

**AMENDED AGENDA**



**Have a great summer!!!**

**Brawley City Council &  
Successor Agency to  
Brawley Community Redevelopment Agency  
Agenda  
Regular Meeting  
Tuesday, July 15, 2014 @ 6:00 PM  
City Council Chambers  
383 Main Street  
Brawley, California 92227**

*Don Campbell*, Mayor  
*George A. Nava*, Mayor Pro-Tempore  
*Donald L. Wharton*, Council Member  
*Sam Couchman*, Council Member  
*Helen M. Noriega*, Council Member

*Alma Benavides*, City Clerk  
*Jim Hamilton*, City Treasurer  
*Dennis H. Morita*, City Attorney  
*Rosanna Bayon Moore*, City Manager/  
Executive Director

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION**      Pastor Troy Douady, Assembly of God

**PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF AGENDA**



and Adoption of Resolution 2014- :Resolution of the City Council of the City of Brawley, California Amending the Fiscal Year 2014/2015 City of Brawley Budget. **Pp 31-33**

- c. Discussion and Potential Action to Authorize Agreement with Psomas for the Preparation of City of Brawley Americans with Disabilities Act (ADA) Self Evaluation & Transition Plan - Phase II, and Authorize the City Manager to Execute All Documentation in Relation to this Project in an Amount Not to Exceed \$50,000. **Pp 34-51**
- d. Review and Potential Action to Adopt Resolution No. 2014- : Resolution of the City Council of the City of Brawley, California Regarding Affordable Care Act – Look Back Measurement Periods (“Safe Harbors”). **Pp 52-57**
- e. Discussion and Potential Action to Authorize Amendment No. 2 to the Agreement with Kimley-Horn & Associates, Inc. for the Preparation of Bidding Documents (Plans, Specifications and Cost Estimates) and Provide Construction Support Services for the Alyce Gereaux Park Renovation Project in an Amount Not to Exceed \$111,500. **Pp 58-76**
- f. Discussion and Potential Action to Approve the Purchase of Ultra Violet (UV) Lamps and Ballasts from DC Frost Associates, Inc. for the City of Brawley Wastewater Treatment Plant (WWTP) Disinfection System in an Amount Not to Exceed \$50,771.20. **Pp 77-78**
- g. Discussion and Potential Action to Adopt Amendment No. 5 to Agreement between City of Brawley and Imperial County Humane Society Agreement in an Amount Not to Exceed \$54,000 for Animal Sheltering Services. **Pp 79-81**
- h. Discussion and Potential Action to Approve City of Brawley Participation in Consolidated Contracting Opportunity for Paratransit (Dial A Ride) Services. **Pp 82-87**
- i. Discussion and Staff Direction regarding City of Brawley Legal Services.
- j. Discussion and Potential Action to Approve Resolution No. 2014- : Resolution of the City Council of the City of Brawley, California Appointment of Members to the Brawley Airport Advisory Commission and Brawley Business Advisory Committee. **Pp 88-107**

### **Airport Advisory Commission**

---

Term Expiring June 30, 2015

\_\_\_\_\_  
Term Expiring June 30, 2016

\_\_\_\_\_  
Term Expiring June 30, 2016

\_\_\_\_\_  
Term Expiring June 30, 2016

**Brawley Business Advisory Commission**

\_\_\_\_\_  
Term Expiring June 30, 2016

- k. Discussion and Potential Action regarding City Council Meeting Date Change from September 2, 2014 to September 9, 2014.

**5. DEPARTMENTAL REPORTS**

- a. Update regarding Emergency Work at Lions Center to Replace two (2) Air Conditioners.

**6. INFORMATIONAL REPORTS**

- a. Attendance Summary for City of Brawley Boards & Commissions:
  - 1) Planning Commission **Pp 108**
  - 2) Library Board **Pp 109**

- 3) Parks & Recreation Commission **Pp 110**
  - 4) Oversight Board-Successor Agency to the Brawley RDA **Pp 111**
  - 5) Airport Commission (draft) **Pp 112**
- b. City of Brawley Investment Activity Report as of March 31, 2014 **Pp 113-114**

**7. CITY COUNCIL MEMBER REPORTS**

**8. CITY MANAGER'S REPORT**

**9. TREASURER'S REPORT**

**10. CITY ATTORNEY'S REPORT**

**11. CITY CLERK'S REPORT**

**12. CLOSED SESSION**

a. **JPA INSURANCE CLAIMS DISCUSSIONS**

The Legislative Body, as a Member of a Joint Powers Authority formed for purposes of insurance pooling pursuant to G.C. Section 6500 et seq., will meet in closed session to discuss claims for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by the Joint Powers Agency or a Local Agency Member of the Authority. There are (126) Potential Claims (G.C. 54956.9)

**ANTICIPATED LITIGATION**

- a. Conference with Legal Counsel – Initiation of Litigation pursuant to paragraph (4) of subdivision (d) of Government Code §54956.9. There is one (1) potential case.

**ADJOURNMENT** Next regular meeting, **September 2, 2014 @ 6:00 PM**, City Council Chambers, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3080.

*Alma Benavides*, City Clerk

Check Register Report

Date: 06/26/2014  
 Time: 3:57 PM  
 Page: \*

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
30470	06/26/2014	Printed	A218	AE CONSULTING, INC.	Airport Hangar Apron Rehab	39,570.00
30471	06/26/2014	Printed	A147	CARLOS D ALCANTAR	Softball Umpire 6/16-6/19/14	178.00
30472	06/26/2014	Printed	A554	ALLIED WASTE SERVICES #467	Solic Waste Services June	91,273.48
30473	06/26/2014	Printed	A126	ALSCO AMERICAN L NEN DIV	Cleaning Services	357.84
30474	06/26/2014	Printed	A981	AM FERNANDEZ DRYWALL &	Drywall Installation	990.00
30475	06/26/2014	Printed	P785	AMALGAMATED ENTERPRISES	Storage Unit Rental B209 - Jun	95.00
30476	06/26/2014	Printed	A202	APWA	ASCE/APWA Meeting/Arrellano,	24.00
30477	06/26/2014	Printed	A461	AT&T-CALNET 2	Telephone Services 5/12-6/11	110.14
30478	06/26/2014	Printed	A784	AT&T	Telephone Services/Teen Center	100.51
30479	06/26/2014	Printed	A592	AUTO ZONE, INC. #2804	Combination Switch #74 Streets	310.44
30480	06/26/2014	Printed	A930	AVAYA FINANCIAL SERVICES	City Hail Phone System	150.89
30481	06/26/2014	Printed	B251	BAKER & TAYLOR, INC.	Books	38.84
30482	06/26/2014	Printed	M766	MICHAEL BARRAZA	Softball Umpire 6/16-6/16/14	88.00
30483	06/26/2014	Printed	B230	BLACKSTONE AUDIO, INC	Books On CD	147.99
30484	06/26/2014	Printed	B556	BRAWLEY RADIATOR	Repair Radiator #74 Streets	266.82
30485	06/26/2014	Printed	B269	BRAWLEY TRACTOR PARTS	Filters #22 Streets	394.39
30486	06/26/2014	Printed	B747	BRENNTAG PACIFIC INC.	Calcium Hypochlorite, Muriatic	10,833.69
30487	06/26/2014	Printed	C544	CANON FINANCIAL SERVICES,	P.D. Copier Lease 2/27-5/31	497.41
30488	06/26/2014	Printed	C545	CANON SOLUTIONS AMERICA	P.W. Scanner Maint. May	53.78
30489	06/26/2014	Printed	C549	CANON SOLUTIONS AMERICA,	Copier Maint 5/1-5/31/14 Bldg	111.25
30490	06/26/2014	Printed	C760	ERIKA CARPIO	Refund for Jr Leader	50.00
30491	06/26/2014	Printed	C731	ALEXIE DAN ELLE CARRILLO	Softball Coach 6/10-6/16/14	80.00
30492	06/26/2014	Printed	C076	REBECCA CATO	Softball Scorekeeper 6/16-6/18	40.00
30493	06/26/2014	Printed	C827	DAVID CORONA JR	Softball Scorekeeper 6/17-6/19	40.00
30494	06/26/2014	Printed	C310	STEPHANIE KAY CORONA	Softball Scorekeeper 6/16-6/18	80.00
30495	06/26/2014	Printed	C186	CRAWFORD & CO	Privacy Panels, Wardrobe, Tack	5,776.19
30496	06/26/2014	Printed	C347	MARIA CRISTOBAL	Softball Scorekeeper 6/16-6/19	80.00
30497	06/26/2014	Printed	D576	D & H WATER SYSTEMS, INC	Peristaltic Metering Pump	8,381.12
30498	06/26/2014	Printed	D169	D.W. HIBBER ELECTRIC	Refund Fire Hydrant Deposit	126.67
30499	06/26/2014	Printed	D155	DASH MEDICAL GLOVES, INC	Medical Gloves F.D. #2	140.18
30500	06/26/2014	Printed	D512	DAVID DE LA GARZA	Window Blinds for P.D.	459.00
30501	06/26/2014	Printed	D192	DEMCO, INC	Book Tape	102.43
30502	06/26/2014	Printed	D478	DEPARTMENT OF JUSTICE	Fingerprint Applications	528.00
30503	06/26/2014	Printed	D997	DEPARTMENT OF PUBLIC	Grade 3 WA Dist Exam/T Verdugo	100.00
30504	06/26/2014	Printed	D806	DEPT OF TOXIC SUBSTANCES	EPA CAL000298224/Hazmat	215.00
30505	06/26/2014	Printed	D138	DESERT RV	Window Tint #214 Shop	150.00
30506	06/26/2014	Printed	D600	DISCOUNT SCHOOL SUPPLY	Supplies Summer Day Camp 2014	360.26
30507	06/26/2014	Printed	D961	DRISCOLLS	COB Shirts	367.20
30508	06/26/2014	Printed	D057	KATHY DUGGINS	Refund Deposit 1051 W Legion	111.64
30509	06/26/2014	Printed	E145	ELMS EQUIPMENT	Weecheater Line	1,192.27
30510	06/26/2014	Printed	F105	FEDERAL EXPRESS CORP.	Mailings - Police Dept	46.74
30511	06/26/2014	Printed	F415	TANYA FERNANDEZ	Reimb For Items/Sr. Center	183.84
30512	06/26/2014	Printed	F510	FIFTH AVENUE BOOK CENTER	Books	46.27
30513	06/26/2014	Printed	G955	GALE GROUP	Crime Scene Plan Books	345.72
30514	06/26/2014	Printed	G405	GIERLICH-MITCHELL, INC	Credit for Trouble Shooting	971.20
30515	06/26/2014	Printed	G636	GRAFFIK INDUSTRIES, INC.	Banners	108.00
30516	06/26/2014	Printed	H333	BRETT HOUSER	Reimb Ipad Cover	48.59
30517	06/26/2014	Void	06/26/2014		Void Check	0.00
30518	06/26/2014	Void	06/28/2014		Void Check	0.00
30519	06/26/2014	Printed	I301	IMPERIAL HARDWARE CO., INC.	Wood Dowel, Drywall	1,203.41
30520	06/26/2014	Printed	I103	IMPERIAL IRRIGATION DISTRIC	Power Bills Acct 50046002	1,690.46
30521	06/26/2014	Printed	I412	IMPERIAL LANDFILL, INC.	Anima Dumping Fees	54.11
30522	06/26/2014	Printed	I443	IMPERIAL PRINTERS	Copies/LAMBS	49.25
30523	06/26/2014	Printed	I608	IMPERIAL TRUSS & LUMBER CO	Boards for Park Tables	73.78

Check Register Report

Date 06/26/2014

Time 3:57 PM

Page 2

City of Brawley

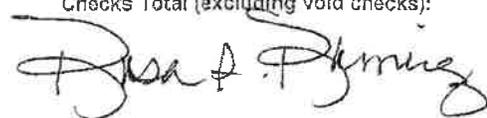
BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
30524	06/26/2014	Printed	I432	IMPERIAL VALLEY COLLEGE	Work Study Students	217.54
30525	06/26/2014	Printed	I602	IMPERIAL VALLEY PAINT CENTE	Buffing Pad, Urethane Reducer	46.28
30526	06/26/2014	Printed	J380	JADE SECURITY SYSTEMS, INC.	Programming Phone System FD#2	164.98
30527	06/26/2014	Printed	J134	JLF RANCHES LTD	Refund Overpmt 673 S Imperial	0.36
30528	06/26/2014	Printed	K797	KEARNY MESA AUTOMOTIVE CO.	Beza, Handle #48 Parks	76.11
30529	06/26/2014	Printed	K018	K.MLEY-HORN AND	Alyce Gereaux Park Preliminary	3,675.82
30530	06/26/2014	Printed	K322	ANDREW OTIS KOON	Refund License Overpmt	32.00
30531	06/26/2014	Printed	L223	LANDMARK CONSULTANTS, INC.	Soil Sampling/Western Ave	2,177.60
30532	06/26/2014	Printed	L659	LIFE-ASSIST, INC	Return Traction Device	20.55
30533	06/26/2014	Printed	L231	SYLVIA LUA	Reimb Pot, Pan	33.40
30534	06/26/2014	Printed	M714	MANPOWER	Temp Services Thru 6/1/14	1,059.62
30535	06/26/2014	Printed	M462	DON MARTINI	Refund Deposit 1071 Jones St	20.39
30536	06/26/2014	Printed	M227	MARINITA MC COY	Refund Overpmt 1061 W Legion	134.96
30537	06/26/2014	Printed	M004	MCNEECE BRUS OIL COMPANY	Fuel/Police Dept	4,608.46
30538	06/26/2014	Printed	M765	GEOR MITCHELL BUILDERS, INC	Repair Damaged Airport Hangars	13,928.34
30539	06/26/2014	Printed	N948	ALEX NORIEGA	Softball Umpire 6/16-6/19/14	176.00
30540	06/26/2014	Printed	0567	JIM O'MALLEY PLUMBING	Microbiology Analysis	3,779.14
30541	06/26/2014	Printed	O233	O'REILLY AUTO PARTS	Oil Filter #74 Streets	48.07
30542	06/26/2014	Printed	O125	OFFICE SUPPLY CO.	Return Hanging Folders	246.63
30543	06/26/2014	Printed	O113	OK RUBBER TIRES	Recair Tire #28 Streets	27.70
30544	06/26/2014	Printed	P344	PADRE JANITORIAL SUPPLIES	Facial Tissue	42.08
30545	06/26/2014	Printed	P110	PESTMASTER SERVICES	Pest Control Services	250.00
30546	06/26/2014	Printed	P109	PETTY CASH -BRAWLEY P D	Petty Cash - Police Dept	108.76
30547	06/26/2014	Printed	P257	PATNEY BOWES	Postage Machine Lease P.D.	356.40
30548	06/26/2014	Printed	P157	AARON PRICE	Reimb Bldg Permit 25276, 25277	316.85
30549	06/26/2014	Printed	Q376	QUILL CORPORATION	Color Paper, Pens	31.52
30550	06/26/2014	Printed	R651	R.J. SAFETY SUPPLY CO., INC	Safety Glasses, Gloves	61.94
30551	06/26/2014	Printed	R107	RAIN FOR RENT	Sprinklers	3.88
30552	06/26/2014	Printed	R814	RANEY PLANNING &	Home Annual Monitoring 2014	220.00
30553	06/26/2014	Printed	R269	RICHARD W RANSDALL	Lead Based Paint Testing	600.00
30554	06/26/2014	Printed	R177	RDO WATER	Sprinkler	17.55
30555	06/26/2014	Printed	R201	REDWOOD TOXICOLOGY	Narcotic Test Kits	188.99
30556	06/26/2014	Printed	R871	AIMEE & JESUS A REYNOSA	Refund Deposit 898 S Imperial	321.58
30557	06/26/2014	Printed	R238	ROMERO CARPET CARE	Carpet Cleaning Admin	500.00
30558	06/26/2014	Printed	R179	MELINDA OR ROBERT ROMO	Refund Deposit 887 Spruce Ct	195.26
30559	06/26/2014	Printed	R178	JULIANNE ROWE	Reimb Mileage 5/22/14 LAMBS	23.52
30560	06/26/2014	Printed	S826	JESUS SANTANA	Softball Umpire 6/16-6/19/14	176.00
30561	06/26/2014	Printed	S899	CONRADO SCHRAIDT	Refund Deposit 1130 Pecan St	3.58
30562	06/26/2014	Printed	S574	SHARP ELECTRONICS	Copier Lease 4/1-4/30/2014	135.70
30563	06/26/2014	Printed	S871	SIGMANET, INC.	Adobe System Software	363.00
30564	06/26/2014	Printed	S885	SIRCHIE FINGERPRINT	Scale	203.16
30565	06/26/2014	Printed	S495	SOUTHERN CALIFORNIA GAS CO.	015 325 6300 2 5/12-6/11/14	181.65
30566	06/26/2014	Printed	S689	STAPLES ADVANTAGE	Color Paper	450.86
30567	06/26/2014	Printed	S689	LUCY SWAIN	Refund Deposit 448 W Magnolia	2.28
30568	06/26/2014	Printed	U411	U.S. HEALTHWORKS MEDICAL N	POST Medical Evaluation	575.00
30569	06/26/2014	Printed	U630	UNITED PARCEL SERVICE, INC	Mailings - Engineering	95.54
30570	06/26/2014	Printed	U901	UNITED STATES POSTAL SERVIC	City Hall Postage Refill	493.29
30571	06/26/2014	Printed	V705	PATRICIA VERDUGO	Father's Day Performance	120.00
30572	06/26/2014	Printed	W233	WAGE WORKS	Flex One Service Fee/May	50.00
30573	06/26/2014	Printed	W221	WAL-MART STORES, INC. #01-	Broom, Glass Cleaner	333.50
30574	06/26/2014	Printed	Z032	ZOLL MEDICAL CORPORATION	Multifunction Electrodes	286.74

105

Checks Total (excluding void checks):

205,974.88



INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014  
 Time: 4:06 pm  
 Page: 1

City of Brawley qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 000.000</b>							
101-000.000-205.300	Miscellaneous FERNANDEZ/TANYA//		Reimb For Items/Sr. Center	30511	06/18/2014	06/26/2014	104.63
							<u>104.63</u>
101-000.000-205.306	Surcharge - PRICE/AARON//		Reimb Bldg Permit 25276, 2527	30548	06/18/2014	06/26/2014	1.00
							<u>1.00</u>
101-000.000-205.308	Sr. Center Ft VERDUGO/PATRICIA//		Father's Day Performance	30571	06/13/2014	06/26/2014	120.00
							<u>120.00</u>
101-000.000-205.500	Strong motio PRICE/AARON//		Reimb Bldg Permit 25276, 2527	30548	06/18/2014	06/26/2014	0.50
							<u>0.50</u>
<b>Total Dept. 000000:</b>							<b>226.13</b>
<b>Dept: 110.000 General Revenues</b>							
101-110.000-410.800	Business lice KOON/ANDREW OTIS//		Refund License Overpmt	30530	06/19/2014	06/26/2014	32.00
							<u>32.00</u>
101-110.000-410.910	Utility users I JLF RANCHES LTD//		Refund Overpmt: 673 S Imperial	30527	06/19/2014	06/26/2014	0.86
							<u>0.86</u>
<b>Total Dept. General Revenues:</b>							<b>32.86</b>
<b>Dept: 112.000 City Clerk</b>							
101-112.000-720.100	Office suppli OFFICE SUPPLY CO.//	475523-0	Hanging Folders	30542	06/12/2014	06/26/2014	25.33
	OFFICE SUPPLY CO.//	C475523-0	Return Hanging Folders	30542	06/13/2014	06/26/2014	-25.33
	OFFICE SUPPLY CO.//	C475462-0	Return Hanging Folders	30542	06/13/2014	06/26/2014	-9.94
							<u>-9.94</u>
101-112.000-750.210	Postage FEDERAL EXPRESS CORP.//	2-685-45279	Mailings - City Clerk	30510	06/13/2014	06/26/2014	5.84
	UNITED STATES POSTAL SE		City Hall Postage Refill	30570	06/24/2014	06/26/2014	0.98
							<u>6.82</u>
<b>Total Dept. City Clerk:</b>							<b>-3.12</b>
<b>Dept: 131.000 City Manager</b>							
101-131.000-721.200	Other operat DRISCOLLS//	34184	COB Shirts	30507	06/04/2014	06/26/2014	367.20
							<u>367.20</u>
101-131.000-730.200	Technical se ROMERO CARPET CARE//	1826	Carpet Cleaning Admin	30557	06/10/2014	06/26/2014	500.00
							<u>500.00</u>
<b>Total Dept. City Manager:</b>							<b>867.20</b>
<b>Dept: 151.000 Finance</b>							
101-151.000-740.100	Repair & ma AVAYA FINANCIAL SERVICE	25394958	City Hall Phone System	30480	06/20/2014	06/26/2014	75.45
							<u>75.45</u>
101-151.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	30570	06/24/2014	06/26/2014	124.22
							<u>124.22</u>

INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014

Time: 4:36 pm

Page: 2

City of Brawley

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Total Dept. Finance:</b>							<b>199.67</b>
<b>Dept: 152.000 Utility Billing</b>							
101-152.000-740.100	Repair & ma AVA YA FINANCIAL SERVICE	25394956	City Hall Phone System	30430	06/20/2014	06/26/2014	75.44
							<b>75.44</b>
101-152.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	30570	06/24/2014	06/26/2014	123.47
							<b>123.47</b>
<b>Total Dept. Utility Billing:</b>							<b>198.91</b>
<b>Dept: 153.000 Personnel</b>							
101-153.000-721.200	Other operat SIGMANET, INC.///	464149	Adobe System Software	30563	06/09/2014	06/26/2014	363.00
							<b>363.00</b>
101-153.000-730.200	Technical se DEPARTMENT OF JUSTICE// WAGE WORKS///	037790 125Ai0326291	Fingerprint Applications Flex One Service Fee/May	30502 30572	06/04/2014 06/16/2014	06/26/2014 06/26/2014	528.00 50.00
							<b>578.00</b>
101-153.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	30570	06/24/2014	06/26/2014	2.40
							<b>2.40</b>
<b>Total Dept. Personnel:</b>							<b>943.40</b>
<b>Dept: 171.000 Planning</b>							
101-171.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	30570	06/24/2014	06/26/2014	4.37
							<b>4.37</b>
<b>Total Dept. Planning:</b>							<b>4.37</b>
<b>Dept: 191.000 Non-departmental</b>							
101-191.000-730.200	Technical se PESTMASTER SERVICES/// PESTMASTER SERVICES///	1356587 1356588	Rodent Control Services Pest Control Services	30545 30545	06/20/2014 06/20/2014	06/26/2014 06/26/2014	85.00 35.00
							<b>120.00</b>
101-191.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM864750	Cleaning Services	30473	06/13/2014	06/26/2014	12.70
							<b>12.70</b>
<b>Total Dept. Non-departmental:</b>							<b>132.70</b>
<b>Dept: 211.000 Police Protection</b>							
101-211.000-720.100	Office suppli STAPLES ADVANTAGE///	3234062915	Toners	30566	06/14/2014	06/26/2014	368.24
							<b>368.24</b>
101-211.000-721.110	Food and gr PETTY CASH -BRAWLEY P I		Petty Cash - Police Dept	30546	06/16/2014	06/26/2014	16.99
							<b>16.99</b>
101-211.000-721.200	Other operat HOUSER/BRETT// IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., PETTY CASH -BRAWLEY P I WAL-MART STORES, INC. #C		Reimb Ipad Cover Door Reinforcer Car Wash Petty Cash - Police Dept Broom, Glass Cleaner	30516 30519 30519 30546 30573	06/19/2014 06/17/2014 06/13/2014 06/16/2014 06/16/2014	06/26/2014 06/26/2014 06/26/2014 06/26/2014 06/26/2014	48.59 52.42 6.48 22.65 56.91
							<b>187.05</b>

INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014  
 Time: 4:06 pm  
 Page: 3

City of Brawley qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
101-211.000-721.900	Small tools &						
	CRAWFORD & CO///	24646-P	Privacy Panels, Wardrobe, Tack	30495	06/18/2014	06/26/2014	5,776.19
	SIRCH E FINGERPRINT LABI	0168254-IN	Scale	30564	06/11/2014	06/26/2014	203.16
							<b>5,979.35</b>
101-211.000-725.300	Natural gas						
	SOUTHERN CALIFORNIA GA	1375253200	15/12-6/11/14	30565	06/13/2014	06/26/2014	21.42
							<b>21.42</b>
101-211.000-725.400	Fuel						
	MCNEECE BROS OIL COMP,	196377	Fuel/Police Dept	30537	06/16/2014	06/26/2014	35.14
	MCNEECE BROS OIL COMP,	196502	Fuel/Police Dept	30537	06/18/2014	06/26/2014	11.84
	PETTY CASH -BRAWLEY P D		Petty Cash - Police Dept	30546	06/16/2014	06/26/2014	20.00
							<b>66.98</b>
101-211.000-730.100	Professional						
	AM FERNANDEZ DRYWALL	4069	Drywall Installation	30474	04/21/2014	06/26/2014	990.00
	U.S. HEALTHWORKS MEDIC	2513061-CA	POST Medical Evaluation	30568	06/06/2014	06/26/2014	575.00
							<b>1,565.00</b>
101-211.000-730.200	Technical se						
	DE LA GARZA/DAV/D//	40703820	Window Bindings for P.D.	30500	06/12/2014	06/26/2014	459.00
	PETTY CASH -BRAWLEY P D		Petty Cash - Police Dept	30546	06/16/2014	06/26/2014	2.70
	REDWOOD TOXICOLOGY//	471023	Narcotic Test Kits	30555	06/12/2014	06/26/2014	188.99
							<b>650.69</b>
101-211.000-740.100	Repair & ma						
	CANON FINANCIAL SERVICE	13885747	P.D. Copier Lease 2/27-5/31	30487	06/12/2014	06/26/2014	195.01
	CANON SOLUTIONS AMERIC	4013114200	Copier Maint 5/1-5/31/14 P.D.	30489	06/11/2014	06/26/2014	75.45
							<b>270.46</b>
101-211.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM864755	Cleaning Services	30473	06/13/2014	06/26/2014	128.34
							<b>128.34</b>
101-211.000-740.400	Rent						
	PITNEY BOWES//	7060619-JN14	Postage Machine Lease P.D.	30547	06/13/2014	06/26/2014	356.40
							<b>356.40</b>
101-211.000-750.210	Postage						
	FEDERAL EXPRESS CORP A	2-685-39170	Mailings - Police Dept	30510	06/13/2014	06/26/2014	40.90
							<b>40.90</b>
101-211.000-750.600	Contributions						
	PETTY CASH -BRAWLEY P D		Petty Cash - Police Dept	30546	06/16/2014	06/26/2014	12.50
							<b>12.50</b>
<b>Total Dept. Police Protection:</b>							<b>9,664.32</b>
<b>Dept: 211.300 Graffiti Abatement</b>							
101-211.300-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	359193/2	Spray Paint, Primer, Pail	30519	06/18/2014	06/26/2014	25.12
	PETTY CASH -BRAWLEY P D		Petty Cash - Police Dept	30546	06/16/2014	06/26/2014	13.93
	WAL-MART STORES, INC. #C	08908	Paint	30573	06/13/2014	06/26/2014	114.83
	WAL-MART STORES, INC. #C	00582	Paint	30573	06/19/2014	06/26/2014	119.82
							<b>273.70</b>
<b>Total Dept. Graffiti Abatement:</b>							<b>273.70</b>
<b>Dept: 221.000 Fire Department</b>							
101-221.000-720.600	Plumbing sup						
	IMPERIAL HARDWARE CO.,	358909/2	Toilet Lever	30519	06/16/2014	06/26/2014	7.88
							<b>7.88</b>
101-221.000-721.200	Other operat						

INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014

Time: 4:36 pm

Page: 4

City of Brawley qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	IMPERIAL HARDWARE CO.,	354545/2	Keys	30519	05/09/2014	06/26/2014	6.77
	LIFE-ASSIST, INC	676851	Return Traction Device	30532	06/02/2014	06/26/2014	-76.59
	ZOLL MEDICAL CORPORATI	2131631	Multifunction Electrodes	30574	06/03/2014	06/26/2014	286.74
							<b>216.92</b>
101-221.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	357915/2	String Trimmer	30519	06/07/2014	06/26/2014	86.39
							<b>86.39</b>
101-221.000-725.300	Natural gas						
	SOUTHERN CALIFORNIA GA	015 325 6300 2	5/12-8/11/14	30565	06/13/2014	06/26/2014	18.12
							<b>18.12</b>
101-221.000-725.400	Fuel						
	MCNEECE BROS OIL COMP,	817837	Fuel/Fire Dept	30537	05/31/2014	06/26/2014	2,507.57
							<b>2,507.57</b>
101-221.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYJM864752	Cleaning Services	30473	06/13/2014	06/26/2014	32.13
							<b>32.13</b>
101-221.000-740.400	Rent						
	SHARP ELECTRONICS CORP	99913399	Copier Lease 4/1-4/30/2014	30562	05/30/2014	06/26/2014	135.70
							<b>135.70</b>
101-221.000-750.210	Postage						
	PETTY CASH -BRAWLEY P C		Petty Cash - Police Dept	30546	06/16/2014	06/26/2014	19.99
	UNITED STATES POSTAL SE		City Hall Postage Refil	30570	06/24/2014	06/26/2014	29.87
							<b>49.86</b>
							<b>Total Dept. Fire Department: 3,054.57</b>
<b>Dept: 221.100 Fire Station #2</b>							
101-221.100-720.700	Construction						
	IMPERIAL HARDWARE CO.,	358707/2	Wood Dowel, Drywal	30519	06/14/2014	06/26/2014	15.62
							<b>15.62</b>
101-221.100-721.200	Other operat						
	DASH MEDICAL GLOVES, IN	INV0864635	Medical Gloves F.D. #2	30499	06/10/2014	06/26/2014	140.18
	LIFE-ASSIST, INC	677533	Medical Supplies F.D. #2	30532	06/06/2014	06/26/2014	97.14
							<b>237.32</b>
101-221.100-725.300	Natural gas						
	SOUTHERN CALIFORNIA GA	088 557 5439 9	5/6-6/5/14	30565	06/09/2014	06/26/2014	41.03
							<b>41.03</b>
101-221.100-730.200	Technical se						
	JADE SECURITY SYSTEMS,	096118	Alarm Monitoring FD #2 June	30526	06/10/2014	06/26/2014	54.98
	JADE SECURITY SYSTEMS,	097043	Programming Phone System FD	30526	05/21/2014	06/26/2014	110.00
							<b>164.98</b>
							<b>Total Dept. Fire Station #2: 458.95</b>
<b>Dept: 231.000 Building Inspector</b>							
101-231.000-420.400	Construction						
	PRICE/AARON//		Reimb Bldg Permit 25276, 2527	30548	06/16/2014	06/26/2014	111.25
	PRICE/AARON//		Reimb Bldg Permit 25276, 2527	30548	06/16/2014	06/26/2014	204.10
							<b>315.35</b>
101-231.000-720.100	Office suppli						
	OFFICE SUPPLY CO.///	475477-0	Monitor Stand, Staples, Duster	30542	06/11/2014	06/26/2014	58.07
	OFFICE SUPPLY CO.///	C475477-0	Return Staples	30542	06/13/2014	06/26/2014	-8.05
	OFFICE SUPPLY CO.///	475432-1	Magazine File, Binder, Sorter	30542	06/11/2014	06/26/2014	106.52
	OFFICE SUPPLY CO.///	475542-0	Cl,ps	30542	06/12/2014	06/26/2014	3.57

INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014

Time: 4:06 pm

Page: 5

City of Brawley

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<b>160.11</b>
101-231.000-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	358991/2	Drill Kit, Safety Glasses	30519	06/17/2014	06/26/2014	101.15
	LUA/SYLVIA//		Reimb Pot. Pan	30533	06/17/2014	06/26/2014	33.40
	PADRE JANITORIAL SUPPLI	357905	Facial Tissue	30544	06/04/2014	06/26/2014	42.08
							<b>176.63</b>
101-231.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	358991/2	Drill Kit, Safety Glasses	30519	06/17/2014	06/26/2014	215.96
							<b>215.96</b>
101-231.000-740.400	Rent						
	CANON SOLUTIONS AMERIC	4013031119	Copier Maint 5/1-5/31/14 Bldg	30489	06/01/2014	06/26/2014	6.90
							<b>6.90</b>
101-231.000-750.210	Postage						
	UNITED STATES POSTAL SE		City Hall Postage Refill	30570	06/24/2014	06/26/2014	109.24
							<b>109.24</b>
<b>Total Dept. Building Inspection:</b>							<b>984.19</b>
<b>Dept: 241.000 Animal Control</b>							
101-241.000-720.800	Janitorial sup						
	IMPERIAL HARDWARE CO.,	358973/2	Dog Food, Bleach, Dish Soap	30519	06/17/2014	06/26/2014	5.29
	IMPERIAL HARDWARE CO.,	358974/2	Dish Soap	30519	06/17/2014	06/26/2014	2.83
							<b>8.12</b>
101-241.000-721.200	Other operat						
	IMPERIAL HARDWARE CO.,	358973/2	Dog Food, Bleach, Dish Soap	30519	06/17/2014	06/26/2014	55.81
	IMPERIAL HARDWARE CO.,	359364/2	Dust Control, Poison	30519	06/20/2014	06/26/2014	21.96
							<b>77.77</b>
101-241.000-730.200	Technical se						
	IMPERIAL LANDFILL, INC.//	000012952	Animal Dumping Fees	30521	06/15/2014	06/26/2014	54.11
							<b>54.11</b>
101-241.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM865143	Uniform Cleaning Services	30473	06/16/2014	06/26/2014	6.56
							<b>6.56</b>
<b>Total Dept. Animal Control:</b>							<b>146.56</b>
<b>Dept: 311.000 Engineering</b>							
101-311.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM865141	Cleaning Services	30473	06/16/2014	06/26/2014	26.02
							<b>26.02</b>
101-311.000-740.400	Rent						
	CANON FINANCIAL SERVICE	13849910	P.W. Plotter Lease June 2014	30487	06/01/2014	06/26/2014	302.40
	CANON SOLUTIONS AMERIC	988233155	P.W. Scanner Maint. May	30488	05/30/2014	06/26/2014	53.78
	CANON SOLUTIONS AMERIC	4013019194	Copier Maint 6/1-6/30/14 P.W.	30489	06/01/2014	06/26/2014	11.00
							<b>367.18</b>
101-311.000-750.210	Postage						
	UNITED PARCEL SERVICE, I	00002xx926234	Mailings - Engineering	30569	06/07/2014	06/26/2014	67.58
	UNITED PARCEL SERVICE, I	00002xx926244	Mailings - Engineering	30569	06/14/2014	06/26/2014	27.96
	UNITED STATES POSTAL SE		City Hall Postage Refill	30570	06/24/2014	06/26/2014	87.82
							<b>163.36</b>
101-311.000-750.600	Contributions						
	APWA//		ASCE/APWA Meeting/Arellano.	30476	06/19/2014	06/26/2014	24.00
							<b>24.00</b>

INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014

Time: 4:06 pm

Page: 6

City of Brawley

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Total Dept. Engineering:</b>							<b>580.56</b>
<b>Dept: 411.000 Community Develo</b>							
101-411.000-720.100	Office suppli						
	OFFICE SUPPLY CO.///	475477-0	Monitor Stand, Staples, Duster	30542	06/11/2014	06/26/2014	58.07
	OFFICE SUPPLY CO.///	C475477-0	Return Staples	30542	06/13/2014	06/26/2014	-8.04
	OFFICE SUPPLY CO.///	475542-0	Clips	30542	06/12/2014	06/26/2014	3.56
<b>Total Dept. Engineering:</b>							<b>53.59</b>
101-411.000-730.100	Professional						
	RAVEY PLANNING & MANAC	6815	Home Annual Monitoring 2014	30552	06/10/2014	06/26/2014	220.00
<b>Total Dept. Engineering:</b>							<b>220.00</b>
101-411.000-740.400	Rent						
	CANON SOLUTIONS AMER.C	4013031119	Copier Maint 5/1-5/31/14 Bldg	30489	06/01/2014	06/26/2014	6.90
<b>Total Dept. Engineering:</b>							<b>6.90</b>
101-411.000-750.210	Postage						
	UNITED STATES POSTAL SE		City Hall Postage Refill	30570	06/24/2014	06/26/2014	24.47
<b>Total Dept. Engineering:</b>							<b>24.47</b>
<b>Total Dept. Community Development:</b>							<b>304.96</b>
<b>Dept: 511.000 Parks</b>							
101-511.000-720.500	Electrical sup						
	IMPERIAL HARDWARE CO.,	359142/2	Circuit Breaker	30519	06/18/2014	06/26/2014	9.71
<b>Total Dept. Community Development:</b>							<b>9.71</b>
101-511.000-720.600	Plumbing sup						
	RAIN FOR RENT///	037544748	Sprinklers	30551	06/18/2014	06/26/2014	3.88
	RDO WATER	A00832	Sprinkler	30554	06/18/2014	06/26/2014	17.55
<b>Total Dept. Community Development:</b>							<b>21.43</b>
101-511.000-720.700	Construction						
	IMPERIAL HARDWARE CO.,	359022/2	Nut Caps	30519	06/17/2014	06/26/2014	7.74
	IMPERIAL TRUSS & LUMBER	C13816	Boards for Park Tables	30523	06/16/2014	06/26/2014	73.78
<b>Total Dept. Community Development:</b>							<b>81.52</b>
101-511.000-721.200	Other operat						
	AUTO ZONE, INC. #2804///	2804135355	Paint & Rust Stripper	30479	06/19/2014	06/26/2014	12.14
	IMPERIAL HARDWARE CO.,	358932/2	Keys	30519	06/16/2014	06/26/2014	6.77
	IMPERIAL HARDWARE CO.,	358820/2	Marking Lime	30519	06/16/2014	06/26/2014	151.34
	IMPERIAL HARDWARE CO.,	359223/2	Padlock	30519	06/18/2014	06/26/2014	15.30
	IMPERIAL HARDWARE CO.,	358870/2	Bolts, Nuts, Washers	30519	06/16/2014	06/26/2014	5.79
	IMPERIAL HARDWARE CO.,	359187/2	Cup Brush, Flap Disc	30519	06/18/2014	06/26/2014	12.23
	IMPERIAL VALLEY PAINT CE	3395328	Buffing Pad, Urethane Reducer	30525	06/19/2014	06/26/2014	46.28
<b>Total Dept. Community Development:</b>							<b>249.85</b>
101-511.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	359371/2	Grinder Wheels	30519	06/20/2014	06/26/2014	16.74
	IMPERIAL HARDWARE CO.,	359370/2	Grinder Wheel	30519	06/20/2014	06/26/2014	5.58
	IMPERIAL HARDWARE CO.,	359343/2	Grinder Backplate, Souldie Nut	30519	06/20/2014	06/26/2014	15.38
<b>Total Dept. Community Development:</b>							<b>37.70</b>
101-511.000-725.400	Fuel						
	MCNEECE BROS OIL COMP,	817839	Fuel/Parks & Rec	30537	05/31/2014	06/26/2014	1,515.96
<b>Total Dept. Community Development:</b>							<b>1,515.96</b>
101-511.000-730.200	Technical se						
	PESTMASTER SERVICES///	1356259	Bee Extermination	30545	06/10/2014	06/26/2014	95.00
<b>Total Dept. Community Development:</b>							<b>95.00</b>
101-511.000-740.400	Rent						
	ELMS EQUIPMENT///	1065000-0001	Rental Of Hedge Trimmer	30509	06/16/2014	06/26/2014	476.24

INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014

Time: 4:06 pm

Page: 7

City of Brawley

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<b>476.24</b>
<b>Total Dept. Parks:</b>							<b>2,487.41</b>
<b>Dept: 521.000 Recreation &amp; Lions</b>							
101-521.000-440.420	Recreation & CARPIO/ERIKA//	153194	Refund for Jr Leader	30490	05/27/2014	06/26/2014	50.00
							<b>50.00</b>
101-521.000-720.100	Office suppli STAPLES ADVANTAGE//	3232557336	Letterhead Paper	30566	05/31/2014	06/26/2014	20.50
	STAPLES ADVANTAGE//	3233569074	Color Paper	30566	06/07/2014	06/26/2014	62.12
							<b>82.62</b>
101-521.000-720.300	Chemicals BRENNTAG PACIFIC INC.//	BPI423509	Calcium Hypochlorite, Muriatic	30486	06/04/2014	06/26/2014	3,172.72
	BRENNTAG PACIFIC INC.//	BPI423948	Calcium Hypochlorite, Muriatic	30486	06/10/2014	06/26/2014	1,449.12
							<b>4,621.84</b>
101-521.000-720.600	Plumbing su: O'MALLEY PLUMBING/JIM//	88138	PVC, Tee, Bushing, Glue	30540	06/13/2014	06/26/2014	78.68
							<b>78.68</b>
101-521.000-720.800	Janitorial sup IMPERIAL HARDWARE CO.,	358880/2	Washer, Knife, Soap, Mop Head	30519	06/16/2014	06/26/2014	136.85
	IMPERIAL HARDWARE CO.,	359065/2	Carpet Cleaner, Dust Cloth	30519	06/17/2014	06/26/2014	23.93
							<b>160.78</b>
101-521.000-721.200	Other operat GRAFFIK INDUSTRIES, INC./	2238	Banners	30515	06/18/2014	06/26/2014	108.00
	IMPERIAL HARDWARE CO.,	358880/2	Washer, Knife, Soap, Mop Head	30519	06/16/2014	06/26/2014	41.03
	IMPERIAL HARDWARE CO.,	359065/2	Carpet Cleaner, Dust Cloth	30519	06/17/2014	06/26/2014	6.77
							<b>155.80</b>
101-521.000-721.900	Small tools & IMPERIAL HARDWARE CO.,	358880/2	Washer, Knife, Soap, Mop Head	30519	06/16/2014	06/26/2014	2.96
							<b>2.96</b>
101-521.000-725.300	Natural gas SOUTHERN CALIFORNIA GA	187 425 2700 7	5/7-6/9/14	30565	06/11/2014	06/26/2014	37.32
	SOUTHERN CALIFORNIA GA	189 525 2700 2	5/8-6/9/14	30565	06/11/2014	06/26/2014	15.78
							<b>53.10</b>
101-521.000-740.100	Repair & ma CANON SOLUTIONS AMER./	4013025015	Copier Maint 6/1-6/30/14 Parks	30489	06/01/2014	06/26/2014	11.00
	ELMS EQUIPMENT//	1065046-00C1	Spark Plugs, Air Filters	30509	06/18/2014	06/26/2014	100.40
							<b>111.40</b>
101-521.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DI	LYUM865144	Cleaning Services	30473	06/16/2014	06/26/2014	32.28
							<b>32.28</b>
101-521.000-750.200	Communicat AT&T//		Telephone Services/Teen Center	30478	06/06/2014	06/26/2014	100.51
							<b>100.51</b>
101-521.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	30570	06/24/2014	06/26/2014	6.45
							<b>6.45</b>
<b>total Dept. Recreation &amp; Lions Center:</b>							<b>5,456.42</b>
<b>Dept: 521.100 Recreation League</b>							
101-521.100-721.200	Other operat DISCOUNT SCHOOL SUPPL	P3141827310	Supplies Summer Day Camp 20	30506	05/22/2014	06/26/2014	360.26

INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014

Time: 4:06 pm

Page: 8

City of Brawley

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<b>360.26</b>
101-521.100-730.200	Technical se						
	ALCANTAR/CARLOS D//		Softball Umpire 6/16-6/19/14	30471	06/20/2014	06/26/2014	176.00
	BARRAZA/MICHAEL//		Softball Umpire 6/16-6/13/14	30482	06/20/2014	06/26/2014	88.00
	CARRILLO/ALEXIE DANIELLI		Softball Coach 6/10-6/16/14	30491	06/20/2014	06/26/2014	80.00
	CATO/REBECCA//		Softball Scorekeeper 6/16-6/18	30492	06/20/2014	06/26/2014	40.00
	CORONA JR/DAVID//		Softball Scorekeeper 6/17-6/19	30493	06/20/2014	06/26/2014	40.00
	CORONA/STEPHANIE KAY//		Softball Scorekeeper 6/16-6/18	30494	06/20/2014	06/26/2014	80.00
	CRISTOBAL/MARIA//		Softball Scorekeeper 6/16-6/19	30496	06/20/2014	06/26/2014	80.00
	NORIEGA/ALEX//		Softball Umpire 6/16-6/19/14	30539	06/20/2014	06/26/2014	176.00
	SANTANA/JESUS//		Softball Umpire 6/16-6/19/14	30560	06/20/2014	06/26/2014	176.00
							<b>936.00</b>
<b>Total Dept. Recreation Leagues:</b>							<b>1,296.26</b>
<b>Dept: 522.000 Senior Citizens Cen</b>							
101-522.000-721.110	Food and gro						
	FERNANDEZ/TAKYA//		Reimb For Items/Sr. Center	30511	06/19/2014	06/26/2014	79.21
							<b>79.21</b>
101-522.000-725.300	Natural gas						
	SOUTHERN CALIFORNIA GA	193 926 4200 5	5/12-6/11/14	30565	06/13/2014	06/26/2014	47.98
							<b>47.98</b>
<b>Total Dept. Senior Citizens Center:</b>							<b>127.19</b>
<b>Dept: 551.000 Library</b>							
101-551.000-720.100	Office suppli						
	OFFICE SUPPLY CO.///	475341-0	Binder, Calendar, Paper Clips	30542	06/05/2014	06/26/2014	42.87
	QUILL CORPORATION///	2884009	Color Paper, Pens	30549	05/12/2014	06/26/2014	31.52
							<b>74.39</b>
101-551.000-720.200	Books and si						
	BAKER & TAYLOR, INC.///	4010877133	Books	30481	05/09/2014	06/26/2014	38.84
	FIFTH AVENUE BOOK CENT	00000145	Books	30512	05/22/2014	06/26/2014	46.27
	GALE GROUP///	51790574	Cozy Mystery Plan Books	30513	03/19/2014	06/26/2014	85.82
	GALE GROUP///	51970310	Cozy Mystery Plan Books	30513	04/17/2014	06/26/2014	85.82
	GALE GROUP///	51977489	Historical Fiction Plan Books	30513	04/18/2014	06/26/2014	50.20
	GALE GROUP///	52076964	Christian Romance Plan Books	30513	05/08/2014	06/26/2014	72.87
	GALE GROUP///	52077193	Crime Scene Plan Books	30513	05/08/2014	06/26/2014	51.01
							<b>430.83</b>
101-551.000-720.210	Audiovisual r						
	BLACKSTONE AUDIO, INC///	707033	Books On CD	30483	04/28/2014	06/26/2014	147.99
							<b>147.99</b>
101-551.000-721.200	Other operat						
	DEVICO, INC///	5306795	Book Tape	30501	05/23/2014	06/26/2014	102.43
	WAL-MART STORES, INC. #	08046	Foam Cups, Straws	30573	06/18/2014	06/26/2014	41.94
							<b>144.37</b>
101-551.000-730.200	Technical se						
	IMPERIAL VALLEY COLLEGE		Work Study Students	30524	06/04/2014	06/26/2014	217.54
	MANPOWER///	27089125	Temp Services Thru 5/11/14	30534	05/11/2014	06/26/2014	409.57
	MANPOWER///	27147479	Temp Services Thru 5/25/14	30534	05/25/2014	06/26/2014	326.90
	MANPOWER///	27177621	Temp Services Thru 6/1/14	30534	06/01/2014	06/26/2014	323.15
	PESTMASTER SERVICES///	1356058	Pest Control Services	30545	06/03/2014	06/26/2014	35.00
							<b>1,312.16</b>
101-551.000-740.400	Rent						
	AMALGAMATED ENTERPRISES		Storage Unit Rental 3209 - Jun	30475	05/19/2014	06/26/2014	95.00
							<b>95.00</b>

INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014  
 Time: 4:06 pm  
 Page: 9

City of Brawley qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
101-551.000-750.200	Communicat AT&T-CALNET 2///		Telephone Services 5/12-6/11	30477	06/12/2014	06/26/2014	110.14
							<u>110.14</u>
						<b>Total Dept. Library:</b>	<b>2,314.88</b>
<b>Dept: 551.100 Library Grant - LAN</b>							
101-551.100-725.400	Fuel MCNEECE BROS OIL COMP	817838	Fuel/LAMBS	30537	05/31/2014	06/26/2014	537.95
							<u>537.95</u>
101-551.100-730.200	Technical se IMPERIAL PRINTERS///	78350	Copies/LAMBS	30522	05/27/2014	06/26/2014	49.25
							<u>49.25</u>
101-551.100-750.400	Travel ROWE/JULIANNE//		Reimb Mileage 5/22/14 LAMBS	30559	06/17/2014	06/26/2014	23.52
							<u>23.52</u>
						<b>Total Dept. Library Grant - LAMBS:</b>	<b>610.72</b>
						<b>Total Fund General Fund:</b>	<b>30,362.81</b>
<b>Fund: 202 CDBG</b>							
<b>Dept: 650.546 11-HOME-7664 Gen</b>							
202-650.546-730.200	Technical se RANSELL/RICHARD W//		LBP-205 Lead Based Paint Testing	30553	06/11/2014	06/26/2014	600.00
							<u>600.00</u>
						<b>Total Dept. 11-HOME-7664 Gen Admin:</b>	<b>600.00</b>
						<b>Total Fund CDBG:</b>	<b>600.00</b>
<b>Fund: 211 Gas Tax</b>							
<b>Dept: 312.000 Street Maintenance</b>							
211-312.000-721.200	Other operat R.J. SAFETY SUPPLY CO., II	325634-0002	Safety Glasses, Gloves	30550	05/28/2014	06/26/2014	47.43
							<u>47.43</u>
						<b>Dept. Street Maintenance &amp; Improve.:</b>	<b>47.43</b>
						<b>Total Fund Gas Tax:</b>	<b>47.43</b>
<b>Fund: 411 Capital Projects - Park</b>							
<b>Dept: 512.010 Alyce Gereaux Park</b>							
411-512.010-730.100	Professional KIMLEY-HORN AND ASSOCI	5794534	Alyce Gereaux Park Preliminary	30529	05/31/2014	06/26/2014	3,675.82
							<u>3,675.82</u>
						<b>Dept. Alyce Gereaux Park Renovation:</b>	<b>3,675.82</b>
						<b>Total Capital Projects - Parks:</b>	<b>3,675.82</b>
<b>Fund: 421 Capital Projects - Street</b>							
<b>Dept: 310.000 Street Projects</b>							
421-310.000-730.100	Professional LANDMARK CONSULTANTS,	LE0514-46	Soil Sampling/Street Rehab	30531	05/23/2014	06/26/2014	230.00
	LANDMARK CONSULTANTS,	LE0514-45	Soil Sampling/A St Improvement	30531	05/23/2014	06/26/2014	230.00
	LANDMARK CONSULTANTS,	LE0514-47	Soil Sampling/Imperial to 8th	30531	05/23/2014	06/26/2014	230.00
							<u>690.00</u>
						<b>Total Dept. Street Projects:</b>	<b>690.00</b>

INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014

Time: 4:06 pm

Page: 10

City of Brawley

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Capital Projects - Streets:</b>							<b>690.00</b>
<b>Fund: 501 Water</b>							
<b>Dept: 000.000</b>							
501-000.000-205.200	Water depos						
	D.W HIBBER ELECTRIC///		Refund Fire Hydrant Deposit	30498	06/20/2014	06/26/2014	126.67
	DUGGINS/KATHY//		Refund Deposit 1051 W Legion	30508	06/19/2014	06/26/2014	111.64
	MARTINI/DON//		Refund Deposit 1071 Jones St	30535	06/17/2014	06/26/2014	20.39
	REYNOSA/AIMEE & JESUS A		Refund Deposit 698 S Imperial	30556	06/16/2014	06/26/2014	321.58
	ROMO/MELINDA OR ROBER		Refund Deposit 887 Spruce Ct	30558	06/16/2014	06/26/2014	195.26
	SCHRAIDT/CONRADO//		Refund Deposit 1130 Pecan St	30561	06/19/2014	06/26/2014	3.58
	SWAIN/LUCY//		Refund Deposit 448 W Magnolia	30567	06/18/2014	06/26/2014	2.28
							<b>781.40</b>
<b>Total Dept. 000000:</b>							<b>781.40</b>
<b>Dept: 321.000 Water Treatment</b>							
501-321.000-440.710	Water sales						
	MC COY/WAHNITA//		Refund Overamt 1061 W Legion	30536	06/17/2014	06/26/2014	134.98
							<b>134.98</b>
501-321.000-720.300	Chemicals						
	BRENNTAG PACIFIC INC.///	BPI422565	Sodium hypochlorite	30486	06/04/2014	06/26/2014	2,104.95
	BRENNTAG PACIFIC INC.///	BPI422039	Sodium hypochlorite	30486	06/03/2014	06/26/2014	157.45
	BRENNTAG PACIFIC INC.///	BPI422039	Sodium hypochlorite	30486	06/03/2014	06/26/2014	3,949.45
							<b>6,211.85</b>
501-321.000-720.600	Plumbing sup						
	O'MALLEY PLUMBING/JIM//	87896	PVC, Bushing	30540	05/12/2014	06/26/2014	32.41
	O'MALLEY PLUMBING/JIM//	88027	Saw, Teflon Tape	30540	05/29/2014	06/26/2014	35.05
							<b>67.46</b>
501-321.000-721.200	Other operat						
	ELMS EQUIPMENT///	1064891-0001	Weedeater Line	30509	06/09/2014	06/26/2014	45.41
	IMPERIAL HARDWARE CO.,	357636/2	Spray Paint	30519	06/05/2014	06/26/2014	12.94
	IMPERIAL HARDWARE CO.,	357846/2	Batteries, Goop	30519	06/06/2014	06/26/2014	50.38
	IMPERIAL HARDWARE CO.,	358029/2	Lacquer Thinner, Semi Gloss	30519	06/09/2014	06/26/2014	30.32
	IMPERIAL HARDWARE CO.,	358038/2	Lemon Oil, Wet/Dry Paper	30519	06/09/2014	06/26/2014	12.92
	IMPERIAL HARDWARE CO.,	536138/2	Straw Hat	30519	06/09/2014	06/26/2014	7.81
	IMPERIAL HARDWARE CO.,	358278/2	Clamps, Coupler	30519	06/11/2014	06/26/2014	19.38
							<b>179.16</b>
501-321.000-721.900	Small tools &						
	ELMS EQUIPMENT///	1064892-0001	Chainsaw	30509	06/09/2014	06/26/2014	399.16
							<b>399.16</b>
501-321.000-730.200	Technical se						
	GIERLICH-MITCHELL, INC.///	GS13980	Trouble Shoot Blower System	30514	05/22/2014	06/26/2014	1,000.00
	GIERLICH-MITCHELL, INC.///	GS13980CR	Credit for Trouble Shooting	30514	05/22/2014	06/26/2014	-28.80
							<b>971.20</b>
501-321.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYUM860458	Cleaning Services	30473	05/30/2014	06/26/2014	57.92
							<b>57.92</b>
501-321.000-800.400	Equipment						
	D & H WATER SYSTEMS, INC	2014-232	Peristaltic Metering Pumo	30497	05/27/2014	06/26/2014	69.29
	D & H WATER SYSTEMS, INC	2014-232	Peristaltic Metering Pumo	30497	05/27/2014	06/26/2014	8,311.83
							<b>8,381.12</b>
<b>Total Dept. Water Treatment:</b>							<b>16,402.85</b>

Dept: 322.000 Water Distribution

INVOICE APPROVAL LIST BY FUND REPORT

Date 06/26/2014  
 Time 4:06 pm  
 Page 11

City of Brawley qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
501-322.000-725.200	Electricity IMPERIAL IRRIGATION DIST		Power Bills Acct 50046002	30520	06/09/2014	06/26/2014	1,690.46
							<u>1,690.46</u>
501-322.000-730.100	Professional LANDMARK CONSULTANTS	LE0514-51	Soil Sampling/Western Ave	30531	05/23/2014	06/26/2014	1,487.60
							<u>1,487.60</u>
501-322.000-750.650	Taxes, Fees. DEPARTMENT OF PUBLIC H		Grade 3 WA Dist Exam/T Verdu	30503	06/20/2014	06/26/2014	100.00
							<u>100.00</u>
							<b>Total Dept. Water Distribution: 3,278.06</b>
							<b>Total Fund Water: 20,462.31</b>

Fund: 511 Wastewater

Dept: 331.000 Wastewater Collec

511-331.000-730.200	Technical se ALLIED WASTE SERVICES #	0467-CC1363700	Roll-Off, On-Call Service.	30472	04/20/2014	06/26/2014	2,839.36
							<u>2,839.36</u>
							<b>Total Dept. Wastewater Collection: 2,839.36</b>

Dept: 332.000 Wastewater treatm

511-332.000-730.200	Technical se O'MALLEY PLUMBING/JIM//	6795	Microbiology Analysis	30540	05/12/2014	06/26/2014	3,633.00
							<u>3,633.00</u>
							<b>Total Dept. Wastewater treatment: 3,633.00</b>
							<b>Total Fund Wastewater: 6,472.36</b>

Fund: 521 Solid Waste

Dept: 341.000 Solid Waste Collec

521-341.000-730.200	Technical se ALLIED WASTE SERVICES #		Solid Waste Services June	30472	06/24/2014	06/26/2014	88,434.10
							<u>88,434.10</u>
							<b>Total Dept. Solid Waste Collection: 88,434.10</b>
							<b>Total Fund Solid Waste: 88,434.10</b>

Fund: 531 Airport

Dept: 351.000 Airport

531-351.000-730.100	Professional AE CONSULTING, INC.///	05718	Airport Hangar Apron Rehab	3047C	06/13/2014	06/26/2014	39,570.00
							<u>39,570.00</u>
531-351.000-740.100	Repair & ma MITCHELL BUILDERS, INC./C	6676	Repair Damaged Airport Hangar	30538	05/31/2014	06/26/2014	13,928.34
							<u>13,928.34</u>
							<b>Total Dept. Airport: 53,498.34</b>
							<b>Total Fund Airport: 53,498.34</b>

Fund: 601 Maintenance

Dept: 801.000 Vehicle Maintenance

601-801.000-720.400 Automotive s

INVOICE APPROVAL LIST BY FUND REPORT

Date: 06/26/2014

Time: 4:06 pm

Page 12

City of Brawley

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	AUTO ZONE, INC. #2804///	2804130301	Return Step Boards	30479	06/13/2014	06/26/2014	-251.63
	AUTO ZONE, INC. #2804///	2804130304	Step Boards #3901 F.D	30479	06/13/2014	06/26/2014	287.27
	AUTO ZONE, INC. #2804///	2804134719	Sensor, Regulator #917 P.D.	30479	06/18/2014	06/26/2014	122.26
	AUTO ZONE, INC. #2804///	2804132845	Combination Switch #74 Streets	30479	06/18/2014	06/26/2014	140.40
	BRAWLEY TRACTOR PARTS	47592	Filters #206 Animal Control	30485	06/17/2014	06/26/2014	50.81
	BRAWLEY TRACTOR PARTS	47593	Air Filter #206 Animal Control	30485	06/17/2014	06/26/2014	14.14
	BRAWLEY TRACTOR PARTS	47603	Filters #22 Streets	30485	06/17/2014	06/26/2014	329.44
	ELMS EQUIPMENT///	1064514-0001	Air Cleaner, Blade/WTP Mower	30509	05/19/2014	06/26/2014	36.80
	IMPERIAL HARDWARE CO.,	359234/2	Keys #917 P.D.	30519	06/19/2014	06/26/2014	7.86
	KEARNY MESA AUTOMOTIV	365505	Brake Cable #74 Streets	30528	06/13/2014	06/26/2014	28.47
	KEARNY MESA AUTOMOTIV	365510	Bezel, Handle #48 Parks	30528	06/13/2014	06/26/2014	47.64
	O'REILLY AUTO PARTS///	2648-314243	Headlight Switch #74 Streets	30541	06/17/2014	06/26/2014	45.06
	O'REILLY AUTO PARTS///	2648-314380	Oil Filter #74 Streets	30541	06/18/2014	06/26/2014	3.01
							<b>861.53</b>
601-801.000-721.200	Other operat						
	R.J. SAFETY SUPPLY CO., IT	325964-0002	Lens Cleaner	30550	08/05/2014	08/26/2014	14.51
							<b>14.51</b>
601-801.000-740.100	Repair & ma						
	BRAWLEY RADIATOR///	8113	Repair Radiator #74 Streets	30484	06/17/2014	06/26/2014	266.82
	DESERT RV///	1179	Window Tint #214 Shop	30505	06/13/2014	06/26/2014	150.00
	ELMS EQUIPMENT///	0000010649370001	Repair Mower	30509	06/18/2014	06/26/2014	134.26
	OK RUBBER TIRES///	38761	Repair Tire #28 Streets	30543	06/18/2014	06/26/2014	27.70
							<b>578.78</b>
601-801.000-740.200	Cleaning ser						
	ALSCO AMERICAN LINEN DI	LYJM865140	Uniform Cleaning Services	30473	06/16/2014	06/26/2014	34.08
	ALSCO AMERICAN LINEN DI	LYUM865142	Cleaning Services	30473	06/16/2014	06/26/2014	27.81
							<b>61.89</b>
601-801.000-750.650	Taxes, Fees,						
	DEPT OF TOXIC SUBSTANC		EPA CAL000298224/Hazmat	30504	08/19/2014	08/26/2014	215.00
							<b>215.00</b>
<b>Total Dept. Vehicle Maintenance Shop:</b>							<b>1,731.71</b>
<b>Total Fund Maintenance:</b>							<b>1,731.71</b>
<b>Grand Total:</b>							<b>205,974.88</b>

Check Register Report

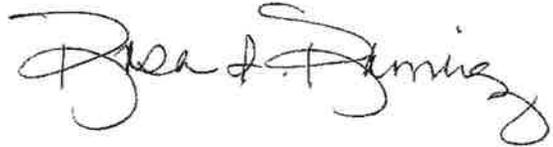
Date: 06/27/2014  
 Time: 10:48 AM  
 Page: 1

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>						
30575	06/27/2014	Printed	A368	AFLAC GROUP INSURANCE	Critical Care Withheld	453.16
30576	06/27/2014	Printed	A368	AFLAC INC.	Cancer, ICU, Disability	2,880.00
30577	06/27/2014	Printed	B202	BRAWLEY FIREFIGHTERS LOCAL	June Union Dues	390.00
30578	06/27/2014	Printed	B208	BRAWLEY POLICE SERGEANT'S	June Union Dues	300.00
30579	06/27/2014	Printed	B213	BRAWLEY PUBLIC SAFETY	June Union Dues	1,961.00
30580	06/27/2014	Printed	C889	CALIFORNIA STATE	Deductions	2,883.31
30581	06/27/2014	Printed	C466	CIUDAD PLAZA	Refund Overpmt Jan-Jun 2014	2,717.20
30582	06/27/2014	Printed	C110	COLUMBUS BANK & TRUST	Unreimb. Medical & Dependent	432.28
30583	06/27/2014	Printed	F689	FRANCHISE TAX BOARD	Deductions	402.50
30584	06/27/2014	Printed	G387	KRISTINA J. GREEN(BAILEY)	Deductions	175.00
30585	06/27/2014	Printed	N944	NATIONAL PLAN COORDINATORS	Deferred Comp Plan #340233-01	5,765.44
30586	06/27/2014	Printed	N187	NATIONWIDE RETIREMENT	Deferred Compensation #05270	470.00
30587	06/27/2014	Printed	S325	SUN COMMUNITY FED. CREDIT	Credit Union Deductions	1,771.00
30588	06/27/2014	Printed	T542	TEAMSTERS LOCAL #542	June Union Dues	1,264.00
30589	06/27/2014	Printed	U660	UNITED STATES TREASURY	Deductions	100.00
30590	06/27/2014	Printed	J110	UNITED WAY OF IMPERIAL COUNTY	United Way Deductions	18.00

16

Checks Total (excluding void checks): 21,983.39



RESOLUTION NO. 2014-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,  
CALIFORNIA, TO BECOME A HEALTHY EATING ACTIVE LIVING CITY.

WHEREAS, in 2004, the League of California Cities adopted an Annual Conference resolution to encourage cities to embrace policies that facilitate activities to promote healthier lifestyles and communities, including healthy diet and nutrition and adoption of city design and planning principles that enable citizens of all ages and abilities to undertake exercise; and

WHEREAS, the League of California Cities has a strategic goal to promote and develop safe and healthy cities; and

WHEREAS, more than half of California's adults are overweight or obese and therefore at risk for many chronic conditions including diabetes, heart disease, cancer, arthritis, stroke, hypertension; and

WHEREAS, about one in four of California's children between the ages of 9 and 16 are overweight and, according to the Public Health Advocacy Study California Physical Fitness Test, 50.0% of 1,274 fifth, seventh, and ninth graders tested in Brawley are overweight; and

WHEREAS, more children are being diagnosed with diseases linked to overweight and obesity previously seen only in adults, such as Type 2 diabetes and heart disease; and

WHEREAS, the current generation of children are expected to have shorter lives than their parents due to the consequences of obesity; and

WHEREAS, obesity takes a tremendous toll on the health and productivity of all Californians; and

WHEREAS, the annual cost to California in medical bills, workers compensation and lost employment productivity due to obesity and physical inactivity exceeds \$41 billion; and

WHEREAS, the Centers for Disease Control and Prevention recommends at least 30 minutes of moderate physical activity at least five days a week for adults, and at least 60 minutes of moderate to vigorous intensity physical activity for children every day; and

WHEREAS, the quality of the built environment, including neighborhood safety, sidewalks, streets, public transportation, restaurant and convenience store density, access to parks, trails and grocery stores, has a significant impact on obesity rates; and

WHEREAS, in light of the foregoing statistics and considerations, the City of Brawley commits to do all it can to decrease the rate of obesity in its community and is committed to implementing policies to create healthier work, school, and neighborhood environments conducive to healthier eating and increased physical activity among residents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brawley, California as follows:

The City of Brawley will continue to encourage fitness and wellness programs and facilities and work with other agencies to provide Health Education information on nutrition, fitness testing, and wellness for its residents.

The City of Brawley will continue to collaborate with other agencies in the community to provide a number of recreation activities that promote physical activity. City staff will work with other entities such as the Boys and Girls Club, Parks & Recreation Department and youth sports associations to encourage sports, play and physical activity.

The City of Brawley will continue to work to expand community access to indoor and outdoor public facilities through joint use agreements with schools and other partners.

The City of Brawley will continue to encourage and promote the California Children's Outdoor Bill of Rights that encourages children under age of 14 to participate in a number of outdoor and cultural experiences.

The City of Brawley will continue to encourage nutrition standards for food offered at city special events, city sponsored meetings, served at city facilities and city concessions, and city programs.

I. General Plan Update

- Planning for and constructing a built environment that encourages walking, biking, and other forms of physical activity;
- Creating connectivity between residential neighborhoods and schools, parks, recreational resources and retail;

II. Employee Wellness

- Offering Employees health education information;
- Providing an Employee Assistance Program for employees and their families for help with addictions, work or relationship conflicts, emotional, legal, financial, and health issues; and

III. Healthy Eating

Local farming can improve nutrition, physical activity, community engagement, safety, and economic vitality for residents and provide environmental benefits to the community.

The City of Brawley pledges to support community efforts to establish and maintain farmers markets, recognizing that farmers markets provide fresh produce to community residents, support small farmers, and build community.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the Brawley City Council held on July 15, 2014.

**CITY OF BRAWLEY, CALIFORNIA**

---

*Don C. Campbell*, Mayor

STATE OF CALIFORNIA}  
COUNTY OF IMPERIAL}  
CITY OF BRAWLEY}

I, **ALMA BENAVIDES**, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. 2014- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 15th day of July, 2014 and that it was so adopted by the following roll call vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

DATED: July 15, 2014

Alma Benavides, City Clerk



**SPECTRUM**

**PROJECT AUTHORIZATION**

**Advertising**

750 MAIN STREET  
EL CENTRO, CALIFORNIA  
TEL +760 353.7000  
FAX +760 353.6956  
SPECTRUMAD.COM

**Date:** April 23, 2014  
**Client:** **City of Brawley**  
**To:** Rosanna Bayon Moore (City Manager)  
**From:** Fernando Zavala/ Account Executive  
**Project Title:** Spectrum Streaming Services (Community Spectrum)

**Description:**  
**Project Proposal:** Spectrum Streaming Services (Community Spectrum)

Spectrum's personal goal is to enhance the City of Brawley community social aspect. With today's economy it has never been more important to highlight the efforts of the city of Brawley to help increase community awareness and help business succeed in our area. A television, Smart-phone or a computer with Internet capabilities is all that is needed to have access to the City of Brawley community events.

Spectrum Streaming uses a cross-platform system, creating accessibility using either a PC or Macintosh computer or simply a television. Our state-of-the-art bandwidth detection software allows you to watch video using DSL, dial-up or even on the go using a mobile phone.

**Events:**

Our trained videographer will operate a portable High Definition (HD) Pan/Tilt camera and digitally record assigned events to a hard drive then encoded and uploaded to a custom City of Brawley branded video player.

**Video Player:**

This agreement includes a custom, branded to the City of Brawley, video player embedded with applicable links to/from City of Brawley's home page (currently <http://www.brawley-ca.gov/> ).

**Storage:**

Spectrum uses state-of-the-art storage of all video in two separate locations. First line of storage is maintained at the Spectrum office on secured back-up Blu-Ray discs. All files are further backed up and stored off site within our nation's largest web based servers. This secure archival system ensures the safest possible storage with the quickest access.

**Cost:** \$3,600 payable in 3 bi-monthly installments of \$1,200.

**Spectrum will provide:**

Record 12 selected events (Community Spectrum), per fiscal year.

- Each recording includes travel to local area (not to exceed 20 miles from Spectrum), interviews, file preparation, graphics, uploading to the city of Brawley's website.
- City of Brawley may request additional recordings from the proposed schedule at a cost of \$500 per recording.
- All videos produced for The city of Brawley on behalf of Spectrum will be property of The city of Brawley.

**City of Brawley's responsibilities:**

- Provide a tentative schedule for the 12 recordings for this agreement.
- Coordination of scheduled events.
- For each recording, provide the following: event name, description, date, location and point of contact.
- Review and approve recordings for distribution on the city of Brawley's website.
- Submit payment upon receipt of invoice (monthly Basis).

**Project Total:**

**\$3,600**

---

Client Authorization Signature/ Date

Note: Any additional graphic design, printing, media campaign or public/media relations related to this project that is not directly related to items in this PA will be quoted on a per project basis.

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: 07/15/2014

City Manager:



**PREPARED BY:** Marjo Mello, Library Director

**PRESENTED BY:** Marjo Mello, Library Director

**SUBJECT:** Travel of over 500 miles for Susan Manger, Assistant Library Director

**CITY MANAGER RECOMMENDATION:** Approve requested travel for Assistant Library Director.

**DISCUSSION:** In accordance with Brawley City Council action taken on March 18, 2008 regarding the City of Brawley's Employee Travel Policy, travel of 500 miles or greater requires City Council approval. The California State Library has awarded a full scholarship to the Assistant Library Director, Susan Manger, to attend the annual Association of Small & Rural Libraries (ASRL) Conference in Tacoma, WA from September 4 – 6, 2014.

All travel, lodging, registration, and meal costs are covered. There is no cost to the City.

**FISCAL IMPACT:** N/A

**ATTACHMENTS:** E-mail from California State Library offering the scholarship  
Announcement and information about the conference from the ARSL website

Microsoft Office Outlook Web Access

Type here to search This Folder

Address Book Options Log Off

Mail Reply Reply to All Forward Move Delete Junk Close

**ARSL**  
 Hanks, Susan@CSL [Susan.Hanks@library.ca.gov]

**Sent:** Wednesday, July 09, 2014 3:21 PM  
**To:** Marjo Mello; Susan Manger

Greetings Marjo and Susan – the State Library has approved a full scholarship for Susan. Please notify me as soon as possible if she will be able to attend ARSL, September 4-6, in Tacoma Washington.

I am confirming with everyone, then will send out instructions on how to register and expectations.

Many thanks - susan

Susan Hanks  
 Library Programs Consultant  
 California State Library/Development Services  
 PO Box 942837  
 Sacramento, CA 94237-0001  
 (916) 653-0661

Deleted Items (5)  
 Drafts (2)  
 Inbox (735)  
 Junk E-Mail (7)  
 Sent Items

Click to view all folders

Manage Folders...

- Home (<http://Arsl.info/>)    About (<http://Arsl.info/About/>)    Membership (<http://Arsl.info/Membership/>)
- Conference (<http://Arsl.info/Annual-Conference/>)    News (<http://Arsl.info/Category/All-Current-Posts/>)    Search:
- Testimonials (<http://Arsl.info/Category/Testimonials/>)    Contact Us (<http://Arsl.info/Faqs-Contact-Us/>)
- FAQ's (<http://Arsl.info/Faqs-Contact-Us/Frequently-Asked-Questions/>)    Resources (<http://Arsl.info/Category/Resources/>)
- Library Jobs (<http://Arsl.info/Category/Jobs/>)



[\(HTTP://ARSL.INFO\)](http://ARSL.INFO)

## 2014 Conference

For questions, please contact the ARSL 2014 Conference Chair [Carolyn Petersen](mailto:Carolyn.Petersen@sos.wa.gov) (<mailto:Carolyn.Petersen@sos.wa.gov>)

### [2014 Conference Schedule \(http://arsl.info/2014/06/2014-conference-schedule/\)](http://arsl.info/2014/06/2014-conference-schedule/)

#### Wednesday, September 3, 2014

- 8:30 AM - 11:30 AM    [Preconference sessions \(http://arsl.info/2014/03/preconference-sessions/\)](http://arsl.info/2014/03/preconference-sessions/)
- 1:30 PM - 4:30 PM    [Preconference sessions \(http://arsl.info/2014/03/preconference-sessions/\)](http://arsl.info/2014/03/preconference-sessions/)
- 6:00 PM -    Opening Reception

#### Thursday, September 4, 2014

- 8:30 AM - 10:15 AM    Breakfast
- 9:00 AM - 9:15 AM    Announcements
- 9:15 AM - 10:15 AM    [Uniquely Connected: Expanding community in 21st century libraries \(http://arsl.info/2014/04/keynote-speakers/#Keynote01\)](http://arsl.info/2014/04/keynote-speakers/#Keynote01)
- 10:15 AM - 11:00 AM    Exhibitor break
- 11:00 AM - Noon    Concurrent sessions
  - Cavallino - [iPin! Do you? \(http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-18\)](http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-18)
  - Pavilion B - [Programs with Pizazz \(http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26\)](http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26)
  - Pavilion C - [Marketing Your Library through Social Media and More \(http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20\)](http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20)
  - Pavilion E - [Lab at the Library: STEM Programming \(http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20\)](http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20)
  - Pavilion F - [Building Makers: A Statewide Approach \(http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20\)](http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20)
  - Venice 2 - [LEGO @ Your Library \(http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20\)](http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20)
  - Venice 3 - [Better Initiatives Mean Better Governance \(http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20\)](http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20)
  - Venice 4 - [Rural Librarians: Early Librarian Models that Work in Rural Libraries \(http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20\)](http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20)
- Noon - 1:15 PM    Lunch
  - <http://www.linkedin.com/groups/Association-Rural-Small-Libraries-1955462>
  - <http://www.flickr.com/groups/959264@N23>
  - <http://youtube.com/RuralLibraries1>
- 12:15 PM - 12:30 PM    Announcements & Welcome from Secretary
  - <http://arsl.info/membership/outcomes-in-small-&-rural-libraries/> (<http://arsl.info/2014/04/keynote-speakers/#Keynote01>)
  - <https://www.amms.com/sl/arsl/membership/Account/Login.aspx>
- 12:30 PM - 1:15 PM    [You don't have to do it all! Using the Edge assess \(http://arsl.info/membership/outcomes-in-small-&-rural-libraries/\)](http://arsl.info/membership/outcomes-in-small-&-rural-libraries/) (<http://arsl.info/2014/04/keynote-speakers/#Keynote01>)
- 1:30 PM - 2:30 PM    Concurrent sessions
  - <https://www.amms.com/sl/arsl/membership/Account/Login.aspx>
  - <http://arsl.pbworks.com/w/page/11512491/FrontPage>
- Cavallino - [Taking the Fear Out of Content Creation for Teen \(http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20\)](http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20)

#### FACEBOOK

Like 1,397 people like this. Sign Up to see what your friends like.

#### Tweets about

"RuralLibAssoc" (<https://twitter.com/RuralLibAssoc>)

	Pavilion B - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">The Yacolt Library Express: A maximum of service with a minimum of staff</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20</a> )
	Pavilion C - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">Surviving Transition under Difficult Circumstances</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20</a> )
	Pavilion E - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">Five Levels of Appreciation in the Workplace</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20</a> )
	Pavilion F - <a href="http://arsl.info/2014/03/2014-conference">Use Your Annual Statistics to Evaluate Your Library—Fast</a> ( <a href="http://arsl.info/2014/03/2014-conference">http://arsl.info/2014/03/2014-conference</a> )
	Venice 2 - <a href="http://arsl.info/2014/03/2014">Small Box, Big Fun: Board Gaming Events for all ages and no budget</a> ( <a href="http://arsl.info/2014/03/2014">http://arsl.info/2014/03/2014</a> )
	Venice 3 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">I meant to get an MLS but the library was too busy!</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20</a> )
	Venice 4 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">The Pursuit of Happiness... Through Libraries</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20</a> )
2:30 PM - 3:00 PM	Exhibitor break
3:00 PM - 4:00 PM	Concurrent sessions
	Cavallino - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">To combine or not to combine: thinking about school/public library combination</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20</a> )
	Pavilion B - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">Advice from the School of Hard Knocks</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20</a> )
	Pavilion C - <a href="http://arsl.info/2014/03/2014">Tablet Slinging Librarians: Using Tablets to Improve Library Services</a> ( <a href="http://arsl.info/2014/03/2014">http://arsl.info/2014/03/2014</a> )
	Pavilion E - <a href="http://arsl.info/2014/03/2014">Digital Literacy for Everyone: Going from Tech Averse to Tech Savvy</a> ( <a href="http://arsl.info/2014/03/2014">http://arsl.info/2014/03/2014</a> )
	Pavilion F - <a href="http://arsl.info/2014/03/2014-conferences">Health on the Range: Rural Health Issues and Resources</a> ( <a href="http://arsl.info/2014/03/2014-conferences">http://arsl.info/2014/03/2014-conferences</a> )
	Venice 2 - <a href="http://arsl.info/2014/03/2014-conferences">Flip the Script: Changing the Direction of Your Library</a> ( <a href="http://arsl.info/2014/03/2014-conferences">http://arsl.info/2014/03/2014-conferences</a> )
	Venice 3 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">Power up your presentations</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20</a> )
	Venice 4 - <a href="http://arsl.info/2014/03/2014-con">Increasing Your Library's Capacity: Do More for Your Community</a> ( <a href="http://arsl.info/2014/03/2014-con">http://arsl.info/2014/03/2014-con</a> )
4:30 PM - 5:30 PM	ARSL business meeting
6:00 PM -	Dine arounds
8:00 PM -	Lightning talks

Friday, September 5, 2014

8:30 AM - 10:15 AM	Breakfast
9:00 AM - 9:15 AM	Announcements
9:15 AM - 10:15 AM	<a href="http://arsl.info/2014/04/keynote-speakers#Keynote03">Libraries Reimagined!</a> ( <a href="http://arsl.info/2014/04/keynote-speakers#Keynote03">http://arsl.info/2014/04/keynote-speakers#Keynote03</a> )
10:15 AM - 11:00 AM	Exhibitor break
11:00 AM - Noon	Concurrent sessions
	Cavallino - <a href="http://arsl.info/2014/03/2014-conference">Marketing Your Library: It's more than Flyers and Friends</a> ( <a href="http://arsl.info/2014/03/2014-conference">http://arsl.info/2014/03/2014-conference</a> )
	Pavilion B - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">Trustees: Your Greatest Assets</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20</a> )
	Pavilion C - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">Crafty U (and patrons, too!)</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout20</a> )
	Pavilion E - <a href="http://arsl.info/2014/03/2014-conferences-br">Flip the Script: Changing the Direction of Your Library</a> ( <a href="http://arsl.info/2014/03/2014-conferences-br">http://arsl.info/2014/03/2014-conferences-br</a> )
	Pavilion F - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Br">Thinking Outside the Storytime Box</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Br">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Br</a> )
	Venice 2 - <a href="http://arsl.info/2014/03/2014-conference">Frugal Fundraising: It Doesn't Take Money to Make Money</a> ( <a href="http://arsl.info/2014/03/2014-conference">http://arsl.info/2014/03/2014-conference</a> )
	Venice 3 - <a href="http://arsl.info/2014/03/2014-co">Increasing Your Library's Capacity: Do More for Your Community</a> ( <a href="http://arsl.info/2014/03/2014-co">http://arsl.info/2014/03/2014-co</a> )
	Venice 4 - <a href="http://arsl.info/2014/03/2014-conferences-breakout">What We Talk About When We Talk About Apps</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout">http://arsl.info/2014/03/2014-conferences-breakout</a> )
Noon - 1:30 PM	Lunch
12:30 PM - 1:30 PM	<a href="http://arsl.info/2014/04/keynote-speakers#Keynote04">Author Keynote: Laurie King</a> ( <a href="http://arsl.info/2014/04/keynote-speakers#Keynote04">http://arsl.info/2014/04/keynote-speakers#Keynote04</a> )
1:30 PM - 2:30 PM	Concurrent sessions:
	<a href="https://www.facebook.com/ARSLpage/">https://www.facebook.com/ARSLpage/</a>
	Cavallino - <a href="http://arsl.info/2014/03/2014-conference">Fun from your workers</a> ( <a href="http://arsl.info/2014/03/2014-conference">http://arsl.info/2014/03/2014-conference</a> )
	Pavilion B - <a href="http://arsl.info/2014/03/2014">Digital Lit</a> ( <a href="http://arsl.info/2014/03/2014">http://arsl.info/2014/03/2014</a> )
	Pavilion C - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26">Programs with P</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26</a> )
	Pavilion E - <a href="http://arsl.info/2014/">Strategic Planning for</a> ( <a href="http://arsl.info/2014/">http://arsl.info/2014/</a> )
	Pavilion F - <a href="http://arsl.info/2014/03/2014-conferences">Health on the Range: Rural He</a> ( <a href="http://arsl.info/2014/03/2014-conferences">http://arsl.info/2014/03/2014-conferences</a> )
	Venice 2 - <a href="http://arsl.info/2014/03/2014">Tablet Slinging Librarians: Using Ta</a> ( <a href="http://arsl.info/2014/03/2014">http://arsl.info/2014/03/2014</a> )
	Venice 3 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26">Advice from the School of Hard Knocks</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26</a> )
	Venice 4 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26">Lab at the Library: STEM Programming</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-26</a> )

2:30 PM - 3:00 PM	Exhibitor break
3:00 PM - 4:00 PM	Concurrent sessions
	Cavallino - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Surviving Transition under Difficult Circumstances</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Pavilion B - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">12 Ways to Market More Effectively</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Pavilion C - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Delivering Excellent Customer Service</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Pavilion E - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Taking the Fear Out of Content Creation for Teens</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Pavilion F - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Highway to Harmony: Mapping the Integration of Homeschoolers into your library</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Venice 2 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">LEGO @ Your Library</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Venice 3 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Routes to Reading: Early Literacy Models that Work in Rural Libraries</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Venice 4 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Strengthening your Tech Core: Training on the Web</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> )
4:00 PM - 4:30 PM	Exhibitor raffle
6:00 PM -	Dine-arounds

**Saturday, September 6, 2014**

8:30 AM - 10:15 AM	Breakfast
9:00 AM - 9:15 AM	Announcements
9:00 AM - 10:15 AM	<a href="http://arsl.info/2014/04/keynote-speakers#Keynote05">Clancy Pool, Library Journal Paraprofessional of the Year</a> ( <a href="http://arsl.info/2014/04/keynote-speakers#Keynote05">http://arsl.info/2014/04/keynote-speakers#Keynote05</a> )
10:30 AM - 11:30 AM	Concurrent sessions
	Cavallino - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Nothing but the Truth: Assessing Authenticity in Multicultural Picture Books</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Pavilion B - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Small Box, Big Fun: Board Gaming Events for all ages and no budget</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Pavilion C - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">The Pursuit of Happiness... Through Libraries</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Pavilion E - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">I meant to get an MLS but the library was too busy!</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Pavilion F - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Growing Your Own: Mentoring, continuing education and leadership opportunities</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Venice 2 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Maker Spaces: Small Space, Low Budget, High Quality</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Venice 3 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">I must have been crazy, but it worked: Bringing the Smithsonian to Patagonia</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> ) Venice 4 - <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">Crafty U (and patrons, too!)</a> ( <a href="http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20">http://arsl.info/2014/03/2014-conferences-breakout-sessions/#Breakout2014-20</a> )
Noon -	Conference ends ARSL Board meeting

Jan 10, 2014 : Categories [2014 Conference](http://arsl.info/category/conferences/conference-2014/) (<http://arsl.info/category/conferences/conference-2014/>), Conferences (<http://arsl.info/category/conferences/>), Featured (<http://arsl.info/category/featured/>) | [Leave A Comment »](http://arsl.info/2014/06/2014-conference-schedule/#respond) (<http://arsl.info/2014/06/2014-conference-schedule/#respond>)

**[2014 ARSL State Library Scholarship Opportunities](http://arsl.info/2014/05/scholarship-opportunities/)**  
**(<http://arsl.info/2014/05/scholarship-opportunities/>)**

State library agencies are again making scholarship opportunities available to librarians in their state! Below are the details that we have received thus far

**California**

The California State Library is pleased to announce ARSL scholarships for rural or tribal library staff. We expect to fund up to 2 scholarships per library jurisdiction. If we do not receive enough applications we will establish a waiting list; library directors are encouraged to apply for ARSL scholarships but please prioritize them from your perspective.

Scholarship applicants must:

- Be a current ARSL member;
- State how attending the conference will benefit your library;
- Identify at least 3 sessions you will attend
- Meet virtually via a ReadyTalk session to discuss scholarship requirements before the conference.
- Meet as a group during the conference to plan ways to cooperate and share what you learn with others and how you will use that to help improve library service in your communities.

<https://www.facebook.com/ARSLlib>  
<http://twitter.com/RuralLibAssoc>  
<http://www.linkedin.com/groups/Association-Rural-Small-Libraries-1955462>  
<http://www.flickr.com/groups/939284@N23>  
<http://youtube.com/RuralLibraries1>  
<http://arsl.info/membership/>  
<https://www.amrms.com/ss/arsl/membership/Account/Login.aspx>  
<http://arsl.pbworks.com/w/page/11512491/FrontPage>



**SPECTRUM**

**PROJECT AUTHORIZATION**

**Advertising**

750 MAIN STREET  
EL CENTRO, CALIFORNIA  
TEL +760 353.7000  
FAX +760 353.6956  
SPECTRUMAD.COM

**Date:** July 10, 2014  
**Client:** City of Brawley  
**To:** **Rosanna Moore (City Manager)**  
**From:** Fernando Zavala  
**Project Title:** Direct Communication Strategy

**Description:**

A good image can play a critical role in helping the City of Brawley strategically frame its messages in terms of advantages and benefits to its residents and visitors.

Vision and values are important success factors, as they will serve to guide and help position the City of Brawley.

Through message strategies, Spectrum seeks to manage the perceptions of critical audiences. To be effective, a proactive stance should be taken in developing and refining relationships with publics important to the City.

**City of Brawley Social Media Campaign**

The main objective is to create awareness of services the City of Brawley has to offer, upcoming important events and reach local businesses to improve communication channels.

**Stage 1:**

**PRODUCTION:** Spectrum will produce 5-6 short 30 to 60 second videos with brief descriptions of the services provided by the City, upcoming events or local business information. Videos could include simple instructions to follow when requesting a service, steps on how to fill out forms, etc., they could also include programs the city needs to promote.

Once the videos have been finalized, Spectrum will develop a short "YouTube Channel" presentation video. In addition, with a set budget, Spectrum can develop a campaign that will target specifically Imperial Valley related searches or content.

Spectrum will monitor the views and subscriptions on a bi-weekly basis to keep track of the best opportunities to promote different aspects of the

campaign.

Stage 2:

PLACEMENT: Once the YouTube channel is active, Spectrum will post a video every week (Spectrum recommends Monday at 5pm). Every video will include appropriate tags such as names or descriptions that will help them be found through common searches.

Stage 3:

DISTRIBUTION: Every video will be posted in the City's Facebook page. Spectrum will include a more detailed explanation about it on the post, such as "It has never been easier to get a construction permit in the City of Brawley", "Check out Brawley's Police Officers talking to students how to become a Proud Officer" or "Johnny's Burritos is landmark for our the students in Brawley".

Twice a week Spectrum will post an infographic with a "City Fact", Spectrum will obtain facts from the City's archive or web related searches. Spectrum will then use trends and strategies to develop a following on the FB page.

All the videos will also be hosted in a special section called "Know your City" on the City's main Website, and as a follow up to the Facebook promotion, we will create posts redirecting them to the Website, using phrases like "Do you know what you need to do to get a construction permit?" or "Want to be a police officer in Brawley?".

Stage 4:

ANALYSIS OF RESULTS: Spectrum will research the data on the FB page, YouTube channel and on the website to cross check the numbers and evaluate the main related searches and hits that grab an audience, and what media they are using.

Stage 5:

CONTINUITY: Using this data, Spectrum will develop new videos and content specifically targeted to what audiences are hitting, searching and requesting, this will help ensure the campaign's success, support the YouTube channel, and continue adding followers to the FB page.

A total of 10-12 Hours per month is budgeted on a monthly basis for this project authorization. Communication will be provided with city staff through a monthly report with an update on hours completed per month.

Cost: \$ 1,250 per month

---

Client Authorization Signature/ Date

Change Policy: A first draft will be submitted, changes made, second draft submitted, changes made and then final provided for approval. If additional changes are requested you will be advised of the cost increase.

RESOLUTION NO. 2014-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA AMENDING THE FISCAL YEAR 2014/2015 CITY OF BRAWLEY BUDGET.

Amendment No. 2014-01: Department: City Council

WHEREAS, Minute Order dated May 27, 2014 adopted the Fiscal Year 2014-2015 City of Brawley Budget and appropriated expenses on a cost center basis; and

WHEREAS, adjustments to the FY 2014-2015 General Fund Budget have been determined to be necessary.

THEREFORE, BE IT RESOLVED, that the FY 2014-2015 City of Brawley Budget is hereby amended as follows:

REVENUE

BUDGET NUMBERS	ACCOUNT NAME	INCREASE	DECREASE
		<b>TOTAL \$</b>	

EXPENDITURES

BUDGET NUMBERS	ACCOUNT NAME	INCREASE	DECREASE
101-111.000-730.200	Technical Services	\$15,000	
		<b>TOTAL \$15,000</b>	

REASON: To implement Direct Communication Strategy scope of work initiated by the City Council for incorporation into the FY 2014/15 General Fund Budget.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held July 15, 2014.

CITY OF BRAWLEY, CALIFORNIA

Don C. Campbell, Mayor

ATTEST:

Alma Benavides, City Clerk

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: July 15, 2014

City Manager: 

**PREPARED BY:** Steven Sullivan, Associate Civil Engineer and Shirley Bonillas, Personnel

**PRESENTED BY:** Shirley Bonillas, Personnel & Risk Management Administrator

**SUBJECT:** Authorize Agreement with Psomas for the preparation of an ADA Self Evaluation & Transition Plan Phase II.

**CITY MANAGER RECOMMENDATION:** Authorize Agreement with Psomas in the amount of \$50,000 for the preparation of an ADA Self Evaluation & Transition Plan Phase II, and authorize the City Manager to execute all documentation in relation to this project.

**DISCUSSION:** The Americans with Disabilities Act (ADA) was enacted on July 26, 1990. The ADA requires public agencies to perform a self-evaluation to determine areas of deficiency throughout the City and indentify a plan of action and resources for achieving compliance. In recent years, Caltrans has heightened its focus on ADA related subject matter, indicating that a current Transition Plan will be a requirement for future funding opportunities. The California Joint Powers Insurance Authority (CJPIA) recommends that all agencies review and update their ADA Transition Plans.

At the June 3, 2014 regular meeting, the City Council approved the Phase I ADA Self Evaluation and Transition Plan.

Utilizing the City's on-call list, the City received a proposal from Psomas in the amount of \$50,000 to perform a Phase II ADA Self Evaluation and Transition Plan. As a continuation of the work completed in Phase I, Psomas shall perform field surveys of City facilities, based on the prioritization of said facilities, or as mutually agreed upon with City Staff. The facilities for this phase include:

<u>Facilities</u>	<u>Location</u>
• Fire Station No.1	815 Main St.
• Fire Station No. 2	1505 Jones St.
• Public Works	180 S. Western Ave.
• Brawley Airport	948 Ken Bemis Dr.
• Del Rio Community Center*	1501 I St.
• Transit Transfer Station	154 S. Plaza St.

\*To be checked for floor plan layout and counter heights only

<u>Parks</u>	<u>Location</u>
• Ed Wiest Field	3rd St. and Magnolia St.
• Beechey Field	3rd and A

- Cattle Call Park/Arena/Rotary Cattle Call Dr. and Willard Ave.
- Pat Williams Park Rio Vista Ave. and River Dr.
- Abe Gonzales Park 1st St. and E St.
- Guadalupe Park 11<sup>th</sup> St. and Malan St.
- Hinojosa Park 9th St. and H St.
- Meserve Park 2nd St. and K St.
- Plaza Park and Kiosk Plaza St. and Main St.
- Jeffery Thornton Park Legion St. and Kelley Ave.
- Citrus View Park Kelley Ave. and David St.
- Jeff Kisse Park 1st St. and G St.
- Kelley Park 8th St. and Main St.
- Captain Scott Pace Park Ridge Park Dr. and Park View Dr.
- Volunteer Park 1st St. and River Dr.
- Blake Davis Skate Park 3rd St. and Magnolia St.

<u>Public Parking Lots</u>	<u>Location</u>
• South of Fire Station	SE corner 8th St. and Main St.
• Behind Billiards Building	G St. and 8th St.
• American Legion	G St. and 5th St. (north)
• Valley of Imp. Phys. Therapy	G and 5th (south)

Street Segments

- 30-40 blocks estimated to be identified by City Staff

The Phase II Self Evaluation and Transition Plan will become new appendices of the Phase I Plan. The remainder of the inventory of facilities to be surveyed will be established and prioritized when additional funding becomes available.

**FISCAL IMPACT:** \$50,000 – FY 14/15 Budget, Engineering Professional Services

**ATTACHMENTS:** -City of Brawley Americans with Disabilities Act Self Evaluation & Transition Plan Agreement w/ Proposal

**CITY OF BRAWLEY**  
**ADA TRANSITION PLAN – PHASE 2**  
**SCOPE OF WORK**  
**June 17, 2014**

**Project Overview**

Psomas has recently completed the first phase, Phase 1, of the City-wide ADA Transition Plan. This proposal is for the second phase, Phase 2, of the Transition Plan which will be a continuation of the analysis performed with Phase 1. The documents produced with this phase will become new appendices of the Phase 1 report.

The ultimate completion of the ADA transition plan is based upon the following criteria and items of work:

1. Surveys for Buildings and Parks
  - a. Conduct a Site Evaluation Survey (SES) of designated building and park facilities. This portion of the SES shall, unless otherwise excepted herein, compare the Designated Features (as that term is defined herein below) found in the portions of each Facility that are open to the general public with: (i) the latest New Construction requirements of the Americans with Disabilities Act Accessibility Guidelines (ADAAG) and (ii) the currently enforceable New Construction provisions of the 2001 California Building Code (CBC) that exclusively, solely and unambiguously address disabled access issues. Please also see notes under “Project Approach” below.
2. Survey for Curbs:
  - a. Places where pedestrian ways intersect streets at intersection shall be measured pursuant to curb ramp standards agreed upon by the City and Consultant. If no ramp exists and one is needed per ADAAG, it shall be noted as such. Likewise, if a ramp exists and it does not meet current ADAAG requirements, it shall also be noted as such.
3. Perform a city-wide evaluation of all sidewalks and walkways in the public right-of-way to determine which portions are not in compliance with ADAAG requirements.
4. Prepare a draft Self Evaluation and draft Transition Plan for the City pursuant to the requirements of Title II of the ADA.

**Project Approach**

As our general guide, we propose to pattern our services after the *Americans with Disabilities Act Title II Self-Evaluation Guide*, published by the State of California Department of Rehabilitation. This document is widely accepted within the state and includes guidance on performing Self Evaluations, the preparation of a Transition Plan and proper Grievance Procedures. We welcome the involvement of City staff in the

---

## PSOMAS

evaluation of the processes and procedures described in this document in determining the final approach to be used.

The ADA is one of the primary statutes that must be incorporated in the survey of the various City facilities. ADAAG, the technical criteria of the ADA, and the California Building Code (CBC) would be particularly suitable to parking areas and structures, but would not be the appropriate technical criteria for the City's recreational facilities. Other technical criteria provide excellent guidance for these components, including the Notice of Proposed Rulemaking (NPRM) for the *Americans With Disabilities Act Accessibility Guidelines; Recreation Facilities* issued by the U.S. Access Board and the *Access to Parks Guidelines* by the State of California Department of Parks and Recreation. Both guidelines recognize the unique characteristics of recreational facilities and the difficulty of applying traditional accessibility requirements found in ADAAG and CBC. Additionally, ADAAG and the CBC contain several dimensional criteria differences; where different, we propose using the more stringent standard.

There are currently no state- or federally-adopted standards for accessibility in developed outdoor areas. Therefore, there are no commonly adopted technical criteria for developed outdoor facilities, even though the ADA clearly states that access to all City programs is required. We recommend detailed discussions with City representatives before electing to use any specific criteria for outdoor recreational facilities.

### Scope of Work

- As a continuation of the work completed in Phase 1, we shall perform field surveys of City facilities, based on the prioritization of said facilities, or as mutually agreed upon with City staff. The remainder of the inventory of facilities to be surveyed will be established and prioritized when additional funding becomes available. These facilities for this phase include:

#### Buildings, Parks and Parking Lots

Perform a compliance survey and prepare a cost estimate for the following facilities:

##### Buildings and Facilities

Fire Station No.1	815 Main St.
Fire Station No. 2	1505 Jones St.
Public Works	180 S. Western Ave.
Brawley Airport	948 Ken Bemis Dr.
Del Rio Community Center	1501 I St.
Transit Transfer Station	154 S. Plaza St.

---

## PSOMAS

### Parks

Ed Wiest Field	3 <sup>rd</sup> St. and Magnolia St.
Beechey Field	3 <sup>rd</sup> St. and A St.
Cattle Call Park/Arena/Rotary	Cattle Call Dr. and Willard Ave.
Pat Williams Park	Rio Vista Ave. and River Dr.
Alyce Gereaux Park	Alder St. and Eastern Ave.
Abe Gonzales Park	1 <sup>st</sup> St. and E St.
Guadalupe Park	11 <sup>th</sup> St. and Malan St.
Hinojosa Park	9 <sup>th</sup> St. and H St.
Meserve Park	2 <sup>nd</sup> St. and K St.
Plaza Park and Kiosk	Plaza St. and Main St.
Jeffery Thornton Park	Legion St. and Kelley Ave.
Citrus View Park	Kelley Ave. and David St.
Jeff Kisse Park	1 <sup>st</sup> St. and G St.
Kelly Park	8 <sup>th</sup> St. and Main St.
Captain Scott Pace Park	Ridge Park Dr. and Park View Dr.
Volunteer Park	1 <sup>st</sup> St. and River Dr.
Blake Davis Skate Park	3 <sup>rd</sup> St. and Magnolia St.

### Public Parking Lots

South of Fire Station	SE corner 8 <sup>th</sup> St. and Main St.
Behind Billiards Building	G St. and 8 <sup>th</sup> St.
American Legion	G St. and 5 <sup>th</sup> St. (north)
Valley of Imp. Phys. Therapy	G St. and 5 <sup>th</sup> St. (south)

### Public Sidewalks and Curb Ramps within Street Right-of-Ways

We will perform a field survey of Path of Travel conditions along the public sidewalks, including curb ramps, on both sides of the street on a selected number blocks on City streets. The street segments to be surveyed will be as identified by City staff. **We estimate that our budget for this phase will allow between 30 and 40 blocks to be surveyed.**

### Curb Ramps

Perform a compliance survey and prepare a cost estimate for the selected intersection curb ramps. The cost estimate will be based upon a generic unit cost for each ramp that is non-compliant.

The field review will involve the use of a digital level to determine existing slopes and a tape measure to determine distance requirements.

---

## PSOMAS

This work will involve reviewing the following criteria for each ramp.

- Slope of Ramp (Y) < 8.3%
- Slope of Gutter (G) < 5%
- Width at bottom of ramp/Opening (O) > 48"
- Slope of wing on side of ramp (X) < 10%
- Landing at top of ramp (L) < 2%, 4' by 4' minimum
- Must have grooves at edges of ramp
- A lip cannot be present where the ramp meets the gutter
- Use of truncated domes

In addition, a photograph of each ramp will be taken.

### Sidewalks and Driveways

Perform a compliance survey and prepare a cost estimate for selected arterial sidewalks within the public right of way.

This work will involve reviewing the following criteria for each ramp.

#### Sidewalks

- Path of Travel >48" and <2% crossfall - This will be surveyed by taking a cross fall measurement with the digital level for approximately 3 locations within each block.
- Width of sidewalk at obstruction > 36" – This will be reviewed by a drive by and if there appears to be an area of non-compliance a measurement will be taken.

#### Driveways

- Path of Travel > 48" and <2% crossfall across driveway - This will be reviewed by a drive by and if there appears to be an area of non-compliance a measurement will be taken.

A photograph will be taken at each non-compliant location for sidewalks and driveways except in the case as explained in the paragraph above.

### Prepare Transition Plan

- Psomas will prepare the draft Self Evaluation and Transition Plan documents for all of the facilities described above and submit to City for review by selected City staff. Psomas will then implement and address any requested revisions to the documents from their review and resubmit the documents to the City. The final

---

## **PSOMAS**

Self Evaluation and Transition Plan documents will be prepared and issued by the City itself.

- Psomas will then assist the City in determining which barriers to program access are best remedied by physical alterations or by programmatic modifications and also assist in determining if any proposed modifications represent an undue burden or a fundamental alteration to any of the City programs.

### **Task IV—Meetings and Coordination**

Psomas will attend the number of meetings as indicated in the task hour breakdown. In addition to the meetings Psomas will provide coordination with the City on an as needed basis not to exceed the time allotted in the task hour breakdown.

### **FEE**

We will complete the Self Evaluation and ADA Transition Plans for the facilities described above within your budget of \$50,000.00

### Assumptions and Clarifications

- Facilities under the jurisdiction of an HOA are not included.
- The surveys of the sidewalks, driveways and curb ramps are limited to the budget available.

**CITY OF BRAWLEY**  
**CONSULTING SERVICES CONTRACT**  
**PROFESSIONAL SERVICES**  
**FOR**  
**ADA TRANSITION PLAN PHASE II**

1.0 **The Parties.** This Contract is made by and between the City of Brawley ("City") and Psomas ("Consultant").

2.0 **Paragraph Headings and Definitions.** Paragraph headings in this Contract are for convenience only, and are not to be construed to define, limit, expand, interpret, or amplify the provisions of this Contract. When initially capitalized in this Contract or amendments hereto, the following words or phrases shall have the meanings specified:

2.1 **Best Efforts.** Those efforts that a competent, experienced, and prudent Consultant would use to perform and complete the requirements of this Contract in a timely manner, exercising the degree of care, competence, and prudence customarily imposed on a Consultant performing similar work in the State of California.

2.2 **Contract.** This Contract, including all referenced documents, between City and Consultant for the performance of the Work, and any subsequent written modifications or amendments executed by City and Consultant.

2.3 **Consultant.** The legal entity that executes this Contract with City to perform the Work.

2.4 **Force Majeure.** An act of God, or event beyond the control of a party, including an act or omission of government, act or omission of civil or military authority, strike or lockout, act of a public enemy, war, blockade, insurrection, riot, epidemic, landslide, earthquake, fire, storm, lightning, flood, washout, or civil disturbance which could not have been avoided through the exercise of reasonable care and prudence.

2.5 **Contract Manager.** The title of the person designated by City to be its representative with authority to act for City regarding this Contract and the Work of Consultant.

2.6 **Work.** All or a part or phase of the obligations undertaken by Consultant pursuant to the Contract.

3.0 **Time of Contract.** Consultant shall perform the services required under this Contract within 90 calendar days from the date of the Contract.

4.0 **Scope of Work.** City hereby retains and engages Consultant, and Consultant accepts such engagement to provide Professional Services for the City of Brawley ADA Transition Plan Phase II which includes the following:

4.1 Details of Scope of work are contained in the Proposal for Professional Services, dated June 17, 2014, attached herewith as Exhibit C and by this reference made a part hereof and are here referenced below.

4.1.1 Perform field compliance surveys of City facilities and prepare cost estimates for the following facilities:

Facilities

•	Fire Station No.1	815 Main St.
•	Fire Station No. 2	1505 Jones St.
•	Public Works	180 S. Western Ave.
•	Brawley Airport	948 Ken Bemis Dr.
•	Del Rio Community Center*	1501 I St.
•	Transit Transfer Station	154 S. Plaza St.

\*Floor plan and counter height only

Parks

•	Ed Wiest Field	3rd St. and Magnolia St.
•	Beechey Field	3rd St. and A St.
•	Cattle Call Park/Arena/Rotary	Cattle Call Dr. and Willard Ave.
•	Pat Williams Park	Rio Vista Ave. and River Dr.

- Abe Gonzales Park 1st St. and E St.
- Guadalupe Park 11th St. and Malan St.
- Hinojosa Park 9th St. and H St.
- Meserve Park 2nd St. and K St.
- Plaza Park and Kiosk Plaza St. and Main St.
- Jeffery Thornton Park Legion St. and Kelley Ave.
- Citrus View Park Kelley Ave. and David St.
- Jeff Kissee Park 1st St. and G St.
- Kelley Park 8th St. and Main St.
- Captain Scott Pace Park Ridge Park Dr. and Park View Dr.
- Volunteer Park 1st St. and River Dr.
- Blake Davis Skate Park 3rd St. and Magnolia St.

Public Parking Lots

- 
- South of Fire Station SE corner 8th St. and Main St.
  - Behind Billiards Building G St. and 8th St.
  - American Legion G St. and 5th St. (north)
  - Valley of Imp. Phys. Therapy G and 5th (south)

- 4.1.2 Perform a field survey of Path of Travel conditions along the public sidewalks, including curb ramps, on both sides of the street on a selected number of City streets. It is estimated that between 30 and 40 blocks will be surveyed.
- 4.1.3 Prepare the Self Evaluation and Transition Plan documents for all of the facilities described above.
- 4.1.4 Psomas will attend the number of meeting as indicated in the task hour breakdown.

See Exhibit C attached for full details.

**5.0 Manner of Compensation.** For performance of services rendered pursuant to this Contract, City will pay Consultant fee based on the following, subject to the limitation of the maximum expenditure provided herein:

- 5.1 Maximum Fee. The maximum fee under this Contract shall not exceed Fifty Thousand (\$50,000.00) Dollars without prior express written consent of City. In the event that consultant anticipates the need for services in excess of the amount, the City shall be notified immediately in writing. Details of the Fee Proposal are included as part of Exhibit C.
- 5.2 Extra Work. Consultant shall not perform extra work of any kind without prior express written consent of City.

**6.0 Payment**

City shall pay consultant for Services rendered by consultant hereunder on the basis of monthly invoices for the period ending on the final day of the month. City shall pay each invoice within 30 days after receipt. Invoices shall include, project description, the description and breakdown of costs, the month such costs were incurred, total expenses billed to date, invoice number and invoice date. All invoices shall be sent to City. Attention: Yazmin Arellano. See Section 22.2, "Notice and Communications".

- 6.1 Compensation. Monthly progress payments shall be billed and based on the actual percentage of work completed. The progress of the work and payment due shall be recorded on a Progress Payment Form, appearance of which will be approved by City. Percent completion justification shall be part of monthly invoice. See Exhibit B for a sample of a typical invoice.

**7.0 Records and Audits**

- 7.1 Books and Records. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City.
- 7.2 Audit. City may perform an audit of the costs of any given Work Order. City shall not have access to Consultant's composition of fixed overhead rates or lump sums, the financial make up of payroll burdens or to any costs expressed as a percentage of direct labor costs.

7.3 Document Retention. Consultant shall maintain all above documents and records, which demonstrate performance under this Contract for a minimum of three years, or for any longer period required by law, from the date of termination or completion of this Contract.

## 8.0 Control of Work.

Consultant shall report on all Work performed for City through City's Public and any designated representatives. Consultant shall comply with any coordination and completion criteria specified by City, and shall diligently prosecute each phase of the Work.

## 9.0 Ownership of Documents

9.1 Documents. Original project documents, including reproducible record prints of drawings, calculations, estimates, designs, specifications, field notes and data prepared in the course of performing the Work shall become the property of City. All final reports including reconnaissance reports, pre-feasibility reports and feasibility reports shall be the property of City. Consultant may retain copies of said documents and reports.

9.2 Confidentiality. In performing services under this Contract Consultant will gain access to proprietary information concerning City's business and operations. All ideas memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Contract shall be held confidential by Consultant. Consultant shall not, without the prior written consent of City, use such materials for any purposes other than the performance of the work under this Contract. Nor shall such materials be disclosed to any person or entity not connected with the performance of the work under this Contract. Nothing furnished to Consultant, which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs relating to the project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Contract in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

## 10.0 Duties of Consultant

10.1 Degree of Care. In the performance of its services hereunder, Consultant shall exercise that degree of skill and judgment commensurate with that which is normally exercised by recognized professional Consultants in the same discipline, with respect to services of a similar nature, in accordance with all applicable rules, laws and regulations.

10.2 Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature, which are legally required of Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Contract, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession.

10.3 Correction of Improper Services. Consultant shall perform or correct any portions of the work not performed in accordance with the standard of care specified herein, provided that Consultant is notified in writing of nonconformity within a reasonable time after discovery by City of the nonconforming service. Consultant shall perform the remedial services at no additional cost to the City.

## 11.0 Suspension

City may, upon 10 calendar day written notice, direct Consultant to suspend performance on any or all of the services under the Contract for a specified period of time. If any suspension is not occasioned by the fault of Consultant, this Contract may be supplemented to compensate Consultant for extra costs incurred due to the suspension, provided that any claim for adjustment is supported by appropriate cost documentation, subject to audit, and asserted within twenty days after the date City issues a notice for resumption of the services under the Contract. Consultant shall be entitled to an extension to any work schedule to the extent a delay was caused by the suspension. Upon receipt of a suspension notice, Consultant shall (1) discontinue the Work under the Contract, (2) place no further orders or subcontracts, (3) suspend all orders and subcontracts, (4) protect and maintain all completed Work, and (5) otherwise mitigate City's costs and liabilities for those areas of work suspended. Services under the Contract shall be resumed by Consultant after such suspension on 10 calendar day written notice from City.

## 12.0 Termination

Under the terms hereunder, City may, at any time and for any reason, terminate this Contract upon not less than 21 day written notice to Consultant. Under such circumstances, this Contract shall terminate on the date set forth in such written notice.

- 12.1 Termination for Cause. If Consultant shall fail to diligently, timely and expeditiously perform any of its respective obligations under this Contract, and such failure shall have continued for 10 days after City has delivered written notice thereof to Consultant; or Consultant shall make a general assignment for the benefit of its creditors, a receiver or trustee shall have been appointed on account of Consultant's insolvency, Consultant otherwise shall be or become insolvent, or an order for relief shall have been entered against Consultant under Chapter 7 or Chapter 11 of Title 11 of the United States Code; or Consultant otherwise shall be in default under the Contract and such default shall not have been cured within 10 days after City has delivered written notice to Consultant; then, City, upon 7 days' prior written notice to Consultant, immediately may terminate this Contract for cause.
  - 12.1.1 Upon termination of this Contract for cause, Consultant shall be entitled only to payment of that portion of services performed for which Consultant has not been paid and which Consultant has actually satisfactorily performed, up to the date of such termination; provided, however, that: No allowance shall be included for any out-of-pocket costs and expenses incurred by Consultant by reason of the termination of this Contract.
  - 12.1.2 Nothing contained in this Contract shall limit in any manner any rights or remedies otherwise available to City by reason of a default by Consultant under this Contract including, without limitation, the right to seek full reimbursement from Consultant for all costs and expenses incurred or to be incurred by City by reason of Consultant's default hereunder and which City would not have otherwise incurred if Consultant had not defaulted hereunder.
- 12.2 Termination For Convenience - In the event that City terminates this Contract for reasons other than those set forth above Consultant shall be entitled to payment for services performed which have not been paid to Consultant and which shall compensate Consultant for all services actually and satisfactorily performed by Consultant up to the date of such termination.
- 12.3 Duties of Consultant Upon Termination - Upon any termination of this Contract Consultant shall:
  - 12.3.1 Discontinue all of its services under the Contract from and after the date of the notice of termination, except as may be required to complete any item or portion of work to a point where discontinuance will not cause unnecessary waste or duplicative work or cost.
  - 12.3.2 Cancel, or, if so directed by City, transfer to City all or any of the commitments and Contracts made by Consultant relating to the services, to the extent they may be canceled or transferred by Consultant.
  - 12.3.3 Transfer to City in the manner, to the extent, and at the time directed by City, all supplies, materials and other property produced as a part of, or acquired in the performance of Consultant's services.
  - 12.3.4 Take such other actions as City may reasonably direct.

### 13.0 Insurance

Without limiting Consultant's indemnification of City, and prior to commencement of Work, Consultant agrees to provide insurance in accordance with the requirements set forth herein. If Consultant uses existing coverage to comply with these requirements and that coverage does not meet the requirements, Consultant agrees to modify the existing coverage to do so. The following coverages will be provided by Consultant and maintained on behalf of City and in accordance with the following requirements:

- 13.1 Commercial General Liability Insurance. Commercial General Liability coverage at least as broad as Insurance Services Office form CG 00 01. No claims made or modified occurrence forms will be accepted. Total limits for all coverages shall be no less than \$1,000,000 per occurrence and \$2,000,000 general aggregate. Coverage shall include bodily injury, personal injury, and property

damage, including without limitation, blanket contractual liability. The policy shall be endorsed to provide that City of Brawley and its officers, officials, employees, and agents are additional insureds. This provision shall also apply to any excess policies.

- 13.2 Business Auto Liability Insurance. Business auto coverage at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of Consultant arising out of or in connection with the Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles. Limits shall be no less than \$1,000,000 combined single limit per accident.
- 13.3 Workers' Compensation. Workers' Compensation coverage providing workers' compensation statutory benefits as required by law and Employer's Liability Insurance no less than \$1,000,000 per accident. Consultant shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City of Brawley, its officers, agents, employees and volunteers. (This provision shall not apply if Consultant has no employees performing work under this Agreement, however, in such case Consultant must sign the "Certificate of Exemption from Workers Compensation Insurance" included below.)
- 13.4 Professional Liability Insurance – Professional liability (Errors and Omissions) insurance covering the services to be performed in connection with this Agreement shall be maintained with policy limits of not less than \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this Agreement.

#### **14.0 Indemnification**

##### For Professional Liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or sub-consultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

##### For other than Professional Liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

#### **15.0 Relationship of Parties**

Consultant shall, for all purposes, be an independent contractor as to City and under no circumstances shall the relationship of employer and employee arise between the agents or employees of Consultant and City.

#### **16.0 Assignment and Subcontracting**

- 16.1 Non-Assignment. A substantial inducement to City for entering into this Contract is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Contract will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Contract without the written authorization of City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Contract shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.

16.2 Successors and Assigns. This Contract shall be binding upon the successors and assigns of each of the parties hereto in respect to all of the provisions hereof. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any of the parties, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this Contract.

**17.0 Laws and Regulations**

Consultant will comply in the performance of the Contract with all laws and regulations applicable to Consultant in its performance of the Contract.

**18.0 Force Majeure**

In the event either party by reason of a Force Majeure is rendered unable to perform its duties under this Contract then upon the party giving written notice of the particulars and estimated duration of Force Majeure to the other party within 5 calendar days after knowledge of the occurrence of the Force Majeure, the party may have the time for performance of its duties extended for the period equal to the time performance is delayed by the Force Majeure. The effects of the Force Majeure shall be remedied with all reasonable dispatch, and the party giving notice shall use Best Efforts to eliminate and mitigate all consequences. A Force Majeure for which notice has not been given shall be an un-excused delay.

**19.0 Attorneys' Fees**

If either party to this Contract shall bring any action, claim, appeal, or alternative dispute resolution proceedings, for any relief against the other, declaratory or otherwise, to enforce the terms of or to declare rights under this Contract (collectively, an Action), the losing party shall pay to the prevailing party a reasonable sum for attorneys' fees and costs incurred in bringing and prosecuting such Action and/or enforcing any judgment, order, ruling, or award (collectively, a Decision) granted therein. Any Decision entered in such Action shall provide for the recovery of attorneys' fees and costs incurred in enforcing such Decision. The court or arbitrator may fix the amount of reasonable attorneys' fees and costs on the request of either party. For the purposes of this paragraph, attorneys' fees shall include, without limitation, fees incurred in the following: (1) post-judgment motions and collection actions; (2) contempt proceedings; (3) garnishment, levy, and debtor and third party examinations; (4) discovery; and (5) bankruptcy litigation. "Prevailing party" within the meaning of this paragraph includes, without limitation, a party who agrees to dismiss an Action on the other party's payment of the sums allegedly due or performance of the covenants allegedly breached, or who obtains substantially the relief it seeks.

**20.0 Governing Law and Venue**

This Contract shall be interpreted in accordance with the substantive and procedural laws of the State of California. All actions or proceedings arising in connection with this Contract shall be tried and litigated exclusively in State court located in the County of Imperial, State of California and Federal court located in the County of San Diego, State of California. The aforementioned choice of venue is mandatory, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Contract in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non conveniens or a similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the Counties of Imperial and San Diego, respectively, California, shall have in personam jurisdiction and venue over each of them for the purpose of litigating any dispute or proceeding arising out of or related to this Contract. Each party hereby authorizes service of process sufficient for personal jurisdiction in any action against it at the address and in the manner for the giving of notice as set forth in this Contract.

**21.0 Integration**

This Contract and any exhibits hereto, as well as other documents referred to in this Contract, constitute the entire Contract between the parties with regard to the subject matter hereof and thereof. This Contract supersedes all previous Contracts between or among the parties. There are no Contracts, representations, or warranties between or among the parties other than those set forth in this Contract.

**22.0 Authorized Representatives and Notices**

22.1 Representatives. Prior to commencement of the work under the Contract, City and Consultant shall agree on the designation of a representative authorized to act in behalf of each party.

22.2 Notice and Communications. All communications relating to the day-to-day activities under this Contract shall be exchanged between the representatives of City and Consultant. All legal notices and communications required under or related to this Contract shall be in writing, and shall be delivered personally or mailed by certified mail, postage prepaid, return receipt requested, to the representatives of City and Consultant identified below. Notice shall be effective on the date of delivery.

<b>TO:</b> City of Brawley Yazmin Arellano, Public Works Director 180 South Western Avenue Brawley, CA 92227 Phone: (760) 344-5800 Ext. 19 Fax: (760) 344-5612 E-mail: <a href="mailto:yarellano@brawley-ca.gov">yarellano@brawley-ca.gov</a>	<b>TO:</b> Psomas Augie Chang 3111 Camino Del Rio North, Suite 702 San Diego, CA 92108 Phone: (619) 961-2800 E-mail: <a href="mailto:achang@psomas.com">achang@psomas.com</a>
---	--

22.3 A party may change or supplement the information exchanged concerning authorized representatives and notices by giving the other party written notice of the new information in the manner set forth above.

**23.0 Waiver**

The failure of City to insist upon strict performance of any of the terms and conditions of this Contract, or to exercise or delay the exercise of any rights or remedies provided by this Contract or by law, or the acceptance of work or payment for work shall not release Consultant from any of the responsibilities or obligations imposed by law or by this Contract and shall not be deemed a waiver of any right of City to insist upon strict performance of this Contract. None of the provisions of the Contract shall be considered waived by either party except when such waivers are agreed upon in writing by the parties.

**24.0 Survival of Obligations and Liabilities**

The termination, cancellation, or acceptance of the work under the Contract shall not relieve Consultant of its obligations for work completed prior to the effective date of such termination, cancellation, or acceptance, nor shall it relieve Consultant of its liabilities at law or under this Contract.

**25.0 Severability**

If any provision of this Contract or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Contract shall not be affected thereby, and each such provision shall be valid and enforceable to the fullest extent permitted by law. However, if either party in good faith determines that the finding of illegality or un-enforceability adversely affects the material consideration for its performance under this Contract such party may, by giving written notice to the other party, terminate this Contract.

**26.0 Execution and Effective Date.** This Contract has been executed by the duly authorized officers of the parties and shall be effective as of the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Dated: \_\_\_\_\_, 2014.

CITY OF BRAWLEY

By: \_\_\_\_\_

**ATTEST:**

Rosanna B. Moore, City Manager

By: \_\_\_\_\_  
Alma Benavides, City Clerk

Dated: \_\_\_\_\_, 2014.

**CONSULTANT**

By: \_\_\_\_\_  
Augie Chang, Vice President

**CITY OF BRAWLEY**

**EXHIBIT A  
SCOPE OF SERVICES**

**CONSULTING SERVICES CONTRACT  
PROFESSIONAL SERVICES FOR  
ADA TRANSITION PLAN PHASE II**

**Consultant: PSOMAS  
Date: June 17, 2014**

**1.0 General Scope of Work**

The General Scope of Work is for Consultant to provide Professional Services for the City of Brawley ADA Transition Plan Phase II.

**2.0 Specific Scope of Work**

2.1 Details of Scope of work are contained in the Proposal for Professional Services for the City of Brawley ADA Transition Plan Phase II, dated June 17, 2014, attached herewith as Exhibit C and by this reference made a part hereof.

**EXHIBIT B**

**Typical Monthly Invoice**

**Consultant's Letterhead**

City of Brawley

**Project Title:** Professional Services for the City of Brawley ADA Transition Plan Phase II

**Project No:** \_\_\_\_\_

Services from: (Date) to (Date)

Total Contract Amount  
Previously Billed  
Current Billing  
Billed to Date  
Amount Remaining  
Percent Completion\*  
Total This Invoice

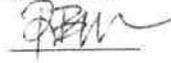
\*Percent Completion shall be justified and be part of the invoice.

Attach backup information, if applicable.

EXHIBIT C

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: July 15, 2014

City Manager: 

**PREPARED BY:** Shirley Bonillas, Personnel & Risk Management Administrator

**PRESENTED BY:** Shirley Bonillas, Personnel & Risk Management Administrator

**SUBJECT:** Affordable Care Act – Look-Back Measurement Periods (Safe Harbors)

**CITY MANAGER RECOMMENDATION:** Adopt Resolution 2014- : Resolution of the City Council of the City of Brawley, California Regarding Affordable Care Act – Look Back Measurement Periods (“Safe Harbors”).

**DISCUSSION:** The Patient Protection and Affordable Care Act (“ACA”), which was enacted on March 23, 2010, requires that “large” employers offer “affordable” insurance that provides “minimum essential coverage” to “substantially all” of its “full time” employees.

“Full time” employees are defined by the ACA as those employees who, on average, work 30 hours/week. Employers are allowed to adopt measurement periods (referred in the law as “safe harbors”) to measure the hours worked of both newly hired employees, as well as current employees who are not scheduled to work 30 hours/week in order to determine the eligibility of an employee for City sponsored health insurance. The measurement period for newly hired employees is referred to as the Initial Measurement Period, while the measurement period for current employees is referred to as the Standard Measurement Period.

Employers are allowed to choose between 3 and 12 months for the duration of these measurement periods. Staff recommends adopting 12-month measurement periods, which will lessen the administrative burden of this required tracking.

**Standard Measurement Period – Existing Employees**

Staff’s recommendation for the 12-month Standard Measurement Period be from October 1st of any given year through September 30th of the following year. This will allow the City time (from October 2 – December 31 of any given year) to do the following administrative tasks:

Assess hours worked during the measurement period to identify any variable hour employees who now meet the definition of “full time”;

Offer any newly qualified “full time” employees insurance for the next plan year as required by law; and

Process any new enrollments in advance of the new plan year start date (January 1).

### **Initial Measurement Period – Newly Hired Employees (who are not “full time”)**

Newly hired employees must be assessed at the point of hire as either “full time regular”, full time temporary (no benefits) or variable hour employees. The City currently offers health insurance coverage to all full time regular employees who work 40 or more hours/week.

Temporary full time and part-time employees (variable hour) are required to be evaluated through an Initial Measurement Period to determine any potential eligibility for health insurance. It is recommended by staff that this measurement period also be that of 12 months. The Initial Measurement Period is recommended to be the first day of the first calendar month following the employee’s start date, unless the start date is on the first day of the month in which case the initial measurement period will start on that date. Starting on the first day of any given calendar month will assist in the tracking of staff hired during the previous month.

### **Conflicts with Legislation Interpretations**

It is important to keep in mind that should the Brawley City Council adopt this resolution declaring 12-month standard measurement and initial measurement periods, that the current interpretation from healthcare professionals and law firms well versed on this subject of the legislation **also requires** that anyone working on average 30 hours/week for 60 days, must also be offered health insurance by that 61st day. While this particular part of the legislation may appear contradictory to the purpose of having a defined “measurement period”, it is the interpretation we are being given at this point. As with any new legislation, staff will stay current on the interpretations and will return to the Brawley City Council with a revised resolution when deemed necessary.

**FISCAL IMPACT:** Unable to determine at this time

**ATTACHMENTS:** Resolution of the City Council of the City of Brawley, California Regarding Affordable Care Act – Look Back Measurement Periods (“Safe Harbors”).

RESOLUTION NO. 2014-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,  
CALIFORNIA REGARDING AFFORDABLE CARE ACT - LOOK BACK MEASUREMENT  
PERIODS ("SAFE HARBORS").

WHEREAS, the Patient Protection and Affordable Care Act ("ACA") was enacted on March 23, 2010;

WHEREAS, ACA added Section 4980H Shared Responsibility for Employers Regarding Health Care Coverage to Title 26 of the United States Code, the Internal Revenue Code (Section 980H);

WHEREAS, Section 4980H imposes an assessable payment on an applicable "large" employer when (1) it fails to offer "substantially all" of its "full-time" employees (and their dependents) the opportunity to enroll in minimum essential coverage or offers coverage to "substantially all" of its "full-time" employees (and their dependents) that is "unaffordable" or does not provide "minimum value" and (2) any "full-time" employee is certified to the employer as having received a subsidy for coverage through the exchange ("Assessable Payment");

WHEREAS, the City of Brawley ("City") is considered an applicable large employer because it employed an average of at least 50 full-time equivalent employees on business days during the preceding calendar year;

WHEREAS, the Department of Treasury issued proposed regulations regarding Section 4980H, that permit the City to adopt look-back measurement periods ("safe harbors") in order to determine the status of an employee as full-time for purposes of determining and calculating the Assessable Payment (78 Federal Register 218, 243, January 2, 2013); and

WHEREAS, the City intends to adopt the provisions of look-back measurement periods in order to determine the full-time status of existing employees ("Standard Measurement Period"), as well as for newly hired employees ("Initial Measurement Period") for purposes of the Assessable Payment;

NOW THEREFORE, be it resolved by the City Council of the City of Brawley as follows:

- 1) The City establishes the Standard Measurement Period with regard to all ongoing employees in the following manner:
  - a) The City establishes a Standard Measurement Period of twelve (12) months for ongoing employees.
  - b) This Standard Measurement Period will start each year on October 1<sup>st</sup> and end the following year on September 30<sup>th</sup>.
  - c) The Standard Measurement Period will be the period during which an ongoing employee's hours are measured.
  - d) The City will establish an administrative period of ninety (90) days, ending on December 31<sup>st</sup> of each calendar year.

- e) The administrative period associated with the Standard Measurement Period will start each year on October 1st and end on December 31st.
  - f) The City will establish a twelve (12) month stability period for ongoing employees. The stability period is the time frame for which employees who qualify as "full time" are to be considered "full time" for the purpose of being offered health insurance.
  - g) Starting January 1, 2015, the twelve (12) month stability period for ongoing employees will start each year on January 1st and end on December 31st.
  - h) If an ongoing employee's employment status changes (moving from full time to part time, for example) before the end of a stability period, the change in status will not affect the classification of the employee for the remaining portion of the stability period.
- 2) On the start date of a new employee, the City will make a determination as to whether that new employee is reasonably expected to be a full-time employee. If the new employee is reasonably expected to be a full-time employee and is not a seasonal employee, the City will offer minimum essential coverage to that employee before the end of the employee's initial two full calendar months of employment.
  - 3) If, based on the facts and circumstances at the start date of a new employee, the City is unable to determine that the employee is reasonably expected to be employed an average of at least thirty (30) hours per week, then the employee is considered a variable hour employee.
  - 4) The City establishes the Initial Measurement Period with regard to new variable hour employees as follows:
    - a) The City establishes an Initial Measurement Period of twelve (12) months for each new employee.
    - b) The Initial Measurement Period will start the first day of the first calendar month after the employee's start date, unless the start date is the first day of a calendar month in which case the Initial Measurement Period will start on that date.
    - c) The administrative period shall start the day following the last day of the Initial Measurement Period and shall end on the last day of the first calendar month beginning on or after the first anniversary of the employee's start date.
    - d) The City establishes a twelve (12) month stability period associated with the initial measurement period. The stability period is the time frame for which employees who qualify as "full time" are to be

considered "full time" for the purpose of being offered health insurance.

- 5) A new employee will be measured during the first complete Standard Measurement Period for which he/she is employed. This means that a new employee may be tested under an Initial Measurement Period and at the same time be measured under the overlapping Standard Measurement Period.
  - a) If an employee measures as full-time during the Initial Measurement Period, he/she will retain full-time status for the purpose of being offered health insurance, for the entire associated stability period (even if the employee does not qualify as full-time during the standard measurement period).
  - b) If an employee does not measure as full-time during the Initial Measurement Period, but qualifies as full-time during the Standard Measurement Period, the employee must be treated as full-time during the stability period associated with the Standard Measurement Period (even if that means coverage must be offered before the end of the stability period associated with the Initial Measurement Period).
- 6) When an employee is rehired after termination within a stabilization period which they previously qualified for, upon return the employee will retain the status the employee had previously with respect to any measurement period, except that an employee will be treated as a new employee:
  - a) If the employee resumes employment after a period of at least 26 consecutive weeks with less than an hour of service; or
  - b) If the period (measured in weeks) during which no services are performed is at least four consecutive weeks long and exceeds the number of weeks of that employee's period of employment immediately preceding the period during which the employee was not credited with any hours of service.
- 7) When an employee takes special unpaid leave (i.e. unpaid leave under the Family and Medical Leave Act of 1993, unpaid leave under the Uniformed Services Employment and Reemployment Rights Act of 1994, or unpaid leave on account of jury duty), to determine hours of service the City will exclude any periods of special unpaid leave during the measurement period and apply that average for the entire measurement period.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the Brawley City Council held on July 15, 2014.

CITY OF BRAWLEY, CALIFORNIA

Don C. Campbell, Mayor

ATTEST:

Alma Benavides, City Clerk

STATE OF CALIFORNIA  
COUNTY OF IMPERIAL  
CITY OF BRAWLEY

I, ALMA BENAVIDES, City Clerk of the City of Brawley, California, DO HEREBY CERTIFY that the foregoing Resolution No. 2014- was passed and adopted by the City Council of the City of Brawley, California, at an a regular meeting held on the 15th day of July 2014, and that it was so adopted by the following roll call vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

DATED: July 15, 2014

Alma Benavides, City Clerk

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: July 1, 2014  
City Manager: 

**PREPARED BY:** Steven Sullivan, Associate Civil Engineer

**PRESENTED BY:** Richard Rubio, Parks and Recreation Director

**SUBJECT:** Amendment No. 2 to the Agreement with Kimley-Horn & Associates, Inc. for the Alyce Gereaux Park Renovation Project.

**CITY MANAGER RECOMMENDATION:** Authorize Amendment No. 2 to the Agreement with Kimley-Horn & Associates, Inc. in the amount of \$111,500 for the Alyce Gereaux Park Renovation Project and authorize the City Manager to execute all documentation in relation to this project.

**DISCUSSION:** At the June 18, 2013 regular meeting, the Brawley City Council authorized an agreement with Kimley-Horn & Associates Inc. to provide Professional Engineering services for the preparation of bidding documents and provide construction support services for the Alyce Gereaux Park Renovation. The project will renovate the park located at Magnolia St. and Eastern Ave. and will add new recreational features such as a splash pad, athletic field, walking trail, drought tolerant garden and landscape area, picnic area, and accessible play equipment. The project is funded by a California Department of Parks and Recreation grant in the amount of \$2,702,500. Kimley-Horn & Associates Inc. was awarded a fixed fee of \$336,690 to prepare bidding documents for the project.

At the December 17, 2013 regular meeting, the City Council authorized Amendment No. 1 to the Kimley-Horn & Associates contract, adding calendar days to allow for construction support services as approved in the original scope. An additional 730 calendar days was added bringing the total contract time to 910 calendar days. The amended contract will expire December 14, 2015.

As a part of the grant, the project's scope includes a \$200,000 item for a new Community Art Component. Amendment No. 2 consists of additional services consisting of contracting and coordinating with a local public artist for design and fabrication of public art elements to be incorporated in the project. The public art scope of services will include the following:

- Native American basket designs: The Artist will develop up to three (3) patterns that the Consultant will detail on the construction documents for the Contractor to construct in the concrete flatwork.
- Entry sign inset and rock sculpture: The Artist will design, furnish, and install an 18" diameter rock sculpture in copper (or equivalent material) and turquoise insert for the park monument sign. The Consultant will design the monument sign. The Contractor will construct the monument sign. The Artist will install the insert after Contractor has completed construction of the sign. The Contractor shall be present during installation of the rock sculpture insert.

- Decorative bench: The Artist will design and fabricate a bench for Contractor installation. Contractor will be required to deliver the bench from the Oakley Elementary School to the construction site. The Consultant will coordinate with the artist on the footing design needed for the bench. Contractor will construct the footing and install the bench.
- Animal prints and fossil stamp stencil: The Artist will design, fabricate, and deliver up to four (4) pattern and form stencils that will be provided to the Contractor who will use to imprint into wet concrete flatwork at locations shown on the plans.
- Building accents: The Artist will design, fabricate, and deliver up to six (6) 8"x8" building accent blocks for the restroom building. The building Contractor will install the accent blocks during erection of the building.
- Gate inset: The Artist will design, fabricate, and deliver up to two (2) 30-inch diameter decorative rock sculpture gate inserts. The Consultant will coordinate the size and weight of the insert to structurally design the gate posts and footings. The Contractor will install the gate, posts, and inserts.
- Native garden signage: The Artist will design, fabricate, and deliver up to twelve (12) etched granite information signs to be set in a concrete footings. The Contractor will pour concrete and set signs.
- Rock Sculpture Repair Kit: The Artist will provide the City with a repair kit for the rock sculptures. The repair kit will contain replacement stones, thin set, grout, and other materials for patching and repairing minor damage to the sculptures. The kit will also include instructions for performing the repairs.
- Community Involvement: The Artist will host community workshops to garner public involvement through the course of the design and fabrication of the artwork.

The lump sum cost for the above mentioned work in Amendment No. 2 is \$111,500. The revised contract total is \$448,190. No additional calendar days are granted as a part of this amendment.

Additional items contemplated with the remaining Art Component funding to be purchased by the successful contractor, are 2 lizard play sculptures and 6 decorative metal medallions for the building.

**FISCAL IMPACT:** \$111,500 – California Department of Parks & Recreation Grant

**ATTACHMENTS:** -Amendment No. 2 w/ Consultant Proposal & Art Component Examples  
-Site Plan

**AMENDMENT NO. 2  
TO CONTRACT  
ALYCE GEREUX PARK RENOVATION PROJECT  
KIMLEY-HORN AND ASSOCIATES  
DATE: June 20, 2014**

The Parties to this Amendment No. 2 to the Contract are the City of Brawley (City) and Kimley-Horn and Associates (Consultant).

**RECITALS**

As part of the original Scope of Work, Consultant is to provide Professional Engineering Services for preparation of bidding documents and provide construction support services for the Alyce Gereaux Park Renovation Project.

Amendment No. 2 consists of additional services for the subject project. These services consist of contracting and coordinating with a local public artist for design and fabrication of public art elements to be incorporated in the Alyce Gereaux Park Renovation Project.

Details for the additional services are further detailed below and on attached Consultant letter dated June 20, 2014 and attached as part of revised Exhibit B dated June 20, 2014, and by this reference made a part hereof.

**THE PARTIES AGREE:**

1.0 The Scope of Work is revised as follows:

The Consultant will contract and coordinate with a local public artist for design and fabrication of public art elements to be incorporated in the Alyce Gereaux Park Renovation Project. The public art scope of services will include the following:

- 1.1 Native American basket designs: The Artist will develop up to three (3) patterns that the Consultant will detail on the construction documents for the Contractor to construct in the concrete flatwork.
- 1.2 Entry sign inset and rock sculpture: The Artist will design, furnish, and install an 18" diameter turquoise rock sculpture set in a copper, or equivalent material, insert for the park monument sign. The Consultant will design the monument sign. The Contractor will construct the monument sign. The Artist will install the insert after Contractor has completed construction of the sign. The Contractor shall be present during installation of the rock sculpture insert.
- 1.3 Decorative bench: The Artist will design and fabricate a bench for Contractor installation. Contractor will be required to deliver the bench from the Oakley Elementary School to the construction site. The Consultant will coordinate with the artist on the footing design needed for the bench. Contractor will construct the footing and install the bench.
- 1.4 Animal prints and Fossil stamp stencil: The Artist will design, fabricate, and deliver up to four (4) pattern and form stencils that will be provided to the

Contractor who will use to imprint into wet concrete flatwork at locations shown on the plans.

- 1.5 Building accents: The Artist will design, fabricate, and deliver up to six (6) 8"x8" building accent blocks for the restroom building. The building Contractor will install the accent blocks during erection of the building.
- 1.6 Gate inset: The Artist will design, fabricate, and deliver up to two (2) 30-inch diameter decorative rock sculpture gate inserts. The Consultant will coordinate the size and weight of the insert to structurally design the gate posts and footings. The Contractor will install the gate, posts, and inserts.
- 1.7 Native garden signage: The Artist will design, fabricate, and deliver up to twelve (12) etched granite information signs to be set in a concrete footings. The Contractor will pour concrete and set signs.
- 1.8 Rock Sculpture Repair Kit: The Artist will provide the City with a repair kit for the rock sculptures. The repair kit will contain replacement stones, thin set, grout, and other materials for patching and repairing minor damage to the sculptures. The kit will also include instructions for performing the repairs.
- 1.9 Community Involvement: The Public Artist will host community workshops to garner public involvement through the course of the design and fabrication of the artwork. Public Artist will facilitate at least one (1) community workshop to be held after school hours at the Oakley Elementary School, participate in at least one (1) community event, and facilitate at least one (1) workshop at the Summer Day Camp and Family Swim night at the Lion's Center. Public Artist will provide transportation for the artwork and materials to the workshop site(s) and will provide setup and cleanup services as applicable. It is understood that the Public Artist will not be required to pay fees for hosting the public involvement events. Public Artist will develop curriculum related to the artwork's natural science for use in the City public schools.
- 2.0 Additional funds for Consultant to cover the revised Scope of Services shall be a lump sum of one hundred eleven thousand five hundred dollars (\$111,500.00).
- 3.0 The revised contract amount because of the addition of services in this Amendment No. 2 is four hundred forty eight thousand one hundred ninety dollars (\$448,190.00).
- 4.0 No additional calendar days are granted as a part of this Amendment No. 2.
- 5.0 All other terms, conditions and stipulations contained in the original Contract shall remain in effect.

DATED: \_\_\_\_\_, 2014

CITY OF BRAWLEY

By: \_\_\_\_\_  
Rosanna B. Moore, City Manager

KIMLEY-HORN AND ASSOCIATES

ATTEST:

By: \_\_\_\_\_  
Matt Capuzzi, P.E.

By: \_\_\_\_\_  
Alma Benavides, City Clerk

By: \_\_\_\_\_  
Dennis Landaal, P.E.

**CITY OF BRAWLEY**

**EXHIBIT B  
REVISED SCOPE OF WORK**

**PROFESSIONAL ENGINEERING SERVICES FOR THE ALYCE GEREAX PARK  
RENOVATION PROJECT**

**DATE: June 20, 2014**

**Consultant: Kimley-Horn and Associates**

**1.0 General Scope of Work**

The General Scope of Work is for the Consultant to provide Professional Engineering Services for the subject project. These services consist of contracting and coordinating with a local public artist for design and fabrication of public art elements to be incorporated in the Alyce Gereaux Park Renovation Project.

**2.0 Specific Scope of Work**

2.1 Specific Scope of Work shall be detailed on letter from Consultant dated June 20, 2014 attached herewith and by this reference made a part hereof and on Amendment No. 2 to Contract.

**3.0 Agreement Representatives**

3.1 City's contact for the purposes of this Agreement will be:

Yazmin Arellano, P.E.  
Public Works Director  
180 South Western Avenue  
Brawley, CA 92227  
Phone: (760) 344-5800 Ext. 19  
Fax: (760) 344-5612  
E-mail: [yarellano@brawley-ca.gov](mailto:yarellano@brawley-ca.gov)

3.2 Consultant's contact for purposes of this Agreement shall be:

Kimley-Horn and Associates, Inc.  
Matt Capuzzi, P.E.  
401 B Street, Suite 600  
San Diego, CA 92101  
Phone: (619) 744-0122  
Fax: (619) 234-9433  
E-mail: [matt.capuzzi@kimley-horn.com](mailto:matt.capuzzi@kimley-horn.com)

**AMENDMENT NUMBER 2 TO THE AGREEMENT BETWEEN  
THE CLIENT AND KIMLEY-HORN AND ASSOCIATES, INC.**

AMENDMENT NUMBER 2 DATED June 20, 2014, to the agreement between The City of Brawley, ("Client") and Kimley-Horn and Associates, Inc., ("Consultant") dated June 18, 2013 ("the Agreement") concerning the Renovation of Alyce Gereaux Park (the "Project").

The Consultant has entered into the Agreement with Client for the furnishing of professional services, and the parties now desire to amend the Agreement.

Therefore, it is mutually agreed that the Agreement is amended to include Additional Services to be performed by Consultant and provisions for additional compensation by the Client to the Consultant, all as set forth in Exhibit A hereto. The parties ratify the terms and conditions of the Agreement not inconsistent with this Amendment, all of which are incorporated by reference.

CLIENT:

THE CITY OF BRAWLEY

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

CONSULTANT:

KIMLEY-HORN AND ASSOCIATES, INC.

By: E. J. Marshall

Title: Gen. Vice President

Date: 6/20/2014

Consultant shall perform the following Additional Services:

*Kimley-Horn will contract with a local public artist for design and fabrication of Public Art elements to be incorporated into the Alyce Gereaux Park Renovation Project. The Public Art scope of services will include the following:*

- *Native American basket designs - \$3,300 (Artist), \$2,000 (KHA)*
  - *The Artist will develop up to three (3) patterns (see attached) that KHA will detail on the construction documents for the Contractor to construct in the concrete flatwork.*
- *Entry sign inset and rock sculpture - \$2,580 (Artist), \$500 (KHA)*
  - *The Artist will design, furnish, and install an 18" diameter turquoise rock sculpture set in a copper, or equivalent material, insert for the park monument sign (see attached). KHA will design the monument sign. The Contractor will construct the monument sign. The Artist will install the insert after the Contractor has completed construction of the sign. The Contractor shall be present during installation of the insert.*
- *Decorative bench - \$31,000 (Artist), \$1,000 (KHA)*
  - *The Artist will design and fabricate a bench for Contractor installation (see attached). Contractor will be required to deliver the bench from the Oakley Elementary School to the construction site. KHA will coordinate with the artist on the footing design needed for the bench. Contractor will construct the footing and install the bench.*
- *Animal prints and Fossil stamp stencil - \$15,200 (Artist), \$1,380 (KHA)*
  - *The Artist will design, fabricate, and deliver to the site up to four (4) pattern and form stencils (see attached) that will be provided to the Contractor who will use to imprint into wet concrete flatwork at locations shown on the plans.*
- *Building accents - \$2,880 (Artist), \$1,500 (KHA)*
  - *The Artist will design, fabricate, and deliver to the site up to six (6) 8"x8" building accent blocks (see attached) for the restroom building. The building contractor will install the accent blocks during erection of the building.*
- *Gate inset - \$38,000 (Artist), \$3,000 (KHA)*
  - *The Artist will design, fabricate, and deliver up to two (2) 30-inch diameter decorative rock sculpture gate inserts (see attached). KHA will coordinate the size and weight of the insert to structurally design the gate posts and footings. The Contractor will install the gate, posts, and inserts.*
- *Native garden signage - \$8,160 (Artist), \$1,000 (KHA)*
  - *The Artist will design, fabricate, and deliver to the site up to twelve (12) etched granite information signs (see attached) to be set in a concrete footings. The Contractor will pour concrete and set signs.*

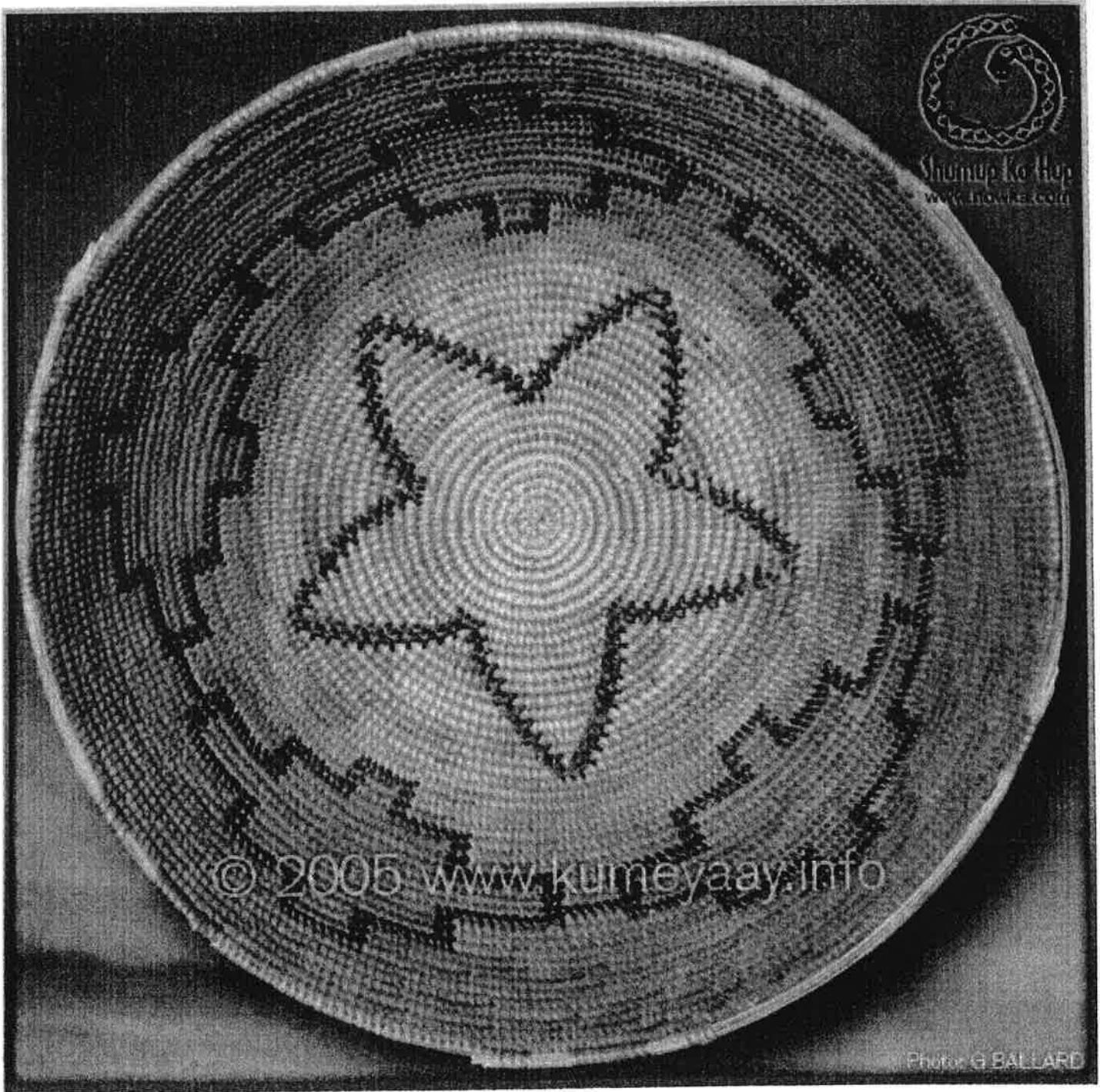
- *Rock Sculpture Repair Kit - \$0 (Artist), \$0 (KHA)*
  - *The Artist will provide the City with a repair kit for the rock sculptures. The repair kit will contain replacement stones, thin set grout, and other materials for patching and repairing minor damage to the sculptures. The kit will also include instructions for performing the repairs.*
- *Community Involvement - \$0 (Artist), \$0 (KHA)*
  - *Public Artist will host community workshops to garner public involvement throughout the course of the design and fabrication of the artwork. Public Artist will facilitate at least one (1) community workshop to be held after school hours at the Oakley Elementary School, participate in at least one (1) community event, and facilitate at least one (1) workshop at the Summer Day Camp and Family Swim night at the Lion's Center. Public Artist will provide transportation for the artwork and materials to the workshop site(s) and will provide setup and cleanup services as applicable. It is understood that the Public Artist will not be required to pay fees for hosting the public involvement events. Public Artist will develop curriculum related to the artwork's natural science for use in the City public schools.*

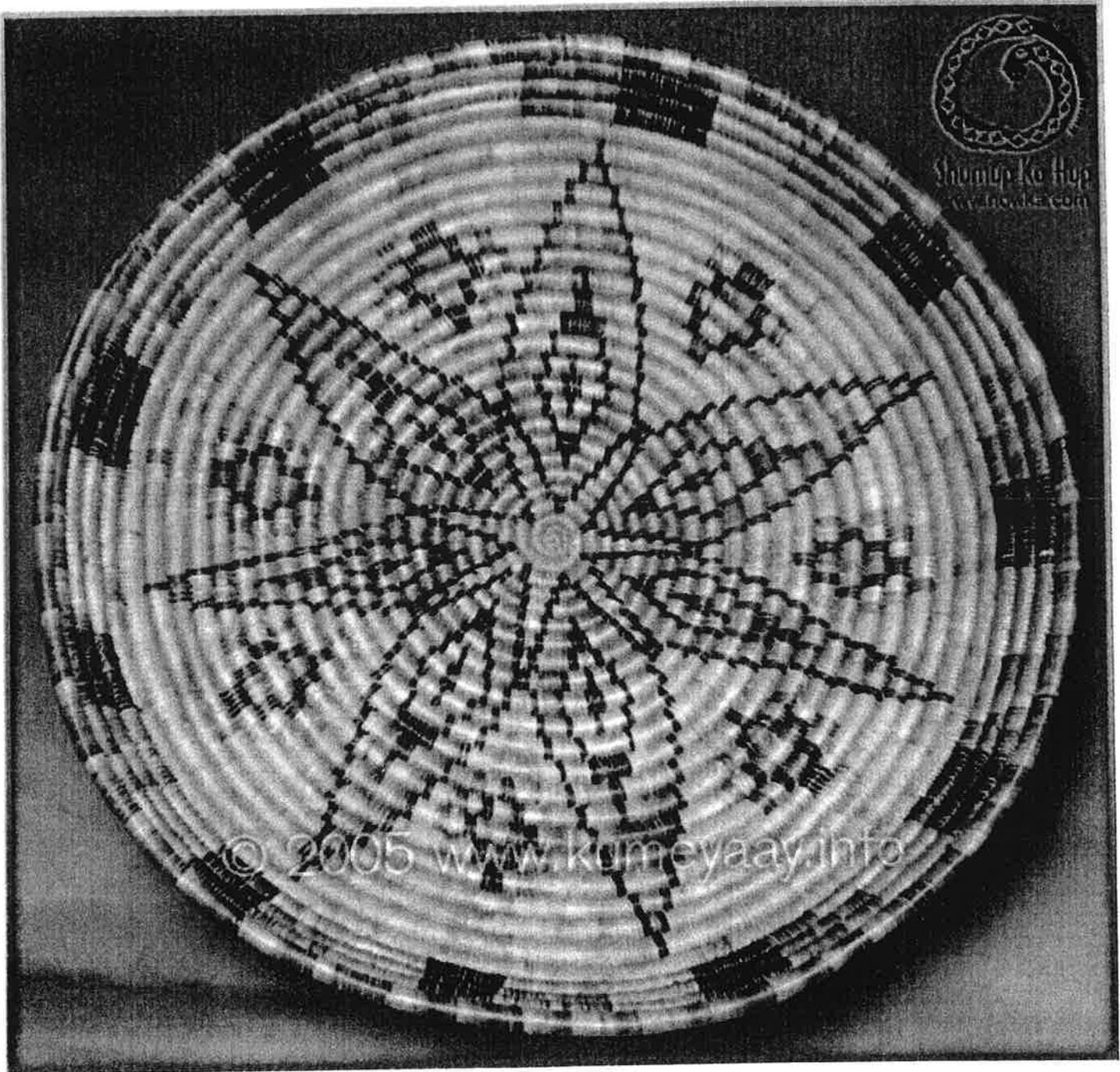
Consultant and Client agree to the following general schedule in connection with the Additional Services set forth above:

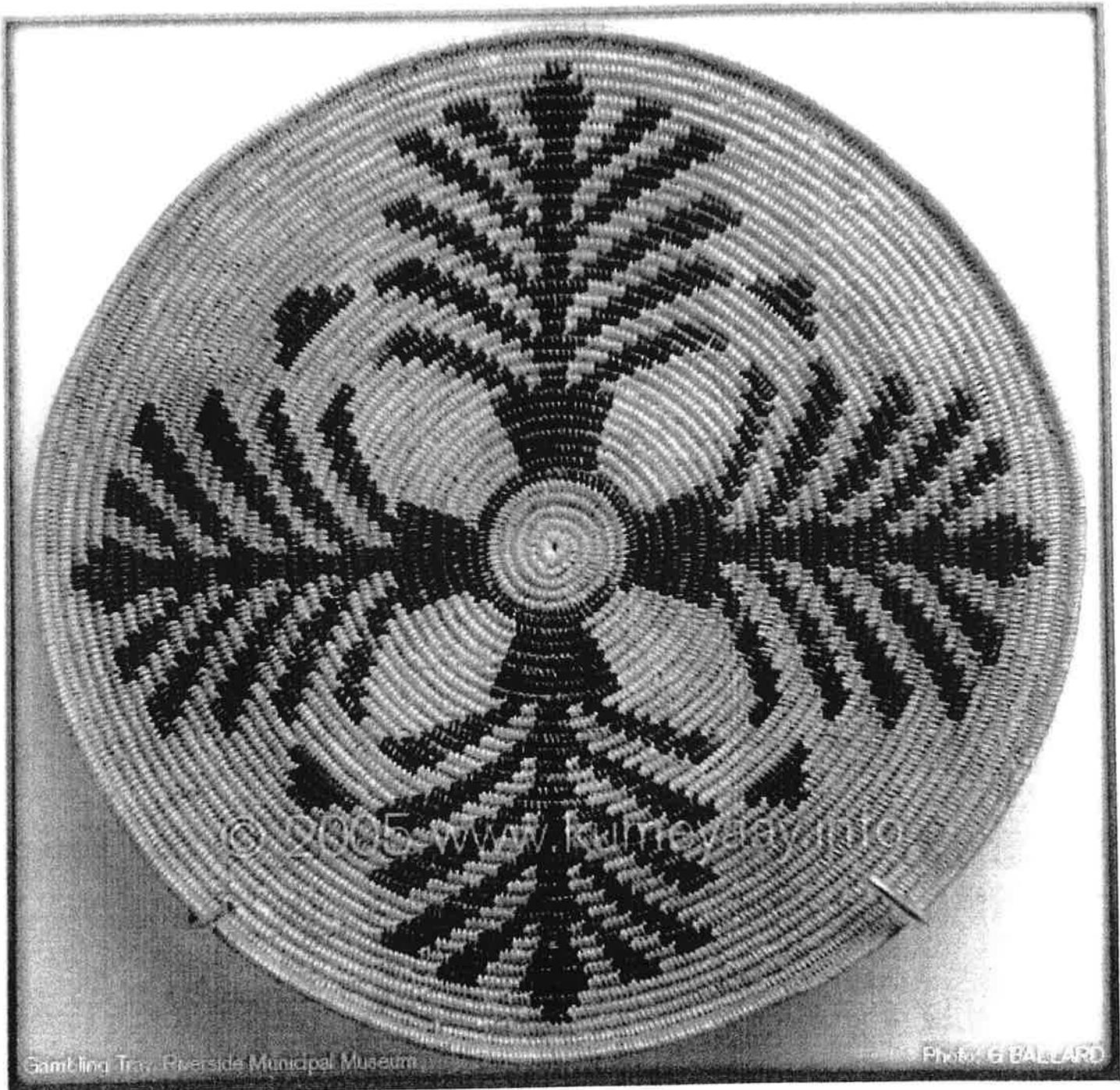
*Services will be performed as expeditiously as practical.*

For the Additional Services set forth above, Client shall pay Consultant the following additional compensation:

*A lump sum amount of \$111,500.*







Gambling Tray, Riverside Municipal Museum

Photo: G BALLARD



Entry Sign Medallion  
 "Sonoran Whiptailed Lizard"  
 Hidden Treasures of the Desert  
 Alyce Gereaux Park

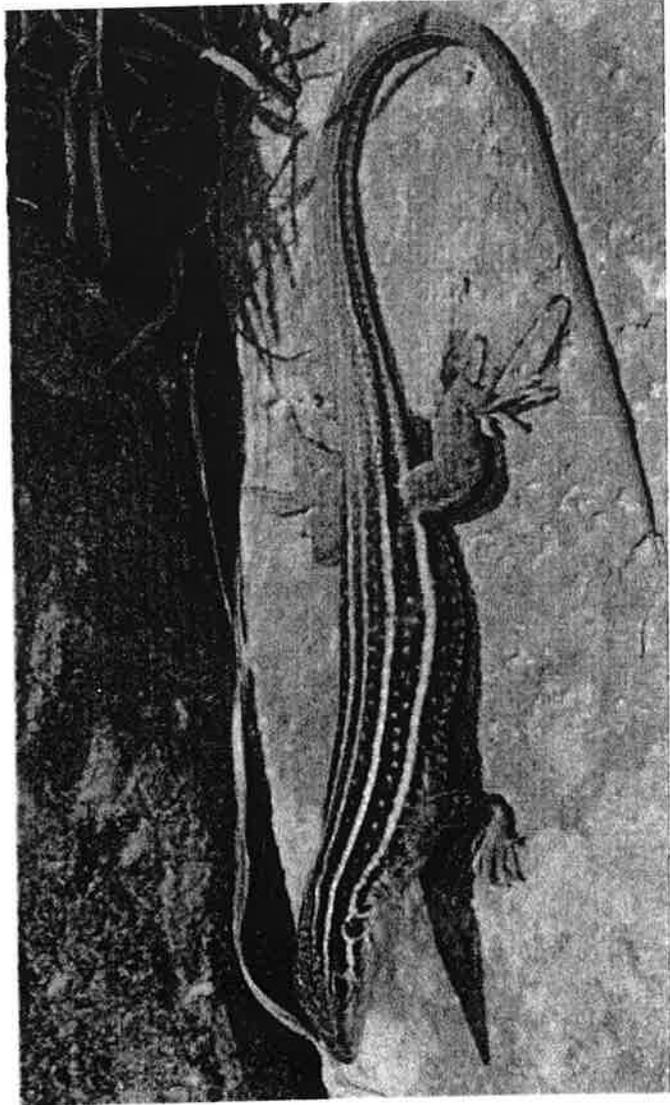


A small to medium-sized, slim, brown to black lizard with a long, thin tail, and a slim, pointed snout. The body is marked with six yellow to cream stripes and relatively few light spots. There are two central dorsal stripes. The tail is olive to brown. The underside is plain and pale. Its olive-brown tail and lack of spots between the two central dorsal stripes distinguish the Sonoran Spotted Whiptail from the similar looking Canyon Spotted Whiptail.

Inhabits communities ranging from Semidesert Grassland, through Madrean Evergreen Woodland, to Petran Montane Conifer Forest. It also follows riparian corridors down into Chihuahuan Desertscrub and Sonoran Desertscrub in some areas. Found in a variety of terrain types including steep rugged canyons, rolling wooded hills, and relatively flat, open, low valleys. Often encountered along drainages and riparian corridors.

This is an alert, diurnal, fast-moving ground-dweller. It is often encountered foraging or basking in the mid-morning sun. Adults often go into hibernation in late summer.

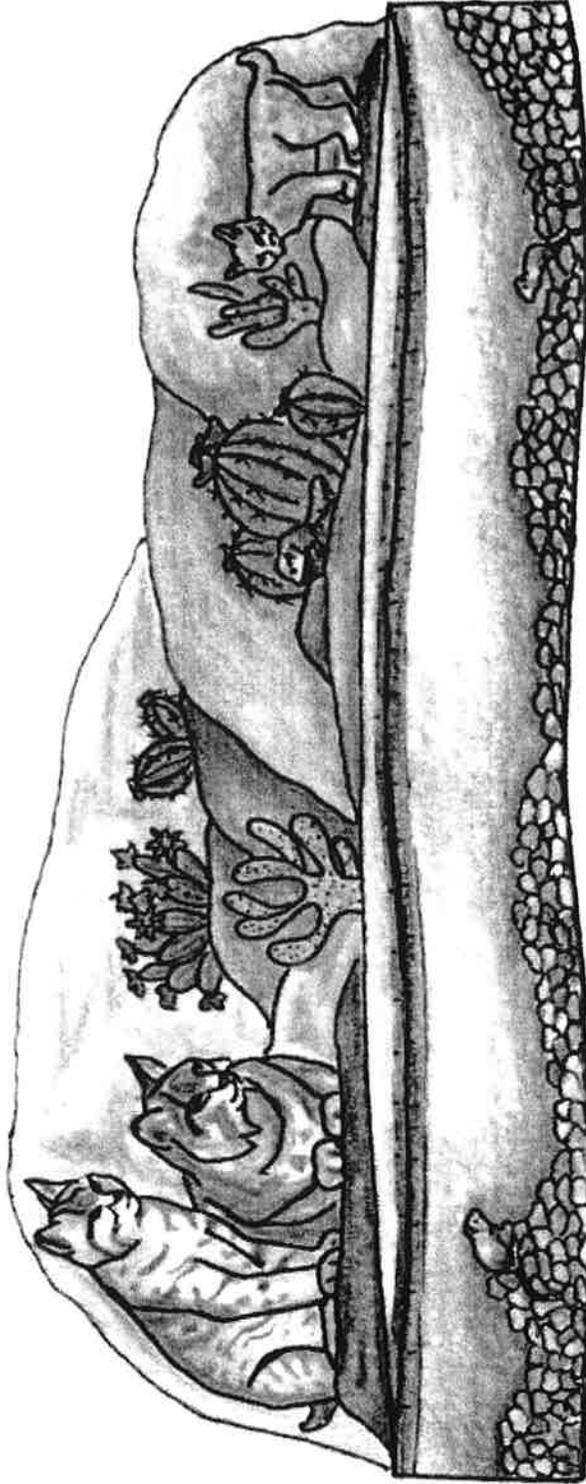
All Sonoran Spotted Whiptails are female (parthenogenetic). Eggs are unfertilized and hatchlings are clones of the mother. Clutches of 1 to 7 eggs are laid in late spring or summer. Hatchlings begin to appear in late July.



Whiptailed Lizard

Medallion: lizard will be water jet cut from metal and surrounding area will be all polished natural rock.

Bobcat Sculptural Bench  
Hidden Treasures of the Desert  
Alyce Gereaux Park



Bobcat Sculptural Bench

The bobcat (*Lynx rufus*) can be identified most easily by its short bob-tail which is 2 to 8 inches long. It has a wide flat face with longer fur on the cheek area. It has long legs and big paws. Its color ranges from an orange-ish brown to pale gray with black spots and bars on its legs and chest and less noticeable spots throughout its body. The bobcat's ability to adapt to many different habitats and ranges is what has made it such a successful species. In the Sonoran Desert is has adapted to survive on marginal habitats. A marginal habitat is one that might not be as rich in prey or shelter as other places. The bobcat can be found throughout the Sonoran Desert. It prefers rocky areas with plenty of plant cover, but can be found in mountain forests, riparian canyons, brushland, and in populated suburban areas. They are carnivores and thus prefer an all meat diet. Their food of choice is rabbits, but they will also eat birds, lizards, rodents, snakes, and carrion. Predators of the bobcat include mountain lions, coyotes, foxes, owls, wolves, and humans. Bobcats will usually change their shelter on a daily basis. When they are not active they will rest in hollow logs, a rocky den, a cave, a low tree branch, a boulder or some other covered shelter. When the female has kittens to care for she will have several dens and will move the kittens round between them. Bobcats are found only in North America. They often ambush their prey by waiting motionless and then pouncing on it. This is the same hunting technique used by the mountain lion.

Bench will be created from faux stone and polished natural rock.



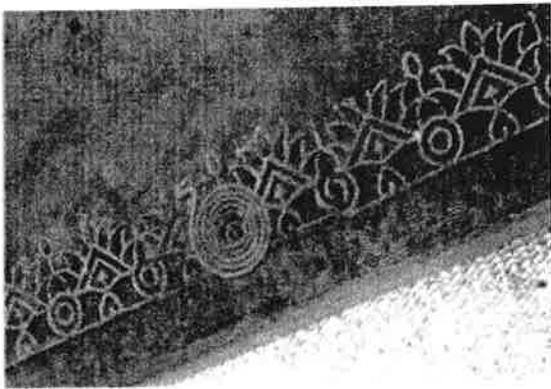
Concrete Stamp Ideas for Splashpad  
Hidden Treasures of the Desert  
Alyce Gereaux Park



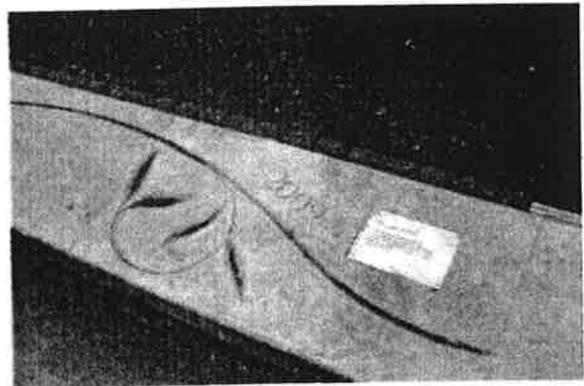
Mountain Lion Prints



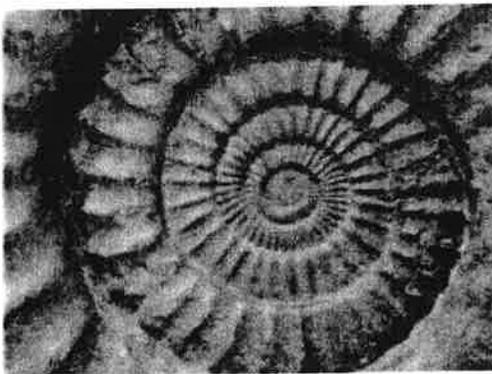
Bobcat Prints



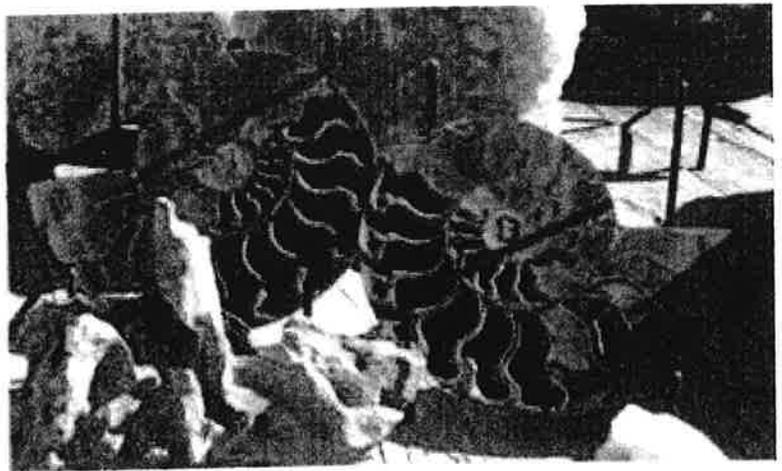
Native American Designs



Plant Stamps



Sonoran Desert Fossils



Prepared 11/14/13



Architectural Details for Storage Building  
Hidden Treasures of the Desert  
Alyce Gereaux Park

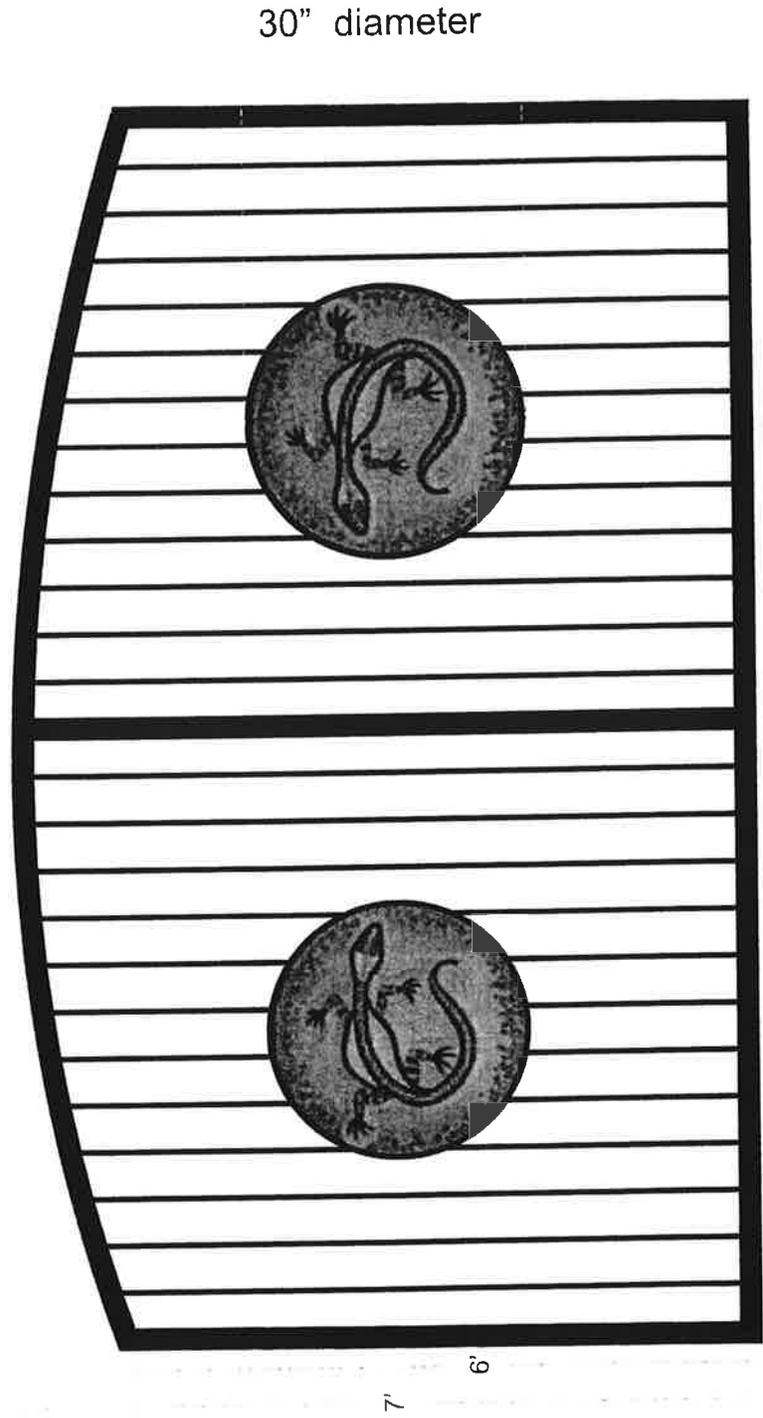


Architectural details made metal and/or polished stone to the final specifications.

Revised 5/27/14



Entry Gate  
Hidden Treasures of the Desert  
Alyce Gereaux Park

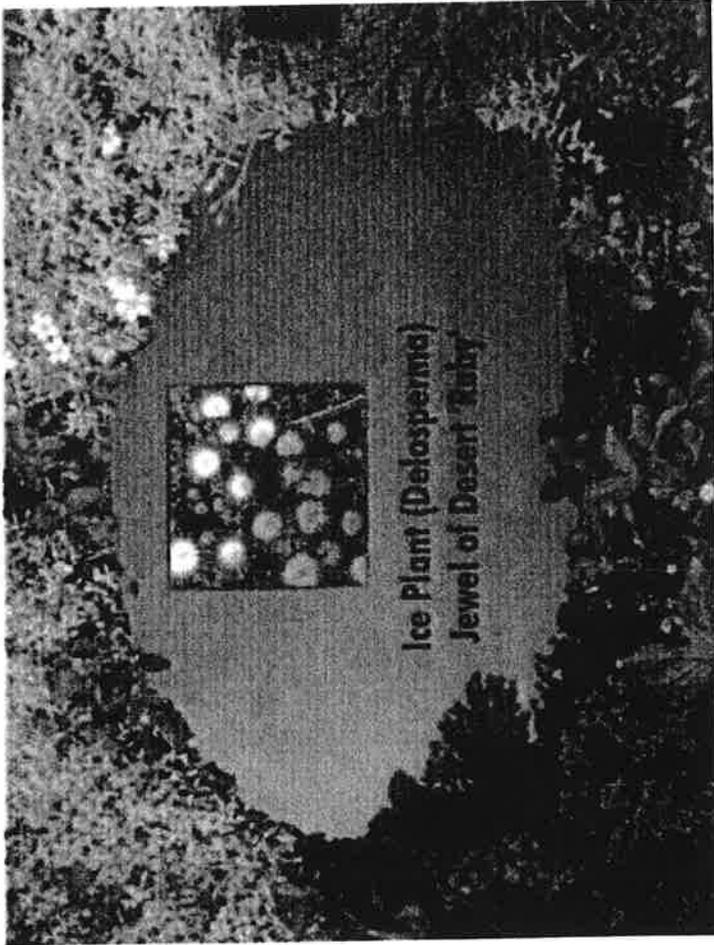


Double gates are approximately 6' x 6' each to secure the 12' opening to the splash area. Farallon Design will provide the gates with appropriate hinges, engineered to handle double their actual weight. Gates will feature polished stone and metal work that will be mounted on concrete board, which will be adhered to steel backing. Farallon Design will not provide the posts or install the gates, but will work with the fence contractor to assure that they fit properly and will be adequate for the load. Farallon Design will attach the artwork to the gate after gate installation. Finish will be determined at a later date so that it matches or complements the fence.

Revised 5/27/14

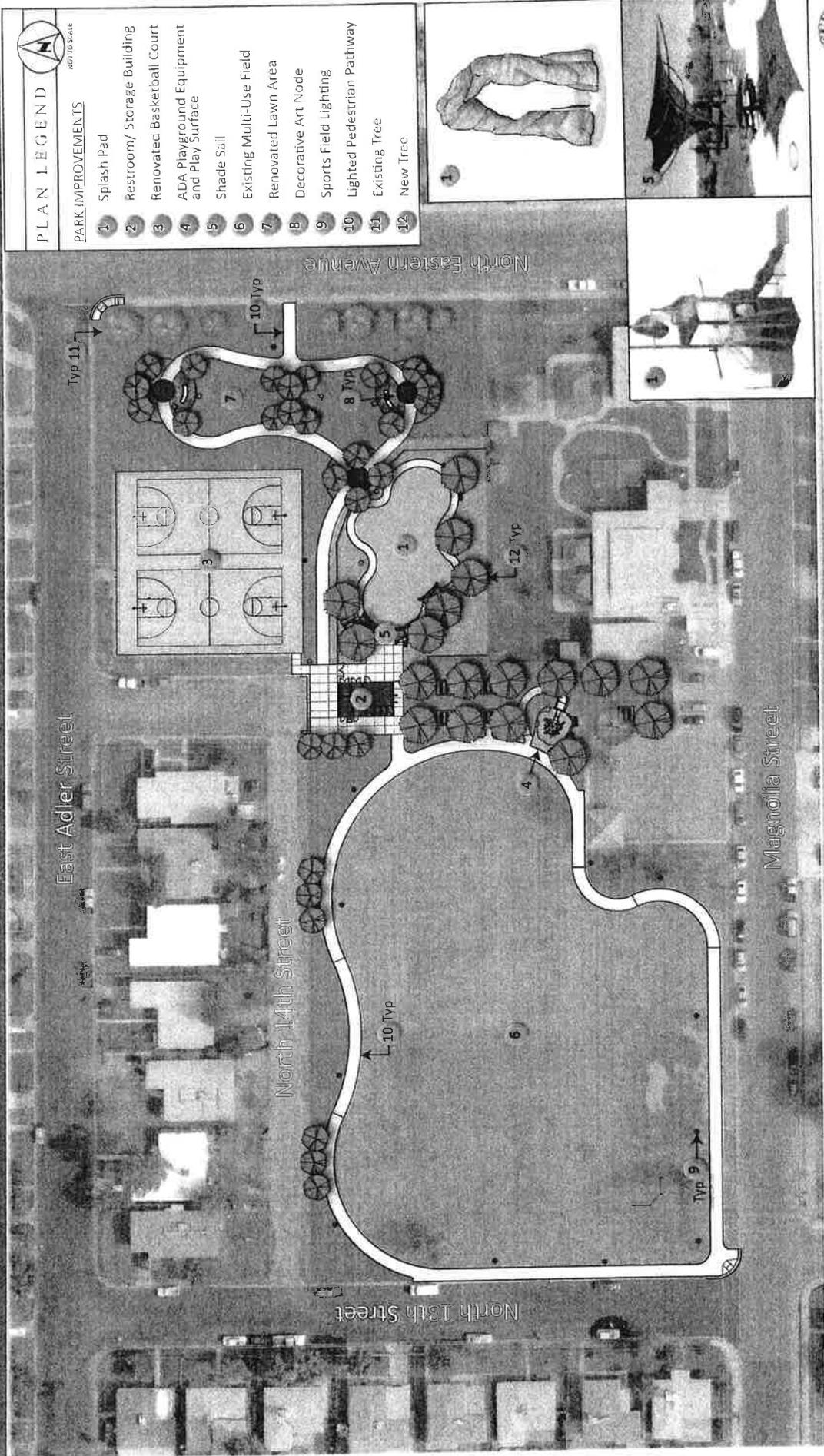
Lizard figure will be water-jetted out of metal and surrounding area will be polished natural rock.

Native Garden Signs  
Hidden Treasures of the Desert  
Alyce Gereaux Park



Cut granite stone with sandblasted information and a ceramic covered steel photo of plant in bloom.

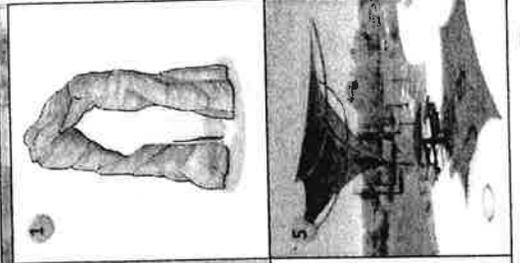
Prepared 12/9/13



**PLAN LEGEND**  
NOT TO SCALE

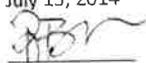
**PARK IMPROVEMENTS**

- 1 Splash Pad
- 2 Restroom/ Storage Building
- 3 Renovated Basketball Court
- 4 ADA Playground Equipment and Play Surface
- 5 Shade Sail
- 6 Existing Multi-Use Field
- 7 Renovated Lawn Area
- 8 Decorative Art Node
- 9 Sports Field Lighting
- 10 Lighted Pedestrian Pathway
- 11 Existing Tree
- 12 New Tree



K:\SND\_TRANSPORT\092925001 Alyce Gereaux Park Renovation\Design\Exhibit\2014.01.22 - Site Plan\Exhibit - Alyce Gereaux Park Site Plan.dwg 2-07-14-8:55 AM

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: July 15, 2014  
City Manager: 

**PREPARED BY:** Ana Gutierrez, Labor Compliance/Contracts Officer

**PRESENTED BY:** Yazmin Arellano, Public Works Director

**SUBJECT:** Purchase of Ultra Violet (UV) Lamps and Ballasts for the Wastewater Treatment Plant (WWTP) UV Disinfection System.

**CITY MANAGER RECOMMENDATION:** Approve the purchase of UV Lamps and Ballasts for the Wastewater Treatment Plant UV Disinfection System in the amount of \$51,771.20.

**DISCUSSION:** The City's UV Disinfection System at the WWTP requires replacement of lamps and ballasts on a quarterly basis to properly meet the National Pollution Discharge Elimination System (NPDES) permit requirements. The UV disinfection system effectively removes E-Coli, Fecal and Enteriococcus bacteria from the plant's effluent discharge stream.

Attached is the quote for the replacement of 48 lamps and 4 ballasts needed. The UV disinfection system consists of two banks where the water flows through for disinfection purposes. Each bank is used alternatively and the lamps are replaced prior to UV transmittal failure. Complete replacement of lamps ensures proper disinfection and reduces the possibility of an NPDES Permit Violation.

The City received a quote from DC Frost Associates, Inc., the only supplier approved by Trojan, the manufacturer of the UV disinfection system.

**FISCAL IMPACT:** \$50,771.20 Wastewater Treatment - 2014/2015 Fiscal Year

**ATTACHMENTS:** Quote from DC Frost Associates, Inc.

**QUOTATION**

**IC FROST ASSOCIATES, INC.** a wholly owned subsidiary of Coombs-Hopkins

2855 Mitchell Drive, Suite 215 • Walnut Creek, CA 94598  
(800) 964-9733 Fax (925) 939-4457

TO: City of Brawley WWTP  
5015 Best Road  
Brawley, CA 92227  
Attn: Andrew Escobar  
Phone: 760-344-5803  
Fax No.: 760-344-1945

NUMBER: FA-24207-Q-R1

DATE: July 8, 2014

PAGE: 1 of 1

PROJECT REFERENCE: Trojan UV4000TW  
Serial No. 430201

BIDS DUE: Now

ENGINEERS: N/A

We are pleased to offer our quotation on the parts or equipment listed herein per the above reference.

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
A	48	Lamp Assembly, 28", part #441169-028	\$458.00	\$21,984.00
B	48	Sleeve Package, 28", part #441143-028	\$410.00	\$19,680.00
C	4	Ballast Replacement Kit, part #490291	\$1,244.00	\$4,976.00
D	1	Tax @ 8.00%	\$3,731.20	\$3,731.20
E	1	Freight (estimate)	\$400.00	\$400.00
Notes: 1) F.O.B. factory, prepay & add freight. 2) Lead time 1-2 weeks ARO. 3) Lamps warranty to 12,000 hours, prorated after 6000 hours. 4) No charge for pickup & shipment of old lamps to recycling facility. 5) Tax is not included. 6) Prices valid through 6/30/14. Prices held as the due date was too closed.				
			<b>Total</b>	<b>\$50,771.20</b>

TERMS: Net 30 days, F.O.B. Factory  F.O.B. Destination  with freight allowed

Drawings: NA weeks after receipt of order with complete information.

Shipment: 1-2 weeks after receipt of purchase order or approved drawings.

Prices quoted herein are firm for your acceptance for a period of thirty (30) days.

Prices quoted herein do not include sales or use tax. Such taxes, if required, are to be paid by the purchaser.

This quotation and any resulting order will be subject to our standard terms of sale.

BY: Catherine M. Frost

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: 07/15/2014  
City Manager: 

**PREPARED BY:** Ana Gutierrez, Labor Compliance/Contracts Officer

**PRESENTED BY:** Yazmin Arellano, Public Works Director

**SUBJECT:** Approve Amendment No. 5 to Imperial County Humane Society Agreement.

**CITY MANAGER RECOMMENDATION:** Approve Amendment No. 5 to Imperial County Humane Society Agreement and authorize the City Manager to execute all documentation in relation to this Contract.

**DISCUSSION:** On July 13, 2009, the City of Brawley entered into an Agreement with the Imperial County Humane Society. The services have been extended annually via contract amendment. The City is interested in the continuance of animal sheltering services provided by the Imperial County Humane Society for an additional year. Amendment No. 5 extends the Agreement to August 10, 2015.

The Humane Society submitted a letter informing the City of its interest in animal sheltering services as stipulated in the original agreement for an additional year in the amount of \$54,000. City staff proposes the extension of the existing contract for 2014-2015 in the amount of \$54,000.

**FISCAL IMPACT:** \$54,000 Animal Control – Fiscal Year 2014-2015

**ATTACHMENTS:** Amendment No. 5  
Humane Society correspondence dated May 28, 2014

**AMENDMENT NO. 5**

**TO CONTRACT**  
**IMPERIAL COUNTY HUMANE SOCIETY**

**DATE: July 15, 2014**

This amendment is entered this 15<sup>th</sup> day of July 2014 between the City of Brawley, a municipal corporation of the State of California ("City") and Imperial County Humane Society ("Contractor"), and

**WITNESSETH**

**WHEREAS**, the parties hereto entered an agreement dated July 7, 2009, which sets forth the terms upon which Contractor would provide services to the City; and

**WHEREAS**, the Agreement is scheduled to expire on August 10, 2014; and

**WHEREAS**, the parties wish to extend the term of the Agreement for an additional year.

**NOW THEREFORE, IT IS AGREED AS FOLLOWS:**

1. The above referenced recitals are true and correct and are incorporated herein by this reference.
2. Paragraph 2 of the Agreement is amended such that the term of the Agreement will expire on August 10, 2015.
3. Except as set forth herein, the terms of the Agreement shall remain in full force and effect.

**DATED: July 15, 2014**

**CITY OF BRAWLEY**

By: \_\_\_\_\_  
Rosanna Bayon Moore, City Manager

**IMPERIAL COUNTY HUMANE SOCIETY**

By: \_\_\_\_\_  
Devon P. Apodaca, Executive Director

**ATTEST:**

By: \_\_\_\_\_  
Alma Benavides, City Clerk



# Humane Society of Imperial County

1575 W. Pico Ave.

El Centro, CA 92243

760-352-1911

ivhumanesociety@gmail.com

Brawley Public Works Department  
180 S. Western Ave.  
Brawley, CA 92227  
760-344-5800

May 28<sup>th</sup>, 2014

This letter is to inform you that there will be no increase in charges for the animal housing contract between the City of Brawley and the Humane Society of Imperial County for the year August 2014 through August 2015.

If you have any questions, comments, and/or concerns, please feel free to contact me directly at 760-604-4122.

We greatly appreciate your business!

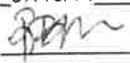
Thank you!

Devon P. Apodaca

*Executive Director*

**"Help make a change, help save a life. Spay, neuter, & adopt!"**

**COUNCIL AGENDA REPORT**  
City of Brawley

MEETING DATE: 07/15/14  
CITY MANAGER: 

**PREPARED BY:** Yazmin Arellano, P.E., Public Works Director

**PRESENTED BY:** Kathi Williams, ICTC Senior Transit Planner

**SUBJECT:** Consolidated Contracting Opportunity for Public Dial A Ride Paratransit Services – *IVT RIDE*

**CITY MANAGER RECOMMENDATION:** Participate in consolidated contracting opportunity for Paratransit (Dial A Ride) Services.

**DISCUSSION:**

The Imperial County Transportation Commission (ICTC) recently completed the second competitive bid process for the consolidation of four (4) public paratransit (Dial A Ride) services. The four agencies considered in this bid are the cities of Brawley, Calexico, Imperial, and the West Shores communities of the Salton Sea. The Request for Proposals (RFP) required several key issues be addressed including compliance with the twenty-four mandatory functional areas in order to be eligible for federal transit funding, i.e., drug and alcohol testing, the Americans with Disabilities Act, performance measures, as well as State requirements for driver training and offering employment to incumbent displaced transit personnel as necessary, and local requirements for facilities, marketing, bilingual drivers and reservationists, and participation with the local agencies' Office of Emergency Services for emergency evacuation purposes, etc.

Three proposals were received. A Proposal Evaluation Committee comprised of staff from Brawley, Calexico, Imperial, Caltrans and ICTC reviewed and scored the proposals on June 26, 2014. The three providers were invited to the oral interview phase on July 8, 2014. For the interviews, the evaluation was based on responses to questions in the following nine (9) categories:

1. Operations and management experience
2. Transition plan and schedule for personnel, communications, facility, etc.
3. Use of technology and scheduling software, record keeping, performance data
4. Proposed facility, move-in readiness, location
5. Coordination and customer service facilitation
6. Maintenance procedures, staffing and practices for ICTC owned vehicles
7. DBE goal and "Good Faith Effort" attainment
8. Bilingual capabilities
9. Interaction with the administering public agency

The range of costs in the proposals (not including marketing) for the eight-year period were between a 3% reduction in cost, to a 20% increase in cost when compared to the current budgeted year projected over the eight year period, with a 3% escalator per the consumer price index, at \$7,274,963.

The Evaluation Committee forwarded the following final ranking:

Rank	Provider	8 Year Proposal Costs*	Estimated Budget vs. Proposal Comparison
1.	First Transit	\$ 7,960,327	9%
2.	MV Transportation	\$ 8,738,972	20%
3.	ARC – Imperial Valley	\$ 7,030,796	-3%

\*pricing for the first and second provider is reflective of the proposed use of newer technology and software for dispatch, reservations, performance data management and reporting, and fleet maintenance not currently in use. The newer technology and software will allow for timely reporting to meet ICTC’s mandates for local, state, and federal requirements.

The specific advantages that could be achieved by moving forward with a contract opportunity with the top ranked vendor are as follows:

- 1) The top ranked vendor demonstrated clear commitment to hiring as many incumbent and local drivers and dispatchers as are interested, and that can meet State and federal requirements. As policy, ICTC requires bilingual drivers but will grandfather otherwise qualified incumbent staff.
- 2) The top ranked vendor demonstrated capabilities for superior fleet management through in house maintenance and mechanic staff, and the flexibility to move vehicles between jurisdictions as needed.
- 3) The top ranked vendor has two dedicated facilities on/near East Ross Rd. The only activity conducted at this facility is public transit services. There are no conflicts with other non transit services operated by the company
- 4) The top ranked vendor has dedicated corporate resources that are specialists in activities focused on the transit industry i.e. Maintenance and Human Resources. There is a significant amount of experience and knowledge available, when needed.

The top ranked vendor provided the most responsive proposal which indicated a proven capability and identified the appropriate staffing levels; appropriate vehicle recommendations; a superior transition plan including identifying a schedule and clear details for phone and radio communications; a sensitivity to meeting the needs for seniors and disabled passengers; in house maintenance capabilities; move in ready facility; maximum bilingual capabilities; the use of newer industry technology and software for reservations and dispatch; and, performance and data management.

The project schedule calls for a presentation to the ICTC for further direction on contract award on July 23, 2014. It was requested that the participating Cities reaffirm participation at the earliest convenience.

**FISCAL IMPACT:** Regional transit funds from ICTC and passenger fare revenue

**ATTACHMENTS:** July 9, 2014 ICTC Letter Ref: IVT RIDE Consolidated Paratransit Services Competitive Bid June 2014.

# IMPERIAL COUNTY TRANSPORTATION COMMISSION ( ICTC )

1405 N. Imperial Ave, Suite 1, El Centro, Ca. 92243  
760-592-4494, FAX 760-592-4497

Date: July 9, 2014

To: Rosanna Bayon Moore - City Manager  
Yazmin Arrellano P.E. - Public Works Director  
City of Brawley

From: Mark Baza, Executive Director *MB*

Ref: IVT RIDE Consolidated Paratransit Services Competitive Bid June 2014

We recently completed the second competitive bid process for the consolidation of the various Dial-a-Ride Services. The Request For Proposal (RFP) required several key issues be addressed including compliance with the twenty-four mandatory functional areas in order to be eligible for federal transit funding, i.e., drug and alcohol testing, the Americans with Disabilities Act, performance measures, as well, as State requirements for driver training and offering employment to incumbent displaced transit personnel as necessary, and local requirements for facilities, marketing, bilingual drivers and reservationists, and participation with the local agencies' Offices of Emergency Services for emergency evacuation purposes etc.

Three proposals were received. Two proposals were from incumbent providers and one proposal was from a new provider. All three proposals met the required initial screening for responsiveness to bid requirements and reference checks. ICTC staff also completed a labor allocation comparison and a vehicle usage report to analyze and identify shortcomings or other issues as compared to the current operations.

A Proposal Evaluation Committee comprised of staff from Brawley, Calexico, Imperial, Caltrans and ICTC reviewed and scored the proposals on June 26, 2014. The proposals were evaluated and ranked based on the categories below.

IVT RIDE Project 2014 Proposal Evaluation Scoring Criteria

		RANKING		
		ARC-IV	First Transit	MV-Trans.
1	Project Technical and Related Experience (20)	3	1	2
2	Methodology and Approach (20)	3	1	2
3	Staff Qualifications and DBE (15)	3	1	2
4	Facilities and Equipment (20)	2	1	3
5	Cost and Best Value (15)	1	2	3
6	Completeness and References (10)	3	2	1
7	State Labor Code 1072 (extra) (10)	ALL Proposals complied receiving full credit		

The ranking after the **Proposal Review** was as follows:

1. First Transit
2. MV Transportation
3. ARC – Imperial Valley

The three providers were invited to come to the oral interview phase on July 8, 2014. For the interviews, the evaluation was based on responses to questions in the following nine (9) categories.

<b>IVT RIDE Project 2014 Oral Interviews</b>		<b>RANKING</b>		
		<b>ARC-IV</b>	<b>First Transit</b>	<b>MV-Trans.</b>
1	Operations and Management Experience (5)	3	1	2
2	Transition Plan and Schedule for personnel, communications, facility etc (5)	3	1	2
3	Use of Technology and Software, Record Keeping and Performance Data (5)	3	1	2
4	Proposed Facility, Move-In Readiness and Location (5)	2	1	3
5	Coordination and Customer Service Facilitation (5)	3	1	2
6	Maintenance Procedures, Staffing and Practices for ICTC Owned Vehicles (5)	3	1	2
7	DBE Goal and "Good Faith Effort" Attainment (5)	3	2	1
8	Bilingual Capabilities (5)	2	1	3
9	Interactions with the Administering Public Agency (5)	3	1	2

The ranking after the **Oral Interview** was as follows:

1. First Transit
2. MV Transportation
3. ARC – Imperial Valley

The range of costs in the proposals (not including marketing) for the eight-year period were between a 3% reduction in cost, to an 20% increase in cost when compared to the current budgeted year projected over the eight year period, with a 3% escalator per the consumer price index, at \$7,274,963.

Provider	\$ Year Proposal Costs*	Estimated Budget vs. Proposal Comparison
1. First Transit	\$ 7,960,327	9%
2. MV Transportation	\$ 8,738,972	20%
3. ARC – Imperial Valley	\$ 7,030,796	-3%

\*pricing for the first and second provider is reflective of the proposed use of newer technology and software for dispatch, reservations, performance data management and reporting, and fleet maintenance not currently in use. The newer technology and software will allow for timely reporting to meet ICTC's mandates for local State and federal requirements.

Based on the competitive bid process, ICTC and the cities have a genuine opportunity to achieve greater efficiencies, better compliance with regulations, new technology for reservations/dispatching and performance management, improved customer service through bilingual staffing and coordination opportunities can be achieved through the consolidation of the operations including; management, dispatch, reservationists, maintenance and marketing under one provider under one contract.

The general advantages that could be achieved with a new contracting opportunity are as follows:

- 1) It would reduce City Staff time to be minimal. There is no need for City audits, performance monitoring, contract negotiations, data reporting and budgeting processes. ICTC would provide oversight and administration, but the City would still be responsive to its constituents through City staff's participation on an ICTC Paratransit Coordinating Council.
- 2) Potential for more efficient/improved customer service due to industry standard reservations/dispatch and maintenance software, as well as, software that can generate performance data reporting i.e. on-time performance and no shows.
- 3) Seamless travel possibilities for passengers from Dial-a-Ride services to fixed route buses or other transit services with collocated, coordinated dispatchers and reservationists.
- 4) Dial-A-Ride services could provide limited emergency evacuation for seniors and disabled through a new reporting relationship to City OES
- 5) Community services hours available in a limited number for City events as in a "Holley Trolley" at Christmas. However the bank of community service hours are shared between Cities.
- 6) There is a possibility that additional service hours could be added in the future if cost savings can be translated into additional service hours i.e. limited Sunday service may be added
- 7) Marketing program that includes brochures and print media, with a dedicated website for information

The specific advantages that could be achieved by moving forward with a contract opportunity with the top ranked vendor are as follows:

- 1) The top ranked vendor demonstrated clear commitment to hiring as many incumbent and local drivers and dispatchers as are interested, and, that can meet the State and federal requirements. As policy, ICTC requires bilingual drivers but will grandfather otherwise qualified incumbent staff.
- 2) The top ranked vendor demonstrated capabilities for superior fleet management through in house maintenance and mechanic staff, and the flexibility to move vehicles between jurisdictions as needed.
- 3) The top ranked vendor has two dedicated facilities on/near East Ross Rd. The only activity conducted at this facility is public transit services. There are no conflicts with other non transit services operated by the company.
- 4) The top ranked vendor has dedicated corporate resources that are specialists in activities focused on the transit industry i.e. Maintenance and Human Resources. There is a significant amount of experience and knowledge available, when needed.

The Evaluation Committee forwarded and I endorse the following final ranking:

1. First Transit
2. MV Transportation
3. ARC – Imperial Valley

The top ranked vendor provided the most responsive proposal which indicated a proven capability and identified the appropriate staffing levels; appropriate vehicle recommendations; a superior transition plan including identifying a schedule and clear details for phone and radio communications; a sensitivity to meeting the needs of seniors and disabled passengers; in house maintenance capabilities; a move in ready

facility; maximum bilingual capabilities; the use of newer industry technology and software for reservations and dispatch; and, performance data management.

It is requested that the City reaffirm its participation in the contracting process at its earliest convenience. ICTC staff desire to request further direction from the Commission at its regularly scheduled meeting on July 23, 2014.

Should there be any questions please do not hesitate to contact myself or my staff at 760-592-4494

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: July 15, 2014

City Manager: 

**PREPARED BY:** Alma Benavides, City Clerk

**PRESENTED BY:** Alma Benavides, City Clerk

**SUBJECT:** Appointment of Members to the Brawley Airport Commission and Brawley Business Advisory Commission.

**DISCUSSION:** The City Clerk's Office advertised for various Boards, Commissions and Committees on May 20, 2014, June 3, 2014 and June 17, 2014.

Per Resolution No. 2013-45, the Business Advisory Committee has a scheduled sunset clause of June 30, 2014. As such a new resolution is proposed to extend the sunset to June 30, 2016.

Three positions on the Brawley Airport Commission are scheduled to expire on June 30, 2014. A fourth position with an unexpired term of June 30, 2015 is also vacant as a result of a resignation. The Business Advisory Committee has four existing vacancies with terms expiring June 30, 2016.

The City received three (3) requests for re-appointment for the Brawley Airport Commission and six (6) applications for Brawley Business Advisory Commission.

**FISCAL IMPACT:** \$467.53 FY 2013/2014 General Fund City Clerk's Advertising Budget

**ATTACHMENTS:** IV Press Advertisement and Applications;  
Resolution No. 2014- : Resolution of the City Council of the City of Brawley, California Creating a Business Advisory Committee.  
Resolution No. 2014- : Resolution of the City Council of the City of Brawley, California Appointing Members to Fill Vacancies on Various Boards, Commissions and Committees.

**AFFIDAVIT OF PUBLICATION  
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA**

**County of Imperial**

I am a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk\* of the printer of the

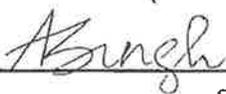
**Imperial Valley Press**

a newspaper of general circulation, printed and published daily in the City of El Centro, County of Imperial and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Imperial, State of California, under the date of October 9, 1951, Case Number 26775; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

05/20, 06/03, 06/17.

all in the year 2014

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



SIGNATURE

Name of Account: City of Brawley  
Order Number: 10703471  
Ad Number: 30848966

\* Printer, Foreman of the Printer, or Principal Clerk of the Printer

Date: 8 th day of July, 2014.  
at El Centro, California.

This space is for the County Clerk's Filing Stamp:

Proof of Publication of:



**NOTICE ACCEPTING APPLICATIONS FOR  
VARIOUS CITY COUNCIL APPOINTED  
BOARDS-COMMISSIONS-COMMITTEES**

NOTICE IS HEREBY GIVEN that the City Council of the City of Brawley is accepting applications for various City Council appointed Boards, Commissions and Committees until **June 30, 2014**. The Brawley Airport Advisory Commission has three (3) positions open that will expire June 30, 2016 and one (1) position to complete the unexpired term until 2015. The Business Advisory Committee has five (5) positions with three (3) positions open that will expire on June 30, 2016.

**NOTICE IS FURTHER GIVEN** that in accordance with Section 54974 of the Government Code, any interested citizens wishing to serve on any of the boards, commissions, committees, is requested to file an application at the Office of the City Clerk, 383 Main Street, Brawley, California 92227. Applications are available online and upon request at the address stated herein, Monday - Friday during regular business hours.

The applications will be presented to the City Council for review and appointments made as terms expire or vacancies occur.

DATED: May 7, 2014 Alma Benavides, City Clerk

PUBLISH: IMPERIAL VALLEY PRESS  
May 20, 2014  
June 3, 2014  
June 17, 2014

L009 My20, Jn3, 17



# CITY OF BRAWLEY

ADMINISTRATIVE OFFICES

383 Main Street

Brawley, CA 92227

Phone: (760) 351-3048

FAX: (760) 351-3088

19-20-14 4/12/15 RCV

June 19, 2014

Thomas Boyd Rutherford

[REDACTED]  
Brawley, CA 92227

Dear Mr. Rutherford:

Your term on the Airport Advisory Commission is due to expire on June 30, 2014, even though you will continue to serve until you are reappointed or a successor is appointed and qualified.

This letter is to inquire whether or not you wish to be considered for reappointment to this Board.

Please respond on or before July 1, 2014. By checking one of the boxes below.

- Reappointment
- Resign

Sincerely,

Alma Benavides  
City Clerk



# CITY OF BRAWLEY

ADMINISTRATIVE OFFICES  
383 Main Street  
Brawley, CA 92227  
Phone: (760) 351-3048  
FAX: (760) 351-3088

June 19, 2014

Mr. Don Gibson  
[REDACTED]

Brawley, CA 92227

Dear Mr. Gibson:

Your term on the Airport Advisory Commission is due to expire on June 30, 2014, even though you will continue to serve until you are reappointed or a successor is appointed and qualified.

This letter is to inquire whether or not you wish to be considered for reappointment to this Board.

Please respond on or before July 1, 2014. By checking one of the boxes below.

Reappointment

Resign

Sincerely,

Alma Benavides  
City Clerk



# CITY OF BRAWLEY

ADMINISTRATIVE OFFICES

383 Main Street  
Brawley, CA 92227  
Phone: (760) 351-3048  
FAX: (760) 351-3088

13-02181-4 6 17 2014

June 19, 2014

Peter Osterkamp

[REDACTED]  
Brawley, CA 92227

Dear Mr. Osterkamp:

Your term on the Airport Advisory Commission is due to expire on June 30, 2014, even though you will continue to serve until you are reappointed or a successor is appointed and qualified.

This letter is to inquire whether or not you wish to be considered for reappointment to this Board.

Please respond on or before July 1, 2014. By checking one of the boxes below.

- Reappointment
- Resign

Sincerely,

Alma Benavides  
City Clerk

The City of Brawley

Application to serve on City Council-Appointed Boards, Commissions & Committees

Date: 1-13-14

Name: LUPE U. NAVARRO

Address/Residence: [REDACTED]

Address/Mailing: SAME

Home Phone: [REDACTED] Business Phone: [REDACTED]

Name of the Board/Commission/Committee for which applicant wishes to be considered: BUSINESS ADVISORY COMMITTEE

Employment Experience: Presently WORKING AT CALIPAT STATE PRISON - HAD my own BUSINESS ON THE PLAZA from 1980 to 1998 - PLAZA Printers; Screenshot

Education/Other Training: BUHS CLASS of 70

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: I WAS ON PARKS & RECREATION COMMISSION, DOWNTOWN MERCHANTS COM. IN 1998; Little League Coach, Pop Warner Football Coach

Why would you like to serve on this Board, Commission or Committee? TO FIRST KNOW why downtown became so empty, then try to find & come up w/ ideas to bring it back to its GLORY DAYS

Signature of Applicant

**The City of Brawley**

Application to serve on City Council-Appointed Boards, Commissions & Committees

Date: 1-9-01

Name: Jose G Hernandez

Address/Residence: [Redacted] Brawley, CA 92227

Address/Mailing: [Redacted] Brawley, CA 92227

Home Phone: [Redacted] Business Phone: [Redacted]

Name of the Board/Commission/Committee for which applicant wishes to be considered: \_\_\_\_\_

Business Advisory Committee

Employment Experience: Department of Corrections 13 years,

sales coordinator 4 years, Business owner 1 1/2 years

Education/Other Training: \_\_\_\_\_

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: Good communication skills, peoples person

Why would you like to serve on this Board, Commission or Committee? \_\_\_\_\_

Better the community for better improvement for the future.

[Signature]  
Signature of Applicant

**The City of Brawley**

Application to serve on City Council-Appointed Boards, Commissions and Committees

Date: 1/2/14

Name: ALAN D. HUBER

Address/Residence: [REDACTED]  
Brawley, CA 92227

Mailing/Address/Mailing: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: [REDACTED]

Name of the Board/Commission/Committee for which applicant wishes to be considered: \_\_\_\_\_

Business Advisory Committee

Employment Experience: 1975. PRESIDENT - Elms Equipment Rental, Inc.

1982-1985 - VICE PRESIDENT; 1985 - PRESIDENT - PRESIDENT;

2007 - PRESIDENT - [REDACTED] CO-OWNER.

Education/Other Training: BUSINESS & IUC.

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: PAST BOARD MEMBER, DUEDC, BEDC, COLAB & BCC

Past member: BRAWLEY AIRPORT COMMISSION

Why would you like to serve on this Board, Commission or Committee? \_\_\_\_\_

Help the City move forward with Vision

[Signature]

Signature of Applicant

**The City of Brawley**

Application to serve on City Council-Appointed Boards, Commissions and Committees

Date: 9/9/13

Name: Audrey Noriega

Address/Residence: [REDACTED]  
Brawley, CA 92227

Mailing/Address/Mailing: same as above

Home Phone: [REDACTED] Business Phone: [REDACTED]

Name of the Board/Commission/Committee for which applicant wishes to be considered: \_\_\_\_\_  
Business Advisory Committee

Employment Experience: IVROP - Project Star Coordinate (1 year)  
Rabobank - Vice President Loan Project Analyst (11 years)

Education/Other Training: Bachelor of Arts - Business Administration from  
University of San Diego

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: \_\_\_\_\_  
(see attached)

Why would you like to serve on this Board, Commission or Committee? \_\_\_\_\_  
(see attached)

  
Signature of Applicant

**Audrey Noriega (continued business advisory application form)**

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee:

**In my current position at Rabobank, I lead projects to create synergy within business units to increase customer service, efficiencies, and profitability.**

**I am proficient with Microsoft Office, which includes Excel, Word, PowerPoint, and Access. During my years at the University of San Diego, I was Vice President of Relations for the Alpha Kappa Psi Business Fraternity and also was a member of the USD Accounting Society.**

**I have attended the BUHS career days on behalf of Rabobank to educate students on future employment within financial institutions. I have been involved with Rabobank's employee club to coordinate employee activities and end of the year dinner.**

Why would you like to serve on this Board, Commission or Committee?

**I am interested in serving on the Business Advisory council to provide resources and ideas to improve the city's economic development.**

**I am an advocate of "thinking outside the box" to promote new visions and perspectives. As a young adult I feel I can provide a different outlook regarding expansion, retention and new business development.**

**I have been a resident of Brawley most of life and take pride in the city. Local businesses are an important aspect of the city.**

**I am willing to contribute my time and enthusiasm to the continued success of a Brawley and local entrepreneurship. And I am eager to begin my involvement in the community.**

**The City of Brawley**

Application to serve on City Council-Appointed Boards, Commissions and Committees

Date: 9/5/13

Name: Sarah S. Chairez

Address/Residence: [Redacted]  
Brawley, CA 92227

Mailing/Address/Mailing: same as above

Home Phone: [Redacted] Business Phone: [Redacted]

Name of the Board/Commission/Committee for which applicant wishes to be considered: Business Advisory Committee

Employment Experience: Rabobank, N.A. - March 2003 - April 2010 (see attached resume)  
Community Valley Bank - April 2010 - present

Education/Other Training: Bachelor of Arts in International Business - Finance  
San Diego State University, Calexico Campus

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: I have also received Six Sigma training which teaches how to implement strategies and new work flows effectively and efficiently in a business unit or organization.

Why would you like to serve on this Board, Commission or Committee? (please see attachment)

Signature of Applicant [Handwritten Signature]

***Applicant: Sarah S. Chairez***

***Committee: Business Advisory Committee***

***Attachment***

Why would you like to serve on this Board, Commission or Committee?

- Growing up in this community my family has always been a part of the business community in one way or another. Whether it be through city event involvement or by representing one of the main street businesses in showing our support. I am interested to see how much progress can be made in the Brawley business community by the sharing of ideas as we are now seeing the next generation of businessman/woman coming into this area. If the city and this committee can work to truly understand the changing needs of the businessman/woman in this community, we may be able to induce a revitalization of business growth in Brawley.

---

**PROFESSIONAL PROFILE**

A highly motivated professional with a high level skill set and education in Business Management. Extensive knowledge in managing teams and individuals in fast-paced, start-up environments, involving customer operations, vendor management and client support. Strong ability to produce highly effective results under tight budget and time constraints. Strong project management, problem-solving, organizational, and leadership skills.

---

**EMPLOYMENT**

**Operations Officer**  
**Community Valley Bank**  
*Brawley, CA*

April 2010 - present

- Responsible for all operational functions within both the El Centro and Brawley branches including audit functions, operational loss control, cash control, CIP review of all new accounts
- Supervise, coach and develop staff to a level of competency suitable for further career growth from the level of a Customer Service Representative and Operations Manager.
- Resolution of customer issues while maintaining satisfactory levels of customer service, and ensuring consistent profitability.
- Perform system maintenance to ensure compliance with all banking regulations and accurate disclosure standards.

**Customer Service Supervisor**  
**Rabobank, N.A.**  
*El Centro, CA*

July 2009 – Mar 2010

- Responsible for all Customer Service matters for the Waterman Branch, including all matters of potential losses, irate customers, and bank errors.
- Open new accounts and cross-sell potential clientele on products suitable for their financial needs.
- Ensure the daily functions of the branch are performed in accordance with established policies and regulations.
- Mitigate potential losses to the organization by supervising, developing, and coaching staff to a level of competency suitable for “teller” positions. Developing employee skill sets to ensure their individual career path is being met.

**Asst. Vice President Customer Care Supervisor,**  
**Rabobank, N.A.**  
*Imperial, CA*

March 2007 – July 2009

- Responsible for the operational management of customer contact center for 8.1 billion dollar community bank
- Responsible for the development, evaluation and performance of a staff of 23 to ensure the effective support of 20,000 monthly external and internal customer calls
- Implemented an effective Quality Call Monitoring system to ensure quality and identify areas of opportunity for development and training of individuals
- Established 2<sup>nd</sup> tier Quality Assurance measures via outsourced Mystery Shop vendor further enhancing customer satisfaction and increased cross sell revenues (19% improvement of exceeds customer expectations during 2007 QA Audit and produced over \$2.5 million in revenue within 16 months of operation)
- Effectively established policies and procedures for the successful establishment of the customer contact center.
- Part of the Integration Teams in 2006 and 2008 for the successful integration of Community Bank of Central California and Mid-State Bank and Trust (purchased by Rabobank, N.A.)

---

<b>EDUCATION</b>	<b>B.A. in International Business Finance</b> San Diego State University, CA	December 2005
<b>CERTIFICATIONS</b>	<b>Yellow Belt Six Sigma</b>	July 2009
	<b>Examen Internacional de Negocios en Espanol (Certificate)</b>	May 2005

---

wants to be 

**The City of Brawley** *reappointed*

Application to serve on City Council-Appointed Boards, Commissions and Committees

Date: 7/9/13

Name: Sean Wilcock

Address Residence: [REDACTED]  
Brawley, CA 92227

Mailing Address Mailing: same

Home Phone: [REDACTED] Business Phone: [REDACTED]

Name of the Board/Commission/Committee for which applicant wishes to be considered: \_\_\_\_\_

Business Advisory Commission

Employment Experience: VP of Business Services at IVEDC

Ambassador at San Diego East County Chamber of Commerce

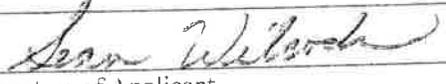
Membership Consultant at Lakeside Chamber of Commerce

Education Other Training: Certified Economic Developer by California Assoc.  
of Local Economic Development

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: \_\_\_\_\_

In the past 3 yrs I have assisted businesses throughout the county to  
expand, diversify, and to become more sustainable by way of local, state  
and federal programs that benefit small, medium and large businesses

Why would you like to serve on this Board, Commission or Committee? I would like to see  
businesses in the City of Brawley become stronger and further their growth  
and efficiency for the betterment of our workforce and community.

  
Signature of Applicant

RESOLUTION NO. 2014-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,  
CALIFORNIA CREATING A BUSINESS ADVISORY COMMITTEE.

THE CITY COUNCIL OF THE CITY OF BRAWLEY DOES HEREBY RESOLVE AS FOLLOWS:

1. Creation The Business Advisory Committee of the City of Brawley is hereby created.
2. Membership
  - a. The Committee shall consist of five members who shall be lawful residents of the City. All potential members shall submit an application. Appointment shall be made by a majority of the entire City Council.
  - b. In the absence of further action of the City Council regarding the time which this Committee shall remain in existence, the Committee members will serve an initial term through June 30, 2016. The City Council, by a majority vote of the entire membership of the Council, may remove a Committee Member from office with or without cause.
  - c. If a vacancy occurs, a Committee Member shall be appointed in the manner set forth in this section and shall serve the unexpired portion of the term.
  - d. The City Manager and the CEO, of the Brawley Chamber of Commerce will serve as ex-officio members.
3. Organization
  - a. The members of the Committee shall, at their first meeting following commencement of the terms of office of its members, nominate and elect a Chairperson and Vice Chairperson, who shall each serve for a term of one year. The Chairperson shall not be elected for more than two consecutive terms. The Chairperson shall preside over all meetings of the Committee. The Vice Chairperson shall preside over Committee meetings in the absence of the Chairperson.
  - b. With the consent of the City Council, the Committee may adopt rules and regulations for the transactions of its business.
  - c. The Brawley City Manager, or his or her designee, shall serve as the staff liaison to the Committee.
4. Duties
  - a. The Committee may make recommendations to the City Council with respect to matters concerning the City's Economic Development Program, policies and strategy.

- b. The Committee shall provide a forum for the exchange of ideas on business retention, expansion and new business development.
- c. At the direction of the City Council the committee may conduct research, make business contacts and otherwise support efforts to market the City of Brawley.
- d. The Committee shall have no power or authority to bind or obligate the City or any officer or department thereof for any money, debt, undertaking, or obligation of any kind in excess of the appropriation which the City Council may have made for the purposes of the Committee's operation in any fiscal year.
- e. It shall not be the role of the Committee to conduct investigations into individual complaints related to the service being provided by the City or any of its contractors. Nor shall it be the role of the Committee to direct the process or the procedure by which service level recommendations are carried out.

5. Regular Meetings

- a. Regular meetings of the Committee shall be held in the Brawley City Council Chambers, unless otherwise specified in the meeting notice, and shall be held on days to be determined by resolution of Committee, except that the Committee shall meet at least quarterly.
- b. The City Manager shall designate a City staff person or persons to be the City staff liaison to the Committee. Such person or persons shall prepare notices and agendas for the Committee's meetings, attend Committee meetings, take minutes of the Committee's actions report and information to and from the City Manager.
- c. Records shall be a public record in accordance with applicable law and a copy of which shall be filed with the City Clerk.

6. Absence From Meetings

If a member of the Committee is absent from two consecutive regular meetings without being excused by the Committee, or is absent for any reason for more than four regular meetings during the initial term of this Committee, the office of such member shall be deemed vacated and the Chairperson shall immediately notify the City Manager, who shall notify the City Council that said office is vacant. Upon such notification, a successor for the remainder of the term of such member shall be appointed as provided in membership requirements.

7. Compensation

Members of the Committee serve without compensation. Members may be reimbursed in accordance with City policy for attendance at seminars, conferences or other

meetings which the City Council finds would be beneficial to the Committee members in the performance of their duties and in the best interests of the City. The City Council must authorize such expense in advance. Claims for such expenses shall be filled with the City Manager and shall be subject to audit and approval by the City Council.

8. Sunset

In the absence of further action by the City Council, this Resolution shall expire and shall be of no further force or effect on June 30, 2016.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the Brawley City Council held on July 15, 2014.

**CITY OF BRAWLEY, CALIFORNIA**

Don C. Campbell, Mayor

**ATTEST:**

Alma Benavides, City Clerk

**STATE OF CALIFORNIA  
COUNTY OF IMPERIAL  
CITY OF BRAWLEY**

I, **ALMA BENAVIDES**, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. 2014- was passed and adopted by the City Council of the City of Brawley, California, at an a regular meeting held on the 15<sup>th</sup> day of July 2014, and that it was so adopted by the following roll call vote:

**AYES:  
NOES:  
ABSTAIN:  
ABSENT:**

**DATED:** July 15, 2014

Alma Benavides, City Clerk

RESOLUTION NO. 2014-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,  
CALIFORNIA APPOINTING MEMBERS TO FILL VACANCIES ON VARIOUS  
BOARDS-COMMISSIONS-COMMITTEES.

WHEREAS, Resolution No. 89-50, adopted on May 15, 1989, provides that terms for appointments will be made to June 30<sup>th</sup>; and

WHEREAS, the terms of members of various boards, commissions and committees expired on June 30, 2014; and

WHEREAS, the subject members have been notified of the expiration of their terms; and

WHEREAS, the appointments list of all regular and ongoing boards, commissions and committees which are appointed by the City Council was posted pursuant to G.C. Section 54972; and

WHEREAS, a notice was published in the Imperial Valley Press on May 20, 2014, June 3, 2014 and June 17, 2014 requesting applications for anyone interested in serving on any of these boards and commissions.

WHEREAS, the City has reviewed applications from individuals requesting to serve on the various boards and commissions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA DETERMINES AND ORDERS AS FOLLOWS:

That the following individuals are appointed and/or reappointed to fill the vacancies on boards and commissions.

1. to the Brawley Airport Advisory Commission that expires on June 30, 2015.
2. to the Brawley Airport Advisory Commission that expires on June 30, 2016.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held on July 15, 2014.

CITY OF BRAWLEY, CALIFORNIA

Don C. Campbell, Mayor

ATTEST:

Alma Benavides, City Clerk

RESOLUTION NO. 2014-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,  
CALIFORNIA APPOINTING MEMBERS TO FILL VACANCIES ON VARIOUS  
BOARDS-COMMISSIONS-COMMITTEES.**

**WHEREAS**, Resolution No. 89-50, adopted on May 15, 1989, provides that terms for appointments will be made to June 30<sup>th</sup>; and

**WHEREAS**, the terms of members of various boards, commissions and committees expired on June 30, 2014; and

**WHEREAS**, the subject members have been notified of the expiration of their terms; and

**WHEREAS**, the appointments list of all regular and ongoing boards, commissions and committees which are appointed by the City Council was posted pursuant to G.C. Section 54972; and

**WHEREAS**, a notice was published in the Imperial Valley Press on May 20, 2014, June 3, 2014 and June 17, 2014 requesting applications for anyone interested in serving on any of these boards and commissions.

**WHEREAS**, the City has reviewed applications from individuals requesting to serve on the various boards and commissions.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA DETERMINES AND ORDERS AS FOLLOWS:**

That the following individuals are appointed and/or reappointed to fill the vacancies on boards and commissions.

1. to the Brawley Business Advisory Commission that expires on June 30, 2016.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the Brawley City Council held on July 15, 2014.

**CITY OF BRAWLEY, CALIFORNIA**

Don C. Campbell, Mayor

**ATTEST:**

Alma Benavides, City Clerk

January 1, 2014-July 31, 2014  
 PLANNING COMMISSION ATTENDANCE

Member Name	1/1/14	2/5/14	3/5/14	4/2/14	5/7/14	6/4/14	7/2/14
No Meeting	X						X
Gene Bumbera		Absent	X	X	X	X	
Jay Goyal		X	x	X	X	X	
Kevan Hutchinson		X	X	X	X	X	
George Marquez		X	X	X	Absent	X	
Eric Reyes		X	Absent	Absent	Absent	Absent	
Ramon Sagredo		X	X	Absent	X	Absent	
Darren Smith		x	x	X	X	X	

Library Board Attendance November 2013 through June 2014

	11/13	12/13	01/14	02/14	03/14	04/14	05/14	06/14
Elizabeth Lorenzen, President	XX	XX	XX	XX	XX	XX	XX	XX
Judy Grant, Secretary	XX	Ex-cused	XX	XX	XX	XX	XX	XX
Diana Lohr	XX	XX	XX	XX	XX	XX	XX	XX
Dixie Smith	XX	XX	XX	XX	XX	Ex-cused	XX	XX
Ron Stillman	XX	XX	XX	Ex-cused	XX	XX	Ex-cused	XX
Don Wharton, Council member	XX	Ex-cused	XX	XX	XX	Ex-cused	Ex-cused	XX
Rosanna Bayon Moore, City Manager	XX	XX	XX	Ex-cused	Ex-cused	XX	XX	Ex-cused

PARKS & RECREATION COMMISSION  
 ATTENDANCE JANUARY 2014 TO PRESENT

MEMBER NAME	1/29/2014	2/19/2014	3/19/2014	4/16/2014	5/21/2014	6/25/2014
RON GARCIA	Absent	Present	No Quorum	Present	No Quorum	No Quorum
RAMON SAGREDO	Present	Present		Present		
RUSTY GARCIA	Present	Present		Absent		
MARY MILLER	Absent	Present		Present		
MARITZA NUNEZ	Present	Present		Absent		
JOHN HERNANDEZ	Present	Present		Present		
HELEN NORIEGA	Absent	Present		Absent		

**OVERSIGHT BOARD-SUCCESSOR AGENCY TO THE BRAWLEY RDA**

January 1, 2014-July 31, 2014-ATTENDANCE

<b>Member Name</b>	<b>1/10/2014</b>	<b>2/26/2014</b>	<b>3/14/2014</b>	<b>4/11/2014</b>	<b>5/9/2014</b>	<b>6/13/2014</b>	<b>7/11/2014</b>
	No Mtg.		No Mtg.		No Mtg.	No Mtg.	No Mtg.
Kristy Curry		Absent		X			
Jay Kruger		Absent		X			
John Lau		X		X			
Rosanna Moore		X		X			
George Nava		X		Absent			
Thomas Rutherford		X		X			
Lawrence Lewis				X			

**AIRPORT COMMISSION - ATTENDANCE**

<i>Date</i>	<i>Present</i>	<i>Absent</i>
<b>1/15/2014</b>	Tom Rutherford Tom Hauvermale Peter Osterkamp	Tim Kelley Don Gibson
<b>2/19/2014</b>	<b>No Quorum</b>	
<b>3/19/2014</b>	<b>Meeting Cancelled</b>	
<b>4/19/2014</b>	Tim Kelley Tom Rutherford Don Gibson Peter Osterkamp	Tom Hauvermale
<b>5/21/2014</b>	<b>No Quorum</b>	
<b>6/18/2014</b>	<b>No Quorum</b>	

**Draft**



# CITY OF BRAWLEY

## INVESTMENT ACTIVITY REPORT

### As of March 31, 2014



Financial Institution	Purchase Price	% Yield	Quarterly Earnings	Type	Purchase Date	Maturity Date	Interest Earnings
Local Agency Investment Fund (LAIF)*	\$ 28,207,185.65	0.23	\$ 16,335.01		N/A		
Community Valley Bank	\$ 1,000,000.00	1.01	\$ 1,944.35	Super Money Market Account	N/A		Monthly
Sun Community Federal Credit Union	\$ 1,000,000.00	1.01	\$ 2,503.95	Certificate of Deposit	07/19/13	7/19/2014	Monthly
	\$ 30,207,185.65		\$ 20,783.31				

#### MultiBank Securities Purchases, as of 03/31/2014

CUSIP	FDIC	Financial Institution	Purchase Price	% Yield	Estimated Qtrly Earnings	Type of Purchase	Purchase Date	Maturity Date	Interest Earnings
254671P13	5649	Discover Bank Greenwood	\$ 248,000.00	0.50	\$ 310.00	Certificate of Deposit	05/22/13	5/22/2015	Semi-Annual
17284CET7	35575	Citi Bank Salt Lake City Utah	\$ 248,000.00	1.00	\$ 620.00	Certificate of Deposit	05/22/13	5/22/2017	Semi-Annual
38147JFH0	33124	Goldman Sachs Bk USA	\$ 248,000.00	1.20	\$ 744.00	Certificate of Deposit	05/22/13	5/22/2018	Semi-Annual
02587DNV6	27471	American Express	\$ 248,000.00	0.75	\$ 465.00	Certificate of Deposit	05/23/13	5/23/2016	Semi-Annual
02006LAP8	57803	Ally Bk Midvale Utah	\$ 245,000.00	1.20	\$ 735.00	Certificate of Deposit	10/08/13	10/3/2016	Semi-Annual
20451PFD3	19048	Compass Bk Birmingham AL	\$ 245,000.00	2.00	\$ 1,225.00	Certificate of Deposit	10/09/13	10/9/2018	Semi-Annual
05568P5Q6	35141	BMW Bk North	\$ 245,000.00	1.15	\$ 704.38	Certificate of Deposit	10/11/13	10/11/2018	Semi-Annual
36160NYP8	27314	GE Capital Retail Bk, Draper Utah	\$ 245,000.00	2.10	\$ 1,286.25	Certificate of Deposit	10/11/13	10/11/2018	Semi-Annual
78658AG9	26876	Safra National Bk, New York	\$ 245,000.00	0.75	\$ 459.38	Certificate of Deposit	10/15/13	10/15/2015	Semi-Annual
32111LB50	4016	First National Bk	\$ 245,000.00	1.50	\$ 918.75	Certificate of Deposit	10/15/13	10/16/2017	Semi-Annual
1063248ER5	19842	Bank Leumi USA New York	\$ 245,000.00	1.45	\$ 888.13	Certificate of Deposit	10/16/13	10/16/2017	Semi-Annual
08403BG34	57449	Medallion Bk, Salt Lake City	\$ 245,000.00	0.70	\$ 428.75	Certificate of Deposit	10/18/13	10/19/2015	Semi-Annual
07370WCY0	57833	Beal Bk USA Las Vegas	\$ 245,000.00	0.70	\$ 428.75	Certificate of Deposit	12/18/13	12/16/2015	Semi-Annual
79545ORT4	58177	Sallie Mae Bank, Salt Lake	\$ 245,000.00	2.00	\$ 1,225.00	Certificate of Deposit	12/11/13	12/11/2018	Semi-Annual
06062ABW8	33681	Bank Bardea New York	\$ 245,000.00	1.10	\$ 673.75	Certificate of Deposit	12/13/13	12/13/2016	Semi-Annual
060243DL3	18408	Bangor SVGS Bank	\$ 245,000.00	1.35	\$ 826.88	Certificate of Deposit	12/20/13	12/20/2017	Semi-Annual
36162YKR3	33778	GE Cap Bank CTF Deposit	\$ 245,000.00	0.85	\$ 520.63	Certificate of Deposit	01/10/14	1/10/2017	Semi-Annual
373128EL7	27574	Georgia Bk, Augusta	\$ 245,000.00	0.50	\$ 306.25	Certificate of Deposit	01/22/14	1/22/2016	Semi-Annual
225862BL4	57135	Crescom Bk Myrtle Beach	\$ 245,000.00	1.35	\$ 826.88	Certificate of Deposit	01/22/14	1/22/2018	Semi-Annual
055731VR2	16571	BMO Harris Bank	\$ 245,000.00	1.25	\$ 765.63	Certificate of Deposit	01/30/14	1/30/2019	Semi-Annual
25811LSY1	32102	Doral Bank Catano	\$ 245,000.00	0.95	\$ 581.88	Certificate of Deposit	02/21/14	2/21/2017	Semi-Annual
48125TEH4	628	JP Morgan Chase Bank	\$ 245,000.00	1.00	\$ 612.50	Certificate of Deposit	02/21/14	2/21/2019	Semi-Annual
686184UD2	31469	Oriental Bk San Juan	\$ 245,000.00	0.55	\$ 336.88	Certificate of Deposit	02/24/14	2/24/2016	Semi-Annual
320844NW9	13675	First Merit National Assn	\$ 245,000.00	1.30	\$ 796.25	Certificate of Deposit	02/24/14	2/26/2018	Semi-Annual
			\$ 5,892,000.00		\$ 16,685.88				
		Total Investment Portfolio	\$ 36,099,185.65		\$ 37,469.19				

#### MultiBank Securities Purchases, after 03/31/2014

CUSIP	FDIC	Financial Institution	Purchase Price	% Yield	Estimated Qtrly Earnings	Type of Purchase	Purchase Date	Maturity Date	Interest Earnings
06414QTF6	33527	Bank North Carolina	\$ 245,000.00	1.40	\$ 857.50	Certificate of Deposit	04/30/14	4/30/2018	Semi-Annual
58958PCD4	57777	Meridian Bank	\$ 245,000.00	0.50	\$ 306.25	Certificate of Deposit	04/10/14	4/11/2016	Semi-Annual
74267GUH8	33306	Private Bank & TC Chicago	\$ 245,000.00	0.90	\$ 551.25	Certificate of Deposit	04/16/14	4/17/2017	Semi-Annual

94986TPZ4	3511	Wells Fargo Bank	\$ 245,000.00	1.00	\$	612.50	Certificate of Deposit	04/16/14	4/16/2019	Quarterly
06740KGU5	57203	Barclays BK Del	\$ 245,000.00	1.95	\$	1,194.38	Certificate of Deposit	05/06/14	5/7/2019	Semi Annual
33764J4F9	30387	FirstBank	\$ 245,000.00	0.55	\$	336.88	Certificate of Deposit	05/16/14	5/16/2016	Monthly
33646CDM3	9087	1st Source Bk South	\$ 245,000.00	1.35	\$	826.88	Certificate of Deposit	05/16/14	5/16/2018	Semi Annual
49306SUE4	17534	Key Bk Natl Assn	\$ 245,000.00	0.90	\$	551.25	Certificate of Deposit	05/21/14	5/22/2017	Semi Annual

\$ 1,960,000.00	\$ 5,236.88
\$ 7,852,000.00	\$ 21,922.75

**Interest Earnings Comparison, as of 03/31/2014 (cumulative)**

Community Valley Bank	\$ 1,000,000.00	1.01	\$	5,312.98	\$	1,001,421.55
Sun Community Federal Credit Union	\$ 1,000,000.00	1.01	\$	7,106.09	\$	1,007,106.09
MultiBank Securities - CDs	\$ 5,892,000.00	1.1333	\$	16,685.88	\$	5,908,685.88
	\$ 7,892,000.00		\$	29,104.95		

(3,891.43) Stmt Balance - Funds deposited into GF

Estimated LAIF Earnings on Purchases  
 Estimated Increase on Return on Investments vs. LAIF

0.23	\$	4,575.20
	\$	24,529.75

\*LAIF Balance as of 03/31/2014 includes amounts of CDs purchased April and May 2014.