



CITY OF BRAWLEY
NOTICE AND INVITATION TO BIDDERS
SUPPLY OF MOTOR FUEL PRODUCTS
SPECIFICATION NO. 2016-03

NOTICE IS HEREBY GIVEN that sealed bids for **SUPPLY OF MOTOR FUEL PRODUCTS** will be received by the City of Brawley (City) in the offices of the City Clerk, 383 Main Street, Brawley, California 92227 until **2:00 P.M. Local Time, on MARCH 22, 2016**, at which time they will be publicly opened and read aloud. No late bids will be accepted.

The Contract for the work advertised will be awarded to the lowest responsible bidder. City reserves the right to reject all bids, waive any irregularities or to dispense with further bidding.

PROJECT DESCRIPTION: Furnish all materials, equipment, and labor to perform all operations in connection with the supply of motor fuel products, #2 diesel fuel and oil products.

MANDATORY PRE-BID MEETING: A **Mandatory Pre-Bid Meeting** will be held to familiarize all interested bidders with the conditions of the project. The meeting will convene at **10:00 a.m.**, at the **Department of Public Works, 180 South Western Avenue, Brawley, CA on March 9, 2016**. All interested bidders must attend in order to consider the bid responsive.

BIDDING DOCUMENTS: Bidding documents may be obtained from the Office of the City Clerk, 383 Main Street, Brawley, CA 92227, (760) 351-3080 Monday thru Friday from 8am – 12pm and 1pm – 5pm (closed from 12pm – 1pm) at a no cost, for each set of contract documents. Bidding documents will be mailed to bidder at bidder's request; however, the City will not be responsible for delays in mail delivery.

Only those firms who have picked up the bid documents from the City Clerk will be directly provided any addendums that may be issued for this project prior to the bid opening date from the City Clerk, if plans are picked up from a plan room it will be bidders responsibility to make sure that they pickup addendum from the plan room.

Questions during the bidding process shall be directed to Ms. Ana Gutierrez, 180 South Western Avenue, Brawley, CA., Telephone (760) 344-5800 ext. 21, Fax (760) 344-5612 or by email at agutierrez@brawley-ca.gov, no later than 12:00 p.m. March 11, 2016.

LOCAL BIDDER PREFERENCE: The City has adopted a Local Bidder Preference Policy for the Award of Contracts. Specifics of the policy are included in the Special Conditions.

CONTRACT AWARD: If a Contract is awarded, the City will give the successful Bidder a Notice of Award. The successful Bidder shall furnish to the City within 10 calendar days of receipt of such notice the fully executed Contract Agreement.

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March 8, 2016

Alma Benavides, City Clerk