

**CITY OF BRAWLEY
SUPPLY OF MOTOR FUEL PRODUCTS
NOTICE AND INVITATION TO BIDDERS
SPECIFICATION NO. 2012-17**

NOTICE IS HEREBY GIVEN that sealed bids for the Supply of Motor Fuel Products will be received by the City of Brawley (City) in the offices of the City Clerk, 383 Main Street, Brawley, California 92227 until **2:00 P.M. January 22, 2013**, at which time they will be publicly opened and read aloud. No late bids will be accepted.

The Contract for the work advertised will be awarded to the lowest responsible bidder. City reserves the right to reject all bids, waive any irregularities **or** to dispense with further bidding.

BID BOND: Bids will not be considered responsive unless fully completed in the manner provided in the Instructions to Bidders, **and** accompanied by a Certified Check, Cashier's Check or a Bid Bond executed in favor of the City of Brawley in an amount of ten percent of the bid, to be forfeited as fixed and liquidated damages should bidder neglect or refuse to enter into a contract.

LOCAL BIDDER PREFERENCE: The City has adopted a Local Bidder Preference Policy in the award of all local funded Contracts. Specifics of the policy are included in the bid package.

PROJECT DESCRIPTION: Furnish all materials, equipment, and labor to perform all operations in connection with the supply of motor fuel products gasoline and #2 diesel fuel.

BID PRICING: Provide bid pricing that identifies the mark up above the fuel cost of which you will provide listed in the Bid Schedule. Evaluation of bids shall be made by comparing a total cost for the life of the contract, based on estimated quantities of fuel to be purchased.

MANDATORY PRE-BID CONFERENCE: A **Mandatory Pre-Bid Meeting** will be held on **January 10, 2013**, to answer any questions interested bidders might have. The meeting will convene at **10:00 A.M.**, at the **Department of Public Works, 180 South Western Avenue, Brawley, CA**. All interested bidders must attend.

BIDDING DOCUMENTS: Bidding documents may be obtained at no cost from the office of the City Clerk, 383 Main Street, Brawley, CA 92227, (760) 351-3059. Bidding documents will be mailed to bidder at bidder's request; however, City will not be responsible for delays in mail delivery.

Questions during the bidding process shall be directed to Mrs. Ana Gutierrez, Contracts Manager, 180 South Western Avenue, Brawley, CA (760) 344-5800 Ext. 21 or Fax (760) 344-5612. All questions must be submitted in writing by January 15, 2012 by 5:00 p.m. No late questions will be accepted.

CITY'S RESPONSES: The City's responses to questions that may be asked will be provided by an Addendum. No oral comments shall be done on any force or effect with respect to this solicitation.

CONTRACT AWARD: If a Contract is awarded, the City will give the successful Bidder a Notice of Award. The successful Bidder shall furnish to the City, within 10 calendar days of receipt of such notice, the fully executed Contract Agreement.

PUBLISH: **IMPERIAL VALLEY PRESS**
December 26, 2012
January 9, 2013

Janet Smith, City Clerk