its report, "Building a True Community," in January 2001. Though the proposed guidelines are not yet enforceable by law, we have incorporated them in our analysis of existing conditions and proposed solutions. The proposed guidelines can be found at:

<http://www.access-board.gov/guidelines-and-standards/streets-sidewalks/public-rights-of-way/proposed-rights-of-way-guidelines/part-1190-accessibility-guidelines-for-pedestrian-facilities-in-the-public-right-of-way>

### Methodology

The entire reach of the main intersections and residential streets were field reviewed on both sides. Visual inspection and /or field measurements were performed to identify the locations of substandard curb ramps, sidewalks and driveways aprons. These locations were measured, documented and photographed and are included in this report.

The field review involved the use of a digital level to determine existing slopes and a tape measure to determine distance requirements.

The following information was surveyed for each barrier:

<u>Survey Item</u>	<u>Criteria Surveyed</u>
Curb Ramps	<ul style="list-style-type: none"> <li>• Slope of Ramp (Y) &lt; 8.33%</li> <li>• Slope of Gutter (G) &lt; 5%</li> <li>• Width at bottom of ramp/Opening (O) &gt; 48"</li> <li>• Slope of side flares on side of ramp (X) &lt; 10%</li> <li>• Landing at top of ramp (L) &lt; 2%</li> <li>• Must have grooves at edges of ramp</li> <li>• A lip cannot be present where the ramp meets the gutter</li> </ul>

	<ul style="list-style-type: none"> <li>• Use of truncated domes</li> <li>• Photograph of each ramp</li> </ul>
Sidewalks	<p>Cross slope must be less than 2%- A cross slope measurement was taken using a digital level at approximately 3 locations within each block.</p> <p>Width of sidewalk at obstruction must be greater than 32"- This was reviewed by a drive by and if there appeared to be an area of non-compliance a measurement was taken.</p> <p>Vertical clearances within the path of travel was surveyed for any obstructions that were less than 48" horizontally, or 80" vertically.</p>
Driveways	Path of Travel > 48" and <2% cross slope across the driveway.

A photograph was taken at each non-compliant location for sidewalks and driveways.

**Street Codes**

The following describes how to use the street coding.

Street ID:

The street code will be the street name with the "St.", "Rd.", "Ave.", etc. dropped. (e.g.)

Street name = Main St., 6<sup>th</sup> St.  
 Street code = Main, 6th

\*Note: The description for the code above will also apply to the "cross street" column on the field notes.

Driveway ID:

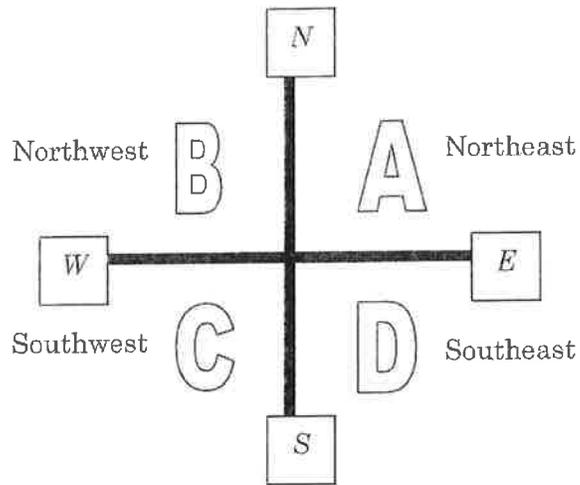
A two number combination indicating the driveway location along the main street with a north/south or east/west orientation from the center line. Driveways were numbered starting from the north or east and increasing south or west. All driveways get a number. (e.g.)

02N

Indicating the second driveway on the north side of the center line of the described street.

Curb Ramp ID:

A single letter code (A, B, C or D) use to locate the curb ramp at an intersection. The orientation of the corners at an intersection is defined by the following diagram:

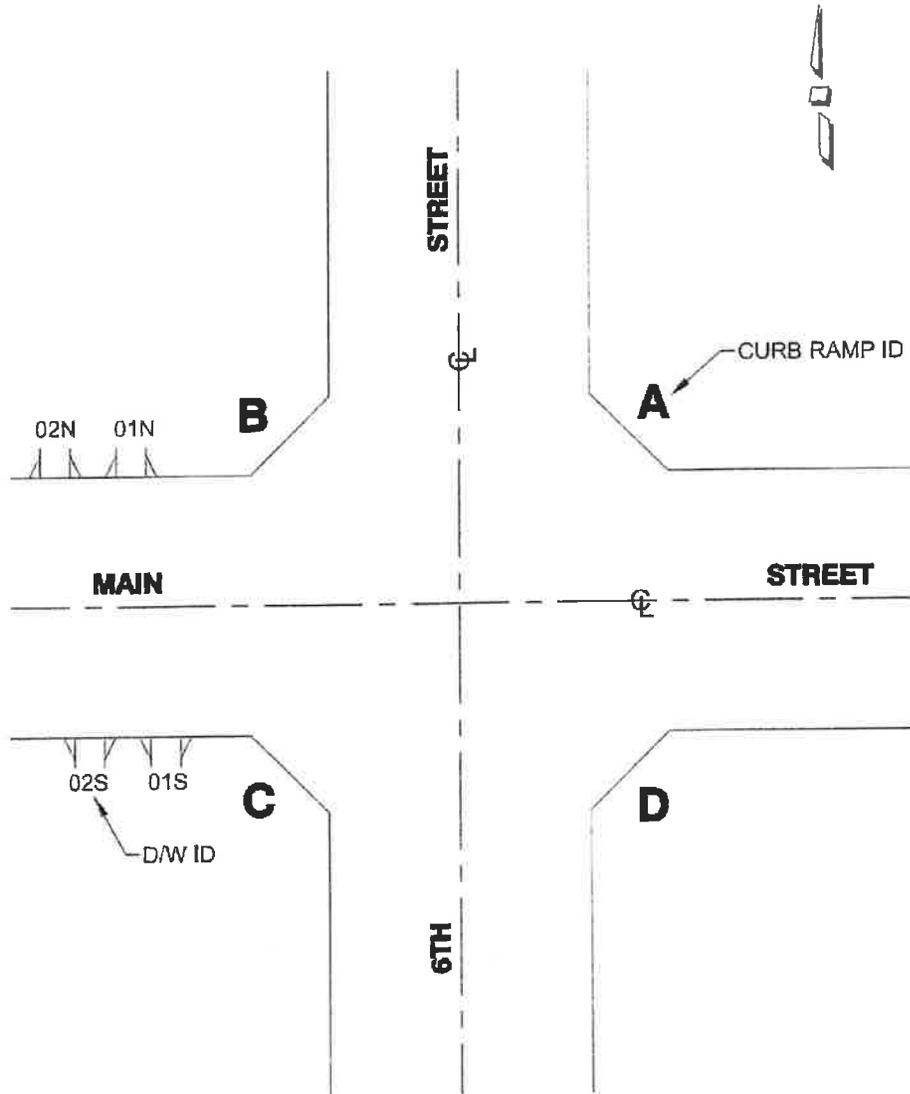


Where a corner has two curb returns they will be distinguished by E for east, (W) for west, (N) for north, and (S) for sheets. (e.g.)

D(W), D(E)

CITY OF BRAWLEY

SAMPLE STREET DIAGRAM



## **Ramp, Driveway and Sidewalk Survey Matrices**

The following spreadsheets summarize the findings from the field surveys of the curb ramps, driveways and sidewalks within the streets segments selected for evaluation as part of this phase of the ADA transition plan. A construction cost estimate is also provided for each street segment.



BRAWLEY ADA TRANSITION PLAN  
CURB RAMP, DRIVEWAY AND SIDEWALK MATRIX

MAIN STREET (6TH ST. TO S. PLAZA W.)

ITEM	LOCATION/STATION (ADDRESS)	CURB RAMPS										DRIVEWAYS				SIDEWALKS										
		FIELD #	RAMP ID	RS 6.33% max	RW 4' min	LS1 2% max	LS2 2% max	LD 4' min	WS1 < 10% A/B	WS2 < 10% A/B	BLS 3%	Lip Grooves (Y/N)	Temp Denials (Y/N)	Retaining Curb (Y/N)	Replace? (Y/N)	DW ID (Y/N)	POT provided? (Y/N)	POT slope 2% max	POT width 4' min	SW width 4' min	SW x-slope 2% max	SW issue (Y/N)	Partial replacement req'd?	Priority		
CURB RAMP	MAIN & 6TH (601 MAIN ST)	3	A	5.2	4	1.7	2.4	8.5	17.6	12.6	Y	N	N	Y												
CURB RAMP	MAIN & 6TH (665 MAIN ST)	4	B	10.7	6	1.0	1.0	12.6	14.0	11.0	N	N	N	Y												
CURB RAMP	MAIN & 6TH (125 6TH)	1	C	8.5	10	2.6	1.4	2.6	16.2	15.0	N	N	N	Y												
CURB RAMP	0-71 (658 MAIN ST)	2	D	8.5	17.4	2.1	2.7	4.0	14.2	9.0	N	N	N	Y												
SIDEWALK	0-163 (658 MAIN ST)																									
SIDEWALK	2-05 (640 MAIN ST)																									
SIDEWALK	2-18 (637 MAIN ST)																									
CURB RAMP	MAIN & MAIN (1637 MAIN ST)	N		5.5	5	2.3	3.0	3.5	18.9	18.0	N	N	N	Y												
CURB RAMP	MAIN & MAIN (1630 MAIN ST)	S		9.1	8.0	2.0	0.3	4.0	1.4	8.0	N	N	N	Y												
SIDEWALK	3-02 (626 MAIN ST)																									
SIDEWALK	4-01 (621 MAIN ST)																									
SIDEWALK	4-01 (621 MAIN ST)																									
SIDEWALK	4-01 (621 MAIN ST)																									
DRIVEWAY	4-43 (602 MAIN ST)																									
CURB RAMP	MAIN & S. PLAZA (E) (501 MAIN ST)	10	A(E)	8.0	4.5	0.7	0.3	6.0	14.5	17.6	N	N	N	Y												
CURB RAMP	MAIN & S. PLAZA (E) (501 MAIN ST)	9	A(W)	7.3	4.5	2.0	0.7	0.0	11.5	14.6	N	N	N	Y												
CURB RAMP	MAIN & S. PLAZA (E) (500 MAIN ST)	8	B	7.3	8	1.2	1.2	3.0	12.5	18.4	N	N	N	Y												
CURB RAMP	MAIN & S. PLAZA (E) (500 MAIN ST)	7	C	8.4	5.4	5.4	1.7	3.0	14.6	17.6	N	N	N	Y												
CURB RAMP	MAIN & S. PLAZA (E) (502 MAIN ST)	5	D(E)	7.3	5	3.7	0.2	4.0	22.0	19.0	N	N	N	Y												
CURB RAMP	MAIN & S. PLAZA (E) (502 MAIN ST)	3	D(W)	9.5	8	0.0	0.0	3.0	17.8	16.2	N	N	N	Y												
SIDEWALK	6-28 (500 MAIN ST)																									
SIDEWALK	8-47 (500 MAIN ST)																									
SIDEWALK	8-51 (501 MAIN ST)																									
SIDEWALK	8-53 (500 MAIN ST)																									
CURB RAMP	MAIN & MAIN (465 MAIN ST)	N		12.8	4.5	0.2	0.1	8.0	14.0	8.0	N	N	N	Y												
CURB RAMP	MAIN & MAIN (465 MAIN ST)	S		12.8	4.5	0.7	0.0	6.8	16.9	15.0	N	N	N	Y												
SIDEWALK	8-25 (461 MAIN ST)																									
CURB RAMP	MAIN AND S. PLAZA (W) (308 MAIN ST)	11	A	8.7	3.5	1.2	0.4	4.5	15.1	14.1	N	N	N	Y												
CURB RAMP	MAIN AND S. PLAZA (W) (351 MAIN ST)	12	B	9.6	5	3.8	0.4	6.0	8.0	7.7	N	N	N	Y												
CURB RAMP	MAIN AND S. PLAZA (W) (113 S. PLAZA)	13	C	8.1	4	1.2	0.4	8.0	12.6	10.6	Y	N	N	Y												
CURB RAMP	MAIN AND S. PLAZA (W) (450 MAIN ST)	14	D	12.6	5	ND	ND	ND	ND	10.2	Y	N	N	Y												

RS=Ramp slope  
RW=Ramp width  
LS1=Landing cross slope  
LS2=Landing cross slope  
LD=Landing depth  
WS1=Wing slope  
WS2=Wing slope  
BLS=Bottom landing slope  
ND=No data

BRAWLEY ADA TRANSITION PLAN  
CURB RAMP, DRIVEWAY AND SIDEWALK MATRIX

A STREET (5TH ST. TO 3RD ST.)

ITEM	LOCATION / ADDRESS	FIELD #	RAMP ID	RS max	RW 4 min.	LS1 2% max.	LS2 2% max.	LD 4 min.	WS1 < 10% AB < 8.3% C	WS2 < 10% AB < 8.3% C	BLS 5% max	Grooves (Y/N)	Lip (Y/N)	Traction Domina (Y/N)	Retaining Curb (Y/N)	Replace? (Y/N)	DRW ID	POT provided (Y/N)	width 4 min	POT slope 2% max.	POT? POT? (Y/N)	Replace DW (Y/N)	SW width 4 min	SW x-slope 2% max.	SW issue (Y/N)	Partial replacement req'd?	Priority
CURB RAMP	A & 6TH (623 A ST)	1A	A	9.5	4.0	0.2	0.2	0.0	0.0	0.0	0.0	Y	N	N	N	Y	01N	Y	N/A	N/A	Y	4	1.0	Y	N	1	
CURB RAMP	A & 8TH (623 A ST)	1A	A	9.5	4.0	0.2	0.2	0.0	0.0	0.0	0.0	Y	N	N	N	Y	01N	Y	N/A	N/A	Y	4	1.0	Y	N	1	
CURB RAMP	A & 10TH (623 A ST)	1A	A	9.5	4.0	0.2	0.2	0.0	0.0	0.0	0.0	Y	N	N	N	Y	01N	Y	N/A	N/A	Y	4	1.0	Y	N	1	
CURB RAMP	A & 8TH (326 A ST)	12A	S	9.9	6.0	0.3	0.3	0.0	7.3	13.9	ND	N	N	N	N	Y	02N	Y	5.0	1.2	N	N/A	4	1.2	N	N	3
SIDEWALK	1+49 (301 A ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
SIDEWALK	1+73 (301 A ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
SIDEWALK	2+48 (256 A ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
SIDEWALK	2+49 (256 A ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
SIDEWALK	2+44 (624 IMPERIAL ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
SIDEWALK	2+45 (624 IMPERIAL ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
SIDEWALK	3+58 (308 A ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
SIDEWALK	3+57 (624 IMPERIAL ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
SIDEWALK	4+13 (624 IMPERIAL ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
SIDEWALK	4+14 (624 IMPERIAL ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
SIDEWALK	4+11 (624 IMPERIAL ST)																03N	Y	5.0	1.6	N	N/A	4	1.6	Y	Y	1
DRIVEWAY	4+46 (624 IMPERIAL ST)	DW 6A															06N	Y	5.0	3.7	Y	N/A	4	3.7	N	Y	3
DRIVEWAY	4+54 (624 IMPERIAL ST)	DW 6A															07N	Y	5.0	2.8	Y	N/A	4	2.8	N	Y	3
DRIVEWAY	4+98 (624 IMPERIAL ST)	DW 7A															08N	Y	5.0	2.6	Y	N/A	4	2.6	N	Y	3
DRIVEWAY	5+17 (624 IMPERIAL ST)	DW 8A															08N	Y	5.0	2.6	Y	N/A	4	2.6	N	Y	3
CURB RAMP	A & IMPERIAL (624 IMPERIAL ST)	9A	A	11.5	4.0	0.3	0.3	4.0	1.5	6.2	44.9	Y	N	Y	N	Y	01N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
CURB RAMP	A & IMPERIAL (326 A ST)	5A	B	11.2	3.0	0.7	1.7	5.5	1.0	6.0	9.3	Y	N	N	N	Y	01N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
CURB RAMP	A & IMPERIAL (326 A ST)	6A	C	10.5	4.0	1.9	0.5	5.5	15.0	12.0	4.0	N	N	N	N	Y	01N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
CURB RAMP	A & IMPERIAL (326 A ST)	7A	D	9.8	4.0	2.3	0.2	6.0	14.0	6.5	6.1	N	N	N	N	Y	01N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	6+66 (326 A ST)	DW 9A															01N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	7+21 (523 A ST)	DW 15A															01N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	7+38 (377 A ST)	DW 10A															02N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
ALLEY	7+75	DW 21A															03N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	8+04 (464 A ST)	DW 23A															04N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	8+15 (367 A ST)	DW 11A															04N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	8+32 (327 A ST)	DW 12A															04N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	9+42 (327 A ST)	DW 13A															04N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	9+64 (347 A ST)	DW 14A															05N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	9+44 (336 A ST)	DW 21A															05N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	9+86 (336 A ST)	DW 21A															05N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	10+64 (336 A ST)	DW 21A															05N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	10+107 (347 A ST)	DW 16A															07N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	10+35 (337 A ST)	DW 16A															05N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	10+61 (337 A ST)	DW 16A															05N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	11+04 (317 A ST)	DW 20A															06N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	11+29 (318 A ST)	DW 16A															06N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	11+41 (317 A ST)	DW 17A															07N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	11+77 (316 A ST)	DW 19A															07N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	11+83 (307 A ST)	DW 18A															07N	Y	N/A	N/A	Y	4	3.7	N	Y	1	
DRIVEWAY	11+97 (307 A ST)	DW 18A															05N	Y	3.0	2.3	Y	Y	4	1.2	N	Y	3
DRIVEWAY	12+15 (307 A ST)	DW 18A															05N	Y	3.0	2.3	Y	Y	4	1.2	N	Y	3
CURB RAMP	A & 3RD (307 N A ST)	8A	A	7.7	3.6	1.1	0.2	6.0	35.7	5.3	7.7	Y	N	N	N	Y	03N	Y	3.0	2.3	Y	Y	4	1.2	N	Y	1
CURB RAMP	A & 3RD (225 A ST)	9A	S	10.2	4.0	0.6	0.2	3.2	13.5	10.0	10.2	Y	N	N	N	Y	03N	Y	3.0	2.3	Y	Y	4	1.2	N	Y	1
CURB RAMP	A & 3RD (348 A ST)	10A	C	9.0	4.0	1.0	1.8	2.2	13.8	10.7	10.0	Y	N	N	N	Y	03N	Y	3.0	2.3	Y	Y	4	1.2	N	Y	1
CURB RAMP	A & 3RD (307 SA ST)	11A	D	7.2	4.0	1.0	1.8	7.0	15.8	11.0	9.3	Y	N	N	N	Y	03N	Y	3.0	2.3	Y	Y	4	1.2	N	Y	1

RS=Kamp slope  
RW=Ramp width  
LS1=Landing cross slope  
LS2=Landing cross slope  
LD=Landing depth  
WS1=wing slope  
WS2=wing slope  
EL-S=Bottom landing slope  
ND= No data



## APPENDIX B

### Summaries of Existing Conditions

Administration Building

Library

Lions Center & Pool

Police Station

Senior Center

Teen Center

Youth Center

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
<b>PARKING</b>						
1	Parking Lot	1129B.4	There is a tow away sign but it lacks contact information for how to reclaim towed vehicles.	Replace tow away sign at the entrance to the parking lot. All characters shall be 1" high and a permanent part of the sign. Provide contact information for how to reclaim towed vehicles. (Photo Page 1 UL)	\$ 175.00	1B
2	Accessible Parking	1129B.3.1	The accessible parking spaces only measure 17'-4" from the face of the pole to the rear of the pavement symbol.	Restripe accessible parking spaces and access so they are 18'-0" long minimum. (Photo Page 1 UR)	\$ 600.00	1A
3	Accessible Parking	1129B.3.2 502.2	The access aisle only measures 7'-10" wide to the centerline of the painted lines	Restripe access aisle to be 8'-0" wide measured to the centerline of the painted lines. Adjacent accessible parking spaces must be 9'-0" minimum width measured to centerline of painted lines. (Photo Page 1 UR) Cost included in Item No. 2.	\$ -	
4	Accessible Parking	1129B.4	There is no sign indicating "Minimum \$250 Fine".	Add reflectorized blue and white sign to existing sign posts. (Photo Page 1 UR)	\$ 175.00	1B
<b>EXTERIOR ROUTE OF TRAVEL</b>						
5	Rear Entrance	1133B.5.5.1 505.4	The ramp handrail are 32" above the ramp surface.	Replace handrails at 34" - 38" above ramp surface. (Photo Page 1 LL)	\$ 3,760.00	5
6	Interior Ramp to Council Chambers	1133B.5.5.1 505.10	The top handrail extensions turn 90 degrees.	Replace the handrail extension to continue 12" minimum in the direction of travel. (Photo Page 2 UL)	\$ 375.00	1A
7	Rear Entrance	1133B.5.5.1	The ramp handrail does not return to a wall or post.	Weld on handrail extension so it returns to wall. (Photo Page 2 UR) Cost included in Item No. 5.	\$ -	
8	Council Chambers	1133B.5.5.1 505.8	The exterior exit ramp handrail is adjacent to and 2'-1/2" clear to an abrasive stucco surface.	Install a 1" smooth surface on the wall adjacent to the handrail. The surface shall extend 12" above the handrail and 6" below.	\$ 480.00	1A
9	Rear Entrance	1133B.5.5.1 505.8	The exterior exit ramp handrail is adjacent to and 1'-3/8" clear to an abrasive stucco surface.	Replace handrail exactly 1'-1/2" clear to wall per Recommendation to Item No. 5. Grind stucco smooth 12" minimum above and 6" below.	\$ 480.00	1A
10	Rear Entrance	1133B.5.6	There is no wheel guide rail above the ramp surface.	Install wheel guide rail per Recommendation to Item No. 5. (Photo Page 1 LL) Cost included in Item No. 5.	\$ -	

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
11	Council Chambers	1133B.5.6	There is no wheel guide rail above the ramp surface at the exterior ramp.	Weld on wheel guide rail to existing vertical posts at 3" above ramp surface. Cost included in Item No. 5.	\$ -	
12	Parking Lot	1133B.8.5	There are no truncated domes along the length of the zero curb condition on the North side of the building.	Install 36" deep band of truncated domes along zero curb condition. (Photo Page 1 UR)	\$ 4,590.00	1A
13	Rear Entrance	1133B.4.4	The contrasting striping at the tread nosings are only 1-1/2" wide.	Install 2"-4" wide contrasting striping at upper approach and all nosings. (Photo Page 3 UL)	\$ 100.00	1B
<b>INTERIOR ROUTE OF TRAVEL</b>						
14	Council Chambers	1122B.904.4	There is no accessible speaker's stand. Both stands are 42" AFF to the shelf and are only 24" clear width below.	Replace 1 speaker's stand with stand with shelf at 34" AFF maximum and 30" minimum clear width below. (Photo Page 3 UR)	\$ 3,500.00	2
15	City Clerk	1122B.904.4	The counter is 41-1/2" high.	Provide a minimum 36" long section of counter so the height does not exceed 34". (Photo Page 3 LL)	\$ 1,650.00	2
16	Council Chambers	1133B.4.1.1.504.6	There are no handrails at the stairs leading to the dais.	Install 1-1/4" - 1-1/2" diameter handrails at 34" - 38" above tread nosings both sides of stairs. Handrails shall extend 12" past top riser and 12" + tread width past bottom riser. (Photo Page 3 UR)	\$ 720.00	2
17	Council Chambers	1133B.4.4	There is no contrasting striping at the tread nosings leading to the dais.	Install 2"-4" wide contrasting striping at upper approach and bottom nosing. (Photo Page 3 UR)	\$ 500.00	1B
<b>DOORS &amp; GATES</b>						
18	Rear Entrance	1133B.2.4.2.404.2.4.1	There is only 18" strike side clearance on the pull side of the door.	Replace storefront assembly to provide 24" minimum strike side clearance on pull side of door. (Photo Page 4 UL)	\$ 2,600.00	1A
19	Council Chambers	1133B.2.4.2.404.2.4.1	There is only 4" strike side clearance on the push side of the exterior exit door.	Consider the possibility of installing an automatic opener. Verify egress requirements with Fire Marshal. (Photo Page 4 UR)	\$ -	1A
20	Office	1133B.2.4.2.404.2.4.1	There is only 14" strike side clearance on the interior side of the door from the corridor due to the cabinet. 18" clearance is required.	No work necessary if no members of the public use this office. (Photo Page 4 LL)	\$ -	6
21	Corridor MRR	1133B.2.4.2.404.2.4.1	There is only 14" strike side clearance on the pull side of the door due to the toilet.	Install automatic opener. (Photo Page 5 UL)	\$ 4,000.00	3

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
22	City Manager's Office Exterior Exit Front Entrance Rear Entrance	1133B.2.5	The doors requires 6 - 9 pounds of force.	Adjust or replace closers so opening force is 5 pounds maximum..	\$ 135.00	1B
<b>SIGNAGE</b>						
23	Corridor Unisex RR	1115B.6.3	The triangle does not contrast with the circle and the circle does not contrast with the door.	Replace sign. (Photo Page 5 UR)	\$ 165.00	1B
24	Rear Entrance	1117B.5.8.1.2	There is no ISA at the door indicating this is an accessible entrance.	Install ISA adjacent to or on entry doors. (Photo Page 4 UL)	\$ 110.00	1B
25	Personnel & Risk Management	1117B.5.1.1 216.2	The room identification lacks Braille / tactile characters.	Install Braille / tactile signage on wall adjacent to the latch side of doors. Mount signs at +60" AFF to bottom of highest row of characters and 48" AFF to lowest row of characters. (Photo Page 5 LL)	\$ 165.00	1B
26	Interior Ramp to Council Chambers	1011.3 216.4.1	There is an illuminated exit sign but no Braille / tactile exit sign. The exit leads to the corridor.	Install Braille / tactile exit sign reading "EXIT ROUTE". (Photo Page 6 UL)	\$ 165.00	1B
27	City Manager's Office	1011.3 216.4.1	There is an illuminated exit sign but no Braille / tactile exit sign. The exit leads to stairs.	Install Braille / tactile exit sign reading "EXIT STAIR DOWN".	\$ 165.00	1B
28	Council Chambers	1011.3 216.4.1	The Braille / tactile exit signage has incorrect verbiage; the door to the corridor reads "EXIT".	Replace with Braille / tactile exit sign reading "EXIT ROUTE".	\$ 165.00	1B
<b>SANITARY FACILITIES</b>						
29	Corridor MRR / WRR / Unisex RR	1115B.4.1.2.1 604.3	There is only 53" clear from the wall adjacent to the toilet to the side of the lavatory. 60" clear is required.	No obvious solution. Further design study required. (Photo Page 5 UL)	\$ -	3
30	Corridor MRR / WRR / Unisex RR Council Chambers Unisex RR	1115B.4.3.4 606.5	The lavatory pipes are not fully insulated.	Insulate all pipes. (Photo Page 6 UR)	\$ 600.00	1B
31	Corridor MRR / WRR / Unisex RR Council Chambers Unisex RR	1115B.8.1.1 603.3	The bottom reflective surface of the mirror is 40-1/4" - 40-3/4" AFF. The bottom reflective surface must be no higher than 40" AFF.	Lower mirror or install an additional mirror. (Photo Page 6 LL)	\$ 265.00	5
32	Corridor MRR / WRR / Unisex RR Council Chambers Unisex RR	1115B.8.3	The paper towel / soap dispenser is 49" - 53" AFF. Some restrooms have hand dryers but a minimum of 1 of each type of dispenser is required to be accessible.	Relocate dispenser so highest operating control is 40" AFF. (Photo Page 6 LL)	\$ 300.00	1B

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
33	Corridor MRR / WRR / Unisex RR Council Chambers Unisex RR	1115B.8.3 309.2	The seat cover dispenser is 59" AFF and located behind the toilet.	Relocate dispenser so highest operating control is 40" AFF and is located adjacent to a clear floor space. (Photo Page 7 UL)	\$ 300.00	1B
<b>DRINKING FOUNTAINS</b>						
34	Drinking Fountain	1117B.1.2 602.2	There is only 26-1/2" clear below the low bowl. Raise fixture 1/2".		\$ 750.00	5
35	Drinking Fountain	1117B.1.5 602.6	The flow of water at the low bowl is only 3" high.	Adjust water pressure so flow is 4" high minimum.	\$ 100.00	1B
<b>TOTAL ESTIMATED COST</b>					<b>\$ 27,090.00</b>	
<b>Legend</b>						
<i>1133B.8.5 Italics = California Building Code (CBC) Accessibility Requirements</i>						
406.2 Non-italics = Americans With Disabilities Act						
ISA International Symbol of Accessibility						
AFF Above Finished Floor						
POT Path of Travel						

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
<b>PARKING</b>						
1	Parking Lot	1129B.4	There is a tow away sign but it lacks contact information for how to reclaim towed vehicles.	Replace tow away sign at the entrance to the parking lot. All characters shall be 1" high and a permanent part of the sign. Provide contact information for how to reclaim towed vehicles. (Photo Page 1 UL)	\$ 175.00	1B
2	Parking Lot	1129B.4	There is no sign indicating "Minimum \$250 Fine".	Add reflectorized blue and white sign to existing sign post. (Photo Page 1 UR)	\$ 175.00	1B
<b>EXTERIOR ROUTE OF TRAVEL</b>						
3	Library Entry	1114B.1.2 302.1	There is no accessible route to any of the picnic tables as they are all located on grass.	Provide a minimum 48" wide concrete walk to an accessible picnic table per Recommendation to Item No. 4. (Photo Page 1 LL)	\$ 2,000.00	2
4	Library Entry	1122B.3 902.2	There are no picnic tables that provide a 19" deep clear knee space.	Replace a minimum of 1 picnic table with an accessible picnic table. (Photo Page 1 LL)	\$ 1,250.00	2
5	Planning	1133B.7.1.3 403.3	The walk leading to the entrance has a 2.3% cross slope.	Replace walk so cross slope is 2.0% maximum. (Photo Page 2 UL)	\$ 7,500.00	5
6	NW Corner of Library	1133B.7.1.3 403.3	The walk to the sidewalk on Main Street has a 2.3% - 5.2% cross slope.	Replace walk so cross slope is 2.0% maximum or install directional sign to accessible entrance.	\$ 6,000.00	1A
7	South of Planning	1133B.7.3 405.8	The ramp has a 7.5% slope but lacks handrails.	Install compliant handrails on both sides of ramp at 34" - 38" above ramp surface. (Photo Page 2 UR)	\$ 2,750.00	1A
8	Library Entry	1133B.7.3 405.8	The walk from the sidewalk on S. Plaza Street has a 5.5% slope but lacks handrails.	Install compliant handrails on both sides of walk at 34" - 38" above ramp surface. (Photo Page 2 LL)	\$ 2,100.00	5
9	Finance Entry	1133B.7.3 405.2	The exterior ramp to the East has a 15.4% slope and lacks handrails.	Replace ramp with ramp that slopes 8.33% maximum and install compliant handrails on both sides at 34" - 38" above ramp surface. (Photo Page 3 UL)	\$ 2,750.00	1A
10	Planning West Exit Door	1133B.7.3 405.2	The exterior ramp has a 23.8% slope and lacks handrails.	Replace ramp with ramp that slopes 8.33% maximum and install compliant handrails on both sides at 34" - 38" above ramp surface. (Photo Page 3 UR)	\$ 2,750.00	1A
11	Parking Lot	1133B.8.5	There are no truncated domes along the length of the zero curb condition on the West side of the building.	Install 36" deep band of truncated domes along zero curb condition. (Photo Page 3 LL)	\$ 2,160.00	1A

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
<b>INTERIOR ROUTE OF TRAVEL</b>						
12	Library Children's Area	1106B.4.5 206.2.4	There is no accessible route to the raised reading area.	Recommend removing raised reading area. Further design study required. (Photo Page 4 UL)	\$ -	2
13	Hall to Finance	1118B.1 403.5.1	The hallway is only 35-1/2" wide and there are 2 cased openings with only 25-1/2" - 28" clear width.	Widen hallway to 36" clear minimum width and cased openings to 32" clear minimum width. Further design study required. (Photo Page 4 UR)	\$ -	2
14	Library MRR & WRR	1118B.6.1 308.3.1	The coat hook is mounted above accessible reach range (57-1/2" - 58-1/2" AFF).	Install an additional coat hook at 40" - 48" AFF.	\$ -	2
15	Gordon's Office Library Bookstore Library East of Checkout Counter Library Southwest Reading Room	1106B.4.5 306.1	There are no tables that provide a 30" w. x 27" h. x 19" d. knee space.	Replace a minimum of 1 table in each area to provide the required knee space. (Photo Page 4 LL)	\$ 50.00	1B
16	Library	1106B.4.5 306.1	There are no computer carrels that provide a 30" w. x 27" h. x 19" d. knee space.	Replace a minimum of 1 computer carrel in each area to provide the required knee space. (Photo Page 5 UL)	\$ 2,000.00	1B
17	Library	1122B.4 904.4	The copier work table is all 39-1/2" AFF.	Replace work table with a 28" - 34" high work table.	\$ 2,500.00	2
18	Library	1122B.4 904.4	The computer catalog station counter is all 38" AFF.	Replace catalog station counter with a 28" - 34" high counter. (Photo Page 5 UR)	\$ 500.00	1B
19	Library Checkout Desk	1122B.5 904.4	There is a lowered section of counter but items are placed on top.	Remove items from lowered counter so a wheelchair user has a usable transaction counter. (Photo Page 5 LL)	\$ 3,300.00	2
20	Finance	1122B.5 904.4	The 2 transaction counters are both 36-1/4" AFF.	Lower a minimum of 1 transaction counter to 28" - 34" AFF. (Photo Page 6 UL)	\$ -	1B
21	Library Conference Table West of Checkout Counter	1133B.6 403.5.1	There is less than 36" clear width between the tables and adjacent chairs.	Relocate / replace furniture to provide minimum 36" clear width.	\$ 2,650.00	2
22	Library	1133B.6 403.5.1	There is only 33" - 34" clear width between the stacks and only 40" at the end aisles.	Relocate / replace stacks to provide minimum 36" clear width between the stacks and a minimum clear width of 48" at the end aisles if the width of the center stacks is less than 48". (Photo Page 6 UR)	\$ -	1B

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
23	Library MRR & WRR	1133B.8.6.1 307.2	The hand dryer projects 10" into the accessible route and the lowest leading edge is 34" AFF so it is a protruding object. The control at the WRR is 42-1/2" AFF.	Replace hand dryer with model that projects 4" maximum. Highest control shall be 40" AFF maximum. (Photo Page 6 LL)	\$ 1,000.00	3
<b>DOORS &amp; GATES</b>						
24	Gordon's Office	1133B.2.2 404.2.3	The door is only 26" wide.	Replace door and frame with a 36" wide door. (Photo Page 7 UL)	\$ 1,850.00	2
25	Planning West Exit Door	1133B.2.4.1 404.2.5	The threshold is 1" high.	Replace threshold and landing.	\$ 2,665.00	1B
26	Gordon's Office (exterior door)	1133B.2.4.1 404.2.5	The threshold is 2" high.	Install directional sign indicating location of accessible entrance. (Photo Page 7 UR)	\$ 165.00	1B
27	Library MRR & WRR	1133B.2.4.2 404.2.4.1	There is only 47" - 59" deep clearance on the pull side of the door. 60" minimum is required.	Install automatic door opener. (Photo Page 7 LL)	\$ 8,000.00	3
28	Library Bookstore	1133B.2.4.2 404.2.4.1	There is only 19" strike side clearance on the pull side of the exterior door. 24" is required at exterior doors.	Install an automatic opener.	\$ 4,000.00	2
29	Planning Entry Door	1133B.2.4.2 404.2.4.1	There is not 12" strike side clearance on the push side of the door due to the angled wall. 12" is required.	Install an automatic opener. (Photo Page 8 UL)	\$ 4,000.00	1B
30	Gordon's Office	1133B.2.4.2 404.2.4.1	The exterior landing slopes 6.0%.	Install compliant ramp with handrails and top landing. (Photo Page 8 UR)	\$ 1,750.00	2
31	Finance Entrance Library Bookstore Exit Library Entrance Library MRR & WRR Planning Entrance	1133B.2.5	The doors requires 6.5 - 16 pounds of force.	Adjust or replace closers so opening force is 5 pounds maximum.	\$ 4,500.00	2
32	Finance Director Office Gordon's Office (both doors) Planning West Exit Door	1133B.2.5.2 404.2.7	The door has knob-type hardware.	Replace hardware with lever-type hardware.	\$ 2,500.00	2
33	Planning West Exit Door	1133B.2.5 404.2.10	The bottom rail does not provide a 10" high smooth surface due to the horizontal blinds rail.	Remove blinds or raise rail 3" minimum.	\$ -	1B
34	Gordon's Office (interior door)	1133B.2.5 404.2.10	The bottom rail is only 6" high on the panel door.	Install 10" high kick plate on push side of door.	\$ 225.00	1B
35	Library Entrance	1133B.2.5 404.2.10	The bottom 10" of the doors is not smooth due to the surface mounted floor stop.	Remove floor stops.	\$ 60.00	1B

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
36	Finance Entry Door	1133B.2.5 404.2.10	The bottom 10" of the door is not smooth due to the mail slot.	Remove mail slot or relocate so bottom of slot is more than 10" AFF. (Photo Page 8 LL)	\$ 125.00	1A
37	Finance Director Office Planning Entry Door	1133B.2.5 404.2.10	The bottom 10" of the door is not smooth due to the projecting bottom rail.	Install 10" high kick plate on push side of door.	\$ 450.00	1B
<b>SIGNAGE</b>						
38	Library Entrance Library East Exit	1011.3 216.4.1	There is an illuminated exit sign but no Braille / tactile exit sign.	Install Braille / tactile exit sign reading "EXIT". (Photo Page 9 UL)	\$ 330.00	1B
39	Finance Director Office Gordon's Office (exterior door) Library Bookstore	1011.3 216.4.1	The ground floor exit door lacks a Braille / tactile exit sign.	Install Braille / tactile exit sign reading "EXIT".	\$ 495.00	1B
40	Finance Planning	1117B.5.5 1117B.5.6 703.2	The room identification signs are not Braille / tactile.	Install Braille / tactile room identification signs on latch side of doors. Mount signs at +60" AFF to bottom of highest row of characters and 48" AFF to lowest row of characters. (Photo Page 8 LL)	\$ 330.00	2
41	Library MRR & WRR	1117B.5.7 703.4.2	The room identification sign is mounted on the door.	Relocate sign to wall adjacent to latch side of door. Mount signs at +60" AFF to bottom of highest row of characters and 48" AFF to lowest row of characters. (Photo Page 7 LL)	\$ 330.00	1B
42	Finance Director Office	1117B.5.7 703.4.2	The room identification sign is mounted above the door.	Relocate sign to wall adjacent to latch side of door. Mount signs at +60" AFF to bottom of highest row of characters and 48" AFF to lowest row of characters. (Photo Page 9 UR)	\$ 165.00	1B
43	Finance Library Bookstore Library Entrance	1117B.5.8.1.2	There is no ISA at the door indicating this is an accessible entrance.	Install ISA adjacent to or on entry doors. (Photo Page )	\$ 110.00	1B
<b>SANITARY FACILITIES</b>						
44	Library MRR & WRR	1115B.3.1.4 604.3.1	The accessible toilet compartment is only 59-1/2" wide.	Widen compartment to 60" minimum.	\$ 5,000.00	3
45	Library MRR	1115B.3.1.4.4 604.8.1.2	The accessible toilet compartment door is not self-closing.	Replace door hinges with self-closing hinges. (Photo Page 9 LL)	\$ 700.00	3
46	Library MRR & WRR	1115B.3.1.4.5 604.8.1.2	The accessible toilet compartment door lacks U-shaped handles on the interior and exterior.	Install handles. (Photo Page 9 LL)	\$ 200.00	3

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
47	Library MRR & WRR	1115B.4.1.1.1 604.2	The centerline of the toilet is not 17" - 18" from the side wall / partition (19-1/2" - 20")	Relocate toilet to be exactly 17" - 18" from side wall / partition to comply with 2013 CBC. (Photo Page 10 UL)	\$ 3,600.00	3
48	Library MRR & WRR	1115B.4.1.3.1 604.5.1	The side grab bar only projects 48" from the rear wall.	Replace side grab bar so far end is 54" minimum from the rear wall and near end is 12" maximum from rear wall. (Photo Page 10 UL)	\$ 650.00	3
49	Library MRR & WRR	1115B.4.1.3.2 604.5.2	The rear grab bar is not continuous at the flush valve riser.	Replace flush valve riser with shorter riser and rear grab bar with continuous 36" long grab bar. Verify compliance with plumbing	\$ 1,400.00	3
50	Library WRR	1115B.4.1.5 604.6	The toilet flush control is located on the narrow side of the fixture.	Replace flush valve so control is on the wide side of the toilet. (Photo Page 10 UR) Cost included in Item 49.	\$ -	
51	Library WRR	1115B.4.3.2	The lavatory apron is only 28" AFF.	Raise lavatory exactly 1". (Photo Page 10 LL)	\$ 750.00	3
52	Library MRR & WRR	1115B.4.3.4 606.5	The lavatory pipes are not fully insulated.	Insulate all pipes. (Photo Page 10 UL)	\$ 300.00	1B
53	Library MRR & WRR	1115B.8.3	The paper towel / soap dispenser is 41-1/2" - 48" AFF. Some restrooms have hand dryers but a minimum of 1 of each type of dispenser is required to be accessible.	Relocate dispenser so highest operating control is 40" AFF. (Photo Page 10 UL)	\$ 300.00	1B
54	Library MRR	1115B.8.4 604.7	The toilet paper dispenser is either more than 36" from the rear wall to the outside edge or not 7" - 9" from toilet to centerline.	Relocate dispenser so centerline is 7" - 9" in front of toilet. (Photo Page )	\$ 75.00	1B
<b>DRINKING FOUNTAINS</b>						
55	Library	1117B.1.2 602.2	There is only 21-1/2" clear below the low bowl and the high bowl spout is 36-1/2" AFF.	Raise fixture exactly 5-1/2". (Photo Page 11 UL)	\$ 750.00	4
<b>TOTAL ESTIMATED COST</b>					<b>\$ 87,385.00</b>	
<b>Legend</b>						
1133B.8.5 <i>Italics = California Building Code (CBC) Accessibility Requirements</i>						
406.2 <i>Non-Italics = Americans With Disabilities Act</i>						
ISA <i>International Symbol of Accessibility</i>						
AFF <i>Above Finished Floor</i>						
POT <i>Path of Travel</i>						

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
47	Library MRR & WRR	1115B.4.1.1.1 604.2	The centerline of the toilet is not 17" - 18" from the side wall / partition (19-1/2" - 20").	Relocate toilet to be exactly 17" - 18" from side wall / partition to comply with 2013 CBC. (Photo Page 10 UL)	\$ 3,600.00	3
48	Library MRR & WRR	1115B.4.1.3.1 604.5.1	The side grab bar only projects 48" from the rear wall.	Replace side grab bar so far end is 54" minimum from the rear wall and near end is 12" maximum from rear wall. (Photo Page 10 UL)	\$ 650.00	3
49	Library MRR & WRR	1115B.4.1.3.2 604.5.2	The rear grab bar is not continuous at the flush valve riser.	Replace flush valve riser with shorter riser and rear grab bar with continuous 36" long grab bar. Verify compliance with plumbing	\$ 1,400.00	3
50	Library WRR	1115B.4.1.5 604.6	The toilet flush control is located on the narrow side of the fixture	Replace flush valve so control is on the wide side of the toilet. (Photo Page 10 UR) Cost included in Item 49.	\$ -	
51	Library WRR	1115B.4.3.2	The lavatory apron is only 28" AFF.	Raise lavatory exactly 1" (Photo Page 10 LL)	\$ 750.00	3
52	Library MRR & WRR	1115B.4.3.4 606.5	The lavatory pipes are not fully insulated.	Insulate all pipes. (Photo Page 10 UL)	\$ 300.00	1B
53	Library MRR & WRR	1115B.8.3	The paper towel / soap dispenser is 41-1/2" - 48" AFF. Some restrooms have hand dryers but a minimum of 1 of each type of dispenser is required to be accessible.	Relocate dispenser so highest operating control is 40" AFF. (Photo Page 10 UL)		
54	Library MRR	1115B.8.4 604.7	The toilet paper dispenser is either more than 36" from the rear wall to the outside edge or not 7" - 9" from toilet to centerline.	Relocate dispenser so centerline is 7" - 9" in front of toilet. (Photo Page )	\$ 75.00	1B
<b>DRINKING FOUNTAINS</b>						
55	Library	1117B.1.2 602.2	There is only 21-1/2" clear below the low bowl and the high bowl spout is 36-1/2" AFF.	Raise fixture exactly 5-1/2". (Photo Page 11 UL)	\$ 750.00	4
<b>TOTAL ESTIMATED COST</b>					<b>\$ 87,385.00</b>	
<b>Legend</b>						
1133B.8.5 <i>Italics = California Building Code (CBC) Accessibility Requirements</i>						
406.2 <i>Non-Italics = Americans With Disabilities Act</i>						
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POT <i>Path of Travel</i>						

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
<b>PARKING</b>						
1	Parking Lot	1129B.4	There are no low away signs at the parking lot entrances.	Install tow away signs at the entrances to the parking lot. All characters shall be 1" high and a permanent part of the sign. Provide contact information for how to reclaim towed vehicles. (Photo Page 1 UL)	\$ 350.00	1B
2	Accessible Parking	1129B.3.1 1129B.3.2 502.3.3	The access aisle lacks the words "No Parking".	Paint the words "No Parking" in 12" high white letters. (Photo Page 1 UL)	\$ 150.00	1B
3	Accessible Parking	1129B.3.2 208.2.4	There are no van accessible parking spaces.	Install "Van Accessible" sign below existing sign on existing pole at North space. (Photo Page 1 UL)	\$ 175.00	1B
4	Accessible Parking	1129B.4	The East space is not outlined in blue.	Paint white line blue. (Photo Page 1 UR)	\$ 100.00	1B
5	Accessible Parking	1129B.4	There is no sign indicating "Minimum \$250 Fine".	Install fine sign at all accessible spaces. (Photo Page 1 UL)	\$ 350.00	1B
<b>EXTERIOR ROUTE OF TRAVEL</b>						
6	Wading Pool	1104B.4.3.4 242.3	There is no accessible route into the wading pool.	Install a pool lift. (Photo Page 1 LL)	\$ 9,000.00	1A
7	Swimming Pool	1104B.4.3.4 242.3	The pool has a perimeter length exceeding 300 linear feet and there is only one	Install a second pool lift or a transfer wall. (Photo Page 2 UL)	\$ 9,000.00	1A
8	Bleachers	1104B.4.3.5 221.2.2	There are no wheelchair seating locations integrated into the bleachers.	Remove portions of first row of bleachers to provide a minimum of 2 wheelchair seating locations with adjacent companion seats (Photo Page 2 UR)	\$ 4,500.00	2
9	Swimming Pool	1133B.7.1.3 403.3	The cross slope of the walk at the drinking fountain is 3.1%.	Replace concrete walk so cross slope does not exceed 2.0% in any direction at or leading to drinking fountain. (Photo Page 2 LL)	\$ 800.00	4
10	Swimming Pool	1133B.7.2 302.3	There is a 1-1/2" wide opening in the walk at the meter box adjacent to the drinking fountain.	Install expansion joint material so opening is 1/2" maximum width. (Photo Page 2 LL)	\$ 50.00	4
11	Parking Lot	1133B.8.5	The parking lot is not separated from the adjacent walkway by a curb.	Install 36" band of truncated domes along length of zero curb condition. (Photo Page 1 UR)	\$ 1,800.00	1A

**INTERIOR ROUTE OF TRAVEL**

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
12	Stage	1104B.3.12 206.2.6	There is no accessible route to the stage.	Install vertical or inclined platform lift. Further design study required. (Photo Page 3 UL)	\$ 35,000.00	2
13	Office	1122B.5 904.4	The counter is 43" high.	Provide a minimum 36" long section of counter so the height does not exceed 34" (Photo Page 3 UR)	\$ 1,650.00	2
14	Stage	1133B.4.2 505	The "back stage" stair handrails are 2-1/2" diameter, lack level extensions at the top and bottom and are mounted 2" clear to the wall.	Replace handrails with 1-1/4" - 1-1/2" diameter handrails mounted 1-1/2" clear to the wall. Handrails shall extend 12" past top riser and 12" + tread depth past bottom riser. (Photo Page 3 LL)	\$ 1,170.00	2
15	Kitchen	1122B.4 226.1	The counters are all 36-1/2" AFF and there is no knee space at the sink or work counter.	Remove base cabinets and lower sink and a minimum of one 36" long section of work counter to provide maximum 34" high counter with 30" wide x 27" high x 19" deep knee space. (Photo Page 4 UL)	\$ 4,050.00	2
<b>DOORS &amp; GATES</b>						
16	MRR WRR	1133B.2.2 404.2.3	The clear width of the opening into the restroom from the gym is 26-1/4".	Widen opening to 32" minimum clear. Further design study required. (Photo Page 4 UR)	\$ -	3
17	North Gym Entrance South Gym Entrance	1133B.2.4.1 404.2.5	One of the thresholds is 1" high.	Replace threshold with 1/2" maximum height threshold beveled at 1:2 maximum slope.	\$ 330.00	1B
18	Boy's Locker Room Girl's Locker Room	1133B.2.4.2 404.2.4.1	The exterior landing from the pool slopes 2.8% - 5.1%.	Replace concrete landing so slope in any direction does not exceed 2.0%. (Photo Page 5 UL)	\$ 2,500.00	2
19	Boy's Locker Room Girl's Locker Room	1133B.2.4.2	There is only 22" strike side clearance to the column at the door from the pool.	Relocate door to provide 24" clear minimum. Further design study required. (Photo Page 5 UR)	\$ -	3
20	MRR	1133B.2.4.2 404.2.4.1	There is only 11" strike side clearance to the wall on the push side.	Relocate door to provide 12" clear minimum. Further design study required. (Photo Page 5 UR)	\$ -	3
21	South Gym Entrance	1133B.2.5 404.2.9	The 4 doors required 7 pounds of opening force.	Adjust closers to 5 pounds maximum.	\$ 45.00	1B
22	Kitchen Exit Office Entrance	1133B.2.5.2 404.2.7	The door has knob hardware.	Replace knob with lever hardware. (Photo Page 5 LL)	\$ 1,250.00	2
23	Gate to Pool	1133B.2.6 404.2.10	The bottom 10 inches of the gate is not smooth.	Install 10" high kick plate on push side of gate. (Photo Page 6 UL)	\$ 225.00	1B

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
24	Office Entrance	1133B.2.6 404.2.10	The bottom 10 inches of the door is not smooth due to the surface mounted floor stop.	Remove floor stop.	\$ 30.00	1B
<b>SIGNAGE</b>						
25	South Gym Entrance Office Entrance	1117B.5.8.1.2	There is no ISA at the door indicating this is an accessible entrance.	Install ISA adjacent to or on entry doors. (Photo Page 6 UR)	\$ 220.00	1B
26	MRR WRR	1117B.5.7 703.4.1	The bottom of the Braille characters on the room identification sign is 42" AFF.	Relocate sign so bottom of highest row of tactile characters is 60" AFF maximum and the bottom of the lowest row is 48" AFF minimum. (Photo Page 6 LL)		
27	Gym Entrance Kitchen Exit Office Entrance	1011.3 216.4.1	The ground floor exit door lacks a Braille / tactile exit sign.	Install Braille / tactile exit sign reading "EXIT" at exterior doors and "EXIT ROUTE" at interior doors.	\$ 330.00	1B
<b>SANITARY FACILITIES</b>						
28	WRR	1115B.3.1.1 603.2.1	There is not a 60" diameter clear turning space inside the restroom.	Enlarge restroom to provide the required turning space. Further design study required. (Photo Page 7 UL)	\$ -	3
29	MRR WRR	1115B.3.1.4 604.3.1	The accessible toilet compartment is only 34" - 35" wide and 56" - 59" long.	Widen compartment to 60" minimum and provide 48" clearance in front of toilet. Further design study required. (Photo Page 7 UR)	\$ 5,000.00	3
30	WRR	1115B.3.1.4.5 604.8.1.2	There is only 26" clearance to the lavatories at the accessible compartment door.	Reconfigure restroom to provide minimum 60" clear maneuvering space on pull side of accessible toilet compartment door. Further design study required. (Photo Page 7 LL)	\$ -	3
31	MRR WRR	1115B.4.1.4 604.4	The toilet seat height is 15-1/2" AFF.	Install 2" lift seat. (Photo Page 7 UR)	\$ 330.00	1B
32	WRR	1115B.4.1.5 604.6	The toilet flush control is located on the narrow side of the fixture.	Replace flush valve so control is on the wide side of the toilet. (Photo Page 8 UL)	\$ 700.00	3
33	MRR	1115B.4.2.2 605.4	The flush controls are all 47" AFF.	Lower one urinal 3" minimum. (Photo Page 8 UR)	\$ 750.00	3
34	MRR	1115B.4.3.2	The centerline of both lavatories is less than 18" to the side wall (14" + 16").	Relocate a minimum of one lavatory so the centerline is 18" from the adjacent face of finish. (Photo Page 8 LL)	\$ 1,150.00	3

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
35	WRR	1115B.4.3.4 606.5	The lavatory pipes are not fully insulated.	Insulate all pipes. (Photo Page 7 LL)	\$ 150.00	1B
36	MRR WRR	1115B.8.1 603.3	The bottom of the reflective surface of the mirror is 55" AFF.	Relocate mirror so the bottom of the reflective surface is 40" AFF maximum or install additional mirror. (Photo Page 7 LL)	\$ 265.00	3
37	MRR WRR	1115B.8.3	The soap dispenser control is 43" -44" AFF.	Relocate dispenser so control is 40" AFF maximum. (Photo Page 7 LL)	\$ 150.00	1B
38	MRR WRR	1115B.8.3	The bottom of the automatic paper towel dispenser is 54" AFF. The dispenser does not activate by motion at 40" AFF.	Relocate dispenser so bottom is 40" AFF (Photo Page 7 LL)	\$ 450.00	3
39	MRR WRR	1115B.8.3	The seat cover dispenser is located behind the toilet and the top of the slot is 66" AFF.	Relocate dispenser so it is adjacent to a clear floor space and the top of the slot is 40" AFF	\$ 150.00	1B
<b>DRINKING FOUNTAINS</b>						
40	Swimming Pool	1117B.1.1 211.2	Neither drinking fountain is high/low.	Replace drinking fountain with a high/low fixture. (Photo Page 2 LL)	\$ 6,800.00	4
<b>TOTAL ESTIMATED COST</b>					<b>\$ 89,465.00</b>	
<b>Legend</b>						
1133B.8.5 <i>italics</i> = California Building Code (CBC) Accessibility Requirements						
406.2 Non-italics = Americans With Disabilities Act						
ISA International Symbol of Accessibility						
AFF Above Finished Floor						
POT Path of Travel						

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
<b>PARKING</b>						
1	Parking Lot	1129B.4	There is a tow away sign but it lacks contact information for how to reclaim towed vehicles.	Replace tow away sign at the entrance to the parking lot. All characters shall be 1" high and a permanent part of the sign. Provide contact information for how to reclaim towed vehicles. (Photo Page 1 UL)	\$ 175.00	1B
2	Accessible Parking	1129B.3.2 502.2.3	The access aisle lacks the words "No Parking".	Restripe access aisle to be 8'-0" wide measured to the centerline of the painted lines. Adjacent accessible parking spaces must be 9'-0" minimum width measured to	\$ 150.00	1B
3	Accessible Parking	1129B.4	The accessible space is not outlined in blue on the East side.	Paint white line blue. (Photo Page 1 UR)	\$ 100.00	1B
<b>EXTERIOR ROUTE OF TRAVEL</b>						
4	Crosswalk	1133B.8.5	The truncated domes along the length of the zero curb condition on the East side of the building are only 26" deep.	Install additional 12" row of truncated domes adjacent to existing (Photo Page 1 LL)	\$ 350.00	1B
<b>INTERIOR ROUTE OF TRAVEL</b>						
5	Lobby Counter	1122B.5 904.4	The counter is 42-1/2" high.	Provide a minimum 36" long section of counter so the height does not exceed 34" (Photo Page 2 UL)	\$ 2,650.00	2
<b>DOORS &amp; GATES</b>						
6	Lobby Entrance	1133B.2.4.1 404.2.4.5	The threshold is 1-1/4" high.	Replace threshold so top of threshold is no higher than 1/2" above adjacent landing. (Photo Page 2 UR)	\$ 165.00	1B
7	Lobby Entrance	1133B.2.6 404.2.10	The bottom rail is are only 4" high.	Install 10" high kickplate on the push side of the door. (Photo Page 2 UR)	\$ 225.00	1B
<b>SIGNAGE</b>						
8	Lobby Entrance	1117B.5.8.1.2	There is no ISA at the door indicating this is an accessible entrance.	Install ISA adjacent to or on entry door. (Photo Page 2 LL)	\$ 110.00	1B
9	Lobby Entrance	1011.3 216.4.1	The ground floor exit door lacks a Braille / tactile exit sign.	Install Braille / tactile exit sign reading "EXIT".	\$ 165.00	1B
10	Large Conference Room	1011.3 216.4.1	The Braille / tactile exit signage has incorrect verbiage; the door to the corridor reads "EXIT".	Replace with Braille / tactile exit sign reading "EXIT ROUTE". (Photo Page 3 UL)	\$ 165.00	1B
<b>SANITARY FACILITIES</b>						

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
11	EOC South Unisex RR	1115B.4.1.1 604.2	The centerline of the toilet is 19" from the side wall.	Relocate toilet. (Photo Page 3 UR)	\$ 3,600.00	3
12	EOC North Unisex RR EOC South Unisex RR	1115B.4.2.1 604.3.1	There is only 58-1/2" clear from the wall adjacent to the toilet to the side of the lavatory.	Replace the lavatory with another lavatory that provides a 60" clear dimension.	\$ 3,900.00	3
13	EOC North Unisex RR EOC South Unisex RR	1115B.4.1.3.1 604.5.1	The side grab bar only projects 52" from the rear wall.	Relocate grab bar 2" so one end is 12" from the rear wall and the other end is 54" from the rear wall. (Photo Page 3 UR)	\$ 650.00	3
14	EOC North Unisex RR EOC South Unisex RR	1115B.8.1.1 603.3	The bottom reflective surface of the mirror is 41-1/2" - 42" AFF. The bottom reflective surface must be no higher than 40" AFF.	Lower mirror or install an additional mirror. (Photo Page 3 LL)	\$ 530.00	3
15	EOC North Unisex RR EOC South Unisex RR	1115B.8.3	The seat cover / soap dispenser is 45-1/2" - 46" AFF.	Relocate dispenser so highest operating control / top of slot is 40" AFF. (Photo Page )	\$ 300.00	1B
<b>TOTAL ESTIMATED COST</b>					<b>\$ 13,235.00</b>	

Legend  
1133B.8.5 *Italics = California Building Code (CBC) Accessibility Requirements*

406.2 Non-Italics = Americans With Disabilities Act  
International Symbol of Accessibility  
Above Finished Floor  
Path of Travel

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
<b>PARKING</b>						
1	Parking Lot	1129B.4	There are no tow away signs at the parking lot entrances.	Install tow away signs at the entrances to the parking lot. All characters shall be 1" high and a permanent part of the sign. Provide contact information for how to reclaim towed vehicles.	\$ 350.00	1B
2	East Accessible Parking North Accessible Parking	1129B.3.1 1129B.3.2	The accessible spaces are 13'-3" - 15'-5" long.	Restripe so that accessible spaces and access aisles are 18'-0" long minimum. Verify required backup space is provided. (Photo Page 1 UL)	\$ 600.00	1A
3	East Accessible Parking North Accessible Parking	1129B.3.1 1129B.3.2 502.3.3	The access aisle lacks the words "No Parking".	Paint the words "No Parking" in 12" high white letters. (Photo Page 1 UL) Cost included in Item 2.	\$ -	
4	East Accessible Parking North Accessible Parking	1129B.4	There is no ISA and no sign indicating "Minimum \$250 Fine".	Install 70 square inch reflectorized blue and white ISA and fine sign at all accessible spaces. (Photo Page 1 UL)	\$ 350.00	1B
<b>EXTERIOR ROUTE OF TRAVEL</b>						
5	Auditorium Emergency Exit	1133B.7.3 403.3	The door leads to a ramp with 10.5% slope and no handrails.	Replace ramp so slope does not exceed 8.33% and provide handrails on both sides at 34" - 38" above ramp surface. (Photo Page 1 UR)	\$ 2,250.00	1A
6	Club Room Exit to J Street	1133B.7.1 303.1	There is a vertical elevation change of 3/8" along the concrete walk.	Grind concrete flush. (Photo Page 1 LL)	\$ 200.00	1A
7	Main Entrance	1133B.8.5	There are no truncated domes at the zero curb condition between the walk and the parking lot.	Install 36" wide band of truncated domes along entire length of zero curb condition. (Photo Page 1 UL)	\$ 7,560.00	1A
<b>INTERIOR ROUTE OF TRAVEL</b>						
8	Stage	1104B.3.12 206.2.6	There is no accessible route to the stage.	Install vertical or inclined platform lift. Further design study required. (Photo Page 2 UL)	\$ 35,000.00	2
9	Stage	1133B.5.1.1 505.10.1	The handrails at the stairs leading to the stage lack extensions at the top and bottom.	Replace existing handrails with 1-1/4" - 1-1/2" diameter handrails at 34" - 38" above tread nosings both sides of stairs. Handrails shall extend 12" past top riser and 12" + 12" past bottom nosing. (Photo Page 2 UL)	\$ 720.00	2
10	Stage	1133B.4.4	There is no contrasting striping at the tread nosings leading to the stage.	Install 2"-4" wide contrasting striping at upper approach and bottom nosing. (Photo Page 2 UL)	\$ 500.00	1B
<b>DOORS &amp; GATES</b>						

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
11	Main Entrance	1133B.2.4.2 404.2.4.1	The exterior landing has a 3.3% slope.	Replace landing so concrete does not slope more than 2.0% in any direction. (Photo Page 2 UR)	\$ 2,500.00	1A
12	Main Entrance	1133B.2.4.2 404.2.4.1	There is only 14-1/2" strike side clearance on the pull side of the door.	Install an automatic opener. (Photo Page 2 LL)	\$ 4,000.00	1A
13	Club Room RR	1133B.2.4.2 404.2.4.1	There is only 42" clearance on the push side of the doors from the corridor, 44" clearance is required.	Further design study required. (Photo Page 3 UL)	\$ -	2
14	Club Room Exit to J Street Director's Office Exterior Entrance	1133B.2.4.2 404.2.4.1	There is only 59" deep clearance on the pull side of the door.	Extend concrete walk 1" minimum. (Photo Page 3 UR)	\$ 500.00	5
15	Club Room MRR	1133B.2.4.2 404.2.4.1	There is not a 60" deep clearance 18" to the strike side on the pull side of the door due to the grab bar.	Further design study required. (Photo Page 3 LL)	\$ -	3
16	Gate from J Street to Director's Office	1133B.2.4.2 404.2.4.1	There is not a 60" deep clearance on the street side of the gate.	Install additional concrete walk to provide a compliant landing. (Photo Page 4 UL)	\$ 300.00	1A
17	Director's Office	1133B.2.2 404.2.3	The door is only 30" wide.	Replace door and frame with 36" wide door. (Photo Page 4 UR)	\$ 1,850.00	2
18	Club Room Exit to J Street Director's Office Director's Office Exterior Entrance	1133B.2.5.2 404.2.7	The door has knob hardware.	Replace knob with lever hardware. (Photo Page 3 UR)	\$ 1,875.00	2
19	Club Room Main Entrance	1133B.2.6 404.2.10	The bottom 10 inches of the door is not smooth due to the surface mounted door stop.	Remove door stop. (Photo Page 4 LL)	\$ 60.00	1B
20	Gate from J Street to Director's Office	1133B.2.6 404.2.10	The bottom 10 inches of the gate is not smooth.	Install 10 inch high kick plate on the push side. (Photo Page 4 UL)	\$ 225.00	1B
<b>SIGNAGE</b>						
21	Club Room MRR & WRR	1115B.6.3	There are no geometric symbols on the doors.	Install 12" triangle on Men's Room door and 12" circle on Women's Room door. Signs shall be 1/4" thick and mounted at 60" to	\$ 330.00	1B
22	Club Room Director's Office Exterior Entrance Main Entrance	1117B.5.8.1.2	There is no ISA at the door indicating this is an accessible entrance.	Install ISA adjacent to or on entry doors. (Photo Page 2 LL)	\$ 330.00	1B

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
23	Auditorium MRR & WRR Club Room MRR & WRR	1117B.5.1.1 216.2	The restrooms lack a Braille / tactile room identification sign on the wall adjacent to the door.	Install Braille / tactile room identification sign on the wall adjacent to the latch side of the door. (Photo Page 5 UR)	\$ 660.00	1B
24	Auditorium Emergency Exit Club Room Main Entrance	1011.3 216.4.1	The ground floor exit door lacks a Braille / tactile exit sign.	Install Braille / tactile exit sign reading "EXIT". (Photo Page 5 LL)	\$ 495.00	1B
<b>SANITARY FACILITIES</b>						
25	Club Room MRR	1115B.3.2.1 603.2.1	There is not a 60" diameter turning space within the room.	Further design study required. (Photo Page 6 UL)	\$ -	3
26	Club Room WRR	1115B.4.1.1 604.2	The centerline of the toilet is 14-1/2" from the side wall. The centerline must be between 17" - 18" from the side wall.	Further design study required. (Photo Page 6 UR)	\$ -	3
27	Club Room MRR & WRR	1115B.4.1.3 604.5	The grab bars are not of a compliant length or mounting.	Further design study required. (Photo Page 6 UR)	\$ -	3
28	Club Room WRR	1115B.4.1.5 604.9.5	The flush control is located on the closed side of the toilet.	Replace toilet with fixture with flush control on the wide side. (Photo Page 6 UR)	\$ 1,725.00	3
29	Club Room MRR	1115B.4.2.3 605.3	There is only 32-3/8" clear width at the urinal. The urinal is adjacent to a wall that is more than 24" long. 36" clear width is required.	Further design study required. (Photo Page 6 UL)	\$ -	3
30	Club Room MRR & WRR	1115B.4.3.1 606.4	The faucets are knob type.	Replace faucets with lever-type faucets (Photo Page 3 LL) Cost included in Item 31.	\$ -	3
31	Club Room MRR & WRR	1115B.4.3.2 606.2	There is no knee clearance at the lavatory apron.	Replace lavatory with wall mounted fixture. (Photo Page 3 LL)	\$ 3,900.00	3
32	Auditorium WRR	1115B.4.3.2 606.2	There is only 28-1/2" clearance at the lavatory apron. The POU water heater encroaches on the required knee clearance depth.	Raise lavatory 1/2" and relocate POU water heater. (Photo Page 6 LL)	\$ 750.00	3
33	Auditorium MRR & WRR	1115B.4.3.4 606.5	The lavatory pipes are not fully insulated.	Insulate all pipes. (Photo Page 6 LL)	\$ 300.00	1B
34	Auditorium MRR & WRR Club Room MRR & WRR	1115B.8.3	The soap dispenser is 45" - 58" AFF.	Relocate dispenser so highest operating control is 40" AFF. (Photo Page 6 LL)	\$ 300.00	1B
35	Club Room WRR	1115B.8.3	The seat cover dispenser is located behind the toilet.	Relocate dispenser so it is adjacent to a clear floor space and the top of the slot is	\$ 75.00	1B
36	Auditorium MRR & WRR	1115B.8.4	The centerline of the toilet paper dispenser is 18" -18-1/2" AFF.	Relocate dispenser so centerline is 19" AFF minimum. (Photo Page 7 UL)	\$ -	1B

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
37	Club Room WRR	1115B.8.4	The toilet paper dispenser is above the grab bar.	Further design study required. (Photo Page 6 UR)	\$ -	3
<b>DRINKING FOUNTAINS</b>						
38	Club Room	1117B.1.1 211.2	The drinking fountain is not high/low.	Replace fixture with a high/low drinking fountain. (Photo Page 7 UR)	\$ 6,000.00	4
39	Auditorium	1117B.1.2 602.2	There is only 26-3/4" clear below the low bowl.	Raise fixture 1/4". (Photo Page 7 LL)	\$ 750.00	5
<b>TOTAL ESTIMATED COST</b>					<b>\$ 74,455.00</b>	

**Legend**  
1133B.8.5 *Italics = California Building Code (CBC) Accessibility Requirements*

406.2 Non-italics = Americans With Disabilities Act

ISA International Symbol of Accessibility  
AFF Above Finished Floor  
POT Path of Travel

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
<b>PARKING</b>						
1	Parking Lot	1129B.4	There are no tow away signs at the parking lot entrances.	Install tow away signs at the entrances to the parking lot. All characters shall be 1" high and a permanent part of the sign. Provide contact information for how to reclaim towed vehicles. (Photo Page 1 UL)	\$ 1,675.00	1B
2	Accessible Parking	1129B.3.1 1129B.3.2 502.3.3	The access aisle lacks the words "No Parking".	Paint the words "No Parking" in 12" high white letters. (Photo Page 1 UR)	\$ 150.00	1B
3	Accessible Parking	1129B.4	The West space lacks a pole sign.	Install 70 square inch reflectorized blue and white ISA and fine sign on existing pole. (Photo Page 1 LL)	\$ 525.00	1B
4	Accessible Parking	1129B.4	The East space is not outlined in blue.	Paint white line blue. (Photo Page 1 UR)	\$ 150.00	1B
5	Accessible Parking	1129B.4	There is no sign indicating "Minimum \$250 Fine".	Install fine sign at all accessible spaces. (Photo Page 1 UR)	\$ 350.00	1B
<b>INTERIOR ROUTE OF TRAVEL</b>						
6	Fitness Center Weight Room	1124B.2 303.2	The exercise mats have edges that are beveled steeper than 1:2.	Install beveled edge along exercise mats. (Photo Page 2 UL)	\$ 400.00	2
7	Fitness Center Large Conference Center Lobby	1133B.8.6.1 307.2	The fire extinguisher cabinet projects 6" into the path of travel and the lowest leading edge is 48" AFF.	Relocate cabinet out of path of travel. (Photo Page 2 UR)	\$ 225.00	2
8	Weight Room	1004.1	There is no accessible floor space adjacent to some exercise equipment.	Relocate / remove some exercise equipment. (Photo Page 1 LL) City staff to relocate / remove equipment.	\$ -	1B
<b>DOORS &amp; GATES</b>						
9	Concession Area	1133B.2.6 404.2.10	The bottom 10 inches of the door is not smooth due to the surface mounted door stop.	Remove door stop. (Photo Page 3 UL)	\$ 30.00	1B
<b>SIGNAGE</b>						
10	Main Entrance	1117B.5.8.1.2	There is no ISA at the door indicating this is an accessible entrance.	Install ISA adjacent to or on entry doors. (Photo Page 3 UR)	\$ 110.00	1B
11	Boys Restroom Girl's Restroom	1117B.5.5.1 703.2.3	The room identification signage characters are serif-style.	Replace signs with signs with sans serif characters. (Photo Page 3 LL)	\$ 330.00	5

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
12	Large Meeting Room Main Entrance	1011.3 216.4.1	The ground floor exit door lacks a Braille / tactile exit sign.	Install Braille / tactile exit sign reading "EXIT". (Photo Page 4 UL)	\$ 330.00	1B
<b>SANITARY FACILITIES</b>						
13	Boys Restroom Girl's Restroom	1115B.3.4.5	There is only 40-1/2" clear width at the entrance to the restroom.	Widen opening to 44" minimum clear. Further design study required. (Photo Page 4 UR)	\$ 2,250.00	6
14	Girl's Restroom	1115B.3.4.5	There is only 6" strike side clearance on the pull side at the accessible compartment door.	Reconfigure accessible compartment partitions and door to provide 18" minimum clear. Further design study required. (Photo Page 4 LL) Cost is included in Item No. 15.	\$ -	3
15	Boys Restroom	1115B.3.4 604.3.1	The accessible compartment is only 58" wide.	Enlarge compartment to 60" minimum clear. Further design study required. (Photo Page 5 UL) Cost is allowance only.	\$ 2,100.00	3
16	Boys Restroom Girl's Restroom	1115B.4.1.1 604.2	The centerline of the toilet is 19-1/2" - 20" from the side wall. The centerline must be between 16" - 18" from the side wall.	Relocate toilet. (Photo Page 5 UL)	\$ 3,000.00	3
17	Boy's Restroom	1115B.4.2.1 605.2	The urinal lip is 18" AFF.	Lower urinal 1". (Photo Page 5 UR)	\$ 875.00	3
18	Boy's Restroom	1115B.4.2.3 605.3	There is only 34" clear width at the urinal. The urinal is adjacent to a wall that is more than 24" long. 36" clear width is required.	Remove privacy screen between urinal and lavatory. (Photo Page 5 UR)	\$ 225.00	1B
19	Boys Restroom	1115B.4.3.2 606.3	The lavatory rim is 34-1/2" AFF.	Lower lavatory 1/2". (Photo Page 5 LL)	\$ 875.00	5
20	Boys Restroom Girl's Restroom	1115B.4.3.4 606.5	The lavatory pipes are not fully insulated.	Insulate all pipes. (Photo Page 5 LL)	\$ 400.00	1B
21	Boys Restroom Girl's Restroom	1115B.8.1 603.3	The bottom of the reflective surface of the mirror is 40-1/2" - 41" AFF.	Relocate mirror so the bottom of the reflective surface is 40" AFF maximum or install additional mirror. (Photo Page 5 LL)	\$ 530.00	5
22	Boys Restroom Girl's Restroom	1115B.8.3	The bottom of the automatic soap / paper towel dispenser is 44" - 45" AFF. The dispenser does not always activate by motion at 40" AFF.	Relocate dispenser so bottom is 40" AFF. (Photo Page 5 LL)	\$ 900.00	3

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
23	Boys Restroom Girl's Restroom	1115B.8.3	The seat cover dispenser is located behind the toilet and the top of the slot is 50" AFF.	Relocate dispenser so it is adjacent to a clear floor space and the top of the slot is 40"	\$ 150.00	1B
24	Boys Restroom Girl's Restroom	1115B.8.4 604.7	The far edge of the toilet paper dispenser is 40" from the rear wall.	Relocate dispenser so centerline is 7" - 9" from front of toilet. (Photo Page 5 UL)	\$ 150.00	1B
<b>DRINKING FOUNTAINS</b>						
26	Drinking Fountain	1117B.1.1 211.2	The low bowl is not operational.	Repair low bowl. (Photo Page 5 UR)	\$ 275.00	4
<b>TOTAL ESTIMATED COST</b>					<b>\$ 16,005.00</b>	
<b>Legend</b>						
<i>1133B.8.5 Italics = California Building Code (CBC) Accessibility Requirements</i>						
406.2 Non-italics = Americans With Disabilities Act						
ISA International Symbol of Accessibility						
AFF Above Finished Floor						
POT Path of Travel						

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
<b>PARKING</b>						
1	Parking	1129B.1 208.2	There is no accessible street parking.	Explore the possibility of installing an accessible street parking space with an access aisle at street level and a curb ramp to the sidewalk. Further design study required.	TBD	1A
<b>DOORS &amp; GATES</b>						
2	Entrance	1133B.2.2 404.2.3	The pair of 30" wide doors do not provide a 32" clear opening when one leaf is open.	Replace doors with an unequal pair (one 36" door + one 24" door). (Photo Page 1 UL)	\$ 2,600.00	1A
3	MRR WRR	1133B.2.2 404.2.3	The door is 30" wide.	Replace door and frame with a 36" wide door. (Photo Page 1 UR)	\$ 1,850.00	3
4	MRR WRR	1133B.2.4. 2 404.2.4.1	There is only 1" strike side clearance on the pull side of the door due to the wall.	Install automatic opener. (Photo Page 1 LL)	\$ 4,000.00	3
<b>SIGNAGE</b>						
5	Entrance	1117B.5.8.1,2	There is no ISA at the door indicating this is an accessible entrance.	Install ISA adjacent to or on entry door.	\$ 110.00	1B
6	Entrance	1011.3 216.4.1	The ground floor exit door lacks a Braille / tactile exit sign.	Install Braille / tactile exit sign reading "EXIT".	\$ 165.00	1B
<b>SANITARY FACILITIES</b>						
7	MRR WRR	1115B.3.1.4.5	There is only 44" - 45" clear space in front of the toilet in the accessible toilet compartment.	Enlarge toilet compartment to provide 48" minimum clear space. (Photo Page 2 UL)	\$ 5,000.00	3
8	MRR WRR	1115B.4.3.4 606.5	The lavatory pipes are not fully insulated. The lavatory in the WRR is not operational.	Insulate all pipes and repair lavatory in WRR. (Photo Page 2 UR)	\$ 2,250.00	1B 3
9	MRR WRR	1115B.4.4.1 608.2	The shower is not a compliant configuration and has a 4" high threshold.	Reconfigure shower to provide a standard or alternate roll-in shower. Further design study required. (Photo Page 2 LL)	\$ 20,000.00	3
10	MRR	1115B.8.3	The soap dispenser control is 40-1/2" AFF.	Relocate dispenser so control is 40" AFF maximum.	\$ 75.00	5
11	MRR WRR	1115B.8.4 604.7	The centerline of the toilet paper dispenser is 18" - 18-1/2" AFF.	Relocate dispenser so centerline is 19" AFF minimum. (Photo Page 3 UL)	\$ 150.00	5

Item No.	Location	Code Reference	Comments	Recommendation	Cost	Priority
12	Drinking Fountain	1117B.1.1 211.2	The drinking fountain is not high/low.	Replace fixture with a high/low fixture (Photo Page 3 UR)	\$ 5,400.00	4
<b>TOTAL ESTIMATED COST</b>						
<b>1133B.8.5 Italics = California Building Code (CBC) Accessibility Requirements</b>						
<b>406.2 Non-italics = Americans With Disabilities Act</b>						
<b>International Symbol of Accessibility</b>						
<b>Above Finished Floor</b>						
<b>Path of Travel</b>						
ISA						
AFF						
POT						

## APPENDIX C

### CITY OF BRAWLEY GRIEVANCE PROCEDURE



#### I. PURPOSE

This policy has been created to assist the City of Brawley to comply with the ADA, 28 CFR Part 35.107. The policy provides a procedure to be followed to respond to individuals, or a specific class of individuals, who wish to communicate a complaint alleging that they have been subject to discrimination on the basis of disability by the City of Brawley.

#### II. DEFINITIONS

- A. ADA: Americans with Disability Act of 1990.
- B. ADA Coordinator: Responsible employee with a working knowledge of the requirements of ADA and designated to coordinate the Agency's efforts to comply with and carry out the Agency's ADA responsibilities.
- C. CFR: Code of Federal Regulations.
- D. TDD: Telecommunications Device for the Deaf.

#### III. CONFIDENTIALITY

The ADA Coordinator maintains confidentiality with regard to complaints, consultations and mediations, unless disclosure is notwithstanding the requirements of litigation and court proceedings. If the disclosure of information to another person is necessary to proceed with an investigation, the complainant will be advised first and consulted on whether and/or how to proceed.

#### IV. RETALIATION

Retaliation against a person who files a complaint of discrimination or harassment, participates in an investigation of such a complaint, or opposes an unlawful employment practice is prohibited by Federal and State law and City of Brawley policy. Anyone who believes she or he has been retaliated against for

filing a complaint of discrimination or harassment is encouraged to report the retaliatory actions to the ADA Coordinator.

## V. PROCEDURE

This procedure is established to meet the requirements of the Americans with Disabilities Act of 1990. This procedure shall be liberally construed to protect the substantial rights of interested persons, to meet appropriate due process standards, and to assure compliance with the ADA. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Agency. The Agency's personnel policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination, such as the name, address, and phone number of the complainant, and location, date, and description of the problem. Alternative means of filing a complaint, such as a personal interview, use of a TDD, or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible, but no later than 60 calendar days after the alleged violation to:

Shirley A Bonillas  
ADA Coordinator  
City of Brawley  
383 Main St.  
Brawley, CA 92227

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or his/her designee will respond in writing, and where appropriate, in format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Agency and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or his/her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the City Manager or his/her designee.

Within 15 calendar days after receipt of the appeal, the City Manager will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the City Manager or his/her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator or his/her designee, appeals to the City Manager or his/her designee, and responses from these two offices will be retained by the City of Brawley for at least three years.

## SAMPLE NOTICE

The City of Brawley has adopted an internal grievance procedure for prompt and expeditious resolution of complaints alleging any action prohibited by the Americans with Disabilities Act.

Complaints should be addressed to: *(name, title and address)*

### **Grievance Procedure:**

S/he has been designated to coordinate ADA compliance efforts and may be reached at *(telephone / facsimile / TTY)*

1. A complaint shall be filed in writing. It must contain the name, address and telephone number of the person filing (complainant) and a brief description of the alleged violation. It must be signed by the complainant or by someone authorized to do so on the complainant's behalf. The complainant shall be promptly notified of the receipt and acceptance of the complaint.
2. An investigation shall be conducted within 60 days after a complaint is filed.  
  
A complainant shall have the right to an informal confidential presentation of their complaint within a reasonable amount of time.
3. A written decision, after full consideration of the complaint, with a process for resolution of any problems shall be issued by *(name person and title)*. A copy shall be forwarded to the complainant.
4. The City ADA Coordinator shall maintain the confidentiality of all files and records relating to complaints filed, unless disclosure is authorized or required by law.
5. The complainant may request within 30 days a reconsideration of the case in instances where s/he is dissatisfied with the resolution.
6. Any retaliation, coercion, intimidation, threat, interference or harassment for the filing of a grievance, or used to retrain a complainant from filing, is prohibited and should be reported immediately to the City ADA Coordinator.
7. Complainant may be represented.

AMERICANS WITH DISABILITIES ACT

COMPLAINT FORM FOR ALLEGED DISCRIMINATION ON THE BASIS OF  
DISABILITY

Date: \_\_\_\_\_

Complainant's Name: \_\_\_\_\_ Phone #: ( ) \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Describe the alleged discriminatory action in sufficient detail to make your  
complaint clear. Attach additional pages, if necessary:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What actions do you request be taken to correct the alleged discrimination?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of (check one)

\_\_\_\_\_ Complainant(s)

\_\_\_\_\_ Authorized Representative(s)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: June 3, 2014

City Manager: 

**PREPARED BY:** Gordon R. Gaste, AICP, Planning Director

**PRESENTED BY:** Gordon R. Gaste, AICP, Planning Director

**SUBJECT:** Rancho Porter Community Facilities District Formation

**CITY MANAGER RECOMMENDATION:** Approve Professional Services Agreement with David Taussig & Associates for the Rancho Porter Community Facilities District Formation.

**DISCUSSION:** This is an agreement for professional services to engage David Taussig & Associates for the formation of the Community Facilities District (CFD) for the recently annexed Rancho Porter Specific Plan Area. David Taussig & Associates, with Stradling, Yocca, Carlson & Rauth providing legal services, is included as a firm on the City's On-Call List. Since Taussig & Associates has formed all of the City of Brawley's CFD's, the firm is recommended as the most efficient pathway for project execution.

**FISCAL IMPACT:** Not to exceed \$18,500; Cost will be borne by the property owners.

**ATTACHMENTS:** Agreement

## **EXHIBIT A**

### **MELLO-ROOS DISTRICT FORMATION PROPOSED COMMUNITY FACILITIES DISTRICT NO. 2014-1 OF THE CITY OF BRAWLEY (RANCHO PORTER)**

#### **SCOPE OF WORK**

David Taussig & Associates, Inc. shall provide special tax consulting services, as described in the tasks below, necessary to assist the City in the formation of a CFD to finance certain annual services for the project known as “Rancho Porter.”

##### **Task 1. Initial Meeting**

Attend an initial meeting to discuss the scope of work, proposed schedule, and to identify any other issues prior to beginning work.

##### **Task 2. Research**

Gather the necessary data from Client and Developer with the assistance of DTA. Client and Developer are responsible for providing and verifying data describing types of development, improved property values, net taxable acreage, and the estimated cost of the annual services proposed to be financed. DTA shall rely on such data provided by the Client and Developer, and shall not be responsible for verifying its accuracy. DTA shall also compile assessor’s data for the project area.

##### **Task 3. Preliminary Tax Spread**

Prepare initial spread of special taxes (the “Tax Spread”) based on land use, building square footage, and/or acreage as obtained through Task 2 above. Calculate special taxes to support proposed annual services costs. DTA may recommend alternative techniques to apportion special taxes to enhance project feasibility.

##### **Task 4. Rate & Method of Apportionment**

Prepare the Rate and Method of Apportionment of Special Tax (the “RMA”) which describes the methodology used to calculate the annual special tax levy for the CFD. DTA shall work with Client staff to modify the RMA as needed.

##### **Task 5. Public Report**

Prepare the Public Report, as described in Section 53321.5 of the California Government Code, containing descriptions of the proposed services, their estimated costs, and maximum annual special tax rates.

##### **Task 6. Document Review and Preparation**

Assist the City with the preparation of required documents, including the Resolution of Intention, Resolution of Formation, and related items.

##### **Task 7. Verbal Consulting Services**

Provide verbal consulting services and advice to Client and other Project Developers regarding the special tax

and apportionment methodology during the period in which Tasks 1 through 6 are being completed.

**Task 8. Coordination**

DTA shall attend up to a total of three meetings (including the meeting described in Task 1). These meetings may be used to discuss or present the Tax Spread, Rate and Method of Apportionment of Special Tax, Public Report, or other items prepared by DTA. They may also be used for the protest hearing, or other public meetings. After a total of three meetings attended by DTA have been completed, additional meetings will require fees beyond the maximum established in the Fee Schedule if the budgeted amount has been completely expended based on hourly rates quoted herein.

**Task 9. Preparation of Boundary Map**

This task entails the preparation of the CFD boundary map pursuant to the requirements of the Mello-Roos Act and the County Recorder's Office, assuming that computerized base maps are provided by Client. Record map at the County Recorder's office and distribute copy of recorded map to the project team.

**EXHIBIT B**

**MELLO-ROOS DISTRICT FORMATION  
PROPOSED COMMUNITY FACILITIES DISTRICT NO. 2014-1  
OF THE CITY OF BRAWLEY (RANCHO PORTER)**

**BUDGET**

DTA shall be remunerated for services based on the hourly rates shown in Table 1 below, not to exceed \$18,500, with invoices being submitted to the City on a monthly basis.

**Table 1**  
**Hourly Rates**

Managing Director	-	\$205/Hour
Vice President	-	\$195/Hour
Manager	-	\$180/Hour
Senior Associate	-	\$160/Hour
Associate	-	\$140/Hour
Senior Analyst	-	\$130/Hour
Analyst	-	\$125/Hour
Research Assistant	-	\$100/Hour

Consulting services related to the annual collection of special taxes, shall be covered under a separate Agreement.

Any additional tasks assigned by City if the total fee listed above has been exceeded shall be charged at the hourly rates listed above. An excessive number of meetings (more than three) or tax spread computer runs (more than fifteen) may also require additional fees if the total fee has been exceeded. Such additional fees shall be added to the "Total Fee" amounts listed above. The hourly fees listed above apply for a twelve month period after execution of this Agreement, and are subject to a cost-of-living increase after that period, and on an annual basis thereafter.

In addition to fees for services, City shall reimburse DTA for travel, photocopying, courier, facsimile, clerical, telephone expenses, and administrative charges, not to exceed \$1,000.

All budgets, rates, and expenses are subject to a cost of living increase every 12 months.

[http://localhost/resources/Proposals/ADMIN/CALIF/Brawley/Agreement 2014-1\\_14-15 \(Formation\).doc](http://localhost/resources/Proposals/ADMIN/CALIF/Brawley/Agreement 2014-1_14-15 (Formation).doc)



## Imperial County Film Commission

Program Manager -Charla Teeters

P.O Box 1467  
El Centro, CA 92244-1467

Phone: 760.337.4155

Fax: 760.337.4144

Email: filmhere@sbcglobal.net

Website: www.filmimperialcounty.com

Re: Support letter for AB 1839

May 23, 2014

Honorable City Council Members,

Today I write and ask for your support of AB1839. AB1839 will extend California's existing, but very limited, tax incentive program making us competitive with states such as New York, Georgia, New Mexico and Michigan. These states look to take our native industry once and for all.

Ten years ago, motion picture production took place in cities across California, including Imperial County. Now we have lost nearly all big budget feature film production and most television production to other states and nations which have ramped up their incentive programs. In 2012, only one big budget feature film was shot entirely in California, and in 2013, only 39 out of 137 one-hour television series were filmed here.

Simply stated, the demand for film and television productions that want to remain in California far exceeds the resources available within the state's current production incentive program. According to data from the California Film Commission, less than one in every ten projects received California's incentive in 2013 – 380 film and television projects applied and only 34 projects are set to receive credits.

Extending California's film and television production tax credit program is a smart investment in California's future and economic competitiveness. The program is one of California's most efficient and proven economic development tools, generating 51,000 jobs and providing \$4.5 billion in direct spending since its inception in 2009. According to the California Film Commission's "Progress Report - July 2013," every \$100 million in credits result in \$792 million and roughly 8,500 new middle class jobs in California. These productions also support tens of thousands of businesses in local communities, like ours.

I ask that the City Council consider composing a letter of support that I may bring to Sacramento as I attend the upcoming Senate hearings during the months of July and August. I have enclosed additional examples of support letters from various entities and government agencies. Please feel free to contact me with any questions you may have regarding this request.

Charla Teeters  
Imperial County Film Commissioner



# City of Hemet

445 E. FLORIDA AVE • HEMET, CALIFORNIA 92543 • (951) 765-2303

From the Office  
of the  
**MAYOR**  
Larry Smith

March 17, 2014

Assemblymember Ian C. Calderon  
Chair, Committee on Arts, Entertainment,  
Sports, Tourism, & Internet Media  
Capitol Office  
P.O. Box 942849, Room 5150  
Sacramento, CA 94249-0057

## **AB 1839: SUPPORT**

Dear Assemblymember Calderon,

As the Mayor of the City of Hemet, I am writing to express my strong support of AB 1839 – California Film and Television Job Retention and Promotion Act. I wholeheartedly support expanding film production in our area because of the tremendous economic benefits to our local businesses from film production.

The current modest California Film and Television Tax Credit Program, while helping, has not saved our region from losing numerous jobs, revenue, and tax dollars to other states and countries. In the past decade, my county has seen film and television production decline dramatically. Your bill will decidedly address the limitations of the present incentive program—and help to make California competitive again.

We know that production work takes place all over our state. It is not just a Los Angeles-based business. Wherever a film crew uses locations, it purchases what it needs from a diverse array of local businesses as well as paying for permits, police help, fire safety, and more. Spending takes place at hotels, gas stations, restaurants, hardware stores, gyms, beauty salons, dry cleaners, department stores, party rentals, and caterers. And productions frequently hire local residents as crew and background extras, and pay film students to be production assistants.

Statistics from the California Film Commission speak to the hazard of runaway production. In 2012-2013, of the 54 large live action feature films which were shot, only ONE filmed exclusively in California. These big-budget movies generate the most jobs and revenue, but presently they do not qualify for our state tax credit program. They film out-of-state because that is where they get the large incentive packages. For many years, California was home to one-

Letter of Support AB1839  
March 17, 2014  
Page Two

hour dramatic television shows. Now, many of those shows have left. In 2005, California hosted 51 of the 79 one-hour dramas made, but in 2013, that number fell to 39 out of 137 shows.

These numbers would be bleaker were it not for the state's current production incentive. It has created 20,000 new jobs and provided more than \$4.5 billion in direct spending. But it is limited in eligibility and funding. Right now, only about 50 projects a year can receive the tax credit. So many more productions are turned away, taking to other states or countries hundreds of millions of dollars in expenditures that would have otherwise been spent here.

AB 1839 would expand the current production incentive program beginning in 2016 to include one-hour dramas and large budget feature films. There is an added incentive for filming outside the Los Angeles area to support increased production for the entire state. It will help make California—the state known across the globe as the home of filmmaking—competitive once more.

We Californians don't want to lose these flagship industries of film and television. To quote from an Academy Award-winning movie, *Network*, "We're mad ... and we're not going to take it anymore." In that spirit we need to take significant steps *now* to address the exodus of film and television production from our state. We look forward to working with you and other members of the Assembly towards this end.

Sincerely,



Larry Smith  
Mayor

CC: Assemblymember Marie Waldron, Vice Chair  
Assemblymember Richard Bloom  
Assemblymember Cheryl R. Brown  
Assemblymember Jimmy Gomez  
Assemblymember Marc Levine  
Assemblymember Scott Wilk



May 5, 2014

The Honorable Mike Gatto  
California Assembly, 43rd District  
State Capitol, Room 2114  
Sacramento, CA 94249

The Honorable Raul Bocanegra  
California Assembly, 39th District  
State Capitol, Room 4126  
Sacramento, CA 94249

Dear Assemblymembers Gatto and Bocanegra,

As mayors of California's largest cities, we are writing in support of enhancing California's film and television production tax credit program. The widespread geographic and bipartisan support for taking this action demonstrates a keen realization that California is losing tens of thousands of middle class jobs and significant tax revenue to other states and nations when it comes to film and television production.

Ten years ago, motion picture production took place in cities across California. Now California has lost nearly all big budget feature film production and most television production to other states and nations which have ramped up their incentive programs. In 2012, only one big budget feature film was shot entirely in California, and in 2013, only 39 out of 137 one-hour television series were filmed here.

Simply stated, the demand for film and television productions that want to remain in California far exceeds the resources available within the state's current production incentive program. According to data from the California Film Commission, less than one in every ten projects received California's incentive in 2013 – 380 film and television projects applied and only 34 projects are set to receive credits.

Extending California's film and television production tax credit program is a smart, prudent investment in California's future and economic competitiveness. The program is one of California's most efficient and proven economic development tools, generating 51,000 jobs and providing \$4.5 billion in direct spending since its inception in 2009. According to the California Film Commission's "Progress Report - July 2013," every \$100 million in credits result in \$792 million and roughly 8,500 new middle class jobs in California. These productions also support tens of thousands of businesses in local communities in every corner of the state.

The Honorable Mike Gatto  
The Honorable Raul Bocanegra  
April 25, 2014  
Page 2

Moreover, California's program is accountable and transparent. This performance-based incentive ensures that no one receives a tax credit until the production is completed, all vendors and crews have been paid, and an independent audit proves that the budget was actually spent in California. The program is also unique in that the tax credit dollars do not cover the salaries of actors, directors and producers, but instead cover behind-the-scenes middle-class workers like cinematographers, editors, grips, costume designers, electricians, drivers and construction crews.

In order to once again be competitive, California must put in place a meaningful, expanded credit that will bring back jobs, increase revenue, and support small businesses and vendors all across the state. Too much is at stake for the people of California to let this key industry slip away.

Sincerely,



ERIC GARCETTI  
Mayor, City of Los Angeles



Kenneth Weir  
Vice Mayor, City of Bakersfield



ASHLEY SWEARENGIN  
Mayor, City of Fresno



BOB FOSTER  
Mayor, City of Long Beach



JEAN QUAN  
Mayor, City of Oakland

KEVIN JOHNSON  
Mayor, City Sacramento



KEVIN L. FAULCONER  
Mayor, City of San Diego



EDWIN LEE  
Mayor, City of San Francisco



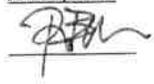
CHUCK REED  
Mayor, City of San Jose



MIGUEL PULIDO  
Mayor, City of Santa Ana

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: June 3, 2014

City Manager: 

**PREPARED BY:** Steven Sullivan, Associate Civil Engineer

**PRESENTED BY:** Yazmin Arellano, Public Work Director

**SUBJECT:** Solar Arrow Boards and Solar Message Boards

**CITY MANAGER RECOMMENDATION:** Authorize the Purchase of Two (2) Solar Arrow Boards and Two (2) Solar Message Boards from WE-DO Equipment Repair and Supply, Inc. in he amount of \$36,288.00.

**DISCUSSION:** The Public Works Streets and Utilities Division utilizes arrow boards and message boards for traffic control and road closures during Main St. utility/street repairs and special events, such as the Cattle Call Rodeo/Parade and Plaza Park events. Currently, when these items are needed, they are rented. The weekly rate for these items is \$1,300. It is currently anticipated that these items will be required approximately 15 times in the coming fiscal year.

The Public Works Department requested and received the following quotes:

	WE-DO Equipment Corona, CA	Clairemont Equipment Imperial, CA	Elms Equipment Brawley, CA
2 Arrow Boards	\$8,150.00	\$8,600.00	\$10,646.00
2 Message Boards	\$25,450.00	\$26,820.00	\$35,725.00
Sales Tax (8%)	\$2,688.00	\$2,833.60	\$3,709.68
	\$36,288.00	\$38,253.60	\$50,080.68

The local bidder preference factor does not affect the outcome of the lowest quote submitted.

**FISCAL IMPACT:** Expenditure of \$36,288.00 from Streets Measure D Equipment Account  
215-312.000-800.400

**ATTACHMENTS:** Quotes  
Rental Invoice

WE-DO EQUIPMENT  
 REPAIR AND SUPPLY, INC  
 299 E. HARRISON ST  
 CORONA, CA 92879  
 (951) 808-9167 FAX#: 951 808-9171

\*\*\* Q U O T E \*\*\*

MAY 30, 2014

QUOTE #: W086853

BILL TO: 006154  
 CITY OF BRAWLEY  
 400 MAIN STREET  
 BRAWLEY, CA. 92227

SHIP TO:  
 \* SAME \*

FAX: 760 344-5612

PHONE: 760 344-8941

CUST PO#: QUOTE: SUPPLIES

SHIP VIA: OT

TOOL .....: SUPPLIES  
 MANUFACTURER ...:  
 MODEL .....:

SERIAL# .....:  
 JOB# / UNIT ID :

QUOTE ON SOLAR ARROW BOARD AND SOLAR MESSAGE BOARD  
 ATTENTION: TONY OR STEVEN (760) 344-5612 FAX

PART NUMBER	PARTS DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT
WTSP55LSAC	WANCO SOLAR ARROW BOARD	2	3,875.00	7,750.00
SHIP	FREIGHT ON ARROW BOARD	2	200.00	400.00
WVTMM-L	WANCO MESSAGE BOARD	2	12,425.00	24,850.00
SHIP	FREIGHT ON MESSAGE BOARD	2	300.00	600.00

\* \* \* \* \* J O B S U M M A R Y \* \* \* \* \*  
 PART SALES .....33,600.00  
 SALES TAX AT .. 8.000 %      2,688.00

NET 30 DAYS

\*\*\* Q U O T E \*\*\*

T O T A L ... \$36,288.00

ORDER AUTHORIZATION BY.....

Thanks for your business. We appreciate the opportunity to  
 be your Tool and Equipment Repair Center. WE-DO IT FOR YOU!

Office Outlook Web Access

Type here to search This Folder

Address Book Options Log

Mail

Calendar

Contacts

Deleted Items (258)

Drafts

Inbox

Junk E-mail

Sent Items

Click to view all folders

Manage folders

Reply Reply to All Forward More Delete Junk Close

**FW: Solar Technology - Message and Arrow Board Quotation City Brawley**  
 Oliver Gastelo [gastelo@cecsd.com]

You forwarded this message on 4/22/2014 1:32 PM.

**Sent:** Tuesday, April 22, 2014 12:52 PM  
**To:** Joseph Galvan  
**Attachments:** Solar Technology AB-0525 s~1.pdf (308 KB) (Open as Web Page); Solar Technology MB2 Spec~1.pdf (1 MB) (Open as Web Page); Solar Technology Cell Remo~1.pdf (119 KB) (Open as Web Page); Solar Technology 3 year Wa~1.pdf (239 KB) (Open as Web Page)

**From:** Shelli Laursen [mailto:slaursen@cecsd.com]  
**Sent:** Friday, March 28, 2014 12:49 PM  
**To:** gastelo@cecsd.com  
**Cc:** kbirch@cecsd.com  
**Subject:** Solar Technology - Message and Arrow Board Quotation City Brawley

Special Pricing from Solar Technology on the City of Brawley Deal:

\$ 4,300

AB-0525 25 Lamp Arrowboard, Trailer Mounted, 2 batteries, 50 watt solar panel \$4,100 Net + \$200 Freight each

MB3-1548 Message Board, 92"x54" Full Matrix Display, Trailer Mounted, 4 batteries, 160 watt solar array, color touchscreen controller \$13,110 Net + \$300 freight = \$ 13,410  
 Cellular Remote Control with GPS, and 5 year data plan comes standard with all Solar Technology Message Boards

MB2-1548 Message Board, 78"x46" Full Matrix Display, Trailer Mounted, 4 batteries, 160 watt solar array, color touchscreen controller \$14,250 Net + \$300 freight  
 Cellular Remote Control with GPS, and 5 year data plan comes standard with all Solar Technology Message Boards

Warranty: 5 years "Bumper to Bumper"

Availability: we can ship in 3 weeks after receipt of order

Demonstration is available upon request. Rep. will provide 4 hours of training to the city after the delivery of the units.

**Thank-you,**  
**Shelli Laursen**  
**Clairemont Equipment Company**  
**Ph: 858.278.8951 Cell: 760.535.5032**  
**Fax: 858.541.0482**  
**[www.clairemontequipment.com](http://www.clairemontequipment.com)**



# ELMS EQUIPMENT RENTAL, INC.

245 N. 8th Street 580 Dealwood 81-531 Industrial  
 Brawley, CA 92227 El Centro, CA 92243 Indio, CA 92201  
 (760) 344-3780 (760) 353-4400 (760) 342-7930  
 CA STATE CONTRACTORS LICENSE NO. A602025

DATE 4/25/14

1064092-0000

## SALES QUOTE

ERJOHNNYV

**Please Remit To:**

Post Office Box 371  
 Brawley, CA 92227

DATE OUT 4/25/14 TIME OUT 11:29 AM

YARD TICKET NO.

DATE IN 4/25/14 TIME IN 2:30 PM

YARD TICKET NO.

PHONE # 760-344-8941

FAX # 760-344-5376

JOB # BRA

103002  
 LESSEE CITY OF BRAWLEY  
 400 MAIN STREET  
 BRAWLEY, CA 92227

JOB ADDRESS MESSAGE BOARD  
 ORDERED BY JJ  
 P.O. NUMBER JJ

Sales Invoice						ITEM AMOUNT
Qty	Item number	Unit	Price	Disc %	Disc \$	
1.00	*AB-0524 40 WATTS SOLAR PANEL	EA	5323.000			5323.00

ELMS EQUIPMENT RENTAL will not extend credit to anyone past the 10th of the month without a signed credit arrangement from your bank. (Late payment penalty of 1 1/2 % permonth on all past due accounts)

DAMAGE WAIVER: By his initials hereon or by separate written confirmation, lessee agrees to pay additional daily rental as set forth below or, if not set forth then as posted in the lessor's office; and, in return thereof, lessor agrees to waive certain claims for damage to rental item(s), as specified on the back of this contract.

DAMAGE WAIVER IS 14 % OF RENTAL TOTAL

Initials Accepts \_\_\_\_\_

An ENVIRONMENTAL FEE of 2.5% will be charged on RENTAL TOTAL

Initials Rejects \_\_\_\_\_

### RENTALS ARE CASH IN ADVANCE

CONDITIONS UNDER WHICH TOOLS AND OTHER EQUIPMENT ARE RENTED ARE LISTED ON REVERSE SIDE

I AGREE THAT ALL CHARGES FOR RENTAL, DAMAGE, CLEANING, OR MATERIAL WILL BE PAID, AND THAT ALL COLLECTION FEES, ACTUAL ATTORNEY FEES, COURT COSTS, OR ANY EXPENSE INVOLVED IN THE COLLECTION OF THESE CHARGES WILL BE BORNE BY ME IN THE COURT OF IMPERIAL COUNTY CALIFORNIA. THERE ARE NO WARRANTIES OR MERCHANTABILITY OR FITNESS EITHER EXPRESSED OR IMPLIED WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF

NO ONE HAS MADE ANY ORAL, OR OTHER WRITTEN REPRESENTATIONS OR PROMISES NOT INCLUDED IN THIS CONTRACT. I HEREBY ACKNOWLEDGE RECEIPT OF A COPY OF THIS CONTRACT. THE EQUIPMENT IS IN GOOD WORKING ORDER AND I AM FULLY FAMILIAR WITH ITS OPERATION AND USE. I ALSO AGREE TO ONLY PERMIT PROPERLY TRAINED PERSONNEL TO OPERATE THE EQUIPMENT.

DAMAGE WAIVER	
FUEL	
DEL/PU	
\$ .000	425.84
<b>PLEASE PAY THIS AMOUNT</b>	<b>5748.84</b>

7:00 A.M. - 5:00 P.M. CONSTITUTES A DAY'S RENTAL

**TIME IS MONEY - RETURN PROMPTLY!**

24 Hour Emergency Service \* If You Have Trouble, Phone Us

HOURS - 7:00 A.M. - 5:00 P.M. Mon through Sat

Closed Sundays and Holidays

LESSEE: \_\_\_\_\_

LESSOR: \_\_\_\_\_

DELIVERED BY: \_\_\_\_\_ DATE \_\_\_\_\_ TIME \_\_\_\_\_



# ELMS EQUIPMENT RENTAL, INC.

245 N. 8th Street 580 Dealwood 81-531 Industrial  
 Brawley, CA 92227 El Centro, CA 92243 Indio, CA 92201  
 (760) 344-3780 (760) 353-4400 (760) 342-7930  
 CA STATE CONTRACTORS LICENSE NO. A602025

DATE 4/25/14

1064096-0000

## SALES QUOTE

ERJOHNNYV

**Please Remit To:**

Post Office Box 371  
 Brawley, CA 92227

DATE OUT 4/25/14 TIME OUT 12:48 PM

YARD TICKET NO.

DATE IN 4/25/14 TIME IN 3:51 PM

YARD TICKET NO.

PHONE # 760-344-8941

FAX # 760-344-5376

JOB # BRA

103002

LESSEE CITY OF BRAWLEY  
 400 MAIN STREET  
 BRAWLEY, CA 92227

JOB ADDRESS MESSAGE BOARD

ORDERED BY JJ

P.O. NUMBER JJ

Sales Invoice						ITEM AMOUNT
Qty	Item number	Unit	Price	Disc %	Disc \$	
1.00	*MB2-1548 FULL MATRIX 92"X54" DISPLAY PANEL	EA	17862.500			17862.50

ELMS EQUIPMENT RENTAL will not extend credit to anyone past the 10th of the month without a signed credit arrangement from your bank. (Late payment penalty of 1 1/2 % permonth on all past due accounts)

DAMAGE WAIVER: By his initials hereon or by separate written confirmation, lessee agrees to pay additional daily rental as set forth below or, if not set forth then as posted in the lessor's office; and, in return thereof, lessor agrees to waive certain claims for damage to rental item(s), as specified on the back of this contract.

DAMAGE WAIVER IS 14 % OF RENTAL TOTAL

Initials Accepts \_\_\_\_\_

An ENVIRONMENTAL FEE of 2.5% will be charged on RENTAL TOTAL

Initials Rejects \_\_\_\_\_

### RENTALS ARE CASH IN ADVANCE

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I AGREE THAT ALL CHARGES FOR RENTAL, DAMAGE, CLEANING, OR MATERIAL WILL BE PAID, AND THAT ALL COLLECTION FEES, ACTUAL ATTORNEY FEES, COURT COSTS, OR ANY EXPENSE INVOLVED IN THE COLLECTION OF THESE CHARGES WILL BE BORNE BY ME IN THE COURT OF IMPERIAL COUNTY CALIFORNIA, THERE ARE NO WARRANTIES OR MERCHANTABILITY OR FITNESS EITHER EXPRESSED OR IMPLIED WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF

NO ONE HAS MADE ANY ORAL, OR OTHER WRITTEN REPRESENTATIONS OR PROMISES NOT INCLUDED IN THIS CONTRACT. I HEREBY ACKNOWLEDGE RECEIPT OF A COPY OF THIS CONTRACT. THE EQUIPMENT IS IN GOOD WORKING ORDER AND I AM FULLY FAMILIAR WITH ITS OPERATION AND USE. I ALSO AGREE TO ONLY PERMIT PROPERLY TRAINED PERSONNEL TO OPERATE THE EQUIPMENT.

LESSEE: \_\_\_\_\_

LESSOR: \_\_\_\_\_

DELIVERED BY: \_\_\_\_\_ DATE \_\_\_\_\_ TIME \_\_\_\_\_

DAMAGE WAIVER

FUEL

DEL/PU

8.000

1429.00

**PLEASE PAY THIS AMOUNT**

**19291.50**

7:00 A.M. - 5:00 P.M. CONSTITUTES A DAY'S RENTAL

**TIME IS MONEY - RETURN PROMPTLY!**

24 Hour Emergency Service \* If You Have Trouble, Phone Us

HOURS - 7:00 A.M. - 5:00 P.M. Mon through Sat

Closed Sundays and Holidays



# ADM SAFETY & SUPPLY CORP.

**CUSTOMER LIABLE FOR ALL DAMAGES AND LOSS INCURRED FOR THE TERMS AND CONDITIONS OF RENTALS. Any damage 1-1/2 lbs charge over 30 days. (Do not exceed the maximum lbs of 100)**

Head Office: 1015 West Avenue, National City, CA 91950 • (619) 395-5100 • Fax (619) 542-6163  
 Branch: 105 W. Commercial Ave., Brawley, CA 92222 • (760) 344-3044 • Fax (760) 336-3067  
 www.admsafetyandsupply.com

## FINAL INVOICE

ADM SAFETY & SUPPLY CO.

INVOICE #: 089230-00 DATE: 04/14/2014

CITY OF BRAWLEY  
400 MAIN ST.  
BRAWLEY, CA 92227

JOB: LANESTRT  
LOCATION:  
AREA:  
CITY: BRAWLEY  
SUPER: 7603513049  
JOB ID: LANESTRT

TAX AREA: RC

(760) 344-3941  
CUST #: 003042

INVEN ID	QUANTITY	DESCRIPTION	DELIVERY/PICKUP DATE	TAX	CHARGE
CMS (RENTAL)	2	CHANGEABLE MESSAGE SIGN	ORDER: 085352-00 04/10/2014 PICKUP: 023743-00 04/14/2014	N	800.0
5 DAYS		WEEKLY RATE: 400.00			
CREDIT (SERVICE)	1	CREDIT 2 DAYS RENTAL	ORDER: 04/14/2014	N	-420.0
		UNIT PRICE: 420.00			
SMAB (RENTAL)	1	SOLAR MOUNTED ARROWBOARD	ORDER: 085352-00 04/10/2014 PICKUP: 023743-00 04/14/2014	N	250.0
5 DAYS		WEEKLY RATE: 250.00			
MONTAXABLE DISCOUNTS		RENTALS: 1,050.00	SALES	SERVICE: -420.00	630.0
TAXABLE TAX					
TOTAL		1,050.00		-420.00	630.0

*PLAN EVENT*

*2-11-312-00*

*740-400*

*Other stones did not have these available*

**EVERY ORDER IS SUBJECT TO A MINIMUM JOB CHARGE**

**BUDGET ADJUSTMENT REQUEST**

DEPARTMENT Public Works - Streets

<b>REVENUE</b>			
BUDGET NUMBERS	ACCOUNT NAME	INCREASE	DECREASE
Total		\$ -	\$ -

<b>EXPENDITURES</b>			
BUDGET NUMBERS	ACCOUNT NAME	INCREASE	DECREASE
215.312.000.740.400	Rent		\$ 50,000.00
215.312.000.800.400	Equipment	\$50,000	
Total		\$ 50,000.00	\$ 50,000.00

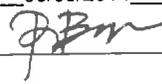
Reason for adjustment (s): Procurement of traffic control equipment: Message Boards (2), Arrow Boards (2),  
Type 3 Barricades, Type 2 Barricades, and miscellaneous traffic control signs.

Requested: \_\_\_\_\_ Approved   X   Disapproved \_\_\_\_\_  
  
 Department Head \_\_\_\_\_ Date 5/1/2014 \_\_\_\_\_ City Manager \_\_\_\_\_ Date \_\_\_\_\_

Distribution:  
 Finance: Original  
 Department: Copy

**COUNCIL AGENDA REPORT**  
City of Brawley

MEETING DATE: 06/03/2014

CITY MANAGER: 

**PREPARED BY:** Guillermo Sillas, Associate Civil Engineer

**PRESENTED BY:** Yazmin Arellano, Public Works Director

**SUBJECT:** Authorize Construction Change Order No. 2 for Project No. 2013-06 Panno Drive Construction in the amount of \$50,325.13.

**CITY MANAGER RECOMMENDATION:** Authorize Construction Change Order No. 2 for Project No. 2013-06 Panno Drive Construction.

**DISCUSSION:**

The construction of Panno Drive from State Highway 86 to Willard is a condition of the Springhouse Development, now called Florentine Townhomes, located at the intersection of Willard Avenue and Panno Drive. Pacific Century Homes abandoned the housing project, as well as the ongoing construction of Panno Drive. Since then, GHA Communities acquired the unfinished housing development and completed the construction of Panno Drive from Willard Avenue to the development's main entrance.

Public Works staff evaluated the work remaining to complete the construction of Panno Drive and fully open the intersections at State Highway 86 and Willard Avenue, allowing for a better traffic flow into the Walmart shopping center. The work remaining was phased as follows: Phase 1 to be completed by the City included the work on the Caltrans right of way consisting of utility relocation (water, stormdrain, gas, cable, and telephone), installation of a turning lane, concrete curb and gutter, sidewalk, and traffic signals. Phase 2 to be completed by the Developer included the construction of Panno Drive from the State Highway right of way limits to the entrance of the Florentine Townhomes development.

The City entered into a Reimbursement Agreement with Florentine and Capstone Developers in 2013 that provides for reimbursement in the amount of \$508,579.00 for the construction of the improvements on Highway 86 (Caltrans right of way). Following, the City of Brawley awarded the Panno Drive Construction project on February 05, 2013 to Hazard Construction Company in the amount \$684,438.00.

A Notice to Proceed was issued on March 14, 2013 with a delay in the construction beginning of 8 weeks to allow the utility companies to relocate their facilities. Based on this schedule, the construction completion date was planned for November 4, 2013. The utilities that needed to be relocated were AT&T line, Time Warner Cable line, and Gas Company pipeline.

City of Brawley staff convened several coordination meetings and regularly corresponded with utility companies to facilitate the relocation process. AT&T and Time Warner Cable completed their facilities relocation within a reasonable period of time but The Gas Company was unable to do so. The Gas

Company ultimately completed the pipeline relocation on September 27, 2013 and contributed \$22,631.53 towards delay fees.

Hazard Construction could not start the construction project until September 26, 2013. During the construction process it was necessary to perform additional work based on existing field conditions. Work included removal of 4 existing 12-inch water valves on an existing water pipeline to be abandoned per plan; the substitution of 12-inch subgrade preparation for the installation of a geogrid fabric due to shallow utilities; the removal and disposal of asphalt concrete buried in the existing structural section; additional items requested by Caltrans during the final Safety Review such as additional pavement markings and signage, a handicap ramp at the NE corner of Highway 86 and Panno Drive, and the installation of additional detector lead cable for the traffic signal loop detectors.

Based on the date the contractor began work on the project (September 26, 2014), the project completion date (180 calendar days) is March 24, 2014. The contractor substantially completed the items of this contract by the projected completion due date. However, the road could not be open to traffic until Caltrans performed a Safety Review. Caltrans performed the Safety Review on April 3, 2014. On April 11, 2014, Caltrans provided the comments of the Safety Review and required additional items to be constructed. The contractor initiated work immediately and substantially completed the work on April 28, 2014. Caltrans partially accepted the work and allowed the City to open the road to traffic. All the requested items were completed on May 13, 2014. Considering all of the above, the contractor was given an extension of 245 calendar days.

The total contract amount plus a 15% contingency is budgeted at \$787,103.70. The total contract amount plus contract change order no. 1 and contract change order no. 2 is \$814,585.80.

**FISCAL IMPACT:** Total of \$50,325.13, \$22,843.03 in Contingency Funds, \$27,482.10 Traffic Impact Fees

**ATTACHMENTS:** Change Order No. 2.



## CONTRACT CHANGE ORDER

Date: May 15, 2014	Project Name: Panno Street Construction
To: Hazard Construction	Contractor: Hazard Construction
6465 Marindustry Place	Contract No.: 2013-06
San Diego, CA 92121	Change Order No.: 002
Attn.: Jonathan Mallon	Schedule: Bid schedule
	Subject: Various items

### Description and Justification of Change in Scope:

ITEM	DESCRIPTION
------	-------------

Abandon 12" water valve cluster

The contractor was requested to remove a cluster of 4 12-inch water valves and to plug existing pipes with concrete at the intersection of Panno Dr. and Highway 86. This is to avoid any potential operation confusion with facilities not in service.

Subgrade preparation substitution

At the intersection of Panno Drive and Highway 86 there are existing utilities approximately at the subgrade elevation which made risky and difficult to perform subgrade preparation. This treatment was substituted by the installation of engineering fabric and geogrid per geotechnical recommendation.

Additional signage

Sign replacement was requested to the contractor to reflect the update on the name of Panno Drive instead of Panno Road.

Pavement markings and signage required by Caltrans Safety Review

As a part of the contract acceptance by Caltrans a Safety Review was done on April 3, 2014 where they requested the installation of additional pavement markings and signs.

Handicap ramp construction required by Caltrans Safety Review

During the Caltrans Safety Review on April 3, 2014 Caltrans requested the installation of a handicap ramp at the NE corner of Panno Dr. and Highway 86.

Additional detector lead cable

During the programming of the traffic signals, it was detected the need to install additional detector lead cable (DLC) in the conduit from the controller cabinet to NB, SB mid loops and EB advance loops. The work is required in order to have separate detection for each individual lane.

Remove, load, haul & dispose of asphalt concrete buried in structural section

During the excavation on native material to install the new structural section at the intersection of Hwy 86 and Panno Dr it was found asphalt concrete buried and had to be removed and



**CONTRACT CHANGE ORDER**

disposed of.

**Cost Estimate for the above:**

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
<b>Bid Schedule</b>					
	Abandon 12" water valve cluster	1	LS	\$6,369.28	\$6,369.28
	Subgrade preparation substitution	1	LS	\$4,711.81	\$4,711.81
	Additional signage	1	LS	\$4,887.50	\$4,887.50
	Pavement markings and signage required by Caltrans Safety Review	1	LS	\$12,040.50	\$12,040.50
	Handicap ramp construction required by Caltrans Safety Review	1	LS	\$18,718.20	\$18,718.20
	Additional detector lead cable	1	LS	\$2,415.00	\$2,415.00
	Remove, load, haul & dispose of asphalt concrete buried in structural section	1	LS	\$1,182.84	\$1,182.84
				SUBTOTAL	\$50,325.13
					\$2,516.26
	5% Retention				
<b>TOTAL AMOUNT OF THIS CHANGE ORDER LESS 5% RETENTION:</b>					<b>\$47,808.87</b>

The contractor will be paid the agreed price upon completion of the work. The above list prices includes full compensation for all labor, materials tools and equipment required to complete the work in compliance with plans and original contract specifications and to the satisfaction of the Director of Public Works.

Specifications, where pertinent and not in conflict with the above shall apply to these changes.

Time Extension. This Contract Change Order will extend the original contract date of completion from September 10, 2013 to May 13, 2014.

In accordance with Sections C-14 "Delays and Extension of Time" of the General Conditions of the contract, the City hereby grants a time extension of 245 calendar days.

The justification for this time extension is the additional construction items of work described on CCO's No. 1 and 2 that the City asked the contractor to perform and also the following:

Relocation of existing utilities by AT&T, Time Warner Cable, and Gas Company which delayed the beginning of the construction.

Rain and windy days.



SECOND AMENDMENT TO CITY OF BRAWLEY EMPLOYMENT AGREEMENT  
WITH CITY MANAGER ROSANNA BAYON MOORE

This agreement is made and entered into this 3<sup>rd</sup> day of June, 2012, by and between the City of Brawley, California, a municipal corporation, acting through its Mayor ("Employer") and Rosanna Bayon Moore, ("Employee").

**WITNESSETH:**

**WHEREAS**, the parties hereto entered an employment agreement dated August 23, 2011 ("Agreement"); and

**WHEREAS**, the parties hereto entered a First Amendment to the Agreement dated March 6, 2012, (the Agreement, First Amendment and Second Amendment are collectively referred to herein as "Agreements"); and

**WHEREAS**, the parties wish to amend the Agreement and First Amendment as set forth herein.

**NOW THEREFORE**, in consideration of the mutual covenants herein contained, the parties agree as follows:

**Section 1**

Section 1 of the Agreement is amended to read:

1. Position and Duties.

Employee shall serve as the City Manager/Executive Director of the Brawley Redevelopment Agency ("RDA"), or such successor to the RDA as may be created from time to time, with a term to end September 12, 2017.

**Section 2**

Section 2 of the Agreement is amended to read:

2. Compensation.

As payment and consideration for Employee's services, Employee shall be compensated at One hundred thirty-six thousand five hundred dollars (\$136,500.00) per year effective August 1, 2012. Business expenses reasonably incurred in promoting the business of the Employer or in carrying out duties as Employee shall be reimbursed by the Employer in accordance with Employer's duly adopted travel policy. Employer shall

also pay for Employee's annual dues for memberships in: the International City Management Association ("ICMA"), the League of California Cities, California City Managers Association and other memberships as related to employment. Expenses not specifically budgeted require prior approval of the City Council.

### **Section 3**

Section 3 of the Agreement is amended to read:

#### **3. Annual Review.**

Employee's performance shall be evaluated not less than annually. Any change to compensation shall be at the sole discretion of the City Council. In order to assist the parties with such evaluation, the parties shall meet and confer commencing upon execution of this agreement with a goal of establishing performance measures within 30 days. Thereafter, such effort shall occur not less than annually.

### **Section 4**

Section 7 of the Agreement is amended to read:

#### **7. At-Will Employment Status and Exemption from City's Personnel System.**

Employee's employment is at-will and Employee is exempt from the City's Personnel System and has no property right in her employment. It is further understood and agreed by and between the parties that Employee serves at the will and pleasure of the City Council. The Agreements may be terminated by Employee upon the giving of not less than 30 days.

### **Section 5**

Except as specifically set forth herein, the terms of the Agreements shall remain in full force and effect.

**EMPLOYER:**

**EMPLOYEE:**

City of Brawley, California

By: \_\_\_\_\_  
**Don Campbell**, Mayor

By: \_\_\_\_\_  
**Rosanna Bayon Moore**, City Manager

**ATTEST:**

By: \_\_\_\_\_  
***Alma Benavides***, City Clerk



# Fiscal Year 2013-2014

Monthly Staffing Report for June 2014

Updated 05/23/2014

Full-time Regular EE Groups	Authorized Positions	Filled Positions	Vacant Positions	Notes
Building & Community Develop.	5	5	0	
Finance	7	7	0	Accounting Assistant gave notice of retirement. Recruitment yielded a replacement .
Fire	16	16	0	
Personnel & Risk Management	1	1	0	
Information Technology	1	1	0	
Library	4	4	0	
Parks & Recreation	8	7	1	Retirement - filled with temporary worker(s)
Planning	2	2	0	
Police	49	46	3	Two officers started May 13, 2014. One officer resigned May 27, 2014. One officer gave notice of retirement effective July 2014 (not reflected in the number of vacancies until July).
Public Works	40	38	2	Lab Analyst position on hold until budget process is completed. Chief Water Treatment Plant Operator recruitment re-opened May 14, 2014 with an increase in the salary range.
Records Management/City Clerk	3	3	0	Clerk as 2 positions
Council Members	5	5	0	
Treasurer	1	1	0	
City Manager	1	1	0	
<b>Total</b>	<b>143</b>	<b>137</b>	<b>6</b>	

Groups	Limited Term Positions	Temp Positions	Temp Agency Positions	Notes
Finance	0	1	0	Full-time Accounting Assistant
Fire - Reserve	0	22	0	
Library	3	0	0	
Parks & Recreation	0	7	0	4 F/T Temporary Parks Maintenance Workers, 2 seasonal, 1 P/T Sr. Center Coord.
Police	0	3	0	Car Washer, P/T Dispatcher, Graffiti Abatement
Public Works	0	3	0	WWTP OIT, pre-treatment general laborer, and 1 general laborer streets and utilities
Records Management	0	1	0	Part time Janitor

Prepared by:

Shirley Bonillas, Personnel & Risk Management Administrator