



**Brawley City Council &
Successor Agency to Brawley Community
Redevelopment Agency
Special Meeting
Agenda
Tuesday, April 21, 2015 @ 5:00 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

George A. Nava, Mayor
Donald L. Wharton, Mayor Pro-Tempore
Sam Couchman, Council Member
Helen M. Noriega, Council Member
Don C. Campbell, Council Member

Alma Benavides, City Clerk
Jim Hamilton, City Treasurer
William S. Smerdon, City Attorney
Rosanna Bayon Moore, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes) *this is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. Please **direct your questions and comments to the City Council.***

- a. Recognition of Mr. Gelacio Valenzuela for Outstanding Community Service in Support of the Brawley Police Department.
- b. Recognition of Mr. Bill Presley, Mr. Troy Hutchinson of Helena Chemical and Mr. Rusty Garcia of the Anthony Garcia Foundation for Efforts to Improve Meserve Park.

3. CONSENT AGENDA Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

- a. Approve Accounts Payable: April 2, 2015 **Pp 5-18**
April 3, 2015 **Pp 19**
April 9, 2015 **Pp 20-32**
- b. Approve City Council Minutes: March 3, 2015 **Pp 33-36**
March 17, 2015 **Pp 37-41**
- c. Approve 2nd Reading of Ordinance No. 2015-04: Ordinance of the City of Brawley, California, Establishing a No Parking Zone. **Pp 42-43**
- d. Authorize Amendment No. 2 to the Agreement with JBL Associates for Design Services for the La Paloma Bond Settlement Street Improvements Project in the amount of -\$4,087.00. **Pp 44-48**
- e. Approve Certificate of Acceptance for California Department of Transportation's Release and Quitclaim of Property for the Purpose of a Sewer Access Easement and a Sewer Maintenance Easement to the City of Brawley. **Pp 49-56**
- f. Authorize the Purchase of Ultra Violet (UV) Lamps and Ballasts for the Wastewater Treatment Plant (WWTP) UV Disinfection System in the Amount of \$45,811.94. **Pp 57-65**

4. REGULAR BUSINESS

- a. Review and Potential Action to Accept the Audited Financial Statements for the City of Brawley for the Fiscal Year Ended June 30, 2014. **Pp 66-171**
- b. Adopt Resolution No. 2015- : Resolution of the City Council of the City of Brawley, California Appointing Members to Fill New Positions on the Brawley Business Advisory Committee. **Pp 172-174**
- c. Discussion and Potential Action to Approve the Imperial Irrigation District Water Department Construction Deposit in the Amount of \$315,000 to Underground a Section of the Oakley Canal Along a new Section of South Eastern Avenue in the Vicinity of the La Paloma Subdivision. **Pp 175-179**
- d. Discussion and Potential action to Authorize the Purchase of a Variable Frequency (VFD) for the Use at the City of Brawley Water Treatment Plant in an amount not to exceed \$27,774.25. **Pp 180-183**
- e. Discussion and Potential Action to Approve Revision to the City of Brawley Credit Card Acceptance Policy and Adopt Resolution No. 2014- : Resolution of the City Council of the City of Brawley, California, Adopting the City of Brawley's Credit Card Acceptance Policy Dated April 21, 2015. **Pp 184-190**
- f. Discussion and Potential Action to Approve a 60-Day Extension of Sunset Date for City Ordinance No. 2014-03: Urgency Ordinance of the City Council of the City of Brawley, California, Prohibiting Wasteful Use of Water and Establishing Restrictions on Water Use. **Pp 191-208**

5. ENTERPRISE FUNDS WORKSHOP

- a. Presentation re: Preparation of City of Brawley Enterprise Fund Budget for Fiscal Year 2015/16 and Request for Staff Direction.

6. CITY COUNCIL MEMBER REPORTS

7. CITY MANAGER'S REPORT

8. TREASURER'S REPORT

9. CITY ATTORNEY'S REPORT

10. CITY CLERK'S REPORT

11. CLOSED SESSION

PENDING LITIGATION

- a. Upon advice of its legal counsel, the Agency will recess to closed session pursuant to G.C. 54956(a) to confer with its attorney regarding pending litigation which has been initiated formally and to which the Agency is a party. The title of the litigation is: Tangerine Gardens.

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE G.C. 54957

ADJOURNMENT Next Regular Meeting, May 5, 2015 @ 6:00 PM, City Council Chambers, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3080.

Alma Benavides, City Clerk

Check Register Report

Date: 04/02/2015
 Time: 3:16 P
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City of Brawley

Check Number	Status	Vendor Number	Vendor Name	Check Description	Amount	
34649	04/02/2015	Void	04/02/2015	Void Check	0.0	
34650	04/02/2015	Printed	A480	A & R CONSTRUCTION	Repair Slab/310 8th Street	497.0
34651	04/02/2015	Printed	A242	A T & T	Telephone Services 3/19-4/18	250.9
34652	04/02/2015	Printed	A009	AIR ALL AMERICAN	Refund Deposit Hangar #12N	60.0
34653	04/02/2015	Printed	A360	AIRE FILTER PRODUCTS-LA, LLC	Filters	87.2
34654	04/02/2015	Printed	A167	ALL VALLEY FENCE & SUPPLY, INC	Repair Gate/Police Dept.	425.0
34655	04/02/2015	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	152.9
34656	04/02/2015	Void	04/02/2015	Void Check	0.0	
34657	04/02/2015	Printed	A134	ARAMARK UNIFORM SERVICES, INC.	Uniforms/A. Garcia	2,453.4
34658	04/02/2015	Printed	A785	AT&T	U-Verse Internet 5/17-4/16	55.0
34659	04/02/2015	Printed	A461	AT&T-CALNET 2	Telephone Services 2/20-3/19	2,661.3
34660	04/02/2015	Printed	A592	AUTO ZONE, INC. #2804	Return Brake Caliper	87.4
34661	04/02/2015	Printed	B374	BAEZA'S HEATING & COOLING REPA	Troubleshoot & Repair AC	248.9
34662	04/02/2015	Printed	B578	BRAWLEY MASONIC TEMPLE ASSO	Office Space Rent/April 2015	500.0
34663	04/02/2015	Printed	B129	BRIDGEPORT CAPITAL FUNDING	Temporary Employment Services	174.0
34664	04/02/2015	Printed	B960	TYMIKA BROWN	BB Scorekeeper 3/27/15	27.0
34665	04/02/2015	Printed	B411	BSN SPORTS	Basketball Jerseys	214.9
34666	04/02/2015	Printed	C312	CA PUBLIC EMP. RETIREMENT SYST	April 2015 Medical Insurance	82,324.1
34667	04/02/2015	Printed	C756	CALBO	2015/2016 Membership Dues	215.0
34668	04/02/2015	Printed	C587	JEFF CALLAHAN	Refund Deposit 195 B Street	158.8
34669	04/02/2015	Printed	C544	CANON FINANCIAL SERVICES, INC	P.W. Copier Lease Feb 2015	749.2
34670	04/02/2015	Printed	C549	CANON SOLUTIONS AMERICA, INC	Copier Maint. 2/1-2/28 P.D.	73.7
34671	04/02/2015	Printed	C698	REYNA CASTRO	Refund Deposit/Lions Center	100.0
34672	04/02/2015	Printed	C472	CLAIREMONT EQUIPMENT, INC.	Excarator Rental	2,258.1
34673	04/02/2015	Printed	C005	COSTCO WHOLESALE #121	Easter Baskets	1,039.4
34674	04/02/2015	Printed	C758	MICHAEL CRANKSHAW	Reimb. for A. Valdez Award	36.0
34675	04/02/2015	Printed	C892	L. N. CURTIS & SONS	Name Panel/McDaniel	67.6
34676	04/02/2015	Printed	D402	DAPPER TIRE CO., INC.	Tires #48 Parks	664.0
34677	04/02/2015	Printed	D890	DATUM FILING SYSTEMS	Gun Cabinets	2,747.2
34678	04/02/2015	Printed	D731	DB PUMP & SUPPLY	Angle Valve, Male Adapter	88.1
34679	04/02/2015	Printed	D123	DESERT AIR CONDITIONING, IN	Repair A/C	352.0
34680	04/02/2015	Printed	E398	EMPIRE SOUTHWEST LLC	Full System Inspection/Lift	655.0
34681	04/02/2015	Printed	F358	THE FAIR STORE	Safety Boots/Pete Sanchez	150.0
34682	04/02/2015	Printed	F105	FEDERAL EXPRESS CORP.	Mailings - City Clerk	125.1
34683	04/02/2015	Printed	F266	FIRE ETC., INC.	Safety Boots	233.4
34684	04/02/2015	Printed	G966	GIBSON & SCHAEFER, INC.	Rock Concrete	890.8
34685	04/02/2015	Printed	G010	GOYAL ENTERPRISES	Fuel For Motor Units/February	54.7
34686	04/02/2015	Printed	G536	GRAFFIK INDUSTRIES, INC.	Sign Panel/Bob Presley Field	245.1
34687	04/02/2015	Printed	G216	DAYJANE GRANBERRY	Scorekeeper 3/27/15	27.0
34688	04/02/2015	Printed	C858	CHARLES GRIJALVA	Refund Deposit 1028 Jennifer	2.3
34689	04/02/2015	Printed	H182	HACH COMPANY, INC.	Lamp, Photocell Assemblies	745.8
34690	04/02/2015	Printed	H158	HD SUPPLY WATERWORKS, LTD.	Meters, Coupling	2,730.3
34691	04/02/2015	Printed	H104	HOLMAN PROFESSIONAL COUNSELING	Employee Assistance Apr 2015	603.0
34692	04/02/2015	Printed	H377	HYDRAULICS & BEARING SUPPLY IN	Tax Due	199.0
34693	04/02/2015	Void	04/02/2015	Void Check	0.0	
34694	04/02/2015	Printed	I301	IMPERIAL HARDWARE CO., INC.	Keys, Tire Foam	633.6
34695	04/02/2015	Printed	I103	IMPERIAL IRRIGATION DISTRIC	Power Bills 2/4/15-3/4/15	24,231.9
34696	04/02/2015	Printed	I443	IMPERIAL PRINTERS	Utility Bills	1,688.6
34697	04/02/2015	Printed	I368	IMPERIAL VALLEY PROPERTIES	Refund Ovrpmt 907 David Street	40.3
34698	04/02/2015	Printed	I226	INDUSTRIAL MECHANICAL SERVICES	Repair Water Tank Doors	832.0
34699	04/02/2015	Printed	K797	KEARNY MESA AUTOMOTIVE CO.	Door Panels #28 Streets	643.5

Check Register Report

Date: 04/02/20
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City of Brawley

Check Number	Status	Vendor Number	Vendor Name	Check Description	Amount	
34700	04/02/2015	Printed	K731	KEARNY PEARSON FORD, LLC.	Arm, Switch #904 P.D.	115.
34701	04/02/2015	Printed	L920	LABRUCHERIE IRRIGATION SUPP	Controller	70.
34702	04/02/2015	Printed	L202	LEAGUE OF CA CITIES-IMPERIA	League Dinner/Jan. 22, 2015	682.
34703	04/02/2015	Printed	L221	LEE TIRE CO.	Tires	5,143.
34704	04/02/2015	Printed	M997	MAIN STREET SIGNS	Stop Signs	1,658.
34705	04/02/2015	Printed	M275	MSC INDUSTRIAL SUPPLY CO, INC.	Wrench Set, Pump	711.
34706	04/02/2015	Printed	N045	NORTHEND AUTOPARTS, INC.	Brake Pads #904 P.D.	70.
34707	04/02/2015	Printed	N425	NORTHERN SAFETY CO., INC	Shields, Safety Glasses	167.
34708	04/02/2015	Printed	0567	JIM O'MALLEY PLUMBING	Trap	357.
34709	04/02/2015	Printed	O233	O'REILLY AUTO PARTS	Return Bearings	123.
34710	04/02/2015	Printed	O125	OFFICE SUPPLY CO.	Copy Paper	466.
34711	04/02/2015	Printed	O901	ORANGE COMMERCIAL CREDIT	Microbiology Analysis	193.
34712	04/02/2015	Printed	P124	PARKSON CORPORATION	Motor	550.
34713	04/02/2015	Printed	P221	CHARLES PERAZA	Reimb. Travel CJPIA Leadership	51.
34714	04/02/2015	Printed	P113	PETTY CASH -CITY CLERK	Petty Cash - City Clerk	162.
34715	04/02/2015	Printed	P257	PITNEY BOWES	Folding-Inserter Machine	1,245.
34716	04/02/2015	Printed	P665	PRIMO CONSTRUCTION & SERVIC	Refund Demo Deposit #25522	500.
34717	04/02/2015	Printed	P903	PRINCIPAL FINANCIAL GROUP	Life Insurance - April 2015	4,147.
34718	04/02/2015	Printed	P839	PYRAMID CONSTRUCTION	La Paloma Subdivision Project	77,499.
34719	04/02/2015	Printed	R651	R.J. SAFETY SUPPLY CO., INC	Lockout Kit	555.
34720	04/02/2015	Printed	R814	RANEY PLANNING & MANAGEMENT IN	Home Annual Monitoring 2015	2,759.
34721	04/02/2015	Printed	R269	RICHARD W RANSELL	Lead Inspection, Asbestos	1,200.
34722	04/02/2015	Printed	R177	RDO WATER	Sprinklers	102.
34723	04/02/2015	Printed	R462	REDDY ICE, CORPORATION	Ice	288.
34724	04/02/2015	Printed	S612	ROBERT SILVA	Basketball Referee 3/27/15	60.
34725	04/02/2015	Printed	S495	SOUTHERN CALIFORNIA GAS CO.	015 325 6300 2 2/11-3/13/15	95.
34726	04/02/2015	Printed	S803	SOUTHWEST WINDOW CLEANING	Clean Windows/Admin. Bldg	90.
34727	04/02/2015	Printed	S689	STAPLES ADVANTAGE	Outlet Protector	22.
34728	04/02/2015	Printed	S771	GARY STEVENS	Basketball Referee 2/27/15	60.
34729	04/02/2015	Printed	S849	STILLS ELECTRIC	Install Lights	137.
34730	04/02/2015	Printed	T139	AGUSTIN TERAN	Refund Deposit 1370 Duarte	110.
34731	04/02/2015	Printed	T622	TITUS INDUSTRIAL GROUP	Tapecoat	760.
34732	04/02/2015	Printed	T564	TOTAL TECHNOLOGY, INC	Network Wiring Upgrade	3,412.
34733	04/02/2015	Printed	T525	TYLER TECHNOLOGIES, INC.	Utility Billing Web Based	700.
34734	04/02/2015	Printed	U167	UNDERGROUND SERVICE ALERT, INC	Dig Alerts/January 2015	70.
34735	04/02/2015	Printed	U630	UNITED PARCEL SERVICE, INC	Mailings - Engineering	112.
34736	04/02/2015	Printed	U901	UNITED STATES POSTAL SERVIC	City Hall Postage Refill	2,990.
34737	04/02/2015	Printed	U602	USA BLUEBOOK, INC	Brush, Drying Rack	504.
34738	04/02/2015	Printed	U777	UTILITY SYSTEMS SCIENCE &	Antenna	130.
34739	04/02/2015	Printed	V452	VISION SERVICE PLAN (CA), I	April Vision Insurance	2,131.
34740	04/02/2015	Printed	W233	WAGE WORKS	Flex One Service Fee/February	50.
34741	04/02/2015	Printed	W221	WAL-MART STORES, INC. #01-1555	Batteries, Dish Drainer, Tray	204.
34742	04/02/2015	Printed	W656	TOM WATSON, INC.	Install Stair Footcandles	185.
34743	04/02/2015	Printed	W135	WAXIE SANITARY SUPPLY	Janitorial Supplies	1,302.


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INVOICE APPROVAL LIST BY FUND REPORT

Date: 04/02/2015

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City of Brawley

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 General Fund							
Dept: 000.000							
101-000.000-205.260	C & D recycl PRIMO CONSTRUCTION & S	53313	Refund Demo Deposit #25522	34716	03/01/2015	04/02/2015	500.00
							500.00
Total Dept. 000000:							500.00
Dept: 111.000 City Council							
101-111.000-721.110	Food and gro PETTY CASH -CITY CLERK//		Petty Cash - City Clerk	34714	03/20/2015	04/02/2015	36.45
							36.45
101-111.000-750.601	Special Even LEAGUE OF CA CITIES-IMPE		League Dinner/May 29, 2014	34702	03/09/2015	04/02/2015	184.00
	LEAGUE OF CA CITIES-IMPE	1681	League Dinner/Jan. 22, 2015	34702	03/01/2015	04/02/2015	160.00
	PETTY CASH -CITY CLERK//		Petty Cash - City Clerk	34714	03/20/2015	04/02/2015	80.69
							424.69
Total Dept. City Council:							461.14
Dept: 112.000 City Clerk							
101-112.000-750.210	Postage FEDERAL EXPRESS CORP./	2-975-36362	Mailings - City Clerk	34682	03/20/2015	04/02/2015	48.91
							48.91
101-112.000-750.400	Travel LEAGUE OF CA CITIES-IMPE		League Dinner/May 29, 2014	34702	03/09/2015	04/02/2015	23.00
	LEAGUE OF CA CITIES-IMPE	1681	League Dinner/Jan. 22, 2015	34702	03/01/2015	04/02/2015	20.00
	LEAGUE OF CA CITIES-IMPE	1681	League Dinner/Jan. 22, 2015	34702	03/01/2015	04/02/2015	40.00
							83.00
Total Dept. City Clerk:							131.91
Dept: 131.000 City Manager							
101-131.000-750.400	Travel LEAGUE OF CA CITIES-IMPE		League Dinner/May 29, 2014	34702	03/09/2015	04/02/2015	23.00
							23.00
Total Dept. City Manager:							23.00
Dept: 151.000 Finance							
101-151.000-720.100	Office suppli IMPERIAL PRINTERS///	82497	Window Envelopes	34696	03/01/2015	04/02/2015	146.77
	IMPERIAL PRINTERS///	82496	Regular Envelopes	34696	03/01/2015	04/02/2015	55.20
	OFFICE SUPPLY CO.///	483504-0	Staples	34710	03/23/2015	04/02/2015	4.30
	OFFICE SUPPLY CO.///	483482-0	Copy Paper	34710	03/20/2015	04/02/2015	131.71
							337.98
101-151.000-750.200	Communicat AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	62.39
							62.39
101-151.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	34736	03/31/2015	04/02/2015	106.33
							106.33
101-151.000-750.400	Travel LEAGUE OF CA CITIES-IMPE		League Dinner/May 29, 2014	34702	03/09/2015	04/02/2015	23.00
	LEAGUE OF CA CITIES-IMPE	1681	League Dinner/Jan. 22, 2015	34702	03/01/2015	04/02/2015	20.00
							43.00
Total Dept. Finance:							549.70

INVOICE APPROVAL LIST BY FUND REPORT

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Dept: 152.000 Utility Billing							
101-152.000-720.100	Office suppli						
	IMPERIAL PRINTERS///	82497	Window Envelopes	34696	03/01/2015	04/02/2015	146.76
	IMPERIAL PRINTERS///	82496	Regular Envelopes	34696	03/01/2015	04/02/2015	55.19
	IMPERIAL PRINTERS///	82477	Utility Bills	34696	03/01/2015	04/02/2015	147.61
	IMPERIAL PRINTERS///	82477	Utility Bills	34696	03/01/2015	04/02/2015	1,137.16
	OFFICE SUPPLY CO.///	483504-0	Staples	34710	03/23/2015	04/02/2015	4.30
	OFFICE SUPPLY CO.///	483482-0	Copy Paper	34710	03/20/2015	04/02/2015	131.72
							1,622.74
101-152.000-730.200	Technical ser						
	TYLER TECHNOLOGIES, INC	025-119758	Utility Billing Web Based	34733	03/16/2015	04/02/2015	700.00
							700.00
101-152.000-740.400	Rent						
	PITNEY BOWES///	0827378-MR15	Folding-Inserter Machine	34715	03/13/2015	04/02/2015	813.24
							813.24
101-152.000-750.210	Postage						
	UNITED STATES POSTAL SE		City Hall Postage Refill	34736	03/31/2015	04/02/2015	2,761.43
							2,761.43
Total Dept. Utility Billing:							5,897.41
Dept: 153.000 Personnel							
101-153.000-730.200	Technical ser						
	WAGE WORKS///	125AI0382501	Flex One Service Fee/February	34740	03/17/2015	04/02/2015	50.00
							50.00
101-153.000-750.210	Postage						
	UNITED STATES POSTAL SE		City Hall Postage Refill	34736	03/31/2015	04/02/2015	9.12
							9.12
101-153.000-750.400	Travel						
	LEAGUE OF CA CITIES-IMPE	1681	League Dinner/Jan. 22, 2015	34702	03/01/2015	04/02/2015	20.00
							20.00
Total Dept. Personnel:							79.12
Dept: 171.000 Planning							
101-171.000-730.200	Technical ser						
	BRIDGEPORT CAPITAL FUNI	50585	Temporary Employment Services	34663	03/23/2015	04/02/2015	174.00
							174.00
101-171.000-750.200	Communicat						
	AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	148.38
							148.38
101-171.000-750.210	Postage						
	UNITED STATES POSTAL SE		City Hall Postage Refill	34736	03/31/2015	04/02/2015	2.40
							2.40
101-171.000-750.400	Travel						
	LEAGUE OF CA CITIES-IMPE	1681	League Dinner/Jan. 22, 2015	34702	03/01/2015	04/02/2015	20.00
							20.00
Total Dept. Planning:							344.78
Dept: 181.000 Information technnc							
101-181.000-730.200	Technical ser						
	TOTAL TECHNOLOGY, INC	519	Network Wiring Upgrade	34732	03/20/2015	04/02/2015	3,412.56
							3,412.56
Total Dept. Information technology:							3,412.56

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							66.00
							4,765.18
Dept: 211.300 Graffiti Abatement							
101-211.300-721.200	Other operati WAL-MART STORES, INC. #C	04949	Paint, Spray Paint	34741	03/24/2015	04/02/2015	110.44
							110.44
101-211.300-725.400	Fuel GOYAL ENTERPRISES///	G002-01-2015	Fuel For Motor Units/February	34685	03/13/2015	04/02/2015	5.24
							5.24
							Total Dept. Graffiti Abatement: 115.68
Dept: 221.000 Fire Department							
101-221.000-721.100	Uniforms CURTIS & SONS/L. N.// FIRE ETC., INC.///	6048256-00 72689	Name Panel/McDaniel Safety Boots	34675 34683	03/16/2015 03/18/2015	04/02/2015 04/02/2015	67.61 233.40
							301.01
101-221.000-721.110	Food and grc CRANKSHAW/MICHAEL//		Reimb. for A. Valdez Award	34674	03/26/2015	04/02/2015	36.00
							36.00
101-221.000-721.200	Other operat AIRE FILTER PRODUCTS-LA IMPERIAL HARDWARE CO., WAL-MART STORES, INC. #C WAL-MART STORES, INC. #C	27621 391633/2 01848 00492	Filters Propane Batteries, Pens Batteries, Dish Drainer, Tray	34653 34694 34741 34741	03/19/2015 03/24/2015 03/23/2015 03/02/2015	04/02/2015 04/02/2015 04/02/2015 04/02/2015	87.23 7.74 24.71 69.28
							188.96
101-221.000-725.300	Natural gas SOUTHERN CALIFORNIA GA		015 325 6300 2 2/11-3/13/15	34725	03/17/2015	04/02/2015	15.75
							15.75
101-221.000-730.200	Technical sei RANSELL/RICHARD W//	15-223	Lead Inspection, Asbestos	34721	03/16/2015	04/02/2015	1,200.00
							1,200.00
101-221.000-750.200	Communicat AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	146.17
							146.17
101-221.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	34736	03/31/2015	04/02/2015	48.78
							48.78
101-221.000-750.400	Travel LEAGUE OF CA CITIES-IMPE LEAGUE OF CA CITIES-IMPE PERAZA/CHARLES//		League Dinner/May 29, 2014 League Dinner/Jan. 22, 2015 Reimb. Travel CJPIA Leadership	34702 34702 34713	03/09/2015 03/01/2015 03/18/2015	04/02/2015 04/02/2015 04/02/2015	23.00 20.00 51.00
							94.00
							Total Dept. Fire Department: 2,030.67
Dept: 221.100 Fire Station #2							
101-221.100-721.200	Other operat HYDRAULICS & BEARING S IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., NORTHEND AUTOPARTS, IN	40283 389810/2 391559/2 525402	Air Hose, Fittings Blowgun Kit, Male Plug, Knife Extension Spring Coupler	34692 34694 34694 34706	03/01/2015 03/10/2015 03/24/2015 03/18/2015	04/02/2015 04/02/2015 04/02/2015 04/02/2015	130.99 26.69 3.60 5.41
							166.69
101-221.100-740.100	Repair & ma						

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	HYDRAULICS & BEARING SU	37788	Tax Due	34692	03/01/2015	04/02/2015	1.92
							<u>1.92</u>
101-221.100-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM950696	Cleaning Services	34655	03/23/2015	04/02/2015	25.00
							<u>25.00</u>
101-221.100-750.200	Communicat AT & T///		Telephone Services 3/19-4/18	34651	03/19/2015	04/02/2015	250.93
							<u>250.93</u>
							Total Dept. Fire Station #2: 444.54
Dept: 231.000 Building Inspection							
101-231.000-730.200	Technical ser WATSON, INC./TOM//	11349	Install Stair Footcandles	34742	03/13/2015	04/02/2015	185.00
							<u>185.00</u>
101-231.000-740.100	Repair & ma BAEZA'S HEATING & COOLIN	2555	Troubleshoot & Repair AC	34661	03/15/2015	04/02/2015	248.90
							<u>248.90</u>
101-231.000-750.200	Communicat AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	96.95
							<u>96.95</u>
101-231.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	34736	03/31/2015	04/02/2015	34.32
							<u>34.32</u>
101-231.000-750.600	Contributions CALBO///		2015/2016 Membership Dues	34667	03/24/2015	04/02/2015	215.00
							<u>215.00</u>
							Total Dept. Building Inspection: 780.17
Dept: 241.000 Animal Control							
101-241.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM950678	Uniform Cleaning Services	34655	03/23/2015	04/02/2015	6.56
							<u>6.56</u>
							Total Dept. Animal Control: 6.56
Dept: 311.000 Engineering							
101-311.000-720.500	Electrical sup IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO.,	391844/2 391845/2	Electronic Ballast Wire Nut	34694 34694	03/26/2015 03/26/2015	04/02/2015 04/02/2015	31.15 3.70
							<u>34.85</u>
101-311.000-721.100	Uniforms ARAMARK UNIFORM SERVIC	16100480	Uniforms/A. Chan	34657	03/01/2015	04/02/2015	258.97
							<u>258.97</u>
101-311.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM950676	Cleaning Services	34655	03/23/2015	04/02/2015	26.02
							<u>26.02</u>
101-311.000-740.400	Rent CANON FINANCIAL SERVICE	14626522	P.W. Copier Lease Feb 2015	34669	03/01/2015	04/02/2015	540.00
							<u>540.00</u>
101-311.000-750.200	Communicat AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	435.05
							<u>435.05</u>

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101-311.000-750.210	Postage						
	UNITED PARCEL SERVICE, I	00002xx926125	Mailings - Engineering	34735	03/21/2015	04/02/2015	112.14
	UNITED STATES POSTAL SE		City Hall Postage Refill	34736	03/31/2015	04/02/2015	6.48
							<u>118.62</u>
							Total Dept. Engineering: 1,413.51
Dept: 411.000 Community Develo							
101-411.000-730.100	Professional						
	RANEY PLANNING & MANAC	7066	Home Annual Monitoring 2015	34720	03/09/2015	04/02/2015	2,759.31
							<u>2,759.31</u>
101-411.000-750.200	Communicat						
	AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	96.96
							<u>96.96</u>
							Total Dept. Community Development: 2,856.27
Dept: 511.000 Parks							
101-511.000-720.300	Chemicals						
	IMPERIAL HARDWARE CO.,	390893/2	Ant Killer	34694	03/19/2015	04/02/2015	56.14
							<u>56.14</u>
101-511.000-720.500	Electrical sup						
	LABRUCHERIE IRRIGATION	99934c	Controller	34701	03/19/2015	04/02/2015	70.69
							<u>70.69</u>
101-511.000-720.600	Plumbing sup						
	DB PUMP & SUPPLY///	338632	Angle Valve, Male Adapter	34678	03/18/2015	04/02/2015	88.10
	O'MALLEY PLUMBING/JIM//	88925	PVC	34708	03/18/2015	04/02/2015	24.86
	RDO WATER	J06567	Sprinklers	34722	03/18/2015	04/02/2015	90.07
							<u>203.03</u>
101-511.000-721.200	Other operati						
	GIBSON & SCHAEFER, INC./	57494	Rock Concrete	34684	03/13/2015	04/02/2015	890.82
	IMPERIAL HARDWARE CO.,	383415/2	Extension Cord	34694	03/01/2015	04/02/2015	4.82
	IMPERIAL HARDWARE CO.,	390953/2	Chain, Hook	34694	03/19/2015	04/02/2015	15.62
	IMPERIAL HARDWARE CO.,	391037/2	Voltage Tester, Plier, Caulk	34694	03/20/2015	04/02/2015	15.58
	IMPERIAL HARDWARE CO.,	391074/2	Range Tester, Car Wash	34694	03/20/2015	04/02/2015	17.88
	IMPERIAL HARDWARE CO.,	391111/2	Bolts, Washers, Nuts	34694	03/20/2015	04/02/2015	1.44
	IMPERIAL HARDWARE CO.,	391512/2	Keys, Tire Foam	34694	03/24/2015	04/02/2015	13.31
							<u>959.47</u>
101-511.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	391037/2	Voltage Tester, Plier, Caulk	34694	03/20/2015	04/02/2015	88.82
	IMPERIAL HARDWARE CO.,	391067/2	Return Voltage Tester	34694	03/20/2015	04/02/2015	-28.08
	IMPERIAL HARDWARE CO.,	391074/2	Range Tester, Car Wash	34694	03/20/2015	04/02/2015	18.29
							<u>79.03</u>
101-511.000-730.200	Technical ser						
	GRAFFIK INDUSTRIES, INC./	2767	Sign Panel/Bob Presley Field	34686	03/23/2015	04/02/2015	245.16
							<u>245.16</u>
101-511.000-750.200	Communicat						
	AT&T		U-Verse Internet 5/17-4/16	34658	03/16/2015	04/02/2015	55.00
							<u>55.00</u>
							Total Dept. Parks: 1,668.52
Dept: 521.000 Recreation & Lions							
101-521.000-470.110	Rents and ro						
	CASTRO/REYNA//	016176	Refund Deposit/Lions Center	34671	03/01/2015	04/02/2015	100.00
							<u>100.00</u>
101-521.000-720.800	Janitorial sup						

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	WAXIE SANITARY SUPPLY///	75160970	Janitorial Supplies	34743	03/18/2015	04/02/2015	1,179.36
							1,179.36
101-521.000-721.200	Other operat						
	COSTCO WHOLESALE #121,	31585	Candy	34673	03/24/2015	04/02/2015	780.33
	COSTCO WHOLESALE #121,	31584	Easter Baskets	34673	03/24/2015	04/02/2015	259.07
							1,039.40
101-521.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM950679	Cleaning Services	34655	03/23/2015	04/02/2015	32.28
	ARAMARK UNIFORM SERVIC	588-7136951	Cleaning Services	34657	03/19/2015	04/02/2015	44.70
							76.98
101-521.000-750.200	Communicat						
	AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	215.28
							215.28
101-521.000-750.210	Postage						
	UNITED STATES POSTAL SE		City Hall Postage Refill	34736	03/31/2015	04/02/2015	21.12
							21.12
101-521.000-750.400	Travel						
	LEAGUE OF CA CITIES-IMPE	1681	League Dinner/Jan. 22, 2015	34702	03/01/2015	04/02/2015	20.00
							20.00
otal Dept. Recreation & Lions Center:							2,652.14
Dept: 521.100 Recreation League							
101-521.100-721.100	Uniforms						
	BSN SPORTS///	96644318	Basketball Jerseys	34665	03/01/2015	04/02/2015	214.92
							214.92
101-521.100-730.200	Technical ser						
	BROWN/TYMIKA//		BB Scorekeeper 3/27/15	34664	03/27/2015	04/02/2015	27.00
	GRANBERRY/DAYJANE//		Scorekeeper 3/27/15	34687	03/27/2015	04/02/2015	27.00
	SILVA/ROBERT//		Basketball Referee 3/27/15	34724	03/27/2015	04/02/2015	60.00
	STEVENS/GARY//		Basketball Referee 2/27/15	34728	03/27/2015	04/02/2015	60.00
							174.00
Total Dept. Recreation Leagues:							388.92
Dept: 522.000 Senior Citizens Ce							
101-522.000-725.300	Natural gas						
	SOUTHERN CALIFORNIA GA	193 926 4200 5	2/11-3/13/15	34725	03/17/2015	04/02/2015	47.41
							47.41
101-522.000-750.200	Communicat						
	AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	3.70
							3.70
Total Dept. Senior Citizens Center:							51.11
Dept: 551.000 Library							
101-551.000-740.400	Rent						
	BRAWLEY MASONIC TEMPL		Office Space Rent/April 2015	34662	03/30/2015	04/02/2015	500.00
							500.00
101-551.000-750.200	Communicat						
	AT&T-CALNET 2///		Telephone Services 2/12-3/11	34659	03/12/2015	04/02/2015	111.95
	AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	168.69
							280.64
101-551.000-750.210	Postage						
	UNITED STATES POSTAL SE		City Hall Postage Refill	34736	03/31/2015	04/02/2015	13 0.48

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							0.48
101-551,000-750.400	Travel LEAGUE OF CA CITIES-IMPE	1681	League Dinner/Jan. 22, 2015	34702	03/01/2015	04/02/2015	20.00
							20.00
						Total Dept. Library:	801.12
						Total Fund General Fund:	30,255.09
Fund: 211 Gas Tax							
Dept: 312.000 Street Maintenance							
211-312.000-721.100	Uniforms						
	ARAMARK UNIFORM SERVIC	16100487	Uniforms/J. Gutierrez	34657	03/01/2015	04/02/2015	265.45
	ARAMARK UNIFORM SERVIC	16100489	Uniforms/P. Lopez	34657	03/01/2015	04/02/2015	265.45
	ARAMARK UNIFORM SERVIC	15589843	Return Uniform/P. Lopez	34657	03/01/2013	04/02/2015	-11.66
							519.24
211-312.000-721.200	Other operati MAIN STREET SIGNS///	20202	Stop Signs	34704	03/16/2015	04/02/2015	1,658.65
							1,658.65
						Dept. Street Maintenance & Improve.:	2,177.89
						Total Fund Gas Tax:	2,177.89
Fund: 421 Capital Projects - Street							
Dept: 000.000							
421-000.000-201.715	Retention-Py PYRAMID CONSTRUCTION//	3067	La Paloma Subdivision Project	34718	03/12/2015	04/02/2015	-4,078.93
							-4,078.93
						Total Dept. 000000:	-4,078.93
Dept: 310.000 Street Projects							
421-310.000-800.300	Improvement PYRAMID CONSTRUCTION//	3067	La Paloma Subdivision Project	34718	03/12/2015	04/02/2015	81,578.65
							81,578.65
						Total Dept. Street Projects:	81,578.65
						Capital Projects - Streets:	77,499.72
Fund: 501 Water							
Dept: 000.000							
501-000.000-205.200	Water depos						
	CALLAHAN/JEFF//		Refund Deposit 195 B Street	34668	03/23/2015	04/02/2015	158.82
	GRIJALVA/CHARLES//		Refund Deposit 1028 Jennifer	34688	03/23/2015	04/02/2015	2.35
	TERAN/AGUSTIN//		Refund Deposit 1370 Duarte	34730	03/23/2015	04/02/2015	110.06
							271.23
						Total Dept. 000000:	271.23
Dept: 321.000 Water Treatment							
501-321.000-440.710	Water sales						
	IMPERIAL VALLEY PROPER1		Refund Ovrpmt 907 David Street	34697	03/23/2015	04/02/2015	40.35
							40.35
501-321.000-720.600	Plumbing suj						
	RDO WATER	J05554	Slips	34722	03/01/2015	04/02/2015	12.87
							1,412.87
501-321.000-720.800	Janitorial suj						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	IMPERIAL HARDWARE CO.,	391804/2	Towels, All Purpose Cleaner	34694	03/26/2015	04/02/2015	26.99
							26.99
501-321.000-721.100	Uniforms						
	ARAMARK UNIFORM SERVIC	16100494	Uniforms/P. Guzman	34657	03/01/2015	04/02/2015	258.96
	ARAMARK UNIFORM SERVIC	16108618	Uniforms/P. Guzman	34657	03/01/2015	04/02/2015	53.99
							312.95
501-321.000-721.200	Other operat						
	HACH COMPANY, INC.///	9288357	Lamp, Photocell Assemblies	34689	03/17/2015	04/02/2015	745.83
	HYDRAULICS & BEARING SU	40109	Screws	34692	03/01/2015	04/02/2015	66.10
	IMPERIAL HARDWARE CO.,	391580/2	Flap Disc, Rainsuit, Dust Pan	34694	03/24/2015	04/02/2015	76.79
	IMPERIAL HARDWARE CO.,	391509/2	Hose Mender Male	34694	03/24/2015	04/02/2015	5.75
	R.J. SAFETY SUPPLY CO., IN	334644-0002	Dust Masks	34719	03/13/2015	04/02/2015	47.52
	R.J. SAFETY SUPPLY CO., IN	334654-0002	Safety Can	34719	03/13/2015	04/02/2015	58.14
	TITUS INDUSTRIAL GROUP/I	5158	Tapecoat	34731	03/17/2015	04/02/2015	760.94
							1,761.07
501-321.000-721.900	Small tools &						
	MSC INDUSTRIAL SUPPLY C	C34934235	Wrench Set, Pump	34705	03/13/2015	04/02/2015	711.26
							711.26
501-321.000-730.200	Technical sei						
	ORANGE COMMERCIAL CRE	7374	Microbiology Analysis	34711	03/16/2015	04/02/2015	193.00
							193.00
501-321.000-740.100	Repair & ma						
	EMPIRE SOUTHWEST LLC///	EPWK0360922	Full System Inspection/WTP	34680	03/13/2015	04/02/2015	221.00
	INDUSTRIAL MECHANICAL S	1417	Repair Water Tank Doors	34698	03/18/2015	04/02/2015	832.00
							1,053.00
501-321.000-750.200	Communicat						
	AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	237.67
							237.67
							Total Dept. Water Treatment: 4,349.16
Dept: 322.000	Water Distribution						
501-322.000-720.600	Plumbing suj						
	HD SUPPLY WATERWORKS,	D637642	Coupling	34690	03/25/2015	04/02/2015	357.14
	HD SUPPLY WATERWORKS,	D676731	Couplings, Valve Box	34690	03/20/2015	04/02/2015	780.27
	HD SUPPLY WATERWORKS,	D643406	Coupling, PVC Pipe, Valve Box	34690	03/19/2015	04/02/2015	777.78
	HD SUPPLY WATERWORKS,	D504371	Meters, Coupling	34690	03/01/2015	04/02/2015	815.14
							2,730.33
501-322.000-721.100	Uniforms						
	ARAMARK UNIFORM SERVIC	16100482	Uniforms/J. Encinas	34657	03/01/2015	04/02/2015	239.57
	ARAMARK UNIFORM SERVIC	16100481	Uniforms/J. Antunez	34657	03/01/2015	04/02/2015	255.70
	ARAMARK UNIFORM SERVIC	16100483	Uniforms/J. Galvan	34657	03/01/2015	04/02/2015	261.11
							756.38
501-322.000-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	391788/2	Battery/Freight	34694	03/26/2015	04/02/2015	17.06
	REDDY ICE, CORPORATION.	5650461889	Ice	34723	03/01/2015	04/02/2015	193.75
	REDDY ICE, CORPORATION.	5651103999	Ice	34723	03/01/2015	04/02/2015	94.77
	UNDERGROUND SERVICE A	120150063	Dig Alerts/January 2015	34734	03/01/2015	04/02/2015	70.50
							376.08
501-322.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	391780/2	Sledge Hammer, Push Broom	34694	03/26/2015	04/02/2015	77.49
							77.49
501-322.000-740.100	Repair & ma						
	A & R CONSTRUCTION///	1622-1	Repair Slab/310 8th Street	34650	03/19/2015	04/02/2015	497.00
							15

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							<u>497.00</u>
501-322.000-750.200	Communicat AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	67.97
							<u>67.97</u>
Total Dept. Water Distribution:							4,505.25
Total Fund Water:							9,125.64
Fund: 511 Wastewater							
Dept: 331.000 Wastewater Collec							
511-331.000-720.600	Plumbing sup O'MALLEY PLUMBING/JIM//	87164	Saddle	34708	03/01/2015	04/02/2015	206.57
	O'MALLEY PLUMBING/JIM//	88260	Trap	34708	03/01/2015	04/02/2015	36.67
							<u>243.24</u>
511-331.000-721.100	Uniforms ARAMARK UNIFORM SERVIC	16100498	Uniforms/M. Limon	34657	03/01/2015	04/02/2015	254.63
							<u>254.63</u>
511-331.000-721.200	Other operati UTILITY SYSTEMS SCIENCE	COB2015-1	Antenna	34738	03/01/2015	04/02/2015	130.00
							<u>130.00</u>
511-331.000-750.200	Communicat AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	34.59
							<u>34.59</u>
Total Dept. Wastewater Collection:							662.46
Dept: 332.000 Wastewater treatm							
511-332.000-720.100	Office supplie OFFICE SUPPLY CO.///	482503-0	Copy Paper, USB, Post-Its	34710	03/01/2015	04/02/2015	194.96
							<u>194.96</u>
511-332.000-721.100	Uniforms ARAMARK UNIFORM SERVIC	16108540	Uniforms/A. Garcia	34657	03/01/2015	04/02/2015	306.53
							<u>306.53</u>
511-332.000-721.200	Other operati PARKSON CORPORATION R.J. SAFETY SUPPLY CO., IN USA BLUEBOOK, INC///	AR1-51011040 333224-0102 547002	Motor Lockout Kit Brush, Drying Rack	34712 34719 34737	03/09/2015 03/03/2015 03/01/2015	04/02/2015 04/02/2015 04/02/2015	550.96 367.16 504.75
							<u>1,422.87</u>
511-332.000-725.200	Electricity IMPERIAL IRRIGATION DISTI		Power Bills 2/4/15-3/4/15	34695	03/09/2015	04/02/2015	24,231.98
							<u>24,231.98</u>
511-332.000-730.200	Technical ser EMPIRE SOUTHWEST LLC/// EMPIRE SOUTHWEST LLC///	EPWK0355554 EPWK0355758	Full System Inspection/WWTP Full System Inspection/Lift	34680 34680	03/01/2015 03/01/2015	04/02/2015 04/02/2015	217.00 217.00
							<u>434.00</u>
511-332.000-740.400	Rent CLAIREMONT EQUIPMENT, I CLAIREMONT EQUIPMENT, I	64164201 64164201	Excarator Rental Excarator Rental	34672 34672	03/01/2015 03/01/2015	04/02/2015 04/02/2015	240.19 2,018.00
							<u>2,258.19</u>
511-332.000-750.200	Communicat AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	84.47
							<u>84.47</u>

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Total Dept. Wastewater treatment:							28,933.00
Total Fund Wastewater:							29,595.46
Fund: 531 Airport							
Dept: 000.000							
531-000.000-205.000	Deposits						
	AIR ALL AMERICAN///		Refund Deposit Hangar #12N	34652	03/27/2015	04/02/2015	60.00
							60.00
Total Dept. 000000:							60.00
Dept: 351.000 Airport							
531-351.000-720.800	Janitorial sup						
	WAXIE SANITARY SUPPLY///	75146924	Janitorial Supplies	34743	03/11/2015	04/02/2015	122.73
							122.73
Total Dept. Airport:							122.73
Total Fund Airport:							182.73
Fund: 601 Maintenance							
Dept: 801.000 Vehicle Maintenance							
601-801.000-720.400	Automotive s						
	AUTO ZONE, INC. #2804///	2804363059	Brake Caliper	34660	03/01/2015	04/02/2015	37.80
	AUTO ZONE, INC. #2804///	2804383463	Hanger Bearing Assembly	34660	03/20/2015	04/02/2015	87.47
	AUTO ZONE, INC. #2804///	2804386433	Return Brake Caliper	34660	03/23/2015	04/02/2015	-37.80
	KEARNY MESA AUTOMOTIVE	389722	Door Panels #28 Streets	34699	03/25/2015	04/02/2015	643.52
	KEARNY PEARSON FORD, L	1069364	Arm, Switch #904 P.D.	34700	03/23/2015	04/02/2015	115.99
	NORTHEND AUTOPARTS, IN	525766	Brake Pads #904 P.D.	34706	03/23/2015	04/02/2015	64.92
	O'REILLY AUTO PARTS///	2648-353799	Harness, Adapter #28 Streets	34709	03/24/2015	04/02/2015	50.18
	O'REILLY AUTO PARTS///	2648-353824	Install Kit #28 Streets	34709	03/24/2015	04/02/2015	19.43
	O'REILLY AUTO PARTS///	2648-353825	Return Harness	34709	03/24/2015	04/02/2015	-36.15
	O'REILLY AUTO PARTS///	2648-354105	Retain Clips	34709	03/26/2015	04/02/2015	3.23
	O'REILLY AUTO PARTS///	2648-354110	Return Install Kit	34709	03/26/2015	04/02/2015	-19.43
	O'REILLY AUTO PARTS///	2648-353207	Fuel Cap #45 Parks	34709	03/20/2015	04/02/2015	13.22
	O'REILLY AUTO PARTS///	2648-353219	Return Bearings	34709	03/20/2015	04/02/2015	-29.32
							913.06
601-801.000-720.410	Tires						
	DAPPER TIRE CO., INC.///	41697543	Tires #48 Parks	34676	03/26/2015	04/02/2015	664.07
	LEE TIRE CO.///	316672	Tires	34703	03/23/2015	04/02/2015	5,143.94
							5,808.01
601-801.000-721.100	Uniforms						
	FAIR STORE/THE//	3847	Safety Boots/Pete Sanchez	34681	03/25/2015	04/02/2015	150.00
							150.00
601-801.000-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	391701/2	Tarp	34694	03/25/2015	04/02/2015	42.03
	NORTHERN SAFETY CO., IN	901333176	Shields, Safety Glasses	34707	03/13/2015	04/02/2015	167.36
							209.39
601-801.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	391700/2	Vacuum	34694	03/25/2015	04/02/2015	110.81
	O'REILLY AUTO PARTS///	2648-353194	Shocks #48 Parks	34709	03/20/2015	04/02/2015	122.25
							233.06
601-801.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM950675	Uniform Cleaning Services	34655	03/23/2015	04/02/2015	34.08
	ALSCO AMERICAN LINEN DI	LYUM950677	Cleaning Services	34655	03/23/2015	04/02/2015	28.59
							17
							62.67

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
601-801.000-750.200	Communicat AT&T-CALNET 2///		Telephone Services 2/20-3/19	34659	03/20/2015	04/02/2015	36.01
							<u>36.01</u>
							Total Dept. Vehicle Maintenance Shop: 7,412.20
							Total Fund Maintenance: 7,412.20
 Fund: 602 Risk Management							
Dept: 000.000							
602-000.000-200.034	Health insurc CA PUBLIC EMP. RETIREME PRINCIPAL FINANCIAL GROU VISION SERVICE PLAN (CA),	100000014496821	April 2015 Medical Insurance	34666	03/16/2015	04/02/2015	82,324.12
			Life Insurance - April 2015	34717	03/18/2015	04/02/2015	4,147.76
			April Vision Insurance	34739	03/19/2015	04/02/2015	2,131.55
							<u>88,603.43</u>
							Total Dept. 000000: 88,603.43
 Dept: 814.000 Employee Health B							
602-814.000-750.100	Insurance HOLMAN PROFESSIONAL CI	INV2008502	Employee Assistance Apr 2015	34691	04/01/2015	04/02/2015	603.06
							<u>603.06</u>
							Total Dept. Employee Health Benefits: 603.06
							Total Fund Risk Management: 89,206.49
							Grand Total: 245,455.22

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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
34744	04/03/2015	Printed	A368	AFLAC INC.	Cancer, ICU, Disability	2,834.38
34745	04/03/2015	Printed	C889	CALIFORNIA STATE DISBURSEME	Deductions	2,706.50
34746	04/03/2015	Printed	C110	COLUMBUS BANK & TRUST COMPA	Unreimb. Medical & Dependent	429.60
34747	04/03/2015	Printed	F689	FRANCHISE TAX BOARD	Deductions	240.00
34748	04/03/2015	Printed	G387	KRISTINA D. GREEN(BAILEY)	Deductions	175.00
34749	04/03/2015	Printed	N944	NATIONAL PLAN COORDINATORS	Deferred Comp Plan #340233-01	7,190.27
34750	04/03/2015	Printed	N187	NATIONWIDE RETIREMENT SOLUTION	Deferred Compensation #05270	470.00
34751	04/03/2015	Printed	S325	SUN COMMUNITY FED. CREDIT UNIO	Credit Union Deductions	1,521.00
34752	04/03/2015	Printed	U660	UNITED STATES TREASURY	Deductions	100.00
34753	04/03/2015	Printed	U661	UNITED STATES TREASURY	Deductions	62.50
34754	04/03/2015	Printed	U761	UNITED STATES TREASURY	Deductions	200.00
34755	04/03/2015	Printed	U110	UNITED WAY OF IMPERIAL COUNTY	United Way Deductions	17.00

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Checks Total (excluding void checks): 15,946.25



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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
34756	04/09/2015	Printed	A343	ACME SAFETY & SUPPLY CORP.	Handicap Signs	69.10
34757	04/09/2015	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	511.80
34758	04/09/2015	Printed	A544	GARY ANSIEL	Clips, Sockets	488.80
34759	04/09/2015	Printed	A001	YAZMIN ARELLANO	Reimb Travel/Officer Institute	141.30
34760	04/09/2015	Printed	A785	AT&T	U-Verse Internet 3/24-4/23	190.00
34761	04/09/2015	Printed	A688	AT&T LONG DISTANCE	Telephone Services 2/25-3/24	25.60
34762	04/09/2015	Printed	A592	AUTO ZONE, INC. #2804	Shocks #114 Streets	214.60
34763	04/09/2015	Printed	B374	BAEZA'S HEATING & COOLING REPA	Repair A/C	60.00
34764	04/09/2015	Printed	B689	BEAMSPEED INTERNET SERVICE	Wireless Internet 3/29-4/29	69.90
34765	04/09/2015	Printed	B232	BIOMETRICS4ALL, INC.	Livescan Fees/March	11.20
34766	04/09/2015	Printed	B684	LAURA P. BLAKE	Zumba Instructor Mornings Mar	531.20
34767	04/09/2015	Printed	B747	BRENNTAG PACIFIC INC.	Return Drum	2,228.80
34768	04/09/2015	Printed	B129	BRIDGEPORT CAPITAL FUNDING	Temporary Employment Services	232.00
34769	04/09/2015	Printed	B411	BSN SPORTS	Leg Guards, Protectors	581.60
34770	04/09/2015	Printed	C545	CANON SOLUTIONS AMERICA	P.W. Scanner Maint. March	64.60
34771	04/09/2015	Printed	C483	FRANCISCO CASTELLANOS	Refund Deposit 342 W C Street	195.20
34772	04/09/2015	Printed	C423	CONSOLIDATED ELECTRICAL DIST I	Return Timer	200.60
34773	04/09/2015	Printed	D144	DANIELS TIRE SERVICE	Tires #905, 908 P.D.	354.40
34774	04/09/2015	Printed	D402	DAPPER TIRE CO., INC.	Tires #904 P.D. & Shop Stock	945.10
34775	04/09/2015	Printed	D806	DEPT OF TOXIC SUBSTANCES CONTR	Hazmat Surcharge/Parks & Rec	944.80
34776	04/09/2015	Printed	D283	DESERT HILLS CRANE SERVICE	Crane Rental	360.00
34777	04/09/2015	Printed	D137	DESERT REVIEW	Ad/Life Guard	1,105.00
34778	04/09/2015	Printed	D480	DIVISION OF THE STATE	SB 1186 Fees Collected	215.70
34779	04/09/2015	Printed	E561	ELIZABETH ESTRADA	Decorations/Employee Luncheon	200.00
34780	04/09/2015	Printed	F904	KAREN FARNESE	Reimb. Water/Coffee for EOC	23.20
34781	04/09/2015	Printed	F105	FEDERAL EXPRESS CORP.	Mailings - City Clerk	39.40
34782	04/09/2015	Printed	F576	LES E FERGUSON	Refund Deposit 563 Willard Ave	121.70
34783	04/09/2015	Printed	G774	GROSSMAN PSYCHOLOGICAL ASSOC I	Pre Employment Psych Exam	250.00
34784	04/09/2015	Printed	H213	KARL HARRINGTON	Refund Deposit 241 B Street	975.80
34785	04/09/2015	Printed	H158	HD SUPPLY WATERWORKS, LTD.	Residential Hydrants	4,896.20
34786	04/09/2015	Printed	H189	JESUS E. HERRERA	Refund Deposit 1211 E Street	33.10
34787	04/09/2015	Printed	H156	THE HOLT GROUP	Water and Sewer Pipeline	9,890.00
34788	04/09/2015	Printed	I140	I. V. HOUSING AUTHORITY	Refund Ovrpmt 1029 Hatfield Ct	141.20
34789	04/09/2015	Printed	I447	I. V. TERMITE & PEST CONTRO	Pest Control Svcs F.D. #1	29.00
34790	04/09/2015	Printed	I004	IMPERIAL CO TRANSPORTATION	ICTC Shared Costs 4th Qtr. FY	3,095.20
34791	04/09/2015	Printed	I220	IMPERIAL COUNTY AIR POLLUTI	Hot Spot Fees 2014/2015	35.00
34793	04/09/2015	Printed	I301	IMPERIAL HARDWARE CO., INC.	Mirror Holders, Glass Cutter	1,270.90
34794	04/09/2015	Printed	I443	IMPERIAL PRINTERS	Letterhead/Utility	74.00
34795	04/09/2015	Printed	J108	JUST BATS.COM	Softball Bats	519.90
34796	04/09/2015	Printed	K432	KIMBALL MIDWEST	Window Wash Tablets	36.00
34797	04/09/2015	Printed	K793	KME FIRE APPARATUS	Paddle Handle, Drivebar	688.00
34798	04/09/2015	Printed	K543	KNORR SYSTEMS, INC.	Annual Pool Maintenance	1,489.00
34799	04/09/2015	Printed	L487	ALEJANDRO LABASTIDA	Reimb Travel/Fire Mechanics	203.00
34800	04/09/2015	Printed	L223	LANDMARK CONSULTANTS, INC.	La Paloma Subdivision Street	135.00
34801	04/09/2015	Printed	M423	MAD GRAPHIX, INC.	Create Vehicle Graphics	560.00
34802	04/09/2015	Printed	M997	MAIN STREET SIGNS	Speed Limit Signs	1,983.00
34803	04/09/2015	Printed	M765	GEOR MITCHELL BUILDERS, INC.	Repair Block Wall/CAES	994.00
34804	04/09/2015	Printed	M939	VICTOR MORALES	Refund Deposit 454 W C Street	74.00
34805	04/09/2015	Printed	N045	NORTHEND AUTOPARTS, INC.	Brake Pads	271.00
34806	04/09/2015	Printed	0567	JIM O'MALLEY PLUMBING	PVC, Coupling, Tee	6.00
34807	04/09/2015	Printed	O233	O'REILLY AUTO PARTS	Single Panel #109 WWTP	134.00

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Check Number	Check Date	Printed	Vendor Number	Vendor Name	Check Description	Amount
34808	04/09/2015	Printed	O421	ONE SOURCE DISTRIBUTORS, IN	Ballast	429.40
34809	04/09/2015	Printed	O901	ORANGE COMMERCIAL CREDIT	Copper Analysis	1,635.00
34810	04/09/2015	Printed	O607	OSWALT & ASSOCIATES	Attorney Services/Feb 2015	7,988.30
34811	04/09/2015	Printed	G841	GEORGE PANAGIOTOPOULOS	Refund Deposit 146 W C Street	128.00
34812	04/09/2015	Printed	P124	PARKSON CORPORATION	Wheels	3,261.10
34813	04/09/2015	Printed	P221	CHARLES PERAZA	Reimb. Tuition/Various Courses	2,500.00
34814	04/09/2015	Printed	P113	PETTY CASH -CITY CLERK	Petty Cash - City Clerk	2.60
34815	04/09/2015	Printed	P341	PRIME MERIDIAN PROPERTIES	Refund Deposit 1019 Jennifer	128.90
34816	04/09/2015	Printed	P558	PRO RECORD STORAGE, INC.	Document Storage 3/1-3/31/15	229.30
34817	04/09/2015	Printed	P104	PUBLIC EMPLOYEES RETIREMENT	03/17/2015-03/30/2015 PERS	92,826.70
34818	04/09/2015	Printed	R651	R.J. SAFETY SUPPLY CO., INC	Safety Glasses, Gloves	39.90
34819	04/09/2015	Printed	R297	PRESCILLA RAMOS	Refund Deposit 1192 G Street	123.70
34820	04/09/2015	Printed	R177	RDO WATER	Sprinklers	310.20
34821	04/09/2015	Printed	R542	PAUL REDDEN	Pre-Employment Polygraph	200.00
34822	04/09/2015	Printed	R517	ROCKWOOD CHEMICAL	Herbicide	186.40
34823	04/09/2015	Printed	S155	SAN DIEGO COUNTY	Fire Radio System Fees/Mar.	2,729.50
34824	04/09/2015	Printed	S760	SPECTRUM ADVERTISING	Video Tape Council Mtg 3/17/15	600.00
34825	04/09/2015	Printed	S689	STAPLES ADVANTAGE	Labels	21.70
34826	04/09/2015	Printed	S849	STILLS ELECTRIC	Troubleshoot Timeclock	626.60
34827	04/09/2015	Printed	T808	TIME WARNER CABLE	Internet 8448420020055391	139.90
34828	04/09/2015	Printed	T306	TIMEPAYMENT CORP.	Drinking Water Service P.D.	65.00
34829	04/09/2015	Printed	T421	SANDRA TORRES	Refund Deposit 1123 Chestnut	100.60
34830	04/09/2015	Printed	V079	VERIZON WIRELESS SERVICES L	IPADs Mobile Broadband	1,915.70
34831	04/09/2015	Printed	W221	WAL-MART STORES, INC. #01-1555	Candy	598.50
34832	04/09/2015	Printed	W250	WESTAIR GASES & EQUIPMENT INC	Oxygen Tanks/FD #1	151.70
34833	04/09/2015	Printed	W465	DANIEL WILLIAMS	Refund Ovrpmt 1698 Jones St	390.60

Total Checks: 77

Checks Total (excluding void checks):

155,243.5



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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 General Fund							
Dept: 000.000							
101-000.000-205.307	Fee - SB 118						
	DIVISION OF THE STATE		SB 1186 Fees Collected	34778	04/09/2015	04/09/2015	215.70
							<u>215.70</u>
						Total Dept. 000000:	215.70
Dept: 110.000 General Revenues							
101-110.000-410.910	Utility users t						
	I. V. HOUSING AUTHORITY//		Refund Ovrpmt 1029 Hatfield Ct	34788	04/02/2015	04/09/2015	1.15
	WILLIAMS/DANIEL//		Refund Ovrpmt 1698 Jones St	34833	04/01/2015	04/09/2015	15.02
							<u>16.17</u>
						Total Dept. General Revenues:	16.17
Dept: 111.000 City Council							
101-111.000-730.200	Technical ser						
	SPECTRUM ADVERTISING//	12113	Video Tape Council Mtg 3/17/15	34824	04/01/2015	04/09/2015	600.00
							<u>600.00</u>
101-111.000-750.200	Communicati						
	VERIZON WIRELESS SERVI	9742333806	IPADs Mobile Broadband	34830	04/01/2015	04/09/2015	152.04
							<u>152.04</u>
						Total Dept. City Council:	752.04
Dept: 112.000 City Clerk							
101-112.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	781.73
							<u>781.73</u>
101-112.000-750.210	Postage						
	FEDERAL EXPRESS CORP.,	2-982-80391	Mailings - City Clerk	34781	04/01/2015	04/09/2015	5.63
	PETTY CASH -CITY CLERK//		Petty Cash - City Clerk	34814	04/02/2015	04/09/2015	2.68
							<u>8.31</u>
						Total Dept. City Clerk:	790.04
Dept: 131.000 City Manager							
101-131.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	912.61
							<u>912.61</u>
						Total Dept. City Manager:	912.61
Dept: 151.000 Finance							
101-151.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR.		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	1,867.88
							<u>1,867.88</u>
101-151.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	K92492/2	Pickup Stick	34793	04/01/2015	04/09/2015	21.47
							<u>21.47</u>
101-151.000-730.200	Technical ser						
	PRO RECORD STORAGE, IN	0015207	Document Storage 3/1-3/31/15	34816	04/01/2015	04/09/2015	55.95
							<u>55.95</u>
101-151.000-740.400	Rent						
	PRO RECORD STORAGE, IN	0015207	Document Storage 3/1-3/31/15	34816	04/01/2015	04/09/2015	173.36
							<u>173.36</u>
						Total Dept. Finance:	2,118.66

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Dept: 152.000 Utility Billing							
101-152.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	958.13
							<u>958.13</u>
101-152.000-720.100	Office suppli						
	IMPERIAL PRINTERS///	38060	Letterhead/Utility	34794	04/01/2015	04/09/2015	74.12
							<u>74.12</u>
							Total Dept. Utility Billing: 1,032.25
Dept: 153.000 Personnel							
101-153.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	507.98
							<u>507.98</u>
101-153.000-750.200	Communicat						
	BIOMETRICS4ALL, INC.///	BRAWL0010	Livescan Fees/March	34765	04/01/2015	04/09/2015	11.25
							<u>11.25</u>
101-153.000-750.300	Advertising &						
	DESERT REVIEW///	2100	Ad/Life Guard	34777	04/01/2015	04/09/2015	1,105.00
							<u>1,105.00</u>
101-153.000-750.310	Employee Ap						
	ESTRADA/ELIZABETH//	000228	Decorations/Employee Luncheon	34779	04/01/2015	04/09/2015	200.00
							<u>200.00</u>
							Total Dept. Personnel: 1,824.23
Dept: 161.000 City Attorney							
101-161.000-730.100	Professional						
	OSWALT & ASSOCIATES///	8639	Attorney Services/Feb 2015	34810	04/01/2015	04/09/2015	7,988.39
							<u>7,988.39</u>
							Total Dept. City Attorney: 7,988.39
Dept: 171.000 Planning							
101-171.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	579.57
							<u>579.57</u>
101-171.000-730.200	Technical sei						
	BRIDGEPORT CAPITAL FUNI	50647	Temporary Employment Services	34768	04/01/2015	04/09/2015	232.00
							<u>232.00</u>
101-171.000-750.210	Postage						
	FEDERAL EXPRESS CORP./i	2-982-60374	Mailings - Planning	34781	04/01/2015	04/09/2015	33.85
							<u>33.85</u>
							Total Dept. Planning: 845.42
Dept: 181.000 Information technoc							
101-181.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	554.43
							<u>554.43</u>
101-181.000-750.200	Communicat						
	VERIZON WIRELESS SERVI	9742333806	IPADs Mobile Broadband	34830	04/01/2015	04/09/2015	38.01
							<u>38.01</u>
							Total Dept. Information technology: 592.44

Dept: 191.000 Non-departmental

101-191.000-740.100 Repair & ma

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	STILLS ELECTRIC///	3891	Troubleshoot Lights	34826	04/01/2015	04/09/2015	371.29
							371.29
101-191.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM952776	Cleaning Services	34757	04/01/2015	04/09/2015	18.05
	ALSCO AMERICAN LINEN DI	LYUM952770	Cleaning Services	34757	04/01/2015	04/09/2015	15.00
							33.05
Total Dept. Non-departmental:							404.34
Dept: 211.000 Police Protection							
101-211.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	26,779.81
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	3,719.04
							30,498.85
101-211.000-720.100	Office supplie						
	STAPLES ADVANTAGE///	3260745906	Labels	34825	04/01/2015	04/09/2015	21.70
							21.70
101-211.000-721.110	Food and grc						
	FARNESE/KAREN//		Reimb. Water/Coffee for EOC	34780	04/01/2015	04/09/2015	23.27
							23.27
101-211.000-730.100	Professional						
	GROSSMAN PSYCHOLOGIC		Pre Employment Psych Exam	34783	04/01/2015	04/09/2015	250.00
	REDDEN/PAUL//	BPD-150301	Pre-Employment Polygraph	34821	04/01/2015	04/09/2015	200.00
							450.00
101-211.000-730.200	Technical ser						
	MAD GRAPHIX, INC.///	4699	Create Motorcycle Graphics	34801	04/01/2015	04/09/2015	185.00
	MAD GRAPHIX, INC.///	4700	Create Vehicle Graphics	34801	04/01/2015	04/09/2015	375.00
							560.00
101-211.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM952774	Cleaning Services	34757	04/01/2015	04/09/2015	135.08
							135.08
101-211.000-740.400	Rent						
	TIMEPAYMENT CORP.	32942864-0415	Drinking Water Service P.D.	34828	04/01/2015	04/09/2015	65.02
							65.02
101-211.000-750.200	Communicat						
	SAN DIEGO COUNTY///	15BRAWPDN09	Police Radio System Fees/Mar.	34823	04/01/2015	04/09/2015	1,908.00
	VERIZON WIRELESS SERVI	9742333805	MDC Network Connection	34830	04/01/2015	04/09/2015	1,701.29
	VERIZON WIRELESS SERVI	9742333806	IPADs Mobile Broadband	34830	04/01/2015	04/09/2015	-13.57
							3,595.72
Total Dept. Police Protection:							35,349.64
Dept: 221.000 Fire Department							
101-221.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	13,724.16
							13,724.16
101-221.000-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	392405/2	Mirror Holders, Glass Cutter	34793	04/01/2015	04/09/2015	11.71
							11.71
101-221.000-721.900	Small tools &						
	KME FIRE APPARATUS///	ca 530883	Paddle Handle, Drivebar	34797	04/01/2015	04/09/2015	197.85
							197.85
							24
101-221.000-730.200	Technical ser						
	I. V. TERMITE & PEST CONT	0222145	Pest Control Svcs F.D. #1	34789	04/01/2015	04/09/2015	29.00

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							29.00
101-221.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM952778	Cleaning Services	34757	04/01/2015	04/09/2015	27.50
							27.50
101-221.000-740.400	Rent WESTAIR GASES & EQUIPM	10096999	Oxygen Tanks/FD #1	34832	04/01/2015	04/09/2015	151.74
							151.74
101-221.000-750.200	Communicat AT&T		U-Verse Internet 2/17-3/16	34760	04/01/2015	04/09/2015	49.00
	AT&T		U-Verse Internet 3/17-4/16	34760	04/01/2015	04/09/2015	49.00
	SAN DIEGO COUNTY///	15BRAWFDN09	Fire Radio System Fees/Mar.	34823	04/01/2015	04/09/2015	636.00
	VERIZON WIRELESS SERVI	9742333805	MDC Network Connection	34830	04/01/2015	04/09/2015	38.01
							772.01
101-221.000-750.500	Training PERAZA/CHARLES//		Reimb. Tuition/Various Courses	34813	04/01/2015	04/09/2015	2,500.00
							2,500.00
							Total Dept. Fire Department: 17,413.97
Dept: 221.100 Fire Station #2							
101-221.100-750.200	Communicat AT&T		U-Verse Internet 3/24-4/23	34760	04/01/2015	04/09/2015	47.00
							47.00
							Total Dept. Fire Station #2: 47.00
Dept: 231.000 Building Inspection							
101-231.000-710.300	P E R S PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	1,688.38
							1,688.38
101-231.000-720.100	Office suppli WAL-MART STORES, INC. #C	03407	USB, SD Card	34831	04/01/2015	04/09/2015	39.33
							39.33
101-231.000-721.200	Other operat WAL-MART STORES, INC. #C	03425	Coffee, Filters, Potting Soil	34831	04/01/2015	04/09/2015	47.12
							47.12
101-231.000-740.100	Repair & ma BAEZA'S HEATING & COOLIN	2564	Repair A/C	34763	04/01/2015	04/09/2015	60.00
	SAN DIEGO COUNTY///	15BRAWPWM09	P.W, Radio System Fees/Mar.	34823	04/01/2015	04/09/2015	53.00
							113.00
							Total Dept. Building Inspection: 1,887.83
Dept: 241.000 Animal Control							
101-241.000-710.300	P E R S PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	244.11
							244.11
101-241.000-721.200	Other operat IMPERIAL HARDWARE CO.,	392555/2	Dish Soap, Bleach, Bird Seeds	34793	04/01/2015	04/09/2015	33.04
							33.04
							Total Dept. Animal Control: 277.15
Dept: 311.000 Engineering							
101-311.000-710.300	P E R S PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	25953.16

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							2,953.16
101-311.000-740.100	Repair & mai CANON SOLUTIONS AMERIC	988419340	P.W. Scanner Maint. March	34770	04/01/2015	04/09/2015	64.67
							64.67
101-311.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM952821	Cleaning Services	34757	04/01/2015	04/09/2015	26.02
							26.02
101-311.000-750.200	Communicat AT&T LONG DISTANCE/// SAN DIEGO COUNTY/// TIME WARNER CABLE/// 15BRAWPMM09		Telephone Services 2/25-3/24 P.W. Radio System Fees/Mar. Internet 8448420020055391	34761 34823 34827	04/01/2015 04/01/2015 04/01/2015	04/09/2015 04/09/2015 04/09/2015	25.61 26.50 139.90
							192.01
101-311.000-750.400	Travel ARELLANO/YAZMIN//		Reimb Travel/Officer Institute	34759	04/01/2015	04/09/2015	141.39
							141.39
Total Dept. Engineering:							3,377.25
Dept: 411.000 Community Develo							
101-411.000-710.300	P E R S PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	536.35
							536.35
101-411.000-720.100	Office supplie WAL-MART STORES, INC. #C	03407	USB, SD Card	34831	04/01/2015	04/09/2015	39.32
							39.32
101-411.000-721.200	Other operati WAL-MART STORES, INC. #C	03425	Coffee, Filters, Potting Soil	34831	04/01/2015	04/09/2015	47.12
							47.12
Total Dept. Community Development:							622.79
Dept: 511.000 Parks							
101-511.000-710.300	P E R S PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	1,452.56
							1,452.56
101-511.000-720.300	Chemicals IMPERIAL HARDWARE CO.,	392442/2	Insect Killer	34793	04/01/2015	04/09/2015	19.62
							19.62
101-511.000-720.500	Electrical sup CONSOLIDATED ELECTRIC/ CONSOLIDATED ELECTRIC/ ONE SOURCE DISTRIBUTOR	1964-457581 1964-131716 S4677057.001	Timer Return Timer Junction Box, Connector	34772 34772 34808	04/01/2015 04/01/2015 04/02/2015	04/09/2015 04/09/2015 04/09/2015	113.40 -113.40 173.07
							173.07
101-511.000-720.600	Plumbing sup O'MALLEY PLUMBING/JIM// RDO WATER RDO WATER RDO WATER RDO WATER RDO WATER	88997 J06716 J06749 J06758 J06759 J06774	PVC, Coupling, Tee Sprinklers, Nipple Sprinklers Sprinklers Valve Adapter, Solenoid Sprinklers	34806 34820 34820 34820 34820 34820	04/01/2015 04/01/2015 04/01/2015 04/01/2015 04/01/2015 04/01/2015	04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015 04/09/2015	6.50 65.34 74.84 37.42 22.74 109.94
							316.78
101-511.000-721.200	Other operati ACME SAFETY & SUPPLY CO	095358-00	Handicap Signs	34756	04/01/2015	04/09/2015	69.12

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	IMPERIAL HARDWARE CO.,	391934/2	Hooks, Chain	34793	04/01/2015	04/09/2015	8.53
	IMPERIAL HARDWARE CO.,	392424/2	Tape, Brush	34793	04/01/2015	04/09/2015	8.87
	IMPERIAL HARDWARE CO.,	K92493/2	Disinfectant	34793	04/01/2015	04/09/2015	11.86
	R.J. SAFETY SUPPLY CO., IN	335105-0002	Safety Glasses, Gloves	34818	04/01/2015	04/09/2015	39.96
							138.34
101-511.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	391646/2	Hand Held Spreader	34793	04/01/2015	04/09/2015	42.02
	IMPERIAL HARDWARE CO.,	392195/2	Sponge Float	34793	04/01/2015	04/09/2015	12.42
							54.44
101-511.000-740.100	Repair & mai						
	STILLS ELECTRIC///	4014	Troubleshoot Timeclock	34826	04/01/2015	04/09/2015	255.33
							255.33
							Total Dept. Parks: 2,410.14
Dept: 521.000 Recreation & Lions							
101-521.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	760.74
							760.74
101-521.000-720.300	Chemicals						
	BRENNTAG PACIFIC INC.///	BPI507628	Sodium Hypochlorite	34767	04/01/2015	04/09/2015	2,388.82
							2,388.82
101-521.000-721.110	Food and grc						
	WAL-MART STORES, INC. #C	08163	Supplies for Easter Egg Hunt	34831	04/01/2015	04/09/2015	256.97
							256.97
101-521.000-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	391739/2	Bulbs, Straw Hat	34793	04/01/2015	04/09/2015	77.62
	IMPERIAL HARDWARE CO.,	392286/2	Rope Clips, Door Stop	34793	04/01/2015	04/09/2015	96.84
	IMPERIAL HARDWARE CO.,	392439/2	Return Rope Clip	34793	04/01/2015	04/09/2015	-8.75
	IMPERIAL HARDWARE CO.,	K92489/2	Bleach, Toilet Brush	34793	04/01/2015	04/09/2015	78.33
	WAL-MART STORES, INC. #C	02342	Food Colors, Vinegar	34831	04/01/2015	04/09/2015	113.87
							357.91
101-521.000-730.200	Technical sei						
	BLAKE/LAURA P.//	61302022-A	Zumba Instructor Mornings Mar	34766	04/02/2015	04/09/2015	531.25
							531.25
101-521.000-740.100	Repair & ma						
	KNORR SYSTEMS, INC.///	S1166856	Annual Pool Maintenance	34798	04/01/2015	04/09/2015	1,282.42
	KNORR SYSTEMS, INC.///	S1166856	Annual Pool Maintenance	34798	04/01/2015	04/09/2015	207.09
							1,489.51
101-521.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM952824	Cleaning Services	34757	04/01/2015	04/09/2015	32.01
							32.01
101-521.000-750.650	Taxes, Fees,						
	DEPT OF TOXIC SUBSTANCI	IM0008418	Hazmat Surcharge/Parks & Rec	34775	04/01/2015	04/09/2015	393.40
							393.40
							otal Dept. Recreation & Lions Center: 6,210.61
Dept: 521.100 Recreation League							
101-521.100-721.200	Other operat						
	BSN SPORTS///	96790147	Bats	34769	04/01/2015	04/09/2015	240.82
	BSN SPORTS///	96790148	Leg Guards, Protectors	34769	04/01/2015	04/09/2015	340.85
							581.67
							27
101-521.100-721.900	Small tools &						
	JUST BATS.COM	4210549	Softball Bats	34795	04/01/2015	04/09/2015	519.92

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							519.92
							Total Dept. Recreation Leagues: 1,101.59
Dept: 522.000 Senior Citizens Ce							
101-522.000-721.110	Food and grc						
	WAL-MART STORES, INC #C	02343	Desserts, Candy	34831	04/01/2015	04/09/2015	49.49
	WAL-MART STORES, INC. #C	02344	Candy	34831	04/01/2015	04/09/2015	5.29
							54.78
101-522.000-750.200	Communicat						
	AT&T		U-Verse Internet 3/24-4/23	34760	04/01/2015	04/09/2015	45.00
							45.00
							Total Dept. Senior Citizens Center: 99.78
Dept: 551.000 Library							
101-551.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	1,504.62
							1,504.62
							Total Dept. Library: 1,504.62
Dept: 551.100 Library Grant - LAM							
101-551.100-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	540.11
							540.11
							Total Dept. Library Grant - LAMBS: 540.11
							Total Fund General Fund: 88,334.77
Fund: 211 Gas Tax							
Dept: 312.000 Street Maintenance							
211-312.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	1,173.05
							1,173.05
211-312.000-720.300	Chemicals						
	ROCKWOOD CHEMICAL///	315971	Herbicide	34822	04/01/2015	04/09/2015	186.41
							186.41
211-312.000-721.200	Other operati						
	CONSOLIDATED ELECTRICAL	1964-457357	Street Light Specs, Copper	34772	04/01/2015	04/09/2015	200.66
	MAIN STREET SIGNS///	20270	Speed Limit Signs	34802	04/01/2015	04/09/2015	1,983.64
							2,184.30
211-312.000-730.200	Technical ser						
	IMPERIAL CO TRANSPORTA	15-28	ICTC Shared Costs 4th Qtr. FY	34790	04/01/2015	04/09/2015	3,095.24
							3,095.24
211-312.000-740.100	Repair & mai						
	MITCHELL BUILDERS, INC./C	7003	Repair Block Wall/CAES	34803	04/01/2015	04/09/2015	994.00
							994.00
							Dept. Street Maintenance & Improve.: 7,633.00
							Total Fund Gas Tax: 7,633.00
Fund: 421 Capital Projects - Street							
Dept: 310.000 Street Projects							
421-310.000-730.100	Professional						
	LANDMARK CONSULTANTS,	LE0315-36	La Paloma Subdivision Street	34800	04/01/2015	04/09/2015	28,335.00

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							<u>135.00</u>
Total Dept. Street Projects:							135.00
Capital Projects - Streets:							135.00
Fund: 501 Water							
Dept: 000.000							
501-000.000-205.200	Water depos						
	CASTELLANOS/FRANCISCO		Refund Deposit 342 W C Street	34771	04/01/2015	04/09/2015	195.26
	FERGUSON/LES E//		Refund Deposit 563 Willard Ave	34782	04/01/2015	04/09/2015	121.70
	HARRINGTON/KARL//		Refund Deposit 241 B Street	34784	04/02/2015	04/09/2015	975.88
	HERRERA/JESUS E.//		Refund Deposit 1211 E Street	34786	04/02/2015	04/09/2015	33.14
	MORALES/VICTOR//		Refund Deposit 454 W C Street	34804	04/03/2015	04/09/2015	74.01
	PANAGIOTOPOULOS/GEOR		Refund Deposit 146 W C Street	34811	04/03/2015	04/09/2015	128.03
	PRIME MERIDIAN PROPERT		Refund Deposit 1019 Jennifer	34815	04/03/2015	04/09/2015	128.90
	RAMOS/PRESCILLA//		Refund Deposit 1192 G Street	34819	04/03/2015	04/09/2015	123.72
	TORRES/SANDRA//		Refund Deposit 1123 Chestnut	34829	04/01/2015	04/09/2015	100.67
							<u>1,881.31</u>
Total Dept. 000000:							1,881.31
Dept: 321.000 Water Treatment							
501-321.000-440.710	Water sales						
	I. V. HOUSING AUTHORITY//		Refund Ovrpmt 1029 Hatfield Ct	34788	04/02/2015	04/09/2015	72.25
	WILLIAMS/DANIEL//		Refund Ovrpmt 1698 Jones St	34833	04/01/2015	04/09/2015	101.52
							<u>173.77</u>
501-321.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	2,500.13
							<u>2,500.13</u>
501-321.000-720.300	Chemicals						
	BRENNTAG PACIFIC INC.///	BPI216138	Return Drum	34767	04/01/2015	04/09/2015	-160.00
							<u>-160.00</u>
501-321.000-720.600	Plumbing suj						
	IMPERIAL HARDWARE CO.,	391914/2	PVC Slip Cap	34793	04/01/2015	04/09/2015	3.68
	IMPERIAL HARDWARE CO.,	392031/2	Pipe Clamp	34793	04/01/2015	04/09/2015	4.35
							<u>8.03</u>
501-321.000-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	391924/2	Nipple, Ball Valve, PVC Cap	34793	04/01/2015	04/09/2015	32.75
							<u>32.75</u>
501-321.000-740.400	Rent						
	DESERT HILLS CRANE SER\	1143	Crane Rental	34776	04/01/2015	04/09/2015	360.00
							<u>360.00</u>
501-321.000-750.200	Communicat						
	SAN DIEGO COUNTY///	15BRAWPWM09	P.W. Radio System Fees/Mar.	34823	04/01/2015	04/09/2015	26.50
							<u>26.50</u>
Total Dept. Water Treatment:							2,941.18
Dept: 322.000 Water Distribution							
501-322.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	2,076.66
							<u>2,076.66</u>
501-322.000-720.600	Plumbing suj						

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	HD SUPPLY WATERWORKS,	D709532	Price Correction Inv D649452	34785	04/01/2015	04/09/2015	-149.65
	HD SUPPLY WATERWORKS,	D704252	Bolt Kit, Gasket, PVC	34785	04/01/2015	04/09/2015	663.26
	HD SUPPLY WATERWORKS,	D646402	Residential Hydrants	34785	04/01/2015	04/09/2015	2,169.92
	HD SUPPLY WATERWORKS,	D649452	Residential Hydrants	34785	04/01/2015	04/09/2015	149.65
	HD SUPPLY WATERWORKS,	D649452	Residential Hydrants	34785	04/01/2015	04/09/2015	2,020.27
							4,853.45
501-322.000-721.200	Other operat IMPERIAL HARDWARE CO.,	392240/2	Lubricant	34793	04/01/2015	04/09/2015	13.59
							13.59
501-322.000-721.900	Small tools & HD SUPPLY WATERWORKS,	D730353	Meter Box Lid Remover	34785	04/01/2015	04/09/2015	42.77
							42.77
501-322.000-730.100	Professional HOLT GROUP/THE//	15-02-045	Water and Sewer Pipeline	34787	04/01/2015	04/09/2015	8,075.18
							8,075.18
501-322.000-750.200	Communicat SAN DIEGO COUNTY///	15BRAWPWM09	P.W. Radio System Fees/Mar.	34823	04/01/2015	04/09/2015	26.50
							26.50
							Total Dept. Water Distribution: 15,088.15
							Total Fund Water: 19,910.64
Fund: 511 Wastewater							
Dept: 331.000 Wastewater Collec							
511-331.000-440.730	Sewer servic I. V. HOUSING AUTHORITY/// WILLIAMS/DANIEL//		Refund Ovrpmt 1029 Hatfield Ct	34788	04/02/2015	04/09/2015	47.21
			Refund Ovrpmt 1698 Jones St	34833	04/01/2015	04/09/2015	274.08
							321.29
511-331.000-710.300	P E R S PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	916.55
							916.55
511-331.000-730.200	Technical ser ORANGE COMMERCIAL CRE	7376	Copper Analysis	34809	04/01/2015	04/09/2015	1,635.00
							1,635.00
511-331.000-750.200	Communicat SAN DIEGO COUNTY///	15BRAWPWM09	P.W. Radio System Fees/Mar.	34823	04/01/2015	04/09/2015	26.50
							26.50
							Total Dept. Wastewater Collection: 2,899.34
Dept: 332.000 Wastewater treatm							
511-332.000-710.300	P E R S PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	2,444.10
							2,444.10
511-332.000-721.200	Other operat PARKSON CORPORATION PARKSON CORPORATION	AR1/51011057	Wheels	34812	04/01/2015	04/09/2015	408.15
		AR1/51011057	Wheels	34812	04/01/2015	04/09/2015	2,853.00
							3,261.15
511-332.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI ALSCO AMERICAN LINEN DI	LYUM950683	Cleaning Services	34757	04/01/2015	04/09/2015	97.78
		LYUM952828	Cleaning Services	34757	04/01/2015	04/09/2015	97.78
							195.56
511-332.000-750.200	Communicat						30

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	BEAMSPEED INTERNET SEF	425394	Wireless Internet 3/29-4/29	34764	04/01/2015	04/09/2015	69.95
	SAN DIEGO COUNTY///	15BRAWPWM09	P.W. Radio System Fees/Mar.	34823	04/01/2015	04/09/2015	26.50
							96.45

Total Dept. Wastewater treatment: 5,997.26

Total Fund Wastewater: 8,896.60

Fund: 512 Wastewater Projects
 Dept: 331.000 Wastewater Collec
 512-331.000-730.100 Professional
 HOLT GROUP/THE//

15-02-045	Water and Sewer Pipeline	34787	04/01/2015	04/09/2015	1,814.82
					1,814.82

Total Dept. Wastewater Collection: 1,814.82

Fund Wastewater Projects: 1,814.82

Fund: 521 Solid Waste
 Dept: 341.000 Solid Waste Collec
 521-341.000-440.740 Solid waste c
 I. V. HOUSING AUTHORITY//

	Refund Ovrpmt 1029 Hatfield Ct	34788	04/02/2015	04/09/2015	20.59
					20.59

Total Dept. Solid Waste Collection: 20.59

Total Fund Solid Waste: 20.59

Fund: 531 Airport
 Dept: 351.000 Airport
 531-351.000-721.200 Other operat
 IMPERIAL HARDWARE CO.,

964795/2	Padlocks	34793	04/01/2015	04/09/2015	803.00
					803.00

531-351.000-750.650 Taxes, Fees,
 IMPERIAL COUNTY AIR POLI

P# 2907	Hot Spot Fees 2014/2015	34791	04/01/2015	04/09/2015	35.00
					35.00

Total Dept. Airport: 838.00

Total Fund Airport: 838.00

Fund: 601 Maintenance
 Dept: 801.000 Vehicle Maintenanc
 601-801.000-710.300 P E R S
 PUBLIC EMPLOYEES RETIR

03/17/2015-03/30/2015	PERS	34817	04/01/2015	04/09/2015	930.40
					930.40

601-801.000-720.300 Chemicals
 KIMBALL MIDWEST///

4099811	Window Wash Tablets	34796	04/01/2015	04/09/2015	36.70
					36.70

601-801.000-720.400 Automotive s
 AUTO ZONE, INC. #2804///
 KME FIRE APPARATUS///
 NORTHEND AUTOPARTS, IN
 NORTHEND AUTOPARTS, IN
 O'REILLY AUTO PARTS///
 O'REILLY AUTO PARTS///

2804392969	Shocks #114 Streets	34762	04/01/2015	04/09/2015	214.62
ca 531386	Pressure Sensor #3912 F.D.	34797	04/01/2015	04/09/2015	490.31
526401	Meter #109 WWTP	34805	04/01/2015	04/09/2015	57.01
526163	Brake Pads	34805	04/01/2015	04/09/2015	58.30
2648-354778	Brake Pads #214 Streets	34807	04/01/2015	04/09/2015	128.54
2648-354949	Single Panel #109 WWTP	34807	04/01/2015	04/09/2015	5.71
					954.49

31

601-801.000-720.410 Tires

INVOICE APPROVAL LIST BY FUND REPORT

Date: 04/09/2015

Time: 4:11 pm

Page: 11

City of Brawley

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	DANIELS TIRE SERVICE///	226028853	Tires #905, 908 P.D.	34773	04/01/2015	04/09/2015	354.43
	DAPPER TIRE CO., INC.///	41719685	Tires #904 P.D. & Shop Stock	34774	04/01/2015	04/09/2015	945.13
							1,299.56
601-801.000-721.900	Small tools &						
	ANSIEL/GARY//	0327154890	Clips, Sockets	34758	04/01/2015	04/09/2015	488.81
	NORTHEND AUTOPARTS, IN	526402	Backup Camera #214 Shop	34805	04/01/2015	04/09/2015	156.27
							645.08
601-801.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM952820	Uniform Cleaning Services	34757	04/01/2015	04/09/2015	34.08
	ALSCO AMERICAN LINEN DI	LYUM952822	Cleaning Services	34757	04/01/2015	04/09/2015	28.59
							62.67
601-801.000-750.400	Travel						
	LABASTIDA/ALEJANDRO//		Reimb Travel/Fire Mechanics	34799	04/02/2015	04/09/2015	203.00
							203.00
601-801.000-750.650	Taxes, Fees,						
	DEPT OF TOXIC SUBSTANCI	IM0008011	Hazmat Fees/Shop	34775	04/01/2015	04/09/2015	551.40
							551.40
							Total Dept. Vehicle Maintenance Shop: 4,683.30
Dept: 802.000 Grounds & Facility							
601-802.000-721.200	Other operat						
	ONE SOURCE DISTRIBUTOF	S4653470.001	Ballast	34808	04/01/2015	04/09/2015	256.33
							256.33
							Dept. Grounds & Facility Maintenance: 256.33
							Total Fund Maintenance: 4,939.63
Fund: 802 Payroll Clearing							
Dept: 000.000							
802-000.000-200.008	Retirement w						
	PUBLIC EMPLOYEES RETIR		03/17/2015-03/30/2015 PERS	34817	04/01/2015	04/09/2015	22,720.52
							22,720.52
							Total Dept. 000000: 22,720.52
							Total Fund Payroll Clearing: 22,720.52
							Grand Total: 155,243.57

CITY OF BRAWLEY

March 3, 2015

The City Council of the City of Brawley, California met in a regular session at 6:00 PM at the Emergency Operations Center, 351 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting. The City Clerk attests to the posting of the agenda pursuant to G.C. §54954.2.

The meeting was called to order by **Mayor Nava @ 6:00 PM**

PRESENT: Campbell, Couchman, Nava, Noriega Wharton

ABSENT: None

The invocation was offered by **Pastor Ramon Arroyo, Overcomers in Christ Ministries**

The pledge of allegiance was led by **CM Couchman**

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. Noriega/Campbell 5-0

2. PUBLIC APPEARANCES

- a. **Ryan Kelley**, Chairman of the County Board of Supervisors thanked the City for their assistance at the State of the County Address held at the Elks Lodge. He also reported on the meeting in Sacramento on March 18, 2015 with the State Water Resources Board regarding Salton Sea restoration efforts and the Quantification Settlement Agreement.
- b. **Mary Staiger**, owner representative of Small's Equipment Center commented regarding the East Main Street corridor, is suing with the U. S. Postal Service re: the placement of mailboxes on the south side of Main Street for north side properties, the lack of street lighting, excessive vehicle speeds and drag racing.
- c. **Jay Goyal**, applicant for a proposed Mobile Home and RV Park project, commented on the project's recent denial by the Brawley Planning Commission. Mayor Nava directed Mr. Goyal to meet with City Manager Rosanna Bayon Moore.
- d. **Julie Cunningham** from Pioneer's Memorial Healthcare District invited the City Council and staff to attend the Ribbon Cutting for Pioneer's Health Center on March 12, 2015 starting at 5pm.
- e. **Jason Zara**, Brawley Chamber of Commerce Executive Director, thanked everyone for attending the Mayor's Breakfast and invited everyone to the upcoming Farmers Market on March 14, 2015.
- f. **Yulil Garza**, Founder/President of MAG Coalition, provided a PowerPoint presentation and requested the City Council's continued support of upcoming events.

3. CONSENT AGENDA

The consent agenda was **approved** as submitted. m/s/c Couchman/Noriega 5-0

AYES: Campbell, Couchman, Nava, Noriega, Wharton
NAYES: None
ABSENT: None
ABSTAIN: None

- a. **Approve** Accounts Payable: February 12, 2015 and February 20, 2015.
- b. **Approve** City Council Minutes: February 3, 2015 and February 17, 2015.
- c. **Approve** Resolution No. 2015-05: Resolution of the City Council of the City of Brawley Amending Fiscal Year 2014/2015 City of Brawley Budget for the Fire Department in the Amount of \$10,201.03.
- d. **Approve** Request for Travel Greater than 500 Miles for Marjo Mello, Library Director, to attend the California State Assembly Woman of the Year Award 2015 on March 9, 2015 in Sacramento, CA.
- e. **Approve** Resolution No. 2015-06A: Resolution of the City Council of the City of Brawley, California Authorizing the Application for Funds from the Imperial County Children and Families First Commission for the Literacy and Mobile Book Services (LAMBS) Project.

4. REGULAR BUSINESS

- a. Review and Potential Action re: the Award of a Contract to DDL Traffic, Inc. for Project No. 2015-09 Purchase, Removal/Installation of Radar Driver Feedback Signs in the amount of \$46,150.

The City Council **approved** Award of a Contract to DDL Traffic, Inc. for Project No. 2015-09 Purchase, Removal/Installation of Radar Driver Feedback Signs in the amount of \$46,150. m/s/c Noriega/Campbell 5-0

- b. Discussion and Potential Action re: the Request to Sell and Consume Alcohol on Public Property Located in the Alley Behind The Rock and including the G Street Parking Lot on March 6, 2015 from 6-10pm for the First Friday Art Walk.

The applicant has requested to withdrawal his request to sell and consume alcohol.

- c. Discussion and Potential Action re: Strategic Priorities for Fiscal Year 2015/16 Budget Process. Power Point Presentation by City Manager Rosanna Bayon Moore.

The consensus of the City Council was that budget preparation for Fiscal Year 2015/16 was on track and staff direction was provided to proceed with the next steps for the budget process.

*Workshop PowerPoint slides are available upon request from the Office of the City Clerk.

5. DEPARTMENTAL REPORTS

- a. Shirley Bonillas, Personnel & Risk Administrator re: Monthly Staffing Report for March, 2015.
- b. Francisco Soto, Building Official re: Record of Building Permits January, 2015.
- c. Pat Dorsey, Parks & Recreation Director re: Meserve Park – Bill Presley Field.

6. CITY COUNCIL MEMBER REPORTS

- Noriega:** Attended State of the City in Imperial, Mayor’s Breakfast, Sacred Heart Mardi Gras and will be attending a conference for Well Water for Latinos.
- Couchman:** Attended Chamber Mixer in Westmorland, Imperial County Overall Economic Development Commission Meeting, National Rifle Association Banquet and the Mayor’s Breakfast. Assisted with Rotary Park bench painting project with nine BPD Explorers and BUHS students.
- Campbell:** Attended Mayor’s Breakfast and the State of the City in Imperial. Will be traveling monthly SCAG Meeting. Thanked staff for the strategic planning presentation.
- Wharton:** Attended Airport Commission Meeting, El Centro Regional Medical Center Mardi Gras Event and the State of the City Address. Expressed support for strategic planning meetings.
- Nava:** Thanked staff for support of Mayor’s Breakfast and strategic planning meeting. Attended Imperial Valley Economic Development Commission Meeting and Chamber Mixer in Westmorland. Made the 1st pitch for the Las Chabela’s/Courtroom Softball Game and met with members of the development community recently.

7. CITY MANAGER’S REPORT

- a. Helena Chemical will sample soil at Meserve Park Field to assist with opportunities to maximize growth of grass.
- b. Jeff Thornton Park will be adopted by community stakeholders, Gateway Church.

8. TREASURER’S REPORT None to report.

9. CITY ATTORNEY’S REPORT

- a. Re: 279 J Street - the judge issued an order permitting the receiver to sell the property, with conditions that the buyer post a bond estimated at \$20,000.
- b. City Attorney petitioned to court to have dog euthanized. The dog has attacked at least 3 (three) people. Public Works and Animal Control Officer collected evidence to support the case.

10. CITY CLERK’S REPORT None to report.

11. CLOSED SESSION

a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Section 54956.8)

Conference with Real Property Negotiators
Property: 138 South 8th Street – APN #049-031-004
Agency Negotiator: Rosanna Bayon Moore, City Manager
Negotiating party: Imperial Irrigation District
Under negotiation: price and terms of use

ADJOURNMENT @ 8:30 PM

Alma Benavides, City Clerk

CITY OF BRAWLEY

March 17, 2015

The City Council of the City of Brawley, California met in a regular session at 6:00 PM, Council Chambers, 383 Main Street, Brawley, California, the date, time and place duly established for the holding of said meeting. The City Clerk attests to the posting of the agenda pursuant to G.C. §54954.2.

The meeting was called to order by **Mayor Nava @ 6:00 PM**

PRESENT: Campbell, Couchman, Nava, Noriega Wharton

ABSENT: None

The invocation was offered by **Pastor Tom Doudy, First Assembly of God**

The pledge of allegiance was led by **Lloyd Miller**

1. APPROVAL OF AGENDA

The agenda was **approved** as amended. m/s/c Nava/Wharton 4-1 Noriega no

Item 4 (i): Discussion and Potential Action to Approve Purchase and Installation of a Diesel Particulate Filter (DPF) for Dump Truck #26 in the amount of \$14,476.79 was removed from agenda.

2. PUBLIC APPEARANCES

a. **Jason Zara**, Brawley Chamber of Commerce Executive Director, thanked City staff and announced upcoming Farmers Market followed by the Cesar Chavez Celebration on April 11, 2015 on South Plaza.

3. CONSENT AGENDA

The consent agenda was **approved** as submitted. m/s/c Campbell/Couchman 5-0

AYES: Campbell, Couchman, Nava, Noriega, Wharton

NAYES: None

ABSENT: None

ABSTAIN: None

a. **Approve** Accounts Payable: February 26, 2015
March 5, 2015
March 6, 2015

b. **Approve** Resolution No. 2015-06: Resolution of the City Council of the City of Brawley Amending Fiscal Year 2014/2015 City of Brawley Budget for the Fire Department in the Amount of \$8,126.15.

c. **Approve** Request for Staff Travel Greater than 500 Miles for Attendance at the 260th Session of the FBI National Leadership Academy in Quantico, VA.

- d. **Approve** Resolution No. 2015-07: Resolution of the City Council of the City of Brawley, California Authorizing the City to Apply to the Imperial County Children and Families First Commission for Libraries Empower All to Read Now (LEARN) Program.
- e. **Approve** Resolution No. 2015-08: Resolution of the City Council of the City of Brawley, California Approving the Destruction of Specific Police Department Records, Documents and Papers Pursuant to Sections 34090 of the Government Code of the State of California.
- f. **Approve** Resolution No. 2015-09: Resolution of the City Council of the City of Brawley, California Declaring Various Public Safety Vehicles as Surplus Property.
- g. **Award** Contract to Becerril Air Solutions for Project No. 2015-12 Purchase and Installation of Four (4) Air Conditioner Units in the Amount of \$38,040.
- h. **Approve** Purchase of a 2016 International Water Truck in the Amount of \$137,041.20, Utilizing the National Joint Powers Alliance (NJPA) Purchasing Contract #102811.

4. REGULAR BUSINESS

- a. Discussion and Potential Action to Adopt 1st Reading of Ordinance No. 2015-03: Ordinance of the City Council of the City of Brawley, California Establishing a Business License Fee for Vendors at City Sanctioned Events.

The City Council **approved** the 1st Reading of Ordinance No. 2015-03: Ordinance of the City Council of the City of Brawley, California Establishing a Business License Fee for Vendors at City Sanctioned Events. m/s/c Noriega/Wharton 5-0

- b. Discussion and Potential Action to Amend Resolution No. 2014-36, Increasing the Membership of the Business Advisory Committee from Five to Seven Members.

The City Council **approved** to adopt Resolution No. 2015-10: Resolution of the City Council of the City of Brawley, California Amending Resolution No. 2014-36, increasing the Membership of the Business Advisory Committee from Five to Seven Members. m/s/c Campbell/Nava 5-0

- c. Discussion and Potential Staff Direction re: Color Palettes in the Downtown Specific Plan Area.

Gordon Gaste, Planning Director provided a Power Point Presentation (available upon request from the Office of the City Clerk).

Rosanna Bayon Moore, City Manager provided an update regarding contact with several property owners and businesses in the downtown area where a considerable degree of interest and enthusiasm were encountered. Efforts have also been undertaken to research resources for color consultation.

Mayor Nava suggested contacting Imperial Stores to see if they might have someone on staff that could provide professional guidance regarding base and accent colors.

- d. Discussion and Potential Action to Adopt 1st Reading of Ordinance No. 2015-: Ordinance of the City Council of the City of Brawley, California Amending Sidewalk Sales and Adopt Resolution No. 2015-: Resolution of the City Council of the City of Brawley, California, Establishing Parameters in the Downtown Specific Plan Area Regarding Sidewalk Sales.

1st Reading of Ordinance No. 2015- : Ordinance of the City Council of the City of Brawley, California Amending Sidewalk Sales and Adopt Resolution No. 2015-: Resolution of the City Council of the City of Brawley, California, Establishing Parameters in the Downtown Specific Plan Area Regarding Sidewalk Sales. m/s/c Campbell; **failed due to lack of second.**

More information is needed regarding the enforcement component, as well as the manner in which merchants will be informed of the new regulations, including a graphic depiction/layout. m/s/c Wharton/Couchman 4-1 Noriega no

- e. Discussion and Staff Direction re: The Corky McMillin Companies Latigo Ranch Subdivision Alternatives Proposal.

Gordon Gaste, Planning Director provided a PowerPoint Presentation (available upon request from the Office of the City Clerk).

Guy Asaro, President of The Corky McMillin Companies, addressed the City Council regarding the market outlook for the subdivision and their requests described in the March 2, 2015 correspondence.

Following lengthy dialogue regarding the importance of a permanent east to west access on Wildcat Drive from South Imperial Avenue to Highway 86, the City Council **directed** the City Manager to continue explore alternatives with development representatives of The Corky McMillin Companies.

- f. Discussion and Potential Action to Authorize Agreement with AE Consulting, Inc. to Provide Professional Engineering and Construction Management Services for the Brawley Municipal Airport Runway 26 End Safety Area Improvements in the amount of \$206,030.

The City Council **authorized** the Agreement with AE Consulting, Inc. to Provide Professional Engineering and Construction Management Services for the Brawley Municipal Airport Runway 26 End Safety Area Improvements in the amount of \$206,030. m/s/c Wharton/Couchman 5-0

- g. Discussion and Potential Action to Award Contract to A & R Construction, for Project No. 2015-07 Storm Drain Inlet Replacement Project in the Amount of \$106,545.

The City Council **approved** the action to Award Contract to A & R Construction, for Project No. 2015-07 Storm Drain Inlet Replacement Project in the Amount of \$106,545. m/s/c Campbell/Couchman 5-0

- h. Discussion and Potential Action to Approve the Sale and Consumption of Alcohol on City Property located on South Plaza for the Cesar Chavez Community Celebration on April 11, 2015 from 2pm to midnight.

The City Council approved the Sale and Consumption of Alcohol on City Property located on South Plaza for the Cesar Chavez Community Celebration on April 11, 2015 from 2pm to midnight. m/s/c Campbell/Noriega 5-0

- i. Discussion and Potential Staff Direction re: A Social Media Use Policy for City Council Members.

The City Attorney advised the City Council regarding the use of Social Media and encouraged caution. Of special note were the importance of accuracy, awareness of the potential for serial dialogue that constitutes a meeting and possible violations of the Brown Act.

Grace Fernandez read a letter on behalf of her spouse regarding the importance of social media. **Lupe Navarro** commented on the past practice of placing the City Council agenda in the IVPRESS for every meeting so that residents know more about what is going on in the City of Brawley. **Chris Ferguson** also provided a statement about the benefits of social media and suggested that the Mayor start tweeting.

5. CITY COUNCIL MEMBER REPORTS

- Noriega:** Attended the Well Water for Latinos Conference at Fantasy Springs and IVEDC Renewable Energy Summit.
- Couchman:** Attended Farmers Market, IVEDC Renewable Energy Summit and the Brawley Employee Appreciation luncheon.
- Campbell:** Attended the Ribbon Cutting for the Calipatria Sports Complex, Employee Appreciation Luncheon, Farmers Market.
- Wharton:** Attended Pioneer’s Memorial Hospital Ribbon Cutting, Blue Angels Air Show, IVEDC Meeting, Employee Appreciation Luncheon.
- Nava:** Attended the IVEDC Renewable Energy Summit, Employee Appreciation Luncheon, the Ribbon Cutting for Pioneer’s Memorial Hospital and Opening Ceremonies for Brawley Little League. Toured Allied Waste Facility and is looking forward to the Town Hall Meeting scheduled for Thursday, March 19, 2015.

6. CITY MANAGER’S REPORT

- a. Former Del Norte (Quick Lane) opening date is anticipated for April 2015.
- b. Utility Billing will have an insert regarding Spring Cleanup/Painting.
- c. Regional Animal Control Task Force is awaiting approval from the Board of Supervisors to conduct a countywide survey.
- d. A pilot program is getting underway in Brawley to trap cats in the area of Sunset Drive. County of Imperial Animal Control personnel are overseeing the project and providing staff support. The cats will be taken to local veterinarians to be spayed or neutered.

7. TREASURER’S REPORT None to report

8. CITY ATTORNEY’S REPORT

- a. Student of DS ARTS in Brawley was the Fair’s Grand Champion for painting.
- b. First Fridays Art Walk will take place on April 3, 2015.
- c. Re: 279 J Street - Judge will allow for sale of property and there is considerable interest in purchase.

9. CITY CLERK’S REPORT None to report

10. CLOSED SESSION

ANTICIPATED LITIGATION

a. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** (Section 54956.8)

Conference with Real Property Negotiators
Property: 138 South 8th Street – APN #049-031-004
Agency Negotiator: Rosanna Bayon Moore, City Manager
Negotiating party: Imperial Irrigation District
Under negotiation: price and terms of use

ADJOURNMENT @ 8:43 PM

Alma Benavides, City Clerk

ORDINANCE NO. 2015-04

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA,
ESTABLISHING A NO PARKING ZONE.

THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, DOES HEREBY ORDAIN
AS FOLLOWS:

Chapter 17 Section 17.58 of the Brawley Municipal Code is hereby amended to
read as follows:

SECTION 1. A No Parking Zone is hereby established at the following
location prohibiting the stopping, standing and parking of motor vehicles as
follows:

- a) Beginning at the intersection of Panno Drive and
Richard Avenue, located on the north curb face of
Panno Drive;

Thence westerly approximately 680 feet along Panno
Drive following the north curb face to a point on a
curve concave southerly.

SECTION 2. The Director of Public Works is instructed and authorized
forthwith to indicate such restricted areas by curb markings or signs.

SECTION 3. A violation hereof shall constitute an infraction and
shall be punishable as provided in of the Vehicle Code as the same now
provides or as amended from time to time.

SECTION 4. This ordinance shall be effective thirty (30) days after
its adoption and upon the posting of the appropriate curb marking and signs.

SECTION 5. The City Clerk shall cause a certified copy of this
ordinance to be published one time within fifteen (15) days after its
adoption in a newspaper of general circulation printed in the Imperial County
and circulated in the City of Brawley.

SECTION 6: Effective Date This ordinance shall be effective thirty
(30) days after its adoption and the City Clerk shall cause a certified copy
of this ordinance to be published one time within fifteen (15) days after its
adoption in the Imperial Valley Press, a newspaper of general circulation
printed in Imperial County and circulated in the City of Brawley.

APPROVED PASSED AND ADOPTED, at a regular meeting of the Brawley City
Council of the City of Brawley, held on the 21st day of April, 2015.

CITY OF BRAWLEY, CALIFORNIA

George A. Nava, Mayor

ATTEST:

Alma Benavides, City Clerk

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)
CITY OF BRAWLEY)

1st Reading

I, *Alma Benavides*, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Ordinance No. 2015-04 was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 7th day of April, 2015 and that it was so adopted by the following roll call vote: m/s/c Couchman/Nava 5-0

AYES: Campbell, Couchman, Nava, Noriega, Wharton
NAYES: None
ABSTAIN: None
ABSENT: None

DATED: April 7, 2015

Alma Benavides, City Clerk

2nd Reading & Adoption

I, *Alma Benavides*, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Ordinance No. 2015- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 21st day of April, 2015 and that it was so adopted by the following roll call vote:

AYES:
NAYES:
ABSTAIN:
ABSENT:

DATED: April 21, 2015

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: April 21, 2015

City Manager: 

PREPARED BY: Steven Sullivan, Associate Civil Engineer

PRESENTED BY: Yazmin Arellano, Public Works Director

SUBJECT: Amendment No. 2 to the Agreement with JBL Associates for Design Services for the La Paloma Bond Settlement Street Improvements Project

CITY MANAGER RECOMMENDATION: Authorize Amendment No. 2 to the Agreement with JBL Associates for Design Services for the La Paloma Bond Settlement Street Improvements Project in the amount of -\$4,087.00 and authorize the City Manager to execute all documentation in relation to this project.

DISCUSSION: At the December 17, 2013 regular meeting, the City Council authorized an agreement with JBL Associates for Design Services for the La Paloma Bond Settlement Street Improvements Project. The project is funded by the subdivision's bond settlement agreement proceeds. JBL Associates was awarded a fixed fee of \$85,220.00.

At the December 16, 2014 regular meeting, the City Council authorized Amendment No. 1 in the amount of \$1,150.00 which consisted of additional engineering services on the new S. Eastern Ave. between Malan St. and Calle de Valenzuela. The Imperial Irrigation District requested the Oakley Canal pipeline be moved from the west side of S. Eastern Ave. to the east side.

Amendment No. 2 consists of the following:

- Additional field survey and office calculations to re-establish the S. Eastern Ave. right of way due to a 6.5 foot non-closure at Malan St. of the La Paloma Subdivision map. \$808.00
- Through extensive discussions with the IID, it has been determined that it will be significantly less expensive to move the Oakley canal back to the west side of the street. This amendment includes additional engineering services to relocate the Oakley Canal pipeline from the east side of S. Eastern Ave. back to the west side. \$2,360.00
- JBL Associates closed its doors in late March 2015. This amendment includes the removal of as-built field surveying and drawings of Eastern Ave., Calle de Valenzuela, and Bryant Drain from the consultant's scope of work. -\$7,255.00

The amendment will reduce the contract amount by \$4,087.00. The total revised contract amount is \$82,283.00.

FISCAL IMPACT: -\$4,087.00 – La Paloma Bond Settlement Account

ATTACHMENTS: Amendment No. 2

**AMENDMENT NO. 2
TO CONSULTING SERVICES CONTRACT
LA PALOMA BOND SETTLEMENT STREET IMPROVEMENTS PROJECT
JBL ASSOCIATES
DATE: April 21, 2015**

The Parties to this Amendment No. 2 to the Contract are the City of Brawley (City) and JBL Associates (Consultant).

RECITALS

As part of the original Scope of Work, Consultant is to provide design services for the La Paloma Bond Settlement Street Improvements Project.

Amendment No. 2 consists of:

- Additional field survey and office calculations to re-establish the S. Eastern Ave. right of way due to a 6.5 foot non-closure at Malan St. of the La Paloma Subdivision map.
- Additional engineering services to relocate the Oakley Canal pipeline from the east side of S. Eastern Ave. back to the west side.
- Removal of as-built field surveying and drawings of Eastern Ave., Calle de Valenzuela, and Bryant Drain from the consultant's scope of work.

Details for the additional services are further detailed below and on attached Consultant letters dated January 30, 2015 and February 12, 2015, and attached as part of the revised scope of work Exhibit B and by this reference made a part hereof.

THE PARTIES AGREE:

- 1.0 The Scope of Work is revised as follows:
 - Consultant will provide additional field survey and office calculations to re-establish the S. Eastern Ave. right of way due to a 6.5 foot non-closure at Malan St. of the La Paloma Subdivision map. \$808.00
 - Consultant will provide additional engineering services to relocate the Oakley Canal pipeline from the east side of S. Eastern Ave. back to the west side. \$2,360.00
 - Removal of as-built field surveying and drawings of Eastern Ave., Calle de Valenzuela, and Bryant Drain from the consultant's scope of work. -\$7,255.00
- 2.0 The consultant agreement shall be reduced by \$4,087.00.
- 3.0 The revised maximum amount of the Agreement, which includes the amount of this Amendment, shall not exceed Eighty Two Thousand Two Hundred Eighty Three Dollars (\$82,283.00).
- 4.0 All other terms, conditions and stipulations contained in the original Contract shall remain in effect.

DATED: _____, 2015

CITY OF BRAWLEY

By: _____
Rosanna B. Moore, City Manager

JBL ASSOCIATES

ATTEST:

By: _____
Timothy B. Jones, RCE/LS

By: _____
Alma Benavides, City Clerk



DESIGNERS • ENGINEERS • ENERGY CONSULTANTS

January 30, 2015

Ms. Yasmin Arellano
Public Works Director
City of Brawley
180 S. Western Ave
Brawley, CA 92227

Subject: Additional Services for La Paloma Bond Settlement Street
Improvements in Brawley, CA

Dear Mrs. Arellano,

JBL Associates, Inc. has completed most of the design of S. Eastern Ave for the La Paloma Bond Settlement Street Improvements in Brawley, CA. The field survey and office calculations of the La Paloma Subdivision map revealed a 6.5 foot non-closure at Malan. No monuments were set or found for La Paloma Unit 2.

JBL is requesting 3 hours of field survey crew time and 1 hour of Land Surveyor office time. This will total \$808.00. The crew will search for Tract corners to the south to recreate the ROS that the La Paloma Subdivision should be controlled by. With a tract corner to the south I hope to re-establish S. Eastern Ave right of way more accurately between Malan and Calle Valenzuela.

If you have any other questions please contact me.

Sincerely,
JBL Associates, Inc.

A handwritten signature in black ink, appearing to read 'T. Jones', with a horizontal line extending to the right.

Timothy B. Jones, RCE/LS
Principal



DESIGNERS • ENGINEERS • ENERGY CONSULTANTS

February 12, 2015

Yasmin Arellano
Public Works Director
City of Brawley
180 S. Western Ave
Brawley, CA 92227

Subject: Additional Engineering Services for La Paloma Bond Settlement
Street Improvements in Brawley, CA

Dear Ms. Arellano,

JBL Associates, Inc. has completed the design of S. Eastern Ave for the La Paloma Bond Settlement Street Improvements in Brawley, CA. The Imperial Irrigation District has moved the Oakley Canal Pipeline from the east side back to the west side of S. Eastern Ave.

JBL is requesting 10 hours of Engineer time and 10 hour of CADD draftsman time to revise the drawings. This will total \$2360.00. The street improvements will be moved to be 10 or 12 feet west of the east right of way. The proposed waterline will be moved to an alignment to miss the valve cluster in Malan unless a stub was installed on the 24 inch dia. waterline.

Per our meeting yesterday, staff will review the plans and plan check comments will be completed in March. Also the "as-built" cost of \$ 7,255 will be removed from JBL's contract.

If you have any questions please contact me.

Sincerely,
JBL Associates, Inc.



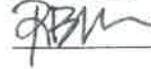
Timothy B. Jones, RCE/LS
Principal

780 NORTH 4TH STREET • EL CENTRO, CALIFORNIA 92243 • (760) 352-2105 • FAX (760) 352-1040

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: April 21, 2015

City Manager:



PREPARED BY: Guillermo Sillas, Associate Civil Engineer

PRESENTED BY: Yazmin Arellano, Public Works Director

SUBJECT: Certificate of Acceptance for California Department of Transportation's Release and Quitclaim of Property for the Purpose of a Sewer Access Easement and a Sewer Maintenance Easement to the City of Brawley

CITY MANAGER RECOMMENDATION: Approve Certificate of Acceptance.

DISCUSSION: As part of the California Department of Transportation (Caltrans) Brawley Bypass Phase II Expressway Construction Project (Caltrans Project Number 11-167884), Caltrans replaced two existing 18-inch (450mm) sanitary sewer pipelines that run on the west to east direction, approximately 1,623 ft (495m) west of Highway 111 and immediately north of "WN" Line per the attached maps. The sanitary sewer pipelines are owned, maintained, and operated by the City of Brawley.

Caltrans acquired easements for the City of Brawley to construct, maintain and access these sewer pipelines. Caltrans is hereby releasing and quitclaiming the property to the City of Brawley for the purposes of sewer maintenance and access easements. It is recommended that the City Council accept Caltrans' release and quitclaim of property for the purpose of sewer access and maintenance easements to the City of Brawley according to the legal descriptions included in the attached Director's Deed.

FISCAL IMPACT: None at this time

ATTACHMENTS: Director's Deed (Easement) with associated mapping
Certificate of Acceptance

STATE OF CALIFORNIA HIGHWAY USAGE

STATE BUSINESS FREE GOVT CODE 6103
DEPARTMENT OF TRANSPORTATION
DISTRICT 11

When recorded mail to:

State of California
Department of Transportation
4050 Taylor Street M.S. 310
San Diego, CA 92110

Space above this line for Recorder's Use
R/W MAP 77609m E.A. 167882

DIRECTOR'S DEED
(EASEMENT)

District	County	Route	KP	Number
11	IMP	78	R20.5	DE 32653-8,-9

The STATE OF CALIFORNIA, acting by and through its Director of Transportation, does hereby grant to the City of Brawley - Sewer Department - an easement in the City of Brawley, County of Imperial, State of California, described as:

SEE EXHIBITS "A" & "B"

MAIL TAX
STATEMENTS TO:

EXHIBIT "A"

Parcel 32653-8

A UTILITY EASEMENT for sewer purposes as may hereafter be constructed, enlarged or otherwise changed, to and for the benefit of the City of Brawley, its successors or assigns, upon, over, under and across that portion of Tract 94, Township 13 South, Range 14 East, San Bernardino Meridian, in the City of Brawley, County of Imperial, State of California, conveyed to the State of California per Final Order of Condemnation recorded December 08, 2010 as Document # 2010-030620 of Official Records in said County, lying within the following described area:

COMMENCING at a 1" Iron Pipe with CAL DOT tag on new State Right of Way per Record of Survey (ROS) Map filed as Book 20 Page 52 recorded December 18, 2013 in ROS Map Book of Imperial County, State of California, said 1" Iron Pipe being the most southerly and easterly terminus of a course shown as "S.66°53'55"E., 167.445 m", on said ROS said 1" Iron Pipe also being a point of curvature for an "80.000 m" radius curve per said ROS, to which a radial line bears S.23°06'05"W.; thence, continuing Easterly along said curve through a central angle of 7°33'38" an arc distance of 10.557 meters to the **POINT OF BEGINNING**;
thence, (1) continuing Easterly along said curve through a central angle of 60°54'20" an arc distance of 85.040 meters;
thence, (2) continuing along said Right of Way N.44°38'07"E., 27.505 meters;
thence, (3) S.89°38'07"W., 58.124 meters;
thence, (4) S.44°38'07"W., 56.310 meters to the **POINT OF BEGINNING**.

There shall be no abutter's rights, including rights of access, in and to the adjoining State Right of Way.

Parcel 32653-9

An ACCESS EASEMENT, for ingress and egress for the purpose of access to the above said Parcel 32683-8, to and for the benefit of the City of Brawley, its successors or assigns, upon, over, and across that portion of Tract 94, Township 13 South, Range 14 East, San Bernardino Meridian, in the City of Brawley, County of Imperial, State of California, conveyed to the State of California per Final Order of Condemnation recorded December 08, 2010 as Document # 2010-030620 of Official Records in said County, described as follows:

COMMENCING at a 1" Iron Pipe with CAL DOT tag on new State Right of Way per Record of Survey (ROS) Map filed as Book 20 Page 52 recorded December 18, 2013 in ROS Map Book of Imperial County, State of California, said 1" Iron Pipe set at the Southerly terminus of a course shown on said ROS "N01°51'47"W 100.000 m", said course also being a portion of the Westerly sideline of State Route 111; thence, continuing along said course N.01°51'47"E., 15.145 meters to the **POINT OF BEGINNING**;

thence, (1) S.88°51'03"W., 126.827 meters;

thence, (2) S.46°22'58"W., 126.841 meters to a point of intersection with the North line of PARCEL 32653-8 described above;

thence, (3) along above said North line N.89°38'07"E., 8.756 meters;

thence, (4) N.46°22'58"E., 118.132 meters;

thence, (5) N.88°51'03"E., 124.571 meters to a point of intersection with said Westerly sideline of State Route 111;

thence, (6) continuing along said Westerly sideline N.01°51'47"W., 6.000 meters to the **POINT OF BEGINNING**.

The bearings and distances used in the above descriptions are on the California Coordinate System of 1983, Zone 6, HPGN (1991.35). Multiply all distances used in the above-descriptions by 1.0000146 to obtain ground level distances. To convert meters to U.S. Survey Feet, multiply distances by 3937/1200.

This real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors' Act.

Signature *Peter T. Pfander*

Date 6/12/2014

AU CA

CK JY



Subject to special assessments if any, restrictions, reservations, and easements of record.

This conveyance is executed pursuant to the authority vested in the Director of Transportation by law and, in particular, by the Streets and Highways Code.

WITNESS my hand and the seal of the Department of Transportation of the State of California, this _____ day of _____ 20____.

APPROVED AS TO FORM AND PROCEDURE

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

ATTORNEY
DEPARTMENT OF TRANSPORTATION

MALCOLM DOUGHERTY
Director of Transportation
By

Attorney in Fact
Amy Lamott Vargas

ACKNOWLEDGMENT

State of California }
County of _____ } ss

On _____ before me, _____, personally
(Here insert name and title of the officer)
appeared _____

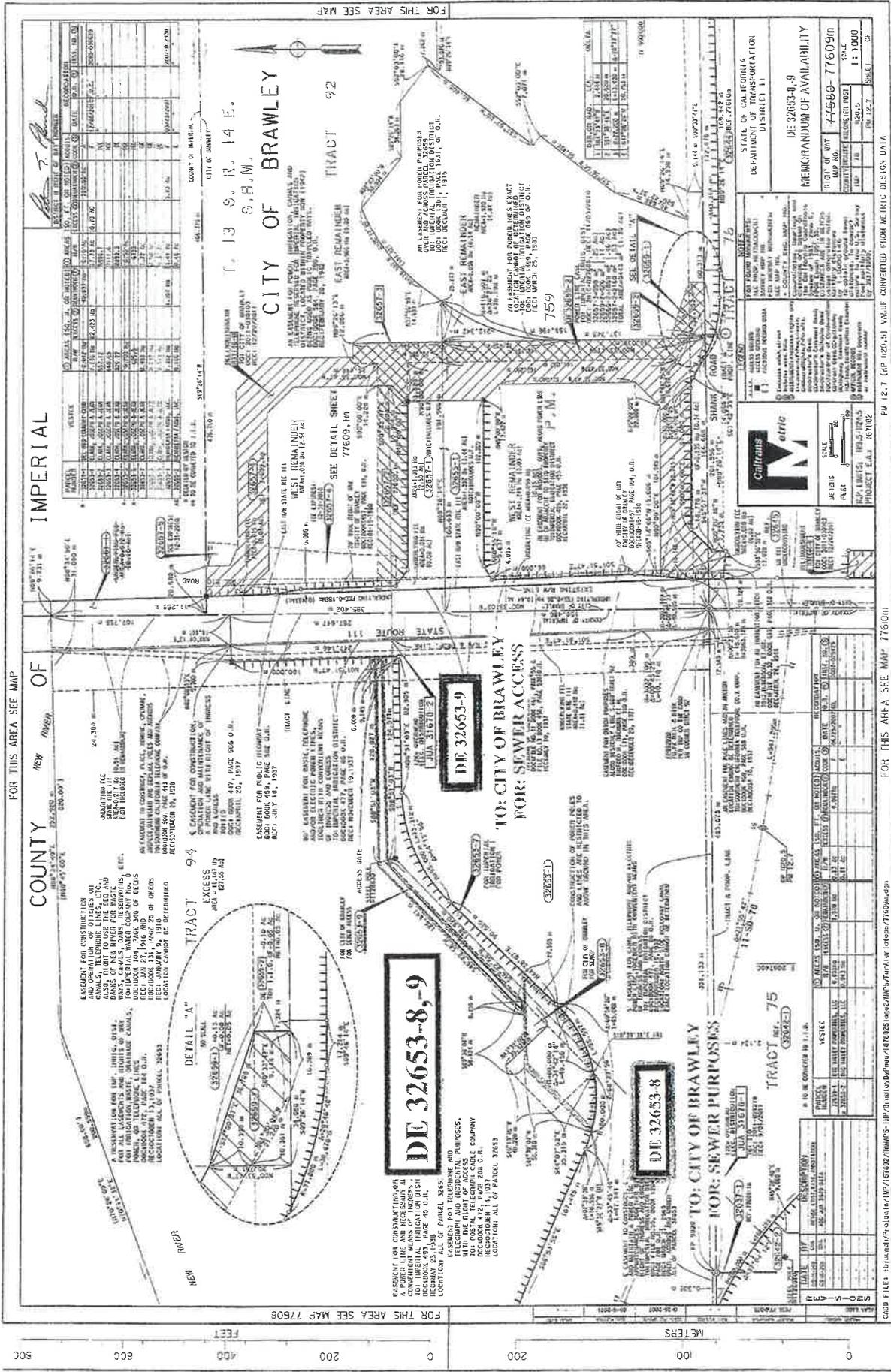
_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

(This space reserved for CTC Certification)



FOR THIS AREA SEE MAP

FOR THIS AREA SEE MAP

CITY OF BRAWLEY

IMPERIAL COUNTY

STATE OF CALIFORNIA

DEPARTMENT OF TRANSPORTATION

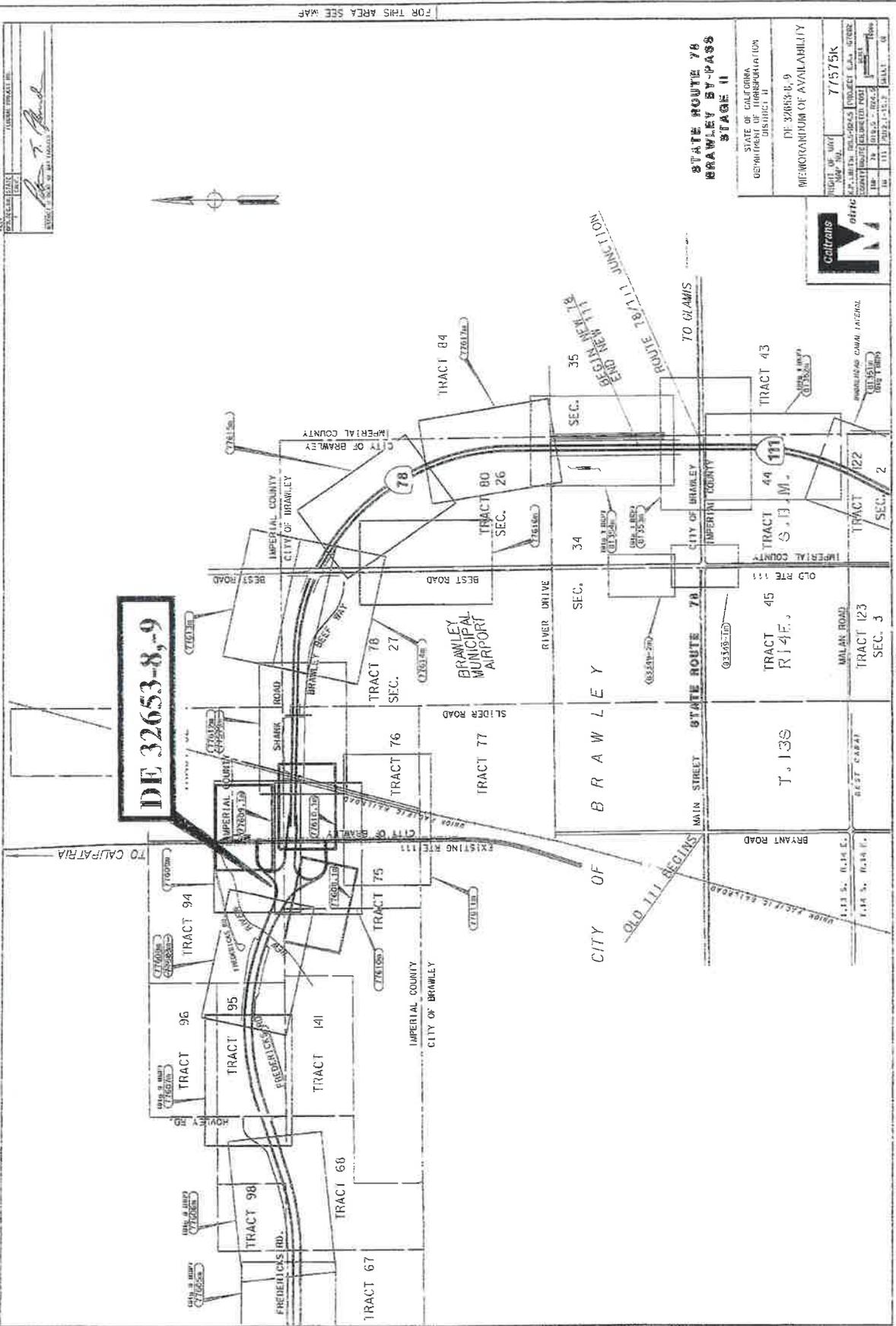
VEHICLE

VEHICLE	DATE	RECORDATION
1931-1	11/15/31	11/15/31
1932-1	11/15/32	11/15/32
1933-1	11/15/33	11/15/33
1934-1	11/15/34	11/15/34
1935-1	11/15/35	11/15/35
1936-1	11/15/36	11/15/36
1937-1	11/15/37	11/15/37
1938-1	11/15/38	11/15/38
1939-1	11/15/39	11/15/39
1940-1	11/15/40	11/15/40
1941-1	11/15/41	11/15/41
1942-1	11/15/42	11/15/42
1943-1	11/15/43	11/15/43
1944-1	11/15/44	11/15/44
1945-1	11/15/45	11/15/45
1946-1	11/15/46	11/15/46
1947-1	11/15/47	11/15/47
1948-1	11/15/48	11/15/48
1949-1	11/15/49	11/15/49
1950-1	11/15/50	11/15/50

VEHICLE

VEHICLE	DATE	RECORDATION
1951-1	11/15/51	11/15/51
1952-1	11/15/52	11/15/52
1953-1	11/15/53	11/15/53
1954-1	11/15/54	11/15/54
1955-1	11/15/55	11/15/55
1956-1	11/15/56	11/15/56
1957-1	11/15/57	11/15/57
1958-1	11/15/58	11/15/58
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1962-1	11/15/62	11/15/62
1963-1	11/15/63	11/15/63
1964-1	11/15/64	11/15/64
1965-1	11/15/65	11/15/65
1966-1	11/15/66	11/15/66
1967-1	11/15/67	11/15/67
1968-1	11/15/68	11/15/68
1969-1	11/15/69	11/15/69
1970-1	11/15/70	11/15/70

FOR THIS AREA SEE MAP



DE 32653-8,9

**STATE ROUTE 78
BRAWLEY BY-PASS
STAGE II**

STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS	
PROJECT NO.	DE 32653-8,9
SECTION	7/575K
DATE	
BY	
CHECKED BY	
APPROVED BY	



FOR THIS AREA SEE MAP

FOR THIS AREA SEE MAP



CITY OF BRAWLEY

PUBLIC WORK / CITY ENGINEER
180 S. WESTERN AVENUE
BRAWLEY, CALIFORNIA
92227
PHONE: (760) 344-5800
FAX: (760) 344-5612

(CERTIFICATE OF ACCEPTANCE, GOVERNMENT CODE SECTION 27281)

THIS IS TO CERTIFY, That the City of Brawley, grantee herein, hereby accepts for public purposes the real property, or interest therein, conveyed by the attached instrument and consents to the recordation thereof.

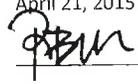
IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 20 ____.

Mayor

By _____

_____ and Attorney in Fact

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: April 21, 2015
City Manager: 

PREPARED BY: Ana Gutierrez, Labor Compliance/Contracts Officer

PRESENTED BY: Yazmin Arellano, Public Works Director

SUBJECT: Ultra Violet (UV) Lamps and Ballasts for the Wastewater Treatment Plant (WWTP) UV Disinfection System

CITY MANAGER RECOMMENDATION: Approve the Purchase from DC Frost Associates, Inc. of Ultra Violet (UV) Lamps and Sleeves for the Wastewater Treatment Plant UV Disinfection System in the amount of \$45,811.84.

DISCUSSION: The City's UV Disinfection System at the Wastewater Treatment Plant consists of two banks of lights to disinfect wastewater effluent. Each bank of lights requires the scheduled replacement of 48 lamps on a yearly basis and 48 sleeves every two years to properly meet the National Pollution Discharge Elimination System (NPDES) permit requirements. Each bank of lights is alternated and replaced prior to UV transmittal failure. The UV Disinfection System allows for the effective removal of E-Coli bacteria, Fecal Coliform bacteria and Enterococcus bacteria from its effluent discharge stream.

Attached is the quote for the replacement of 48 lamps and 48 sleeves required. Complete replacement of lamps ensures proper disinfection and reduces the possibility of an NPDES Permit Violation. The City received a quote from DC Frost Associates, Inc., the sole supplier of the product guaranteed by the UV Disinfection System manufacturer (TROJANUV). If the City opted to use a different product and the UV Disinfection System malfunctioned, the manufacturer would not address the repair.

FISCAL IMPACT: \$45,811.84 FY 2014/2015 Wastewater Enterprise Fund

ATTACHMENTS: Quote from DC Frost Associates, Inc.



QUOTATION

IC FROST ASSOCIATES, INC. a wholly owned subsidiary of Coombs-Hopkins
 2855 Mitchell Drive, Suite 215 • Walnut Creek, CA 94598
 (800) 964-9733 Fax (925) 939-4457

TO: City of Brawley WWTP
 5015 Best Road
 Brawley, CA 92227
 Attn: Gustavo Rodriguez
 Cell Phone: 760-556-4474
 Email: GRodriguez@brawley-ca.gov

NUMBER: FA-24794-Q

DATE: April 7, 2015

PAGE: 1 of 1

PROJECT REFERENCE: Trojan UV4000TW
 Serial No. 430201

BIDS DUE: Now

ENGINEERS: N/A

We are pleased to offer our quotation on the parts or equipment listed herein per the above reference.				
ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
A	48	Lamp Assembly, 28", part #441169-028	\$463.00	\$22,224.00
B	48	Sleeve Package, 28", part #441143-028	\$413.00	\$19,824.00
C	1	Tax @ 8.00%	\$3,363.84	\$3,363.84
D	1	Freight (estimate)	\$400.00	\$400.00
Noters: 1) F.O.B. factory, prepay & add freight. 2) Lead time 1-2 weeks ARO. 3) Lamps warranty to 12,000 hours, prorated after 6000 hours. 4) No charge for pickup & shipment of old lamps to recycling facility.				
Total				\$45,811.84

TERMS: Net 30 days, F.O.B. Factory F.O.B. Destination with freight allowed .

Drawings: na weeks after receipt of order with complete information.

Shipment: 1-2 weeks after receipt of purchase order or approved drawings.

Prices quoted herein are firm for your acceptance for a period of thirty (30) days.

If prices quoted herein do not include sales or use tax, they are to be paid by the purchaser, if required.

This quotation and any resulting order will be subject to our standard terms of sale.

BY: Catherine M. Frost

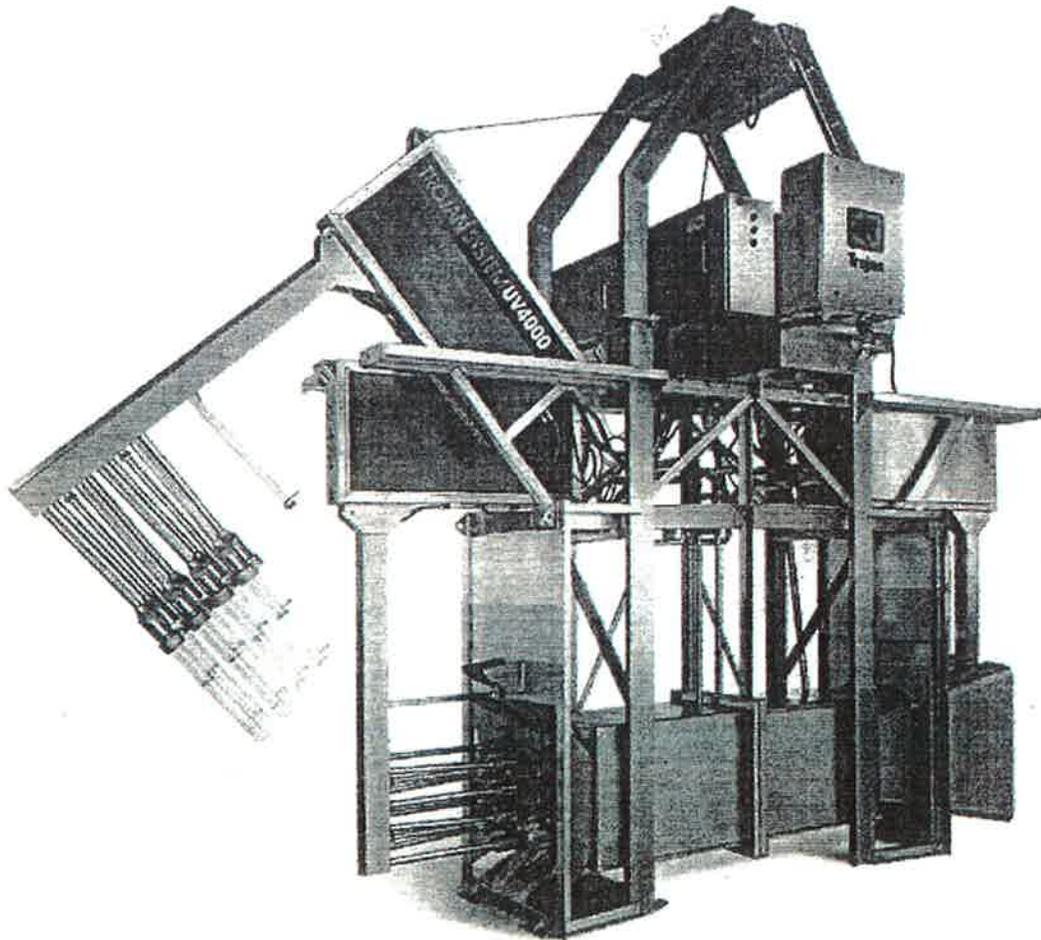


Trojan Technologies Inc.

TROJAN SYSTEM **UV4000**[™]

OPERATION AND MAINTENANCE MANUAL

BRAWLEY, CA





6 UV4000™ Module	6-1
6.1 MODULE.....	6-1
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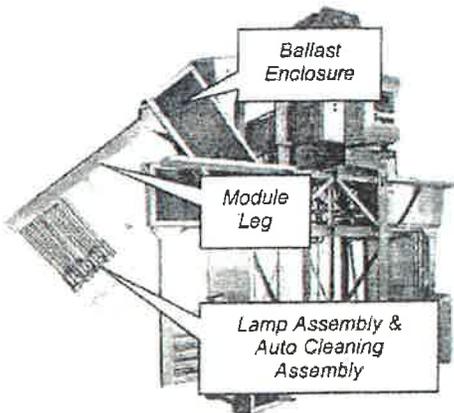
6 UV4000™ MODULE

6.1 Module

Description

The Trojan System UV4000™ consists of a modular arrangement of lamps that are oriented parallel to the direction of flow. Modules are aligned in a row across the width of the channel. Modules consist of a module leg and ballast enclosure. The module mounts to the channel insert and is designed to lift out to allow for easy maintenance.

Each module is fitted with a hydraulic cylinder for every set of two or four lamps (depending on the lamp matrix). The hydraulic cylinder drives the wiper collars over the sleeves.



6.2 Module Leg

Description

Each module has a submersible leg, and a non-submersible module enclosure. The ballast enclosure houses an electronic ballast for each lamp, a heat exchanger and hoses, and the module control board. Mounted on the submersible leg are quartz sleeves that contain

the UV lamps, the wiper collar(s) and hydraulic cylinder(s).

Specifications

The module leg is a stainless steel weldment that houses the hydraulic extend and retract hoses and the lamp plug assemblies.

The module leg is attached to the bottom of the module enclosure. The lamp assemblies are fastened to the lamp standoffs, which are welded to the lower end of the module leg. A hydraulic cylinder is located between each pair of lamp legs.

? HOW TO INFO

Maintenance

How to Inspect a Module Leg for Debris

	WARNING
	<p>Electrical Hazard!</p> <p><i>LOCK OUT and TAG all sources of power before performing any maintenance, cleaning or repairs on any piece of equipment.</i></p>

Refer to Chapter 5 *Module Removal Mechanism* for instructions.

When the module leg is raised to perform lamp or automatic cleaning system maintenance, the leg should be inspected for excess debris.

1. Visually inspect the module lamp assembly for debris.



Maintenance

A regular inspection of the wipers and sleeves is recommended for early detection of possible cleaning problems. Dirty sleeves will decrease the amount of UV light that can enter the wastewater and this may result in a poor level of disinfection (high coliform counts).

After months of wiping the quartz sleeves, the acid will become consumed as part of the sleeve cleaning process. It is necessary to change the cleaning solution periodically to ensure that the quartz sleeves remain clean and that disinfection will be maintained. Life of cleaning solution is approximately six months to one year depending on effluent conditions.

It is recommended to change the cleaning solution at the regular scheduled lamp changes or whenever it appears that a coating is forming on the outside of the quartz sleeves.

How to Inspect the Wiper and Check for Adequate Cleaning Solution

1. Refer to Chapter 5 *Module Removal Mechanism* for module removal procedure.
2. Visually inspect the wiper collar and sleeve assemblies for:
 - Level of Trojan approved cleaning agent in wiper collar cavity,
 - Foreign debris in wiper collar cavity,
 - Cleanliness of sleeve assembly,
 - Ripped or worn wiper seals.
3. Replace or replenish cleaning solution, clean wiper collar and sleeve and replace wiper seals as necessary.

How to Service Wiper Collars and Cleaning Solution

	WARNING
	<p>Corrosive!</p> <p><i>Automatic Cleaning Solution is acidic. Avoid inhalation, ingestion or exposure to eyes and skin.</i></p>

	CAUTION
	<p><i>Do not use abrasive pads such as steel wool, copper wire or SOS pads since they will damage the sleeves.</i></p>

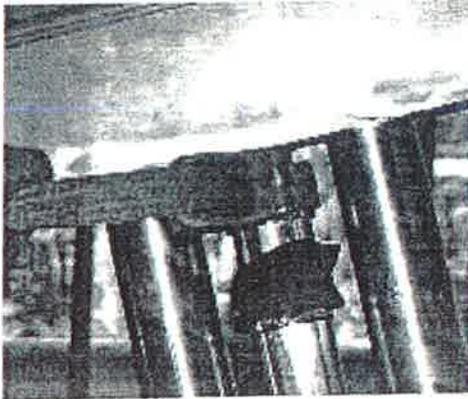
	WARNING
	<p>Wear Eye Protection!</p> <p><i>Wear goggles when servicing equipment.</i></p>

	WARNING
	<p>Hand Protection!</p> <p><i>Wear proper gloves and clothing when servicing equipment.</i></p>

1. Refer to *Manual Wiper Extend Operation* later in this chapter.
2. Drain the cleaning solution from the wiper collar. See *How to Drain and Fill a Wiper with Cleaning Solution*.



4. Cycle the SEQ/RET/EXT wiper selector switch between EXT and RET ten times to depressurize the hydraulic lines and cylinders.
5. Loosen mounting nut with strap wrench provided in Operators Kit.



- fitting on this hydraulic cylinder labeled with an "E".
9. Connect the red retract hydraulic line to the unmarked brass connection on the hydraulic cylinder.
10. Reinstall hydraulic cylinder into module frame and tighten hydraulic cylinder mounting nut.
11. Reinstall the wiper collar.
12. Activate hydraulic pump circuit breaker and test extend and retract operation of the hydraulic cylinder. See *Manual Wiper Retract Operation* and *Manual Wiper Extend Operation*.

Operation

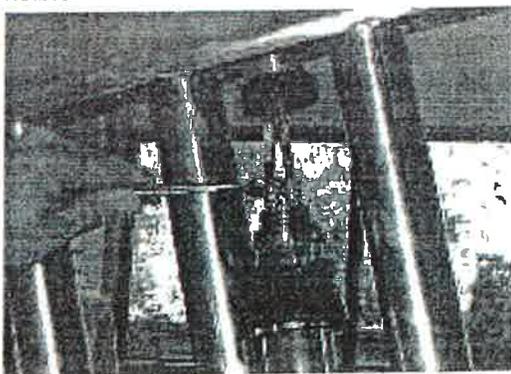
The automatic cleaning system is designed to automatically clean the lamp sleeve assemblies. When the wiper selector switch is in the remote position, the system control center will perform a sequence of the wiper system for each bank. This is controlled by an operator specified timer or can be manually initiated by an operator from the wiper control screen.

When a wiper sequence is initiated the communication control board will extend the wipers in the first module of a bank and will then retract the wipers. When the first module has completed it's extend and retract motion, the sequence will move to the next module. This will continue until all modules have performed an extend and retract cycle. When the last module has completed it's retract motion, the hydraulic system will continue to retract for a period of three minutes.

The automatic cleaning system can also be operated manually by using the wiper selector switches located on the PDC. The wiper selector switches will allow for a sequence to be initiated locally and also allow for individual module wipers to be extended and retracted for maintenance.

	CAUTION
	<i>Avoid damage to the lamp sleeve by holding the hydraulic cylinder with your other hand.</i>

6. Carefully slide cylinder from module frame until brass connection nuts with hydraulic tubing are visible.

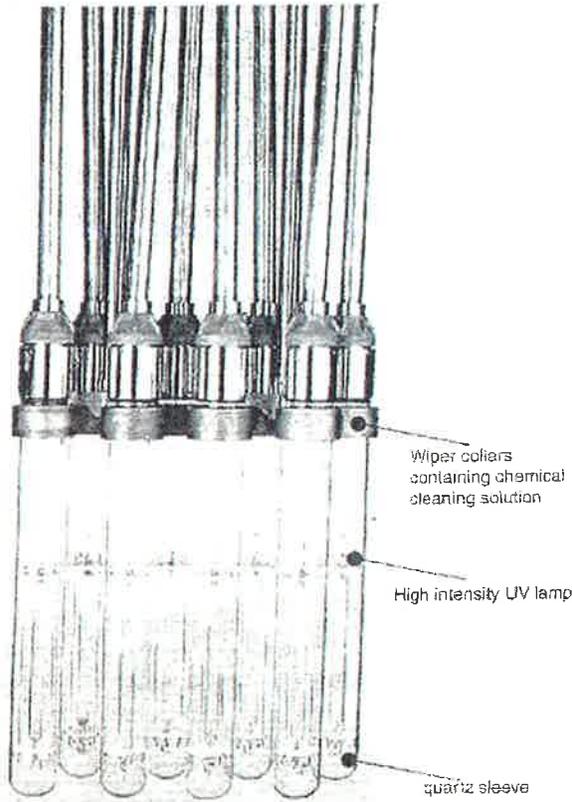


7. Loosen brass fittings and disconnect hydraulic tubing from cylinders.
8. Install new cylinder by connecting the blue extend hydraulic line is connected to the brass



6.4 Lamp Assembly

Description



Trojan System UV4000™ germicidal lamps are a medium pressure, mercury vapor, hot cathode instant start design. The lamps are designed to produce zero levels of ozone, withstand shock and vibration and are constructed of materials resistant to UV. An MSDS data sheet for the lamp is found in the Appendix.

Specifications

The frequency of lamp replacement will depend on factors such as:

- Temperature of effluent,
- Power level of lamps,
- Frequency of switching lamps ON and OFF,

- Total operating time of the lamps.

<h1>?</h1>	<h2>HOW TO INFO</h2>
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Maintenance

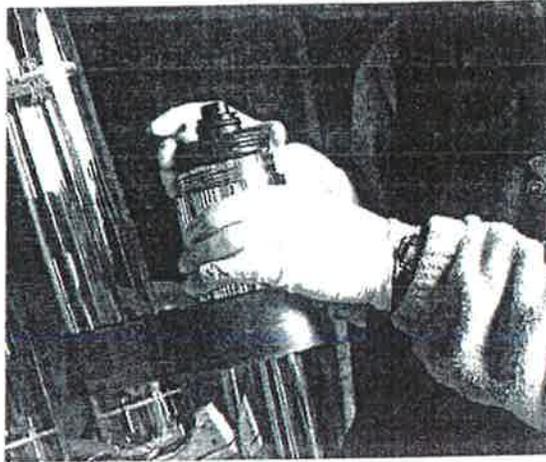
How to Remove and Replace a Lamp

	WARNING
<i>Mercury switches must not be relied upon for safety. Always LOCK OUT and TAG power sources before maintenance or repair.</i>	

1. Lift and secure module. Refer to Chapter 5 for *Raising and Lowering a Module*.
2. Extend the wiper collars. See *Manual Wiper Extend Operation*.
3. Loosen the Phillips head locking screw on the sleeve securing nut.

	CAUTION
<i>Ensure sleeve is wet before extending wiper</i>	

4. Using the sleeve nut tool, loosen the sleeve securing nut.
5. Once loose, turn the sleeve-securing nut by hand until it is completely free from the sleeve holder.



Note: To ensure a tight seal, apply a light coating of Parker "O-Ring" Lubricant to the O-Ring when reinstalling lamp sleeves.

11. Orient the new lamp assembly so that the long stainless steel wires will be at the sides of the sleeve when the module is reinstalled in the channel.

6.5 Quartz Sleeve

Description

UV lamps are enclosed in cylindrical quartz sleeves that protect the lamp. One end of the sleeve is a closed dome shape. Bonded to the open end of each sleeve is an integral sleeve holder with male threads. The sleeve is attached and sealed against the stainless steel module leg by means of a sleeve securing nut and o-ring. Each lamp is isolated from all other lamps to prevent moisture from entering the module frame. Each lamp/sleeve assembly is rated for continuous submergence.

To prevent any water from entering and contacting the lamps, it is very important to use the proper size sealing o-rings and to firmly tighten the sleeve securing nut when replacing lamps.

Specifications

- Type 214 clear fused quartz,
- Transmits no less than 89% of UV light.



HOW TO INFO

Maintenance

How to Check and Tighten Sleeve Nuts

1. Grab the end of the domed quartz sleeve and wiggle the sleeve. If there is movement between the sleeve nut and the stainless steel standoff then the lamp sleeve is loose.
2. To properly tighten the sleeve nut to the sleeve holder, wiggle the quartz sleeve (near the domed end) while tightening with the sleeve nut wrench.



CAUTION

Never allow the quartz sleeve lamp assembly to rotate, always turn the stainless steel nut.

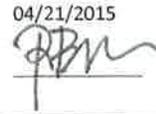
How to Inspect a Lamp Sleeve for Cleanliness

1. Select a module and perform a manual wipe sequence.
2. Lockout power to the module and lift for an inspection. Allow the sleeves to dry for 10 minutes, as some coatings are not as obvious when the sleeve is wet.
3. Inspect the outside of the dry sleeves for coating. The coating may be present on one or both of the sleeves in the wiper collar. The coating may be uniform or streaked, heavy or light. The color of the coating may be white, brown or yellow depending on the wastewater quality, process and chemicals used in treatment.

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 04/21/2015

City Manager:



Prepared by: Ruby D. Walla, Finance Director

Presented by: Ruby D. Walla, Finance Director

SUBJECT: FY 2013/2014 Audited Financial Statements

CITY MANAGER RECOMMENDATION: Review and accept the audited financial statements for the City of Brawley for the fiscal year ended June 30, 2014.

DISCUSSION: The Certified Public Accounting Firm of Christy White Associates has completed various audits for the fiscal year ended June 30, 2014. The audit reports include the Annual Report, Single Audit Report, Transportation Development Act Report, and Management Report (attached). The audits were performed for the City's governmental activities, business type activities, each major fund and the aggregate fund information. Audits were conducted in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. The auditor's responsibility is to express an opinion on the presentation of the City of Brawley's financial statements. Christy White Associates has concluded as follows:

In our opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City as of June 30, 2014.

There were no findings noted for this fiscal audit. The prior fiscal year's audit finding has been noted as "implemented."

At the close of fiscal year 2014, the General Fund reports to have used \$0.00 of its reserve fund balance, recognizing a gain of \$155,630 increasing the balance to \$4,628,152 (as stated on page 10 of the Annual Financial Report). This is due to conservative spending, in addition to increased revenue receipts for the Utility User Tax from The Gas Company, Transient Lodging, Licenses and Permits. The City had projected to use \$0.00 of its reserve balance for the fiscal year 2013/14 and performed within the approved and established parameters.

The City has projected to use \$243,599 in reserves in the current fiscal year (FY 2015) according to the adopted budget. In considering the current General Fund Preservation Policy in place of 15% of expenditures, the City will maintain the 15% reserve balance of \$2,481,465 (based off current year projected expenditures of \$16,543,103).

FISCAL IMPACT: N/A

ATTACHMENTS:

Annual Financial Report, Management Report, Single Audit Report,
Transportation Development Act Report

CITY OF BRAWLEY
Brawley, California

Annual Financial Report
For the Fiscal Year Ended June 30, 2014

San Diego

Los Angeles

San Francisco
Bay Area

christy^owhite
A PROFESSIONAL
ACCOUNTANCY CORPORATION *associates*

CITY OF BRAWLEY
Brawley, California

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INDEPENDENT AUDITORS' REPORT

Christy White, CPA

Michael Ash, CPA

Tanya M. Rogers, CPA, CFE

Heather Rubio

SAN DIEGO

LOS ANGELES

SAN FRANCISCO/BAY AREA

Corporate Office:
348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229
tel: 619.270.8222
fax: 619.260.9085
www.christywhite.com

Licensed by the California
State Board of Accountancy

Governing Board
City of Brawley
Brawley, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Brawley, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City of Brawley's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Brawley as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as the budgetary comparison information on pages 46 through 47 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Brawley's basic financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Prior-Year Comparative Information

The financial statements include partial prior-year comparative information. Such information does not include all of the information required to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the City of Brawley's financial statements for the year ended June 30, 2013, from which such partial information was derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 20, 2015 on our consideration of the City of Brawley's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Brawley's internal control over financial reporting and compliance.

Christy White Associates

San Diego, California
March 20, 2015

FINANCIAL SECTION

CITY OF BRAWLEY
STATEMENT OF NET POSITION
June 30, 2014

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and investments	\$ 23,150,264	\$ 15,353,600	\$ 38,503,864
Restricted cash and investments with fiscal agents	43,091	637,501	680,592
Accounts receivable	573,446	820,508	1,393,954
Interest receivable	480,253	7,369	487,622
Notes receivable	8,459,178		8,459,178
Internal balances	494,445	(494,445)	
Due from other governments	3,829,138	2,417,621	6,246,759
Deferred charges			
Prepaid expenses	180,844		180,844
Capital assets not being depreciated	6,380,805	3,252,374	9,633,179
Capital assets, net of accumulated depreciation	24,199,173	66,006,015	90,205,188
Total assets	67,790,637	88,000,543	155,791,180
LIABILITIES			
Accounts payable	908,664	1,973,157	2,881,821
Accrued interest payable	1,761	114,545	116,306
Deposits payable	3,223,490	584,030	3,807,520
Unearned revenue		49,075	49,075
Noncurrent liabilities:			
Due within one year	16,190	2,669,394	2,685,584
Due in more than one year	1,317,612	22,553,074	23,870,686
Total liabilities	5,467,717	27,943,275	33,410,992
DEFERRED INFLOWS OF RESOURCES			
Unearned revenue	9,253,605		9,253,605
Total deferred inflows of resources	9,253,605		9,253,605
NET POSITION			
Net investment in capital assets	30,524,874	44,935,786	75,460,660
Restricted for:			
Public safety	749,231		749,231
Community development	2,181,132		2,181,132
Culture and leisure	63,010		63,010
Debt service		611,854	611,854
Capital facilities	4,598,764		4,598,764
Unrestricted	14,952,304	14,509,628	29,461,932
Total net position	\$ 53,069,315	\$ 60,057,268	\$ 113,126,583

See Notes to Basic Financial Statements

CITY OF BRAWLEY
STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2014

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants
Governmental Activities:				
General government	\$ 5,926,113	\$ 1,943,582	\$ 104,956	\$ 1,948,385
Public safety	8,344,837	969,328	709,421	400,496
Culture and leisure	2,516,465	348,546	108,423	394,832
Community development	2,060,095	1,903,942	525,532	1,403,024
Streets and highways	2,924,705	1,203,942	904,932	1,457,324
Total governmental activities	<u>21,772,215</u>	<u>6,369,340</u>	<u>2,353,264</u>	<u>5,604,061</u>
Business-type Activities:				
Water	6,335,541	6,865,506		
Wastewater	4,313,394	5,714,761		
Solid Waste	1,145,810	1,277,412	7,079	
Airport	602,189			3,016,441
Total business-type activities	<u>12,396,934</u>	<u>13,857,679</u>	<u>7,079</u>	<u>3,016,441</u>
Total primary government	<u>\$ 34,169,149</u>	<u>\$ 20,227,019</u>	<u>\$ 2,360,343</u>	<u>\$ 8,620,502</u>

General Revenues:

Taxes:

- Utility users taxes
- Transient lodging taxes
- Franchise taxes
- Business license taxes

Intergovernmental (unrestricted):

- Shared property taxes
- Shared sales and use taxes
- Motor vehicle license fees
- Other

Use of money and property

Total general revenues

Change in net position

Net position - beginning of fiscal year

Prior period adjustments

Net position - beginning of fiscal year, restated

Net position - end of fiscal year

See Notes to Basic Financial Statements

Net (Expense) Revenue and Changes in Net Position		
Primary Government		
Governmental Activities	Business-type Activities	Total
\$ (1,929,190)	\$ -	\$ (1,929,190)
(6,265,592)		(6,265,592)
(1,664,664)		(1,664,664)
1,772,403		1,772,403
641,493		641,493
<u>(7,445,550)</u>		<u>(7,445,550)</u>
	529,965	529,965
	1,401,367	1,401,367
	138,681	138,681
	<u>2,414,252</u>	<u>2,414,252</u>
	4,484,265	4,484,265
<u>(7,445,550)</u>	<u>4,484,265</u>	<u>(2,961,285)</u>
2,242,076		2,242,076
322,764		322,764
509,074		509,074
47,495		47,495
3,469,811		3,469,811
2,182,288		2,182,288
11,770		11,770
1,288,770		1,288,770
718,531	760,118	1,478,649
<u>10,792,579</u>	<u>760,118</u>	<u>11,552,697</u>
3,347,029	5,244,383	8,591,412
50,107,826	56,473,606	106,581,432
<u>(385,540)</u>	<u>(1,660,721)</u>	<u>(2,046,261)</u>
<u>49,722,286</u>	<u>54,812,885</u>	<u>104,535,171</u>
<u>\$ 53,069,315</u>	<u>\$ 60,057,268</u>	<u>\$ 113,126,583</u>

CITY OF BRAWLEY
BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2014

	General	Economic & Community Development	SB 325
ASSETS			
Cash and investments	\$ 5,513,738	\$ 88,823	\$ 9,412,336
Restricted cash and investments with fiscal agents		4,911	
Interest receivable	2,531	87	4,571
Accounts receivable	36,297		
Due from other governments	284,450	58,108	
Due from other funds	2,274,211		
Notes receivable		8,459,178	
	<u>8,111,227</u>	<u>8,611,107</u>	<u>9,416,907</u>
Total assets	<u>\$ 8,111,227</u>	<u>\$ 8,611,107</u>	<u>\$ 9,416,907</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 418,723	\$ 26,783	\$ 4,426
Deposits payable	2,897,148		326,342
Due to other funds			
	<u>3,315,871</u>	<u>26,783</u>	<u>330,768</u>
Total liabilities	<u>3,315,871</u>	<u>26,783</u>	<u>330,768</u>
DEFERRED INFLOWS OF RESOURCES			
Unearned revenue - loans		8,459,178	
Unearned revenue	167,204		9,000,000
	<u>167,204</u>	<u>8,459,178</u>	<u>9,000,000</u>
Total deferred inflows of resources	<u>167,204</u>	<u>8,459,178</u>	<u>9,000,000</u>
Total liabilities and deferred inflows of resources	<u>3,483,075</u>	<u>8,485,961</u>	<u>9,330,768</u>
Fund balances:			
Restricted for:			
Streets and roads			86,139
Public safety			
Community development		125,146	
Assessment districts			
Parks and recreation			
Library	63,010		
Unassigned	4,565,142		
	<u>4,628,152</u>	<u>125,146</u>	<u>86,139</u>
Total fund balances	<u>4,628,152</u>	<u>125,146</u>	<u>86,139</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 8,111,227</u>	<u>\$ 8,611,107</u>	<u>\$ 9,416,907</u>

See Notes to Basic Financial Statements

Other Governmental Funds	Total Governmental Funds
\$ 6,143,415	\$ 21,158,312
38,180	43,091
2,764	9,953
850	37,147
3,320,442	3,663,000
	2,274,211
	8,459,178
<u>\$ 9,505,651</u>	<u>\$ 35,644,892</u>
\$ 400,553	\$ 850,485
	3,223,490
<u>1,701,298</u>	<u>1,701,298</u>
<u>2,101,851</u>	<u>5,775,273</u>
	8,459,178
<u>86,401</u>	<u>9,253,605</u>
<u>86,401</u>	<u>17,712,783</u>
<u>2,188,252</u>	<u>23,488,056</u>
4,512,625	4,598,764
749,231	749,231
1,225,960	1,351,106
830,026	830,026
3,857	3,857
	63,010
<u>(4,300)</u>	<u>4,560,842</u>
<u>7,317,399</u>	<u>12,156,836</u>
<u>\$ 9,505,651</u>	<u>\$ 35,644,892</u>

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CITY OF BRAWLEY
GOVERNMENTAL FUNDS
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
June 30, 2014

Fund balances of governmental funds	\$ 12,156,836
Amounts reported for governmental activities in the statement of net position are different because:	
Certain receivables are not available to pay for current period expenditures and, therefore are not reported as governmental fund assets.	536,299
Capital assets net of accumulated depreciation have not been included as financial resources in the governmental funds.	30,117,489
Certain notes receivable and accounts receivable are not available to pay for current period expenditures and, therefore are offset by deferred revenue in the governmental funds.	8,459,178
Long-term debt and compensated absences have not been included in the governmental funds.	
Long-term debt	(55,104)
Compensated absences	(1,257,407)
Interest on long-term debt is not recognized until the period in which it matures and is paid. In government-wide statement of net position, it is recognized in the period that it is incurred.	(1,761)
Internal service funds are used by management to charge the costs of certain activities, such as maintenance and risk management, to individual funds. The assets and liabilities of the internal service funds must be added to the statement of net position.	2,644,461
In governmental funds, certain accrued interest receivable on notes receivable are not available to pay for current period expenditures and, therefore, are not reported in the governmental funds.	<u>469,324</u>
Net position of governmental activities	<u>\$ 53,069,315</u>

See Notes to Basic Financial Statements

CITY OF BRAWLEY
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Fiscal Year Ended June 30, 2014

	General	Economic & Community Development	SB 325
REVENUES			
Taxes:			
Utility users	\$ 2,242,076	\$ -	\$ -
Transient lodging	322,764		
Franchise	509,074		
Business license	47,495		
Property			
Licenses and permits	264,354		
Fines and forfeitures	42,139		
Use of money and property	49,942	189,497	26,929
Intergovernmental	6,952,639	165,464	
Charges for services	3,600,023		
Miscellaneous	179,429		
Total revenues	<u>14,209,935</u>	<u>354,961</u>	<u>26,929</u>
EXPENDITURES			
Current:			
General government	2,369,996		
Public safety	7,736,750		
Culture and leisure	2,087,036		
Community development	1,560,253	202,298	
Transportation			
Capital outlay	300,270		
Total expenditures	<u>14,054,305</u>	<u>202,298</u>	
Net change in fund balances	<u>155,630</u>	<u>152,663</u>	<u>26,929</u>
Fund Balances - July 1, 2013	4,472,522	(27,517)	59,210
Prior Period Adjustments			
Fund Balances - July 1, 2013, Restated	<u>4,472,522</u>	<u>(27,517)</u>	<u>59,210</u>
Fund Balances - June 30, 2014	<u>\$ 4,628,152</u>	<u>\$ 125,146</u>	<u>\$ 86,139</u>

See Notes to Basic Financial Statements

Other Governmental Funds	Totals
\$ -	\$ 2,242,076
	322,764
	509,074
	47,495
195,056	195,056
	264,354
	42,139
16,297	282,665
6,839,295	13,957,398
232,863	3,832,886
140,170	319,599
<u>7,423,681</u>	<u>22,015,506</u>
	2,369,996
107,353	7,844,103
256,498	2,343,534
91,574	1,854,125
1,797,948	1,797,948
4,992,602	5,292,872
<u>7,245,975</u>	<u>21,502,578</u>
<u>177,706</u>	<u>512,928</u>
7,108,109	11,612,324
<u>31,584</u>	<u>31,584</u>
<u>7,139,693</u>	<u>11,643,908</u>
<u>\$ 7,317,399</u>	<u>\$ 12,156,836</u>

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CITY OF BRAWLEY
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2014

Net change in fund balances - total governmental funds	\$ 512,928
Amounts reported for governmental activities in the statement of activities differ because:	
Governmental funds report capital outlay as expenditures. However, in the statement of activities, the costs of those capital assets are allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceed depreciation in the current period.	2,813,880
Certain notes receivable are reported in the governmental funds as expenditures and then offset by a deferred revenue as they are not available to pay current expenditures. When the note is collected it is reflected in revenue. This amount is the net change between notes receivable collected and issued.	(106,534)
Interest accrued on certain notes receivable are not reported as revenue on the governmental funds as they do not provide the City with current financial resources. When the interest is collected when the note becomes due, the amounts will be reflect in revenue. This is the amount of additional interest accrued in the current period.	11,238
The issuance of long-term debt provides current financial resources to governmental funds, while repayment of the principal of long-term debt consumes the current financial resources of the governmental funds. Issuance of bond principal is an other financing source and repayment of bond principal is an expenditure in governmental funds, but the issuance increases long-term liabilities and the repayment reduces long-term liabilities in the statement of net position.	
Repayment of capital lease	16,191
The amounts below included in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. These are the current year changes:	
Interest payable	517
Internal service funds are used by management to charge the costs of certain activities, such as maintenance and risk management, to individual funds. The net revenues (expenses) of the internal service funds is reported under governmental activities.	<u>98,809</u>
Change in net position of governmental activities	<u>\$ 3,347,029</u>

See Notes to Basic Financial Statements

CITY OF BRAWLEY
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
June 30, 2014
with Comparative Statement as of June 30, 2013

	Business-type Activities Enterprise Funds			
	Water		Wastewater	
	Current Year	Prior Year	Current Year	Prior Year
ASSETS				
Current Assets:				
Cash and investments	\$ 5,218,186	\$ 3,832,179	\$ 10,130,262	\$ 8,966,715
Accounts receivable, net	808,644	1,229,460		
Interest receivable	2,525	2,254	4,801	5,185
Due from other governments			43,401	1,633,979
Deferred charges		53,241		
Notes receivable				
Total current assets	<u>6,029,355</u>	<u>5,117,134</u>	<u>10,178,464</u>	<u>10,605,879</u>
Noncurrent Assets:				
Restricted cash and investments with fiscal agents			637,501	637,498
Advances to other funds			1,503,531	1,605,839
Capital assets not being depreciated	115	115	35,011	35,011
Construction in progress		148,323		
Capital assets, net of accumulated depreciation	<u>28,097,488</u>	<u>29,257,923</u>	<u>34,865,550</u>	<u>35,571,271</u>
Total noncurrent assets	<u>28,097,603</u>	<u>29,406,361</u>	<u>37,041,593</u>	<u>37,849,619</u>
Total assets	<u>34,126,958</u>	<u>34,523,495</u>	<u>47,220,057</u>	<u>48,455,498</u>
LIABILITIES				
Current Liabilities:				
Accounts payable	159,763	207,575	49,052	138,810
Interest payable	88,898	66,699	25,647	247,858
Deposits payable	571,240	553,324	8,310	8,310
Deferred revenue	49,075	49,075		
Due to other funds				
Current portion of long term debt	<u>1,615,746</u>	<u>1,601,382</u>	<u>1,053,648</u>	<u>1,020,885</u>
Total current liabilities	<u>2,484,722</u>	<u>2,478,055</u>	<u>1,136,657</u>	<u>1,415,863</u>
Noncurrent liabilities:				
Compensated absences	152,349	152,349	110,015	110,015
Claims payable				
Contracts payable, net of deferred gain and unamortized discount	5,817,007	6,728,571	1,228,760	1,386,834
Certificates of participation, net of unamortized discount			208,892	425,754
Revenue bonds payable, net of unamortized premium	2,361,584	2,548,891		
Advances from other funds	1,503,531	1,605,839		
Bonds payable	<u>39,300</u>	<u>57,400</u>	<u>12,635,167</u>	<u>13,313,879</u>
Total noncurrent liabilities	<u>9,873,771</u>	<u>11,093,050</u>	<u>14,182,834</u>	<u>15,236,482</u>
Total liabilities	<u>12,358,493</u>	<u>13,571,105</u>	<u>15,319,491</u>	<u>16,652,345</u>
NET POSITION				
Net investment in capital assets	16,760,435	16,864,278	21,915,126	21,702,267
Restricted for debt service			611,854	389,640
Unrestricted	<u>5,008,030</u>	<u>4,088,112</u>	<u>9,373,586</u>	<u>9,711,246</u>
Total net position	<u>\$ 21,768,465</u>	<u>\$ 20,952,390</u>	<u>\$ 31,900,566</u>	<u>\$ 31,803,153</u>

See Notes to Basic Financial Statements

Business-type Activities Enterprise Funds					Governmental Activities Internal Service Funds
Solid Waste		Airport		Current Year	
Current Year	Prior Year	Current Year	Prior Year	Totals	
\$ 5,152	\$ -	\$ -	\$ 532,935	\$ 15,353,600	\$ 1,991,952
11,864	40,505		14,807	820,508	
		43		7,369	976
7,080		2,367,140		2,417,621	166,138
					180,844
<u>24,096</u>	<u>40,505</u>	<u>2,367,183</u>	<u>547,742</u>	<u>18,599,098</u>	<u>2,339,910</u>
				637,501	
				1,503,531	
		1,950	1,950	37,076	
		3,215,298		3,215,298	
		<u>3,042,977</u>	<u>3,288,837</u>	<u>66,006,015</u>	<u>462,489</u>
		<u>6,260,225</u>	<u>3,290,787</u>	<u>71,399,421</u>	<u>462,489</u>
<u>24,096</u>	<u>40,505</u>	<u>8,627,408</u>	<u>3,838,529</u>	<u>89,998,519</u>	<u>2,802,399</u>
	155,090	1,764,342	1,911	1,973,157	51,497
		4,480	3,970	114,545	
		494,445		584,030	
				49,075	
				494,445	78,468
				<u>2,669,394</u>	
	<u>155,090</u>	<u>2,263,267</u>	<u>5,881</u>	<u>5,884,646</u>	<u>129,965</u>
				262,364	21,291
					6,682
				7,045,767	
				208,892	
				2,361,584	
				1,503,531	
				<u>12,674,467</u>	
				<u>24,056,605</u>	<u>27,973</u>
	<u>155,090</u>	<u>2,263,267</u>	<u>5,881</u>	<u>29,941,251</u>	<u>157,938</u>
		6,260,225	3,290,787	44,935,786	462,489
				611,854	
<u>24,096</u>	<u>(114,585)</u>	<u>103,916</u>	<u>541,861</u>	<u>14,509,628</u>	<u>2,181,972</u>
<u>\$ 24,096</u>	<u>\$ (114,585)</u>	<u>\$ 6,364,141</u>	<u>\$ 3,832,648</u>	<u>\$ 60,057,268</u>	<u>\$ 2,644,461</u>

CITY OF BRAWLEY
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
For the Fiscal Year Ended June 30, 2014
with Comparative Statements for the Fiscal Year Ended June 30, 2013

	Business-Type Activities Enterprise Funds			
	Water		Wastewater	
	Current Year	Prior Year	Current Year	Prior Year
Operating Revenues:				
Charges for services (net of refunds)	\$ 6,865,506	\$ 8,416,974	\$ 5,714,761	\$ 5,773,066
Use of money and property				
Total operating revenues	<u>6,865,506</u>	<u>8,416,974</u>	<u>5,714,761</u>	<u>5,773,066</u>
Operating Expenses:				
Salary and benefits	1,433,116	1,523,051	721,341	543,140
Administration	387,500	440,600	282,500	426,100
Supplies and services	2,814,657	3,286,811	2,191,319	2,841,102
Depreciation	1,308,758	1,308,685	940,022	954,561
Total operating expenses	<u>5,944,031</u>	<u>6,559,147</u>	<u>4,135,182</u>	<u>4,764,903</u>
Operating income (loss)	<u>921,475</u>	<u>1,857,827</u>	<u>1,579,579</u>	<u>1,008,163</u>
Non-Operating Revenues (Expenses):				
Use of money and property	146,400	339,328	303,526	242,653
Amortization of gain (loss) on debt refunding	192,951	214,292		
Intergovernmental revenue (expense)				9,861,962
Interest expense and fiscal charges	(391,510)	(596,797)	(178,212)	(261,037)
Total non-operating revenues (expenses)	<u>(52,159)</u>	<u>(43,177)</u>	<u>125,314</u>	<u>9,843,578</u>
Income (Loss) before transfers	<u>869,316</u>	<u>1,814,650</u>	<u>1,704,893</u>	<u>10,851,741</u>
Transfers:				
Transfers in				613,000
Changes in net position	<u>869,316</u>	<u>1,814,650</u>	<u>1,704,893</u>	<u>11,464,741</u>
Total Net Position - beginning	<u>20,952,390</u>	<u>19,137,740</u>	<u>31,803,153</u>	<u>20,338,412</u>
Prior Period Adjustments	<u>(53,241)</u>		<u>(1,607,480)</u>	
Total Net Position - beginning, restated	<u>20,899,149</u>	<u>19,137,740</u>	<u>30,195,673</u>	<u>20,338,412</u>
Total Net Position - ending	<u>\$ 21,768,465</u>	<u>\$ 20,952,390</u>	<u>\$ 31,900,566</u>	<u>\$ 31,803,153</u>

See Notes to Basic Financial Statements

Business-Type Activities Enterprise Funds				Current Year Totals	Governmental Activities Internal Service Funds
Solid Waste		Airport			
Current Year	Prior Year	Current Year	Prior Year		
\$ 1,277,412	\$ 1,176,047	\$ -	\$ -	\$ 13,857,679	\$ 2,536,454
		116,731	124,543	116,731	404,707
1,277,412	1,176,047	116,731	124,543	13,974,410	2,941,161
		3,630	116	2,158,087	234,619
		21,300	7,200	691,300	
1,145,810	1,290,806	331,399	291,498	6,483,185	2,748,227
		245,860	245,860	2,494,640	131,842
1,145,810	1,290,806	602,189	544,674	11,827,212	3,114,688
131,602	(114,759)	(485,458)	(420,131)	2,147,198	(173,527)
		510		450,436	5,458
				192,951	
7,079		3,016,441	718,287	3,023,520	266,878
				(569,722)	
7,079		3,016,951	718,287	3,097,185	272,336
138,681	(114,759)	2,531,493	298,156	5,244,383	98,809
138,681	(114,759)	2,531,493	298,156	5,244,383	98,809
(114,585)	174	3,832,648	3,534,492	56,473,606	2,962,776
				(1,660,721)	(417,124)
(114,585)	174	3,832,648	3,534,492	54,812,885	2,545,652
\$ 24,096	\$ (114,585)	\$ 6,364,141	\$ 3,832,648	\$ 60,057,268	\$ 2,644,461

CITY OF BRAWLEY
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS

For the Fiscal Year Ended June 30, 2014
with Comparative Statements for the Fiscal Year Ended June 30, 2013

	Business-Type Activities Enterprise Funds			
	Water		Wastewater	
	Current Year	Prior Year	Current Year	Prior Year
CASH FLOWS FROM OPERATING ACTIVITIES:				
Cash received from customers and users	\$ 7,304,238	\$ 8,149,242	\$ 5,714,761	\$ 5,849,003
Cash payments to suppliers for goods and services	(3,249,969)	(3,936,402)	(2,563,577)	(7,332,782)
Cash payments for employees and benefit programs	(1,433,116)	(1,504,435)	(721,341)	(508,251)
Net cash provided (used) by operating activities	<u>2,621,153</u>	<u>2,708,405</u>	<u>2,429,843</u>	<u>(1,992,030)</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:				
Transfers out				
Interfund borrowing (repayment)				
Intergovernmental revenue (expense)		120,000		
Net cash provided (used) by non-capital financing activities		<u>120,000</u>		
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Intergovernmental revenue (expense)		(386,323)	90,548	5,359,775
Purchase of capital assets		(96,164)	(234,300)	(324,392)
Loan repayent				
Principal paid on debt	(1,002,699)	(690,775)	(1,026,031)	(326,273)
Interest paid on debt and fiscal charges	(378,576)	(227,495)	(400,423)	(51,823)
Net cash provided (used) by capital and related financing activities	<u>(1,381,275)</u>	<u>(1,400,757)</u>	<u>(1,570,206)</u>	<u>4,657,287</u>
CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest received	146,129	339,117	303,910	243,127
Net cash provided by investing activities	<u>146,129</u>	<u>339,117</u>	<u>303,910</u>	<u>243,127</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	<u>1,386,007</u>	<u>1,766,765</u>	<u>1,163,547</u>	<u>2,908,384</u>
CASH AND CASH EQUIVALENTS, BEGINNING OF FISCAL YEAR	<u>3,832,179</u>	<u>2,065,414</u>	<u>8,966,715</u>	<u>6,058,331</u>
CASH AND CASH EQUIVALENTS, END OF FISCAL YEAR	<u>\$ 5,218,186</u>	<u>\$ 3,832,179</u>	<u>\$ 10,130,262</u>	<u>\$ 8,966,715</u>
Reconciliation to Statement of Net Position:				
Cash and investments	<u>\$ 5,218,186</u>	<u>\$ 3,832,179</u>	<u>\$ 10,130,262</u>	<u>\$ 8,966,715</u>
CASH AND CASH EQUIVALENTS	<u>\$ 5,218,186</u>	<u>\$ 3,832,179</u>	<u>\$ 10,130,262</u>	<u>\$ 8,966,715</u>

See Notes to Basic Financial Statements

Business-Type Activities Enterprise Funds				Current Year Totals	Governmental Activities Internal Service Fund
Solid Waste		Airport			
Current Year	Prior Year	Current Year	Prior Year		
\$ 1,306,053	\$ 1,293,482	\$ 131,538	\$ 122,223	\$ 14,456,590	\$ 2,941,161
(1,300,901)	(1,293,482)	1,410,242	(475,609)	(5,704,205)	(1,817,305)
		(3,630)	(116)	(2,158,087)	(234,619)
5,152		1,538,150	(353,502)	6,594,298	889,237
		494,445	(1,119,832)	494,445	(750,557)
		494,445	(1,119,832)	494,445	(750,557)
		649,301	2,006,269	739,849	276,561
		(3,215,298)		(3,449,598)	(510,789)
				(2,028,730)	120,211
				(778,999)	
		(2,565,997)	2,006,269	(5,517,478)	(114,017)
		467		450,506	5,569
		467		450,506	5,569
5,152		(532,935)	532,935	2,021,771	30,232
		532,935		13,331,829	1,961,720
\$ 5,152	\$ -	\$ -	\$ 532,935	\$ 15,353,600	\$ 1,991,952
\$ 5,152	\$ -	\$ -	\$ 532,935	\$ 15,353,600	\$ 1,991,952
\$ 5,152	\$ -	\$ -	\$ 532,935	\$ 15,353,600	\$ 1,991,952

(Continued)

CITY OF BRAWLEY
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS

For the Fiscal Year Ended June 30, 2014

with Comparative Statements for the Fiscal Year Ended June 30, 2013

(Continued)

	Business-Type Activities Enterprise Funds			
	Water		Wastewater	
	Current Year	Prior Year	Current Year	Prior Year
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:				
Operating income (loss)	\$ 921,475	\$ 1,857,827	\$ 1,579,579	\$ 1,008,163
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:				
Depreciation	1,308,758	1,308,685	940,022	954,561
(Increase) decrease in accounts receivable	420,816	(312,410)		70,007
Increase (decrease) in accounts payable and accrued liabilities	(47,812)	(208,991)	(89,758)	(4,065,580)
Increase (decrease) in compensated absences		18,616		34,889
(Increase) decrease in prepaid				
Increase (decrease) in deposits payable	17,916	44,678		5,930
Total adjustments	1,699,678	850,578	850,264	(3,000,193)
Net cash provided by (used by) operating activities	\$ 2,621,153	\$ 2,708,405	\$ 2,429,843	\$ (1,992,030)

See Notes to Basic Financial Statements

Business-Type Activities Enterprise Funds				Current Year Totals	Governmental Activities Internal Service Fund
Solid Waste		Airport			
Current Year	Prior Year	Current Year	Prior year		
\$ 131,602	\$ (114,759)	\$ (485,458)	\$ (420,131)	\$ 2,147,198	\$ (173,527)
		245,860	245,860	2,494,640	131,842
28,641	117,435	14,807	(2,320)	464,264	
(155,091)	(2,676)	1,762,431	(177,031)	1,469,770	46,148
		510	120	18,426	884,774
(126,450)	114,759	2,023,608	66,629	4,447,100	1,062,764
\$ 5,152	\$ -	\$ 1,538,150	\$ (353,502)	\$ 6,594,298	\$ 889,237

CITY OF BRAWLEY
STATEMENT OF NET POSITION
FIDUCIARY FUND
June 30, 2014

	<u>Private Purpose Trust Fund RDA Successor Agency</u>
ASSETS	
Cash and investments	\$ 382,581
Cash and investments with fiscal agent	374,500
Interest receivable	19
Capital assets	<u>1,081,003</u>
Total Assets	<u>1,838,103</u>
LIABILITIES	
Interest payable	58,301
Deposits payable	359
Long-term debt, due in more than one year	<u>5,160,000</u>
Total Liabilities	<u>5,218,660</u>
NET POSITION	
Restricted for Debt Service	374,500
Unrestricted	<u>(3,755,057)</u>
Total Net Position	<u>\$ (3,380,557)</u>

The notes to the financial statements are an integral part of this statement.

CITY OF BRAWLEY
STATEMENT OF CHANGES IN NET POSITION
FIDUCIARY FUND
For the Fiscal Year Ended June 30, 2014

	Private Purpose Trust Fund RDA Successor Agency
Additions:	
Tax increment	\$ 72,679
Other revenue	19,498
Total additions	<u>92,177</u>
Deductions:	
Community development	9,252
Interest	<u>235,599</u>
Total deductions	<u>244,851</u>
Change in net position	(152,674)
Net Position - July 1, 2013	<u>(3,227,883)</u>
Net Position - June 30, 2014	<u>\$ (3,380,557)</u>

The notes to the financial statements are an integral part of this statement.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Brawley (City) have been prepared in conformity with accounting principles generally accepted in the United States of America (USGAAP) as applicable to governmental units. The Governmental Accounting Standards Boards (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the City are described below:

A. Financial Reporting Entity

The City of Brawley is located in the southeastern part of the State of California, in the center of Imperial County, which with water provided by canal from the Colorado River, makes this one of the most fertile agricultural areas in the country. The City was incorporated on April 6, 1908, under the general laws of the State of California and enjoys all the rights and privileges pertaining to “General Law” cities.

The City is governed by a five member Council, elected at large for four years on staggered schedules. The Council selects the Mayor from its members, generally for a one year term. The Council has hired a City Manager to administer the daily affairs of the City.

The services provided by the City include police, fire, street maintenance, parks, recreation, library, water, wastewater, solid waste, airport, housing, planning, building inspection, and general administrative services.

A key element of the City’s financial management process is the preparation of the annual budget. Each year the City Manager presents to City Council a proposed budget, which includes all current balances and expected revenues and other financing sources of the City, and describes by department how those resources will be utilized. Under terms of various grant and financing agreements, the budget is to be adopted by the end of May, prior to the beginning of each fiscal year. The budget is adopted by motion of the City Council, and if amended, generally is done by resolution.

These basic financial statements present the financial status of the City and its component units, which are included in the City’s reporting entity because of the significance of their operational or financial relationships with the City. Component unit financial statements may be obtained from the City’s Department of Finance.

Blended Component Units – Blended component units, although legally separate entities, are, in substance, part of the City’s operations.

Brawley Public Improvement Corporation – The Brawley Public Improvement Corporation was formed in October 1986 to issue certificates of participation to finance the construction of a wastewater treatment facility and issued additional certificates of participation in 1997 to finance a new water treatment plant. The only financial activity of the Public Improvement Corporation is the issuance and repayment of the certificates of participation and receipt of lease payments from the City pursuant to lease agreements between the City and the Public Improvement Corporation. Although it is legally separate from the City, the Public Improvement Corporation is reported as if it were part of the primary government because its sole purpose is to finance and construct public facilities.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation

The City's basic financial statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

Government-wide Financial Statements

The Statement of Net Position and the Statement of Activities display information about the primary government (City) and its component units. These statements include the financial activities of the overall City government, except for fiduciary activities. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the City's governmental activities. Direct expenses are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs, (b) grants and contributions that are restricted to meeting the operational need of a particular program, and (c) fees, grants, and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements

The fund financial statements provide information about the City's funds, including fiduciary funds and blended component units. Separate statements for each fund category - *governmental, proprietary, and fiduciary* - are presented. The emphasis of fund financial statements is on major individual funds, each of which is displayed in a separate column. All remaining funds are aggregated and reported as nonmajor funds.

Proprietary fund financial statements include a Statement of Position, a Statement of Revenues, Expenses, and Changes in Net Position, and a Statement of Cash Flows.

Proprietary funds are accounted for using the "*economic resources*" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses, and Changes in Net Position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which liability is incurred.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operation of the fund. All other revenues are reported as nonoperating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as nonoperating expenses.

C. Major Funds

GASB Statement No. 34, defines major funds and requires that the City's major governmental funds are identified and presented separately in the fund financial statements. All other funds, called nonmajor funds, are combined and reported in a single column, regardless of their fund-type.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Major Funds (Continued)

Major funds are defined as funds that have either assets, liabilities, revenues, or expenditures/expenses equal to ten percent of their fund-type total and five percent of the grand total. The General Fund is always a major fund. The City may also select other funds it believes should be presented as major funds.

The City reported the following major governmental funds in the accompanying financial statements:

General Fund

This fund accounts for all financial resources except those to be accounted for in another fund. It is the general operating fund of the City.

Economic and Community Development Fund

This fund accounts for revenues and expenditures of the Community Development Block Grant program and the related program income.

SB 325 Special Revenue Fund

To account for revenue received from the State under Article 8(a) of the Transportation Development Act (Section 99400(a) of the Public Utilities Code). Uses are restricted to local streets and roads.

The City reported the following major proprietary funds:

Water Fund

This fund accounts for the costs of treatment and distribution of drinking water to the community.

Wastewater Fund

This fund accounts for the costs of collection, treatment and disposal of sewage generated in the community.

Solid Waste Fund

This fund accounts for the costs of collection and disposal of trash and garbage generated in the community.

Airport Fund

This fund accounts for the costs of the City owned municipal airport. Although the amounts are not as significant as the other proprietary funds, this is the only other proprietary fund maintained by the City.

The City reported the following internal service funds:

Internal Service Funds

These funds account for maintenance of the City's fleet of vehicles and certain public facilities, and the costs of providing insurance, including risks maintained by the City, for general liability, property damage, unemployment benefits, workers' compensation, and employee health benefits.

D. Basis of Accounting

The basis of accounting determines when transactions are reported on the financial statements. The government-wide, proprietary and fiduciary funds financial statements are reported using the *economic resources measurement focus* and *accrual basis* of accounting. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place. Non-exchange transactions, in which the City gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenues from property taxes are recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Basis of Accounting (Continued)

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when *measurable and available*. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within thirty days after fiscal year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent that they have matured. Capital asset acquisitions are reported as *expenditures* in governmental funds. Proceeds of long-term debt and acquisitions under capital leases are reported as *other financing sources*.

Revenues susceptible to accrual are property taxes and interest revenue. Sales taxes, and other amounts collected and held by the state at fiscal year end on behalf of the City also are recognized as revenue. Fines, licenses, permits and other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

Proprietary funds distinguish between operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

Grant revenues are recognized in the fiscal year in which all eligibility requirements are met. Under the terms of grant agreements, the City may fund certain programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net position may be available to finance program expenditures/expenses. The City's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

E. Cash and Cash Equivalents

For purposes of the statement of cash flows, the City considers cash and cash equivalents as short term, highly liquid investments that are both readily convertible to known amounts of cash and so near their maturity that they present insignificant risk of changes in value because of changes in interest rates. The City follows the practice of pooling cash and investments of all funds except for funds required to be held by outside fiscal agents under the provisions of bond indentures and funds for the Brawley Community Redevelopment Agency. Cash equivalents have an original maturity date of three months or less from the date of purchase.

F. Cash and Investments

Most cash balances of the City's funds and some of its component units are pooled and invested by the City Treasurer. Unless otherwise dictated by legal or contractual requirements, income earned or losses arising from the investment pooled cash are allocated on a monthly basis to the participating funds and component units based on their proportionate shares of the average weekly cash balance.

Investments are stated at fair value. Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares. For purposes of the statement of cash flows, the City has defined cash and cash equivalents to be change and petty cash funds, equity in the City's cash and investment pool and restricted, non-pooled investments with initial maturities of three months or less.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. Receivables

Revenue from taxpayer-assessed taxes (sales and use, business license, gas, and franchise fees) is accrued in the Governmental Funds when they are both measurable and available. The City considers these taxes available if they are received within 30 days after fiscal year end.

Grants, entitlements, or shared revenues are recorded as receivables and revenues in the General, Special Revenue, and Capital Projects Funds when they are received or susceptible to accrual. Grants awarded for Proprietary Funds are recorded as receivables and nonoperating revenues when they are earned and are measurable.

Utility service accounts receivable are reported net of allowance for doubtful collections.

H. Interfund Transactions

Activities between funds that are representative of lending/borrowing outstanding at the end of the fiscal year are referred to as either “interfund receivables/payables” (i.e. the current portion of interfund loans) or “advances to/from other funds” (i.e. the non-current portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds”.

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

With Council approval, resources may be transferred from one City fund to another. Transfers are used to (1) move revenues from one fund that statute or budget requires collecting them to the fund that statute or budget requires to expend them, and (2) use unrestricted revenues collected in the General Fund to finance various programs accounted for in the other funds in accordance with budget authorizations.

I. Property Tax

The City's property taxes are levied on the first day of January by the County assessor, and are payable to the County tax collector in two installments.

The first installment is due November 1st, and is delinquent after December 10th; the second installment is due February 1st and is delinquent after April 10th. Taxes become a lien on the property on January 1st, and on the date of the transfer of the title, and the date of new construction.

The minimum property value which is taxed is \$2,000; however, tax bills are prepared for properties valued at less than \$2,000 if there is a special assessment to be collected.

Article 13A of the California Constitution states: “The maximum amount of any ad valorem tax on real property shall not exceed one percent (1%) of the full cash value of such property. The one percent tax is to be collected by the Counties and appointed according to law to the districts within the counties.”

The City has elected under State law (TEETER) to receive all of the annual property assessments in three installments as follows:

December	55%
April	40%
June	5%
	<u>100%</u>

J. Inventory

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories for governmental funds are recorded as expenditures when consumed rather than when purchased.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

K. Restricted Assets

Certain proceeds of revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants.

L. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure, are reported in the applicable columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of \$5,000 for property, plant, and equipment and \$25,000 for infrastructure. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at their estimated fair value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Property, plant, and equipment of the City, as well as the component units, are depreciated using the straight line method over their estimated lives of 2 to 50 years.

M. Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused vacation benefits and sick leave. All vacation and sick leave benefits are accrued as earned by employees. All vacation and sick leave pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds if they have matured, for example, as a result of employee resignation and retirements.

N. Self-insurance

The City is self-insured for worker's compensation, general liability, auto liability, and certain other risks. The City's workers' compensation activities are funded and accounted for separately in the fund financial statements based upon the activities of each fund. The current portion of claims liability are accounted for in the General Fund and the enterprise funds on the basis of settlements reached or judgments entered within the current fiscal year. In the government-wide financial statements and the enterprise fund financial statements, the estimated liability for all self-insurance liability claims is recorded as a liability.

O. Long-term Debt, Discount, Premiums, and Issuance Costs

In the government-wide financial statements and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position.

Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuance are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

P. Net Position and Fund Equity

In the government-wide financial statements and proprietary fund financial statements, net position is reported in three categories under GASB Statement No. 34. These captions apply only to net position, which are determined only at the government-wide level, proprietary funds, and fiduciary funds are described below.

Net Investment in Capital Assets describes the portion of net position which is represented by the current net book value of the City's capital assets, less the outstanding balance of any debt issued to finance these assets.

Restricted describes the portion of position which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the City cannot unilaterally alter. These principally include developer fees received for use on capital projects, debt service requirements, redevelopment funds restricted for low-and-moderate income purposes, and gas tax funds for street construction.

Unrestricted describes the portion of net position which is not restricted as to use.

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Q. Use of Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America, as prescribed by the GASB and the AICPA, require management to make assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

R. Fiscal Year

The fiscal year of the City begins on July 1 and ends on June 30.

S. Use of Restricted Resources

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources, as they are needed.

T. Comparative Data

Comparative data for the prior fiscal year has been presented in certain statements of the accompanying financial statements, in order to provide an understanding of changes in the City's financial position, operations, and cash flows.

U. New Accounting Pronouncements

The City has implemented the following Governmental Accounting Standards Board (GASB) Statements during the fiscal year ended June 30, 2014:

Governmental Accounting Standards Board Statement No. 65

For the fiscal year June 30, 2014, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 65, "Items Previously Reported as Assets and Liabilities." This Statement is effective for periods beginning after December 15, 2012. The objective of this Statement is to establish accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities. Implementation of the GASB Statement No. 65 did have an impact on the City's financial statements for the fiscal year ended June 30, 2014. Some items reported as assets and liabilities are now reported as deferred inflows or outflows of resources. Please see Note 15 Prior Period Adjustments for adjustments due to this new pronouncement.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

U. New Accounting Pronouncements (Continued)

Governmental Accounting Standards Board Statement No. 66

For the fiscal year ended June 30, 2014, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 66, “Technical Correction – 2012.” This Statement is effective for periods beginning after December 15, 2012. The objective of this Statement is to improve accounting and financial reporting for a governmental financial reporting entity by resolving conflicting guidance that resulted from GASB Statement No. 54 “Fund Balance Reporting and Governmental Fund Type Definitions”, and GASB Statement No. 62 Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements.” Since the release of these Statements, questions have arisen concerning differences between the provisions in Statement 54 and Statement No. 10, *Accounting and Financial Reporting for Risk Financing and Related Insurance Issues*, regarding the reporting of risk financing activities. Questions also have arisen about differences between Statement 62 and Statement No. 13, *Accounting for Operating Leases with Scheduled Rent Increases*, regarding the reporting of certain operating lease transactions, and No. 48, *Sales and Pledges of Receivables and Future Revenues and Intra-Equity Transfers of Assets and Future Revenues*, concerning the reporting of the acquisition of a loan or a group of loans and the recognition of servicing fees related to mortgage loans that are sold. Implementation of the GASB Statement No. 66 did not have an impact on the City’s financial statements for the fiscal year ended June 30, 2014.

Governmental Accounting Standards Board Statement No. 67

For the fiscal year ended June 30, 2014, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 67, “Financial Reporting for Pension Plans.” This Statement is effective for periods beginning after June 15, 2013. The objective of this Statement is to improve financial reporting by state and local governmental pension plans. This Statement replaces the requirements of Statements No. 25, “Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans” and No. 50 “Pension Disclosures” as they relate to pension plans that are administered through trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria. The requirements of Statements 25 and 50 remain applicable to pension plans that are not administered through trusts covered by the scope of this Statement and to defined contribution plans that provide postemployment benefits other than pensions. Implementation of the GASB Statement No. 67 did not have an impact on the City’s financial statements for the fiscal year ended June 30, 2014.

Governmental Accounting Standards Board Statement No. 70

For the fiscal year ended June 30, 2014, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 70, “Accounting and Financial Reporting for Non-exchange Financial Guarantees.” This Statement is effective for periods beginning after June 15, 2013. The objective of this Statement is to improve the recognition, measurement, and disclosure guidance for state and local governments that have extended or received financial guarantees that are non-exchange transactions. Implementation of the GASB Statement No. 70 did not have an impact on the City’s financial statements for the fiscal year ended June 30, 2014.

V. Fund Balance

In the fund financial statements, governmental funds report fund balance as nonspendable, restricted, committed, assigned, or unassigned based primarily on the extent to which the City is bound to honor constraints on how specific amounts can be spent.

- Nonspendable fund balance – amounts that cannot be spent because they are either (a) not spendable in form or (b) legally or contractually required to be maintained intact.
- Restricted fund balance – amounts with constraints placed on their use that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
- Committed fund balance – amounts that can only be used for specific purposes determined by formal action of the City’s highest level of decision-making authority (the City Council) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation needs to occur no later than the close of the reporting period.
- Assigned fund balance – amounts that are constrained by the City’s intent to be used for specific purposes. The intent can be established at either the highest level of decision making, or by a body or an official designated for that purpose.
- Unassigned fund balance – the residual classification for the City’s funds that include amounts not contained in the other classifications.

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Budgets and Budgetary Accounting

The City Council is required to adopt an annual budget resolution by July 1st of each fiscal year for the General Fund, special revenue, capital projects, debt service, and enterprise funds. These budgets are adopted and presented for reporting purposes on a basis consistent with generally accepted accounting principles.

The appropriated budget is prepared by fund, function, and department. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level. The City Council made several supplemental budgetary appropriations throughout the fiscal year.

B. Deficit Fund Balances

At June 30, 2014, the following funds had an accumulated deficit:

<u>Fund</u>	<u>Amount</u>
<u>Nonmajor Governmental Funds:</u>	
Downtown Parking Fund	\$ 198
Successor Agency Housing Fund	4,102
<u>Internal Service Fund:</u>	
Risk Management	120,307

This fund balance deficit is primarily due to the City incurring costs in excess of revenues. The Funds should alleviate this deficit as revenues are received.

There was no legally adopted budget for the major fund – SB 325 Special Revenue Fund.

C. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2014, the following funds had excess of expenditures over appropriations:

<u>Fund</u>	<u>Final Appropriation</u>	<u>Expenditures</u>	<u>Excess</u>
<u>Major Fund:</u>			
General Fund			
General Government	\$ 2,147,478	\$ 2,369,996	\$ 222,518
Economic and Community Development Fund		202,298	202,298

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 3 – CASH AND INVESTMENTS

Cash and investments as of June 30, 2014 are classified in the accompanying financial statements as follows:

Primary Government:

Statement of Net Position:	
Cash and investments	\$ 38,503,864
Restricted cash and investments with fiscal agent	680,592
Fiduciary Fund:	
Cash and investments	382,581
Cash and investments with fiscal agent	374,500
Total cash and investments, Statement of Net Position	<u>\$ 39,941,537</u>

Cash and investments as of June 30, 2013 consist of the following:

Cash on hand	\$ 2,875
Deposits with financial institutions	4,138,496
Investments	35,800,166
Total cash and investments	<u>\$ 39,941,537</u>

A. Investments Authorized by the California Government Code and the City's Investment Policy

The table below identifies the investment types that are authorized for the City of Brawley (City) by the California Government Code (or the City's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City's investment policy.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Government Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	10%	None
U.S. Government Agency Issues	5 years	10%	None
Banker's Acceptances	270 days	40%	30%
Commercial Paper, Prime Quality	180 days	40%	10%
Time Certificates of Deposit	3 years	25%	None
Negotiable Certificates of Deposit	3 years	30%	None
Repurchase and Reverse Repurchase Agreements	1 year	20%	None
Medium-Term Notes	5 years	30%	15%
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Local Agency Investment Fund (State Pool)	N/A	None	\$ 50 Million

NOTE 3 – CASH AND INVESTMENTS (CONTINUED)

B. Investments Authorized by Debt Agreements

Investment of debt proceeds held by bond trustees are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City’s investment policy. The table below identifies the investment types that are authorized for investments held by bond trustees. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury Obligations	None	None	None
U.S. Agency Securities	None	None	None
Mortgage-backed Securities	3 years	None	None
Banker’s Acceptances	360 days	None	None
Commercial Paper	None	None	None
Negotiable Certificates of Deposit	None	None	None
Investment Agreements	None	None	None
Repurchase Agreements	30 days	None	None
Money Market Mutual Funds	N/A	None	None
Local Agency Investment Fund (State Pool)	N/A	None	None

C. Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

Information about the sensitivity of the fair values of the City’s investments (including investments held by bond trustees) to market interest rate fluctuations is provided by the following table that shows the distribution of the City’s investments by maturity:

<u>Investment Type</u>	<u>Totals</u>	<u>Remaining maturity (in Months)</u>			
		<u>12 Months or Less</u>	<u>13 to 24 Months</u>	<u>25-60 Months</u>	<u>More Than 60 Months</u>
State Investment Pool (LAIF)	\$ 27,573,521	\$ 27,573,521	\$ -	\$ -	\$ -
Certificates of Deposit	7,852,145	248,002	1,962,366	5,641,777	
Held by Bond Trustees:					
Money Market Funds	374,500	374,500			
	<u>\$ 35,800,166</u>	<u>\$ 28,196,023</u>	<u>\$ 1,962,366</u>	<u>\$ 5,641,777</u>	<u>\$ -</u>

D. Investments with Fair Values Highly Sensitive to Interest Rate Fluctuations

The City has no investments including investments held by bond trustees that are highly sensitive to interest rate fluctuations.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 3 – CASH AND INVESTMENTS (CONTINUED)

E. Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the City's investment policy, or debt agreements, and the actual rating as of fiscal year end for each investment type.

Investment Type	Amount	Minimum Legal Rating	Exempt From Disclosure	Rating as of Fiscal Year End			
				AAA	AA	A	Not Rated
State Investment Pool	\$ 27,573,521	N/A	\$ -	\$ -	\$ -	\$ -	\$ 27,573,521
Certificates of Deposit Held by Bond Trustee:	7,852,145	N/A					7,852,145
Money Market Funds	374,500	N/A		374,500			
Total	\$ 35,800,166		\$ -	\$ 374,500	\$ -	\$ -	\$ 35,425,666

F. Concentration of Credit Risk

The investment policy of the City contains limitations on the amount that can be invested in any one issuer. There was no investment in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represents 5% or more of total City investments.

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits; The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the government unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

As of June 30, 2014, none of the City's deposits with financial institutions in excess of federal depository insurance limits were held in uncollateralized accounts.

Investment in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

A. Long-Term Advances

Advances to/from other funds are non-current interfund loans and are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriations and are not expendable available financial resources.

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Enterprise Fund: Wastewater Fund	Enterprise Fund: Water Fund	\$ 1,503,531

B. Interfund Receivables and Payables

During the course of normal operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as “due to and from other funds”. The following presents a summary of current interfund balances at June 30, 2014.

<u>Receivable Fund</u>	<u>Amount</u>	<u>Payable Fund</u>	<u>Amount</u>
Major Governmental Fund:		Nonmajor Governmental Funds:	
General Fund	\$ 2,274,211	Downtown Parking	\$ 1,076
		Successor Agency Housing	847
Total	<u>\$ 2,274,211</u>	Park Projects	122,619
		Streets	1,576,756
		Major Enterprise Fund:	
		Airport	494,445
		Internal Service Fund:	
		Risk Management	<u>78,468</u>
		Total	<u>\$ 2,274,211</u>

C. Interfund Transfers

Transfers are indicative of funding for capital projects, lease payments or debt service, subsidies of various City operations, and re-allocations of special revenues. All inter-fund transfers between individual government funds have been eliminated on the government-wide statements. The City did not make any transfers for the fiscal year end June 30, 2014.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 5 – LOANS RECEIVABLE

Loans receivable amounts primarily represent loans made for redevelopment, economic development, and property rehabilitation.

Economic & Community Development Special Revenue Fund

CDBG loan to Valley Lube & Wash, receivable in installments of \$1,109.53 per month including interest at 6%. Secured by deed of trust.	\$ 97,972
Note to Brawley Beef, LLC receivable in the amount of \$200,000. First payment on the note is due 3/13/2010 in amount of 20% of principal and accrued interest at 1% per annum. Payments will be forgiven as long as Brawley Beef, LLC follows certain employment covenants.	200,000
Loan to Merry Haynes & Sheila Riley, DBA The Rock Coffee Shop and Café receivable in installments of \$1,822.18 per month including interest at 4.75%. Secured by deed of trust.	79,369
HOME Investment Partnerships Program Loan to BESA, L.P., C/O Chelsea Investment Corporation. Annual payments are in the amount equal to 50% of the residual receipts from the apartment complex. Payments are due 90 days following the end of the calendar year with respect to the preceding year.	3,400,000
Loan to Edward and Martha Singh receivable in the installment of \$756.45 per month including interest at 6.5%. Secured by deed of trust.	42,409
Deferred notes receivable. No installment payments of principal or interest are required until the loans reach their maturity or underlying property is sold. Secured by deeds of trust.	<u>4,639,428</u>
	<u>\$ 8,459,178</u>

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 6 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2014 was as follows:

	Balance as of July 1, 2013	Additions	Deletions	Transfers	Prior Period Adjustments	Balance as of June 30, 2014
Governmental Activities						
Nondepreciable capital assets						
Land	\$ 966,706	\$ -	\$ -	\$ -	\$ -	\$ 966,706
Construction in progress	6,526,415	3,950,067	(14,463)	(5,047,920)		5,414,099
Total nondepreciable capital assets	7,493,121	3,950,067	(14,463)	(5,047,920)		6,380,805
Depreciable capital assets						
Equipment	7,599,237	496,613	(240,113)		(417,123)	7,438,614
Buildings	6,988,655			5,047,920		12,036,575
Improvements other than buildings	11,611,313	914,664				12,525,977
Infrastructure	15,859,854					15,859,854
Total depreciable capital assets	42,059,059	1,411,277	(240,113)	5,047,920	(417,123)	47,861,020
Less accumulated depreciation						
Equipment	(5,740,120)	(392,154)	192,088			(5,940,186)
Buildings	(2,887,864)	(185,816)				(3,073,680)
Improvements other than buildings	(3,540,735)	(704,506)				(4,245,241)
Infrastructure	(9,193,140)	(1,209,600)				(10,402,740)
Total accumulated depreciation	(21,361,859)	(2,492,076)	192,088			(23,661,847)
Net depreciable capital assets	20,697,200	(1,080,799)	(48,025)	5,047,920	(417,123)	24,199,173
Net capital assets	\$ 28,190,321	\$ 2,869,268	\$ (62,488)	\$ -	\$ (417,123)	\$ 30,579,978

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	\$ 469,493
Public safety	500,734
Streets and public works	1,126,757
Parks and recreation	189,122
Community development	205,970
Total	\$ 2,492,076

	Balance as of July 1, 2013	Additions	Deletions	Transfers	Balance as of June 30, 2014
Business-type Activities					
Nondepreciable capital assets					
Land	\$ 37,076	\$ -	\$ -	\$ -	\$ 37,076
Construction in progress	148,322	3,215,299		(148,323)	3,215,298
Total nondepreciable capital assets	185,398	3,215,299		(148,323)	3,252,374
Depreciable capital assets					
Equipment	2,608,245	234,300			2,842,545
Buildings	56,313,871			148,323	56,462,194
Improvements other than buildings	6,522,329				6,522,329
Conveyance systems	34,714,528				34,714,528
Total depreciable capital assets	100,158,973	234,300		148,323	100,541,596
Less accumulated depreciation					
Equipment	(1,813,186)	(71,977)			(1,885,163)
Buildings	(13,518,522)	(1,421,164)			(14,939,686)
Improvements other than buildings	(2,769,347)	(281,881)			(3,051,228)
Conveyance systems	(13,939,886)	(719,618)			(14,659,504)
Total accumulated depreciation	(32,040,941)	(2,494,640)			(34,535,581)
Net depreciable capital assets	68,118,032	(2,260,340)		148,323	66,006,015
Net capital assets	\$ 68,303,430	\$ 954,959	\$ -	\$ -	\$ 69,258,389

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 6 – CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functions/programs of the business-types activities as follows:

Water	\$ 1,308,758
Wastewater	940,022
Airport	245,860
Total Depreciation Expense - Business-type Activities	<u>\$ 2,494,640</u>

NOTE 7 –LONG-TERM DEBT

Governmental Activities

The following is a summary of long-term debt activity of the City's governmental activities for the fiscal year ended June 30, 2014:

	Balance as of July 1, 2013	Additions	Reductions	Balance as of June 30, 2014	Due Within One Year
Governmental Activities:					
Capital lease	71,295		(16,191)	55,104	16,191
Compensated absences	1,278,698	935,938	(935,938)	1,278,698	
Total long-term liabilities	<u>\$ 1,349,993</u>	<u>\$ 935,938</u>	<u>\$ (952,129)</u>	<u>\$ 1,333,802</u>	<u>\$ 16,191</u>

Capital Lease

The City has entered into a lease agreement as lessee for financing the acquisition of a park facility lighting system having a purchase price of \$149,731. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2014, including interest are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2015	\$ 17,110	\$ 3,675	\$ 20,785
2016	18,220	2,274	20,494
2017	19,774	1,301	21,075
Total	<u>\$ 55,104</u>	<u>\$ 7,250</u>	<u>\$ 62,354</u>

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 7 –LONG-TERM DEBT (CONTINUED)

Business-Type Activities

The following is a summary of long-term debt activity of the City's business-type activities for the fiscal year ended June 30, 2014:

	Balance as of July 1, 2013	Additions	Reductions	Balance as of June 30, 2014	Due Within One Year
Business-type Activities:					
Contracts payable	\$ 10,123,228	\$ -	\$ (1,151,588)	\$ 8,971,640	\$ 1,654,398
Deferred gain	888,327		(192,951)	695,376	170,936
Unamortized discount	(1,341,267)		288,429	(1,052,838)	(256,921)
Certificates of participation	630,000		(200,000)	430,000	220,000
Unamortized discount	(9,392)		5,146	(4,246)	(3,138)
Revenue bonds payable	2,715,000		(180,000)	2,535,000	185,000
Unamortized premium	16,326		(2,435)	13,891	2,307
Bonds payable	75,500		(18,100)	57,400	18,100
CSWRCB Loan	13,985,872		(671,993)	13,313,879	678,712
Compensated absences	262,364	282,829	(282,829)	262,364	
Total long-term liabilities	<u>\$ 27,345,958</u>	<u>\$ 282,829</u>	<u>\$ (2,406,321)</u>	<u>\$ 25,222,466</u>	<u>\$ 2,669,394</u>

Water Enterprise Fund: Contracts Payable and Defeased Certificates of Participation

On May 5, 1998, the Brawley Public Improvement Corporation sold Certificates of Participation in the amount of \$17,755,000 with an average interest rate of 4.88% to advance refund \$17,755,000 of then outstanding 1996 Certificates of Participation with an average interest rate of 6.27%. As a result, the 1996 Certificates are considered to be defeased and the liability for those certificates has been removed from the Water Enterprise Fund. The balance of the 1996 refunded certificates outstanding as of June 30, 2014 is \$13,660,000.

On July 2, 2001, the City borrowed \$15,823,475 from the California Department of Water Resources (DOWR), at an interest rate of 0 %, to advance refund \$16,050,000 of outstanding 1998 Certificates of Participation with an average interest rate of 4.88 %. The proceeds were used to purchase U.S. Government securities which were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 1998 Certificates of Participation. As a result, the 1998 Certificates are considered to be defeased and the liability for those certificates has been removed from the Water Enterprise Fund. The balance of 1998 refunded certificates outstanding as of June 30, 2014 is \$11,960,000.

The advance refunding resulted in a difference between the reacquisition price and the net carrying amount of the old debt of \$2,119,886. This difference, to be reported in the financial statements as a deduction from contracts payable, is being charged to operations through the fiscal year ending June 30, 2021 using the effective interest method. The balance payable as of June 30, 2014, including deferred gain of \$522,770, and net of unamortized discount of \$880,232 is \$5,576,340. Debt service requirements to maturity on the contract, which includes imputed interest, are as follows:

Fiscal Year Ending June 30,	Principal	Imputed Interest	Total
2015	\$ 970,281	\$ 216,480	\$ 1,186,761
2016	602,572	188,602	791,174
2017	631,804	159,370	791,174
2018	662,451	128,722	791,173
2019	694,587	96,586	791,173
2020-2021	1,491,895	90,452	1,582,347
	<u>\$ 5,053,590</u>	<u>\$ 880,212</u>	<u>\$ 5,933,802</u>

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 7 – LONG-TERM DEBT (CONTINUED)

Water Enterprise Fund: Contracts Payable and Defeased Certificates of Participation (Continued)

On April 23, 2002, the City borrowed \$4,127,516 from the DOWR, at an interest rate of 0%, to refund a previous DOWR contract having a balance of \$4,852,058 with an interest rate of 3.0315 %. The City also paid \$724,542 towards the refunding. As result, the previous contract has been repaid and the liability has been removed from the Water Enterprise Fund.

There is no difference between the reacquisition price and the carrying amount of the old debt. The balance payable as June 30, 2014, including deferred gain of \$172,606, and net of unamortized discount of \$172,606 is \$1,651,004. Debt service requirements to maturity which includes imputed interest, are as follows:

Fiscal Year Ending June 30,	Principal	Imputed Interest	Total
2015	\$ 269,123	\$ 40,441	\$ 309,564
2016	171,003	35,373	206,376
2017	176,226	30,150	206,376
2018	181,609	24,767	206,376
2019	187,156	19,220	206,376
2020-2022	493,281	22,655	515,936
	<u>\$ 1,478,398</u>	<u>\$ 172,606</u>	<u>\$ 1,651,004</u>

Water Enterprise Fund: Revenue Bonds Payable

On October 1, 2004, the City participated in a pooled revenue bond issue with the California Statewide Communities Development Authority (CSCDA). The CSCDA issued \$4,000,000 of revenue bonds on behalf of the City for its Water enterprise fund, at an average interest rate of 4.37% and a final maturity of October 1, 2024. The balance payable as of June 30, 2014, including unamortized premium of \$13,890 is \$2,548,890. Debt service requirements to maturity on the revenue bonds are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2015	\$ 185,000	\$ 111,892	\$ 296,892
2016	195,000	104,859	299,859
2017	200,000	97,352	297,352
2018	210,000	89,354	299,354
2019	215,000	80,853	295,853
2020-2024	1,245,000	233,125	1,478,125
2025	285,000	7,125	292,125
	<u>\$ 2,535,000</u>	<u>\$ 724,560</u>	<u>\$ 3,259,560</u>

Water Enterprise Fund: Water District Bonds Payable

On June 1, 1977, the Brawley County Water District issued Bonds totalling \$368,000. Subsequently, the Brawley County Water District was annexed by the City at which time these outstanding bonds became a reportable obligation of the City. All funds to pay the outstanding bonds continue to be collected and paid by the County of Imperial. The bonds bear interest at a rate of 5% with a final maturity date of June 1, 2017. The balance as of June 30, 2014 is \$57,400. Debt service requirements to maturity on the Water District Bonds are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2015	\$ 18,100	\$ 2,870	\$ 20,970
2016	19,100	1,965	21,065
2017	20,200	1,010	21,210
	<u>\$ 57,400</u>	<u>\$ 5,845</u>	<u>\$ 63,245</u>

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 7 – LONG-TERM DEBT (CONTINUED)

Wastewater Enterprise Fund: Contracts Payable

As of June 30, 2011, the City has received advances totalling \$2,759,775 from the California Infrastructure and Economic Development Bank (CIEDB). The purpose is to help finance improvements to the wastewater system. The balance payable as of June 30, 2014 is \$1,386,834. Debt service requirements to maturity on the contract are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2015	\$ 158,074	\$ 34,265	\$ 192,339
2016	162,215	30,069	192,284
2017	166,465	25,763	192,228
2018	170,827	21,344	192,171
2019	175,302	16,809	192,111
2020-2022	553,951	22,020	575,971
	<u>\$ 1,386,834</u>	<u>\$ 150,270</u>	<u>\$ 1,537,104</u>

Wastewater Enterprise Fund: Certificates of Participation

On December 11, 1997, the City of Brawley Public Improvement Corporation sold Certificates of Participation in the amount of \$2,845,000 with an average interest rate of 4.62% to refund on a current basis \$2,520,000 of outstanding 1987 Certificates of Participation with an average interest rate of 7.00%. The Certificates are payable solely from lease payments pursuant to a lease agreement between the City and the Public Improvement Corporation. The City is required under the lease agreement to make lease payments as rental for use and possession of the wastewater treatment facility which are equal to the debt service requirements of the Certificates. The balance payable as of June 30, 2014, net of unamortized discount of \$4,246 is \$425,754. Debt service requirements to maturity on the certificates of participation are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2015	\$ 210,000	\$ 21,500	\$ 231,500
2016	220,000	11,000	231,000
	<u>\$ 430,000</u>	<u>\$ 32,500</u>	<u>\$ 462,500</u>

Wastewater Enterprise Fund: California State Water Resource Control Board Loan

The City entered into a project finance agreement with the California State Water Resource Control Board (Water Control Board). Through the use of ARRA funds, the Water Control Board provided funding assistance for the rehabilitation and upgrade of the wastewater treatment plant. The City must repay the project funds at an interest rate of 1% per annum. The term of the agreement is from the fiscal year ended June 30, 2013, to the fiscal year ended June 30, 2032. A portion of the loan totaling \$10,000,000 was forgiven by the Water Control Board leaving an outstanding balance of 13,313,879 at June 30, 2014. Annual debt service requirements for the CSWRCB Loan are shown below:

Fiscal Year Ending June 30,	Principal	Interest	Total
2015	\$ 678,712	\$ 133,139	\$ 811,851
2016	685,500	126,351	811,851
2017	692,355	119,496	811,851
2018	699,278	112,573	811,851
2019	706,271	105,580	811,851
2020-2024	3,638,719	420,536	4,059,255
2025-2029	3,824,328	234,927	4,059,255
2030-2033	2,388,716	47,951	2,436,667
	<u>\$ 13,313,879</u>	<u>\$ 1,300,553</u>	<u>\$ 14,614,432</u>

NOTE 8 – RISK MANAGEMENT

An internal service fund is used to account for the City's risk management and insurance programs, including self-insurance, commercial insurance, and participation in a public entity risk pool. Operating revenues of this fund consist of payments from other City funds and are based upon estimated cost of excess insurance premiums, self-insurance losses, and other operating expenses.

The City is self-insured for unemployment claims. Health insurance is purchased from an independent carrier. The City is a member of the California Joint Powers Insurance Authority (Authority) for workers' compensation and for liability and property damage coverage as outlined below.

The Authority is a consortium of 107 California public entities. The Authority's governing board consists of one member from each participating agency and is responsible for the selection of management as well as budgeting and financing. Insurance activities are financed by charges to members, and no long-term debt has been incurred. Actual annual premiums are determined using a retrospective method. At June 30, 2010, and as in the prior fiscal year, the City was self-insured for each general liability loss to the extent of \$30,000. At June 30, 2014, and as in the prior fiscal year, the City was self-insured for each workers' compensation loss to the extent of \$50,000. Losses above \$30,000 for general liability, and above \$50,000 for workers' compensation, are shared by the participating agencies, or covered by excess insurance coverage obtained by the Authority.

The City has had no settlements which exceeded insurance coverage in the last three fiscal years, and no changes in insurance coverage from the prior year.

NOTE 9 – COMMITMENTS AND CONTINGENCIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial. The City is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the City Attorney the resolution of these matters will not have a materially adverse effect on the financial position of the City.

NOTE 10 – NON-COMMITMENT DEBT

The City issued \$5,200,000 of multifamily housing revenue bonds through the California Statewide Communities Development Authority (CSCDA) to assist a developer in the construction of an apartment complex for senior citizens, including those of low income. The bonds are secured by the property financed and are payable solely from income generated by the property. The City is not obligated in any manner for repayment of the bonds and accordingly, the bonds are not recorded as liabilities in the accompanying financial statements. As of June 30, 2014, the amounts of bonds outstanding totaled \$5,200,000.

Also, to assist in the construction of this apartment complex, the City received a grant from the Home Investment Partnerships (HOME) Program, and \$3,400,000 of the grant was loaned to the developer. The terms of the loan provide for an interest rate of 1 percent and a repayment term of 55 years, with payments to be made from the "residual receipts" of the project as defined in the loan agreement.

NOTE 11 – JOINT VENTURES

Local Transportation Authority:

The City is a participant, along with Imperial County and the other cities in the county, in the Imperial County Local Transportation Authority (LTA). The LTA is considered a joint venture without equity interest. The City is also not obligated in any manner for debt of the LTA. Each participating jurisdiction appoints one member to the governing board of the LTA. The LTA was approved by voters of Imperial County at a special election on November 8, 1989. The ballot measure (Measure D) increased the sales tax in Imperial County by one-half of one percent (0.5%) for a period of twenty years, to provide funding for transportation improvements. The revenues are allocated to each participating jurisdiction based on a formula contained in the ballot measure.

NOTE 11 – JOINT VENTURES (CONTINUED)

On May 8, 2003 the LTA issued \$6,670,000 of sales tax refunding and new money bonds to refund on a current basis all of a previous bond issue and to fund certain transportation projects for the City and another member of the LTA. The amount made available to the City by this issue was \$1,849,216. The LTA has pledged the City's share of sales tax revenue as security for the amount. The amount received this fiscal year as shown above is net of the City's share of debt service required on this bond issue. The City has no other liability for the debt.

Additional financial information on the LTA is available from the Imperial County Public Works Department.

Imperial Valley Emergency Communications Authority:

The City is a participant, along with Imperial County and the other cities in the county, in the Imperial Valley Emergency communications authority (IVECA). IVECA is considered a joint venture without equity interest. The purpose of IVECA is to extend an 800 MHz radio system from San Diego into Imperial County, to provide improved communications for public safety and emergency services. IVECA has entered into a lease purchase agreement with Motorola Inc. to provide the infrastructure system needed. The City's cost of the lease purchase agreement is \$63,715 per year for seven years, and began in the fiscal year ended June 30, 2004. It is also anticipated that IVECA will provide centralized dispatching services throughout Imperial County at some point in the future.

NOTE 12 – EMPLOYEE RETIREMENT SYSTEMS AND PLANS

A. Plan Description

The City's defined benefit pension plan, the California Public Employees' Retirement System, provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. The California Public Employees' Retirement System is part of the Public Agency portion of the California Public Employees' Retirement System (CalPERS), an agent multiple-employer plan administered by CalPERS, which acts as a common investment and administrative agent for participating public employers within the State of California. A menu of benefit provisions as well as other requirements is established by State statutes within the Public Employees' Retirement Law. The City selects optional benefit provisions from the benefit menu by contract with CalPERS and adopts those benefits through local ordinance (other local methods). CalPERS issues a separate comprehensive annual financial report. Copies of the CalPERS' annual financial report may be obtained from the CalPERS Executive Office - 400 P Street - Sacramento, CA 95814.

B. Funding Policy

Employees pay 7% (9% for safety employees) of their annual covered salary as active plan members in the City's defined pension plan. The City makes the contributions required of the City employees on their behalf and for their account. The City is required to contribute at an actuarially determined combined rate of 13.309% for miscellaneous employees and 32.181% for safety employees. The contribution requirements of plan members and the City are established and may be amended by PERS. The City's contributions to CalPERS for the miscellaneous plan for the fiscal years ending June 30, 2014, 2013, and 2012 were \$784,232, \$754,826, and \$603,260 respectively, and equal to 100% of the required contributions for each fiscal year. The City's contributions to CalPERS for the safety plan for the fiscal years ending June 30, 2014, 2013, and 2012 were \$1,020,123, \$1,002,678, and \$936,152 respectively and equal to 100% of the required contributions for each fiscal year.

NOTE 13 – MANAGEMENT'S REVIEW OF SUBSEQUENT EVENTS

In preparing the accompanying financial statement, City management has reviewed all known events that have occurred after June 30, 2014, and through February 5, 2015, the date when this financial statement was available to be issued, for inclusion in the financial statement and footnotes.

NOTE 14 – SUCCESSORY AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY

On December 29, 2011, the California Supreme Court upheld Assembly Bill IX 26 ("the Bill") that provides for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City of Brawley (City) that previously had reported a redevelopment agency within the reporting entity of the City as a blended component unit.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 14 – SUCCESSORY AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY (CONTINUED)

The Bill provides that upon dissolution of a redevelopment agency, either the city or other unit of local government will agree to serve as the “successor agency” to hold the assets units they are distributed to other units of state and local government. On January 10, 2012, the City Council elected to become the Successor Agency for the former redevelopment agency in accordance with the Bill as part of the City resolution number 12-001.

After enactment of the law, which occurred on June 28, 2011, redevelopment agencies in the State of California cannot enter into new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets can only be used to pay enforceable obligations in existence as the date of the dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

In future fiscal years, successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of former redevelopment agency until all enforceable obligations of the prior redevelopment agency have been paid in full and all assets have been liquidated.

A. Long-term debt of the Successor Agency as of June 30, 2014, consisted of the following:

	Balance July 1, 2013	Additions	Deletions	Balance June 30, 2014	Due within one year
Tax Allocation Bonds	\$ 5,290,000	\$ -	\$ (130,000)	\$ 5,160,000	\$ 135,000
Totals	<u>\$ 5,290,000</u>	<u>\$ -</u>	<u>\$ (130,000)</u>	<u>\$ 5,160,000</u>	<u>\$ 135,000</u>

2006 Tax Allocation Bonds Payable

On October 3, 2006, the Community Redevelopment Agency issued \$5,875,000 of 2006 Tax Allocation Bonds. Interest is payable semiannually each April 1 and October 1 with principal due each October 1 beginning in 2008 with final maturity in 2036. The bonds were issued with interest rates varying between 3.65% and 5.00%. Proceeds from the issue are to be used to finance improvements, fund a reserve account, fund a capitalized interest account, and pay costs of issuance. Tax increment revenue is pledged against the bonds. The balance payable at June 30, 2014 is \$5,160,000.

The scheduled annual minimum debt service requirements at June 30, 2014 are as follows:

Fiscal Year Ended June 30,	Principal	Interest	Total
2015	\$ 135,000	\$ 234,527	\$ 369,527
2016	140,000	229,162	369,162
2017	145,000	223,390	368,390
2018	150,000	217,380	367,380
2019	160,000	211,022	371,022
2020-2024	895,000	944,809	1,839,809
2025-2029	1,125,000	719,489	1,844,489
2030-2034	1,395,000	429,475	1,824,475
2035-2037	1,015,000	77,875	1,092,875
Totals	<u>\$ 5,160,000</u>	<u>\$ 3,287,129</u>	<u>\$ 8,447,129</u>

NOTE 15 – PRIOR PERIOD ADJUSTMENT

The prior period adjustment in the Risk Management Internal Service fund of (\$119,032) and in the Maintenance Internal Service fund of (\$298,092) were due to overstatements of fixed assets in the prior fiscal year.

The prior period adjustment in the Water fund of (\$53,241) was due to implementation of GASB Statement No.65.

The prior period adjustment in the Wastewater fund of (\$1,607,480) and Gas Tax fund \$31,584 was due to an overstatement and understatement of receivables in the prior fiscal year.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF BRAWLEY
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
For the Fiscal Year Ended June 30, 2014

	Budget Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Taxes:				
Utility users	\$ 2,111,892	\$ 2,111,892	\$ 2,242,076	\$ 130,184
Transient lodging	270,746	270,746	322,764	52,018
Franchise	639,000	639,000	509,074	(129,926)
Business license	45,000	45,000	47,495	2,495
Licenses and permits	169,550	169,550	264,354	94,804
Fines and forfeitures	100,000	100,000	42,139	(57,861)
Use of money and property	20,000	20,000	49,942	29,942
Intergovernmental	6,844,427	6,844,427	6,952,639	108,212
Charges for services	3,669,749	3,669,749	3,600,023	(69,726)
Miscellaneous	133,000	133,000	179,429	46,429
Total revenues	<u>14,003,364</u>	<u>14,003,364</u>	<u>14,209,935</u>	<u>206,571</u>
EXPENDITURES				
Current:				
General government	2,147,478	2,147,478	2,369,996	(222,518)
Public safety	7,768,250	7,768,250	7,736,750	31,500
Culture and leisure	2,155,204	2,155,204	2,087,036	68,168
Community development	1,729,432	1,729,432	1,560,253	169,179
Capital outlay	310,000	310,000	300,270	9,730
Total expenditures	<u>14,110,364</u>	<u>14,110,364</u>	<u>14,054,305</u>	<u>56,059</u>
Excess of revenues over (under) expenditures	<u>(107,000)</u>	<u>(107,000)</u>	<u>155,630</u>	<u>262,630</u>
Net change in fund balance	(107,000)	(107,000)	155,630	262,630
Fund Balance - July 1, 2013	<u>4,107,880</u>	<u>4,107,880</u>	<u>4,472,522</u>	<u>364,642</u>
Fund Balance - June 30, 2014	<u>\$ 4,000,880</u>	<u>\$ 4,000,880</u>	<u>\$ 4,628,152</u>	<u>\$ 627,272</u>

CITY OF BRAWLEY
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
ECONOMIC & COMMUNITY DEVELOPMENT SPECIAL REVENUE FUND
For the Fiscal Year Ended June 30, 2014

	Budget Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Use of money and property	\$ 276,000	\$ 276,000	\$ 189,497	\$ (86,503)
Intergovernmental			165,464	165,464
Total revenues	276,000	276,000	354,961	78,961
EXPENDITURES				
Current:				
Community development			202,298	(202,298)
Total expenditures			202,298	(202,298)
Net change in fund balance	276,000	276,000	152,663	(123,337)
Fund Balance (Deficit) - July 1, 2013	874,897	874,897	(27,517)	(902,414)
Fund Balance (Deficit) - June 30, 2014	<u>\$ 1,150,897</u>	<u>\$ 1,150,897</u>	<u>\$ 125,146</u>	<u>\$ (1,025,751)</u>

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OTHER SUPPLEMENTARY INFORMATION

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific revenues that are legally restricted for particular purposes.

Gas Tax Fund – To account for City’s share of state gas tax revenue restricted for street improvements and maintenance.

Measure D Fund – To account for revenue received from the Local Transportation Authority for the City’s portion of the ½% local sales tax revenue for a 20 year street rehabilitation program. Uses are restricted to those purposes necessary and convenient for the maintenance, operation, and construction of local streets and roads.

Pedestrian & Bicycle Facilities Fund – To account for revenue received from the State under Article 3 of the Transportation Development Act (Section 99234 of the Public Utilities Code). Uses are restricted to facilities for exclusive use by pedestrians and bicycles.

Downtown Parking Fund – To account for fees collected from merchants in the downtown business district to provide parking facilities in the downtown area.

Dial –a- Ride Fund – To account for revenues received from the State under Article 8(c) of the Transportation Development Act (Section 99400(c) of the Public Utilities Code), and for fares collected from users. Uses are to provide mass transit services to the general public.

Law Enforcement Fund – To account for revenues received by the City as a result of its participation in a task force with other law enforcement agencies in the area, and to account for revenues of various federal and state grants for law enforcement.

Successor Agency Housing Fund – Successor agency to the CRA Housing Fund.

Assessment Districts Fund – To account for the collection of assessments from property owners and the associated expenditures for the maintenance of landscaped areas within the district, and to account for revenues and expenditures of Community Facilities Districts (CFD).

CAPITAL PROJECTS FUNDS

Capital Projects funds account for financial resources to be used for the acquisition or construction of major capital facilities.

Parks Projects Fund – To account for Parkland dedication fees prescribed by the Quimby Act and other revenues designated for improvements to public parks.

Streets Projects Fund – This fund accounts for resources set aside for major improvements to local streets and roads.

Development Impact Fund – To account for fees paid by developers to offset the cost of providing public facilities for police, fire, parks, recreation, library, and other public facilities and for street construction.

CITY OF BRAWLEY
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
June 30, 2014

	Special Revenue Funds				
	Gas Tax	Measure D	Pedestrian & Bicycle Facilities	Downtown Parking	Dial -a- Ride
ASSETS					
Cash and investments	\$ 1,046,654	\$ 2,231,783	\$ 185,140	\$ -	\$ 51,139
Restricted cash and investments with fiscal agents					
Interest receivable	475	1,059	11		
Accounts receivable				850	
Due from other governments		89,141		28	
Total assets	\$ 1,047,129	\$ 2,321,983	\$ 185,151	\$ 878	\$ 51,139
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 30,698	\$ 17,102	\$ 189	\$ -	\$ -
Due to other funds				1,076	
Total liabilities	30,698	17,102	189	1,076	
DEFERRED INFLOWS OF RESOURCES					
Unearned revenue	85,377				
Total deferred inflows of resources	85,377				
Total liabilities and deferred inflows of resources	116,075	17,102	189	1,076	
Fund balances:					
Restricted for:					
Streets and roads	931,054	2,304,881	184,962		51,139
Public safety					
Community development					
Assessment districts					
Parks and recreation					
Unassigned				(198)	
Total fund balances <deficits>	931,054	2,304,881	184,962	(198)	51,139
Total liabilities, deferred inflows of resources and fund balances	\$ 1,047,129	\$ 2,321,983	\$ 185,151	\$ 878	\$ 51,139

Special Revenue Funds			Capital Projects Funds			Total Nonmajor Governmental Funds
Law Enforcement	Successor Agency Housing	Assessment Districts	Park Projects	Streets	Development Impact	
\$ 555,521	\$ -	\$ 706,240	\$ -	\$ -	\$ 1,366,938	\$ 6,143,415
		38,180				38,180
262		353			604	2,764
212,682		89,053	128,787	2,800,751		850
						3,320,442
<u>\$ 768,465</u>	<u>\$ -</u>	<u>\$ 833,826</u>	<u>\$ 128,787</u>	<u>\$ 2,800,751</u>	<u>\$ 1,367,542</u>	<u>\$ 9,505,651</u>
\$ 18,210	\$ 3,255	\$ 3,800	\$ 2,311	\$ 183,406	\$ 141,582	\$ 400,553
	847		122,619	1,576,756		1,701,298
18,210	4,102	3,800	124,930	1,760,162	141,582	2,101,851
1,024						86,401
1,024						86,401
19,234	4,102	3,800	124,930	1,760,162	141,582	2,188,252
749,231				1,040,589		4,512,625
					1,225,960	749,231
		830,026				1,225,960
			3,857			830,026
	(4,102)					3,857
						(4,300)
749,231	(4,102)	830,026	3,857	1,040,589	1,225,960	7,317,399
<u>\$ 768,465</u>	<u>\$ -</u>	<u>\$ 833,826</u>	<u>\$ 128,787</u>	<u>\$ 2,800,751</u>	<u>\$ 1,367,542</u>	<u>\$ 9,505,651</u>

CITY OF BRAWLEY

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

NONMAJOR GOVERNMENTAL FUNDS

For the Fiscal Year Ended June 30, 2014

	Special Revenue Funds				
	Gas Tax	Measure D	Pedestrian & Bicycle Facilities	Downtown Parking	Dial -a-Ride
REVENUES					
Property tax	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for services				1,024	24,705
Use of money and property	2,529	5,121	137		
Intergovernmental	849,499	1,577,259	294,048		215,435
Miscellaneous	58,462	1,257			
Total revenues	910,490	1,583,637	294,185	1,024	240,140
EXPENDITURES					
Current:					
Public safety					
Community development					
Culture and leisure					
Transportation	630,089	900,447	8,235		259,177
Capital outlay			397,972		
Total expenditures	630,089	900,447	406,207		259,177
Net change in fund balances	280,401	683,190	(112,022)	1,024	(19,037)
Fund Balances (Deficit) - beginning of fiscal year	619,069	1,621,691	296,984	(1,222)	70,176
Prior Period Adjustments	31,584				
Fund Balances (Deficit) - beginning of fiscal year, restated	650,653	1,621,691	296,984	(1,222)	70,176
Fund Balances (Deficit) - end of fiscal year	\$ 931,054	\$ 2,304,881	\$ 184,962	\$ (198)	\$ 51,139

Special Revenue Funds			Capital Projects Funds			Total Nonmajor Governmental Funds
Law Enforcement	Successor Agency Housing	Assessment Districts	Park Projects	Streets	Development Impact	
\$ -	\$ -	\$ 195,056	\$ -	\$ -	\$ -	\$ 195,056
20,445					186,689	232,863
1,782		1,872		669	4,187	16,297
183,181		39,063	256,494	3,424,316		6,839,295
32,540				5,280	42,631	140,170
<u>237,948</u>		<u>235,991</u>	<u>256,494</u>	<u>3,430,265</u>	<u>233,507</u>	<u>7,423,681</u>
107,353						107,353
		18,454		64,325	8,795	91,574
			256,498			256,498
206,850				3,550,380	837,400	4,992,602
<u>314,203</u>		<u>18,454</u>	<u>256,498</u>	<u>3,614,705</u>	<u>846,195</u>	<u>7,245,975</u>
<u>(76,255)</u>		<u>217,537</u>	<u>(4)</u>	<u>(184,440)</u>	<u>(612,688)</u>	<u>177,706</u>
825,486	(4,102)	612,489	3,861	1,225,029	1,838,648	7,108,109
						31,584
<u>825,486</u>	<u>(4,102)</u>	<u>612,489</u>	<u>3,861</u>	<u>1,225,029</u>	<u>1,838,648</u>	<u>7,139,693</u>
<u>\$ 749,231</u>	<u>\$ (4,102)</u>	<u>\$ 830,026</u>	<u>\$ 3,857</u>	<u>\$ 1,040,589</u>	<u>\$ 1,225,960</u>	<u>\$ 7,317,399</u>

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CITY OF BRAWLEY
INTERNAL SERVICE FUNDS
JUNE 30, 2014

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the government and to other government unites, on a cost reimbursement basis.

Maintenance Fund – To account for the costs of maintenance of the City’s fleet of vehicles and certain public facilities.

Risk Management Fund – To account for the costs of providing insurance, including risks retained by the City, for general liability, property damage, unemployment benefits, workers’ compensation and employee health benefits. This fund also finances postemployment health care benefits provided to retirees and to former employees.

CITY OF BRAWLEY
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF NET POSITION
June 30, 2014

	Maintenance	Risk Management	Totals
ASSETS			
Current Assets:			
Cash and investments	\$ 1,991,952	\$ -	\$ 1,991,952
Interest receivable	976		976
Due from other governments	166,138		166,138
Notes receivable	180,844		180,844
Total Current Assets	<u>2,339,910</u>		<u>2,339,910</u>
Noncurrent Assets:			
Capital Assets:			
Equipment	1,859,035		1,859,035
Total Capital Assets	1,859,035		1,859,035
Less Accumulated Depreciation	<u>(1,396,546)</u>		<u>(1,396,546)</u>
Net Capital Assets	462,489		462,489
Total Noncurrent Assets	<u>462,489</u>		<u>462,489</u>
Total Assets	<u>2,802,399</u>		<u>2,802,399</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	16,340	35,157	51,497
Due to other funds		78,468	78,468
Total Current Liabilities	<u>16,340</u>	<u>113,625</u>	<u>129,965</u>
Noncurrent Liabilities:			
Compensated absences	21,291		21,291
Claims payable		6,682	6,682
Total Noncurrent Liabilities	<u>21,291</u>	<u>6,682</u>	<u>27,973</u>
Total Liabilities	<u>37,631</u>	<u>120,307</u>	<u>157,938</u>
NET POSITION			
Net investment in capital assets	462,489		462,489
Unrestricted	<u>2,302,279</u>	<u>(120,307)</u>	<u>2,181,972</u>
Total Net Position	<u>\$ 2,764,768</u>	<u>\$ (120,307)</u>	<u>\$ 2,644,461</u>

CITY OF BRAWLEY
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES
IN NET POSITION
For the Fiscal Year Ended June 30, 2014

	<u>Maintenance</u>	<u>Risk Management</u>	<u>Totals</u>
Revenues:			
Charges for services	\$ 278,688	\$ 2,257,766	\$ 2,536,454
Use of money and property	404,707		404,707
Total Revenues	<u>683,395</u>	<u>2,257,766</u>	<u>2,941,161</u>
Expenses:			
Salary and benefits	234,619		234,619
Supplies and services	311,404	2,436,823	2,748,227
Depreciation	131,842		131,842
Total Expenses	<u>677,865</u>	<u>2,436,823</u>	<u>3,114,688</u>
Operating Income (Loss)	<u>5,530</u>	<u>(179,057)</u>	<u>(173,527)</u>
Non-Operating Revenue (Expenses)			
Intergovernmental revenue	266,878		266,878
Interest income	5,458		5,458
Total Non-Operating Revenue	<u>272,336</u>		<u>272,336</u>
Change in Net Assets	277,866	(179,057)	98,809
Net Position - Beginning of Fiscal Year	<u>2,784,994</u>	<u>177,782</u>	<u>2,962,776</u>
Prior Period Adjustments	<u>(298,092)</u>	<u>(119,032)</u>	<u>(417,124)</u>
Net Position - Beginning of Fiscal Year, Restated	<u>2,486,902</u>	<u>58,750</u>	<u>2,545,652</u>
Net Position - End of Fiscal Year	<u>\$ 2,764,768</u>	<u>\$ (120,307)</u>	<u>\$ 2,644,461</u>

CITY OF BRAWLEY
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS
For the Fiscal Year Ended June 30, 2014

	<u>Maintenance</u>	<u>Risk Management</u>	<u>Totals</u>
CASH FLOWS FROM OPERATING ACTIVITIES:			
Cash received from users	\$ 683,395	\$ 2,257,766	\$ 2,941,161
Cash payments to suppliers and contractors	(300,413)	(1,516,892)	(1,817,305)
Cash payments for employees and benefit programs	(234,619)		(234,619)
Net Cash Provided (Used) By Operating Activities	<u>148,363</u>	<u>740,874</u>	<u>889,237</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:			
Interfund borrowing (repayment)		(750,557)	(750,557)
Intergovernmental revenue (expense)	266,878	9,683	276,561
Net Cash Provided (Used) By Non-Capital Financing Activities	<u>266,878</u>	<u>(740,874)</u>	<u>(473,996)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:			
Acquisition of capital assets	(510,789)		(510,789)
Loan repayment	120,211		120,211
Net Cash Provided (Used) By Capital and Related Financing Activities	<u>(390,578)</u>		<u>(390,578)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:			
Interest received	5,569		5,569
Net Cash Provided In Investing Activities	<u>5,569</u>		<u>5,569</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	30,232		30,232
CASH AND CASH EQUIVALENTS, BEGINNING OF FISCAL YEAR	<u>1,961,720</u>		<u>1,961,720</u>
CASH AND CASH EQUIVALENTS, END OF FISCAL YEAR	<u>\$ 1,991,952</u>	<u>\$ -</u>	<u>\$ 1,991,952</u>
Reconciliation with Statement of Net Position			
Cash and investments	\$ 1,991,952	\$ -	\$ 1,991,952
CASH AND CASH EQUIVALENTS	<u>\$ 1,991,952</u>	<u>\$ -</u>	<u>\$ 1,991,952</u>

(Continued)

CITY OF BRAWLEY
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS
For the Fiscal Year Ended June 30, 2014 (Continued)

	<u>Maintenance</u>	<u>Risk Management</u>	<u>Totals</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities			
Operating Income (Loss)	<u>\$ 5,530</u>	<u>\$ (179,057)</u>	<u>\$ (173,527)</u>
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (used) by Operating Activities:			
Depreciation	131,842		131,842
(Increase) Decrease prepaid expenditures		884,774	884,774
Increase (Decrease) accounts payable and accrued liabilities	<u>10,991</u>	<u>35,157</u>	<u>46,148</u>
Total Adjustments	<u>142,833</u>	<u>919,931</u>	<u>1,062,764</u>
Net Cash Provided (Used) By Operating Activities	<u>\$ 148,363</u>	<u>\$ 740,874</u>	<u>\$ 889,237</u>

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Christy White, CPA

Michael Ash, CPA

Tanya M. Rogers, CPA, CFE

Heather Rubio

Governing Board
City of Brawley
Brawley, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Brawley, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City of Brawley's basic financial statements, and have issued our report thereon dated March 20, 2015.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered City of Brawley's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Brawley's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Brawley's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We noted certain matters that we reported to management of the City in a separate letter dated March 20, 2015.

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Corporate Office:
348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229
tel: 619.270.8222
fax: 619.260.9085
www.christywhite.com

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Brawley's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christy White Associates

San Diego, California
March 20, 2015

CITY OF BRAWLEY

MANAGEMENT REPORT

JUNE 30, 2014

San Diego

Los Angeles

**San Francisco
Bay Area**

christywhite
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ACCOUNTANCY CORPORATION *associates*

Members of the City Council
City of Brawley
Brawley, California

Christy White, CPA

Michael Ash, CPA

Tanya M. Rogers, CPA, CFE

Heather Rubio

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Corporate Office:
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San Diego, CA 92103

toll-free: 877.220.7229
tel: 619.270.8222
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www.christywhite.com

*Licensed by the California
State Board of Accountancy*

In planning and performing our audit of the financial statements of City of Brawley (the City) for the year ended June 30, 2014, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, we considered the City's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

As of June 30, 2014, there were no issues to report related to the City's internal controls.

**CITY OF BRAWLEY
MANAGEMENT REPORT, continued
FOR THE YEAR ENDED JUNE 30, 2014**

PRIOR YEAR FINDINGS AND QUESTIONED COSTS

COMMENT #2013-1 – BANK RECONCILIATIONS

Criteria: Procedures over the cash collection cycle should include timely and accurate reconciliation of the City's bank statements. Stale dated checks should be written off when they are greater than one year old in order to ensure accurate reconciliations and cash balances.

Condition: During the review of bank reconciliations, it was noted that bank reconciliations are not being prepared in a timely manner. During our testing of cash and outstanding checks, it was noted that the City has stale dated checks older than one year remaining on their reconciliations dating back to 2004, and totaling \$32,950.22.

Cause: The City changed to a new financial system and is trying to adapt to new procedures.

Effect: Without bank reconciliations being prepared in a timely manner, errors or misappropriations of funds could occur and go undetected.

Perspective: Review of bank reconciliations prepared by the City.

Recommendation: We recommend that the City regularly write off reconciling items greater than one year when performing bank reconciliations, and that the City ensure that bank reconciliations are prepared in a timely manner.

Management's Response: Staff continues to work on bank reconciliations and the outstanding pending items. Bank reconciliations are prepared on a monthly basis. There are no differences nor carrying balances that go unrecognized. The listing of items to be reconciled requires research and proper journal entry adjustments. The Finance Department will obligate the necessary resources and implement the proper processes to correct such reconciliation discrepancies on a timely manner. Stale dated checks have been a concern of the department and have the desire of implementing policy and procedures for the processing of stale dated checks. Staff is seeking to develop an unclaimed property program that would allow the City to reissue stale dated checks on file or write-off such balance after the appropriate filing period. This process is currently in the research phase. This program is expected to be implemented by the close of fiscal year 2014-2015.

CITY OF BRAWLEY

BRAWLEY, CALIFORNIA

SINGLE AUDIT REPORT

**FOR THE YEAR ENDED
JUNE 30, 2014**

San Diego

Los Angeles

**San Francisco
Bay Area**

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CITY OF BRAWLEY
Brawley, California

SINGLE AUDIT REPORT
FOR THE YEAR ENDED JUNE 30, 2014

Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* 1

Independent Auditors' Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133..... 3

Schedule of Expenditures of Federal Awards 6

Notes to the Schedule of Federal Expenditures of Federal Awards..... 7

Summary of Auditors' Results 8

Schedule of Findings and Questioned Costs 9

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Christy White, CPA

Michael Ash, CPA

Tanya M. Rogers, CPA, CFE

Heather Rubio

Governing Board
City of Brawley
Brawley, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of City of Brawley, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City of Brawley's basic financial statements, and have issued our report thereon dated March 20, 2015.

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Internal Control over Financial Reporting

Management of the City of Brawley is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion on it. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Purpose of Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christy White Associates

San Diego, California
March 20, 2015

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR
PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE
WITH OMB CIRCULAR A-133**

Christy White, CPA

Michael Ash, CPA

Tanya M. Rogers, CPA, CFE

Heather Rubio

Governing Board
City of Brawley
Brawley, California

Report on Compliance for Each Major Federal Program

We have audited the City of Brawley's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the City of Brawley's major federal programs for the year ended June 30, 2014. The City of Brawley's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City of Brawley's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Brawley's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City of Brawley's compliance.

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Corporate Office:
348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229
tel: 619.270.8222
fax: 619.260.9085
www.christywhite.com

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Opinion on Each Major Federal Program

In our opinion, the City complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

Report on Internal Control over Compliance

Management of the City of Brawley is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered City of Brawley's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of City of Brawley's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Brawley, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City of Brawley's basic financial statements. We issued our report thereon dated March 20, 2015, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133 (continued)

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Christy White Associates

San Diego, California
March 20, 2015

CITY OF BRAWLEY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2014

Name of Agency / Grant / Program	Federal Catalog Number	Identifying Number	Total Program Expenditures
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:			
<i>Passed through California Department of Housing and Community Development:</i>			
Community Development Block Grant - Program Income	14.228	*	\$ 8,300
HOME Investment Partnerships Program	14.239	11-HOME-7664	127,132
U.S. DEPARTMENT OF TRANSPORTATION:			
<i>Passed through the State of California Department of Transportation:</i>			
Highway Planning and Construction Cluster			
Highway Planning and Construction	20.205	RSTPLE5167-029	28,545
Highway Planning and Construction	20.205	STPL5167-030	133,953
Highway Planning and Construction	20.205	CML5167-031	266,878
Highway Planning and Construction - CMAQ	20.205	STPL5167-034	353,814
Subtotal Highway Planning and Construction Cluster			<u>783,190</u>
Federal Aviation Administration			
Airport Improvement Program	20.106	649835-A-1	2,986,186
Total U.S. Department of Transportation			<u>3,769,376</u>
U.S. DEPARTMENT OF JUSTICE:			
ARRA - Public Safety Partnership and Community Policing Grants	16.710	2013UMWX0016	49,503
Asset Forfeiture Grant	16.000	*	239,088
Drug Enforcement Administration	16.004	*	8,527
Total U.S. Department of Justice			<u>297,118</u>
EXECUTIVE OFFICE OF THE PRESIDENT:			
High Intensity Drug Trafficking Areas Program	95.001	*	33,286
U.S. DEPARTMENT OF HOMELAND SECURITY:			
<i>Passed through the State of California Emergency Management Agency (CalEMA):</i>			
Operation Stonegarden Grant Program	97.067	OPSG	182,878
Total U.S. Department of Homeland Security			<u>182,878</u>
Total Expenditures of Federal Awards			<u>\$ 4,418,090</u>

* Identifying number not available or not applicable

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

CITY OF BRAWLEY
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2014

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

Funds received under the various grant programs have been recorded within the general, special revenue, capital projects, and enterprise funds of the City. The City utilizes the modified accrual basis of accounting for the general, special revenue, and capital project funds. The accrual basis of accounting is used for the enterprise fund. The accompanying Schedule of Expenditures of Federal Awards (Schedule) is presented in accordance with the requirements of Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-profit Organizations.

Schedule of Expenditures of Federal Awards

The accompanying Schedule presents the activity of all Federal financial assistance programs of the City. Federal financial assistance received directly from Federal agencies as well as Federal financial assistance passed through the State of California and other agencies are included in the Schedule. The Schedule of Expenditures of Federal Awards was prepared from only the accounts of various grant programs and, therefore, does not present the financial position or results of operations of the City.

2. MAJOR PROGRAM DESCRIPTIONS

U. S. Department of Transportation – Federal Aviation Administration – Airport Improvement Program

The objective of the Airport Improvement Program is to assist sponsors, owners, or operators of public-use airports in the development of a nationwide system of airports adequate to meet the needs of civil aeronautics. The purpose of the law includes the investment in transportation, environmental protection, and airport infrastructure that will provide long-term economic benefits.

U.S. Department of Transportation - Highway Planning and Construction

The objective of the Highway Planning and Construction cluster is to: (1) assist states in the planning and development of an integrated, interconnected transportation system important to interstate commerce and travel by constructing and rehabilitating the national highway system, including interstate highways and most other public roads; (2) provide aid for the repair of roads following disasters; (3) foster safe highway design and replace or rehabilitate structurally deficient or functionally obsolete bridges; and (4) provide for other special purposes.

**CITY OF BRAWLEY
SUMMARY OF AUDITORS' RESULTS
FOR THE YEAR ENDED JUNE 30, 2014**

FINANCIAL STATEMENTS

Type of auditors' report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>No</u>
Non-compliance material to financial statements noted?	<u>No</u>

FEDERAL AWARDS

Internal control over major program:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>No</u>
Type of auditors' report issued:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with section .510(a) of OMB Circular A-133?	<u>No</u>
Identification of major programs:	

<u>CFDA Number(s)</u>	<u>Name of Federal Program of Cluster</u>
<u>20.205</u>	<u>Highway Planning and Construction Cluster</u>
<u>20.106</u>	<u>Airport Improvement Program</u>

Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$ 300,000</u>
Auditee qualified as low-risk auditee?	<u>Yes</u>

CITY OF BRAWLEY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2014

FINANCIAL STATEMENT FINDINGS

There were no financial statement findings for the year ended June 30, 2014.

CITY OF BRAWLEY
SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2014

COMMENT #2013-1 – BANK RECONCILIATIONS

Criteria: Procedures over the cash collection cycle should include timely and accurate reconciliation of the City's bank statements. Stale dated checks should be written off when they are greater than one year old in order to ensure accurate reconciliations and cash balances.

Condition: During the review of bank reconciliations, it was noted that bank reconciliations are not being prepared in a timely manner. During our testing of cash and outstanding checks, it was noted that the City has stale dated checks older than one year remaining on their reconciliations dating back to 2004, and totaling \$32,950.22.

Cause: The City changed to a new financial system and is trying to adapt to new procedures.

Effect: Without bank reconciliations being prepared in a timely manner, errors or misappropriations of funds could occur and go undetected.

Perspective: Review of bank reconciliations prepared by the City.

Recommendation: We recommend that the City regularly write off reconciling items greater than one year when performing bank reconciliations, and that the City ensure that bank reconciliations are prepared in a timely manner.

Management's Response: Staff continues to work on bank reconciliations and the outstanding pending items. Bank reconciliations are prepared on a monthly basis. There are no differences nor carrying balances that go unrecognized. The listings of items to be reconciled require research and proper journal entry adjustments. The Finance Department will obligate the necessary resources and implement the proper processes to correct such reconciliation discrepancies on a timely manner. Stale dated checks have been a concern of the department and have the desire of implementing policy and procedures for the processing of stale dated checks. Staff is seeking to develop an unclaimed property program that would allow the City to reissue stale dated checks on file or write-off such balance after the appropriate filing period. This process is currently in the research phase. This program is expected to be implemented by the close of fiscal year 2014-2015.

Status: Implemented

CITY OF BRAWLEY

**TRANSPORTATION DEVELOPMENT ACT FUNDS
FINANCIAL STATEMENTS**

JUNE 30, 2014

San Diego

Los Angeles

**San Francisco
Bay Area**

christy**white**
A PROFESSIONAL
ACCOUNTANCY CORPORATION *associates*

**CITY OF BRAWLEY
TRANSPORTATION DEVELOPMENT ACT FUNDS
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FOR THE YEAR ENDED JUNE 30, 2014**

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**LOCAL TRANSPORTATION FUNDS NON-TRANSIT
FINANCIAL STATEMENTS**

JUNE 30, 2014

INDEPENDENT AUDITORS' REPORT

Christy White, CPA

Michael Ash, CPA

Tanya M. Rogers, CPA, CFE

Heather Rubio

Governing Board
City of Brawley
Brawley, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Local Transportation Funds Non-Transit of the City of Brawley, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City of Brawley's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Corporate Office:
348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229
tel: 619.270.8222
fax: 619.260.9085
www.christywhite.com

Licensed by the California
State Board of Accountancy

Auditor's Responsibility (continued)

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

In connection with our examination we also performed, to the extent applicable, the seventeen tasks contained in "Guidelines on Auditing for Conformance" published by the Imperial County Transportation Commission (ICTC).

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Local Transportation Funds Non-Transit of City of Brawley as of June 30, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

In our opinion, the funds allocated to the City of Brawley, California, were expended in conformance with the applicable laws, rules, and regulations of the Transportation Development Act and the allocation instructions of ICTC.

Emphasis of Matter

As discussed in Note No. 1, the financial statements present only the Local Transportation Funds Non-Transit and do not purport to, and do not present fairly the financial position of the City of Brawley, California, as of June 30, 2014 and the changes in its financial position, in conformity with U.S. generally accepted accounting principles. Our opinion is not modified with respect to this matter.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the Local Transportation Funds Non-Transit. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Christy White Associates

San Diego, California
April 13, 2015

**CITY OF BRAWLEY
 LOCAL TRANSPORTATION FUNDS NON-TRANSIT
 BALANCE SHEET
 JUNE 30, 2014**

	<u>Article 3</u>	<u>Article 8(e)</u>	<u>Totals</u>
ASSETS			
Cash and investments	\$ 47,509	\$ 324,375	\$ 371,884
Total Assets	<u>\$ 47,509</u>	<u>\$ 324,375</u>	<u>\$ 371,884</u>
FUND BALANCES			
Restricted	47,509	324,375	371,884
Total Fund Balances	<u>47,509</u>	<u>324,375</u>	<u>371,884</u>
Total Liabilities and Fund Balances	<u>\$ 47,509</u>	<u>\$ 324,375</u>	<u>\$ 371,884</u>

CITY OF BRAWLEY
LOCAL TRANSPORTATION FUNDS NON-TRANSIT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2014

	<u>Article 3</u>	<u>Article 8(e)</u>	<u>Totals</u>
REVENUES			
Intergovernmental - TDA/LTF	\$ 20,960	\$ 12,507	\$ 33,467
Interest earnings	17	120	137
Total Revenues	<u>20,977</u>	<u>12,627</u>	<u>33,604</u>
NET CHANGE IN FUND BALANCE	20,977	12,627	33,604
Fund Balance - Beginning	26,532	311,748	338,280
Fund Balance - Ending	<u>\$ 47,509</u>	<u>\$ 324,375</u>	<u>\$ 371,884</u>

CITY OF BRAWLEY
LOCAL TRANSPORTATION FUNDS NON-TRANSIT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The financial statements are intended to reflect the financial position, respective changes in financial position, and compliance with the Transportation Development Act of the City of Brawley, California.

The Local Transportation Fund Non-Transit is a special revenue fund of the City of Brawley and included in the basic financial statements of the City.

The financial statements of the City of Brawley's Transportation Development Act Funds have been prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applies to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City of Brawley's Local Transportation Fund Non-Transit accounting policies are described below.

B. Basis of Presentation

The accounts of the City's Local Transportation Fund Non-Transit are organized on the basis of funds. A fund is defined as an independent fiscal and accounting entity wherein the operations of each fund are accounted for in a separate set of self-balancing accounts that records resources, related liabilities, obligations, reserves and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Governmental Funds

Special Revenue Funds: Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects

C. Measurement Focus and Basis of Accounting

All governmental fund types are accounted for using the current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are included in the balance sheet. Operating statements of these funds present increases and decreases in net current assets.

The modified accrual basis of accounting is used by all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized when the related fund liabilities are incurred.

CITY OF BRAWLEY
LOCAL TRANSPORTATION FUNDS NON-TRANSIT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Budgets

Budgets are adopted on a basis consistent with generally accepted accounting principles. The City adopts budgets for the Local Transportation Fund Non-Transit and all budget appropriations lapse at year end.

E. Fund Balance

The City adopted the provisions of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, for the year ended June 30, 2014. Accordingly, governmental funds report fund balance as non-spendable, restricted, committed, assigned or unassigned based primarily on the extent to which the City is bound to honor constraints on how specific amounts can be spent.

Restricted Fund Balance - amounts with constraints placed on their use that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

NOTE 2 – INTERGOVERNMENTAL ALLOCATIONS

The City was allocated the following shared property taxes during the year ended June 30, 2014:

Section	Amount
99234	\$ 20,960
99400(e)	12,507
Total	<u>\$ 33,467</u>

**SUPPLEMENTARY
INFORMATION**

**CITY OF BRAWLEY
LOCAL TRANSPORTATION FUNDS NON-TRANSIT
ARTICLE 3 BUS BENCHES AND SHELTERS FUND – BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2014**

	Budgeted Amounts		Actual	Variances -
	Original	Final		Final to Actual
REVENUES				
Intergovernmental - TDA/LTF	\$ 19,211	\$ 19,211	\$ 20,960	\$ (1,749)
Interest	216	216	17	199
Total Revenues	19,427	19,427	20,977	(1,550)
NET CHANGE IN FUND BALANCE	19,427	19,427	20,977	(1,550)
Fund Balance - Beginning	26,532	26,532	26,532	-
Fund Balance - Ending	\$ 45,959	\$ 45,959	\$ 47,509	\$ (1,550)

CITY OF BRAWLEY
LOCAL TRANSPORTATION FUNDS NON-TRANSIT
ARTICLE 8(e) PEDESTRIANS AND BICYCLES FUND – BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2014

	Budgeted Amounts		Actual	Variances -
	Original	Final		Final to Actual
REVENUES				
Intergovernmental - TDA/LTF	\$ 7,550	\$ 7,550	\$ 12,507	\$ (4,957)
Interest	84	84	120	(36)
Total Revenues	<u>7,634</u>	<u>7,634</u>	<u>12,627</u>	<u>(4,993)</u>
NET CHANGE IN FUND BALANCE	7,634	7,634	12,627	(4,993)
Fund Balance - Beginning	311,748	311,748	311,748	-
Fund Balance - Ending	<u>\$ 319,382</u>	<u>\$ 319,382</u>	<u>\$ 324,375</u>	<u>\$ (4,993)</u>

**LOCAL TRANSPORTATION FUND
FINANCIAL STATEMENTS**

JUNE 30, 2014

INDEPENDENT AUDITORS' REPORT

Christy White, CPA

Michael Ash, CPA

Tanya M. Rogers, CPA, CFE

Heather Rubio

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Corporate Office:
348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229
tel: 619.270.8222
fax: 619.260.9085
www.christywhite.com

*Licensed by the California
State Board of Accountancy*

Governing Board
City of Brawley
Brawley, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Local Transportation Fund of the City of Brawley, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City of Brawley's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Auditor's Responsibility (continued)

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

In connection with our examination we also performed, to the extent applicable, the seventeen tasks contained in "Guidelines on Auditing for Conformance" published by the Imperial County Transportation Commission (ICTC).

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Local Transportation Fund of City of Brawley as of June 30, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

In our opinion, the funds allocated to the City of Brawley, California, were expended in conformance with the applicable laws, rules, and regulations of the Transportation Development Act and the allocation instructions of ICTC.

Emphasis of Matter

As discussed in Note No. 1, the financial statements present only the Local Transportation Fund and do not purport to, and do not present fairly the financial position of the City of Brawley, California, as of June 30, 2014 and the changes in its financial position, in conformity with U.S. generally accepted accounting principles. Our opinion is not modified with respect to this matter.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the Local Transportation Fund. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Christy White Associates

San Diego, California
April 13, 2015

CITY OF BRAWLEY
LOCAL TRANSPORTATION FUND
BALANCE SHEET
JUNE 30, 2014

	<u>Dial-A-Ride</u> <u>Article 8(c)</u>
ASSETS	
Cash and investments	\$ 51,139
Total Assets	<u>\$ 51,139</u>
FUND BALANCES	
Restricted	\$ 51,139
Total Fund Balances	<u>\$ 51,139</u>

**CITY OF BRAWLEY
LOCAL TRANSPORTATION FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2014**

	<u>Dial-A-Ride</u>
	<u>Article 8(c)</u>
REVENUES	
Intergovernmental - TDA/LTF	\$ 215,435
Charges for services	24,704
Total Revenues	<u>240,139</u>
EXPENDITURES	
Current	
Transportation	239,076
Other	20,100
Total Expenditures	<u>259,176</u>
Excess (Deficiency) of Revenues	
Over Expenditures	<u>(19,037)</u>
NET CHANGE IN FUND BALANCE	<u>(19,037)</u>
Fund Balance - Beginning	<u>70,176</u>
Fund Balance - Ending	<u>\$ 51,139</u>

CITY OF BRAWLEY
LOCAL TRANSPORTATION FUND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The financial statements are intended to reflect the financial position, respective changes in financial position, and compliance with the Transportation Development Act of the City of Brawley, California.

The Local Transportation Fund is a special revenue fund of the City of Brawley and included in the basic financial statements of the City.

The financial statements of the City of Brawley's Transportation Development Act Funds have been prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applies to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City of Brawley's Local Transportation Fund accounting policies are described below.

B. Basis of Presentation

The accounts of the City's Local Transportation Fund are organized on the basis of funds. A fund is defined as an independent fiscal and accounting entity wherein the operations of each fund are accounted for in a separate set of self-balancing accounts that records resources, related liabilities, obligations, reserves and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Governmental Funds

Special Revenue Funds: Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects

C. Measurement Focus and Basis of Accounting

All governmental fund types are accounted for using the current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are included in the balance sheet. Operating statements of these funds present increases and decreases in net current assets.

The modified accrual basis of accounting is used by all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized when the related fund liabilities are incurred.

CITY OF BRAWLEY
 LOCAL TRANSPORTATION FUND
 NOTES TO FINANCIAL STATEMENTS, *continued*
 JUNE 30, 2014

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

D. Budgets

Budgets are adopted on a basis consistent with generally accepted accounting principles. The City adopts budgets for the Local Transportation Fund and all budget appropriations lapse at year end.

E. Fund Balance

The City adopted the provisions of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, for the year ended June 30, 2014. Accordingly, governmental funds report fund balance as non-spendable, restricted, committed, assigned or unassigned based primarily on the extent to which the City is bound to honor constraints on how specific amounts can be spent.

Restricted Fund Balance - amounts with constraints placed on their use that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

NOTE 2 – FARE REVENUE RATIO

	<u>Amount</u>
Fare Revenues	\$ 24,704
Operating Costs	<u>259,176</u>
Ratio	9.53%
Required Ratio	10.00%
In Compliance?	No

**SUPPLEMENTARY
INFORMATION**

**CITY OF BRAWLEY
LOCAL TRANSPORTATION FUND
ARTICLE 8(c) Dial-A-Ride – BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2014**

	Budgeted Amounts		Actual	Variances -
	Original	Final		Final to Actual
REVENUES				
Intergovernmental - TDA/LTF	\$ 185,435	\$ 185,435	\$ 215,435	\$ (30,000)
Charges for services	32,000	32,000	24,704	7,296
Total Revenues	217,435	217,435	240,139	(22,704)
EXPENDITURES				
Current				
Transportation	235,759	235,759	239,076	(3,317)
Other	16,000	16,000	20,100	(4,100)
Total Expenditures	251,759	251,759	259,176	(7,417)
NET CHANGE IN FUND BALANCE	(34,324)	(34,324)	(19,037)	(15,287)
Fund Balance - Beginning	70,176	70,176	70,176	-
Fund Balance - Ending	\$ 35,852	\$ 35,852	\$ 51,139	\$ (15,287)

RESOLUTION NO. 2015-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,
CALIFORNIA APPOINTING MEMBERS TO FILL NEW POSITIONS ON
THE BRAWLEY BUSINESS ADVISORY COMMITTEE.

WHEREAS, Resolution No. 2014-36 which was amended by the City Council on March 17, 2015, provides for adding two more members to the Brawley Business Advisory Committee; and

WHEREAS, a notice was posted on the City of Brawley's Website starting March 19, 2015 thru April 10, 2015 requesting applications for anyone interested in serving on the Brawley Business Advisory Committee; and

WHEREAS, the City has reviewed applications from individuals requesting to serve on the Brawley Business Advisory Committee.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA DETERMINES AND ORDERS AS FOLLOWS:

That the following individuals are appointed to fill the new positions on the Brawley Business Advisory Committee:

- 1.
2. The terms for the foregoing members shall commence when they are sworn in at the next regular meeting of the Brawley Business Advisory Committee and shall expire on June 30, 2017.

PASSED, APPROVED AND ADOPTED at a special meeting of the Brawley City Council held on April 21, 2015.

CITY OF BRAWLEY, CALIFORNIA

George Nava, Mayor

ATTEST:

Alma Benavides, City Clerk

03-13-15 PM 1:31 RCVD

The City of Brawley

Application to serve on City Council-Appointed Boards, Commissions and Committees

Date: 3/13/15

Name: Monica Torres

Address/Residence: Brawley, CA 92227

Mailing/Address Mailing: Brawley, CA 92227

Home Phone: _____ Business Phone: _____

Name of the Board/Commission/Committee for which applicant wishes to be considered: Business Advisory Committee

Employment Experience: Currently employed at Pioneers Memorial Hospital as the Director of outpatient Wound Care (8 yrs) Previously worked at Clinicas for 10 yrs as a project manager.

Education/Other Training: BA Psychology - San Diego State University
Master in Business Administration (MBA)-University of Phoenix

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: _____
I could provide input to reflect my background in healthcare.
My operations and management background would be an asset to this committee as well.

Why would you like to serve on this Board, Commission or Committee? _____
I look forward to supporting the City of Brawley in driving opportunity for growth and expansion.

Monica M. Torres
Signature of Applicant

The City of Brawley

Application to serve on City Council-Appointed Boards, Commissions & Committees

Date: 3-20-15

Name: Kerry Robertson

Address/Residence: _____

Address/Mailing: kendawg85@gmail.com

Cell Home Phone: _____ Business Phone: _____

Name of the Board/Commission/Committee for which applicant wishes to be considered: _____

Business Advisory Committee

Employment Experience: 11 plus years of construction in the Imperial valley

Education/Other Training: High school diploma

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: _____

I'm a son of an owner of a business that has been in Brawley for more than 20 years and I have grown up soaking in everything I can

Why would you like to serve on this Board, Commission or Committee? I believe I can help the community of Brawley



Signature of Applicant

COUNCIL AGENDA REPORT

City of Brawley

Meeting Date: April 21, 2015

City Manager: 

PREPARED BY: Steven Sullivan, Associate Civil Engineer

PRESENTED BY: Yazmin Arellano, Public Works Director

SUBJECT: La Paloma Subdivision – IID Undergrounding of the Oakley Canal as Part of Eastern Avenue

CITY MANAGER RECOMMENDATION: Approve a Construction Deposit in the Amount of \$315,000 to the Imperial Irrigation District Water Department to Underground a Section of the Oakley Canal along a new Section of S. Eastern Ave. in the Vicinity of the La Paloma Subdivision, and authorize the City Manager to execute all documentation in relation to this project.

DISCUSSION: The City of Brawley entered into a Bond Settlement Agreement on August 3, 2012 with Arch Insurance Company for the La Paloma Subdivision. At the September 16, 2013 regularly scheduled City Council Meeting, Resolution 2013-53 was adopted which established bond settlement priorities for the La Paloma Subdivision. With the amount of available funding, the City is currently moving forward with the following priorities:

- Phase 1 will repair and bring occupied streets up to final grade in the La Paloma Subdivision.
- Phase 2 will construct a new roadway section of the easterly half of S. Eastern Ave. between Malan St. and Avenida de Valenzuela. This includes undergrounding a portion of the Oakley Canal.

At the December 17, 2013 regular meeting, the City Council authorized an agreement with JBL Associates in the amount of \$85,220 to provide professional engineering services for the preparation of plans, specifications, and cost estimates for street improvements for both phases. Design services for Phases 1 & 2 were completed September 24, 2014 and March 25, 2015, respectively.

At the November 18, 2014 regular meeting, the City Council awarded a contract to Pyramid Construction and Aggregates, Inc. in the amount of \$320,219.35 to construct the street improvements associated with Phase 1. Said improvements were completed March 10, 2015 in the amount of \$353,505.50.

Throughout the duration of this project, City staff has been coordinating with the Imperial Irrigation District Water Department (IID Water) to underground a section of the existing open channel Oakley Canal in order to allow for the construction of a new half-width section of S. Eastern Ave. between Malan St. and Avenida de Valenzuela. The City, thus far, has paid the following IID Water fees:

- IID Water Planning Phase Deposit: \$3,000 (3/6/14)
- IID Water Design Phase Deposit: \$25,000 (6/6/14)

IID Water's design to underground the section of the Oakley Canal has been completed and the project is now ready for construction. IID Water is requesting a deposit in the amount of \$315,000 to complete the construction. After the receipt of the deposit, IID Water will schedule construction within 90 days. Following IID Water's work, the City will advertise, bid, and construct the street improvements associated with Phase 2.

FISCAL IMPACT: \$315,000 from the La Paloma Bond Settlement Account

ATTACHMENTS: IID Water Letter dated April 3, 2015
Vicinity Map



IID

A century of service.

www.iid.com

April 3, 2015

Ms. Yazmin Arellano
City of Brawley
Public Works Department
180 S. Western Ave.
Brawley, CA 92227

Dear Ms. Arellano:

Subject: Oakley Canal Pipeline for South Eastern Avenue
La Paloma Subdivision, City of Brawley

The Imperial Irrigation District's Water Engineering Section has finalized the design for the pipeline of a segment of the Oakley Canal for City of Brawley improvements on South Eastern Avenue from Malan Street to Calle de Valenzuela, to create a secondary access to the La Paloma Subdivision. The project is located in Tract 123, Section 3, T.14.S, R.14.E., SBM.

Right-of-Way and Encroachment Issues: The Oakley pipeline will encroach onto the private landowner's irrigation ditch, west of proposed South Eastern Avenue. The City will need to coordinate the relocation of this facility with the landowner. Additionally, the IID requires a total 40 ft. right-of-way for the Oakley Canal pipeline. The City will acquire an additional 10 feet of right-of-way lying west of and in addition to the existing right-of-way for the Oakley canal as pipelined along the East side of the North ½ of Tract 124, T.14S., R.14E., S.B.M. Please provide documentation that these issues are addressed and/or resolved prior to starting the construction phase by IID.

Pipeline Cost Summary: The City of Brawley is responsible for the full cost of the pipeline project (design and construction phases) which is estimated at **\$340,000**. IID is ready to proceed with the construction phase of the project. Project construction is typically scheduled within 90 days after receipt of the construction phase deposit, but it depends on material procurement schedules and the ability to schedule a canal water outage, IID will move forward with the construction process after the construction deposit is received.

IID staff received a design deposit of \$25,000 on June 10, 2014. In order to move forward with the construction process for this project, please send a check for the total remaining amount of \$315,000 payable to IID at the address referenced below.

Imperial Irrigation District
Water Department
Attention: Engineering Services Section
333 E. Barioni Blvd.
P.O. Box 937
Imperial, CA 92251

Please include a copy of this letter, along with the following signed forms: Project Construction Phase form, and Terms and Conditions for Receipt of Water Department for Facility Construction for new Development (copies attached) which can be found in the IID Developers Guide. IID cannot accept the deposit without these documents.

In the event that IID Water Engineering Services does not receive a deposit with the requested documents or a written response within 30 days of the date of this letter, IID will close this project and bill or refund the City of Brawley accordingly as outlined in IID's policies.

If you have any questions, please contact Ms. Claudia Beltran, Engineer at (760) 339-9003 or by electronic mail at cbeltran@iid.com.

Sincerely,



Ismael Gomez
Assistant Manager, Chief Civil Engineer
Water Department

CB: sm

Attachments

cc: Randy Gray, Real Estate
Claudia Beltran, Engineering Services
Alejandro Garcia, Portfolio Management Office
John Chappellear, Northend Water Division



LA PALOMA SUBDIVISION

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 04/21/2015

City Manager: 

PREPARED BY: Ruben Mireles, Operations Division Manager

PRESENTED BY: Yazmin Arellano, P.E., Public Works Director

SUBJECT: Variable Frequency Drive (VFD) for Use at the City of Brawley Water Treatment Plant.

CITY MANAGER RECOMMENDATION: It is recommended that the City Council authorize the Purchase of an Emerson Variable Frequency Drive (VFD) from Ferguson Enterprises, Inc. in an amount not to exceed \$27,774.25 for use at the City of Brawley Water Treatment Plant.

DISCUSSION: The City of Brawley Water Treatment Plant utilizes five distribution booster pumps to move treated water and to provide system pressure to the City's water service area. Four of the five distribution pumps are Variable Frequency Drives (VFD's). VFD units control the motors by adjusting their speed based on system pressure set points and water demand. As the water demand increases, the VFD increases pressure and output; as the water demand decreases, the VFD slowly decreases water pressure and output. The VFD helps maintain a linear water pressure and production output, minimizing oscillation and water hammer within the distribution system, protecting the City's water distribution piping system and related facilities.

Two of the four VFD's at the Water Treatment Plant were installed in 1997. The other two were converted to VFD's during 2013 as part of an energy efficiency project funded by a Department of Energy grant. One of these VFD's is inoperable as staff can no longer obtain repair parts. The other VFD will eventually require replacement.

Currently, the City of Brawley utilizes Emerson VFD equipment. Staff is trained in the installation and programming of these units. An Emerson VFD needs to be purchased to insure continuity with existing equipment. Only one quote for an Emerson Drive was received for the purchase of one VFD unit:

Ferguson Enterprises, Inc.	\$27,774.25 Emerson Drive
Sloan Electric	\$12,625.00 Mitsubishi Drive
Western Switches	\$18,366.20 ABB Drive

Staff recommends that the City Council authorize the VFD purchase from Ferguson Enterprises, Inc.

FISCAL IMPACT: \$27,774.25 from 501.321.000.740.100 Repair and Maintenance Services

ATTACHMENTS: Quotes



FEI EL CENTRO #669
 1290 SOUTH DOGWOOD ROAD
 EL CENTRO, CA 92243

Deliver To: rununez2@brawley-ca.gov
From: Francisco Ontiveros
Comments:

18:32:52 APR 14 2015

FERGUSON ENTERPRISES INC #1350

Page # 1

Price Quotation
 Phone : 760-353-9100
 Fax : 760-353-9137

Bid No.....: B537118
Bid Date.....: 04/14/15
Quoted By.: FO

Cust 760-344-1550
Terms.....: NET 10TH PROX

Customer: CITY OF BRAWLEY
 400 MAIN ST
 BRAWLEY, CA 92227

Ship To: CITY OF BRAWLEY
 400 MAIN ST
 BRAWLEY, CA 92227

Cust PO#...:

Job Name: BRAWLEY WWTP

Item	Description	Quantity	Net Price	UM	Total
SP-ESP64D2N1CBHF	EMERSON 200HP-460V PCKG VFD DRIVE FOB: CANBY, OREGON	1	25716.900	EA	25716.90

Net Total: \$25716.90
Tax: \$2057.35
Freight: \$0.00
Total: \$27774.25

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours) SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This quote is offered contingent upon the buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at http://wolseleyna.com/terms_conditionsSale.html.
 Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with "NP" in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.



To City of Brawley – Rodolfo Nunez
From Erik Welch
Subj: Robicon VFD Replacement

February 13, 2015

Hello Rodolfo,

The old drive is a Robicon, output rated at 240 amps at 460 volts.

The new system would include a Mitsubishi drive that is rated at 260 amps at 40oC with a 110% overload capacity for 60 seconds or preferably we use the next size up that is rate at 260 amps at 50oC with a 120% overload capacity for 60 seconds. Prices and sizes are given on both:

Option #1
260 amps at 40oC
110% overload capacity for 60 seconds
28”H x 18”W x 10”D
\$11,725 each + freight and sales tax.

Option #2
260 amps at 50oC
120% overload capacity for 60 seconds
29”H x 18”W x 14”D
\$12,625 each + freight and sales tax.

Both units include an extended function FR-PU07 parameter unit and communications cable for enclosure door mounting. One DC link reactor requiring separate mounting is also included.

Given the small price differential between the two systems we highly recommend Option #2 for increased reliability and stability under overload conditions and in a potentially hot environment.

Engineering, Installation, and Factory Commissioning (with a 5-year warranty) is available. We would need the as-built submittal drawings of the control wiring for control interface engineering. Some materials may also be needed for installation. For approximate budgetary purposes, engineering and installation would be approximately \$10,000.

Please let me know if you have any questions or concerns. I can always be reached at EWelch@SloanElectric.com or at (760)805-3434.

Sincerely
Erik Welch
Key Account Manager

All materials and services quoted herein do not adhere to any specific construction or project specifications unless specifically stated and agreed to within the quote.

ALL QUOTES ARE VALID FOR 30 DAYS

3520 Main Street • San Diego, CA 92113 • Tel: 619.239.5174 • Fax: 619.239.5086
TOLL-FREE 877-239-5174 • www.sloanelectric.com • Lic. #286497





**Western
Switches &
Controls, Inc.**

750 Challenger Street
Brea, California
92821

(800) 454-8144
(714) 482-4100
(714) 482-4120 Fax

nathan.farias@westernswitches.com

Name: City of Brawley
Address: 760 Willard Ave
City, State: Brawley, CA 92227
Date: 2/20/2015
Phone:
Fax:
Attn: Rodolfo Nunez
Rnunez@brawley-ca.gov

ABB Drives RFQ 022015 - (City of Brawley)

Qty	Part No	Desc.	Price Each	Availability
1	ACS880-07-0302A-5+C129+F289	3PH 200HP 380-500VAC DRIVE IP22 R9 +	\$ 18,166.20	Will Advise
FOB: New Berlin, WI Estimated Delivery: 6 - 7 days via Ground Shipping PO Minimum: \$150.00			Sub-Total \$ 18,166.20 Handling \$ - Fee(s) \$ - Tax \$ - Estimated Freight \$ 200.00 Total \$ 18,366.20	
<p><i>Lead time(s) do not include transit time</i> <i>Pricing subject to tax if applicable</i> <i>3% Fee for Credit Card Transaction(s)</i> Quote Valid for 30 days</p>				

Thank you for giving us the opportunity to quote your control requirements.
 If you have any questions or require any additional information, feel free to call me
 at (714) 482-4100 ext 211 . E-mail: nathan.farias@westernswitches.com

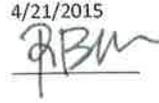
Nathan Farias

COUNCIL AGENDA REPORT

City of Brawley

Meeting Date: 4/21/2015

City Manager:



PREPARED BY: Ruby D. Walla, Finance Director

PRESENTED BY: Ruby D. Walla, Finance Director

SUBJECT: Update to City of Brawley Credit Card Acceptance Policy

CITY MANAGER RECOMMENDATION: Approve Updated Credit Card Acceptance Policy to incorporate the payment option of online bill pay and adopt Resolution No. 2014-_: Resolution of the City Council of the City of Brawley, California, Adopting the City of Brawley's Credit Card Acceptance Policy Dated April 21, 2015.

DISCUSSION: At the April 7, 2015 meeting, an update was provided to the City Council regarding the implementation of Online Bill Pay. At that time, the May 1, 2015 target was announced and City Council direction was requested regarding several related topics. Per City Council direction, the City's Credit Card Acceptance Policy has been updated to include the following:

- **Addition of online bill pay as a payment option**
 - Notes fee of \$1.25 for Tyler Technologies Web Hosting Fee
 - Notes no City of Brawley convenience fee charge
 - Notes acceptance of online bill pay for Utility Billing and Airport transactions only
 - Notes effective date of May 1, 2015
- **Elimination of Auto-Authorization by Credit Card as a payment option**
 - Notes effective date of July 31, 2015
 - Customers enrolled will be actively encouraged to utilize online bill pay during the transition period

Staff is excited to offer this new payment option, as the online bill pay feature is more than a payment tool. It is an account information resource for all Utility Billing customers who register. Staff is requesting the approval of the updated policy to add Online Bill Pay as a payment option with the termination of Auto-Authorization by Credit Card.

FISCAL IMPACT: \$1,373.80 Initial Application Set up
\$973.80 Annual Cost for Hosting and Maintenance

ATTACHMENTS: Credit Card Acceptance Policy
Resolution



Credit Card Acceptance Policy **Revised April 21, 2015**

Purpose

This policy establishes standards for the acceptance and processing of credit card payments in City Departments.

Compliance with this policy will:

- Provide the authority to work with an authorized Third-Party Merchant.
- Establish the types of payments accepted by the various City Departments.
- Define merchant fees and costs to the cardholder.
- Provide reasonable assurance that all credit card transactions are properly authorized, timely settled, and accurately and completely recorded.
- Monitor for errors, both unintentional and intentional, including fraud.

Authorized Departments

As of the date of this policy, the following departments are authorized to accept credit card transactions:

- Utility Billing/Finance
- Parks and Recreation
- Police

Departments accepting credit card payments must comply with credit card provider regulations, including the acceptance of credit cards for all transactions types and dollar amounts.

Transaction Control Requirements

The City accepts Visa, Mastercard and Discover credit cards as a form of payment of amounts due to the City. Debit cards with Visa or MasterCard logos are also accepted and processed as credit cards. The City accepts transactions through point-of-sale, automatic authorization and telephone. Each transaction type requires a unique set of processes to ensure the accurate processing and recording of transactions.

Point-of-Sale Transactions (Face-to-Face)

1. Credit Card machines or Credit Card readers are to be secured and inaccessible to the public. However, a customer's credit card should be visible to the customer at all times during the transaction.
2. Prior to swiping the credit card:

- a. Ensure that the credit card expiration date has not passed. Expired credit cards must not be accepted for payment.
 - b. Compare the name on the credit card to the cardholder's photo identification. If the names do not match, the credit card must not be accepted for payment.
3. Ensure that the amount charged to the card matches the transaction amount (includes amount due to the City and convenience fee).
 4. A signature must be obtained on the credit card payment slip and compared to the signed credit card or the credit owner's photo identification. In the event of unmatched signatures, the credit card transaction must be voided and the credit card returned to the customer.
 5. If the credit card's magnetic strip cannot be read, the card number should be keyed into the credit card machine or prompted computer screen (to reduce the risk of access to confidential credit card data).
 6. If the authorization network (via a credit card machine or Online Service) sends a "decline" or "error message" response, the credit card must not be accepted.
 7. In all circumstances of declined or unaccepted transactions, return the credit card to the customer and offer to accept another method of payment, cash or check. Customers disputing the decline or non-acceptance of the credit card should be referred to their card issuing bank.
 8. Payments shall not to be accepted over \$1,000.

Phone Payments

Not accepted.

Internet Transactions (Online Bill Payments) - Effective May 1, 2015

1. Available for Utility Billing Accounts Only.
 - a. Includes Utility Billing and Airport Billing only
 - b. Excludes Business Licenses, Citations, Building Permits, Registration Fees and any other City business transactions not listed.
2. Online registration required.
 - a. Email and Password.
3. Authentication required.
 - a. Account number (Location ID).
 - b. Last payment amount.
4. Site oversight and maintenance provided by Tyler Technologies.
5. Fees: \$1.25 Municipal Fee (Tyler Technologies web hosting fee).
6. No City charged convenience fee.

Automatic Authorization (Utility Billing Only)*

***Eliminated as a payment option, effective July 31, 2015. All customers enrolled will be redirected to register for Online Bill Pay.**

1. Customer enrolling in Automatic Withdrawal is to be verified as the Utility Billing Account Holder, otherwise known as the "Responsible Paying Party."
 - a. Proper identification needs to be presented.
 - b. Name on the credit card presented is required to match the identification presented.
2. Customer needs to complete and sign the "Credit Card Authorization Form".
3. Credit Card transactions will be processed monthly on the designated day specified (1st through 15th) unless specified date falls on a weekend or holiday. Transaction should be processed the next business day.
4. Customer will receive an email confirmation of transaction. Customer email address should be provided on the Credit Card Authorization Form.
5. Transaction will need to be logged and maintained in a secured binder and location.
6. Customer may cancel enrollment at any time.
7. Payments shall not to be accepted over \$1,000.

Third-Party Transactions

The City will not accept third-party credit cards unless one of the following criteria is met:

- The credit card name matches the identification of the individual presenting it; or
- The transaction documentation, such as the account or customer name, matches the name on the credit card.

Third-Party Payment Processors

No Department will initiate credit card processing with a bank, merchant service provider or as a tie-in to third party software without Finance division involvement and approval. Any computer system or internet-based payment processing will also require processor is PCI level 1 compliant and communicates exclusively using SSL to provide maximum security on transaction data.

The City contracts with a third party payment processor to accept credit card payments on behalf of the City. The applicable departments will work with the provider to ensure that a complete and accurate recording of transactions, fees and deposit of monies take place in a timely manner. All third party processors are expected to comply with Payment Card Industry standards.

Settlement and Deposit of Credit Card Payments

1. The daily receipts from point-of-sale credit card transactions must be printed, maintained, and used to balance transactions at the end of each business day.
2. The daily settlement report must be reconciled to the total credit card receipts from the previous business day.

3. All credit card receipts, reconciliation report and supporting documentation must be remitted to the Finance Department on the following business day. Any items held overnight in the department must be secured to prevent against the theft of confidential customer data.
4. All credit card receipts and supporting documentation that are routed through interoffice mail must be secured in an envelope labeled “confidential”.
5. All online bill pay transactions are imported and posted the next business morning.
6. Batches are typically settled daily and deposits are generally credited to the bank within 2-3 business days.

Merchant Fees and Other Credit Card Charges

Merchant fees for all credit card transactions are withdrawn electronically from the City’s bank account with Union Bank. Merchant fees are fully absorbed by the City and expensed to the Utility Department.

Other credit card charges, such as charge-backs, disputed, and returned items that are related to a specific department transaction will be referred to the applicable department for follow-up.

Safeguarding of Confidential Data

- Credit card records, including but not limited to, receipts, imprints, credit card numbers, expiration date, card type, bank information, etc. are exempt from public disclosure and shall not be disclosed by the City unless required via Court subpoena or in writing by the City Attorney.
- Any credit card documents not remitted to Finance before the close of the business day must be secured to prevent against the theft of confidential customer data.
- If processing of credit card data is provided by a third party on the City’s behalf, the service provider must be capable of maintaining the appropriate safeguards.
- Full credit card numbers must not be recorded, maintained or viewable in any computer systems.
- To the extent required by law, the City will notify the credit card customers of any breach of security which has placed their confidential credit card information at risk.

Payment Card Industry (PCI) Compliance

The Third-Party Merchant will annually review and update PCI Self-Assessment Questionnaire (SAQ).

Responsibility

City Department	<p>Follow City policy and procedures established for the processing and settlement of credit card payments.</p> <p>Provide adequate training of staff members to ensure compliance with the credit card policy and understanding of the related procedures and internal controls.</p> <p>Ensure that all credit card data is adequately safeguarded.</p> <p>Transport credit card documentation via interoffice mail in sealed envelope labeled confidential.</p> <p>Perform reconciliation of payments to ensure accurate recording of transactions and deposits.</p> <p>Perform settlement procedures and remit required data to Finance in a timely manner.</p> <p>Follow-up immediately on charge-backs (disputed, returned or rejected items).</p> <p>Report suspicious activity; including possible fraud or theft to the Police Department, in a timely manner.</p>
Finance	<p>Follow City procedures relating to bank statement review, credit card deposit verification and review of department data and recording of receipts.</p> <p>Maintain a record of monthly credit card transaction activity.</p> <p>Ensure that all credit card data is adequately safeguarded.</p> <p>Report suspicious activity; including possible fraud or theft to the Police Department, in a timely manner.</p> <p>Ensure the third-party processors accepting credit card payments on behalf of the City complete the PCI SAQ applicable to their merchant validation type.</p>
Information Technology	<p>Ensure adequate safeguarding of customer data.</p> <p>Ensure the adequacy of the control systems of electronic data of third-party vendors.</p>
Third-Party	<p>Adhere to the Visa Cardholder Information Security Program (CISP) & Merchant Mastercard Site Data Protection (SDP) Program.</p>

RESOLUTION NO. 2015-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,
CALIFORNIA, ADOPTING THE CITY OF BRAWLEY'S CREDIT CARD
ACCEPTANCE POLICY DATED APRIL 21, 2015.

WHEREAS, the Credit Card Acceptance Policy for the City of Brawley establishes standards for the acceptance and processing of credit card payments in City Departments.

WHEREAS, the Policy provides the City with the authority to work with an authorized Third-Party Merchant, establish the types of payments accepted by the various City Departments, defines merchant fees and costs to the cardholder, provides reasonable assurance that credit card transactions are properly authorized, timely-settled, accurately processed and completely recorded, and monitors for errors, both unintentional and intentional, including fraud.

PASSED, APPROVED AND ADOPTED at a special meeting of the Brawley City Council held on April 21, 2015.

CITY OF BRAWLEY, CALIFORNIA

George Nava, Mayor

ATTEST:

Alma Benavides, City Clerk

STATE OF CALIFORNIA
COUNTY OF IMPERIAL
CITY OF BRAWLEY

I, ALMA BENAVIDES, City Clerk of the City of Brawley, California, DO HEREBY CERTIFY that the foregoing Resolution No. 2015- was passed and adopted by the City Council of the City of Brawley, California, at an a regular meeting held on the 21st day of April 2015, and that it was so adopted by the following roll call vote:

AYES:
NAYES:
ABSTAIN:
ABSENT:

DATED: April 21, 2015

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 04/21/2015

City Manager: 

PREPARED BY: Yazmin Arellano, P.E., Public Works Director

PRESENTED BY: Yazmin Arellano, P.E., Public Works Director

SUBJECT: State Water Resources Control Board Proposed Emergency Conservation Regulation Update and 60-day Extension of Sunset Date for City Ordinance No. 2014-03 Urgency Ordinance of the City Council of the City of Brawley, California, Prohibiting Wasteful Use of Water and establishing Restrictions on Water Use.

CITY MANAGER RECOMMENDATION: Approve an additional 60 day extension after sunset date and continue to enforce City Ordinance No. 2014-03 Urgency Ordinance of the City Council of the City of Brawley, California, Prohibiting Wasteful Use of Water and Establishing Restrictions on Water Use.

DISCUSSION: On March 17, 2015, the State Water Resources Control Board (Water Board) adopted Resolution No. 2015-0013 which consists of continued emergency regulations for statewide urban water conservation. The resolution makes reference to current Resolution No. 2014-0038 that will expire on April 25, 2015 and the cause for the emergency regulations. These include continued drought conditions identified by lack of rain, an average of 20 percent of snow water equivalents for the Sierra regions, reservoirs at less than 60 percent full, and the fact that January 2015 was one of the driest months ever recorded in California history.

Resolution 2015-0013 also makes reference to Water Code Section 1058.5 which grants the Water Board the authority to adopt emergency regulations in certain drought years in order to:

Prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion, of water, to promote water recycling or water conservation, to require curtailment of diversions when water is not available under the diverter's priority of right, or in furtherance of any of the foregoing, to require reporting of diversion or use of the preparation of monitoring reports.

The Water Code does not impose a mandatory penalty for violations of the regulations adopted by this resolution. Rather, the Water Code allows local agencies to retain enforcement discretion with water conservation regulations, to the extent authorized. Local agencies may develop progressive enforcement practices to encourage water conservation.

Resolution 2015-0013 re-adopts California Code of Regulations, title 23, sections 863, 864, and 865 as an emergency regulation.

Section 863 lists the findings of Drought Emergency.

Section 864 describes the End-User requirements in promotion of water conservation and is amended as follows:

- a. *To promote water conservation, each of the following actions is prohibited, except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a state or federal agency:*
 1. *The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;*
 2. *The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;*
 3. *The application of potable water to driveways and sidewalks;*
 4. *The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system;*
 5. *The application of potable water to outdoor landscapes during and within 48 hours after measurable rainfall; and*
 6. *The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased.*
- b. *To promote water conservation, operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guestroom using clear and easily understood language.*

This section declares that the taking of any of the listed prohibited activities or the failure to take any action required in item (b), in addition to any other applicable civil or criminal penalties, is an infraction, punishable by a fine of up to \$500 for each day in which the violation occurs.

Section 865 lists the mandatory actions by urban water suppliers that serve more than 3,000 customers, such as the City of Brawley:

(b)(1) To promote water conservation, each urban water supplier shall implement all requirements and actions of the stage of its water shortage contingency plan that includes mandatory restrictions on the number of days that outdoor irrigation of ornamental landscapes or turf with potable water is allowed, or shall amend its water shortage contingency plan to include mandatory restrictions on the number of days that outdoor irrigation of ornamental landscapes or turf with potable water is allowed and implement these restrictions within forty-five (45) days.

State of California Governor Edmund G. Brown Jr. issued Executive Order B-29-15 on April 1, 2015 directing the Water Board to implement mandatory water reductions in cities and towns across California to reduce water usage by 25 percent as compared to the amount used in 2013. Executive Order B-26-15 instructs the Water Board to prohibit irrigation with potable water of ornamental turf on public street medians and outside of newly constructed homes and buildings that is not delivered by drip or microspray systems, among other water conservation measures.

The proposed Water Board's Emergency Conservation Regulation Schedule is as follows:

- Governor issues Drought Executive Order – April 1, 2015
- Notice announcing release of draft regulatory framework and request for public comment – April 7, 2015
- Notice announcing release of draft regulations for informal public comment – April 17, 2015
- Emergency rulemaking formal notice – April 28, 2015
- Board hearing and adoption – May 5 or 6, 2015

Resolution No. 2015-0013 will remain in effect for 270 days after filing with the Secretary of State unless the Water Board determines that it is no longer necessary due to changed conditions, or unless the Water Board renews the regulation due to continued drought conditions.

The Brawley City Council adopted Resolution No. 2011-32 on June 21, 2011 and thereby approved the City's 2010 Urban Water Management Plan. Said resolution grants authority to the City to implement the Water Conservation Program as set forth in the 2010 Urban Water Management Plan. The activities include water shortage contingency analysis and recommendations to the City Council regarding necessary procedures, rules, and regulations to carry out effective and equitable water conservation programs.

The 2010 Urban Water Management Plan contains the City's Water Shortage Contingency Plan in Section 5. As part of the Water Shortage Contingency Plan, the City shall adopt an ordinance prohibiting wasteful use of water and establishing restrictions on water use during a declared water shortage emergency. The following restrictions are listed in the City's Water Shortage Contingency Plan:

1. No customer shall waste water. As used herein, the term "waste" means:
 - a. Use of potable water to irrigate turf, ground-cover, shrubbery, crops, vegetation, and trees between the hours of 10:00 AM and 6:00PM or in such a manner as to result in runoff for more than five (5) minutes;
 - b. Use of potable water in outdoor landscapes in a manner that causes runoff to non-irrigated areas, public walkways, roadways, parking lots, structures or an adjacent property;
 - c. The application of potable water to driveways and sidewalks, except to protect public health and safety;
 - d. Allowing potable water to escape from breaks within the customer's plumbing system for more than twenty-four hours after the customer is notified or discovers the break;
 - e. Washing vehicles by hose without a shutoff nozzle, except to wash such vehicles at commercial or fleet vehicle washing facilities using water recycling equipment; and

- f. The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system.
2. The following restrictions are effective during a declared Water Shortage Emergency:
- a. No restaurant, hotel, café, cafeteria or other public place where food is sold, served or offered for sale, shall serve drinking water to any customer unless requested.
 - b. Use of potable water for construction, compaction, dust control, street or parking lot sweeping, building wash down where non-potable water is sufficient.
 - c. Use of potable water for sewer system maintenance or fire protection training without prior approval by the City Manager.
 - d. Use of potable water for any purpose in excess of the amount allocated per the Water Shortage Rationing Allocation Method.
 - e. Other restrictions may be necessary during a declared Water Shortage Emergency, to safeguard the adequacy of the water supply for domestic, sanitation, fire protection, and environmental requirements.

The City Council adopted Ordinance No. 2014-03 Urgency Ordinance of the City Council of the City of Brawley, California, Prohibiting Wasteful Use of Water and establishing Restrictions on Water Use on August 12, 2014. Adopted Urgency Ordinance No. 2014-03 sets policy for enforcement, penalties for violations, appeals, and remedies as follows:

Enforcement

- 1. First violation – written warning
- 2. Second violation – final written warning
- 3. Subsequent violations – \$100 fine

Adopted Urgency Ordinance No. 2014-03 makes reference to water conservation measures contained in the City’s 2010 Urban Water Management Plan. Adopted Urgency Ordinance No. 2014-03 shall sunset and be of no further force or effect on April 25, 2015, unless the City Council extends or otherwise changes its terms. It is staff’s recommendation to extend the sunset date of Ordinance No. 2014-03 a minimum of 60 days with the intent to bring back to the City Council a new Ordinance that will address Executive Order B-29-15 and any actions adopted by the Water Board at their May 5 or 6, 2015 meeting.

FISCAL IMPACT: None at this time

ATTACHMENTS: State Water Resources Control Board Resolution No. 2015-0013
 Executive Order B-29-15
 Water Boards Fact Sheet
 Emergency Conservation Regulations Table

**STATE WATER RESOURCES CONTROL BOARD
RESOLUTION NO. 2015-0013**

**TO ADOPT AN EMERGENCY REGULATIONS FOR
STATEWIDE URBAN WATER CONSERVATION**

WHEREAS:

1. On April 25, 2014, Governor Edmund G. Brown Jr. issued an executive order (April 2014 Proclamation) to strengthen the State's ability to manage water and habitat effectively in drought conditions, and called on all Californians to redouble their efforts to conserve water. The April 2014 Proclamation finds that the continuous severe drought conditions present urgent challenges across the State, including water shortages in communities and for agricultural production, increased wildfires, degraded habitat for fish and wildlife, threat of saltwater contamination, and additional water scarcity, if drought conditions continue into 2015. The April 2014 Proclamation also suspends the environmental review required by the California Environmental Quality Act to allow the emergency regulation and other actions to take place as quickly as possible;
2. The April 2014 Proclamation refers to the Governor's Proclamation No. 1-17-2014, issued on January 17, 2014, declaring a drought State of Emergency to exist in California due to severe drought conditions (January 2014 Proclamation). The January 2014 Proclamation finds that dry conditions and lack of precipitation present urgent problems to drinking water supplies and cultivation of crops, which put farmers' long-term investments at risk. The conditions also threaten the survival of animals and plants that rely on California's rivers, including many species in danger of extinction. The January 2014 Proclamation also calls on all Californians to reduce their water usage by 20 percent;
3. On December 22, 2014, in light of the continued lack of rain, Governor Brown issued Executive Order B-28-14, which extends the California Environmental Quality Act suspension through May 31, 2016 for Water Code section 13247 and certain activities identified in the January 2014 and April 2014 proclamations;
4. Drought conditions are continuing. As of March 3, 2015, snow water equivalents for the Northern, Central, and Southern Sierra regions were at 16 percent, 20 percent, and 21 percent of normal for that date, respectively. Additionally, most reservoirs are less than 60 percent full and January 2015 was one of the driest months ever recorded in California history. Moreover, many communities face the prospect of needing emergency drinking water supplies;
5. The likelihood that any additional precipitation will significantly reduce the severity of drought conditions this year is extremely low;
6. Water Code section 1058.5 grants the State Water Board the authority to adopt emergency regulations in certain drought years in order to: "prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion, of water, to promote water recycling or water conservation, to require curtailment of diversions when water is not available under the diverter's priority of right, or in furtherance of any of the foregoing, to require reporting of diversion or use or the preparation of monitoring reports";

7. On July 15, 2014, the State Water Board adopted an emergency regulation to support water conservation (Resolution No. 2014-0038), and that regulation became effective July 28, 2014 upon approval by the Office of Administrative Law (OAL);
8. The current emergency regulation will expire on April 25, 2015;
9. The current emergency regulation has supported Californians' water conservation efforts, with over 119 billion gallons saved from August 2014 through January 2015;
10. Many Californians have taken bold steps over the years and in this year to reduce water use; nevertheless, the dire nature of the current drought requires additional conservation actions from residents and businesses. Some severely-affected communities have implemented water rationing, limiting water use in some cases to only 50 gallons per person per day, foregoing showers, laundry, toilet flushing, and all outdoor watering;
11. Water conservation is the easiest, most efficient and most cost-effective way to quickly reduce water demand and extend supplies into the next year, providing flexibility for all California communities. Water saved this summer is water available later in the season or next year, giving water suppliers the flexibility to manage their systems efficiently;
12. In many areas, 50 percent or more of daily water use is for lawns and outdoor landscaping. Outdoor water use is generally discretionary, and many irrigated landscapes would not suffer greatly from receiving a decreased amount of water;
13. Most urban water suppliers have placed restrictions on outdoor watering, but the State Water Board has nevertheless received many reports of excessive water use;
14. Education and enforcement against water waste is a key tool in conservation programs. When conservation becomes a social norm in a community, the need for enforcement is reduced or eliminated;
15. Public information and awareness is critical to achieving conservation goals, and the Save Our Water campaign, run jointly by the Department of Water Resources (DWR) and the Association of California Water Agencies, is an excellent resource for conservation information and messaging that is integral to effective drought response (<http://saveourwater.com>);
16. Other parts of the world have faced social and economic hardship due to severe drought. Californians must continue to make lifestyle changes, including landscape choices that conserve even more water;
17. On March 6, 2015, the State Water Board issued public notice that it would consider the adoption of the emergency regulation at the Board's regularly-scheduled March 17, 2015 public meeting, in accordance with applicable State laws and regulations. The State Water Board also distributed for public review and comment a Finding of Emergency that complies with State laws and regulations;
18. As discussed above, the State Water Board is adopting the emergency regulation because of the continuing emergency drought conditions, the need for prompt action, and the need to act before the current emergency regulation expires on April 25, 2015; and

19. Nothing in the regulation or in the enforcement provisions of the regulation precludes a local agency from exercising its authority to adopt more stringent conservation measures. Moreover, the Water Code does not impose a mandatory penalty for violations of the regulation adopted by this resolution, and local agencies retain the enforcement discretion in enforcing the regulation to the extent authorized. Local agencies are encouraged to develop their own progressive enforcement practices to promote conservation.

THEREFORE BE IT RESOLVED THAT:

1. The State Water Board re-adopts California Code of Regulations, title 23, sections 863, 864, and 865, as appended to this resolution as an emergency regulation;
2. State Water Board staff will submit the regulation to the OAL for final approval;
3. If, during the approval process, State Water Board staff, the State Water Board, or OAL determines that minor corrections to the language of the regulation or supporting documentation are needed for clarity or consistency, the State Water Board Executive Director or designee may make such changes;
4. This regulation shall remain in effect for 270 days after filing with the Secretary of State unless the State Water Board determines that it is no longer necessary due to changed conditions, or unless the State Water Board renews the regulation due to continued drought conditions as described in Water Code section 1058.5;
5. The State Water Board directs staff to provide the Board with monthly updates on the implementation of the emergency regulation and its effect;
6. The State Water Board directs staff to condition funding upon compliance with the emergency regulation, to the extent feasible;
7. The State Water Board directs staff to work with the DWR and the Save Our Water campaign to disseminate information regarding the emergency regulations; and
8. The State Water Board directs staff to update the electronic reporting portal to include data fields for local agencies to report on compliance and enforcement activities.

THEREFORE BE IT FURTHER RESOLVED THAT:

9. The State Water Board commends Californians who heeded the call for conservation and have helped to save over 119 billion gallons from August 2014 through January 2015. The State Water Board calls upon Californians to redouble their conservation efforts in the face of a fourth year of severe drought. For homeowners and businesses that have delayed removing turf, planting drought-tolerant landscapes, or installing efficient irrigation systems, the time to act is now;

10. The State Water Board calls upon water suppliers to ensure that they have adequate personnel and financial resources to implement conservation requirements not only for 2015, but also for another year of drought should it occur. Water suppliers that face budget shortfalls due to reduced sales should take immediate steps to raise necessary revenues in a way that actively promotes continued conservation. In Resolution No. 2014-0038, the State Water Board called on all urban water suppliers to evaluate their rate structures and begin to implement needed changes as part of planning for another dry year. These efforts should be continued and redoubled;
11. Disadvantaged communities may require assistance in increasing water conservation and State agencies should look for opportunities to provide assistance in promoting water conservation;
12. The State Water Board calls upon all water suppliers to take further actions to increase water conservation, such as by:
 - a. providing customers with timely and easy-to-understand information on the average
 - b. number of gallons they use each month and each day within their billing period; accelerating the completion of projects that will conserve potable water by making use of non-potable supplies, such as recycled water and stormwater collection projects; and
 - c. accelerating projects to fix leaks, and to conduct a system-wide water loss audit as soon as possible;
13. The State Water Board calls upon the restaurant and hospitality industry to take further actions to increase water conservation, such as by utilizing water efficient pre-rinse spray valves for dish washing and training staff on the new regulation so that the minimum amount of water is used to wash towels and linens; and
14. The State Water Board directs staff to develop a statewide portal for reporting water waste.

CERTIFICATION

The undersigned Clerk to the Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on March 17, 2015.

AYE: Chair Felicia Marcus
 Vice Chair Frances Spivy-Weber
 Board Member Tam M. Doduc
 Board Member Steven Moore
 Board Member Dorene D'Adamo

NAY: None

ABSENT: None

ABSTAIN: None



 Jeanine Townsend
 Clerk to the Board

ADOPTED TEXT OF EMERGENCY REGULATION

Article 22.5. Drought Emergency Water Conservation

Sec. 863 Findings of Drought Emergency

(a) The State Water Resources Control Board finds as follows:

- (1) On January 17, 2014, the Governor issued a proclamation of a state of emergency under the California Emergency Services Act based on drought conditions;
- (2) On April 25, 2014, the Governor issued a proclamation of a continued state of emergency under the California Emergency Services Act based on continued drought conditions;
- (3) The drought conditions that formed the basis of the Governor's emergency proclamations continue to exist;
- (4) The present year is critically dry and has been immediately preceded by two or more consecutive below normal, dry, or critically dry years; and
- (5) The drought conditions will likely continue for the foreseeable future and additional action by both the State Water Resources Control Board and local water suppliers will likely be necessary to further promote conservation.

Authority: Wat. Code, § 1058.5.

References: Wat. Code, §§ 102, 104, 105.

Sec. 864 ~~Prohibited Activities~~ End-User Requirements in Promotion of Water Conservation

(a) To promote water conservation, each of the following actions is prohibited, except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a state or federal agency:

- (1) The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;
- (2) The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;
- (3) The application of potable water to driveways and sidewalks; ~~and~~
- (4) The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system; and
- (5) The application of potable water to outdoor landscapes during and within 48 hours after measurable rainfall; and

(6) The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased.

(b) To promote water conservation, operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guestroom using clear and easily understood language.

~~(b)~~(c) The taking of any action prohibited in subdivision (a) or the failure to take any action required in subdivision (b) of this section, in addition to any other applicable civil or criminal penalties, is an infraction, punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs.

Authority: Wat. Code, § 1058.5.

References: Wat. Code, §§ 102, 104, 105.

Sec. 865 Mandatory Actions by Water Suppliers

(a) The term “urban water supplier,” when used in this section, refers to a supplier that meets the definition set forth in Water Code section 10617, except it does not refer to suppliers when they are functioning solely in a wholesale capacity, but does apply to suppliers when they are functioning in a retail capacity.

(b)(1) To promote water conservation, each urban water supplier shall implement all requirements and actions of the stage of its water shortage contingency plan that ~~imposes~~includes mandatory restrictions on the number of days that outdoor irrigation of ornamental landscapes or turf with potable water is allowed, or shall amend its water shortage contingency plan to include mandatory restrictions on the number of days that outdoor irrigation of ornamental landscapes or turf with potable water is allowed and implement these restrictions within forty-five (45) days. Urban water suppliers with approved alternate plans as described in subdivision (b)(2) are exempted from this requirement.

(2) ~~As an alternative to subdivision (b)(1) a~~An urban water supplier may submit a request to the Executive Director for approval of an alternate plan that includes allocation-based rate structures that satisfies the requirements of chapter 3.4 (commencing with section 370) of division 1 of the Water Code, and the Executive Director may approve such an alternate plan upon determining that the rate structure, in conjunction with other measures, achieves a level of conservation that would be superior to that achieved by implementing limitations on outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week.

(c) To promote water conservation, each urban water supplier that does not have a water shortage contingency plan that restricts the number of days that outdoor irrigation of ornamental landscapes and turf with potable water is allowed, or has been notified by the Department of Water Resources that its water shortage contingency plan does not meet the requirements of Water Code section 10632 shall, within ~~thirty-fourty-five (3045)~~ days, limit outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week ~~or shall implement another mandatory conservation measure or measures intended to achieve a comparable reduction in water consumption by the persons it serves relative to the amount consumed in 2013.~~

(d) In furtherance of the promotion of water conservation each urban water supplier shall:

(1) Provide prompt notice to a customer whenever the supplier obtains information that indicates that a leak may exist within the end-users exclusive control.

(2) Prepare and submit to the State Water Resources Control Board by the 15th of each month a monitoring report on forms provided by the Board. The monitoring report

shall include the amount of potable water the urban water supplier produced, including water provided by a wholesaler, in the preceding calendar month and shall compare that amount to the amount produced in the same calendar month in 2013. ~~Beginning October 15, 2014, †~~The monitoring report shall specify the population served by the urban water supplier, the percentage of water produced that is used for the residential sector, descriptive statistics on water conservation compliance and enforcement efforts, and the number of days that outdoor irrigation is allowed. The monitoring report shall also estimate the gallons of water per person per day used by the residential customers it serves. ~~In its initial monitoring report, each urban water supplier shall state the number of persons it serves.~~

(e) To promote water conservation, each distributor of a public water supply, as defined in Water Code section 350, that is not an urban water supplier shall, within ~~thirty~~forty-five (3045) days, take one or more of the following actions:

(1) Limit outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week; or

(2) Implement another mandatory conservation measure or measures intended to achieve a ~~comparable~~20 percent reduction in water consumption by the persons it serves relative to the amount consumed in 2013.

Authority: Wat. Code, § 1058.5.

References: Wat. Code, §§ 102, 104, 105; 350; 10617; 10632.

Executive Department
State of California

EXECUTIVE ORDER B-29-15

WHEREAS on January 17, 2014, I proclaimed a State of Emergency to exist throughout the State of California due to severe drought conditions; and

WHEREAS on April 25, 2014, I proclaimed a Continued State of Emergency to exist throughout the State of California due to the ongoing drought; and

WHEREAS California's water supplies continue to be severely depleted despite a limited amount of rain and snowfall this winter, with record low snowpack in the Sierra Nevada mountains, decreased water levels in most of California's reservoirs, reduced flows in the state's rivers and shrinking supplies in underground water basins; and

WHEREAS the severe drought conditions continue to present urgent challenges including: drinking water shortages in communities across the state, diminished water for agricultural production, degraded habitat for many fish and wildlife species, increased wildfire risk, and the threat of saltwater contamination to fresh water supplies in the Sacramento-San Joaquin Bay Delta; and

WHEREAS a distinct possibility exists that the current drought will stretch into a fifth straight year in 2016 and beyond; and

WHEREAS new expedited actions are needed to reduce the harmful impacts from water shortages and other impacts of the drought; and

WHEREAS the magnitude of the severe drought conditions continues to present threats beyond the control of the services, personnel, equipment, and facilities of any single local government and require the combined forces of a mutual aid region or regions to combat; and

WHEREAS under the provisions of section 8558(b) of the Government Code, I find that conditions of extreme peril to the safety of persons and property continue to exist in California due to water shortage and drought conditions with which local authority is unable to cope; and

WHEREAS under the provisions of section 8571 of the California Government Code, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay the mitigation of the effects of the drought.

NOW, THEREFORE, I, EDMUND G. BROWN JR., Governor of the State of California, in accordance with the authority vested in me by the Constitution and statutes of the State of California, in particular Government Code sections 8567 and 8571 of the California Government Code, do hereby issue this Executive Order, effective immediately.

IT IS HEREBY ORDERED THAT:

1. The orders and provisions contained in my January 17, 2014 Proclamation, my April 25, 2014 Proclamation, and Executive Orders B-26-14 and B-28-14 remain in full force and effect except as modified herein.

SAVE WATER

2. The State Water Resources Control Board (Water Board) shall impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016. These restrictions will require water suppliers to California's cities and towns to reduce usage as compared to the amount used in 2013. These restrictions should consider the relative per capita water usage of each water suppliers' service area, and require that those areas with high per capita use achieve proportionally greater reductions than those with low use. The California Public Utilities Commission is requested to take similar action with respect to investor-owned utilities providing water services.
3. The Department of Water Resources (the Department) shall lead a statewide initiative, in partnership with local agencies, to collectively replace 50 million square feet of lawns and ornamental turf with drought tolerant landscapes. The Department shall provide funding to allow for lawn replacement programs in underserved communities, which will complement local programs already underway across the state.
4. The California Energy Commission, jointly with the Department and the Water Board, shall implement a time-limited statewide appliance rebate program to provide monetary incentives for the replacement of inefficient household devices.
5. The Water Board shall impose restrictions to require that commercial, industrial, and institutional properties, such as campuses, golf courses, and cemeteries, immediately implement water efficiency measures to reduce potable water usage in an amount consistent with the reduction targets mandated by Directive 2 of this Executive Order.
6. The Water Board shall prohibit irrigation with potable water of ornamental turf on public street medians.
7. The Water Board shall prohibit irrigation with potable water outside of newly constructed homes and buildings that is not delivered by drip or microspray systems.



Fact Sheet

2015 Emergency Water Conservation Regulation Frequently Asked Questions

On March 17, the State Water Resources Control Board (State Water Board or Board) adopted an expanded emergency conservation regulation to safeguard the state's remaining water supplies as California enters a fourth consecutive dry year. While there are many ways to boost local water supplies, conservation is the easiest, most efficient, and most cost effective way to quickly reduce water demand and extend supplies into the next year, providing flexibility for all California communities. With our inability to predict the remainder of this rainy season or the next, water saved today can improve a region's water security and add flexibility to systems that may need to withstand another year or more of warm temperatures and low precipitation.

The enhanced emergency conservation regulation targets both individual water use, by identifying the practices from which every Californian should abstain during this drought emergency, as well as the steps that local water suppliers should be taking to reduce water demand in their service areas. These updated restrictions set a minimum level of effort in this continuing drought emergency. Everyone should take additional steps to conserve water. As the drought wears on, the State Water Board will closely watch local implementation of the regulation, and will take further action as needed.

1. What types of water use are prohibited for all Californians?

The 2015 emergency conservation regulation prohibits:

- Using potable water to wash sidewalks and driveways;
- Allowing runoff when irrigating with potable water;
- Using hoses with no shutoff nozzles to wash cars;
- Using potable water in decorative water features that do not recirculate the water; and
- **New** Irrigating outdoors during and within 48 hours following measureable rainfall

2. Are businesses required to conserve water as well?

Yes, the prohibitions above apply to businesses and residents. In addition, the 2015 emergency regulation also focuses on the restaurant and hospitality sector:

- **New** Restaurants are prohibited from serving water to their customers unless the customer requests it; and
- **New** Hotels and motels must offer their guests the option to not have their linens and towels laundered daily, and prominently display this option in each guest room.



CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
STATE WATER RESOURCES CONTROL BOARD
1001 I Street, Sacramento, CA 95814 • 916-341-5254 • Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 • www.waterboards.ca.gov



- Restaurants are also encouraged to use table cards to help convey the conservation message. Table card templates are available for download at the Save Our Water website at: <http://saveourwater.com/for-water-agencies/toolkit/>. Local water suppliers may also be able to provide similar materials.

3. Do water suppliers have to implement conservation measures?

Yes, there are requirements for both large urban water suppliers serving more than 3,000 customers, as well as small water suppliers serving fewer than 3,000 customers.

Large urban water suppliers (serving >3000 connections) must:

- Impose restrictions on outdoor irrigation;
- Notify customers about leaks that are within the customer's control;
- Report on water use monthly; and
- Report on compliance and enforcement

Small water suppliers (serving <3000 connections) must:

- Limit outdoor irrigation to two days per week **or** comparable measures to achieve a 20 percent reduction in water use.

4. Are there limitations on outdoor watering?

Yes, the regulations limit the number of days per week that outdoor irrigation is allowed. Urban water suppliers with water shortage contingency plans can rely on limitations in their plans if they exist. Plans with no limitations must restrict outdoor watering to two days per week.

5. Can water shortage contingency plans be amended to impose day-per-week restrictions in lieu of implementing the two-day-per-week backstop?

Yes, the regulations allow for the local amendment of the plans.

6. Is everyone required to limit outdoor watering to two days per week?

No, the regulations rely on the days-per-week limitations contained on local water shortage contingency plans. If these plans do not contain limitations, then a two-day-per-week restriction must be implemented. Smaller water suppliers that are not required to have water shortage contingency plans have the option of implementing the two-day-per-week restriction or comparable conservation measures designed to achieve a 20 percent reduction in water use.

7. How do I report water waste?

Water waste should be reported to the water supplier for the service area. The State Water Board's conservation website contains a simple tool to find the contact information for the water supplier based on the location of the alleged wasteful activity. The tool is located at: http://www.waterboards.ca.gov/waterrights/water_issues/programs/drought/water_supplier.shtml.

8. Who can enforce the prohibitions?

Violations of prohibited activities are considered infractions and are punishable by fines of up to \$500 for each day in which the violation occurs. Any peace officer or employee of a public agency charged with enforcing laws and authorized to do so by ordinance may issue a citation to the violator. The State Water Board can issue cease and desist orders against water agencies that don't impose mandatory outdoor irrigation restrictions upon their retail customers. Water suppliers that violate cease and desist orders are subject to civil liability of up to \$10,000 a day.

9. Who makes sure that the water suppliers are doing their part?

The State Water Board has been tracking the implementation of conservation measures by large urban water suppliers. Information on their progress along with the status of their enforcement efforts is available on the website at:

http://www.waterboards.ca.gov/waterrights/water_issues/programs/drought/conservation_reporting_info.shtml. With more than 2,500 smaller water agencies not subject to reporting requirements, compliance checking is more challenging but is a priority for 2015.

10. Where can I find the monthly reports and conservation results submitted by the urban water suppliers?

The reports can be found on the State Water Board's website at:

http://www.waterboards.ca.gov/waterrights/water_issues/programs/drought/conservation_reporting_info.shtml. Information on the regulation can be found at:
http://www.waterboards.ca.gov/waterrights/water_issues/programs/drought/emergency_regulations_waterconservation.shtml.

11. When does the regulation go into effect?

The regulation goes into effect immediately upon approval by the Office of Administrative Law and filing with the Secretary of State. The effective date of the regulation is March 27, 2015.

12. How long is the regulation in effect for?

The regulation will be in effect for 270 days unless extended by the State Water Board.

For more information, visit the [Emergency Water Conservation Portal](#).

Please visit SaveOurWater.com today!

Home » Water Issues » Programs » Drought

State Water Board Drought Year Water Actions

EMERGENCY CONSERVATION REGULATIONS

What's Prohibited for Everyone

- » Using potable water to wash sidewalks & driveways
- » Runoff when irrigating with potable water
- » Using hoses with no shutoff nozzles to wash cars
- » Using potable water in decorative water features that do not recirculate the water
- » Using outdoor irrigation during and 48 hours following measurable precipitation

What's Required for Business

- » Restaurants and other food service establishments can only serve water to customers on request
- » Hotels and Motels must provide guests with the option of not having towels and linens laundered daily

What Water Suppliers Must Do

- » Impose restrictions on outdoor irrigation
- » Notify customers about leaks that are within the customer's control
- » Report on water use monthly
- » Report on compliance and enforcement

- » [Emergency Regulations to Achieve 25% Conservation](#)
- » [Fact Sheet on Updated and Approved Emergency Water Conservation Regulation](#)
- » [Monthly Urban Water Conservation Reporting](#)
- » [General Water Conservation Tips and Information on Water Use Efficiency](#)
- » [Drought Home](#)

 Receive updates on this topic by email. Subscribe to our [Water Rights Regulations](#) and/or [Drought Updates](#) email subscription lists, found under the drop-down heading "WATER RIGHTS TOPICS".

- » To report wasteful practices at State facilities, please use the Department of General Services' online reporting system at: <http://saveourh2o.org/report-water-waste>.
- » Contact the State Water Board's drought hotline for questions on drought-related activities including general questions on the emergency regulations: (916) 341-5342.

State Water Board Adopts Update of Emergency Regulations for Water Conservation

On March 17, the State Water Resources Control Board adopted an expanded drought-related emergency regulation to ensure water suppliers, their customers, and state residents increase water conservation in urban settings.

- » March 27, 2015 - [Office Administrative Law Approved Update of Emergency Water Conservation Regulations](#)
- » April 8, 2015 - [State Water Board Correspondence to Hospitality Industry on Water Conservation](#) | [Spanish Version](#)
- » March 27, 2015 - [Fact Sheet of Updated Approved Regulations](#)
- » March 17, 2015 - [Adopted Resolution and Emergency Regulations](#)
- » March 17, 2015 - Press Release: [State Water Board Expands and Extends Emergency Water Conservation Regulation](#)
- » March 17, 2015 - [Staff Presentation, Item 7 at March 17, 2015 Board Meeting](#)

Proposed Update of Emergency Regulations for Water Conservation

On March 17, 2015, the State Water Resources Control Board will consider amending and readopting the drought-related emergency regulation to ensure water suppliers, their customers, and state residents increase water conservation in urban settings.

- » March 16, 2015 - [Public Comments Received](#)
- » March 6, 2015 - [Notice of Proposed Rulemaking](#)
- » March 6, 2015 - [Proposed Emergency Regulations](#)

- » March 6, 2015 - [Emergency Regulations Digest](#)

State Water Board Adopts Statewide Emergency Conservation Regulations

- » July 29, 2014 - [Office of Administrative Law Approved Emergency Water Conservation Regulations](#)
- » July 29, 2014 - [Fact Sheet on Approved Regulations](#)
- » July 28, 2014 - [Frequently Asked Questions](#)
- » [December 2014 Urban Water Conservation Workshop \(including written comments\)](#)
- » [February 2015 Urban Water Conservation Regulation Input and Potential Next Steps](#)

To report wasteful practices in your work or residential neighborhoods, please contact your water supplier. For more information on your water supplier, please use the [Water Supplier Locator Tool](#).

Proposed Emergency Regulations for Water Conservation

On July 15, 2014 the State Water Resources Control Board approved an emergency regulation to ensure water suppliers, their customers and state residents increase water conservation in urban settings.

- » July 16, 2014 - [Adopted Resolution and Emergency Regulations - \[en Español\]](#)
- » July 15, 2014 - **Press Release:** [State Water Board Approves Emergency Regulation to Ensure Agencies and State Residents Increase Water Conservation - \[en Español\]](#)
- » [Staff Presentation for Item 10 - July 15, 2014 Board Meeting](#)
- » July 14, 2014 - [Public Comments Received](#)
- » July 8, 2014 - [Notice of Proposed Emergency Rulemaking](#)
- » July 8, 2014 - [Proposed Emergency Regulations](#)
- » July 8, 2014 - [Emergency Regulations Digest](#)
- » July 8, 2014 - Media Call on Emergency Water Conservation Regulations (.mp3):
[Part 1](#) (1:03:00 22.28MB) | [Part 2](#) (00:34:48 14.31MB)

Contacts for Additional Information or Questions

Email is preferred. Please be specific regarding your request, whether it is an interview request or question. Thank you.

MEDIA REQUESTS

George Kostyrko, Director
Office of Public Affairs
(916) 341-7365
George.Kostyrko@waterboards.ca.gov

Timothy M. Moran
Public Information Officer
(916) 327-8239
Timothy.Moran@waterboards.ca.gov

PROGRAM QUESTIONS

Eric Oppenheimer
(916) 445-5960
Eric.Oppenheimer@waterboards.ca.gov

Max Gomberg
(916) 322-3052
Max.Gomberg@waterboards.ca.gov

(Updated 4/10/15)

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