

**CITY OF BRAWLEY**  
December 18, 2019

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Public Works Department Conference Room, 180S. Western Avenue, Brawley, California, the date, time and place duly established for the holding of said meeting.

**Chairman Kelley** called meeting to order @ 4:21pm

PRESENT: Kelley, Friley, Kern

ABSENT: Floyd, Osterkamp,

**1. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. m/s/c Friley/Kern 3-2

**2. PUBLIC APPEARANCES/COMMENTS** There was none

**3. APPROVAL OF MINUTES**

The minutes for November 20, 2019 were **approved** as submitted. m/s/c Friley/Kern 3-2

**4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT**

Fuel Sales

- 1,636.5 Gallons of 100-LL AVGAS November, 2019.
- 1,876 Gallons of Jet A November, 2019.
- 98 landings, 95 Departures November, 2019.
- Hangar Occupancy- 2 vacant hangars- \$180 (1), and \$120 (1) hangars as of December 13, 2019.
- Tommy Mills stated there are 2 corrections that need to be done to the hangar layout, Hangar #43 is Vacant and Hangar #62 has Vertex Builders renting that hangar, changes will be made to next month hangar layout.

**5. STAFF REPORT**

- Cash on Hand balance: \$293,420.68
- Revenues: \$50,176.74 – 41.2% of Budget
- Expenditures: \$ 11,884.95 – 41.7% of Budget
- Annual Hangar inspection notifications will be sent out in January, 2020 by the Brawley Fire Department
- The ADHOC committee to follow up with City Manager Rosanna Bayon Moore will advise the ADHOC committee when there is forward momentum on the executive hangars.

**6. STATUS UPDATES**

- Strategic Planning
  - Talked with Peter Bonello for the following:
    - AWOS – Type 3 will need to have a benefit cost analysis done, and is usually in the \$10M project area
    - AWOS – Type 2 and 1 Need to have a justification to have current weather data. Is there a Need? Commissioner Friley will ask pilots that use the airport if a AWOS would be a benefit, and to provide a justification letter to the City for an AWOS.
    - Peter suggested the City and Commissioners to look into the “SAY Weather” advisory system would cost approximately \$6,000, since it is significantly less expensive in both equipment and maintenance as compared to the AWOS Type 3 that would cost approximately \$72,000 for the equipment, would cost approximately \$80,000 to install the

product, and would cost approximately \$10,000 to have plans and specifications for this project, and would cost approximately \$5,000 a year to have the system certified. Peter will email over the comparisons for the Commissioners to look over.

- Executive Hangars
  - No Feedback

**6. NEW BUSINESS**

- Chairman Kelley requested what the height limitations and building set back are. Also if there is a 5AC area in front of the 3MG water tank.

**7. ADJOURNMENT 4:55pm**

*Alan Chan*, Engineering Technician II