



## **REVISED AGENDA**

**Brawley City Council &  
Successor Agency to Brawley  
Community Redevelopment Agency  
Regular Meeting Agenda  
Tuesday, May 5, 2020 6:00 PM  
City Council Chambers  
383 Main Street  
Brawley, California 92227**

**This meeting will be broadcast live at [www.facebook.com/TheHubatBrawleyEOC](http://www.facebook.com/TheHubatBrawleyEOC)**

***Norma Kastner-Jauregui***, Mayor  
***Luke Hamby***, Mayor Pro-Tempore  
***Sam Couchman***, Council Member  
***George A. Nava***, Council Member  
***Donald L. Wharton***, Council Member

***Alma Benavides***, City Clerk  
***William S. Smerdon***, City  
Attorney/City Treasurer  
***Rosanna Bayon Moore***, City Manager/  
Executive Director

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**



- i. Update by Interim Brawley Fire Chief Mike York
  - ii. County of Imperial Public Health Department Update by Director Janette Angulo and Deputy Director Jeff Lamoure
  - iii. Presentation by Katie Luna, Brawley Chamber of Commerce Executive Director and IV Business Recovery Task Force Representative
  - iv. Presentation by Simon Canalez, Brawley Union High School Superintendent
- b. Discussion and Potential Action to Authorize the Engineering Design, Construction Support Services, and Construction Management Services for Water Treatment Plant Valve Actuators Replacement Project to Lee and Ro Inc. in an Amount Not to Exceed \$156,912. **Pgs 41-57**
  - c. Discussion and Potential Action to Authorize the Execution of a Maintenance Service Agreement with CLA-VAL, Co. for the Brawley Water Treatment Plant's CLA-VAL Valves in an Amount Not to Exceed \$25,539.77. **Pgs 58-60**
  - d. Discussion and Staff Direction re: FY 2020/21 Revised Budget Meeting Schedule **Pg 61**

## **5. DEPARTMENTAL REPORTS**

- a. Monthly Staff Report for May 2020, Prepared by Personnel & Risk Management Administrator Shirley Bonillas. **Pg 62**
- b. Update on Emergency Construction Project at the Brawley Water Treatment Plant to Replace Components of Two Sedimentation Basins and Emergency Purchase of Sewage Pumps for Lift Station No. 1, Presented by Public Works Director Guillermo Sillas, PE.
- c. Update on Emergency Replacement of Three Failing A/C Units at Brawley Police Department, Presented by Interim Police Chief Scott Sheppard.

## **6. INFORMATIONAL REPORTS**

- a. Attendance Summary & Minutes for City of Brawley Boards/Commissions/Committees from January 1 – March 31, 2020.
  - 1) Brawley Airport Advisory Commission **Pgs 63-66**
  - 2) Brawley Parks & Recreation Commission **Pgs 67-71**
  - 3) Brawley Planning Commission **Pgs 72-74**

- 4) Brawley Library Board of Trustees **Pgs 75-77**

**7. CITY COUNCIL MEMBER REPORTS**

**8. CITY MANAGER REPORT**

- a. Summer 2020 Parks and Recreation Staffing

**9. CITY ATTORNEY**

**10. CITY CLERK**

**11. CLOSED SESSION**

**PERSONNEL MATTERS** (Government Code §54957)

- a. Public Employee Appointment to the Position of Fire Chief

**POTENTIAL LITIGATION** (California Government Code §54956.9)

- a. Conference with Legal Counsel – 2 Cases

***ADJOURNMENT Regular Meeting***, Tuesday, May 19, 2020 @ 6:00 PM, City Council Chambers, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk at 760/351.3080.

*Alma Benavides*, City Clerk

# Check Register Report

Date: 04/24/2020  
Time: 9:47 AM

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
1105	04/24/2020	Printed	A368	AFLAC INC.	Cancer, ICU, Disability	2,470.66
1106	04/24/2020	Printed	C312	CA PUBLIC EMP. RETIREMENT SYST	May 2020 Medical Insurance	105,325.46
1107	04/24/2020	Printed	E101	EMPLOYMENT DEVELOPMENT DEPART.	State Taxes	6,501.74
1108	04/24/2020	Printed	I379	INTERNAL REVENUE SERVICE	Federal Payroll Taxes	65,702.69
1109	04/24/2020	Printed	P104	PUBLIC EMPLOYEES RETIREMENT	PERS 4/7/20-4/20/20	52,095.09
<b>Total Checks: 5</b>					<b>Checks Total (excluding void checks):</b>	<b>232,095.64</b>
<b>Total Payments: 5</b>					<b>Bank Total (excluding void checks):</b>	<b>232,095.64</b>
58983	04/21/2020	Printed	W184	WEX BANK	Late Fee/Police Dept.	75.00
58984	04/24/2020	Printed	B364	360 BUSINESS PRODUCTS	Copy Paper	183.71
58985	04/24/2020	Printed	A242	A T & T	Telephone Services 4/7-5/6	33.03
58986	04/24/2020	Printed	A0711	AA ELECTRIC	Pump Motor #104 Service Call	1,872.76
58987	04/24/2020	Printed	A366	AFLAC GROUP INSURANCE	Critical Care Withheld	183.91
58988	04/24/2020	Printed	A243	AIR CONDITIONING GUYS INC	A/C Tune up	169.98
58989	04/24/2020	Printed	A230	ALARM COMMUNICATION EXPERT	Alarm Monitoring/WTP	105.00
58990	04/24/2020	Printed	A554	ALLIED WASTE SERVICES #467	Street Sweeping 3/1-3/31/20	18,490.05
58991	04/24/2020	Printed	A472	ALPHA SITE LOGISTICS, INC.	Portable Restroom Rentals/	402.44
58992	04/24/2020	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	171.48
58993	04/24/2020	Printed	A327	ANIMAL CARE EQUIPMENT &	Disinfectant/ACO	198.99
58994	04/24/2020	Printed	A134	ARAMARK UNIFORM SERVICES, INC.	Cleaning Services	88.48
58995	04/24/2020	Printed	A232	ARC INDUSTRIES	Transit Station Services-March	308.37
58996	04/24/2020	Printed	A901	AT&T-CALNET 3	Telephone Services 3/12-4/11	126.97
58997	04/24/2020	Printed	A592	AUTO ZONE, INC. #2804	Headlight #3912 FD	45.97
58998	04/24/2020	Printed	B502	BABCOCK LABORATORIES, INC	Wastewater Analysis	809.00
58999	04/24/2020	Printed	B013	OMAR BALDERAS	Reimb. Tuition/D3-D4 Math	470.00
59000	04/24/2020	Printed	B232	BIOMETRICS4ALL, INC.	Livescan Machine Annual Maint.	1,207.68
59001	04/24/2020	Printed	B202	BRAWLEY FIREFIGHTERS LOCAL #19	April Union Dues	750.00
59002	04/24/2020	Printed	B208	BRAWLEY POLICE SERGEANT'S ASSO	April Union Dues	300.00
59003	04/24/2020	Printed	B213	BRAWLEY PUBLIC SAFETY EMPLOYEE	April Union Dues	1,890.00
59004	04/24/2020	Printed	B747	BRENNTAG PACIFIC INC.	Sodium Hypochlorite	8,305.95
59005	04/24/2020	Printed	C889	CALIFORNIA STATE DISBURSEME	Deductions	1,052.75
59006	04/24/2020	Printed	C544	CANON FINANCIAL SERVICES, INC	Copier Lease, Usage/Finance	548.14
59007	04/24/2020	Printed	C549	CANON SOLUTIONS AMERICA, INC	Copier Maint. 4/1-6/30 Finance	19.69
59008	04/24/2020	Printed	C2188	CLINICAL LABORATORY OF	Various Testing	520.00
59009	04/24/2020	Printed	C110	COLUMBUS BANK & TRUST COMPA	Unreimbursed Medical &	248.84
59010	04/24/2020	Printed	C129	CREDIT BUREAU OF IMP. COUNT	Bulletin Fees	25.00
59011	04/24/2020	Printed	C892	L. N. CURTIS & SONS	Radio Harness	50.77
59012	04/24/2020	Printed	D701	DAVID & SONS TRUCK REPAIR, INC	Repair Air System #18 Streets	653.19
59013	04/24/2020	Printed	D478	DEPARTMENT OF JUSTICE	Fingerprint Applications	32.00
59014	04/24/2020	Printed	D123	DESERT AIR CONDITIONING, IN	Diagnostic Fee	139.00
59015	04/24/2020	Printed	E252	EFR ENVIRONMENTAL SERVICES, IN	Disinfectant Solution/COVID-19	2,520.00
59016	04/24/2020	Printed	E145	ELMS EQUIPMENT	Repair Trimmer	520.91
59017	04/24/2020	Printed	E171	EMERGENCY MEDICAL PRODUCTS, IN	Medical Supplies	820.71
59018	04/24/2020	Printed	E398	EMPIRE SOUTHWEST LLC	Full Oil Service, Loan Bank	3,196.88
59019	04/24/2020	Printed	E434	ENTHALPY ANALYTICAL, LLC	Toxicity Testing	1,550.00
59020	04/24/2020	Printed	F207	FAILSAFE TESTING, INC	Apparatus Annual Inspection	700.00
59021	04/24/2020	Printed	F105	FEDERAL EXPRESS CORP.	Mailings - Police Dept.	72.06
59022	04/24/2020	Printed	F443	RAYMOND VARELA FELIX	Refund Ovrpmt Bus Lic #1910	36.00
59023	04/24/2020	Printed	F351	FERNANDO RUIZ, INC	Hazardous Material Business	1,250.00
59024	04/24/2020	Printed	F092	FILTERWATER.COM	Cooler Replacement Cartridge	159.00
59025	04/24/2020	Printed	F266	FIRE ETC., INC.	Jackets, Boots	1,075.95
59026	04/24/2020	Printed	F737	FORENSIC DRUG TESTING	April Maint Fee, DOT Testing	49.00
59027	04/24/2020	Printed	F689	FRANCHISE TAX BOARD	Deductions	250.00

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59028	04/24/2020	Printed	G531	KRISTAL GONZALES	Refund Deposit/Senior Center	250.00
59029	04/24/2020	Printed	G750	GOVCONNECTION, INC	Desk Mount	164.16
59030	04/24/2020	Printed	H104	HOLMAN PROFESSIONAL COUNSELING	Employee Assistance May 2020	506.92
59031	04/24/2020	Printed	H191	HOWARD VETERINARY CONSULTATION	Vet Services 4/1/20	114.00
59032	04/24/2020	Printed	H180	JERREK HURTADO	Refund Deposit/Lions Center	100.00
59033	04/24/2020	Printed	I102	I. I. D.	Canal Water/Oakley 3008245	8,808.00
59034	04/24/2020	Printed	I329	IMPERIAL COUNTY SHERIFF CIV	Deductions	102.93
59035	04/24/2020	Printed	I419	IMPERIAL COUNTY TREASURER	Property Assesment Collection	12,639.52
59036	04/24/2020	Void	04/24/2020		Void Check	0.00
59037	04/24/2020	Void	04/24/2020		Void Check	0.00
59038	04/24/2020	Void	04/24/2020		Void Check	0.00
59039	04/24/2020	Printed	I301	IMPERIAL HARDWARE CO., INC.	Grain Scoop	1,489.01
59040	04/24/2020	Printed	I103	IMPERIAL IRRIGATION DISTRIC	Power Bills 3/4/20-4/2/20	40,335.11
59041	04/24/2020	Printed	I443	IMPERIAL PRINTERS	CD/767 S 5th Street	15.62
59042	04/24/2020	Printed	I567	IMPERIAL VALLEY PRESS	Ad/Police Officer, Dispatcher	768.36
59043	04/24/2020	Printed	I503	IV ENVIRONMENTAL LAB INC	Orthophosphate Analysis	1,245.00
59044	04/24/2020	Printed	J380	JADE SECURITY SYSTEMS, INC.	Alarm Monitoring/Fire Dept. #2	54.98
59045	04/24/2020	Printed	K154	K-C WELDING RENTALS, INC.	Safety Boots/Joseph Galvan	884.43
59046	04/24/2020	Printed	L920	LABRUCHERIE IRRIGATION SUPP	Diaphragm	604.61
59047	04/24/2020	Printed	L245	LOCKE AIRE CONDITIONING &	A/C Repair	699.00
59048	04/24/2020	Printed	M730	MALLORY SAFETY & SUPPLY LLC	Gloves/COVID-19	28.02
59049	04/24/2020	Printed	M018	ELOY MARTINEZ	Reimb. Tuition/Incident	175.00
59050	04/24/2020	Printed	M004	MCNEECE BROS OIL COMPANY	Fuel/Public Works	49.34
59051	04/24/2020	Printed	M315	MOSS, LEVY & HARTZHEIM	Audit Fieldwork Fiscal YE	20,000.00
59052	04/24/2020	Printed	M762	MUNISERVICES, LLC	Utility User Tax - Fixed Fee	3,750.00
59053	04/24/2020	Printed	N944	NATIONAL PLAN COORDINATORS	Deferred Comp Plan #340233-01	4,680.00
59054	04/24/2020	Printed	N187	NATIONWIDE RETIREMENT SOLUTION	Deferred Compensation #05270	275.00
59055	04/24/2020	Printed	N417	NUCO2	CO2 Bulk	311.97
59056	04/24/2020	Printed	O100	OLTMANS CONSTRUCTION CO	Refund Ovrpmt Bus Lic #4107	142.40
59057	04/24/2020	Printed	O395	ONESOURCE DISTRIBUTORS, LLC	Motor Starter	745.64
59058	04/24/2020	Printed	P930	POLYDYNE, INC.	Clarifloc	6,555.12
59059	04/24/2020	Printed	P340	PROTECTION ONE ALARM	Alarm Monitoring 4/1-4/30/20	109.56
59060	04/24/2020	Printed	R814	RANEY PLANNING & MANAGEMENT IN	Home Annual Monitoring 2020	100.00
59061	04/24/2020	Printed	R462	REDDY ICE, CORPORATION	Ice	57.11
59062	04/24/2020	Printed	R685	RICKS GROUP DIESEL, INC	Replace Temperature Sensor,	5,367.83
59063	04/24/2020	Printed	R2116	ROCKWELL SOLUTIONS	Scum Pump Cap & Cable Assembly	2,994.60
59064	04/24/2020	Printed	S438	S&W HEALTHCARE CORPORATION	Chart Paper	62.22
59065	04/24/2020	Printed	S155	SAN DIEGO COUNTY	Fire Radio System Fees/March	3,477.00
59066	04/24/2020	Printed	S2355	SHRED-IT	Biohazard Waste Disposal	106.74
59067	04/24/2020	Printed	S1687	SIGNATURE COINS	Challenge Coins	1,473.00
59068	04/24/2020	Printed	S402	SOUTH COAST EMERGENCY	Leak Test & Diagnostic #3991	771.30
59069	04/24/2020	Printed	S495	SOUTHERN CALIFORNIA GAS CO.	015 325 6300 2 3/10-4/8/20	173.34
59070	04/24/2020	Printed	S566	SPARKLETTS	Water, Cooler Rentals Mar 2020	766.00
59071	04/24/2020	Printed	S0855	STALKER RADAR	Stalker Lidar	2,492.86
59072	04/24/2020	Printed	S694	STAPLES BUSINESS CREDIT	Copy Paper, Laminating Sheets	845.64
59073	04/24/2020	Printed	S849	STILLS ELECTRIC	Troubleshoot & Diagnose	390.00
59074	04/24/2020	Printed	S1456	ESTHER SWITENBANK	Deductions	300.00
59075	04/24/2020	Printed	T430	D TAUSSIG & ASSOCIATES, INC.	Springhouse CFD Services	5,229.50
59076	04/24/2020	Printed	T542	TEAMSTERS LOCAL #542	April Union Dues	1,087.00
59077	04/24/2020	Printed	T1060	JESSICA TELLEZ	Refund Softball Registration	60.00
59078	04/24/2020	Printed	T808	TIME WARNER CABLE	Internet 8448 42 002 0427863	124.98
59079	04/24/2020	Printed	T002	DAVID TREVINO	Reimb. Gloves/COVID-19	12.92
59080	04/24/2020	Printed	U167	UNDERGROUND SERVICE ALERT, INC	Dig Alert Tickets	100.96
59081	04/24/2020	Printed	U660	UNITED STATES TREASURY	Deductions	177.50

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City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
59082	04/24/2020	Printed	U110	UNITED WAY OF IMPERIAL COUNTY	United Way Deductions	19.00
59083	04/24/2020	Printed	V335	V & V MANUFACTURING INC.	Retiree Badge/Chris Eaton	144.66
59084	04/24/2020	Printed	V966	VALLEY PEST SERVICES, INC	Pest Control/Lions Center	45.00
59085	04/24/2020	Printed	V079	VERIZON WIRELESS SERVICES L	Cell Phone Charges/Various	1,005.38
59086	04/24/2020	Printed	W221	WAL-MART STORES, INC. #01-1555	Bleach/Restrooms	307.01
59087	04/24/2020	Printed	W135	WAXIE SANITARY SUPPLY	Hand Sanitizer/COVID-19	146.30
59088	04/24/2020	Printed	W250	WESTAIR GASES & EQUIPMENT INC	Oxygen Tanks/F.D. 2	304.68
59089	04/24/2020	Printed	W811	WESTCOM CONSTRUCTION GRP	Refund Ovrpmt Bus Lic #6036	53.60
59090	04/24/2020	Printed	X100	XEROX CORPORATION	Copier Lease, Usage/Admin.	928.50

**Total Checks: 108**

**Checks Total (excluding void checks): 186,406.99**

**Total Payments: 108**

**Bank Total (excluding void checks): 186,406.99**

**Total Payments: 113**

**Grand Total (excluding void checks): 418,502.63**

*TAS  
04/23/2020*

**INVOICE APPROVAL LIST BY FUND REPORT**

Date: 04/24/2020

Time: 9:57 am

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City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 000.000</b>							
101-000.000-205.307	Fee - SB 118						
	FELIX/RAYMOND VARELA//		Refund Ovrpmt Bus Lic #1910	59022	04/06/2020	04/24/2020	4.00
	OLTMANS CONSTRUCTION (		Refund Ovrpmt Bus Lic #4107	59056	04/07/2020	04/24/2020	13.00
	WESTCOM CONSTRUCTION		Refund Ovrpmt Bus Lic #6036	59089	04/06/2020	04/24/2020	4.00
							<b>21.00</b>
101-000.000-205.308	Sr. Center F						
	WAL-MART STORES, INC. #0	00356	Valentine's Dance Supplies/	59086	02/13/2020	04/24/2020	294.99
							<b>294.99</b>
							<b>Total Dept. 000000: 315.99</b>
<b>Dept: 110.000 General Revenues</b>							
101-110.000-410.800	Business lice						
	FELIX/RAYMOND VARELA//		Refund Ovrpmt Bus Lic #1910	59022	04/06/2020	04/24/2020	32.00
	OLTMANS CONSTRUCTION (		Refund Ovrpmt Bus Lic #4107	59056	04/07/2020	04/24/2020	127.80
	WESTCOM CONSTRUCTION		Refund Ovrpmt Bus Lic #6036	59089	04/06/2020	04/24/2020	48.00
							<b>207.80</b>
101-110.000-470.150	Penalty & int						
	OLTMANS CONSTRUCTION (		Refund Ovrpmt Bus Lic #4107	59056	04/07/2020	04/24/2020	1.60
	WESTCOM CONSTRUCTION		Refund Ovrpmt Bus Lic #6036	59089	04/06/2020	04/24/2020	1.60
							<b>3.20</b>
							<b>Total Dept. General Revenues: 211.00</b>
<b>Dept: 111.000 City Council</b>							
101-111.000-750.200	Communicat						
	VERIZON WIRELESS SERVIC	9852378120	Cell Phone Charges/Various	59085	04/10/2020	04/24/2020	161.43
							<b>161.43</b>
							<b>Total Dept. City Council: 161.43</b>
<b>Dept: 112.000 City Clerk</b>							
101-112.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	459.65
							<b>459.65</b>
101-112.000-750.300	Advertising &						
	IMPERIAL VALLEY PRESS///	11381585	Ad/LAMBS, Senior Center	59042	03/10/2020	04/24/2020	412.44
	IMPERIAL VALLEY PRESS///	11385968	Ad/Police Officer, Dispatcher	59042	03/24/2020	04/24/2020	355.92
							<b>768.36</b>
							<b>Total Dept. City Clerk: 1,228.01</b>
<b>Dept: 131.000 City Manager</b>							
101-131.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	586.36
							<b>586.36</b>
							<b>Total Dept. City Manager: 586.36</b>
<b>Dept: 151.000 Finance</b>							
101-151.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	1,161.54
							<b>1,161.54</b>
101-151.000-720.100	Office suppli						
	360 BUSINESS PRODUCTS///	OE-50867-1	Copy Paper	58984	03/19/2020	04/24/2020	91.86
							<b>91.86</b>
101-151.000-721.200	Other operat						

**INVOICE APPROVAL LIST BY FUND REPORT**

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City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	IMPERIAL HARDWARE CO., I	583698/2	Outlet Power Strip	59039	04/16/2020	04/24/2020	14.54
							<b>14.54</b>
101-151.000-740.100	Repair & ma						
	CANON FINANCIAL SERVICE	21336743	Copier Lease, Usage/Finance	59006	04/12/2020	04/24/2020	160.67
	CANON SOLUTIONS AMERIC	4032461786	Copier Maint. 4/1-6/30 Finance	59007	04/01/2020	04/24/2020	9.85
							<b>170.52</b>
101-151.000-740.400	Rent						
	CANON FINANCIAL SERVICE	21336743	Copier Lease, Usage/Finance	59006	04/12/2020	04/24/2020	113.40
							<b>113.40</b>
							<b>Total Dept. Finance: 1,551.86</b>
<b>Dept: 152.000 Utility Billing</b>							
101-152.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	447.45
							<b>447.45</b>
101-152.000-720.100	Office suppli						
	360 BUSINESS PRODUCTS///	OE-50867-1	Copy Paper	58984	03/19/2020	04/24/2020	91.85
							<b>91.85</b>
101-152.000-740.100	Repair & ma						
	CANON FINANCIAL SERVICE	21336743	Copier Lease, Usage/Finance	59006	04/12/2020	04/24/2020	160.67
	CANON SOLUTIONS AMERIC	4032461786	Copier Maint. 4/1-6/30 Finance	59007	04/01/2020	04/24/2020	9.84
							<b>170.51</b>
101-152.000-740.400	Rent						
	CANON FINANCIAL SERVICE	21336743	Copier Lease, Usage/Finance	59006	04/12/2020	04/24/2020	113.40
							<b>113.40</b>
							<b>Total Dept. Utility Billing: 823.21</b>
<b>Dept: 153.000 Personnel</b>							
101-153.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	364.85
							<b>364.85</b>
101-153.000-721.200	Other operat						
	LABRUCHERIE IRRIGATION :	OM9164	Hand Sanitizer/COVID-19	59046	04/17/2020	04/24/2020	96.87
							<b>96.87</b>
101-153.000-730.200	Technical se						
	FORENSIC DRUG TESTING	2020-19962	April Maint Fee, DOT Testing	59026	04/07/2020	04/24/2020	49.00
							<b>49.00</b>
101-153.000-740.100	Repair & ma						
	BIOMETRICS4ALL, INC.///	MAINTBRAWL0006	Livescan Machine Annual Maint.	59000	03/01/2020	04/24/2020	1,207.68
							<b>1,207.68</b>
							<b>Total Dept. Personnel: 1,718.40</b>
<b>Dept: 171.000 Planning</b>							
101-171.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	491.24
							<b>491.24</b>
101-171.000-721.200	Other operat						
	IMPERIAL HARDWARE CO., I	583223/2	Faucet Connector	59039	04/10/2020	04/24/2020	3.00
							<b>3.00</b>
							<b>Total Dept. Planning: 494.24</b>

Dept: 181.000 Information technic

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101-181.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	213.23
							<u>213.23</u>
<b>Total Dept. Information technology:</b>							<b>213.23</b>
<b>Dept: 191.000 Non-departmental</b>							
101-191.000-710.300	P E R S CA PUBLIC EMP. RETIREME	100000015997746	2020 Replacement Charges &	1106	04/21/2020	04/24/2020	142.65
							<u>142.65</u>
101-191.000-721.200	Other operat SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	183.72
							<u>183.72</u>
101-191.000-730.100	Professional MOSS, LEVY & HARTZHEIM/// MUNISERVICES, LLC///	9916 INV06-008417	Audit Fieldwork Fiscal YE Utility User Tax - Fixed Fee	59051 59052	03/31/2020 03/31/2020	04/24/2020 04/24/2020	20,000.00 3,750.00
							<u>23,750.00</u>
101-191.000-730.200	Technical se PROTECTION ONE ALARM///		Alarm Monitoring 4/1-4/30/20	59059	04/05/2020	04/24/2020	55.73
							<u>55.73</u>
101-191.000-740.100	Repair & ma XEROX CORPORATION///	099951549	Copier Lease, Usage/Admin.	59090	04/01/2020	04/24/2020	632.20
							<u>632.20</u>
101-191.000-740.400	Rent SPARKLETTS/// XEROX CORPORATION///	9689234 040120 099951549	Water, Cooler Rentals Mar 2020 Copier Lease, Usage/Admin.	59070 59090	04/01/2020 04/01/2020	04/24/2020 04/24/2020	37.75 296.30
							<u>334.05</u>
101-191.000-750.650	Taxes, Fees, IMPERIAL COUNTY TREASUR		Property Assesment Collection	59035	03/27/2020	04/24/2020	12,419.32
							<u>12,419.32</u>
<b>Total Dept. Non-departmental:</b>							<b>37,517.67</b>
<b>Dept: 211.000 Police Protection</b>							
101-211.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	12,060.92
							<u>12,060.92</u>
101-211.000-720.100	Office suppli STAPLES BUSINESS CREDIT STAPLES BUSINESS CREDIT STAPLES BUSINESS CREDIT	7305325129-0-1 7305325129-0-2 7305608367-0-1	Scanner, Correction Tape, Pens Desk Calendar Copy Paper, Laminating Sheets	59072 59072 59072	03/02/2020 03/02/2020 03/06/2020	04/24/2020 04/24/2020 04/24/2020	105.70 6.45 431.80
							<u>543.95</u>
101-211.000-721.100	Uniforms V & V MANUFACTURING INC	50522	Retiree Badge/Chris Eaton	59083	04/03/2020	04/24/2020	144.66
							<u>144.66</u>
101-211.000-721.200	Other operat EFR ENVIRONMENTAL SERV FILTERWATER.COM///	61599-20 501932	Disinfectant Solution/COVID-19 Cooler Replacement Cartridge	59015 59024	04/07/2020 04/09/2020	04/24/2020 04/24/2020	420.00 159.00
							<u>579.00</u>
101-211.000-721.900	Small tools & STALKER RADAR/// STAPLES BUSINESS CREDIT	364624 7305325129-0-1	Stalker Lidar Scanner, Correction Tape, Pens	59071 59072	03/27/2020 03/02/2020	04/24/2020 04/24/2020	2,492.86 301.69
							<u>2,794.55</u>

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101-211.000-725.300	Natural gas SOUTHERN CALIFORNIA GA	187 525 6200 1	3/10-4/8/20	59069	04/10/2020	04/24/2020	75.72
							<b>75.72</b>
101-211.000-730.200	Technical sei DEPARTMENT OF JUSTICE// DESERT AIR CONDITIONING	443933 B35395	Fingerprint Applications Diagnostic Fee	59013 59014	04/03/2020 03/24/2020	04/24/2020 04/24/2020	32.00 139.00
							<b>171.00</b>
101-211.000-750.200	Communicat SAN DIEGO COUNTY// VERIZON WIRELESS SERVIC	20BRAWPDN09 9851959644	Police Radio System Fees/March Mobile Broadband/Police Dept.	59065 59085	04/01/2020 04/06/2020	04/24/2020 04/24/2020	2,308.50 662.16
							<b>2,970.66</b>
101-211.000-750.210	Postage FEDERAL EXPRESS CORP.//	6-982-31328	Mailings - Police Dept.	59021	04/10/2020	04/24/2020	72.06
							<b>72.06</b>
101-211.000-750.650	Taxes, Fees, WEX BANK	64786668	Late Fee/Police Dept:	58983	04/06/2020	04/21/2020	75.00
							<b>75.00</b>
							<b>Total Dept. Police Protection: 19,487.52</b>
<b>Dept: 221.000 Fire Department</b>							
101-221.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	7,199.71
							<b>7,199.71</b>
101-221.000-710.600	Tuition reimt MARTINEZ/ELOY//	005609	Reimb. Tuition/Incident	59049	03/02/2020	04/24/2020	175.00
							<b>175.00</b>
101-221.000-720.400	Automotive s AUTO ZONE, INC. #2804//	2804901125	Car Wash	58997	03/31/2020	04/24/2020	8.00
							<b>8.00</b>
101-221.000-721.100	Uniforms CURTIS & SONS/L. N.// FIRE ETC., INC.// FIRE ETC., INC.//	INV376496 140484 141012	Radio Harness Boots Jackets, Boots	59011 59025 59025	03/31/2020 03/17/2020 04/03/2020	04/24/2020 04/24/2020 04/24/2020	50.77 285.54 790.41
							<b>1,126.72</b>
101-221.000-721.200	Other operat EFR ENVIRONMENTAL SERV EMERGENCY MEDICAL PROI EMERGENCY MEDICAL PROI EMERGENCY MEDICAL PROI EMERGENCY MEDICAL PROI EMERGENCY MEDICAL PROI EMERGENCY MEDICAL PROI EMERGENCY MEDICAL PROI IMPERIAL HARDWARE CO., I REDDY ICE, CORPORATION/ S&W HEALTHCARE CORPOF WAXIE SANITARY SUPPLY//	61604-20 2148551 2151507 2151387 2144851 2147338 2150602 583357/2 1060121410 255353 79042389	Disinfectant Solution/COVID-19 Medical Supplies Medical Supplies Medical Supplies Medical Supplies Medical Supplies Medical Supplies Paper Marker Bags/COVID-19 Ice Chart Paper Hand Sanitizer/COVID-19	59015 59017 59017 59017 59017 59017 59017 59039 59061 59064 59087	04/03/2020 03/30/2020 04/06/2020 04/06/2020 03/20/2020 03/27/2020 04/02/2020 04/13/2020 04/10/2020 03/25/2020 04/02/2020	04/24/2020 04/24/2020 04/24/2020 04/24/2020 04/24/2020 04/24/2020 04/24/2020 04/24/2020 04/24/2020 04/24/2020 04/24/2020	420.00 46.65 74.89 15.51 249.76 130.54 303.36 116.37 57.11 62.22 73.15
							<b>1,549.56</b>
101-221.000-725.300	Natural gas SOUTHERN CALIFORNIA GA	015 325 6300 2	3/10-4/8/20	59069	04/10/2020	04/24/2020	23.99
							<b>23.99</b>
101-221.000-730.200	Technical se SHRED-IT//	8129435514	Biohazard Waste Disposal	59066	03/15/2020	04/24/2020	53.37

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							<b>53.37</b>
101-221.000-740.100	Repair & ma						
	EMPIRE SOUTHWEST LLC///	EPWK0480486	Inspect ATS Transfer Switch/	59018	03/20/2020	04/24/2020	150.00
	EMPIRE SOUTHWEST LLC///	EPWK0480488	Full Oil Service, Loan Bank	59018	03/20/2020	04/24/2020	1,021.89
	RICKS GROUP DIESEL, INC//	1924096	Replace Temperature Sensor,	59062	10/29/2019	04/24/2020	5,367.83
	SOUTH COAST EMERGENC\	498388	Leak Test & Diagnostic #3991	59068	03/27/2020	04/24/2020	771.30
							<b>7,311.02</b>
101-221.000-740.400	Rent						
	ALPHA SITE LOGISTICS, INC	111673	Portable Restroom Rentals/	58991	04/10/2020	04/24/2020	402.44
	WESTAIR GASES & EQUIPMI	80302108	Acetylene, Oxygen Tanks/F.D.1	59088	03/31/2020	04/24/2020	173.73
							<b>576.17</b>
101-221.000-750.200	Communica						
	SAN DIEGO COUNTY///	20BRAWFDN09	Fire Radio System Fees/March	59065	04/01/2020	04/24/2020	969.00
	TIME WARNER CABLE///	0427863040820	Internet 8448 42 002 0427863	59078	04/08/2020	04/24/2020	124.98
							<b>1,093.98</b>
<b>Total Dept. Fire Department:</b>							<b>19,117.52</b>
<b>Dept: 221.100 Fire Station #2</b>							
101-221.100-720.400	Automotive s						
	AUTO ZONE, INC. #2804///	2804865075	Degreaser	58997	02/06/2020	04/24/2020	16.02
	AUTO ZONE, INC. #2804///	2804908493	Car Wash	58997	04/12/2020	04/24/2020	8.00
							<b>24.02</b>
101-221.100-721.200	Other operat						
	EFR ENVIRONMENTAL SERV	61605-20	Disinfectant Solution/COVID-19	59015	04/07/2020	04/24/2020	420.00
	WAXIE SANITARY SUPPLY///	79042388	Hand Sanitizer/COVID-19	59087	04/02/2020	04/24/2020	73.15
							<b>493.15</b>
101-221.100-721.900	Small tools &						
	GOVCONNECTION, INC///	5761776	Desk Mount	59029	03/27/2020	04/24/2020	164.16
							<b>164.16</b>
101-221.100-725.300	Natural gas						
	SOUTHERN CALIFORNIA GA	088 557 5439 9 3/4-4/2/20		59069	04/06/2020	04/24/2020	49.71
							<b>49.71</b>
101-221.100-730.200	Technical se						
	FAILSAFE TESTING, INC///	10681	Apparatus Annual Inspection	59020	11/25/2019	04/24/2020	700.00
	JADE SECURITY SYSTEMS, I	0165490	Alarm Monitoring/Fire Dept. #2	59044	04/10/2020	04/24/2020	54.98
	SHRED-IT///	8129435511	Biohazard Waste Disposal	59066	03/15/2020	04/24/2020	53.37
							<b>808.35</b>
101-221.100-740.100	Repair & ma						
	AUTO ZONE, INC. #2804///	2804898258	Headlight #3912 FD	58997	03/26/2020	04/24/2020	13.95
							<b>13.95</b>
101-221.100-740.400	Rent						
	WESTAIR GASES & EQUIPMI	80302107	Oxygen Tanks/F.D. 2	59088	03/31/2020	04/24/2020	130.95
							<b>130.95</b>
<b>Total Dept. Fire Station #2:</b>							<b>1,684.29</b>
<b>Dept: 231.000 Building Inspectio</b>							
101-231.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	416.53
							<b>416.53</b>
101-231.000-721.200	Other operat						
	IMPERIAL HARDWARE CO., I	583223/2	Faucet Co <del>1</del> ector	59039	04/10/2020	04/24/2020	3.01
	TREVINO/DAVID//	07278-9	Reimb. Gloves/COVID-19	59079	04/13/2020	04/24/2020	12.92

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							<b>15.93</b>
101-231.000-730.200	Technical se IMPERIAL PRINTERS///	20-1161	CD/767 S 5th Street	59041	03/19/2020	04/24/2020	15.62
							<b>15.62</b>
101-231.000-740.100	Repair & ma SAN DIEGO COUNTY///	20BRAWPWN09	P.W. Radio System Fees/March	59065	04/01/2020	04/24/2020	57.00
							<b>57.00</b>
<b>Total Dept. Building Inspection:</b>							<b>505.08</b>
<b>Dept: 241.000 Animal Control</b>							
101-241.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	179.80
							<b>179.80</b>
101-241.000-721.200	Other operat ANIMAL CARE EQUIPMENT & IMPERIAL HARDWARE CO., I	81146 582842/2	Disinfectant/ACO Grain Scoop	58993 59039	04/06/2020 04/07/2020	04/24/2020 04/24/2020	198.99 27.14
							<b>226.13</b>
101-241.000-730.200	Technical se HOWARD VETERINARY CON	244488	Vet Services 4/1/20	59031	04/01/2020	04/24/2020	114.00
							<b>114.00</b>
<b>Total Dept. Animal Control:</b>							<b>519.93</b>
<b>Dept: 311.000 Engineering</b>							
101-311.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	1,280.76
							<b>1,280.76</b>
101-311.000-721.200	Other operat SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	207.31
							<b>207.31</b>
101-311.000-740.400	Rent SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	19.50
							<b>19.50</b>
101-311.000-750.200	Communicat SAN DIEGO COUNTY/// VERIZON WIRELESS SERVIC	20BRAWPWN09 9852378120	P.W. Radio System Fees/March Cell Phone Charges/Various	59065 59085	04/01/2020 04/10/2020	04/24/2020 04/24/2020	28.50 25.03
							<b>53.53</b>
<b>Total Dept. Engineering:</b>							<b>1,561.10</b>
<b>Dept: 411.000 Community Develk</b>							
101-411.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	444.37
							<b>444.37</b>
101-411.000-721.200	Other operat IMPERIAL HARDWARE CO., I	583223/2	Faucet Connector	59039	04/10/2020	04/24/2020	3.00
							<b>3.00</b>
101-411.000-730.100	Professional RANEY PLANNING & MANAG	9158	Home Annual Monitoring 2020	59060	04/14/2020	04/24/2020	100.00
							<b>100.00</b>
101-411.000-750.600	Contribution: CREDIT BUREAU OF IMP. CC.	5903	Bulletin Fees	59010	04/01/2020	04/24/2020	25.00
							<b>25.00</b>

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<b>total Dept. Community Development:</b>							<b>572.37</b>
<b>Dept: 511.000 Parks</b>							
101-511.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	825.95
							<b>825.95</b>
101-511.000-720.300	Chemicals NUCO2///	62620708	CO2 Bulk	59055	03/25/2020	04/24/2020	114.80
							<b>114.80</b>
101-511.000-720.600	Plumbing su LABRUCHERIE IRRIGATION :	OM9010	Solenoid	59046	04/07/2020	04/24/2020	16.46
	LABRUCHERIE IRRIGATION :	OM8975	Drain Kit, Plug	59046	04/06/2020	04/24/2020	238.47
	LABRUCHERIE IRRIGATION :	OM8773	Return Coupling	59046	03/26/2020	04/24/2020	-13.58
	LABRUCHERIE IRRIGATION :	OM8864	Solenoid	59046	04/01/2020	04/24/2020	24.70
	LABRUCHERIE IRRIGATION :	OM8913	Return Diaphragm	59046	04/02/2020	04/24/2020	-54.68
							<b>211.37</b>
101-511.000-721.200	Other operat ELMS EQUIPMENT///	1090023-0001	Weedeater Line	59016	04/01/2020	04/24/2020	44.75
	ELMS EQUIPMENT///	1089971-0001	Oil, Blade Cleaner	59016	03/26/2020	04/24/2020	70.78
	IMPERIAL HARDWARE CO., I	583176/2	Grabbers	59039	04/10/2020	04/24/2020	44.59
	IMPERIAL HARDWARE CO., I	583177/2	Tape, Angle Brace, Screws	59039	04/10/2020	04/24/2020	13.49
	IMPERIAL HARDWARE CO., I	583144/2	Keys	59039	04/09/2020	04/24/2020	2.70
	IMPERIAL HARDWARE CO., I	582861/2	Hammer, Screws	59039	04/07/2020	04/24/2020	14.04
	IMPERIAL HARDWARE CO., I	582834/2	Batteries	59039	04/07/2020	04/24/2020	9.69
	IMPERIAL HARDWARE CO., I	582523/2	Concrete Mix	59039	04/03/2020	04/24/2020	72.57
	IMPERIAL HARDWARE CO., I	582567/2	Return Concrete Mix	59039	04/03/2020	04/24/2020	-33.87
	IMPERIAL HARDWARE CO., I	582091/2	Brush, Sealant	59039	03/30/2020	04/24/2020	8.89
	IMPERIAL HARDWARE CO., I	582083/2	Graphite Powder	59039	03/30/2020	04/24/2020	5.32
	LABRUCHERIE IRRIGATION :	OM9046	Bolts, Nuts, Washers, Locks	59046	04/09/2020	04/24/2020	35.71
	LABRUCHERIE IRRIGATION :	OM9062	Hand Sanitizer/COVID-19	59046	04/10/2020	04/24/2020	134.47
	SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	39.42
							<b>462.55</b>
101-511.000-721.900	Small tools & IMPERIAL HARDWARE CO., I	582861/2	Hammer, Screws	59039	04/07/2020	04/24/2020	8.23
	IMPERIAL HARDWARE CO., I	582537/2	Torpedo Level	59039	04/03/2020	04/24/2020	14.54
							<b>22.77</b>
<b>Total Dept. Parks:</b>							<b>1,637.44</b>
<b>Dept: 521.000 Recreation &amp; Lions</b>							
101-521.000-470.110	Rents and ro HURTADO/JERREK//	912862	Refund Deposit/Lions Center	59032	03/09/2020	04/24/2020	100.00
							<b>100.00</b>
101-521.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	373.68
							<b>373.68</b>
101-521.000-720.300	Chemicals BRENNTAG PACIFIC INC.///	BPI36795	Sodium Hypochlorite	59004	03/31/2020	04/24/2020	727.42
	EFR ENVIRONMENTAL SERV	61602-20	Disinfectant Solution/COVID-19	59015	04/07/2020	04/24/2020	420.00
	IMPERIAL HARDWARE CO., I	582187/2	Paint, Liquid Acid	59039	03/31/2020	04/24/2020	21.53
	NUCO2///	62613603	CO2 Bulk	59055	03/23/2020	04/24/2020	94.87
	NUCO2///	62640859	CO2 Bulk	59055	03/27/2020	04/24/2020	75.99
	NUCO2///	62575942	CO2 Bulk	59055	04/01/2020	04/24/2020	26.31
							<b>1,366.12</b>
101-521.000-720.800	Janitorial sup WAL-MART STORES, INC. #0	07214	Bleach/Restrooms	59086	04/14/2020	04/24/2020	12.02

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							<b>12.02</b>
101-521.000-721.200	Other operat						
	IMPERIAL HARDWARE CO., I	583162/2	Caulk/COVID-19	59039	04/10/2020	04/24/2020	7.35
	IMPERIAL HARDWARE CO., I	583112/2	Stub, Wood Shims, Wedge	59039	04/09/2020	04/24/2020	32.44
	IMPERIAL HARDWARE CO., I	583020/2	Shields, Bolts/COVID-19	59039	04/08/2020	04/24/2020	4.22
	IMPERIAL HARDWARE CO., I	582913/2	Knife, Roof Cement	59039	04/07/2020	04/24/2020	80.65
	IMPERIAL HARDWARE CO., I	582733/2	Bolts, Shields/COVID-19	59039	04/06/2020	04/24/2020	3.64
	IMPERIAL HARDWARE CO., I	582806/2	Screws, Drywall Shim/COVID-19	59039	04/06/2020	04/24/2020	23.61
	IMPERIAL HARDWARE CO., I	582724/2	Entry Lockset	59039	04/06/2020	04/24/2020	10.66
	IMPERIAL HARDWARE CO., I	582187/2	Paint, Liquid Acid	59039	03/31/2020	04/24/2020	137.48
	SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	26.92
							<b>326.97</b>
101-521.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO., I	582913/2	Knife, Roof Cement	59039	04/07/2020	04/24/2020	29.06
	IMPERIAL HARDWARE CO., I	582559/2	Steel Shelving	59039	04/03/2020	04/24/2020	339.38
							<b>368.44</b>
101-521.000-725.300	Natural gas						
	SOUTHERN CALIFORNIA GA		187 425 2700 7 3/6-4/6/20	59069	04/08/2020	04/24/2020	23.92
							<b>23.92</b>
101-521.000-730.200	Technical se						
	VALLEY PEST SERVICES, INC	1428542	Pest Control/Lions Center	59084	03/05/2020	04/24/2020	45.00
							<b>45.00</b>
101-521.000-740.200	Cleaning ser						
	ARAMARK UNIFORM SERVIC	1451246489	Cleaning Services	58994	04/06/2020	04/24/2020	88.48
							<b>88.48</b>
101-521.000-740.400	Rent						
	SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	14.00
							<b>14.00</b>
<b>Total Dept. Recreation &amp; Lions Center:</b>							<b>2,718.63</b>
<b>Dept: 521.100 Recreation League</b>							
101-521.100-440.430	Recreation le						
	TELLEZ/JESSICA//	015389	Refund Softball Registration	59077	02/24/2020	04/24/2020	60.00
							<b>60.00</b>
<b>Total Dept. Recreation Leagues:</b>							<b>60.00</b>
<b>Dept: 522.000 Senior Citizens Ce</b>							
101-522.000-470.110	Rents and ro						
	GONZALES/KRISTAL//	626600	Refund Deposit/Senior Center	59028	02/25/2020	04/24/2020	250.00
							<b>250.00</b>
<b>Total Dept. Senior Citizens Center:</b>							<b>250.00</b>
<b>Dept: 551.000 Library</b>							
101-551.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	694.83
							<b>694.83</b>
101-551.000-721.200	Other operat						
	SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	53.84
							<b>53.84</b>
101-551.000-730.200	Technical se						
	PROTECTION ONE ALARM///		Alarm Monitoring 4/1-4/30/20	59059	04/05/2020	04/24/2020	53.83
							<b>53.83</b>

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101-551.000-740.400	Rent SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	16.75
							<u>16.75</u>
101-551.000-750.200	Communica AT&T-CALNET 3///		Telephone Services 3/12-4/11	58996	04/12/2020	04/24/2020	126.97
							<u>126.97</u>
						<b>Total Dept. Library:</b>	<b>946.22</b>
<b>Dept: 551.100 Library Grant - LAI</b>							
101-551.100-750.200	Communica VERIZON WIRELESS SERVIC	9852378120	Cell Phone Charges/Various	59085	04/10/2020	04/24/2020	53.35
							<u>53.35</u>
						<b>Total Dept. Library Grant - LAMBS:</b>	<b>53.35</b>
						<b>Total Fund General Fund:</b>	<b>93,934.85</b>
<b>Fund: 211 Gas Tax</b>							
<b>Dept: 312.000 Street Maintenance</b>							
211-312.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	559.77
							<u>559.77</u>
211-312.000-721.200	Other operat IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I	582741/2 582851/2	Febreze Trash Bags, Bent Fork, Roundup	59039 59039	04/06/2020 04/07/2020	04/24/2020 04/24/2020	21.50 61.08
							<u>82.58</u>
211-312.000-721.900	Small tools & IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I	582851/2 582850/2	Trash Bags, Bent Fork, Roundup Rake/ROW	59039 59039	04/07/2020 04/07/2020	04/24/2020 04/24/2020	64.96 43.63
							<u>108.59</u>
211-312.000-725.200	Electricity IMPERIAL IRRIGATION DISTF		Street Lights 3/10/20-4/7/20	59040	04/08/2020	04/24/2020	8,834.37
							<u>8,834.37</u>
211-312.000-740.100	Repair & ma AA ELECTRIC/// AA ELECTRIC///	325 321	Replace Street Lights/Main St Replace Street Lights/Main St	58986 58986	04/05/2020 03/30/2020	04/24/2020 04/24/2020	842.63 905.13
							<u>1,747.76</u>
						<b>Dept. Street Maintenance &amp; Improve.:</b>	<b>11,333.07</b>
						<b>Total Fund Gas Tax:</b>	<b>11,333.07</b>
<b>Fund: 213 SB 821 - Ped. &amp; Bic. F:</b>							
<b>Dept: 313.000 Bicycle &amp; Pedestri</b>							
213-313.000-721.200	Other operat IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I LABRUCHERIE IRRIGATION :	583144/2 582623/2 OM8725	Keys Vinegar, Spray Bottle Diaphragm	59039 59039 59046	04/09/2020 04/04/2020 03/24/2020	04/24/2020 04/24/2020 04/24/2020	2.71 16.73 14.33
							<u>33.77</u>
213-313.000-730.200	Technical se ARC INDUSTRIES///	7283	Transit Station Services-March	58995	04/01/2020	04/24/2020	308.37
							<u>308.37</u>
						<b>Total Dept. Bicycle &amp; Pedestrian Fac.:</b>	<b>342.14</b>

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							<b>SB 821 - Ped. &amp; Bic. Fac.:</b>	<b>342.14</b>
<b>Fund: 215 Measure D - Sales Tax</b>								
<b>Dept: 312.000 Street Maintenance</b>								
215-312.000-730.200 Technical se								
	ALLIED WASTE SERVICES #4	0467-001571102	Street Sweeping 3/1-3/31/20	58990	03/31/2020	04/24/2020	18,490.05	
							<b>18,490.05</b>	
<b>Dept. Street Maintenance &amp; Improve.:</b>							<b>18,490.05</b>	
<b>nd Measure D - Sales Tax:</b>							<b>18,490.05</b>	
<b>Fund: 222 Law Enforcement</b>								
<b>Dept: 211.000 Police Protection</b>								
222-211.000-721.200 Other operat								
	SIGNATURE COINS///	499303	Challenge Coins	59067	02/07/2020	04/24/2020	1,473.00	
							<b>1,473.00</b>	
<b>Total Dept. Police Protection:</b>							<b>1,473.00</b>	
<b>al Fund Law Enforcement:</b>							<b>1,473.00</b>	
<b>Fund: 241 Bernardo Padilla Land</b>								
<b>Dept: 511.100 Parks, Landscape</b>								
241-511.100-725.200 Electricity								
	IMPERIAL IRRIGATION DISTF		Street Lights 3/10/20-4/7/20	59040	04/08/2020	04/24/2020	138.37	
							<b>138.37</b>	
	241-511.100-750.650 Taxes, Fees,		Property Assesment Collection	59035	03/27/2020	04/24/2020	12.90	
	IMPERIAL COUNTY TREASUR						<b>12.90</b>	
<b>I Dept. Parks, Landscape &amp; Lighting:</b>							<b>151.27</b>	
<b>rnardo Padilla Land/Light:</b>							<b>151.27</b>	
<b>Fund: 243 CFD 05-1 Victoria Park</b>								
<b>Dept: 195.000 Comm Fac Dist</b>								
243-195.000-725.200 Electricity								
	IMPERIAL IRRIGATION DISTF		Street Lights 3/10/20-4/7/20	59040	04/08/2020	04/24/2020	122.64	
							<b>122.64</b>	
	243-195.000-730.100 Professional	2003156	Victoria Park CFD Services	59075	03/31/2020	04/24/2020	1,228.00	
	TAUSSIG & ASSOCIATES, INC						<b>1,228.00</b>	
	243-195.000-750.650 Taxes, Fees,		Property Assesment Collection	59035	03/27/2020	04/24/2020	7.00	
	IMPERIAL COUNTY TREASUR						<b>7.00</b>	
<b>Total Dept. Comm Fac Dist:</b>							<b>1,357.64</b>	
<b>nd CFD 05-1 Victoria Park:</b>							<b>1,357.64</b>	
<b>Fund: 244 CFD 05-4 Latigo Ranci</b>								
<b>Dept: 195.000 Comm Fac Dist</b>								
244-195.000-725.200 Electricity								
	IMPERIAL IRRIGATION DISTF		Street Lights 3/10/20-4/7/20	59040	04/08/2020	04/24/2020	130.82	
							<b>130.82</b>	
	244-195.000-730.100 Professional							

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	TAUSSIG & ASSOCIATES, INC	2003158	Latigo Ranch CFD Services	59075	03/31/2020	04/24/2020	655.25
							<u>655.25</u>
244-195.000-750.650	Taxes, Fees, IMPERIAL COUNTY TREASURY		Property Assesment Collection	59035	03/27/2020	04/24/2020	7.00
							<u>7.00</u>
							<b>Total Dept. Comm Fac Dist: 793.07</b>
							<b>d CFD 05-4 Latigo Ranch: 793.07</b>
<b>Fund: 245 CFD 05-3 La Paloma</b>							
<b>Dept: 195.000 Comm Fac Dist</b>							
245-195.000-725.200	Electricity IMPERIAL IRRIGATION DISTRICT		Street Lights 3/10/20-4/7/20	59040	04/08/2020	04/24/2020	318.87
							<u>318.87</u>
245-195.000-730.100	Professional TAUSSIG & ASSOCIATES, INC	2003157	La Paloma CFD Services	59075	03/31/2020	04/24/2020	811.75
							<u>811.75</u>
245-195.000-750.650	Taxes, Fees, IMPERIAL COUNTY TREASURY		Property Assesment Collection	59035	03/27/2020	04/24/2020	7.00
							<u>7.00</u>
							<b>Total Dept. Comm Fac Dist: 1,137.62</b>
							<b>Fund CFD 05-3 La Paloma: 1,137.62</b>
<b>Fund: 246 CFD 06-1 Malan Park</b>							
<b>Dept: 195.000 Comm Fac Dist</b>							
246-195.000-725.200	Electricity IMPERIAL IRRIGATION DISTRICT		Street Lights 3/10/20-4/7/20	59040	04/08/2020	04/24/2020	106.29
							<u>106.29</u>
246-195.000-730.100	Professional TAUSSIG & ASSOCIATES, INC	2003159	Malan Park CFD Services	59075	04/01/2020	04/24/2020	971.50
							<u>971.50</u>
246-195.000-750.650	Taxes, Fees, IMPERIAL COUNTY TREASURY		Property Assesment Collection	59035	03/27/2020	04/24/2020	7.00
							<u>7.00</u>
							<b>Total Dept. Comm Fac Dist: 1,084.79</b>
							<b>Fund CFD 06-1 Malan Park: 1,084.79</b>
<b>Fund: 247 CFD 07-1 Luckey Ranch</b>							
<b>Dept: 195.000 Comm Fac Dist</b>							
247-195.000-725.200	Electricity IMPERIAL IRRIGATION DISTRICT		Street Lights 3/10/20-4/7/20	59040	04/08/2020	04/24/2020	130.82
							<u>130.82</u>
247-195.000-730.100	Professional TAUSSIG & ASSOCIATES, INC	2003160	Luckey Ranch CFD Services	59075	03/31/2020	04/24/2020	942.75
							<u>942.75</u>
247-195.000-750.650	Taxes, Fees, IMPERIAL COUNTY TREASURY		Property Assesment Collection	59035	03/27/2020	04/24/2020	14.00
							<u>14.00</u>
							<b>Total Dept. Comm Fac Dist: 1,087.57</b>

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<b>1 CFD 07-1 Luckey Ranch:</b>							<b>1,087.57</b>
<b>Fund: 248 CFD 07-2 Springhouse</b>							
<b>Dept: 195.000 Comm Fac Dist</b>							
248-195.000-725.200 Electricity							
	IMPERIAL IRRIGATION DISTF		Street Lights 3/10/20-4/7/20	59040	04/08/2020	04/24/2020	8.18
							<b>8.18</b>
248-195.000-730.100 Professional							
	TAUSSIG & ASSOCIATES, INC	2003161	Springhouse CFD Services	59075	03/31/2020	04/24/2020	620.25
							<b>620.25</b>
<b>Total Dept. Comm Fac Dist:</b>							<b>628.43</b>
<b>1d CFD 07-2 Springhouse:</b>							<b>628.43</b>
<b>Fund: 501 Water</b>							
<b>Dept: 321.000 Water Treatment</b>							
501-321.000-710.300 P E R S							
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	1,493.81
							<b>1,493.81</b>
501-321.000-720.300 Chemicals							
	BRENNTAG PACIFIC INC.///	BPI37798	Sodium Hypochlorite	59004	04/01/2020	04/24/2020	7,578.53
	EFR ENVIRONMENTAL SERV	61632-20	Disinfectant Solution/COVID-19	59015	04/07/2020	04/24/2020	420.00
							<b>7,998.53</b>
501-321.000-720.600 Plumbing su							
	LABRUCHERIE IRRIGATION S	OM8895	Valve, Coupling, Bushing	59046	04/02/2020	04/24/2020	111.86
							<b>111.86</b>
501-321.000-721.200 Other operat							
	ELMS EQUIPMENT///	1090060-0001	Chain Loop	59016	04/06/2020	04/24/2020	76.38
	IMPERIAL HARDWARE CO., I	582735/2	Reflective Numbers, Spray	59039	04/06/2020	04/24/2020	67.49
	K-C WELDING RENTALS, INC	29671	Welding Rod, Scraper	59045	04/06/2020	04/24/2020	16.14
	SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	34.20
							<b>194.21</b>
501-321.000-721.900 Small tools &							
	ONESOURCE DISTRIBUTOR	S6427647.001	Motor Starter	59057	04/06/2020	04/24/2020	745.64
							<b>745.64</b>
501-321.000-725.100 Water							
	I. I. D.///		Canal Water/Mansfield 3056449	59033	04/06/2020	04/24/2020	8,560.00
							<b>8,560.00</b>
501-321.000-725.400 Fuel							
	MCNEECE BROS OIL COMPA	872879	Fuel/Public Works	59050	02/29/2020	04/24/2020	49.34
							<b>49.34</b>
501-321.000-730.200 Technical se							
	ALARM COMMUNICATION E	09565	Alarm Monitoring/WTP	58989	04/16/2020	04/24/2020	105.00
	CLINICAL LABORATORY OF//	974091	Various Testing	59008	04/08/2020	04/24/2020	520.00
							<b>625.00</b>
501-321.000-740.100 Repair & ma							
	AA ELECTRIC///	278	Pump Motor #104 Service Call	58986	02/13/2020	04/24/2020	125.00
	ELMS EQUIPMENT///	0000010901090001	Repair Trimmer	59016	04/13/2020	04/24/2020	133.57
	ELMS EQUIPMENT///	0000010900650001	Repair Trimmer	59016	04/07/2020	04/24/2020	98.96
	ELMS EQUIPMENT///	0000010900660001	Repair Trimmer	59016	04/07/2020	04/24/2020	96.47
	EMPIRE SOUTHWEST LLC///	EPWK0481720	Replace Engine Coolant/WTP	59018	04/02/2020	04/24/2020	561.00
	EMPIRE SOUTHWEST LLC///	EPWK0481720	Replace Engine Coolant/WTP	59018	04/02/2020	04/24/2020	1,463.99

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							<b>2,478.99</b>
501-321.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DIV	LYUM1452907	Cleaning Services	58992	03/25/2020	04/24/2020	62.25
							<b>62.25</b>
501-321.000-740.400	Rent SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	4.00
							<b>4.00</b>
501-321.000-750.200	Communica SAN DIEGO COUNTY/// VERIZON WIRELESS SERVIC	20BRAWPWN09 9852378120	P.W. Radio System Fees/March Cell Phone Charges/Various	59065 59085	04/01/2020 04/10/2020	04/24/2020 04/24/2020	28.50 25.03
							<b>53.53</b>
501-321.000-750.650	Taxes, Fees, IMPERIAL COUNTY TREASUR UNDERGROUND SERVICE A		Property Assement Collection CA State Fee for Regulatory	59035 59080	03/27/2020 04/01/2020	04/24/2020 04/24/2020	105.00 26.61
							<b>131.61</b>
<b>Total Dept. Water Treatment:</b>							<b>22,508.77</b>
<b>Dept: 322.000 Water Distribution</b>							
501-322.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	1,151.42
							<b>1,151.42</b>
501-322.000-720.300	Chemicals EFR ENVIRONMENTAL SERV	61636-20	Disinfectant Solution/COVID-19	59015	04/07/2020	04/24/2020	420.00
							<b>420.00</b>
501-322.000-721.100	Uniforms K-C WELDING RENTALS, INC K-C WELDING RENTALS, INC	29677 127246	Safety Boots/Jose Limon Safety Boots/Joseph Galvan	59045 59045	04/06/2020 04/08/2020	04/24/2020 04/24/2020	204.71 205.66
							<b>410.37</b>
501-322.000-721.200	Other operat IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I	582978/2 582987/2 583240/2 583077/2 582988/2	Toilet Auger Return Toilet Auger Wasp Killer Markers Spray Bottle, Batteries,	59039 59039 59039 59039 59039	04/08/2020 04/08/2020 04/10/2020 04/09/2020 04/08/2020	04/24/2020 04/24/2020 04/24/2020 04/24/2020 04/24/2020	59.25 -59.25 9.68 17.99 49.54
							<b>77.21</b>
501-322.000-721.900	Small tools & IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I	582988/2 582904/2	Spray Bottle, Batteries, Shovels	59039 59039	04/08/2020 04/07/2020	04/24/2020 04/24/2020	33.93 23.25
							<b>57.18</b>
501-322.000-740.100	Repair & ma DAVID & SONS TRUCK REPA	21407	Repair Air System #18 Streets	59012	03/26/2020	04/24/2020	653.19
							<b>653.19</b>
501-322.000-750.200	Communica A T & T/// SAN DIEGO COUNTY/// UNDERGROUND SERVICE A VERIZON WIRELESS SERVIC		Telephone Services 4/7-5/6 P.W. Radio System Fees/March Dig Alert Tickets Cell Phone Charges/Various	58985 59065 59080 59085	04/07/2020 04/01/2020 04/01/2020 04/10/2020	04/24/2020 04/24/2020 04/24/2020 04/24/2020	33.03 28.50 74.35 53.35
							<b>189.23</b>
501-322.000-750.500	Training BALDERAS/OMAR//		Reimb. Tuition/D3-D4 Math	58999	03/11/2020	04/24/2020	470.00
							<b>470.00</b>

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<b>Total Dept. Water Distribution:</b>							<b>3,428.60</b>
<b>Total Fund Water:</b>							<b>25,937.37</b>
<b>Fund: 511 Wastewater</b>							
<b>Dept: 331.000 Wastewater Collec</b>							
511-331.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	563.59
							<b>563.59</b>
511-331.000-720.600	Plumbing su						
	IMPERIAL HARDWARE CO., I	582171/2	Vinegar, Ball Valve, Container	59039	03/31/2020	04/24/2020	4.84
							<b>4.84</b>
511-331.000-721.200	Other operat						
	IMPERIAL HARDWARE CO., I	583762/2	Water Jugs	59039	04/16/2020	04/24/2020	41.99
	IMPERIAL HARDWARE CO., I	582171/2	Vinegar, Ball Valve, Container	59039	03/31/2020	04/24/2020	12.42
	MALLORY SAFETY & SUPPLY	4809266	Gloves/COVID-19	59048	03/17/2020	04/24/2020	28.02
							<b>82.43</b>
511-331.000-740.100	Repair & ma						
	K-C WELDING RENTALS, INC	29729	Adjustable Channel Mount,	59045	04/09/2020	04/24/2020	517.18
	K-C WELDING RENTALS, INC	29734	Return Adjustable Channel	59045	04/09/2020	04/24/2020	-59.26
							<b>457.92</b>
511-331.000-750.200	Communicat						
	SAN DIEGO COUNTY///	20BRAWPWN09	P.W. Radio System Fees/March	59065	04/01/2020	04/24/2020	28.50
	VERIZON WIRELESS SERVIC	9852378120	Cell Phone Charges/Various	59085	04/10/2020	04/24/2020	25.03
							<b>53.53</b>
511-331.000-750.650	Taxes, Fees,						
	IMPERIAL COUNTY TREASUR		Property Assesment Collection	59035	03/27/2020	04/24/2020	60.30
							<b>60.30</b>
<b>Total Dept. Wastewater Collection:</b>							<b>1,222.61</b>
<b>Dept: 332.000 Wastewater treatm</b>							
511-332.000-710.300	P E R S						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	902.98
							<b>902.98</b>
511-332.000-720.300	Chemicals						
	POLYDYNE, INC.///	1445067	Clarifloc	59058	04/02/2020	04/24/2020	67.56
	POLYDYNE, INC.///	1445067	Clarifloc	59058	04/02/2020	04/24/2020	6,487.56
							<b>6,555.12</b>
511-332.000-721.200	Other operat						
	SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	112.84
							<b>112.84</b>
511-332.000-721.900	Small tools &						
	ROCKWELL SOLUTIONS///	2322	Scum Pump Cap & Cable Assembl	59063	01/27/2020	04/24/2020	2,994.60
							<b>2,994.60</b>
511-332.000-725.100	Water						
	I. I. D.///		Canal Water/Oakley 3008245	59033	04/06/2020	04/24/2020	248.00
							<b>248.00</b>
511-332.000-725.200	Electricity						
	IMPERIAL IRRIGATION DISTF		Power Bills 3/4/20-4/2/20	59040	04/06/2020	04/24/2020	30,494.51
							<b>30,494.51</b>
511-332.000-730.200	Technical sei						

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	BABCOCK LABORATORIES, I	CD00415-2441	Wastewater Analysis	58998	04/06/2020	04/24/2020	159.00
	BABCOCK LABORATORIES, I	CD01160-2441	Wastewater Analysis	58998	04/15/2020	04/24/2020	531.00
	BABCOCK LABORATORIES, I	CD00589-2441	Wastewater Analysis	58998	04/08/2020	04/24/2020	119.00
	ENTHALPY ANALYTICAL,LLC.	INV1225806	Toxicity Testing	59019	04/08/2020	04/24/2020	775.00
	ENTHALPY ANALYTICAL,LLC.	INV1225807	Toxicity Testing	59019	04/08/2020	04/24/2020	775.00
	FERNANDO RUIZ, INC///	145304	Hazardous Material Business	59023	04/08/2020	04/24/2020	1,250.00
	IV ENVIRONMENTAL LAB INC	10016	Microbiology Analysis	59043	04/06/2020	04/24/2020	977.00
	IV ENVIRONMENTAL LAB INC	10019	Orthophosphate Analysis	59043	04/15/2020	04/24/2020	268.00
	STILLS ELECTRIC///	7590	Troubleshoot & Diagnose	59073	04/02/2020	04/24/2020	390.00
							<b>5,244.00</b>
511-332.000-740.100	Repair & ma LOCKE AIRE CONDITIONING	40510	A/C Repair	59047	03/16/2020	04/24/2020	699.00
							<b>699.00</b>
511-332.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DIV	LYUM1455015	Cleaning Services	58992	04/06/2020	04/24/2020	109.23
							<b>109.23</b>
511-332.000-740.400	Rent SPARKLETTS///	9689234 040120	Water, Cooler Rentals Mar 2020	59070	04/01/2020	04/24/2020	15.75
							<b>15.75</b>
511-332.000-750.200	Communicat SAN DIEGO COUNTY///	20BRAWPWN09	P.W. Radio System Fees/March	59065	04/01/2020	04/24/2020	28.50
							<b>28.50</b>
							<b>Total Dept. Wastewater treatment: 47,404.53</b>
							<b>Total Fund Wastewater: 48,627.14</b>
<b>Fund: 531 Airport</b>							
<b>Dept: 351.000 Airport</b>							
531-351.000-725.200	Electricity IMPERIAL IRRIGATION DISTF		Power Bills 3/4/20-4/2/20	59040	04/06/2020	04/24/2020	50.24
							<b>50.24</b>
531-351.000-740.100	Repair & ma AIR CONDITIONING GUYS IN	11198	A/C Tune up	58988	04/08/2020	04/24/2020	169.98
							<b>169.98</b>
							<b>Total Dept. Airport: 220.22</b>
							<b>Total Fund Airport: 220.22</b>
<b>Fund: 601 Maintenance</b>							
<b>Dept: 801.000 Vehicle Mainten</b>							
601-801.000-710.300	P E R S PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	134.07
							<b>134.07</b>
							<b>Total Dept. Vehicle Maintenance Shop: 134.07</b>
							<b>Total Fund Maintenance: 134.07</b>
<b>Fund: 602 Risk Management</b>							
<b>Dept: 000.000</b>							
602-000.000-200.034	Health insur: CA PUBLIC EMP. RETIREMEI	100000016015984	May 2020 Medical Insurance	1106	04/23/2020	04/24/2020	103,871.20
	CA PUBLIC EMP. RETIREMEI	100000016015988	May 2020 Medical Insurance	1106	04/23/2020	04/24/2020	1,311.61
							<b>105,182.81</b>

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Total Dept. 000000:</b>							<b>105,182.81</b>
<b>Dept: 814.000 Employee Health E</b>							
602-814.000-750.100	Insurance						
	HOLMAN PROFESSIONAL CC	INV2015931	Employee Assistance May 2020	59030	05/01/2020	04/24/2020	506.92
							<b>506.92</b>
<b>otal Dept. Employee Health Benefits:</b>							<b>506.92</b>
<b>I Fund Risk Management:</b>							<b>105,689.73</b>
<b>Fund: 802 Payroll Clearing</b>							
<b>Dept: 000.000</b>							
802-000.000-200.001	Deferred cor						
	NATIONAL PLAN COORDINA		Deferred Comp Plan #340233-01	59053	04/24/2020	04/24/2020	4,680.00
							<b>4,680.00</b>
802-000.000-200.002	Deferred cor						
	NATIONWIDE RETIREMENT		Deferred Compensation #05270	59054	04/24/2020	04/24/2020	275.00
							<b>275.00</b>
802-000.000-200.003	Federal tax v						
	INTERNAL REVENUE SERVIC		Federal Payroll Taxes	1108	04/24/2020	04/24/2020	21,752.63
							<b>21,752.63</b>
802-000.000-200.004	State tax wit						
	EMPLOYMENT DEVELOPMEI		State Taxes	1107	04/24/2020	04/24/2020	6,501.74
							<b>6,501.74</b>
802-000.000-200.006	Social Secur						
	INTERNAL REVENUE SERVIC		Federal Payroll Taxes	1108	04/24/2020	04/24/2020	17,790.06
							<b>17,790.06</b>
802-000.000-200.007	Medicare De						
	INTERNAL REVENUE SERVIC		Federal Payroll Taxes	1108	04/24/2020	04/24/2020	4,184.97
							<b>4,184.97</b>
802-000.000-200.008	Retirement v						
	PUBLIC EMPLOYEES RETIRE		PERS 4/7/20-4/20/20	1109	04/24/2020	04/24/2020	20,088.58
							<b>20,088.58</b>
802-000.000-200.009	Wage assign						
	FRANCHISE TAX BOARD///			59027	04/24/2020	04/24/2020	100.00
	FRANCHISE TAX BOARD///			59027	04/24/2020	04/24/2020	150.00
	IMPERIAL COUNTY SHERIFF			59034	04/24/2020	04/24/2020	102.93
	UNITED STATES TREASURY,			59081	04/24/2020	04/24/2020	177.50
							<b>530.43</b>
802-000.000-200.012	United Fund						
	UNITED WAY OF IMPERIAL C		United Way Deductions	59082	04/24/2020	04/24/2020	19.00
							<b>19.00</b>
802-000.000-200.013	Union dues						
	BRAWLEY FIREFIGHTERS LC		April Union Dues	59001	04/24/2020	04/24/2020	750.00
	BRAWLEY POLICE SERGEAN		April Union Dues	59002	04/24/2020	04/24/2020	300.00
	BRAWLEY PUBLIC SAFETY E		April Union Dues	59003	04/24/2020	04/24/2020	1,890.00
	TEAMSTERS LOCAL #542///		April Union Dues	59076	04/24/2020	04/24/2020	1,087.00
							<b>4,027.00</b>
802-000.000-200.014	Child suppor						

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	CALIFORNIA STATE DISBURS			59005	04/24/2020	04/24/2020	154.61
	CALIFORNIA STATE DISBURS			59005	04/24/2020	04/24/2020	253.38
	CALIFORNIA STATE DISBURS			59005	04/24/2020	04/24/2020	342.00
	CALIFORNIA STATE DISBURS			59005	04/24/2020	04/24/2020	244.15
	CALIFORNIA STATE DISBURS			59005	04/24/2020	04/24/2020	58.61
	SWITTHENBANK/ESTHER//			59074	04/24/2020	04/24/2020	300.00
							<b>1,352.75</b>
802-000.000-200.021	Sect. 125 Ca COLUMBUS BANK & TRUST		Unreimbursed Medical &	59009	04/24/2020	04/24/2020	248.84
							<b>248.84</b>
802-000.000-200.023	AFLAC Critic AFLAC GROUP INSURANCE/		Critical Care Withheld	58987	04/24/2020	04/24/2020	183.91
							<b>183.91</b>
802-000.000-200.027	section 125 AFLAC INC.///		Cancer, ICU, Disability	1105	04/24/2020	04/24/2020	1,245.77
							<b>1,245.77</b>
802-000.000-200.028	section 125 AFLAC INC.///		Cancer, ICU, Disability	1105	04/24/2020	04/24/2020	1,224.89
							<b>1,224.89</b>
802-000.000-200.030	Employer pa INTERNAL REVENUE SERVIC INTERNAL REVENUE SERVIC		Federal Payroll Taxes	1108	04/24/2020	04/24/2020	4,184.97
			Federal Payroll Taxes	1108	04/24/2020	04/24/2020	17,790.06
							<b>21,975.03</b>
						<b>Total Dept. 000000:</b>	<b>106,080.60</b>
						<b>Total Fund Payroll Clearing:</b>	<b>106,080.60</b>
						<b>Grand Total:</b>	<b>418,502.63</b>

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# Check Register Report

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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
59091	04/30/2020	Printed	B364	360 BUSINESS PRODUCTS	Tray	18.40
59092	04/30/2020	Printed	A343	ACME SAFETY & SUPPLY CORP.	Rivets, No Parking Signs	471.86
59093	04/30/2020	Printed	A414	AIRWAVE COMMUNICATIONS ENT INC	Batteries/Dispatch Headsets	210.20
59094	04/30/2020	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	139.67
59095	04/30/2020	Printed	A134	ARAMARK UNIFORM SERVICES, INC.	Cleaning Services	88.48
59096	04/30/2020	Printed	A138	ATCO INTERNATIONAL	Hand Cleaning Wipes	509.12
59097	04/30/2020	Printed	A015	DANIEL ATONDO	Travel Adv./Locator	281.76
59098	04/30/2020	Printed	B502	BABCOCK LABORATORIES, INC	Wastewater Analysis	478.00
59099	04/30/2020	Printed	B542	BIG STATE INDUSTRIAL SUPPLY	Respirator Mask/COVID-19	1,392.12
59100	04/30/2020	Printed	B232	BIOMETRICS4ALL, INC.	Relay Fees 3/1/20-3/31/20	9.00
59101	04/30/2020	Printed	B971	SHIRLEY BONILLAS	Face Coverings/COVID-19	444.02
59102	04/30/2020	Printed	B3124	BRAX COMPANY, INC	Sludge Pump Key Parts	45.97
59103	04/30/2020	Printed	C9428	CALIFORNIA DEPARTMENT OF TAX	1st Qtr 2020 Sales Tax Return	1,086.00
59104	04/30/2020	Printed	C0875	CAMPBELL-HARRIS SECURITY	Contraband Detector Kit	6,463.92
59105	04/30/2020	Printed	C544	CANON FINANCIAL SERVICES, INC	WTP Copier Usage	1,317.89
59106	04/30/2020	Printed	C275	CDW GOVERNMENT, INC.	Server Memory	342.35
59107	04/30/2020	Printed	C2833	CORE & MAIN LP	Registers	13,843.66
59108	04/30/2020	Printed	C3758	COUNTY MOTOR PARTS CO INC	Belt #89 Parks	45.23
59109	04/30/2020	Printed	D478	DEPARTMENT OF JUSTICE	Fingerprint Applications	81.00
59110	04/30/2020	Printed	D516	DEPARTMENT OF TRANSPORTATIO	Signal & Lighting/Jul-Sep 2019	13,047.04
59111	04/30/2020	Printed	E145	ELMS EQUIPMENT	Filters, Weedeater Head	521.47
59112	04/30/2020	Printed	E398	EMPIRE SOUTHWEST LLC	Repair Transmission Control	4,926.34
59113	04/30/2020	Printed	F105	FEDERAL EXPRESS CORP.	Mailings - City Clerk	23.45
59114	04/30/2020	Printed	F737	FORENSIC DRUG TESTING	March Maint Fee, DOT Testing	49.00
59115	04/30/2020	Printed	G750	GOVCONNECTION, INC	Lansweeper Assets Tracking	6,706.28
59116	04/30/2020	Printed	G440	GOVERNMENT FINANCE OFF. ASSOC.	Managing Cash Flow in a	35.00
59117	04/30/2020	Printed	H119	HAAKER EQUIPMENT CO., INC.	Hose Nozzles	122.03
59118	04/30/2020	Printed	H182	HACH COMPANY, INC.	Reagent	468.32
59119	04/30/2020	Printed	H377	HYDRAULICS & BEARING SUPPLY IN	Pressure Hose	775.80
59120	04/30/2020	Printed	I332	IMPERIAL COUNTY SHERIFF'S	Interim Police Chief/S.	12,727.27
59121	04/30/2020	Void	04/30/2020		Void Check	0.00
59122	04/30/2020	Printed	I301	IMPERIAL HARDWARE CO., INC.	Tubing	969.90
59123	04/30/2020	Printed	I412	IMPERIAL LANDFILL, INC.	Animal Dumping Fees	61.50
59124	04/30/2020	Printed	I567	IMPERIAL VALLEY PRESS	Annual Subscription #0234735	163.46
59125	04/30/2020	Printed	I487	IMPERIAL VALLEY VEGETABLE	Face Coverings/COVID-19	1,300.77
59126	04/30/2020	Printed	J371	JOHNSON CONTROLS SECURITY	Alarm Monitoring 5/1-5/31/20	244.74
59127	04/30/2020	Printed	K154	K-C WELDING RENTALS, INC.	Ratchet Straps	347.58
59128	04/30/2020	Printed	L920	LABRUCHERIE IRRIGATION SUPP	Tee, Couplings, Wet & Dry	659.59
59129	04/30/2020	Printed	L1084	JACIEL S & ALEX C LAINEZ	Refund Ovrpmt 368 J Street	21.39
59130	04/30/2020	Printed	L603	LIEBERT CASSIDY WHITMORE	General Professional Services	1,914.00
59131	04/30/2020	Printed	L541	JOSE LIMON	Travel Adv./Locator	281.76
59132	04/30/2020	Printed	M997	MAIN STREET SIGNS	Street Name Signs	996.17
59133	04/30/2020	Void	04/30/2020		Void Check	0.00
59134	04/30/2020	Printed	M730	MALLORY SAFETY & SUPPLY LLC	Straw Hat	1,665.91
59135	04/30/2020	Printed	M004	MCNEECE BROS OIL COMPANY	Batteries/Timers	29.22
59136	04/30/2020	Printed	N721	NATIONAL BAND & TAG CO. INC	Rabies Vaccines, Dog Licenses	135.98
59137	04/30/2020	Printed	N663	CASSANDRA NAVARRO	Rfnd Deposit 610 N Palm Drive	81.58
59138	04/30/2020	Printed	O233	O'REILLY AUTO PARTS	Motor Oil #177 Parks	19.38
59139	04/30/2020	Printed	O130	OH MY GLASS IV	Install Uility Clerk Window/	450.00
59140	04/30/2020	Printed	O113	OK RUBBER TIRES	Repair Tire #209 Streets	18.50
59141	04/30/2020	Printed	O158	IFEOMA OKERE	Rfnd Deposit 543 N 2nd Street	207.49
59142	04/30/2020	Printed	P604	PADRE USA	Gloves, Disinfectant/COVID-19	111.67
59143	04/30/2020	Printed	P113	PETTY CASH -CITY CLERK	Petty Cash - City Clerk	16.57
59144	04/30/2020	Printed	P521	PETTY CASH-RECREATION	Petty Cash - Parks & Rec Dept.	78.79

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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
59145	04/30/2020	Printed	P213	PRECISION ELECTRIC CO INC	Repair Motor/Blower #3	7,587.00
59146	04/30/2020	Printed	R0990	RUSSELECTRIC INC	Preventative Maintenance	1,970.00
59147	04/30/2020	Printed	S283	SAN DIEGO POLICE EQUIPMENT, IN	Ammunition	2,966.50
59148	04/30/2020	Printed	S403	SOUTH COAST FIRE EQUIPMENT, IN	Tow Service/Apparatus #3991	1,320.00
59149	04/30/2020	Printed	S495	SOUTHERN CALIFORNIA GAS CO.	193 926 4200 5 3/10-4/8/20	45.55
59150	04/30/2020	Printed	S760	SPECTRUM ADVERTISING	Upload Council Mtg 4/7/20	125.00
59151	04/30/2020	Printed	S849	STILLS ELECTRIC	Replace Corn Lamps	1,036.03
59152	04/30/2020	Printed	S990	STRATEGIC INSIGHTS, INC.	Capital Planning Software	750.00
59153	04/30/2020	Printed	S713	JULIA STRUBHAR	Refund Ovrpmt 663 N 5th Street	31.68
59154	04/30/2020	Printed	T118	TELDATA	Camera, Cable/Transit Station	874.18
59155	04/30/2020	Printed	U901	UNITED STATES POSTAL SERVIC	City Hall Postage Refill	3,363.15
59156	04/30/2020	Printed	V966	VALLEY PEST SERVICES, INC	Pest Control/Lions Center	45.00
59157	04/30/2020	Printed	V079	VERIZON WIRELESS SERVICES L	Mobile Broadband/Police Dept.	38.01
59158	04/30/2020	Printed	W221	WAL-MART STORES, INC. #01-1555	Hand Soap/COVID-19	32.22
59159	04/30/2020	Printed	W135	WAXIE SANITARY SUPPLY	Toilet Paper	88.33
<b>Total Checks: 69</b>					<b>Checks Total (excluding void checks):</b>	<b>96,719.25</b>
<b>Total Payments: 69</b>					<b>Bank Total (excluding void checks):</b>	<b>96,719.25</b>
<b>Total Payments: 69</b>					<b>Grand Total (excluding void checks):</b>	<b>96,719.25</b>

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05/01/2020

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<b>Fund: 101 General Fund</b>							
<b>Dept: 000.000</b>							
101-000.000-205.400	Sales tax pa CALIFORNIA DEPARTMENT C		1st Qtr 2020 Sales Tax Return	59103	03/31/2020	04/30/2020	-0.20
							<u>-0.20</u>
						<b>Total Dept. 000000:</b>	<b>-0.20</b>
<b>Dept: 110.000 General Revenues</b>							
101-110.000-410.910	Utility users 1 LAINEZ/JACIEL S & ALEX C// STRUBHAR/JULIA//		Refund Ovrpmt 368 J Street	59129	04/21/2020	04/30/2020	3.12
			Refund Ovrpmt 663 N 5th Street	59153	04/21/2020	04/30/2020	3.12
							<u>6.24</u>
101-110.000-440.600	Sale of maps CALIFORNIA DEPARTMENT C		1st Qtr 2020 Sales Tax Return	59103	03/31/2020	04/30/2020	71.78
							<u>71.78</u>
						<b>Total Dept. General Revenues:</b>	<b>78.02</b>
<b>Dept: 111.000 City Council</b>							
101-111.000-721.200	Other operat GOVCONNECTION, INC///	57634863	HDMI Cable	59115	04/03/2020	04/30/2020	22.65
							<u>22.65</u>
101-111.000-730.200	Technical ser SPECTRUM ADVERTISING///	14688	Upload Council Mtg 4/7/20	59150	04/14/2020	04/30/2020	125.00
							<u>125.00</u>
						<b>Total Dept. City Council:</b>	<b>147.65</b>
<b>Dept: 112.000 City Clerk</b>							
101-112.000-750.210	Postage FEDERAL EXPRESS CORP.//	6-988-65820	Mailings - City Clerk	59113	04/17/2020	04/30/2020	23.45
							<u>23.45</u>
						<b>Total Dept. City Clerk:</b>	<b>23.45</b>
<b>Dept: 151.000 Finance</b>							
101-151.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	59155	04/24/2020	04/30/2020	1,543.10
							<u>1,543.10</u>
101-151.000-750.500	Training GOVERNMENT FINANCE OFI	2960874	Managing Cash Flow in a	59116	04/22/2020	04/30/2020	35.00
							<u>35.00</u>
						<b>Total Dept. Finance:</b>	<b>1,578.10</b>
<b>Dept: 152.000 Utility Billing</b>							
101-152.000-740.100	Repair & ma OH MY GLASS IV///	86	Install Utility Clerk Window/	59139	04/28/2020	04/30/2020	450.00
							<u>450.00</u>
101-152.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	59155	04/24/2020	04/30/2020	1,735.65
							<u>1,735.65</u>
101-152.000-750.750	Overages ar CALIFORNIA DEPARTMENT C		1st Qtr 2020 Sales Tax Return	59103	03/31/2020	04/30/2020	0.45
							<u>0.45</u>
						<b>Total Dept. Utility Billing:</b>	<b>2,186.10</b>

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Dept: 153.000 Personnel</b>							
101-153.000-721.200	Other operat BONILLAS/SHIRLEY//	112008	Face Coverings/COVID-19	59101	04/21/2020	04/30/2020	444.02
							<b>444.02</b>
101-153.000-730.100	Professional LIEBERT CASSIDY WHITMOF	1495573	F. Rodriguez Litigation	59130	03/31/2020	04/30/2020	1,698.00
	LIEBERT CASSIDY WHITMOF	1495574	BPSEA Litigation 3/31/20	59130	03/31/2020	04/30/2020	94.00
	LIEBERT CASSIDY WHITMOF	1495572	General Professional Services	59130	03/31/2020	04/30/2020	122.00
							<b>1,914.00</b>
101-153.000-730.200	Technical se BIOMETRICS4ALL, INC.//	BRAWL0070	Relay Fees 3/1/20-3/31/20	59100	04/01/2020	04/30/2020	9.00
	DEPARTMENT OF JUSTICE//	444500	Fingerprint Applications	59109	04/03/2020	04/30/2020	81.00
	FORENSIC DRUG TESTING	2020-19472	March Maint Fee, DOT Testing	59114	03/04/2020	04/30/2020	49.00
							<b>139.00</b>
101-153.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	59155	04/24/2020	04/30/2020	19.00
							<b>19.00</b>
<b>Total Dept. Personnel:</b>							<b>2,516.02</b>
<b>Dept: 171.000 Planning</b>							
101-171.000-740.400	Rent CANON FINANCIAL SERVICE	21313504	Copier Lease/Building	59105	04/12/2020	04/30/2020	53.16
							<b>53.16</b>
<b>Total Dept. Planning:</b>							<b>53.16</b>
<b>Dept: 181.000 Information technc</b>							
101-181.000-721.900	Small tools & CDW GOVERNMENT, INC.//	XKJ6490	Server Memory	59106	03/28/2020	04/30/2020	342.35
							<b>342.35</b>
101-181.000-740.100	Repair & ma GOVCONNECTION, INC.//	57634814	Data Domain Renewal	59115	04/03/2020	04/30/2020	6,080.23
	GOVCONNECTION, INC.//	57642808	Lansweeper Assets Tracking	59115	04/08/2020	04/30/2020	603.40
							<b>6,683.63</b>
<b>Total Dept. Information technology:</b>							<b>7,025.98</b>
<b>Dept: 191.000 Non-departmental</b>							
101-191.000-721.200	Other operat IMPERIAL VALLEY VEGETABI	MK2020-012	Face Coverings/COVID-19	59125	04/20/2020	04/30/2020	1,300.77
	PETTY CASH -CITY CLERK//		Petty Cash - City Clerk	59143	04/20/2020	04/30/2020	16.57
							<b>1,317.34</b>
101-191.000-730.200	Technical se JOHNSON CONTROLS SECL	34171219	Alarm Monitoring 5/1-5/31/20	59126	04/11/2020	04/30/2020	244.74
							<b>244.74</b>
<b>Total Dept. Non-departmental:</b>							<b>1,562.08</b>
<b>Dept: 211.000 Police Protection</b>							
101-211.000-720.900	Ammunition\ SAN DIEGO POLICE EQUIPM	642312	Ammunition	59147	04/22/2020	04/30/2020	2,966.50
							<b>2,966.50</b>
101-211.000-721.200	Other operat AIRWAVE COMMUNICATION:	438569	Batteries/Dispatch Headsets	59093	04/22/2020	04/30/2020	210.20
							<b>210.20</b>
101-211.000-721.900	Small tools &						

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	CAMPBELL-HARRIS SECURITY	20023	Contraband Detector Kit	59104	03/16/2020	04/30/2020	6,463.92
							<b>6,463.92</b>
101-211.000-730.100	Professional IMPERIAL COUNTY SHERIFF	3312020-1	Interim Police Chief/S.	59120	04/01/2020	04/30/2020	12,727.27
							<b>12,727.27</b>
101-211.000-740.100	Repair & ma STILLS ELECTRIC/// STILLS ELECTRIC///	7613 7614	Install Photocells, Fixtures Replace Corn Lamps	59151 59151	04/20/2020 04/20/2020	04/30/2020 04/30/2020	859.05 176.98
							<b>1,036.03</b>
101-211.000-740.200	Cleaning ser ALSCO AMERICAN LINEN DIV	LYUM1458039	Cleaning Services	59094	04/22/2020	04/30/2020	139.67
							<b>139.67</b>
101-211.000-740.400	Rent CANON FINANCIAL SERVICE	21336745	Copier Leases/Police Dept.	59105	04/12/2020	04/30/2020	459.74
							<b>459.74</b>
							<b>Total Dept. Police Protection: 24,003.33</b>
<b>Dept: 221.000 Fire Department</b>							
101-221.000-720.600	Plumbing su IMPERIAL HARDWARE CO., I	583994/2	Grill Brush, Nipple, Sprinkler	59122	04/19/2020	04/30/2020	2.31
							<b>2.31</b>
101-221.000-721.200	Other operat IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I	583994/2 583930/2 578396/2	Grill Brush, Nipple, Sprinkler Trimmer Line Batteries, Bulb	59122 59122 59122	04/19/2020 04/18/2020 02/19/2020	04/30/2020 04/30/2020 04/30/2020	8.72 6.78 36.48
							<b>51.98</b>
101-221.000-740.100	Repair & ma CANON FINANCIAL SERVICE	21336746	Copier Lease, Usage/Fire Dept	59105	04/11/2020	04/30/2020	24.68
							<b>24.68</b>
101-221.000-740.400	Rent CANON FINANCIAL SERVICE	21336746	Copier Lease, Usage/Fire Dept	59105	04/11/2020	04/30/2020	57.65
							<b>57.65</b>
101-221.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	59155	04/24/2020	04/30/2020	47.50
							<b>47.50</b>
							<b>Total Dept. Fire Department: 184.12</b>
<b>Dept: 221.100 Fire Station #2</b>							
101-221.100-740.100	Repair & ma CANON FINANCIAL SERVICE EMPIRE SOUTHWEST LLC/// EMPIRE SOUTHWEST LLC/// EMPIRE SOUTHWEST LLC/// SOUTH COAST FIRE EQUIPA	21325272 EPWK0471000 EPWK0482153 EPWK0471344 498624	Copier Lease, Usage/Fire Dept Remove & Install Starter Full Oil Service, Load Bank Replace Battery, Fluid Tow Service/Apparatus #3991	59105 59112 59112 59112 59148	04/12/2020 11/01/2019 04/09/2020 11/12/2019 04/14/2020	04/30/2020 04/30/2020 04/30/2020 04/30/2020 04/30/2020	26.58 1,188.01 1,205.75 1,138.06 1,320.00
							<b>4,878.40</b>
101-221.100-740.400	Rent CANON FINANCIAL SERVICE	21325272	Copier Lease, Usage/Fire Dept	59105	04/12/2020	04/30/2020	72.64
							<b>72.64</b>
101-221.100-750.200	Communica VERIZON WIRELESS SERVIC	9851959646	Mobile Broadband/Police Dept.	59157	04/06/2020	04/30/2020	38.01
							<b>38.01</b>

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<b>Total Dept. Fire Station #2:</b>							<b>4,989.05</b>
<b>Dept: 231.000 Building Inspectio</b>							
101-231.000-720.100	Office suppli 360 BUSINESS PRODUCTS///	WO-24450-1	Tray	59091	04/21/2020	04/30/2020	18.40
							<b>18.40</b>
101-231.000-740.400	Rent CANON FINANCIAL SERVICE	21313504	Copier Lease/Building	59105	04/12/2020	04/30/2020	53.16
							<b>53.16</b>
101-231.000-750.210	Postage UNITED STATES POSTAL SE		City Hall Postage Refill	59155	04/24/2020	04/30/2020	13.40
							<b>13.40</b>
<b>Total Dept. Building Inspection:</b>							<b>84.96</b>
<b>Dept: 241.000 Animal Control</b>							
101-241.000-721.200	Other operat MALLORY SAFETY & SUPPLY NATIONAL BAND & TAG CO.	4820569 37841	Gloves Rabies Vaccines, Dog Licenses	59134 59136	04/03/2020 12/09/2019	04/30/2020 04/30/2020	28.06 135.98
							<b>164.04</b>
101-241.000-730.200	Technical se IMPERIAL LANDFILL, INC.///	4136-000017971	Animal Dumping Fees	59123	04/15/2020	04/30/2020	61.50
							<b>61.50</b>
<b>Total Dept. Animal Control:</b>							<b>225.54</b>
<b>Dept: 311.000 Engineering</b>							
101-311.000-720.200	Books and s IMPERIAL VALLEY PRESS///		Annual Subscription #0234735	59124	04/20/2020	04/30/2020	163.46
							<b>163.46</b>
101-311.000-730.200	Technical sei STRATEGIC INSIGHTS, INC./.	20Plan-It-087	Capital Planning Software	59152	04/20/2020	04/30/2020	750.00
							<b>750.00</b>
<b>Total Dept. Engineering:</b>							<b>913.46</b>
<b>Dept: 411.000 Community Develc</b>							
101-411.000-740.400	Rent CANON FINANCIAL SERVICE	21313504	Copier Lease/Building	59105	04/12/2020	04/30/2020	53.15
							<b>53.15</b>
<b>Total Dept. Community Development:</b>							<b>53.15</b>
<b>Dept: 511.000 Parks</b>							
101-511.000-720.500	Electrical suj MCNEECE BROS OIL COMPA	265470	Batteries/Timers	59135	04/13/2020	04/30/2020	29.22
							<b>29.22</b>
101-511.000-720.600	Plumbing su IMPERIAL HARDWARE CO., I IMPERIAL HARDWARE CO., I LABRUCHERIE IRRIGATION : LABRUCHERIE IRRIGATION :	584115/2 584092/2 OM9270 OM9212	Ell, Couplings Bushings Spray Heads Tee, Couplings, Wet & Dry	59122 59122 59128 59128	04/21/2020 04/20/2020 04/23/2020 04/21/2020	04/30/2020 04/30/2020 04/30/2020 04/30/2020	1.63 1.53 35.77 17.62
							<b>56.55</b>
101-511.000-721.200	Other operat BIG STATE INDUSTRIAL SUP BIG STATE INDUSTRIAL SUP ELMS EQUIPMENT/// ELMS EQUIPMENT///	1385218 1385221 1090148-0001 1090137-0001	Hand Cleaner/COVID-19 Respirator Mask/COVID-19 Weedeater Line Weedeater Heads	59099 59099 59111 59111	04/13/2020 04/13/2020 04/16/2020 04/15/2020	04/30/2020 04/30/2020 04/30/2020 04/30/2020	390.20 611.72 44.75 75.59

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	IMPERIAL HARDWARE CO., I	582921/2	Lumber Board	59122	04/07/2020	04/30/2020	7.60
	K-C WELDING RENTALS, INC	29890	Ratchet Straps	59127	04/22/2020	04/30/2020	64.63
	MALLORY SAFETY & SUPPLY	4828640	Straw Hat	59134	04/16/2020	04/30/2020	12.73
	MALLORY SAFETY & SUPPLY	4832511	Straw Hat	59134	04/23/2020	04/30/2020	12.73
							<b>1,219.95</b>
101-511.000-721.900	Small tools &						
	K-C WELDING RENTALS, INC	29896	Trailer End	59127	04/22/2020	04/30/2020	38.78
							<b>38.78</b>
101-511.000-740.100	Repair & ma						
	CANON FINANCIAL SERVICE	21313505	Copier Lease, Usage/Parks &	59105	04/11/2020	04/30/2020	21.93
	COUNTY MOTOR PARTS CO	652560	Belt #89 Parks	59108	12/04/2019	04/30/2020	45.23
	ELMS EQUIPMENT///	0000010901450001	Repair Trimmer	59111	04/16/2020	04/30/2020	51.84
	O'REILLY AUTO PARTS	2648-227114	Motor Oil #177 Parks	59138	04/22/2020	04/30/2020	19.38
							<b>138.38</b>
101-511.000-740.400	Rent						
	CANON FINANCIAL SERVICE	21313505	Copier Lease, Usage/Parks &	59105	04/11/2020	04/30/2020	102.99
							<b>102.99</b>
							<b>Total Dept. Parks: 1,585.87</b>
<b>Dept: 521.000 Recreation &amp; Lions</b>							
101-521.000-721.200	Other operat						
	BIG STATE INDUSTRIAL SUP	1385219	Hand Cleaner/COVID-19	59099	04/13/2020	04/30/2020	390.20
	IMPERIAL HARDWARE CO., I	584082/2	Keys	59122	04/20/2020	04/30/2020	8.11
	IMPERIAL HARDWARE CO., I	584543/2	Hasp, Hinges, Spray Paint	59122	04/24/2020	04/30/2020	39.48
	IMPERIAL HARDWARE CO., I	584542/2	Return Spray Paint	59122	04/24/2020	04/30/2020	-13.93
	PETTY CASH-RECREATION I		Petty Cash - Parks & Rec Dept.	59144	04/20/2020	04/30/2020	78.79
							<b>502.65</b>
101-521.000-730.200	Technical se						
	VALLEY PEST SERVICES, INC	14287883	Pest Control/Lions Center	59156	04/02/2020	04/30/2020	45.00
							<b>45.00</b>
101-521.000-740.100	Repair & ma						
	CANON FINANCIAL SERVICE	21313505	Copier Lease, Usage/Parks &	59105	04/11/2020	04/30/2020	21.92
							<b>21.92</b>
101-521.000-740.200	Cleaning ser						
	ARAMARK UNIFORM SERVIC	001451198906	Cleaning Services	59095	03/09/2020	04/30/2020	88.48
							<b>88.48</b>
101-521.000-740.400	Rent						
	CANON FINANCIAL SERVICE	21313505	Copier Lease, Usage/Parks &	59105	04/11/2020	04/30/2020	103.00
							<b>103.00</b>
101-521.000-750.210	Postage						
	UNITED STATES POSTAL SE		City Hall Postage Refill	59155	04/24/2020	04/30/2020	4.50
							<b>4.50</b>
							<b>Total Dept. Recreation &amp; Lions Center: 765.55</b>
<b>Dept: 522.000 Senior Citizens Ce</b>							
101-522.000-725.300	Natural gas						
	SOUTHERN CALIFORNIA GA	193 926 4200 5 3/10-4/8/20		59149	04/10/2020	04/30/2020	45.55
							<b>45.55</b>
							<b>Total Dept. Senior Citizens Center: 45.55</b>
							<b>Total Fund General Fund: 48,020.94</b>

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<b>Dept: 312.000 Street Maintenance</b>							
211-312.000-720.600	Plumbing su LABRUCHERIE IRRIGATION	OM9166	Controller	59128	04/17/2020	04/30/2020	115.17
							<b>115.17</b>
211-312.000-721.200	Other operat ACME SAFETY & SUPPLY CO IMPERIAL HARDWARE CO., I	139242-00 579209/2	Rivets, No Parking Signs Trash Bags/ROW	59092 59122	03/24/2020 02/28/2020	04/30/2020 04/30/2020	471.86 15.51
							<b>487.37</b>
211-312.000-721.900	Small tools & MAIN STREET SIGNS///	33150	Street Name Signs	59132	04/07/2020	04/30/2020	996.17
							<b>996.17</b>
211-312.000-740.100	Repair & ma DEPARTMENT OF TRANSPOR ELMS EQUIPMENT///	SL200099 0000010902000001	Signal & Lighting/Jul-Sep 2019 Repair Trimmer/ROW	59110 59111	10/15/2019 04/20/2020	04/30/2020 04/30/2020	13,047.04 61.39
							<b>13,108.43</b>
<b>Dept. Street Maintenance &amp; Improve.:</b>							<b>14,707.14</b>
<b>Total Fund Gas Tax:</b>							<b>14,707.14</b>
<b>Fund: 213 SB 821 - Ped. &amp; Bic. Fac.</b>							
<b>Dept: 313.000 Bicycle &amp; Pedestrian</b>							
213-313.000-721.200	Other operat IMPERIAL HARDWARE CO., I	583590/2	Screw	59122	04/15/2020	04/30/2020	5.81
							<b>5.81</b>
213-313.000-721.900	Small tools & TELDATA///	85834	Camera, Cable/Transit Station	59154	04/13/2020	04/30/2020	874.18
							<b>874.18</b>
<b>Total Dept. Bicycle &amp; Pedestrian Fac.:</b>							<b>879.99</b>
<b>SB 821 - Ped. &amp; Bic. Fac.:</b>							<b>879.99</b>
<b>Fund: 243 CFD 05-1 Victoria Park</b>							
<b>Dept: 195.000 Comm Fac Dist</b>							
243-195.000-720.600	Plumbing su IMPERIAL HARDWARE CO., I LABRUCHERIE IRRIGATION	584486/2 OM9287	Tubing Fittings, Couplings	59122 59128	04/24/2020 04/23/2020	04/30/2020 04/30/2020	8.72 15.41
							<b>24.13</b>
<b>Total Dept. Comm Fac Dist:</b>							<b>24.13</b>
<b>id CFD 05-1 Victoria Park:</b>							<b>24.13</b>
<b>Fund: 501 Water</b>							
<b>Dept: 000.000</b>							
501-000.000-205.200	Water depos NAVARRO/CASSANDRA// OKERE/IFEOMA//		Rfnd Deposit 610 N Palm Drive Rfnd Deposit 543 N 2nd Street	59137 59141	04/22/2020 04/22/2020	04/30/2020 04/30/2020	81.58 207.49
							<b>289.07</b>
501-000.000-205.400	Sales tax pa CALIFORNIA DEPARTMENT C		1st Qtr 2020 Sales Tax Return	59103	03/31/2020	04/30/2020	-7.60
							<b>-7.60</b>
<b>Total Dept. 000000:</b>							<b>281.47</b>

Dept: 321.000 Water Treatment

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501-321.000-720.600	Plumbing su						
	LABRUCHERIE IRRIGATION :	OM9085	Controller	59128	04/13/2020	04/30/2020	103.66
	LABRUCHERIE IRRIGATION :	OM9250	Liquid Gauge, Bibb, Tape	59128	04/22/2020	04/30/2020	59.10
							<b>162.76</b>
501-321.000-721.200	Other operat						
	ELMS EQUIPMENT///	1090165-0001	Rider Plate, Washer, Nut	59111	04/17/2020	04/30/2020	63.36
	ELMS EQUIPMENT///	1090231-0001	Filters, Weedeater Head	59111	04/22/2020	04/30/2020	41.32
	HACH COMPANY, INC ///	11910336	Reagent	59118	04/03/2020	04/30/2020	468.32
	IMPERIAL HARDWARE CO., I	582964/2	Umbrella, Poncho, Power Strip	59122	04/08/2020	04/30/2020	48.18
	IMPERIAL HARDWARE CO., I	583032/2	Gloves, Spray Paint/COVID-19	59122	04/08/2020	04/30/2020	41.25
	IMPERIAL HARDWARE CO., I	584246/2	Towels/COVID-19	59122	04/22/2020	04/30/2020	12.89
	K-C WELDING RENTALS, INC	29843	Chain, Chain Loop, Blade	59127	04/20/2020	04/30/2020	184.17
	LABRUCHERIE IRRIGATION :	OM9122	Tube Cutter, Saw, Tape, Pump	59128	04/15/2020	04/30/2020	66.68
	MALLORY SAFETY & SUPPLY	4800956	Gloves, Mask, Multi-Purpose	59134	03/04/2020	04/30/2020	100.05
	MALLORY SAFETY & SUPPLY	4800965	Respirators	59134	03/04/2020	04/30/2020	86.94
	WAXIE SANITARY SUPPLY///	79060609	Toilet Paper	59159	04/07/2020	04/30/2020	88.33
							<b>1,201.49</b>
501-321.000-721.900	Small tools {						
	LABRUCHERIE IRRIGATION :	OM9122	Tube Cutter, Saw, Tape, Pump	59128	04/15/2020	04/30/2020	246.18
							<b>246.18</b>
501-321.000-740.100	Repair & ma						
	CANON FINANCIAL SERVICE	21336742	WTP Copier Usage	59105	04/12/2020	04/30/2020	267.29
	K-C WELDING RENTALS, INC	29865	Service Trimmer	59127	04/21/2020	04/30/2020	60.00
							<b>327.29</b>
							<b>Total Dept. Water Treatment: 1,937.72</b>
<b>Dept: 322.000 Water Distribution</b>							
501-322.000-720.600	Plumbing su						
	CORE & MAIN LP///	M137608	Repair Clamps	59107	04/13/2020	04/30/2020	592.99
	CORE & MAIN LP///	M190532	Registers	59107	04/13/2020	04/30/2020	13,250.67
							<b>13,843.66</b>
501-322.000-721.200	Other operat						
	IMPERIAL HARDWARE CO., I	583573/2	Wrench, Hand Sanitizer/	59122	04/15/2020	04/30/2020	29.08
	IMPERIAL HARDWARE CO., I	583573/2	Wrench, Hand Sanitizer/	59122	04/15/2020	04/30/2020	15.48
	IMPERIAL HARDWARE CO., I	583700/2	Hand Sanitizer/COVID-19	59122	04/16/2020	04/30/2020	40.60
	IMPERIAL HARDWARE CO., I	583616/2	Hand Sanitizer/COVID-19	59122	04/15/2020	04/30/2020	595.95
	MALLORY SAFETY & SUPPLY	4815328	Return Gloves	59134	03/26/2020	04/30/2020	-130.92
	MALLORY SAFETY & SUPPLY	4820862	Gloves/COVID-19	59134	04/03/2020	04/30/2020	145.47
	MALLORY SAFETY & SUPPLY	4818057	Gloves/COVID-19	59134	03/31/2020	04/30/2020	64.65
	MALLORY SAFETY & SUPPLY	4818055	Respirator Masks/COVID-19	59134	03/31/2020	04/30/2020	40.95
	MALLORY SAFETY & SUPPLY	4823969	Face Coverings, Gloves/COVID-	59134	04/09/2020	04/30/2020	100.09
	MALLORY SAFETY & SUPPLY	4823977	Safety Googles/COVID-19	59134	04/09/2020	04/30/2020	13.73
	MALLORY SAFETY & SUPPLY	4823993	Gloves, Respirator Masks/	59134	04/09/2020	04/30/2020	185.74
	MALLORY SAFETY & SUPPLY	4824434	Jackets, Hard Hat	59134	04/10/2020	04/30/2020	289.85
	MALLORY SAFETY & SUPPLY	4807631	Coverall, Gloves, Respirators	59134	03/13/2020	04/30/2020	486.91
	PADRE USA///	16016500	Gloves, Disinfectant/COVID-19	59142	04/15/2020	04/30/2020	111.67
	WAL-MART STORES, INC. #0	09506	Hand Soap/COVID-19	59158	04/15/2020	04/30/2020	32.22
							<b>2,021.47</b>
501-322.000-721.900	Small tools {						
	IMPERIAL HARDWARE CO., I	583573/2	Wrench, Hand Sanitizer/	59122	04/15/2020	04/30/2020	57.72
							<b>57.72</b>
501-322.000-740.100	Repair & ma						
	ELMS EQUIPMENT///	0000010899760001	Repair Centrifugal Pump	59111	03/26/2020	04/30/2020	91.61
	ELMS EQUIPMENT///	0000010899750001	Repair Centrifugal Pump	59111	03/26/2020	04/30/2020	91.61
	EMPIRE SOUTHWEST LLC///	EMWK2951498	Repair Transmission Control	59112	04/08/2020	04/30/2020	1,394.52
	OK RUBBER TIRES///	73543	Repair Tire #209 Streets	59140	04/17/2020	04/30/2020	18.50

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							<b>1,596.24</b>
501-322.000-750.400	Travel						
	ATONDO/DANIEL//		Travel Adv./Locator	59097	02/28/2020	04/30/2020	140.88
	LIMON/JOSE//		Travel Adv./Locator	59131	02/28/2020	04/30/2020	140.88
							<b>281.76</b>
<b>Total Dept. Water Distribution:</b>							<b>17,800.85</b>
<b>Total Fund Water:</b>							<b>20,020.04</b>
<b>Fund: 511 Wastewater</b>							
<b>Dept: 000.000</b>							
511-000.000-205.400	Sales tax pa						
	CALIFORNIA DEPARTMENT C		1st Qtr 2020 Sales Tax Return	59103	03/31/2020	04/30/2020	29.96
							<b>29.96</b>
<b>Total Dept. 000000:</b>							<b>29.96</b>
<b>Dept: 331.000 Wastewater Collec</b>							
511-331.000-440.730	Sewer servic						
	LAINEZ/JACIEL S & ALEX C//		Refund Ovrpmt 368 J Street	59129	04/21/2020	04/30/2020	18.27
	STRUBHAR/JULIA//		Refund Ovrpmt 663 N 5th Street	59153	04/21/2020	04/30/2020	28.56
							<b>46.83</b>
511-331.000-721.200	Other operat						
	HAAKER EQUIPMENT CO., IN	C59535	Hose Nozzles	59117	03/26/2020	04/30/2020	122.03
	HYDRAULICS & BEARING SU	17724	Pressure Hose	59119	04/15/2020	04/30/2020	775.80
	MALLORY SAFETY & SUPPLY	4788685	Gloves	59134	02/12/2020	04/30/2020	80.00
	MALLORY SAFETY & SUPPLY	4804803	Goggles	59134	03/10/2020	04/30/2020	27.16
	MALLORY SAFETY & SUPPLY	4803937	Respirator Masks	59134	03/09/2020	04/30/2020	121.77
							<b>1,126.76</b>
511-331.000-730.200	Technical sei						
	BABCOCK LABORATORIES, I	CD00964-2441	Pretreatment Analysis	59098	04/14/2020	04/30/2020	92.00
							<b>92.00</b>
511-331.000-750.400	Travel						
	ATONDO/DANIEL//		Travel Adv./Locator	59097	02/28/2020	04/30/2020	140.88
	LIMON/JOSE//		Travel Adv./Locator	59131	02/28/2020	04/30/2020	140.88
							<b>281.76</b>
<b>Total Dept. Wastewater Collection:</b>							<b>1,547.35</b>
<b>Dept: 332.000 Wastewater treatm</b>							
511-332.000-721.200	Other operat						
	ATCO INTERNATIONAL///	IO550401	Hand Cleaning Wipes	59096	04/10/2020	04/30/2020	509.12
	BRAX COMPANY, INC///	31168	Sludge Pump Key Parts	59102	04/15/2020	04/30/2020	45.97
							<b>555.09</b>
511-332.000-730.200	Technical sei						
	BABCOCK LABORATORIES, I	CB00120-2441	Wastewater Analysis	59098	02/04/2020	04/30/2020	317.00
	BABCOCK LABORATORIES, I	CC02495-2441	Wastewater Analysis	59098	03/27/2020	04/30/2020	69.00
							<b>386.00</b>
511-332.000-740.100	Repair & ma						
	PRECISION ELECTRIC CO IN	3-070651	Repair Motor/Blower #3	59145	04/20/2020	04/30/2020	7,587.00
	RUSSELECTRIC INC///	139210	Preventative Maintenance	59146	04/15/2020	04/30/2020	1,970.00
							<b>9,557.00</b>
<b>Total Dept. Wastewater treatment:</b>							<b>10,498.09</b>
<b>Total Fund Wastewater:</b>							<b>12,075.40</b>

INVOICE APPROVAL LIST BY FUND REPORT

Date: 04/30/2020  
 Time: 3:16 pm  
 Page: 9

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 531 Airport</b>							
<b>Dept: 000.000</b>							
531-000.000-205.400	Sales tax pa CALIFORNIA DEPARTMENT C		1st Qtr 2020 Sales Tax Return	59103	03/31/2020	04/30/2020	991.61
							<u>991.61</u>
							<b>Total Dept. 000000: 991.61</b>
							<b>Total Fund Airport: 991.61</b>
							<b>Grand Total: 96,719.25</b>

*TAD*  
*05/01/2020*

**CITY OF BRAWLEY**  
**March 19, 2020**

The City Council of the City of Brawley, California met in regular session at 10:00 AM, City Council Chambers, 383 Main, Brawley, California, the date, time and place duly established for the holding of said meeting. The City Clerk attests to the posting of the agenda pursuant to G.C. §54954.2.

**Mayor Kastner-Jauregui** called meeting to order @ 10:02 AM

**PRESENT:** Couchman, Hamby, Kastner-Jauregui, Nava, Wharton  
**ABSENT:** None

**INVOCATION** CM Hamby

**PLEDGE OF ALLEGIANCE** CM Nava

**Mayor Kastner-Jauregui** stated began meeting by expressing gratitude for the efforts of the Imperial County Public Health Department, State and Local Partners that are committed to addressing the spread of COVID-19.

**1. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. m/s/c Hamby/Couchman 5-0

**2. PUBLIC APPEARANCES/COMMENTS** (Not to exceed 4 minutes) this is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council.

**To maintain social distancing, in person attendance was strongly discouraged. Should a member of the public wish to provide public comments, written comments were invited via email to [abenavides@brawley-ca.gov](mailto:abenavides@brawley-ca.gov) or by contacting the City Clerk's Office.**

State of California Governor Gavin Newsom waived specific portions of the Brown Act by Executive Order for the period that social distancing measures are recommended and required by state and local public health officials. The waiver of Brown Act provisions requires:

- a. Members of the public are allowed to observe and address public meetings telephonically or through other electronic means.
- b. Procedures "swiftly" accommodate any reasonable request to accommodate access by disabled individuals to meetings that are accessible telephonically or through other electronic means in accordance with the Americans with Disabilities Act ("ADA").
- c. Notice of the procedure is provided for making requests or such reasonable accommodation with the notice for any public meeting.

**No comments were received by email or phone.**

**3. CONSENT AGENDA** Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

The consent agenda was **approved** as submitted. m/s/c Nava/Wharton 5-0

**AYES:** Couchman, Hamby Kastner-Jauregui, Nava, Wharton

**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

- a. Approve Annual Planning Report and Progress of the General Plan Year for Year 2019.

**4. REGULAR BUSINESS**

- a. Discussion and Potential Action to Adopt Resolution No. 2020– : Resolution of the City Council of the City of Brawley Declaring a Local State of Emergency in Response to COVID-19.

**City Manager Bayon Moore** updated on the activities that have been initiated to date by Interim Fire Chief York and Interim Police Chief Sheppard.

**Interim Fire Chief York** stated that the Emergency Operations Center activated officially at a level two activation. The demands have exceeded supply for personnel protective equipment (PPE). PPE are worn by first responders, including masks, gowns and goggles to assist when contacting patients who are suspected or confirmed infected with COVID-19. This is not an isolated event; There is a worldwide shortage of the PPE. The City has requested items through Imperial County Department of Public Health, to the State. A shipment of some of that PPE has arrived and has been provided to responders. However, the shortage is expected to continue.

At the EOC activation, key members of City staff assumed the roles necessary for the function of the EOC, which will be staffed intermittently. The EOC will be receiving and processing resource requests or requests for services that are outside of the normal operations that may pose a challenge to the organization. The City is also working on contingency planning externally with other agencies, as well as internally between all department heads. The goal is to ensure that essential operations continue under the guidelines provided by the State and County Department of Public Health.

As to the Fire Department, specifically, several service changes are in progress. The City is staffing a slightly different model within the stations so that for medical aid calls there is only a two person response as opposed to three or four. BFD will not provide station tours, or host training activities. Changes to operating procedures are being implemented when entering residences or facilities that may have potential patients. The intent is to reduce the chances of exposing a first responder and cross contaminating between incident responses. By protecting first responders, essential services can continue to be provided to the public.

Interim Fire Chief York provided an update on Imperial County Public Health Department statistics. There are two confirmed positive cases those are both travel related. There are 8 pending results and 29 confirmed negatives tested.

**Interim Police Chief Sheppard** provided a Police Department update. All Police Chiefs and Sheriffs in the County, as well as agency leaders from adjoining counties and jurisdictions are actively in dialogue. Service changes include increased communication by phone. In person calls will be conducted outside versus indoors as appropriate. Brawley PD will respond and investigate all felonies and domestic violence calls. Social distancing will be practiced for non emergency calls.

The lobby area of the PD will be taken out of use. A phone is being installed on the outside. If at all possible, services will be delivered through the phone. The City aims to establish the safest way for employees to transfer paperwork. Gloves, handwashing, social distancing and disinfecting activities are being emphasized. The City is not reducing any services; the City is changing how the City responds and investigates. All crimes will be investigated.

**CM Bayon Moore**, said all City Staff have been oriented towards best practices for minimizing spread. The City is in the process of conveying to the community that Police, Fire, Water and Sewer services will continue and the plans are in place to make sure that happens. Non public safety services are in the process of being modified.

Email and phone communication are encouraged, including use of the mail drop box and online bill payment options to reduce public traffic. In reference to City facilities, exterior doors are locked and signs are posted to exterior doors for public access. Library and Parks & Recreation are staffed with office personnel for phone phones but the facilities themselves are not open for normal business. Due to school districts changing their format and practicing social distancing recommended by Public Health professionals, practices and leagues are not using City parks. Lights are not being turned on. However, people can walk in City parks but organized play and social gatherings are not being supported.

A draft document that focuses on how City service in non-essential areas will be approached is available for public viewing on the City's website under latest news. The City is communicating with the Chamber of Commerce who has been very helpful in getting information out to the membership. The City will be doing legwork in the coming days as the County's Public Health Order goes into effect. The City is preparing to educate business operators. The hope is to get facts into community members hands and direct them to trusted resources, looking to the County of Imperial Public Health Department, COVID-19 webpage and tracking the progress of activities locally.

Included in the agenda back up is the Ordinance that the City has in place that governs emergency circumstances. Section 9.96 relates to the creation of the Disaster Council Membership. Per City ordinance, the Disaster Council consists of the Mayor, Director of Emergency Services which is later designated as the City Manager, Assistant Director of Emergency Services and any others that the City may wish to identify and act upon adding. Included in the action before the City Council in the resolution is a component that includes designating both our Interim Fire Chief and Interim Chief as Disaster Council members.

Key City contact information can be found in the posted Emergency Plan on the Website and the City will do its best to be as responsive as possible.

**Mayor Kastner-Jauregui**, asked in the contact us tab is it number of staff or is it primarily one or two staff members?

**CM Bayon Moore** said it is setup for a single point of contact because that way only one person will be accountable for follow up.

**CM Couchman** indicated he received a call that all businesses are going to be shut down. As of Friday, restaurants are supposed to close except for takeout and delivery. He expressed concerns with how businesses are getting the right information.

**CM Bayon Moore** indicated that there are corporate decisions being made in a number of settings and sometimes that is misunderstood or misapplied to the City taking action with the Public Health Department. There is confusion about Federal Guidance, the State Executive Order versus State Guidance and the local Public Health Department's order.

**CM Wharton** mentioned that the most important thing that we can do obviously as a civic leader is to communicate. The City needs to use a social media platform to get real-time information out. The City is doing the community a public service by putting out factual information.

**CM Nava** stated it is important that the public get the same information that the City Council is getting. The better that the City get the public safety message out, the greater the certainty. Business resources can also be added.

**CM Bayon Moore** indicated staff will work with the City Attorney regarding the public comments portion of social media. Staying current with social media inquiries can be a challenge.

**CM Wharton** stated that as a City Council and as a team, it is important to get the right information out and participate in that.

**CM Nava** stated that a frequently asked questions format could be helpful.

**Mayor Kastner-Jauregui** indicated information overload from so many different web sites including the State, League of Cities and others. A concise place for citizens in Brawley to look at that would be a big help and for the City Council to respond to questions and refer to resources.

**CM Wharton** mentioned that if there are further measures or guidelines that come out that prevent the City Council from meeting in person, Facebook Live is an affordable option. It is valuable to think about this in advance rather than when there is not other choice.

**CM Bayon Moore** stated that Council Members do not need to be physically present. Call in is as an option. Staff is ready to work through it.

The City Council **motioned** to adopted Resolution No. 2020– 18: Resolution of the City Council of the City of Brawley Declaring a Local State of Emergency in Response to COVID-19. m/s/c Nava/Hamby 5-0

**5. COUNCIL MEMBER REPORTS**

**Couchman:** None

**Nava:** None

**Wharton:** Suggested that community takes all measures to minimize the impacts of COVID-19, to protect family members and frontline personnel. Encouraged them to follow the guidelines and stay home. It is a time to take care of neighbors and the elderly.

**Hamby:** None

**Kastner-Jauregui:** Asked that all stay safe, keep the community safe, and follow all safety measures.

**6. CITY MANAGER REPORT**

- a. Potential for Postponement of City Activities, including Republic Services Community Clean-Up Day on April 18, 2020.

City Council consensus is for Community Clean-Up Day scheduled for April 18, 2020 to be cancelled. Staff was directed to follow up with the USMC regarding the scheduled air training exercise and use of the Brawley Airport during the first week of April. The request is for greater community outreach and awareness about the activity to ease any concerns that might surface from noise impacts.

**7. ADJOURNEMENT @ 10:52am**

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**Alma Benavides, City Clerk**

May 1, 2020

To: The City of Brawley  
Attn: Risk Management

RE:            Claimant:            Subway #42195 vs. City of Brawley  
                 Date of Loss:        2/6/20  
                 Date Reported:      4/20/20  
                 Our File Number:    3000041 DBV

We have reviewed the above captioned claim and request that you take the action indicated below:

- CLAIM REJECTION: *Send a standard rejection letter to the claimant.*

Please provide us with a copy of the notice sent, as requested above. If you have any questions please contact the undersigned.

Very Truly Yours,

CARL WARREN & COMPANY

Debbi Been  
Claims Examiner

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: 05/05/2020

City Manager: 

**PREPARED BY:** Ruben Mireles, Operations Division Manager

**PRESENTED BY:** Guillermo Sillas, P.E., Interim Public Works Director

**SUBJECT:** Engineering Design, Construction Support Services, and Construction Management Services for Water Treatment Plant Valve Actuators Replacement

**CITY MANAGER RECOMMENDATION:** Authorize Engineering Design, Construction Support Services, and Construction Management Services for the replacement of the City of Brawley Water Treatment Plant valves and actuators.

**DISCUSSION:** The City of Brawley Water Treatment Plant utilizes 24 EMI ELECTRIC ACTUATORS and CONTROL VALVES to sequence water flow through the water treatment process. These actuators and valves were initially installed in 1997 during the construction of the Water Plant. The actuators and valves are at the end of their useful life and require replacement, as some of these valves are no longer functional, particularly the influent and effluent actuators and valves at the filtration units, which are sequenced to initiate backwashing procedures. Currently, operations staff are manually opening and closing some of the units to perform a proper and complete backwash.

In addition, the existing EIM Actuators currently in place have been phased out and replacements parts for these valves are no longer being manufactured nor can they be properly repaired. **Parts are not available from the manufacturer or distributor.**

The Water Plant has four filtration units that have five actuators on each unit. These units accomplish the following:

1. Actuators and valves are sequentially opened and closed to allow sedimentation (settled) water to be filtered and stored
2. Assist with backwashing units
3. Allow for filtering waste, and for isolation of each individual units
4. Provide clean water that meets all Water Board requirements

Under normal operational conditions, these units are automatically controlled by a PLC and monitored with the Water Plant's SCADA Operating System. Staff currently are manually controlling valves to accomplish a proper backwash.

Lee and Ro will provide engineering services to correctly select the valves and actuators required and oversee the proper sequencing and installation of the valve and actuators that are needed to keep the plant operating and within its regulatory requirements. The proposal from Lee & Ro in the amount not to exceed \$156,912 includes Design and Construction Management Services.

**FISCAL IMPACT:** \$59,891.00 for Design  
\$93,920.00 for Construction Management  
Total of \$156,912 from Water Treatment Fund 501.321.000.800.300

**ATTACHMENTS:** Agreement  
Lee & Ro proposal

**CITY OF BRAWLEY**  
**CONSULTING SERVICES CONTRACT**  
**PROFESSIONAL ENGINEERING SERVICES**  
**FOR**  
**ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR WATER**  
**TREATMENT PLANT VALVE AND ACTUATOR REPLACEMENT PROJECT**

- 1.0**     **The Parties.** This Contract is made by and between the City of Brawley (“City”) and Lee & Ro, Inc. (“Consultant”).
- 2.0**     **Paragraph Headings and Definitions.** Paragraph headings in this Contract are for convenience only, and are not to be construed to define, limit, expand, interpret, or amplify the provisions of this Contract. When initially capitalized in this Contract or amendments hereto, the following words or phrases shall have the meanings specified:
- 2.1     **Professional Efforts.** Those efforts that a competent, experienced, and prudent Consultant would use to perform and complete the requirements of this Contract in a timely manner, exercising the degree of care, competence, and prudence customarily imposed on a Consultant performing similar work in the State of California.
- 2.2     **Contract.** This Contract, including all referenced documents, between City and Consultant for the performance of the Work, and any subsequent written modifications or amendments executed by City and Consultant.
- 2.3     **Consultant.** The legal entity that executes this Contract with City to perform the Work.
- 2.4     **Force Majeure.** An act of God, or event beyond the control of a party, including an act or omission of government, act or omission of civil or military authority, strike or lockout, act of a public enemy, war, blockade, insurrection, riot, epidemic, landslide, earthquake, fire, storm, lightning, flood, washout, or civil disturbance which could not have been avoided through the exercise of reasonable care and prudence.
- 2.5     **Contract Manager.** The title of the person designated by City to be its representative with authority to act for City regarding this Contract and the Work of Consultant.
- 2.6     **Work.** All or a part or phase of the obligations undertaken by Consultant pursuant to the Contract.
- 3.0**     **Time of Contract.** Consultant shall perform the services required under this Contract within 230 calendar days from the date of the Contract.
- 4.0**     **Scope of Work.** City hereby retains and engages Consultant, and Consultant accepts such engagement to Provide Professional Engineering Services to Provide Engineering Design and Construction Management Services for Water Treatment Plant Valve and Actuator Replacement Project.
- 4.1     Details of Scope of Work are contained in the Proposal to provide Professional Services for Engineering Design and Construction Management for Water Treatment Plant Valve and Actuator Replacement Project dated April 29, 2020, attached herewith as Exhibit A and by this reference made a part hereof.
- 5.0**     **Manner of Compensation.** For performance of services rendered pursuant to this Contract, City will pay Consultant fee based on the following, subject to the limitation of the maximum expenditure provided herein:
- 5.1     **Maximum Fee.** The maximum fee under this Contract is One Hundred Fifty-Six Thousand Nine Hundred Twelve Dollars 00/100 (\$156,912) without prior express written consent of City. In the event that consultant anticipates the need for services in excess of the amount, the City shall be notified immediately in writing. Details of the Fee Proposal are included as part of Exhibit A.
- 5.2     **Extra Work.** Consultant shall not perform extra work of any kind without prior express written consent of City.

## **6.0 Payment**

City shall pay consultant for Services rendered by consultant hereunder on the basis of monthly invoices for the period ending on the final day of the month. City shall pay each invoice within 30 days after receipt. Invoices shall include, project description, the description and breakdown of costs, the month such costs were incurred, total expenses billed to date, invoice number and invoice date. All invoices shall be sent to City. Attention: Guillermo Sillas. See Section 22.2, "Notice and Communications".

- 6.1 Compensation. Monthly progress payments shall be billed and based on work completed. The progress of the work and payment due shall be recorded on a Progress Payment Form, appearance of which will be approved by City. See Exhibit B for a sample of a typical invoice.
- 6.2 Billing Dispute. In the event City disputes the amount of an invoice, it shall notify Consultant within 20 days of receipt of the invoice and otherwise timely pay any undisputed portion of the invoice.

## **7.0 Records and Audits**

- 7.1 Books and Records. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City.
- 7.2 Audit. City may perform an audit of the time based and reimbursable expense costs of any given Work Order. City shall not have access to Consultant's composition of fixed overhead rates or lump sums, the financial make up of payroll burdens or to any costs expressed as a percentage of direct labor costs.
- 7.3 Document Retention. Consultant shall maintain all above documents and records, which demonstrate performance under this Contract for a minimum of three years, or for any longer period required by law, from the date of termination or completion of this Contract.

## **8.0 Control of Work.**

Consultant shall report on all Work performed for City through City's Contract Manager and any designated representatives. Consultant shall comply with any coordination and completion criteria specified by City, and shall diligently prosecute each phase of the Work.

## **9.0 Ownership of Documents**

- 9.1 Documents. Original project documents, including reproducible record prints of drawings, calculations, estimates, designs, specifications, field notes and data prepared in the course of performing the Work with the exception of those standard details and specifications regularly used by the Consultant in its normal course of business shall upon payment of all amounts rightfully owed by the City to the Consultant herein become the property of City. All final reports including reconnaissance reports, pre-feasibility reports and feasibility reports shall be the property of City. Consultant may retain copies of said documents and reports. Any reuse or modification of such Documents for purposes other than those intended herein shall be provided at the City's sole risk and without liability to the Consultant.
- 9.2 Confidentiality. In performing services under this Contract Consultant will gain access to proprietary information concerning City's business and operations. All ideas memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Contract shall be held confidential by Consultant. Consultant shall not, without the prior written consent of City, use such materials for any purposes other than the performance of the work under this Contract. Nor shall such materials be disclosed to any person or entity not connected with the performance of the work under this Contract. Nothing furnished to Consultant, which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs relating to the project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Contract in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

It is hereby agreed that the following information is not considered to be confidential under this Agreement:

- a. Information already in the public domain;
- b. Information disclosed to Consultant by a third party who is not under a confidentiality obligation;
- c. Information developed by or in the custody of Consultant before entering into this Agreement;
- d. Information developed by Consultant through its work with other clients; and
- e. Information required to be disclosed by law or regulation including, but not limited to, subpoena, court order or administrative order.

## **10.0 Duties of Consultant**

- 10.1 Degree of Care. In the performance of its services hereunder, Consultant shall exercise that degree of skill and judgment commensurate with that which is normally exercised by recognized professional Consultants in the same discipline, with respect to services of a similar nature, in accordance with all applicable rules, laws and regulations at the same time and in the same locality.
- 10.2 Licenses. Consultant represents to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature, which are legally required of Consultant to practice its profession. Consultant represents to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Contract, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession.
- 10.3 Correction of Improper Services. Consultant shall perform or correct any portions of the work not performed in accordance with the standard of care specified herein, provided that Consultant is notified in writing of nonconformity within a reasonable time after discovery by City of the nonconforming service. Consultant shall perform the remedial services at no additional cost to the City.

## **11.0 Suspension**

City may, upon 10 calendar day written notice, direct Consultant to suspend performance on any or all of the services under the Contract for a specified period of time. If any suspension is not occasioned by the fault of Consultant, this Contract may be supplemented to compensate Consultant for extra costs incurred due to the suspension, provided that any claim for adjustment is supported by appropriate cost documentation, subject to audit, and asserted within twenty days after the date City issues a notice for resumption of the services under the Contract. Consultant shall be entitled to an extension to any work schedule to the extent a delay was caused by the suspension. Upon receipt of a suspension notice, Consultant shall (1) discontinue the Work under the Contract, (2) place no further orders or subcontracts, (3) suspend all orders and subcontracts, (4) protect and maintain all completed Work, and (5) otherwise mitigate City's costs and liabilities for those areas of work suspended. Services under the Contract shall be resumed by Consultant after such suspension on 10 calendar day written notice from City.

## **12.0 Termination**

Under the terms hereunder, City may, at any time and for any reason, terminate this Contract upon not less than 21 day written notice to Consultant. Under such circumstances, this Contract shall terminate on the date set forth in such written notice.

- 12.1 Termination for Cause. If Consultant shall fail to diligently, timely and expeditiously perform any of its respective obligations under this Contract, and such failure shall have continued for 10 days after City has delivered written notice thereof to Consultant; or Consultant shall make a general assignment for the benefit of its creditors, a receiver or trustee shall have been appointed on account of Consultant's insolvency, Consultant otherwise shall be or become insolvent, or an order for relief shall have been entered against Consultant under Chapter 7 or Chapter 11 of Title 11 of the United States Code; or Consultant otherwise shall be in default under the Contract and such default shall not have been cured within 10 days after City has delivered written notice to Consultant; then, City, upon 7 days' prior written notice to Consultant, immediately may terminate this Contract for cause.

- 12.1.1 Upon termination of this Contract for cause, Consultant shall be entitled only to payment of that portion of services performed for which Consultant has not been paid and which Consultant has actually satisfactorily performed, up to the date of such termination; provided, however, that: No allowance shall be included for any out-of-pocket costs and expenses incurred by Consultant by reason of the termination of this Contract.
- 12.1.2 Nothing contained in this Contract shall limit in any manner any rights or remedies otherwise available to City by reason of a default by Consultant under this Contract including, without limitation, the right to seek full reimbursement from Consultant for all costs and expenses incurred or to be incurred by City by reason of Consultant's default hereunder and which City would not have otherwise incurred if Consultant had not defaulted hereunder.
- 12.2 Termination For Convenience - In the event that City terminates this Contract for reasons other than those set forth above Consultant shall be entitled to payment for services performed which have not been paid to Consultant and which shall compensate Consultant for all services actually and satisfactorily performed by Consultant up to the date of such termination.
- 12.3 Duties of Consultant Upon Termination - Upon any termination of this Contract Consultant shall:
  - 12.3.1 Discontinue all of its services under the Contract from and after the date of the notice of termination, except as may be required to complete any item or portion of work to a point where discontinuance will not cause unnecessary waste or duplicative work or cost.
  - 12.3.2 Cancel, or, if so directed by City, transfer to City all or any of the commitments and Contracts made by Consultant relating to the services, to the extent they may be canceled or transferred by Consultant.
  - 12.3.3 Transfer to City in the manner, to the extent, and at the time directed by City, all supplies, materials and other property produced as a part of, or acquired in the performance of Consultant's services.
  - 12.3.4 Take such other actions as City may reasonably direct.

### **13.0 Insurance**

Without limiting Consultant's indemnification of City, and prior to commencement of Work, Consultant agrees to provide insurance in accordance with the requirements set forth herein. If Consultant uses existing coverage to comply with these requirements and that coverage does not meet the requirements, Consultant agrees to modify the existing coverage to do so. The following coverages will be provided by Consultant and maintained on behalf of City and in accordance with the following requirements:

- 13.1 Commercial General Liability Insurance. Commercial General Liability coverage at least as broad as Insurance Services Office form CG 00 01. No claims made or modified occurrence forms will be accepted. Total limits for all coverages shall be no less than \$1,000,000 per occurrence and \$2,000,000 general aggregate. Coverage shall include bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. The policy shall be endorsed to provide that City of Brawley and its officers, officials, employees, and agents are additional insureds. This provision shall also apply to any excess policies.
- 13.2 Business Auto Liability Insurance. Business auto coverage at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of Consultant arising out of or in connection with the Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles. Limits shall be no less than \$1,000,000 combined single limit per accident.

- 13.3 Workers' Compensation. Workers' Compensation coverage providing workers' compensation statutory benefits as required by law and Employer's Liability Insurance no less than \$1,000,000 per accident. Consultant shall submit to City, along with the certificate of insurance, a Waiver Subrogation endorsement in favor of City of Brawley, its officers, agents, and employees. (This provision shall not apply if Consultant has no employees performing work under this Agreement, however, in such case Consultant must sign the "Certificate of Exemption from Workers Compensation Insurance" included below.
- 13.4 Professional Liability Insurance. Professional Liability (Errors and Omissions) insurance covering the services to be performed in connection with this Agreement shall be maintained with policy limits of not less than \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this Agreement.

#### **14.0 Indemnification**

##### For Professional Liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or sub-consultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

##### For other than Professional Liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceeding, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including by not limited to officers, employees or subcontractors of Consultant.

#### **15.0 Relationship of Parties**

Consultant shall, for all purposes, be an independent contractor as to City and under no circumstances shall the relationship of employer and employee arise between the agents or employees of Consultant and City.

#### **16.0 Assignment and Subcontracting**

- 16.1 Non-Assignment. A substantial inducement to City for entering into this Contract is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Contract will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Contract without the written authorization of City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Contract shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.
- 16.2 Successors and Assigns. This Contract shall be binding upon the successors and assigns of each of the parties hereto in respect to all of the provisions hereof. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any of the parties, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this Contract.

**17.0 Laws and Regulations**

Consultant will comply in the performance of the Contract with all laws and regulations applicable to Consultant in its performance of the Contract.

**18.0 Force Majeure**

In the event either party by reason of a Force Majeure is rendered unable to perform its duties under this Contract then upon the party giving written notice of the particulars and estimated duration of Force Majeure to the other party within 5 calendar days after knowledge of the occurrence of the Force Majeure, the party may have the time for performance of its duties extended for the period equal to the time performance is delayed by the Force Majeure. The effects of the Force Majeure shall be remedied with all reasonable dispatch, and the party giving notice shall use Best Efforts to eliminate and mitigate all consequences. A Force Majeure for which notice has not been given shall be an un-excused delay.

**19.0 Attorneys' Fees**

If either party to this Contract shall bring any action, claim, appeal, or alternative dispute resolution proceedings, for any relief against the other, declaratory or otherwise, to enforce the terms of or to declare rights under this Contract (collectively, an Action), the losing party shall pay to the prevailing party a reasonable sum for attorneys' fees and costs incurred in bringing and prosecuting such Action and/or enforcing any judgment, order, ruling, or award (collectively, a Decision) granted therein. Any Decision entered in such Action shall provide for the recovery of attorneys' fees and costs incurred in enforcing such Decision. The court or arbitrator may fix the amount of reasonable attorneys' fees and costs on the request of either party. For the purposes of this paragraph, attorneys' fees shall include, without limitation, fees incurred in the following: (1) post-judgment motions and collection actions; (2) contempt proceedings; (3) garnishment, levy, and debtor and third party examinations; (4) discovery; and (5) bankruptcy litigation. "Prevailing party" within the meaning of this paragraph includes, without limitation, a party who agrees to dismiss an Action on the other party's payment of the sums allegedly due or performance of the covenants allegedly breached, or who obtains substantially the relief it seeks.

**20.0 Governing Law and Venue**

This Contract shall be interpreted in accordance with the substantive and procedural laws of the State of California. All actions or proceedings arising in connection with this Contract shall be tried and litigated exclusively in State court located in the County of Imperial, State of California and Federal court located in the County of San Diego, State of California. The aforementioned choice of venue is mandatory, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Contract in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non conveniens or a similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the Counties of Imperial and San Diego, respectively, California, shall have in person jurisdiction and venue over each of them for the purpose of litigating any dispute or proceeding arising out of or related to this Contract. Each party hereby authorizes service of process sufficient for personal jurisdiction in any action against it at the address and in the manner for the giving of notice as set forth in this Contract.

**21.0 Integration**

This Contract and any exhibits hereto, as well as other documents referred to in this Contract, constitute the entire Contract between the parties with regard to the subject matter hereof and thereof. This Contract supersedes all previous Contracts between or among the parties. There are no Contracts, representations, or warranties between or among the parties other than those set forth in this Contract.

**22.0 Authorized Representatives and Notices**

22.1 Representatives. Prior to commencement of the work under the Contract, City and Consultant shall agree on the designation of a representative authorized to act in behalf of each party.

22.2 Notice and Communications. All communications relating to the day-to-day activities under this Contract shall be exchanged between the representatives of City and Consultant. All legal notices and communications required under or related to this Contract shall be in writing, and shall be delivered

personally or mailed by certified mail, postage prepaid, return receipt requested, to the representatives of City and Consultant identified below. Notice shall be effective on the date of delivery.

**TO:** City of Brawley  
Guillermo Sillas, P.E., Public Works Director/  
City Engineer  
180 South Western Avenue  
Brawley, CA 92227  
Phone: (760) 344-5800 Ext. 19  
Fax: (760) 344-5612  
E-mail: [gsillas@brawley-ca.gov](mailto:gsillas@brawley-ca.gov)

**TO:** Lee & Ro, Inc.  
Jay Jung, P.E./Project Manager  
1199 South Fullerton Road  
City of Industry, CA 91748  
Phone: (626) 912-3391  
Fax: (626) 912-2015  
E-mail: [jay.jung@lee-ro.com](mailto:jay.jung@lee-ro.com)

22.3 A party may change or supplement the information exchanged concerning authorized representatives and notices by giving the other party written notice of the new information in the manner set forth above.

**23.0 Waiver**

The failure of City to insist upon strict performance of any of the terms and conditions of this Contract, or to exercise or delay the exercise of any rights or remedies provided by this Contract or by law, or the acceptance of work or payment for work shall not release Consultant from any of the responsibilities or obligations imposed by law or by this Contract and shall not be deemed a waiver of any right of City to insist upon strict performance of this Contract. None of the provisions of the Contract shall be considered waived by either party except when such waivers are agreed upon in writing by the parties.

**24.0 Survival of Obligations and Liabilities**

The termination, cancellation, or acceptance of the work under the Contract shall not relieve Consultant of its obligations for work completed prior to the effective date of such termination, cancellation, or acceptance, nor shall it relieve Consultant of its liabilities at law or under this Contract.

**25.0 Severability**

If any provision of this Contract or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Contract shall not be affected thereby, and each such provision shall be valid and enforceable to the fullest extent permitted by law. However, if either party in good faith determines that the finding of illegality or un-enforceability adversely affects the material consideration for its performance under this Contract such party may, by giving written notice to the other party, terminate this Contract.

**26.0 Execution and Effective Date.** This Contract has been executed by the duly authorized officers of the parties and shall be effective as of the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**Dated:** \_\_\_\_\_, 2020.

**CITY OF BRAWLEY, CALIFORNIA**

**By:** \_\_\_\_\_  
**Rosanna B. Moore, City Manager**

**ATTEST:**

**By:** \_\_\_\_\_  
**Alma Benavides, City Clerk**

**Dated:** \_\_\_\_\_, 2020.

**CONSULTANT**  
**Lee & Ro, Inc.**

**By:** \_\_\_\_\_  
**Dhiru Patel, P.E., President**

**CITY OF BRAWLEY  
EXHIBIT A  
SCOPE OF SERVICES  
CONSULTING SERVICES CONTRACT  
PROFESSIONAL ENGINEERING SERVICES  
FOR  
ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR WATER  
TREATMENT PLANT VALVE AND ACTUATOR REPLACEMENT PROJECT**

**1.0 General Scope of Work**

The General Scope of Work is for Consultant to Provide Engineering Design and Construction Management Services for Water Treatment Plant Valve and Actuator Replacement Project.

**2.0 Specific Scope of Work**

2.1 Details of Scope of Work are contained in the Proposal to Provide Engineering Design and Construction Management Services for Water Treatment Plant Valve and Actuator Replacement Project.

**EXHIBIT B**

**Typical Monthly Invoice**

**Consultant's Letterhead**

**City of Brawley**

**Project Title:** Engineering Design and Construction Management Services for Water Treatment Plant Valve and Actuator Replacement Project.

**Services from: (Date) to (Date)**

Total Contract Amount  
Previously Billed  
Current Billing  
Billed to Date  
Amount Remaining  
Total This Invoice

\*Percent Completion shall be justified and be part of the invoice.

Attach backup information, if applicable.

April 29, 2020

Mr. Guillermo Sillas, P.E., Public Works Director  
City of Brawley  
180 S. Western Avenue  
Brawley, CA 92227

Subject: **Proposal for Engineering Design and Construction Support Services – Water Treatment Plant Valve and Actuator Replacement Project**

Dear Mr. Sillas:

In response to your request on March 4, 2020, LEE & RO, Inc (LEE & RO) is pleased to submit this proposal for engineering design and construction management services for the Water Treatment Plant (WTP) Improvements Project.

Currently, the City owns and operates a WTP that has provided service to the community of Brawley since 1995. The plant is permitted to treat 15 million gallons per day (MGD) and has a hydraulic capacity of 22.5 MGD. The existing plant is near 25 years old and the City has experienced frequent equipment failure such as valve leaking and improper actuator operation at various locations (i.e., Sedimentation Tanks and Filters). The City desires to replace those leaked valves and actuators with in-kind or similar valves and actuators.

The following are the recommended lists of the valves and actuators required for the replacement at existing Sedimentation Basin and Filters.

1. Sedimentation Basin No. 1 and No. 2
  - 1) Total two (2) 36-inch manual butterfly valves at Sedimentation Basin effluent channels (one for each basin)
2. Filter Inlet and Washwater Drain Butterfly Valves and Actuators (Filter No. 1 ~ No. 4)
  - 1) Total four (4) 30-inch butterfly valves and electric actuators for Filter Inlets (one per each filter)
  - 2) Total four (4) 30-inch butterfly valves and electric actuators for Washwater Drains (one per each filter)
3. Filter South Pipe Gallery Butterfly Valves and Actuators
  - 1) Total four (4) butterfly valves and electric actuators on 30-inch Wash Water Supply Pipes (one per each filter)
  - 2) Total four (4) butterfly valves and electric actuators on 20-inch Filter Effluent Pipes (one per each filter)
  - 3) Total four (4) butterfly valves and electric actuators on 12-inch Air Scour Pipes (one per each filter)
  - 4) Total four (4) butterfly valves and electric actuators on 12-inch Filter-to-Waste Pipes (one per each filter)
4. Blower Suction Pipe Valves and Actuators
  - 1) Total two (2) butterfly valves and electric actuators on 12-inch Blower Suction Pipes (one per each blower)

5. Master Backwash Valve and Actuator
  - 1) One (1) butterfly valve and electric actuator on 30-inch Master Backwash Pipe at Finished Water Pump Station

In addition to engineering design services, LEE & RO will provide bid phase engineering service and construction support services including office engineering, construction management and inspection services (approximately 3 months of inspection services). LEE & RO assumes that electrical upgrades will not be part of scope and existing electrical conductors/conduits will be used for new actuators.

The scope of service (task description) is as follows:

- Task 1      Project Management, As-built Data Collection, Field Investigation and Meetings**  
LEE & RO will meet with the City staff as required in support of the project and coordinate overall scope, schedule, approach and methodology, deliverable, and expectations for the Project. LEE & RO will review background information and relevant data in support of the project. A Kick-off meeting (including field investigation at the same day) and a design review meeting will be held after submission of the design package to receive comments from the City and discuss any issues identified during the review
- Task 2      75% Design**  
The 75% design submittal will clearly define the project components. The 75% design will include drawings and specification. The 75% design will show all design details. The cost estimate for the construction will be submitted as well. The design will be reviewed and approved by the City before LEE & RO will proceed onto 100% design.
- Task 3      100% (Final) Design**  
After incorporating the City's 75% review comments, LEE & RO will prepare the 100% (Final) construction documents. Two copies of half size drawings, two copies of specifications and a CD will be submitted for the final design. LEE & RO has assumed that the City will print the bid sets for distribution to bidders and vendors.
- Task 4      Bid Phase Support**  
LEE & RO will attend the pre-bid conference, review the bid documents and provide technical support during the bid phase. A job walk will be conducted as part of the pre-bid conference. LEE & RO will support to design-related bid inquires and prepare responses for the City. LEE & RO will review the bids and make a recommendation to the City.
- Task 5      Construction Phase Engineering Support – Office Engineering**  
LEE & RO will attend the pre-construction conference held by City. LEE & RO will review shop drawings, catalog data, and other information submitted by the Contractor. LEE & RO will respond to the Contractor's requests for information (RFIs). Also, LEE & RO will assist the City with change order processing.
- Task 6      Construction Management and Field Inspection Services (3 Months)**  
LEE & RO's field inspector will conduct construction progress meetings, prepare & maintain logs for all project records, coordinate between the Contractor and the City, and field inspect/monitor all removal, preparation, installation, cleaning, startup, testing and commissioning performed for both sedimentation basins and filters.

The total project not to exceed fee requested is **\$156,912** and our fee proposal spreadsheet (**Exhibit 1**) is attached.

We thank you for the opportunity to work on this project. Please call if you have any comments or questions.

Very truly yours,  
LEE & RO, Inc.

A handwritten signature in blue ink, appearing to read "Jay Jung", is positioned below the typed name.

Jay Jung, P.E.  
Project Manager

Encl: Exhibit 1 – Fee Proposal  
Exhibit 2 – Standard Hourly Billing Rate Schedule FY 2019/2020 B  
Exhibit 3 – Other Direct Costs



### EXHIBIT 1 - FEE PROPOSAL

Task No.	Labor Category Used for Fee Proposal: E7 Supervising Engr., E5 Senior Engr., E3 Associate Engr., F4 Resident Engineer, T4 Designer, and A1 Adm (Word Processor)	HOURS PER LABOR CATEGORY AND BILLING RATE (\$/HR). SEE BILLING RATE SCHEDULE FOR LABOR CLASSIFICATION.							Total Labor Hours	Labor Cost (\$)	Other Direct Costs (ODCs)	TOTAL FEES (\$)
		E7	E5	E3	F4	T4	A1					
		\$225	\$185	\$155	\$172	\$138	\$109					
1	Project Management, As-built Data Collection, Field Investigation and Meetings	6	14	8		4	2		34	\$5,950	\$500	\$6,450
2	Prepare 75% Design Documents	8	34	60		67	10		179	\$27,726	\$100	\$27,826
3	Prepare 100% Design Documents	6	18	26		32	6		88	\$13,780	\$50	\$13,830
4	Bid Phase Service (Attend Pre-Bid Meeting and Prepare Addendum)	6	14	12		6	1		39	\$6,737	\$300	\$7,037
5	Construction Phase Engineering Service - Office Engineering (Attend Pre-Construction Meeting, Shop Drawing Review, RFI Response, and Assist Change Order)	6	12	20		4	3		45	\$7,549	\$300	\$7,849
6	Construction Management and Field Inspection (3 Months)	12	8		520				540	\$93,620	\$300	\$93,920
	<b>TOTAL - NOT TO EXCEED</b>	<b>44</b>	<b>100</b>	<b>646</b>	<b>520</b>	<b>113</b>	<b>22</b>		<b>925</b>	<b>\$155,362</b>	<b>\$1,550</b>	<b>\$156,912</b>



**LEE & RO, Inc.**  
 FY 2019-2020 HOURLY BILLING RATE SCHEDULE - B

**(Effective From November 1, 2019 to October 31, 2020)**

PERSONNEL CLASSIFICATION			BILLING RATES (\$/HOUR)
<b>ENGINEERS</b>			
Engineer 8	E8	Managing Engineer	\$250
Engineer 7	E7	Supervising Engineer	\$225
Engineer 6	E6	Principal Engineer	\$208
Engineer 5	E5	Senior Engineer	\$185
Engineer 4	E4	Engineer	\$172
Engineer 3	E3	Associate Engineer	\$155
Engineer 2	E2	Assistant Engineer	\$138
Engineer 1	E1	Junior Engineer	\$118
<b>CAD / DESIGNERS</b>			
Designer 6	T6	Principal Designer	\$172
Designer 5	T5	Senior Designer	\$155
Designer 4	T4	Designer	\$138
Designer 3	T3	Associate Designer	\$118
Designer 2	T2	Assistant Designer	\$103
Designer 1	T1	Junior Designer	\$86
<b>FIELD PROFESSIONALS</b>			
Field Professional 5	F5	Senior Resident Engineer	\$185
Field Professional 4	F4	Resident Engineer	\$172
Field Professional 3	F3	Senior Inspector	\$155
Field Professional 2	F2	Inspector	\$138
Field Professional 1	F1	Assistant Inspector	\$118
<b>ADMINISTRATIVE</b>			
Administrative 3	A3	Contract Manager	\$127
Administrative 2	A2	Senior Word Processor	\$118
Administrative 1	A1	Word Processor / Admin. Assistant	\$109



**LEE & RO, Inc.**  
**FY 2019 Other Direct Cost (ODC) Billing Rate Schedule**  
**(Effective from November 1, 2019 to October 31, 2020)**

This schedule will be subject to change at the beginning of the new fiscal year (November 1st).

Automobile Mileage	IRS Published Rate
In-house Reproduction	\$0.08 / sheet (8.5 x 11 Bond B & W) \$0.20 / sheet (8.5 x 11 Bond Color) \$0.15 / sheet (11 x 17 Bond B & W) \$0.50 / sheet (11 x 17 Color) \$1.25 / sheet (24 x 36 Bond)
Mylar Original Drawing	\$8.00 / sheet (24 x 36 or 22 x 34)
Computers & Work Stations	No Charge
Subconsultant Mark-up	Subconsultant Invoice Amount Plus 5%, Unless Client Specifies Otherwise
Bulk Reproduction by Outside Printing Firm	Invoice amount plus 10% Handling Charge
Overnight Mailing, Air Fare, Project-Specific Software, Equipment Rental, etc.	At Cost

**COUNCIL AGENDA REPORT**  
City of Brawley

Meeting Date: 05/05/2020

City Manager: 

**PREPARED BY:** Ricardo Arguellez, Water Plant Chief Operator

**PRESENTED BY:** Guillermo Sillas, P.E., Public Works Director

**SUBJECT:** Maintenance Service Agreement for Water Treatment Plant's CLA-VAL Valves

**CITY MANAGER RECOMMENDATION:** Authorize execution of a Maintenance Service Agreement with CLA-VAL, Co. in an amount of \$23,217.97 plus 10% contingency of \$2,321.80 for a total not to exceed sum of \$25,539.77.

**DISCUSSION:** The City of Brawley Water Treatment Plant utilizes five distribution pumps to supply water to the City and three back-wash pumps to backwash the plant's multimedia filters. These eight pumps have CLA-VAL valves which prevent water from backflowing into the finished water reservoirs. These valves are a vital component for the proper functioning and operation of the distribution system and filter backwashing operations.

The Water Treatment Plant operations procured the Maintenance Service of two back-wash pumps and four water-distribution pumps. These pumps have been in operation since the plant was commissioned in the year 2000. The maintenance of these valves has occurred on an as needed basis. Recently, some of the valves failed. Field maintenance was performed on two pumps, specifically one backwash pump and one distribution pump. Both revealed significant component deterioration. It is expected that the remaining valves are in the same condition as the valves have been used in sequence to operate during equally distributed hours.

The proposed Maintenance Service Agreement will ensure that the pumping capabilities for both sets of pumps will continued uninterrupted, providing the required filter backwashing and water delivery to the City's service area.

CLA-VAL, Co is the only company in Southern California that can provide this type of service. The attached sole source letter describes the sole source arrangement.

Staff recommends that the City Council authorize execution of the service agreement with CLA-VAL, Co. for a cost not to exceed \$25,539.77

**FISCAL IMPACT:** \$25,539.77 from the Water Treatment Fund 501.321.000.800.300

**ATTACHMENTS:** Quote  
Sole Source letter



## **CLA-VAL** AUTOMATIC CONTROL VALVES

The Cla-Val valve you purchased was designed to be reliable, durable, and easy to operate.

Cla-Val Field Service is your only authorized factory maintenance source.

Our Field Service Technicians are highly trained professionals that have a thorough, in-depth knowledge of the workings of each valve and products Cla-Val manufactures. Our factory-trained sales and service personnel are the only people authorized to perform any repairs, start-up service, or maintenance on these valves. We do not recognize or authorize any other service organization to perform repairs on our valves. As an ISO 9001 certified company, we maintain the highest standard for quality assurance. Also, unauthorized repairs will result in voiding the valve warranty.

Our Field Service Technicians have an average of over 12 years of experience and our fleet of service vehicles are fully stocked with spare and factory replacement parts to ensure that on-site maintenance and repair services are executed in a timely manner. We also have two dedicated service warehouses at our Western Regional Service Centers in Southern California and Northern California (855-512-6965).

For more than 30 years, we have provided the following categories of services:

- Start-up assistance
- Periodic maintenance
- Diagnostic services
- Valve repairs
- Field retrofits
- Actuator repair and maintenance

On call 24 hours a day, 7 days a week, 365 days per year, Cla-Val Field Service is there when you need it, backed by more than 80 years of valve design and manufacturing experience.

Regards,

Mike Trospen  
Service Manager  
24100 Water Street  
Perris, CA 92570  
(951) 657-1718 Ext. 288  
(951) 657-8540 Fax  
(949) 923-0649 Cell  
mtrospen@cla-val.com

# CLA-VAL CO. WESTERN REGIONAL SERVICE

## ESTIMATE

ESTIMATE NUMBER: 021320MT4	DATE: 4/29/2020	PAGE: 1
CUSTOMER: City of Brawley		
CONTACT: Ricardo Arguellez		
ADDRESS: Brawley	PHONE: 760-623-2378	
JOB NAME: <b>14" &amp; 16" Pump Control Valves</b>		

ITEM NO.	QTY	SIZE	DESCRIPTION	NET EA.	TOTAL
01)	2	16"	<b>Model 60-31 Main Valve Rubber Rebuild Kit "A" Frame Job</b>	\$ 945.00	\$ 1,890.00
02)				\$ -	\$ -
03)	4	14"	<b>Model 60-31 Main Valve Rubber Rebuild Kit "A" Frame Job</b>	\$ 889.00	\$ 3,556.00
04)				\$ -	\$ -
05)	6		<b>Replace Brass 102-C with Stainless Steel</b>	\$ 566.00	\$ 3,396.00
06)	6		<b>Convert to Stainless Steel Tubing &amp; Fittings</b>	\$ 683.00	\$ 4,098.00
07)				\$ -	\$ -
08)	2		<b>Food &amp; Lodging / 2 Night Stay</b>	\$ 350.00	\$ 700.00
09)	24		<b>Labor / 2 Men / Prevailing Wage / 3 Days</b>	\$ 299.00	\$ 7,176.00
10)	6		<b>Travel</b>	\$ 122.00	\$ 732.00
<b>TOTAL / WITHOUT TAX</b>				<b>\$ 21,548.00</b>	

NOTES: Main Valve Rebuild Kit Consists of Disc, Diaphragm, & Spacer Washers

Any hard parts are extra!!



This quotation is valid for 30 days from the above date.  
 After 30 days Cla-Val reserves the right to change the pricing due to material cost increases.  
 All prices are **NET**

<b>AUTHORIZED BY:</b>	<b>SALESPERSON:</b> Mike Trosper
<b>MESSAGES: Quote is for estimating only, Cla-Val Service is billed on an actual time &amp; materials used basis.</b>	
If you have any questions regarding this quotation please contact Mike Trosper - Cell (949)-923-0649	
24100 Water St. <a href="mailto:mtrosper@cla-val.com">mtrosper@cla-val.com</a>	
Perris, CA. 92570	
P. 951-657-1718 Ext.288 / Fax 951-657-8540	



## **Revised Public Meeting Schedule** **FY 2020/2021 Budget Process**

February 4, 2020, Regular Meeting	Mid Year 2019/2020 Budget Review <b>6PM at City Council Chambers</b> 383 Main Street
May _____, 2020, _____ Meeting	Strategic Planning Session <hr/> <b>Time and Location</b>
June _____, 2020, _____ Meeting	General Fund, Enterprise/Special Funds Workshop <hr/> <b>Time and Location</b>
June 16, 2020, Regular Meeting	Overall Budget Adoption <b>6PM at City Council Chambers</b> 383 Main Street

**For additional information, please contact the Office of the City Clerk at 760.351.3080.**



## Fiscal Year 2019 - 2020

Monthly Staffing Report for May 1, 2020

Updated: 04/29/2020

Full-time Regular EE Groups	Authorized Positions	Filled Positions	Vacant Positions	Notes
Building & Community Develop.	4.5	4.5	0	Retirement of Building Inspector in Dec
Finance	8	8	0	
Fire	17	16	1	Fire Chief
Personnel & Risk Management	1	1	0	
Information Technology	1	1	0	
Library	3	3	0	
Parks & Recreation	9	9	0	Interim Director
Planning	2	2	0	
Police	40	35	5	(2) Dispatchers and (3) Police Officers.
Public Works	36.5	32.5	4	Utility Leadman , WWTP Maintenance Wkr., Asst WWTP Chief, Assistant Civil Engineer
Records Management/City Clerk	3	3	0	Clerk as 2 positions
Council Members	5	5	0	
Treasurer	1	1	0	
City Manager	1	1	0	
<b>Total</b>	<b>132</b>	<b>122</b>	<b>10</b>	

Groups	Limited Term Positions	Temp & Part time Positions	Temp Agency Positions	
Planning/CDS	0	0	0	
Fire - Reserve/Call Paid	0	16	0	
Finance	0	0	0	
Library	0	0	0	
Parks & Recreation	0	4	0	Two temps for parks maintenance; one temp covering for a person on medical leave. One temp for CFDs. Closed recruitment for a Senior Center Coordinator.
Police	0	0	0	
Public Works	0	1	0	Temp worker in wastewater
Records Management	0	0	0	

Prepared by: Shirley Bonillas, Personnel & Risk Management Administrator

The above are the current FY approved budgeted positions

**BRAWLEY AIRPORT ADVISORY COMMISSION**  
**January thru March 2020**

Member Name	01/15/20	02/19/20	03/18/20
Tony Friley	A	A	No Meeting due to COVID-19
Brian Floyd	A	P	
Tim Kelley	P	P	
Peter Osterkamp	A	P	
Elizabeth Kern	P	P	

**A:** Absent

**P:** Present

**CITY OF BRAWLEY**  
**January 15, 2020**

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Public Works Department Conference Room, 180S. Western Avenue, Brawley, California, the date, time and place duly established for the holding of said meeting.

The meeting was cancelled due to lack of **quorum**.

**PRESENT:** Kelley, Kern  
**ABSENT:** Osterkamp, Floyd, Friley

**1. APPROVAL OF AGENDA**

**2. PUBLIC APPEARANCES/COMMENTS**

**3. APPROVAL OF MINUTES**

**4. ADJOURNMENT@ 4:15pm**

*Alan Chan*, Engineering Technician II

**CITY OF BRAWLEY**  
**February 19, 2020**

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Public Works Department Conference Room, 180S. Western Avenue, Brawley, California, the date, time and place duly established for the holding of said meeting.

**Chairman Kelley** called meeting to order @ 4:02pm

**PRESENT:** Kelley, Kern, Floyd, Osterkamp  
**ABSENT:** Friley

**1. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. m/s/c Osterkamp/Floyd 4-1

**2. PUBLIC APPEARANCES/COMMENT** There was none

**3. APPROVAL OF MINUTES**

The minutes for December 18, 2019 and January 15, 2020 were **approved** as submitted. m/s/c Kern/Kelley 4-1

**4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT**

Fuel Sales

- 1,492 Gallons of 100-LL AVGAS January, 2020.
- 1,297 Gallons of Jet A January, 2020.
- 94 landings, 97 Departures January, 2020.
- Hangar Occupancy- 3 vacant hangars- \$180 (2), and \$120 (1) hangars as of February 11, 2020.

**5. STAFF REPORT**

- Cash on Hand balance: \$312,413.21
- Revenues: \$75,405.91 – 61.9% of Budget
- Expenditures: \$ 16,638.93 – 58.3% of Budget
- Annual Hangar inspection notifications will be sent out in March, 2020 by the Brawley Fire Department.
- Valuation of Airport Property / Hangars – Will be brought to next meeting in March 18, 2020.

**6. STATUS UPDATES**

- Strategic Planning – Chairman Kelley
  - Property to the East of the Airport is for sale, the use will stay in AG. They are thinking of selling the property at AG prices for the Airport Extension.
    - Check the total acreage that will be needed.
    - Able to acquire for future expansion.
  - 5 acre parcel East of Fire Station No.2 to be used for RV Storage.
  - Utilizing and maximizing the airport property.
  - Open discussions to offer fueling operations for military aircrafts, and to utilize the airport to maximize it's potential.

- Executive Hangars
  - ADHOC – one party moving forward so no meeting is needed.
  - Need to get valuation of airport property.

**7. NEW BUSINESS**

- Fire Department – Requesting for the Airport to install two Knox key operated devices (Knox box for hangar key, and other keys, and a Knox gate opener key box)

**8. ADJOURNMENT 4:39pm**

*Alan Chan*, Engineering Technician II

Not Approved Minutes

**BRAWLEY PARKS & RECREATION COMMISSION**  
**January thru March 2020**

Member Name	01/21/20	02/18/00	03/17/20
Rusty Garcia	P	P	No Meeting due to COVID-19
Jenny Benavides	P	A	
Mike Dickerson	P	P	
Julio Jauregui	P	P	
Mary Miller	A	A	
Victor Estrada	A	P	
Richard Diaz			Appointed
Liaison Luke Hamby	P	P	
City Manager Bayon Moore	P	P	

**A:** Absent

**P:** Present



**CITY OF BRAWLEY**  
**January 21, 2020**

The Parks and Recreation Department of the City of Brawley, California met in a regular session at 12:00 PM, Lions Center Small Meeting Room, 225 A Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

**Chairperson Garcia** called meeting to order @ 12:09pm.

**PRESENT:** Garcia, Hamby, Benavides, Dickerson, Jauregui  
**ABSENT:** Estrada, Miller  
**STAFF:** Mello, Bayon Moore, Self, Perez

**1. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. m/s/c Benavides/Jauregui 5-2

**2. PUBLIC APPEARANCES/COMMENTS** There was none

**3. APPROVAL OF MINUTES**

The minutes for October 15, 2019 were **approved** as submitted. m/s/c Benavides/Dickerson 5-2

**4. REGULAR BUSINESS**

**a. Parks Update:**

**Parks Coordinator Perez** stated Parks crew is prepping baseball fields including Beechey and Wiest Fields. At Beechey Field, Parks crew covered dugouts and will pour cement to level them out to the field. The department ordered two benches with developer impact fees to place behind the dugouts.

**b. Recreation Update:**

**Recreation Coordinator Self** stated the basketball youth league begins today (January 21<sup>st</sup>) and 3<sup>rd</sup> & 4<sup>th</sup> grades are playing today at 5pm-8pm games. We have 29 teams, 310 players and they will be playing Monday-Friday.

The attendance for the Movie Night on December only had about 100 people.

**c. City updates:**

**City Manager Bayon Moore** explained to the Commission that due to budget constraints, the City has removed from the budget Girls Softball and Adult Softball League. There has been interest in keeping the Girls Softball program going. The program takes \$13, 400.00 to run. In previous years there was a \$35.00 charge per girl and as of right now it's approximately \$112.00 per girl for full cost recovery with 120 participants. If the stakeholders (coaches, parents) could raise \$5,000.00 then it would be \$70.00 per participant. Imperial Valley Girls Softball organization charges \$125.00 early bird cost and \$175.00 for regular registration.

**Commissioner Garcia** shared his concerns about not offering a girls softball league. He would rather see the children play and there could be ways to cut costs. He suggested, coaches could umpire their own games, start games at 5pm instead of 5:30pm, coaches could prep and line the fields, parents could be

asked to have their player in a certain color or no uniform and the team could maybe order their own uniforms.

**Parks Coordinator Self** expressed a concern with starting earlier and that is the issue of the weather being too hot because last year there was a player that passed out. City Manager Moore suggested a meeting with the coaches from last year to inform them about the status of the league and Self agreed. Jauregui would rather see children playing and if fees were raised some parents would pay to have their child play.

**City Manager Bayon Moore** mentioned the adult softball league was also taken out of the budget. There is no approved budget for the program so it was eliminated. If there were interest in the league, it would have to triple in team registration price. Historically we have offered the program at \$375.00 per team, which is \$19.00 per player with a 20-player roster. The fee would likely go up to around \$900.00 per team or more which would equal to \$45-\$60 per player on a 20-roster team. A memo will be sent out to coaches regarding the fee and if there is still interest in having a league and a meeting will be set as well.

**Liaison Hamby** mentioned the City is beyond the point of giving or subsidizing fees. It's unfortunate that we didn't have a gradual change, but the city doesn't have money in the budget.

**Commissioner Benavides** stated as a player; it's quite a big jump in fees for adult softball. The teams usually get a sponsor, but might not with jump in price. It would be hard.

**5. COMMISSION MEMBER COMMENTS:**

**Commissioner Dickerson** asked if a yearly calendar could be made with all the meeting dates listed. The Commissioners mentioned that it would be a good idea.

**6. OTHER ANNOUNCEMENTS:**

- 1) **City Manager Bayon Moore** announced the City Council recognized the helpers from the tree-planting event at Hinojosa Park. They included the young people from the Interact Club, a member from Rotary, members of the Parks & Recreation Commission and the neighbors from the surrounding park area.
- 2) Regarding the Teen Center, City-planned programming stopped on December 30, 2019. The Boys and Girls Clubs has resumed their programming 3 days a week until June 30, 2020. Details are still being worked out for beyond June 30, 2020.
- 3) In addition, some community members will be submitting a video entry to HGTV Hometown Make Over. The group is being spearheaded by Mary Emanuelli, Barri Smith and Tyler Smith. They will attend the City Council Meeting to ask for Councils support.

**7. ADJOURNMENT @ 1:03pm**

*Rachel V. Zepeda*, Administrative Secretary

**CITY OF BRAWLEY**  
**February 18, 2020**

The Parks and Recreation Department of the City of Brawley, California met in a regular session at 12:00 PM, Lions Center Small Meeting Room, 225 A Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

**Chairperson Garcia** called meeting to order @ 12:11pm

**PRESENT:** Garcia, Hamby, Dickerson, Jauregui, Estrada  
**ABSENT:** Benavides, Miller  
**STAFF:** Mello, Bayon Moore

**1. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. Estrada/Garcia 5-2

**2. PUBLIC APPEARANCES/COMMENTS**                      There was none

**3. APPROVAL OF MINUTES**

The minutes for January 21, 2020 were **approved** as submitted. Garcia/Estrada 5-2

**4. REGULAR BUSINESS**

a. **Parks Update: Who gave update**

Parks crew is tuning up baseball fields including Beechey and Wiest Fields. Seasonal weed spraying and weed eating are ongoing.

b. **Recreation Update:**

**Interim Parks & Recreation Director Mello** gave update. The basketball youth league is going strong. Donations were raised to be able to offer girls' softball. The cost to individuals is \$60.

c. **CITY UPDATES:**

**City Manager Bayon Moore** mentioned that a meeting with members of the adult softball league is scheduled.

**5. COMMISSION MEMBER COMMENTS:**

**Commissioner Garcia** led discussion. Discussion was held regarding planning activities within budget constraints for next fiscal year. Response was that budget planning can be made for the entire fiscal year. League costs can be determined as part of that preparation and costs will be known at the beginning of the fiscal year. This year was hard as the budget was passed midyear and cost recovery was implemented at that time vs. at the beginning of the fiscal year. Costs will be higher next year, but there should be no surprises.

**6. OTHER ANNOUNCEMENTS:**

**City Manager Bayon Moore** gave update. The Boys and Girls Clubs has programming 3 days a week until June 30, 2020. Details are still being worked out for beyond June 30, 2020. A grant will be pursued through Imperial County Probation Department.

**7. ADJOURNMENT @ 1:12pm**

*Marjo Mello*, Interim Parks & Recreation Director

Not Approved Minutes

**BRAWLEY PLANNING COMMISSION**  
**January thru March 2020**

Member Name	01/8/20	02/5/20	03/4/20
Robert Palacio	P	Cancelled	No meeting due to COVID-19
Kevan Hutchinson	P		
George Marquez	P		
Jay Goyal	P		
Darren Smith	P		
Juan Tavares	P		
Eugene Bumbera	P		

**A: Absent**  
**P: Present**

**BRAWLEY PLANNING COMMISSION**  
**January 8, 2020**

The Planning Commission of the City of Brawley, California, met in Regular Session at 5:30 p.m., City Council Chambers, 383 Main Street, Brawley, California, the date, time, and place duly established for the holding said meeting. The City Clerk attests to the posting of the agenda pursuant to the G.C.54954.

**1. CALL TO ORDER/ ROLL CALL**

**Chairman Hutchinson** called meeting to order @ 5:30 pm

**PRESENT:** Goyal, Palacio, Tavares, Smith, Bumbera, Hutchinson, Marquez  
**ABSENT:** None

**2. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. m/s/c Goyal/Palacio 7-0

**PRESENT:** Goyal, Palacio, Tavares, Smith, Bumbera, Hutchinson, Marquez  
**ABSENT:** None  
**ABSTAIN:** None

**3. PUBLIC APPEARANCES** There was none

**4. MASONRY WALL ALTERNATIVE APPLICATION AT THE IV RESPITE SP 16-01**

**Development Services Director Gaste**, presented the Staff Report to the Planning Commission.

**Jerry Santillan, Project Manager** and **Katy Santillan, Developer**, presented a PowerPoint to the Commission.

**Jose Ortega, Contractor of BJ Fencing**, provided samples and presented specifications, and warranties of the fence.

**Chairman Hutchinson**, asked who would be maintaining the fence.

**Mr. Santillan**, informed the Planning Commission that they would have an association of tenants who would be maintaining the fencing and landscaping.

**Eric Reyes**, Brawley Resident provided support for the block wall alternative and the I.V. Respite project.

**Rusty Garcia, Brawley Resident** provided support for the block wall alternative and development of the I.V. Respite project.

**Ramon Castro, Brawley Resident** provided support for the block wall alternative and development of I.V. Respite project.

The Planning Commission **approved** the block wall alternative per Section 27.84(c) of the City of Brawley Zoning Ordinance.

The Planning Commission **approved** the variance as proposed. m/s/c Smith/ Palacio 5-0

**PRESENT:** Goyal, Palacio, Tavares, Smith, Bumbera, Hutchinson, Marquez  
**ABSENT:** None  
**ABSTAIN:** None

5. ADJOURNMENT @ 6:12 pm

*Gordon R. Gaste*, AICP CEP, Development Services Director

Not Approved Minutes

**BRAWLEY PUBIC LIBRARY BOARD OF TRUSTEES**

**January thru March 2020**

Member Name	01/15/20	02/12/20	03/11/20
Elizabeth Lorenzen	P	P	No meeting due to COVID-19
Judy Grant	P	P	
Diane Lohr	P	P	
Dixie Smith	p	P	
Crystal Duran	P	P	
Rosanna Bayon Moore	p	A	
Liaison Luke Hamby	P	P	

**A:** Absent

**P:** Present

**City of Brawley**  
**January 15, 2020**

The Board of Trustees of the City of Brawley, California met in regular session at 5:05 PM on January 15, 2020 at the Brawley Public Library Park Meeting Room. The Library Director attests to the posting of the agenda pursuant to California Government Code Section 54956.

**President Lorenzen** called meeting to order at 5:10 pm

**PRESENT:** Lorenzen, Grant, Lohr, Smith. Duran, Hamby, Mello, Bayon Moore  
**ABSENT:** None

**1. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. m/s/c Lohr/Smith 5-0

**2. PUBLIC APPEARANCES**

Vicente Duran Hernandez attended.

**3. APPROVAL OF MINUTES:**

The minutes for November and December 2019 were APPROVED as submitted. m/s/c Lohr/Smith 5-0

**4. REGULAR BUSINESS**

- a. Finance: Bills were presented for payment, discussed, and approved for payment. m/s/c Grant/Lohr 5-0. \$10 was deposited into the Trustees' CVB accounts to keep them active. The effects of the budget cuts were discussed. Snacks for story time are being reduced. We are going to use a state library grant to add programs for children and early literacy.
- b. Policies: Tabled.
- c. Calendar: Del Rio is now open until 8PM on Monday, Tuesday, and Thursday. Story time will continue at both sites. Early Literacy from First 5 Imperial will be once a week.
- d. Zip Books: are going well.
- e. Personnel: One page was let go due to budget cuts.
- f. LAMBS: The vehicle has been down. The office needs to be moved and the grant will be reapplied for next year.
- g. Brawley Library Friends: There will be a book sale February 8, 2020.
- h. City Manager Bayon Moore and the Council Liaison Hamby shared more information about the city finances and services.

**5. ADJOURNMENT @ 6:45pm**

*Judy Grant*, Secretary

**City of Brawley  
February 12, 2020**

The Board of Trustees of the City of Brawley, California met in regular session at 5:05 PM on February 12, 2020 at the Brawley Public Library Park Meeting Room. The Library Director attests to the posting of the agenda pursuant to California Government Code Section 54956.

**President Lorenzen** called meeting to order at 5:12 pm

**PRESENT:** Lorenzen, Grant, Lohr, Smith. Duran, Hamby, Mello  
**ABSENT:** Bayon Moore

**1. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. m/s/c Lohr/Smith 5-0

**2. PUBLIC APPEARANCES** There was none

**3. APPROVAL OF MINUTES**

The minutes for January 2020 were **approved** as submitted. m/s/c Duran/Smith 5-0

**4. REGULAR BUSINESS**

- a. Finance: Bills were presented for payment, discussed, and approved for payment. m/s/c Grant/Lohr 5-0. Discussion was held regarding budget cuts and reduced purchases.
- a. Policies: Tabled.
- b. Calendar: A science-based story time is planned for February.
- c. Zip Books: Are going well.
- d. Personnel: Francisco Medina is still on extended medical leave. Maria Mercado is still working with LAMBS. There is a search underway for a LAMBS project coordinator.
- e. LAMBS: The vehicle is still down. It needs extensive work on the generator and air conditioner.
- f. Brawley Library Friends: There was a book sale February 8, 2020. There was very low turnout.
- g. The City Manager and the Council Liaison shared more information about the city finances and services.

**5. ADJOURNMENT @ 6:20pm**

*Judy Grant*, Secretary.