



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
Tuesday, February 4, 2020 6:00 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

Norma Kastner-Jauregui, Mayor
Luke Hamby, Mayor Pro-Tempore
Sam Couchman, Council Member
George A. Nava, Council Member
Donald L. Wharton, Council Member

Alma Benavides, City Clerk
William S. Smerdon, City
Attorney/City Treasurer
Rosanna Bayon Moore, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

- b. Presentation of FY 2019/2020 Mid Year Budget Review by Tyler Salcido, Finance Director. **Pgs 77-99**
- c. Discussion and Potential Action to Approve Auditing Services Contract with Moss Levy & Hartzheim for FY Ending June 30, 2019 in the Amount of \$54,500. **Pgs 100-106**
- d. Discussion and Potential Action to Adopt Resolution No. 2020- : Resolution of the City Council of the City of Brawley, California Accepting Grant Funds Allocated to the Citizen's Option for Public Safety (COPS) Program and Submittal of the Expenditure Plan for FY 2018/2019 Funding through the State of California Local Safety and Protection Account. **Pgs 107-111**
- e. Discussion and Potential Action to Adopt Resolution No. 2020- : Resolution of the City Council of the City of Brawley, California Authorizing the City to Apply for an Award from the Infill Infrastructure Program. **Pgs 112-114**
- f. Discussion and Potential Action to Approve Los Amigos de la Comunidad's Request for Sale and Consumption of Alcohol on Public Property, Specifically on Main Street, North and South Plaza Park on Saturday, March 28, 2020 for the Cesar Chavez Community Celebration from 10am to 11pm. **Pgs 115-118**
- g. Discussion and Potential Action to Approve Submittal of a Letter of Support to the California Energy Commission for the Salton Sea Geothermal Lithium Recovery Demonstration Project at the Request of Berkshire Hathaway Energy (BHE) Renewables. **Pgs 119-121**

5. DEPARTMENTAL REPORTS

- a. Update by Public Works Director Guillermo Sillas, PE
 - i) Emergency Construction at the Brawley Water Treatment Plant 1) to Replace Components of Two Sedimentation Basins and 2) to Recondition Water Distribution Pumps and Motors 422 and 423
- b. Update on Efforts to Restore Girls and Adult Softball Leagues by Interim Parks & Recreation Director Marjo Mello

6. INFORMATIONAL REPORTS

- a. Monthly Staff Report for February 2020, prepared by Shirley Bonillas, Personnel & Risk Management Administrator. **Pg 122**

- b. Record of Building Permits for December 2019 in the City of Brawley, Prepared by Oscar Escalante, Interim Building Official. **Pgs 123-124**
- b. Attendance Summary & Minutes for City of Brawley Boards/Commissions from October 1 – December 31, 2019.
 - 1) Brawley Airport Advisory Commission **Pgs 125-131**
 - 2) Brawley Parks & Recreation Commission **Pgs 132-137**
 - 3) Brawley Planning Commission **Pgs 138-143**
 - 4) Brawley Library Board of Trustees **Pgs 144-149**

7. CITY TREASURER REPORT

- a. Quarterly Investment Summary through December 2019 **Pgs 150-151**

8. CITY COUNCIL MEMBER REPORTS

9. CITY MANAGER REPORT

10. CITY ATTORNEY REPORT

11. CITY CLERK REPORT

12. CLOSED SESSION

REAL PROPERTY NEGOTIATIONS

- a. Conference with Real Property Negotiator – (California Government Code §54956.8)
 Address: 225 A Street, Brawley, California
 Negotiator: City Manager
 Negotiating Parties: Boys & Girls Club
 Under Negotiation: Rate and Terms

EXISTING LITIGATION (California Government Code §54956.9)

- a. Conference with Legal Counsel – Two (2) Cases
 - i. Frankie Rodriguez, Pablo C. Lopez, Marco A. Garcia, Omar Balderas, Gerardo Vindiola, David Villalobos, Julian Jimenez, Ricardo Rosales, Daniel Atondo, David Siquieroz, Jonathan Gutierrez, Anthony Padilla, Julio Velasquez, Roberto Orozco, Mariano C. Valenzuela, Jr., Raul Bernal, Ralph Walker, Jose Limon and Pete Guzman, on behalf of themselves and all other employees similarly situated vs. City of Brawley.

- ii. Brawley Public Safety Employee Association, Jeremy Schaffer, David Holetz, Jorge Garibay, Darlene Garcia, Dennise Montano, Nathan Montes-Gonzalez, Karla Razo, Daniel Swithenbank, Daniel Schleyer, Ricardo Gutierrez, Juan Morales, Ana Amaya, Brian Harsany, Angelica Garcia, Martha Garcia, Javier Martinez, Jake Yuhas, Dean Beckwith, Ricardo Valdez, David Pham, Stephen James Dyroff, Adriana Ruiz, Jon Dellinger, Isaac Romo, Jesse Yuhas, Susanne Nickel, Rudy H. Nunez, Diana Diaz, Sixto Moreno, Joon Kim, Francisco Mendoza, Maghen Caudill, Regina Kim vs. City of Brawley.

POTENTIAL LITIGATION (California Government Code §54956.9)

- a. Conference with Legal Counsel – One (1) Case

PERSONNEL MATTERS (Government Code §54957)

- a. Public Employee Appointment to the Position of Police Chief

ADJOURNMENT Regular Meeting, **Tuesday, February 18, 2020 @ 6:00 PM**, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3080.

Alma Benavides, City Clerk



Proclamation
Declaring the week of February 7-14th, 2020 as
“National Marriage Week”

Whereas, marriage binds couples together in a network of affection, mutual aid and mutual obligation, commits parents to their children, connects children to a wider network of welcoming kin, and provides on-going support for the growth of healthy children and a healthy family; and

Whereas, mounting scientific evidence confirms that the best environment for children to flourish is in being raised by parents in healthy marriages, and these children demonstrate less behavioral problems in school, are less likely to be a victim of physical or sexual abuse, less likely to abuse drugs and alcohol, less likely to commit delinquent behaviors, and are less likely to be raised in poverty; and

Whereas, healthy marriages protect adults as well as children, mothers as well as fathers and research indicates that women in healthy relationships experience more physical and emotional health, greater wealth, are less likely to be victims of domestic violence, sexual assault, or other violent crimes, less likely to attempt or commit suicide, have decreased risk of drugs or alcohol use and more likely to have better relationships with their children; and

Whereas, research also indicates that men in healthy marriages live longer, are physically and emotionally healthier and wealthier, have increased stability of employment, higher wages, decreased risk of drug and alcohol abuse, have better relationships with their children and are less likely to attempt or commit suicide; and

Whereas, the City of Brawley acknowledges the importance of lasting, healthy marriages for the well-being of children and the future of our community. Physically, emotionally, healthy and educated citizen’s experience decreased domestic violence rates, crime statistics, teenage pregnancy rates, and juvenile delinquency;

Whereas, higher rates of home ownership, higher property values, and overall decreased need of social services, recent advances in research have helped to identify the behaviors and skills necessary for a healthy relationship. Furthermore, we now have proven methods for teaching these skills and behaviors; and

Now therefore, be it resolved, I Norma Kastner-Jauregui, Mayor of the City of Brawley, do hereby proclaim the week of February 7 through 14, 2020 be proclaimed as “National Marriage Week”.

In witness hereof, I have hereunto set my hand
caused the Seal of the City of Brawley to be
fixed on this 4th day of February, 2020.

Norma Kastner-Jauregui, Mayor

Alma Benavides, City Clerk

Check Register Report

Date: 01/24/2020

Time: 8:29 AM

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
1072	01/24/2020	Printed	P104	PUBLIC EMPLOYEES RETIREMENT	PERS 12/03/19-12/16/19	189,106.00
1073	01/24/2020	Printed	P839	PYRAMID CONSTRUCTION	Legion Street Improvements	209,273.52
Total Checks: 2					Checks Total (excluding void checks):	398,379.52
Total Payments: 2					Bank Total (excluding void checks):	398,379.52
57791	01/23/2020	Printed	B364	360 BUSINESS PRODUCTS	Binder Clips, Telephone Cords	430.55
57792	01/23/2020	Printed	F401	4IMPRINT	Badge Stickers	256.76
57793	01/23/2020	Printed	A242	A T & T	Telephone Services 1/7-2/6	33.03
57794	01/23/2020	Printed	A0711	AA ELECTRIC	Replace Switch/Lions Center	1,252.42
57795	01/23/2020	Printed	A414	AIRWAVE COMMUNICATIONS ENT INC	Knobs/Hand Held Radios	58.76
57796	01/23/2020	Printed	A230	ALARM COMMUNICATION EXPERT	Troubleshoot Alarm/PW	155.00
57797	01/23/2020	Printed	A167	ALL VALLEY FENCE & SUPPLY, INC	Fence Material/PW Yard	103.44
57798	01/23/2020	Printed	A554	ALLIED WASTE SERVICES #467	Street Sweeping 12/1-12/31/19	18,490.05
57799	01/23/2020	Printed	A326	ALLSTAR FIRE EQUIPMENT, INC	Compressor Testing	644.30
57800	01/23/2020	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	505.78
57801	01/23/2020	Printed	A269	AMERICAN SOCIETY OF COMPOSE	2020 ASCAP License Agreement	363.00
57802	01/23/2020	Printed	A134	ARAMARK UNIFORM SERVICES, INC.	Cleaning Services	119.78
57803	01/23/2020	Printed	A232	ARC INDUSTRIES	Transit Station Services-Dec	357.05
57804	01/23/2020	Printed	A901	AT&T-CALNET 3	Telephone Services 12/12-1/11	127.63
57805	01/23/2020	Printed	A138	ATCO INTERNATIONAL	Cleaning Wipes	91.59
57806	01/23/2020	Printed	A015	DANIEL ATONDO	Reimb. Grade D1 Renewal	70.00
57807	01/23/2020	Printed	A0104	ATS ENVIRONMENTAL INC	Water Treatment Testing	386.00
57808	01/23/2020	Printed	A592	AUTO ZONE, INC. #2804	Oil/Pressure Washer	144.99
57809	01/23/2020	Printed	A205	AVIATION MARINE INSURANCE	2020 Airport Policy Renewal	3,938.00
57810	01/23/2020	Printed	B502	BABCOCK LABORATORIES, INC	Wastewater Analysis	2,121.00
57811	01/23/2020	Printed	B251	BAKER & TAYLOR, INC.	Book	10.34
57812	01/23/2020	Printed	B230	BLACKSTONE AUDIO, INC	Books on CD	200.00
57813	01/23/2020	Printed	B411	BSN SPORTS, LLC	Home Plates, Pitchers Rubber	2,162.54
57814	01/23/2020	Printed	C739	CALIFORNIA ENVIRONMENTAL	Flapper Valves	459.23
57815	01/23/2020	Printed	C544	CANON FINANCIAL SERVICES, INC	Copier Lease, Usage/Finance	546.71
57816	01/23/2020	Printed	C549	CANON SOLUTIONS AMERICA, INC	Copier Maint. 1/1-3/31 Finance	19.71
57817	01/23/2020	Printed	C661	CAVENDISH SQUARE	Book	210.71
57818	01/23/2020	Printed	C2833	CORE & MAIN LP	PVC Pipes/Best Canal	21,284.39
57819	01/23/2020	Printed	C3758	COUNTY MOTOR PARTS CO INC	Rags	76.83
57820	01/23/2020	Printed	C129	CREDIT BUREAU OF IMP. COUNT	Bulletin Fees	60.00
57821	01/23/2020	Printed	D171	D & M WATER COMPANY	Bulk Water - Fire Station #2	82.90
57822	01/23/2020	Printed	D478	DEPARTMENT OF JUSTICE	Fingerprint Applications	290.00
57823	01/23/2020	Printed	D440	DESERT VALLEY POWER SYSTEMS	Install Switch & Heater Hose/	980.08
57824	01/23/2020	Printed	E345	EL VAQUERO WESTERN WEAR LLC	Safety Boots/Julian Jimenez	274.96
57825	01/23/2020	Printed	E145	ELMS EQUIPMENT	Blade Cleaner	399.12
57826	01/23/2020	Printed	E398	EMPIRE SOUTHWEST LLC	Repair Fuel Line/Lift Station	2,377.03
57827	01/23/2020	Printed	E801	ENTERPRISE FM TRUST	Vehicle Maintenance Tracking	336.98
57828	01/23/2020	Printed	F105	FEDERAL EXPRESS CORP.	Mailings - City Clerk	150.37
57829	01/23/2020	Printed	F737	FORENSIC DRUG TESTING	Jan Maint Fee, DOT Testing	327.50
57830	01/23/2020	Printed	G536	GRAFFIK INDUSTRIES, INC.	ID & Name Painting	140.00
57831	01/23/2020	Printed	G338	GREEN PATCH LANDSCAPING INC	Tree	107.74
57832	01/23/2020	Printed	G512	RICARDO A GUTIERREZ	Reimb. Tuition/CATO Training	400.00
57833	01/23/2020	Printed	H192	HOME GROWN APPAREL	Patches	471.94
57834	01/23/2020	Printed	H377	HYDRAULICS & BEARING SUPPLY IN	Hose Fitting/Vactor Truck	299.72
57835	01/23/2020	Printed	I004	IMPERIAL CO TRANSPORTATION	ICTC Shared Costs 2nd Qtr FY	3,103.25
57836	01/23/2020	Void	01/23/2020		Void Check	0.00
57837	01/23/2020	Void	01/23/2020		Void Check	0.00

Check Register Report

Date: 01/24/2020

Time: 8:29 AM

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
57838	01/23/2020	Printed	I301	IMPERIAL HARDWARE CO., INC.	Keys	507.82
57839	01/23/2020	Printed	I103	IMPERIAL IRRIGATION DISTRIC	Power Bills 11/22/19-12/26/19	63,294.27
57840	01/23/2020	Printed	I443	IMPERIAL PRINTERS	Application & Agreements	1,838.23
57841	01/23/2020	Printed	I432	IMPERIAL VALLEY COLLEGE	Work Study Students	924.84
57842	01/23/2020	Printed	I602	IMPERIAL VALLEY PAINT CENTE	Paint, Paint Thinner	465.20
57843	01/23/2020	Printed	I567	IMPERIAL VALLEY PRESS	Ad/Call Paid Firefighter,	1,747.37
57844	01/23/2020	Printed	J333	JNE POLYGRAPH	Pre-Employment Polygraph/K.	750.00
57845	01/23/2020	Printed	K154	K-C WELDING RENTALS, INC.	Batteries	23.66
57846	01/23/2020	Printed	K543	KNORR SYSTEMS, INC.	Compression Rings	1,084.83
57847	01/23/2020	Printed	L920	LABRUCHERIE IRRIGATION SUPP	Valves	1,602.40
57848	01/23/2020	Printed	L1065	LC ENGINEERING CONSULTANTS	Streets Rehab Phase 11	18,375.00
57849	01/23/2020	Printed	L603	LIEBERT CASSIDY WHITMORE	FLSA Advice & Counsel 11/30/19	9,683.30
57850	01/23/2020	Printed	M997	MAIN STREET SIGNS	No Parking Signs	416.59
57851	01/23/2020	Printed	M730	MALLORY SAFETY & SUPPLY LLC	Gloves	70.11
57852	01/23/2020	Printed	M004	MCNEECE BROS OIL COMPANY	Fuel/Shop	8,711.05
57853	01/23/2020	Printed	M315	MOSS, LEVY & HARTZHEIM	Financial Write Up Services	360.00
57854	01/23/2020	Printed	M804	MYLO JANITORIAL	Cleaning Services - Dec 2019	8,154.40
57855	01/23/2020	Printed	O233	O'REILLY AUTO PARTS	Wiper Blades/Parks Crown	67.72
57856	01/23/2020	Printed	O113	OK RUBBER TIRES	Tire Repair #211 Parks	18.50
57857	01/23/2020	Printed	O395	ONESOURCE DISTRIBUTORS, LLC	Relays	1,401.79
57858	01/23/2020	Printed	O607	OSWALT & ASSOCIATES	Attorney Services - Dec 2019	4,515.00
57859	01/23/2020	Printed	P765	PACKERS MINI STORAGE	Storage Unit B209 Rent/Jan	210.00
57860	01/23/2020	Printed	P134	PERFECT CAR WASH	Car Wash Services/Dec 2019	400.00
57861	01/23/2020	Printed	P930	POLYDYNE, INC.	Clarifloc	5,629.40
57862	01/23/2020	Printed	P340	PROTECTION ONE ALARM	Alarm Monitoring 1/1-1/31/20	100.52
57863	01/23/2020	Printed	R163	RDO EQUIPMENT CO.	Fuel/Parks & Rec Dept.	50.66
57864	01/23/2020	Printed	R462	REDDY ICE, CORPORATION	Ice	86.20
57865	01/23/2020	Printed	R0946	DAVID & MARIA ROMERO	Rfnd Dep, Ovrpmt 962 J Street	281.17
57866	01/23/2020	Printed	R168	ROTO ROOTER	Repair Urinal/Police Dept.	138.81
57867	01/23/2020	Printed	S155	SAN DIEGO COUNTY	Fire Radio System Fees/Dec	3,394.29
57868	01/23/2020	Printed	S726	SCORE AMERICAN SOCCER CO., INC	Basketballs	339.32
57869	01/23/2020	Printed	S508	GUILLERMO SILLAS	Travel Adv./Federal	408.44
57870	01/23/2020	Printed	S495	SOUTHERN CALIFORNIA GAS CO.	193 926 4200 5 12/9-1/9/20	230.47
57871	01/23/2020	Printed	S760	SPECTRUM ADVERTISING	Video Tape Council Mtg 1/7	500.00
57872	01/23/2020	Printed	S694	STAPLES BUSINESS CREDIT	Cups	162.53
57873	01/23/2020	Printed	S366	STOFFEL ELECTRIC	Troubleshoot & Repair SCADA	720.00
57874	01/23/2020	Printed	T808	TIME WARNER CABLE	Internet 8448 42 002 0427863	251.83
57875	01/23/2020	Printed	U167	UNDERGROUND SERVICE ALERT, INC	CA State Fee for Regulatory	79.05
57876	01/23/2020	Printed	V966	VALLEY PEST SERVICES, INC	Pest Control/City Hall	450.00
57877	01/23/2020	Printed	V079	VERIZON WIRELESS SERVICES L	Mobile Broadband/Public Works	740.58
57878	01/23/2020	Printed	W221	WAL-MART STORES, INC. #01-1555	Towels, Paint	125.61
57879	01/23/2020	Printed	W551	WESTERN GROWERS INSURANCE	Safety Training	257.56

Total Checks: 89

Checks Total (excluding void checks): 202,989.70

Total Payments: 89

Bank Total (excluding void checks): 202,989.70

Total Payments: 91

Grand Total (excluding void checks): 601,369.22

TRS
 1/24/2020

INVOICE APPROVAL LIST BY FUND REPORT

Date: 01/24/2020

Time: 8:41 am

City of Brawley

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 General Fund							
Dept: 110.000 General Revenues							
101-110.000-410.910	Utility users ROMERO/DAVID & MARIA//		Rfnd Dep, Ovrpmt 962 J Street	57865	01/16/2020	01/23/2020	3.05
							3.05
Total Dept. General Revenues:							3.05
Dept: 111.000 City Council							
101-111.000-730.200	Technical SPECTRUM ADVERTISING///	14576	Video Tape Council Mtg 1/7	57871	01/13/2020	01/23/2020	500.00
							500.00
Total Dept. City Council:							500.00
Dept: 112.000 City Clerk							
101-112.000-710.300	P E R S PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	459.65
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	459.65
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	459.65
							1,378.95
101-112.000-720.100	Office 360 BUSINESS PRODUCTS///		Binders	57791	01/13/2020	01/23/2020	37.47
							37.47
101-112.000-750.210	Postage FEDERAL EXPRESS CORP.///	6-893-21051	Mailings - City Clerk	57828	01/10/2020	01/23/2020	14.06
	FEDERAL EXPRESS CORP.///	6-887-66610	Mailings - City Clerk	57828	01/03/2020	01/23/2020	57.85
							71.91
101-112.000-750.300	Advertising & IMPERIAL VALLEY PRESS///	11327159	Notice of Public Hearing/	57843	09/23/2019	01/23/2020	162.27
	IMPERIAL VALLEY PRESS///	11323821	Ad/Utility Leadman	57843	09/24/2019	01/23/2020	457.68
	IMPERIAL VALLEY PRESS///	11324078	Ad/Call Paid Firefighters	57843	09/24/2019	01/23/2020	302.80
	IMPERIAL VALLEY PRESS///	11324817	Ad/Accounting Assistant	57843	09/24/2019	01/23/2020	355.16
	IMPERIAL VALLEY PRESS///	11354633	Boards, Commissions &	57843	12/23/2019	01/23/2020	273.02
	IMPERIAL VALLEY PRESS///	11358350	Ad/Call Paid Firefighter,	57843	12/31/2019	01/23/2020	196.44
							1,747.37
Total Dept. City Clerk:							3,235.70
Dept: 131.000 City Manager							
101-131.000-710.300	P E R S PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	586.36
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	586.36
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	586.36
							1,759.08
Total Dept. City Manager:							1,759.08
Dept: 151.000 Finance							
101-151.000-710.300	P E R S PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	1,116.84
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	1,116.84
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	1,116.84
							3,350.52
101-151.000-730.100	Professional MOSS, LEVY & HARTZHEIM///	9645	Financial Write Up Services	57853	12/31/2019	01/23/2020	360.00
							360.00
101-151.000-740.100	Repair & CANON FINANCIAL	20993982	Copier Lease, Usage/Finance	57815	01/13/2020	01/23/2020	159.95

INVOICE APPROVAL LIST BY FUND REPORT

Date: 01/24/2020
 Time: 8:41 am
 Page: 2

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	CANON SOLUTIONS		Copier Maint. 1/1-3/31 Finance	57816	01/01/2020	01/23/2020	9.86
							169.81
101-151.000-740.400	Rent						
	CANON FINANCIAL	20993982	Copier Lease, Usage/Finance	57815	01/13/2020	01/23/2020	113.40
							113.40
							Total Dept. Finance: 3,993.73
Dept: 152.000	Utility Billing						
101-152.000-710.300	P E R S						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	447.45
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	449.93
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	447.45
							1,344.83
101-152.000-721.200	Other						
	IMPERIAL HARDWARE CO.,	574502/2	Keys	57838	01/08/2020	01/23/2020	10.82
							10.82
101-152.000-740.100	Repair &						
	CANON FINANCIAL	20993982	Copier Lease, Usage/Finance	57815	01/13/2020	01/23/2020	159.96
	CANON SOLUTIONS		Copier Maint. 1/1-3/31 Finance	57816	01/01/2020	01/23/2020	9.85
							169.81
101-152.000-740.400	Rent						
	CANON FINANCIAL	20993982	Copier Lease, Usage/Finance	57815	01/13/2020	01/23/2020	113.40
							113.40
							Total Dept. Utility Billing: 1,638.86
Dept: 153.000	Personnel						
101-153.000-710.300	P E R S						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	356.05
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	356.05
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	356.05
							1,068.15
101-153.000-730.100	Professional						
	LIEBERT CASSIDY	1489146	BPSEA Litigation 11/30/19	57849	11/30/2019	01/23/2020	7,830.80
	LIEBERT CASSIDY	1489145	F. Rodriguez Litigation	57849	11/30/2019	01/23/2020	1,700.50
	LIEBERT CASSIDY	1489144	FLSA Advice & Counsel 11/30/19	57849	11/30/2019	01/23/2020	152.00
							9,683.30
101-153.000-730.200	Technical						
	DEPARTMENT OF JUSTICE///	426075	Fingerprint Applications	57822	01/06/2020	01/23/2020	224.00
	FORENSIC DRUG TESTING	2019-18692	Jan Maint Fee, DOT Testing	57829	01/03/2020	01/23/2020	327.50
							551.50
							Total Dept. Personnel: 11,302.95
Dept: 161.000	City Attorney						
101-161.000-730.100	Professional						
	OSWALT & ASSOCIATES///	11208	Attorney Services - Dec 2019	57858	12/31/2019	01/23/2020	300.00
	OSWALT & ASSOCIATES///	11209	Attorney Services - Dec 2019	57858	12/31/2019	01/23/2020	4,155.00
	OSWALT & ASSOCIATES///	11225	Attorney Services - Dec 2019	57858	12/31/2019	01/23/2020	60.00
							4,515.00
							Total Dept. City Attorney: 4,515.00
Dept: 171.000	Planning						
101-171.000-710.300	P E R S						

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	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	491.24
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	491.24
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	491.24
							1,473.72
101-171.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Tape	57791	01/09/2020	01/23/2020	8.58
	360 BUSINESS PRODUCTS///		Binder Clips, Telephone Cords	57791	01/07/2020	01/23/2020	5.89
							14.47
							Total Dept. Planning: 1,488.19
Dept: 181.000 Information							
101-181.000-710.300	P E R S						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	213.23
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	213.23
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	213.23
							639.69
							Total Dept. Information technology: 639.69
Dept: 191.000 Non-departmental							
101-191.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	878.95
							878.95
101-191.000-730.200	Technical						
	PROTECTION ONE ALARM///		Alarm Monitoring 1/1-1/31/20	57862	01/07/2020	01/23/2020	51.13
	VALLEY PEST SERVICES,	1426849	Pest Control/Building Dept.	57876	01/10/2020	01/23/2020	30.00
	VALLEY PEST SERVICES,	1426848	Pest Control/Admin.	57876	01/10/2020	01/23/2020	35.00
	VALLEY PEST SERVICES,	1426013	Rodent Control/City Hall	57876	12/13/2019	01/23/2020	85.00
	VALLEY PEST SERVICES,	1426012	Pest Control/City Hall	57876	12/13/2019	01/23/2020	35.00
	VALLEY PEST SERVICES,	1426851	Rodent Control/City Hall	57876	01/10/2020	01/23/2020	85.00
	VALLEY PEST SERVICES,	1426850	Pest Control/City Hall	57876	01/10/2020	01/23/2020	35.00
							356.13
101-191.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services	57800	01/15/2020	01/23/2020	34.81
	MYLO JANITORIAL///	5072086	Cleaning Services - Dec 2019	57854	12/31/2019	01/23/2020	996.54
							1,031.35
							Total Dept. Non-departmental: 2,266.43
Dept: 211.000 Police Protection							
101-211.000-710.300	P E R S						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	-83.47
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	20,469.78
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	14,169.76
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	14,269.06
							48,825.13
101-211.000-720.100	Office						
	STAPLES BUSINESS		Envelopes, Facial Tissue	57872	12/05/2019	01/23/2020	33.69
							33.69
101-211.000-721.100	Uniforms						
	HOME GROWN APPAREL///	000334	Patches	57833	01/16/2020	01/23/2020	471.94
							471.94
101-211.000-721.200	Other						
	AIRWAVE COMMUNICATIONS	437978	Knobs/Hand Held Radios	57795	01/06/2020	01/23/2020	33.17
	IMPERIAL HARDWARE CO.,	573712/2	Cable Ties	57838	12/30/2019	01/23/2020	14.04
	STAPLES BUSINESS		Envelopes, Facial Tissue	57872	12/05/2019	01/23/2020	41.57
	STAPLES BUSINESS		Cups	57872	12/06/2019	01/23/2020	87.27

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							176.05
101-211.000-725.200	Electricity IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	1,985.87
							1,985.87
101-211.000-725.400	Fuel MCNEECE BROS OIL	871488	Fuel/Police Dept.	57852	12/31/2019	01/23/2020	5,824.08
							5,824.08
101-211.000-730.100	Professional JNE POLYGRAPH///	1006	Pre-Employment Polygraph/K.	57844	12/31/2019	01/23/2020	750.00
							750.00
101-211.000-730.200	Technical CREDIT BUREAU OF IMP. DEPARTMENT OF JUSTICE/// PERFECT CAR WASH/// VALLEY PEST SERVICES,	5810 426075 BPD-December 1426847	Credit Report/P.D. Fingerprint Applications Car Wash Services/Dec 2019 Pest Control/Police Dept.	57820 57822 57860 57876	01/02/2020 01/06/2020 12/15/2019 01/10/2020	01/23/2020 01/23/2020 01/23/2020 01/23/2020	35.00 66.00 400.00 40.00
							541.00
101-211.000-740.100	Repair & ROTO ROOTER///	151746	Repair Urinal/Police Dept.	57866	01/09/2020	01/23/2020	138.81
							138.81
101-211.000-740.200	Cleaning ALSCO AMERICAN LINEN MYLO JANITORIAL///		Cleaning Services Cleaning Services - Dec 2019	57800 57854	01/15/2020 12/31/2019	01/23/2020 01/23/2020	138.64 3,150.00
							3,288.64
101-211.000-750.200	SAN DIEGO COUNTY/// VERIZON WIRELESS		Police Radio System Fees/Dec Mobile Broadband/Police Dept.	57867 57877	01/01/2020 01/06/2020	01/23/2020 01/23/2020	2,225.79 664.56
							2,890.35
101-211.000-750.210	Postage FEDERAL EXPRESS CORP.///	6-893-64814	Mailings - Police Dept.	57828	01/10/2020	01/23/2020	54.63
							54.63
101-211.000-750.500	Training GUTIERREZ/RICARDO A//		Reimb. Tuition/CATO Training	57832	01/15/2020	01/23/2020	400.00
							400.00
Total Dept. Police Protection:							65,380.19
Dept: 211.300 Graffiti Abatement							
101-211.300-721.200	Other WAL-MART STORES, INC.	03038	Towels, Paint	57878	01/13/2020	01/23/2020	74.10
							74.10
101-211.300-725.400	Fuel MCNEECE BROS OIL	871488	Fuel/Police Dept.	57852	12/31/2019	01/23/2020	190.23
							190.23
Total Dept. Graffiti Abatement:							264.33
Dept: 221.000 Fire Department							
101-221.000-710.300	P E R S PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	11,607.89
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	8,171.93
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	8,070.76
							27,850.58
101-221.000-721.200	Other 4IMPRINT///	8023983	Badge Stickers	57792	12/19/2019	01/23/2020	256.76

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	AIRWAVE COMMUNICATIONS	438021	Battery	57795	01/08/2020	01/23/2020	25.59
	AUTO ZONE, INC. #2804///		Car Wash	57808	01/14/2020	01/23/2020	6.99
	D & M WATER COMPANY///	287587	Bulk Water - Fire Station #1	57821	12/18/2019	01/23/2020	44.12
							333.46
101-221.000-725.200	Electricity IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	576.28
							576.28
101-221.000-725.300	Natural gas SOUTHERN CALIFORNIA GAS		015 325 6300 2 12/9-1/9/20	57870	01/13/2020	01/23/2020	38.40
							38.40
101-221.000-730.200	Technical ALLSTAR FIRE EQUIPMENT,	220568	Compressor Testing	57799	12/31/2019	01/23/2020	644.30
							644.30
101-221.000-750.200			Fire Radio System Fees/Dec	57867	01/01/2020	01/23/2020	969.00
	SAN DIEGO COUNTY///		Internet 8448 42 002 0427863	57874	12/08/2019	01/23/2020	124.98
	TIME WARNER CABLE///		Internet 8448 42 002 0427863	57874	01/08/2020	01/23/2020	126.85
	TIME WARNER CABLE///						1,220.83
							Total Dept. Fire Department: 30,663.85
Dept: 221.100 Fire Station #2							
101-221.100-721.200	Other						
	D & M WATER COMPANY///	287567	Bulk Water - Fire Station #2	57821	12/18/2019	01/23/2020	38.78
	REDDY ICE, CORPORATION///		Ice	57864	01/03/2020	01/23/2020	86.20
							124.98
101-221.100-725.200	Electricity IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	688.25
							688.25
101-221.100-725.300	Natural gas SOUTHERN CALIFORNIA GAS		088 557 5439 9 12/3-1/4/20	57870	01/07/2020	01/23/2020	91.31
							91.31
101-221.100-750.200			Mobile Broadband/Fire Dept.	57877	01/06/2020	01/23/2020	38.01
	VERIZON WIRELESS						38.01
							Total Dept. Fire Station #2: 942.55
Dept: 231.000 Building Inspection							
101-231.000-710.300	P E R S						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	645.81
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	645.81
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	645.81
							1,937.43
101-231.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Tape	57791	01/09/2020	01/23/2020	8.59
	360 BUSINESS PRODUCTS///		Binder Clips, Telephone Cords	57791	01/07/2020	01/23/2020	5.90
	IMPERIAL PRINTERS///	19-4899	Permit Applications	57840	12/18/2019	01/23/2020	464.32
	IMPERIAL PRINTERS///	19-4918	Permit Applications	57840	12/18/2019	01/23/2020	464.32
							943.13
101-231.000-721.200	Other						
	360 BUSINESS PRODUCTS///		Binder Clips, Telephone Cords	57791	01/07/2020	01/23/2020	26.40
							26.40

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	IMPERIAL PRINTERS///	19-4909	Copies & CD/630 Main St &	57840	12/18/2019	01/23/2020	309.65
	IMPERIAL PRINTERS///	19-4888	Plans/616 Main Street	57840	12/18/2019	01/23/2020	149.51
	IMPERIAL PRINTERS///	19-4887	Plans/1562 Main Street	57840	12/18/2019	01/23/2020	98.35
							557.51
101-231.000-740.100	Repair & SAN DIEGO COUNTY///		P.W. Radio System Fees/Dec	57867	01/01/2020	01/23/2020	57.00
							57.00
101-231.000-750.210	Postage FEDERAL EXPRESS CORP.///	6-887-60516	Mailing - Building Dept.	57828	01/03/2020	01/23/2020	23.83
							23.83
							Total Dept. Building Inspection: 3,545.30
Dept: 241.000 Animal Control							
101-241.000-710.300	P E R S PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	155.36
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	155.36
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	155.36
							466.08
							Total Dept. Animal Control: 466.08
Dept: 311.000 Engineering							
101-311.000-710.300	P E R S PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	1,458.97
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	1,458.97
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	1,465.62
							4,383.56
101-311.000-730.200	Technical ALARM COMMUNICATION VALLEY PEST SERVICES,	09472 1426846	Troubleshoot Alarm/PW Pest Control/Public Works	57796 57876	01/09/2020 01/10/2020	01/23/2020 01/23/2020	45.00 35.00
							80.00
101-311.000-740.200	Cleaning ALSCO AMERICAN LINEN MYLO JANITORIAL///		Cleaning Services Cleaning Services - Dec 2019	57800 57854	01/13/2020 12/31/2019	01/23/2020 01/23/2020	26.12 851.40
							877.52
101-311.000-750.200	SAN DIEGO COUNTY///		P.W. Radio System Fees/Dec	57867	01/01/2020	01/23/2020	28.50
							28.50
101-311.000-750.400	Travel SILLAS/GUILLERMO//		Travel Adv./Federal	57869	01/10/2020	01/23/2020	408.44
							408.44
							Total Dept. Engineering: 5,778.02
Dept: 411.000 Community							
101-411.000-710.300	P E R S PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	444.37
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	444.37
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	444.37
							1,333.11
101-411.000-720.100	Office 360 BUSINESS PRODUCTS///		Tape	57791	01/09/2020	01/23/2020	8.58
	360 BUSINESS PRODUCTS///		Binder Clips, Telephone Cords	57791	01/07/2020	01/23/2020	5.89
							14.47
101-411.000-750.600							

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	CREDIT BUREAU OF IMP.	5779	Bulletin Fees	57820	01/02/2020	01/23/2020	25.00
							25.00
Total Dept. Community Development:							1,372.58
Dept: 511.000 Parks							
101-511.000-710.300	P E R S						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	879.49
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	882.14
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	882.14
							2,643.77
101-511.000-720.500	Electrical						
	AA ELECTRIC///	257	LED, Flood Light/Splash Pad	57794	01/11/2020	01/23/2020	183.18
	IMPERIAL HARDWARE CO.,	572922/2	Time Switch	57838	12/19/2019	01/23/2020	62.48
	MCNEECE BROS OIL	260210	Batteries	57852	12/19/2019	01/23/2020	29.22
							274.88
101-511.000-720.600	Plumbing						
	IMPERIAL HARDWARE CO.,	573067/2	Clamps	57838	12/20/2019	01/23/2020	5.78
	IMPERIAL HARDWARE CO.,	574144/2	Union, Faucet Connector	57838	01/06/2020	01/23/2020	18.68
	IMPERIAL HARDWARE CO.,	574147/2	Return Union	57838	01/06/2020	01/23/2020	-9.68
	IMPERIAL HARDWARE CO.,	574317/2	Ell, Coupling, Pipe	57838	01/07/2020	01/23/2020	18.19
	IMPERIAL HARDWARE CO.,	574347/2	Return Ell, Coupling, Pipe	57838	01/07/2020	01/23/2020	-18.19
	LABRUCHERIE IRRIGATION		Hose Bibbs, Shut Offs	57847	01/14/2020	01/23/2020	7.54
	LABRUCHERIE IRRIGATION		Valve	57847	12/27/2019	01/23/2020	86.95
	LABRUCHERIE IRRIGATION		Valves	57847	01/02/2020	01/23/2020	464.00
	LABRUCHERIE IRRIGATION		PCP Recessed Push Buttons	57847	01/03/2020	01/23/2020	609.76
	LABRUCHERIE IRRIGATION		Pure Flow	57847	01/07/2020	01/23/2020	7.76
	LABRUCHERIE IRRIGATION		Brass Fitting	57847	01/07/2020	01/23/2020	4.26
							1,195.05
101-511.000-721.200	Other						
	ELMS EQUIPMENT///		Weedeater Head	57825	01/09/2020	01/23/2020	25.19
	ELMS EQUIPMENT///		Rider Plate, Nut, Blade	57825	01/14/2020	01/23/2020	49.55
	ELMS EQUIPMENT///		Oil, Weedeater Line	57825	12/30/2019	01/23/2020	76.52
	ELMS EQUIPMENT///		Chain Loop	57825	01/02/2020	01/23/2020	52.81
	ELMS EQUIPMENT///		Blade Cleaner	57825	01/06/2020	01/23/2020	15.52
	GREEN PATCH	12757	Tree	57831	12/17/2019	01/23/2020	107.74
	HYDRAULICS & BEARING	17300	Pressure Washer Hose	57834	12/19/2019	01/23/2020	289.48
	IMPERIAL HARDWARE CO.,	571752/2	Key	57838	12/06/2019	01/23/2020	2.70
	IMPERIAL HARDWARE CO.,	572987/2	Keys	57838	12/19/2019	01/23/2020	31.86
	IMPERIAL HARDWARE CO.,	573074/2	Fence Tie, Bolts, Nuts	57838	12/20/2019	01/23/2020	8.79
	IMPERIAL HARDWARE CO.,	572676/2	Nut Driver, Screw, Caution	57838	12/16/2019	01/23/2020	57.72
	IMPERIAL HARDWARE CO.,	572678/2	Return Plywood	57838	12/16/2019	01/23/2020	-33.70
	IMPERIAL HARDWARE CO.,	572679/2	Plywood	57838	12/16/2019	01/23/2020	39.14
	IMPERIAL HARDWARE CO.,	573360/2	Keys	57838	12/23/2019	01/23/2020	5.41
	IMPERIAL HARDWARE CO.,	573361/2	Key	57838	12/23/2019	01/23/2020	2.70
	IMPERIAL HARDWARE CO.,	573684/2	Restroom Sign, Liquid Nails	57838	12/30/2019	01/23/2020	26.72
	IMPERIAL HARDWARE CO.,	573685/2	Roller Covers	57838	12/30/2019	01/23/2020	9.69
	IMPERIAL HARDWARE CO.,	561433/2	Flap Disc, Grind Wheel	57838	08/26/2019	01/23/2020	15.57
	KNORR SYSTEMS, INC.///	SI218439	Compression Rings	57846	12/28/2019	01/23/2020	54.03
	RDO EQUIPMENT CO.///		Fuel/Parks & Rec Dept.	57863	01/09/2020	01/23/2020	50.66
							888.10
101-511.000-721.900	Small tools &						
	COUNTY MOTOR PARTS CO	654199	Hex Key	57819	01/10/2020	01/23/2020	9.90
	COUNTY MOTOR PARTS CO	654201	Hex Key Set	57819	01/10/2020	01/23/2020	13.55
	O'REILLY AUTO PARTS		Wobble Extension Bar	57855	01/08/2020	01/23/2020	10.76
	O'REILLY AUTO PARTS		Bit Set	57855	12/17/2019	01/23/2020	17.23
							51.44
101-511.000-725.200	Electricity						

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	IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	2,336.15
							2,336.15
101-511.000-725.400	Fuel						
	MCNEECE BROS OIL	260211	Fuel/Parks & Rec Dept.	57852	12/19/2019	01/23/2020	55.23
	MCNEECE BROS OIL	260487	Fuel/Parks & Rec Dept.	57852	12/27/2019	01/23/2020	29.85
	MCNEECE BROS OIL	871486	Fuel/Parks & Rec Dept.	57852	12/31/2019	01/23/2020	1,174.51
							1,259.59
101-511.000-740.100	Repair &						
	AA ELECTRIC///	256	Replace Timeclock & Photocell/	57794	01/11/2020	01/23/2020	301.06
	ELMS EQUIPMENT///		Repair Backpack Blower	57825	12/18/2019	01/23/2020	48.42
	ELMS EQUIPMENT///		Repair Handheld Blower	57825	12/21/2019	01/23/2020	42.98
	ELMS EQUIPMENT///		Repair Chainsaw	57825	01/03/2020	01/23/2020	48.38
	ELMS EQUIPMENT///		Repair Trimmer	57825	01/03/2020	01/23/2020	39.75
	OK RUBBER TIRES///	72194	Tire Repair #211 Parks	57856	01/13/2020	01/23/2020	18.50
	O'REILLY AUTO PARTS		Battery #83 Parks	57855	01/08/2020	01/23/2020	35.44
	O'REILLY AUTO PARTS		Wiper Blades/Parks Crown	57855	12/23/2019	01/23/2020	4.29
							538.82
Total Dept. Parks:							9,187.80
Dept: 521.000	Recreation & Lions						
101-521.000-710.300	P E R S						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	298.48
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	298.48
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	298.48
							895.44
101-521.000-720.100	Office						
	IMPERIAL PRINTERS///	19-4913	Application & Agreements	57840	12/18/2019	01/23/2020	352.08
							352.08
101-521.000-721.200	Other						
	IMPERIAL HARDWARE CO.,	573062/2	Aluminum Sheet	57838	12/20/2019	01/23/2020	15.49
	IMPERIAL HARDWARE CO.,	574434/2	Tape, Wall Plate, Hooks	57838	01/08/2020	01/23/2020	58.45
	KNORR SYSTEMS, INC.///	SI218161	Dowel & Cords Sets	57846	12/18/2019	01/23/2020	330.98
	KNORR SYSTEMS, INC.///	SI218429	Tube Assembly, Chemical Feed	57846	12/28/2019	01/23/2020	699.82
							1,104.74
101-521.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	3,596.67
							3,596.67
101-521.000-725.300	Natural gas						
	SOUTHERN CALIFORNIA GAS	187 425 2700 7	12/5/19-1/7/20	57870	01/09/2020	01/23/2020	36.95
							36.95
101-521.000-730.200	Technical						
	AMERICAN SOCIETY OF	500595615	2020 ASCAP License Agreement	57801	12/20/2019	01/23/2020	363.00
							363.00
101-521.000-740.100	Repair &						
	AA ELECTRIC///	264	Replace Switch/Lions Center	57794	01/15/2020	01/23/2020	158.88
							158.88
101-521.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services	57800	01/13/2020	01/23/2020	27.00
	ARAMARK UNIFORM		Cleaning Services	57802	01/13/2020	01/23/2020	119.78
							146.78
Total Dept. Recreation & Lions Center:							6,654.54

Dept: 521.100 Recreation Leagues

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101-521.100-721.100	Uniforms BSN SPORTS, LLC///		Basketball Jerseys	57813	12/27/2019	01/23/2020	1,151.24
							1,151.24
101-521.100-721.200	Other BSN SPORTS, LLC/// BSN SPORTS, LLC/// SCORE AMERICAN SOCCER		Home Plates, Pitchers Rubber Home Plates, Pitchers Rubber 6612059 Basketballs	57813 57813 57868	12/27/2019 01/02/2020 12/24/2019	01/23/2020 01/23/2020 01/23/2020	541.50 469.80 339.32
							1,350.62
Total Dept. Recreation Leagues:							2,501.86
Dept: 522.000 Senior Citizens							
101-522.000-725.200	Electricity IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	332.19
							332.19
101-522.000-725.300	Natural gas SOUTHERN CALIFORNIA GAS		193 926 4200 5 12/9-1/9/20	57870	01/13/2020	01/23/2020	63.81
							63.81
Total Dept. Senior Citizens Center:							396.00
Dept: 551.000 Library							
101-551.000-710.300	P E R S PUBLIC EMPLOYEES PUBLIC EMPLOYEES PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19 PERS 12/17/19-12/30/19 PERS 12/03/19-12/16/19	1072 1072 1072	12/06/2019 01/03/2020 12/20/2019	01/24/2020 01/24/2020 01/24/2020	713.43 713.43 713.43
							2,140.29
101-551.000-720.100	Office 360 BUSINESS PRODUCTS/// WAL-MART STORES, INC.		Calendars 00347 Dry Beans. Rubber Bands	57791 57878	01/03/2020 01/09/2020	01/23/2020 01/23/2020	74.12 7.37
							81.49
101-551.000-720.210	Audiovisual BLACKSTONE AUDIO, INC/// BLACKSTONE AUDIO, INC/// BLACKSTONE AUDIO, INC///	1150890 1157088 1158267	Book on CD Book on CD Books on CD	57812 57812 57812	11/13/2019 12/27/2019 01/08/2020	01/23/2020 01/23/2020 01/23/2020	50.00 50.00 100.00
							200.00
101-551.000-721.110	Food and WAL-MART STORES, INC. WAL-MART STORES, INC.	07176 00347	Milk, Cookies Dry Beans. Rubber Bands	57878 57878	12/19/2019 01/09/2020	01/23/2020 01/23/2020	36.50 4.44
							40.94
101-551.000-721.200	Other WAL-MART STORES, INC.	07177	Tape	57878	12/19/2019	01/23/2020	3.20
							3.20
101-551.000-725.200	Electricity IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	610.47
							610.47
101-551.000-730.200	Technical IMPERIAL VALLEY IMPERIAL VALLEY PROTECTION ONE ALARM/// VALLEY PEST SERVICES, VALLEY PEST SERVICES,		Work Study Students Work Study Students Alarm Monitoring 1/1-1/31/20 1426809 Pest Control/Library 1426007 Pest Control/Library	57841 57841 57862 57876 57876	01/06/2020 01/13/2020 01/07/2020 01/09/2020 12/13/2019	01/23/2020 01/23/2020 01/23/2020 01/23/2020 01/23/2020	486.19 438.65 49.39 35.00 35.00
							1,044.23
101-551.000-740.100	Repair & AA ELECTRIC///	241	Remove Ballast, Install Bulbs/	57794	12/16/2019	01/23/2020	609.30

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							609.30
101-551.000-740.200	Cleaning MYLO JANITORIAL///	5072086	Cleaning Services - Dec 2019	57854	12/31/2019	01/23/2020	2,176.46
							2,176.46
101-551.000-740.400	Rent PACKERS MINI STORAGE/// PACKERS MINI STORAGE///		Storage Unit B209 Rent/Dec Storage Unit B209 Rent/Jan	57859 57859	11/19/2019 12/20/2019	01/23/2020 01/23/2020	105.00 105.00
							210.00
101-551.000-750.200	AT&T-CALNET 3///		Telephone Services 12/12-1/11	57804	01/12/2020	01/23/2020	127.63
							127.63
						Total Dept. Library:	7,244.01
Dept: 551.100	Library Grant -						
101-551.100-710.300	P E R S PUBLIC EMPLOYEES PUBLIC EMPLOYEES PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19 PERS 12/17/19-12/30/19 PERS 12/03/19-12/16/19	1072 1072 1072	12/06/2019 01/03/2020 12/20/2019	01/24/2020 01/24/2020 01/24/2020	295.48 295.48 273.49
							864.45
101-551.100-725.400	Fuel MCNEECE BROS OIL	871485	Fuel/LAMBS Bus	57852	12/31/2019	01/23/2020	400.35
							400.35
						Total Dept. Library Grant - LAMBS:	1,264.80
						Total Fund General Fund:	167,004.59
Fund: 211	Gas Tax						
Dept: 312.000	Street Maintenance						
211-312.000-710.300	P E R S PUBLIC EMPLOYEES PUBLIC EMPLOYEES PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19 PERS 12/17/19-12/30/19 PERS 12/03/19-12/16/19	1072 1072 1072	12/06/2019 01/03/2020 12/20/2019	01/24/2020 01/24/2020 01/24/2020	1,051.47 842.83 733.97
							2,628.27
211-312.000-721.200	Other ALL VALLEY FENCE &	7523C	Fence Material/PW Yard	57797	12/18/2019	01/23/2020	103.44
							103.44
211-312.000-721.900	Small tools & MAIN STREET SIGNS///	32171	No Parking Signs	57850	11/19/2019	01/23/2020	416.59
							416.59
211-312.000-725.200	Electricity IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	305.54
							305.54
211-312.000-730.200	Technical IMPERIAL CO	20-10	ICTC Shared Costs 2nd Qtr FY	57835	01/07/2020	01/23/2020	3,103.25
							3,103.25
						Total Dept. Street Maintenance &	6,557.09
						Total Fund Gas Tax:	6,557.09

Fund: 212 Hwy Relinquishment
Dept: 312.000 Street Maintenance
 212-312.000-730.100 Professional

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	LC ENGINEERING	1432	Streets Rehab Phase 11	57848	01/07/2020	01/23/2020	18,375.00
							<u>18,375.00</u>
Total Dept. Street Maintenance &							18,375.00
Total Fund Hwy							18,375.00
Fund: 213 SB 821 - Ped. & Bic.							
Dept: 313.000 Bicycle &							
213-313.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	187.20
							<u>187.20</u>
213-313.000-730.200	Technical						
	ARC INDUSTRIES///	7223	Transit Station Services-Dec	57803	01/02/2020	01/23/2020	357.05
							<u>357.05</u>
Total Dept. Bicycle & Pedestrian Fac.:							544.25
Total Fund SB 821 - Ped. &							544.25
Fund: 215 Measure D - Sales Tax							
Dept: 312.000 Street Maintenance							
215-312.000-730.200	Technical						
	ALLIED WASTE SERVICES		Street Sweeping 12/1-12/31/19	57798	12/31/2019	01/23/2020	18,490.05
							<u>18,490.05</u>
Total Dept. Street Maintenance &							18,490.05
Total Fund Measure D -							18,490.05
Fund: 241 Bernardo Padilla							
Dept: 511.100 Parks, Landscape &							
241-511.100-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	26.29
							<u>26.29</u>
Total Dept. Parks, Landscape &							26.29
Total Fund Bernardo							26.29
Fund: 421 Capital Projects -							
Dept: 000.000							
421-000.000-201.715							
	PYRAMID CONSTRUCTION///	3768	Legion Street Improvements	1073	11/30/2019	01/24/2020	-11,014.40
							<u>-11,014.40</u>
Total Dept. 000000:							-11,014.40
Dept: 310.000 Street Projects							
421-310.000-800.300							
	PYRAMID CONSTRUCTION///	3768	Legion Street Improvements	1073	11/30/2019	01/24/2020	220,287.92
							<u>220,287.92</u>
Total Dept. Street Projects:							220,287.92
Total Fund Capital Projects							209,273.52

Fund: 451 Developer
Dept: 312.400 Street construction
 451-312.400-800.300

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CORE & MAIN LP///		L653960	PVC Pipes/Best Canal	57818	12/20/2019	01/23/2020	2,113.84
							2,113.84
							Total Dept. Street construction: 2,113.84
Dept: 551.400 Library facilities							
451-551.400-720.200	Books and						
	BAKER & TAYLOR, INC.///		Book	57811	11/14/2019	01/23/2020	10.34
	CAVENDISH SQUARE///		Book	57817	12/13/2019	01/23/2020	210.71
							221.05
							Total Dept. Library facilities: 221.05
							Total Fund Developer 2,334.89
Fund: 501 Water							
Dept: 000.000							
501-000.000-205.200	Water						
	ROMERO/DAVID & MARIA//		Rfnd Dep, Ovrpmt 962 J Street	57865	01/16/2020	01/23/2020	245.26
							245.26
							Total Dept. 000000: 245.26
Dept: 321.000 Water Treatment							
501-321.000-710.300	P E R S						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	1,409.09
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	1,410.13
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	1,409.89
							4,229.11
501-321.000-720.300	Chemicals						
	POLYDYNE, INC.///	1415997	Clarifloc	57861	12/27/2019	01/23/2020	5,629.40
							5,629.40
501-321.000-720.500	Electrical						
	ONESOURCE		Relays, Relay Bases	57857	01/08/2020	01/23/2020	721.75
	ONESOURCE		Conduits, Electrical Tape	57857	01/08/2020	01/23/2020	191.29
	ONESOURCE		Relays	57857	01/08/2020	01/23/2020	488.75
							1,401.79
501-321.000-721.200	Other						
	AUTO ZONE, INC. #2804///		Oil/Pressure Washer	57808	01/09/2020	01/23/2020	8.60
	IMPERIAL HARDWARE CO.,	573576/2	Filters	57838	12/27/2019	01/23/2020	17.35
	IMPERIAL VALLEY PAINT	375906B	Paint, Paint Thinner	57842	01/09/2020	01/23/2020	465.20
	MALLORY SAFETY & SUPPLY	4761797	First Aid Kit Supplies	57851	12/20/2019	01/23/2020	21.44
							512.59
501-321.000-725.400	Fuel						
	MCNEECE BROS OIL	261024	Fuel/Public Works	57852	01/10/2020	01/23/2020	31.01
							31.01
501-321.000-730.200	Technical						
	ATS ENVIRONMENTAL INC///	19-7383	Water Treatment Testing	57807	12/16/2019	01/23/2020	170.00
	ATS ENVIRONMENTAL INC///	19-7398	Water Treatment Testing	57807	12/16/2019	01/23/2020	216.00
	BABCOCK LABORATORIES,		Various Lab Testing/WTP	57810	01/07/2020	01/23/2020	386.00
	BABCOCK LABORATORIES,		Various Lab Testing/WTP	57810	01/07/2020	01/23/2020	386.00
	BABCOCK LABORATORIES,		Various Lab Testing/WTP	57810	01/03/2020	01/23/2020	216.00
	BABCOCK LABORATORIES,		Various Lab Testing/WTP	57810	12/27/2019	01/23/2020	449.00
							1,823.00
501-321.000-740.100	Repair &						
	AUTO ZONE, INC. #2804///		Wiper Blades #107 WTP	57808	01/08/2020	01/23/2020	9.89
	EMPIRE SOUTHWEST LLC///		Full System 26"ection, Load	57826	11/13/2019	01/23/2020	1,428.00

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	STOFFEL ELECTRIC///	462	Troubleshoot & Repair SCADA	57873	01/12/2020	01/23/2020	720.00
							2,157.89
501-321.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services	57800	01/15/2020	01/23/2020	60.75
	MYLO JANITORIAL///	5072086	Cleaning Services - Dec 2019	57854	12/31/2019	01/23/2020	470.00
							530.75
501-321.000-750.200							
	SAN DIEGO COUNTY///		P.W. Radio System Fees/Dec	57867	01/01/2020	01/23/2020	28.50
							28.50
							Total Dept. Water Treatment: 16,344.04
Dept: 322.000	Water Distribution						
501-322.000-710.300	P E R S						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	826.20
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	1,065.52
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	1,241.62
							3,133.34
501-322.000-720.600	Plumbing						
	CORE & MAIN LP///	L698494	Corp Stops	57818	12/20/2019	01/23/2020	867.30
	CORE & MAIN LP///	L698434	Clamps, Saddle, Couplings	57818	01/02/2020	01/23/2020	991.08
	CORE & MAIN LP///	L704732	Fire Hydrant	57818	12/26/2019	01/23/2020	4,061.50
	CORE & MAIN LP///	L686918	Registers	57818	12/19/2019	01/23/2020	13,250.67
							19,170.55
501-322.000-721.100	Uniforms						
	EL VAQUERO WESTERN	68802	Safety Boots/Julian Jimenez	57824	12/27/2019	01/23/2020	274.96
							274.96
501-322.000-721.200	Other						
	COUNTY MOTOR PARTS CO	653342	Rags	57819	12/20/2019	01/23/2020	53.38
	IMPERIAL HARDWARE CO.,	573481/2	Flashlight, Batteries	57838	12/26/2019	01/23/2020	9.69
	IMPERIAL HARDWARE CO.,	573069/2	Flashlight, Wasp Killer	57838	12/20/2019	01/23/2020	3.39
	K-C WELDING RENTALS,	28350	Batteries	57845	12/26/2019	01/23/2020	12.91
							79.37
501-322.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	573481/2	Flashlight, Batteries	57838	12/26/2019	01/23/2020	29.08
	IMPERIAL HARDWARE CO.,	573069/2	Flashlight, Wasp Killer	57838	12/20/2019	01/23/2020	24.23
							53.31
501-322.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	24,990.82
							24,990.82
501-322.000-740.100	Repair &						
	ALARM COMMUNICATION	09473	Replace Battery & Repair Door/	57796	01/09/2020	01/23/2020	110.00
							110.00
501-322.000-750.200							
	A T & T///		Telephone Services 1/7-2/6	57793	01/07/2020	01/23/2020	33.03
	SAN DIEGO COUNTY///		P.W. Radio System Fees/Dec	57867	01/01/2020	01/23/2020	28.50
	UNDERGROUND SERVICE		Dig Alert Tickets	57875	01/01/2020	01/23/2020	49.60
							111.13
501-322.000-750.650	Taxes, Fees,						
	ATONDO/DANIEL//		Reimb. Grade D1 Renewal	57806	12/27/2019	01/23/2020	70.00
	UNDERGROUND SERVICE	18dsbfe6747	CA State Fee for Regulatory	57875	01/01/2020	01/23/2020	29.45
							99.45
							Total Dept. Water Distribution: 48,022.93

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Total Fund Water:							64,612.23
Fund: 511 Wastewater							
Dept: 331.000 Wastewater							
511-331.000-440.730	Sewer ROMERO/DAVID & MARIA//		Rfnd Dep, Ovrpmt 962 J Street	57865	01/16/2020	01/23/2020	32.86
							<u>32.86</u>
511-331.000-710.300	P E R S PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	446.18
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	428.90
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	358.53
							<u>1,233.61</u>
511-331.000-720.100	Office 360 BUSINESS PRODUCTS///		Desk Pad	57791	01/08/2020	01/23/2020	19.99
							<u>19.99</u>
511-331.000-720.600	Plumbing CALIFORNIA	4116	Flapper Valves	57814	12/09/2019	01/23/2020	459.23
							<u>459.23</u>
511-331.000-721.200	Other IMPERIAL HARDWARE CO., K-C WELDING RENTALS,	573455/2 28277	Trash Bags/D.I. Cleaning Buckets	57838 57845	12/26/2019 12/18/2019	01/23/2020 01/23/2020	15.51 10.75
							<u>26.26</u>
511-331.000-725.200	Electricity IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	853.88
							<u>853.88</u>
511-331.000-730.200	Technical GRAFFIK INDUSTRIES, INC.///	5926	ID & Name Painting	57830	01/07/2020	01/23/2020	140.00
							<u>140.00</u>
511-331.000-740.100	Repair & HYDRAULICS & BEARING	17286	Hose Fitting/Vactor Truck	57834	12/17/2019	01/23/2020	10.24
							<u>10.24</u>
511-331.000-750.200	SAN DIEGO COUNTY///		P.W. Radio System Fees/Dec	57867	01/01/2020	01/23/2020	28.50
							<u>28.50</u>
Total Dept. Wastewater Collection:							2,804.57
Dept: 332.000 Wastewater							
511-332.000-710.300	P E R S PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	1,248.53
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	1,248.53
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	1,248.53
							<u>3,745.59</u>
511-332.000-720.100	Office 360 BUSINESS PRODUCTS///		Toner, Planner	57791	01/08/2020	01/23/2020	229.14
							<u>229.14</u>
511-332.000-720.500	Electrical LABRUCHERIE IRRIGATION		Valves	57847	01/06/2020	01/23/2020	422.13
							<u>422.13</u>
511-332.000-721.200	Other ATCO INTERNATIONAL///	10542387	Cleaning Wipes	57805	12/17/2019	01/23/2020	91.59

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	IMPERIAL HARDWARE CO.,	573486/2	Rainsuits	57838	12/26/2019	01/23/2020	87.23
	IMPERIAL HARDWARE CO.,	573503/2	Return Rainsuit	57838	12/26/2019	01/23/2020	-21.32
	MALLORY SAFETY & SUPPLY	4761836	Gloves	57851	12/20/2019	01/23/2020	48.67
	MCNEECE BROS OIL	261110	Hoses	57852	01/13/2020	01/23/2020	866.18
							1,072.35
511-332.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	25,412.13
							25,412.13
511-332.000-730.200	Technical						
	BABCOCK LABORATORIES,		Wastewater Analysis	57810	01/02/2020	01/23/2020	69.00
	BABCOCK LABORATORIES,		Wastewater Analysis	57810	01/02/2020	01/23/2020	159.00
	BABCOCK LABORATORIES,		Wastewater Analysis	57810	01/08/2020	01/23/2020	69.00
	BABCOCK LABORATORIES,		Wastewater Analysis	57810	01/07/2020	01/23/2020	159.00
	BABCOCK LABORATORIES,		Wastewater Analysis	57810	12/23/2019	01/23/2020	159.00
	BABCOCK LABORATORIES,		Wastewater Analysis	57810	12/27/2019	01/23/2020	69.00
							684.00
511-332.000-740.100	Repair &						
	DESERT VALLEY POWER	1086	Install Switch & Heater Hose/	57823	01/03/2020	01/23/2020	980.08
	EMPIRE SOUTHWEST LLC///		Repair Transmission Senor/Lift	57826	09/23/2019	01/23/2020	523.35
	EMPIRE SOUTHWEST LLC///		Repair Fuel Line/Lift Station	57826	09/24/2019	01/23/2020	425.68
							1,929.11
511-332.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services	57800	01/06/2020	01/23/2020	109.23
	ALSCO AMERICAN LINEN		Cleaning Services	57800	01/13/2020	01/23/2020	109.23
	MYLO JANITORIAL///	5072086	Cleaning Services - Dec 2019	57854	12/31/2019	01/23/2020	510.00
							728.46
511-332.000-750.200							
	SAN DIEGO COUNTY///		P.W. Radio System Fees/Dec	57867	01/01/2020	01/23/2020	28.50
	VERIZON WIRELESS		Mobile Broadband/Public Works	57877	01/06/2020	01/23/2020	38.01
							66.51
511-332.000-750.500	Training						
	WESTERN GROWERS	6879	Safety Training	57879	12/31/2019	01/23/2020	257.56
							257.56
Total Dept. Wastewater treatment:							34,546.98
Total Fund Wastewater:							37,351.55
Fund: 531 Airport							
Dept: 351.000 Airport							
531-351.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	473.82
							473.82
Total Dept. Airport:							473.82
Total Fund Airport:							473.82
Fund: 601 Maintenance							
Dept: 801.000 Vehicle							
601-801.000-710.300	P E R S						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	201.96
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	176.19
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	193.83
							571.98

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	MCNEECE BROS OIL	871490	Fuel/Shop	57852	12/31/2019	01/23/2020	110.39
							<u>110.39</u>
601-801.000-730.200	Technical						
	ENTERPRISE FM TRUST///		Vehicle Maintenance Tracking	57827	01/04/2020	01/23/2020	336.98
							<u>336.98</u>
601-801.000-740.100	Repair &						
	AUTO ZONE, INC. #2804///		Battery/Shop Forklift	57808	12/19/2019	01/23/2020	119.51
							<u>119.51</u>
							Total Dept. Vehicle Maintenance Shop: 1,138.86
Dept: 802.000	Grounds & Facility						
601-802.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Power Bills 11/22/19-12/26/19	57839	12/29/2019	01/23/2020	39.76
							<u>39.76</u>
							Total Dept. Grounds & Facility 39.76
							Total Fund Maintenance: 1,178.62
Fund: 602	Risk Management						
Dept: 811.000	Liability & Property						
602-811.000-750.100	Insurance						
	AVIATION MARINE	12619	2020 Airport Policy Renewal	57809	01/09/2020	01/23/2020	3,938.00
							<u>3,938.00</u>
							Total Dept. Liability & Property 3,938.00
							Total Fund Risk 3,938.00
Fund: 802	Payroll Clearing						
Dept: 000.000							
802-000.000-200.008	Retirement						
	PUBLIC EMPLOYEES		PERS 11/19/19-12/2/19	1072	12/06/2019	01/24/2020	26,654.23
	PUBLIC EMPLOYEES		PERS 12/17/19-12/30/19	1072	01/03/2020	01/24/2020	22,209.07
	PUBLIC EMPLOYEES		PERS 12/03/19-12/16/19	1072	12/20/2019	01/24/2020	22,346.02
							<u>71,209.32</u>
							Total Dept. 000000: 71,209.32
							Total Fund Payroll 71,209.32
							Grand Total: 601,369.22

THS
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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
57880	01/30/2020	Printed	O200	180 SOLUTIONS LLC	COB Telephone Systems Review	142.69
57881	01/30/2020	Printed	B364	360 BUSINESS PRODUCTS	Calendars, Stapler, Staples	366.49
57882	01/30/2020	Printed	A0711	AA ELECTRIC	Replace Light Fixtures	2,481.39
57883	01/30/2020	Printed	A423	KATHY ABUBO	Refund Deposit/Lions Center	100.00
57884	01/30/2020	Printed	A997	BRYCE ANTHONY ALEXANDER	BB Referee 1/22-1/23	114.00
57885	01/30/2020	Printed	A554	ALLIED WASTE SERVICES #467	Solid Waste Services/Feb 2020	199,393.62
57886	01/30/2020	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	96.47
57887	01/30/2020	Printed	A666	AMERICAN WATER WORKS ASSOC.	AWWA Membership/Mar-Feb 2021	445.00
57888	01/30/2020	Printed	A785	AT&T	U-Verse Internet 1/17-2/16	89.50
57889	01/30/2020	Printed	A688	AT&T LONG DISTANCE	Telephone Services 12/16-1/14	61.51
57890	01/30/2020	Printed	A901	AT&T-CALNET 3	Telephone Services 12/20-1/19	3,288.07
57891	01/30/2020	Printed	A592	AUTO ZONE, INC. #2804	Antifreeze #3991 FD	83.99
57892	01/30/2020	Printed	B260	BACHTEL WASTEWATER	Industrial Pretreatment	29,305.00
57893	01/30/2020	Printed	B223	MARIA BARBOZA	Refund Deposit 968 Domiguez	142.66
57894	01/30/2020	Printed	B210	BRAWLEY CHAMBER OF COMMERCE	Business License Tax	577.74
57895	01/30/2020	Printed	C544	CANON FINANCIAL SERVICES, INC	WTP Copier Lease 1/1-1/31/19,	907.01
57896	01/30/2020	Printed	C0885	ISABELLA ROBERTS CASTILLO	BB Scorekeeper 1/22/20	32.00
57897	01/30/2020	Printed	C0625	CCK BUILDERS	Reimb. Demo Permit #27785/	500.00
57898	01/30/2020	Printed	C2188	CLINICAL LABORATORY OF	Various Testing	520.00
57899	01/30/2020	Printed	C3758	COUNTY MOTOR PARTS CO INC	Oil #89 Parks	312.28
57900	01/30/2020	Printed	C0356	HUBERT COX JR	Rfnd Ovrpmt 203 W River Street	33.85
57901	01/30/2020	Printed	D103	DELTA DENTAL	Dental Insurance - Feb 2020	8,005.02
57902	01/30/2020	Printed	D505	DEPARTMENT OF CONSERVATION	Collected Strong Motion Fees	278.67
57903	01/30/2020	Printed	D478	DEPARTMENT OF JUSTICE	Fingerprint Applications	472.00
57904	01/30/2020	Printed	D898	DUFLOCK & ASSOCIATES	Refund Deposit 1090 G Street	245.26
57905	01/30/2020	Printed	A016	ARTHUR DURAN JR	Reimb. Tuition/Low Angle Rope	269.00
57906	01/30/2020	Printed	E145	ELMS EQUIPMENT	Reimb. Demo Permit #27553/	544.73
57907	01/30/2020	Printed	E171	EMERGENCY MEDICAL PRODUCTS,	Medical Supplies	546.37
57908	01/30/2020	Printed	F105	FEDERAL EXPRESS CORP.	Mailing - Building Dept.	31.62
57909	01/30/2020	Printed	F415	TANYA FERNANDEZ	BB Scorekeeper 1/22-1/23	128.00
57910	01/30/2020	Printed	F1066	HAYDEN FIERRO	BB Referee 1/22/20	38.00
57911	01/30/2020	Printed	G1036	APRIL GARCIA	BB Scorekeeper 1/22/20	32.00
57912	01/30/2020	Printed	G536	GRAFFIK INDUSTRIES, INC.	Basketball Coaches Shirts	741.62
57913	01/30/2020	Printed	G082	LOUISE GRASS	Rfnd Ovrpmt 321 W A Street	29.73
57914	01/30/2020	Printed	H182	HACH COMPANY, INC.	Calibration Kit, Powder	976.52
57915	01/30/2020	Printed	I102	I. I. D.	Canal Water/Mansfield 3056449	7,530.00
57916	01/30/2020	Printed	I140	I. V. HOUSING AUTHORITY	Refund Ovrpmt 954 Gutierrez Ct	33.85
57917	01/30/2020	Printed	I514	IMPERIAL COUNTY FIRE DEPT.	Hazardous Incident Response	1,470.00
57918	01/30/2020	Void	01/30/2020		Void Check	0.00
57919	01/30/2020	Void	01/30/2020		Void Check	0.00
57920	01/30/2020	Void	01/30/2020		Void Check	0.00
57921	01/30/2020	Printed	I301	IMPERIAL HARDWARE CO., INC.	Chlorine Tablets	1,163.02
57922	01/30/2020	Printed	I103	IMPERIAL IRRIGATION DISTRIC	Street Lights 12/5/19-1/7/20	9,825.48
57923	01/30/2020	Printed	I150	IVDRC, INC	Rfnd Dep, Ovrpmt 601 H Street	240.68
57924	01/30/2020	Printed	J380	JADE SECURITY SYSTEMS, INC.	Alarm Monitoring/Fire Dept. #2	54.98
57925	01/30/2020	Printed	J371	JOHNSON CONTROLS SECURITY	Alarm Monitoring 2/1-2/29/20	235.33
57926	01/30/2020	Printed	K154	K-C WELDING RENTALS, INC.	Starter Rope	5.38
57927	01/30/2020	Void	01/30/2020		Void Check	0.00
57928	01/30/2020	Printed	L920	LABRUCHERIE IRRIGATION SUPP	Handle Repair Kit, Wax Rings	839.05
57929	01/30/2020	Printed	L202	LEAGUE OF CA CITIES-IMPERIA	Division Meeting 1/9/20	270.00
57930	01/30/2020	Printed	M525	M & S HEAVY DUTY AUTO	Replace Alternator #209 Sts	216.38
57931	01/30/2020	Printed	M730	MALLORY SAFETY & SUPPLY LLC	Coveralls	385.09
57932	01/30/2020	Printed	M3052	CORINA MARQUEZ	Rfnd Dep, Ovrpmt 1018 Jennifer	243.71
57933	01/30/2020	Printed	M588	FRANCISCO V MASCARENAS	Rfnd Ovrpmt 688 N Eastern Ave	27.68

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City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
57934	01/30/2020	Printed	M004	MCNEECE BROS OIL COMPANY	Fuel/Parks & Rec Dept.	137.70
57935	01/30/2020	Printed	M610	FRANCISCO MEJIA	BB Referee 1/22/20	38.00
57936	01/30/2020	Printed	M881	MOTOROLA SOLUTIONS, INC	Console Upgrade/Police Dept.	141,800.05
57937	01/30/2020	Printed	N147	RAUL DIEGO NAVARRO	BB Referee 1/21-1/22	114.00
57938	01/30/2020	Printed	N417	NUCO2	Labor Fee, Processing Fee	344.91
57939	01/30/2020	Printed	O233	O'REILLY AUTO PARTS	Battery #49 Parks	116.48
57940	01/30/2020	Printed	P291	GISELLE PADILLA	BB Scorekeeper 1/21, 1/23	96.00
57941	01/30/2020	Printed	P113	PETTY CASH -CITY CLERK	Petty Cash - City Clerk	29.65
57942	01/30/2020	Printed	R804	M THERESA C RAMONES	Rfnd Dep, Ovrpmt 807 Santillan	218.72
57943	01/30/2020	Printed	R0291	ALEXIS RETANA	BB Scorekeeper 1/21/20	16.00
57944	01/30/2020	Printed	R885	SERENA ROMAN	BB Referee 1/22/20	38.00
57945	01/30/2020	Printed	S380	SIERRA MATERIAL TESTING	Legion Street Improvements	2,105.00
57946	01/30/2020	Printed	S402	SOUTH COAST EMERGENCY	VPS Repair Kit #3912 FD	62.27
57947	01/30/2020	Printed	S495	SOUTHERN CALIFORNIA GAS CO.	189 525 2700 2 12/5-1/7/20	4,403.51
57948	01/30/2020	Printed	S1420	ST. FRANCIS ELECTRIC, LLC	Install Traffic Cabinet/Cesar	23,865.50
57949	01/30/2020	Printed	T177	JESUS G TAPIA	Refund Ovrpmt 1071 G Street	33.85
57950	01/30/2020	Printed	T1134	TASTY FUSION	Rfnd Dep, Ovrpmt 538 E Street	443.35
57951	01/30/2020	Printed	T430	D TAUSSIG & ASSOCIATES, INC.	Springhouse CFD Services	8,276.45
57952	01/30/2020	Printed	T552	TRANSACT TECHNOLOGIES INC.	Cash Receipts Rolls	252.15
57953	01/30/2020	Printed	T002	DAVID TREVINO	Reimb. CCOC Membership Dues	295.00
57954	01/30/2020	Printed	U404	UNIFIRST CORPORATION	Uniforms/Alan Chan	492.66
57955	01/30/2020	Printed	U630	UNITED PARCEL SERVICE, INC	Mailings - Engineering	122.00
57956	01/30/2020	Printed	U901	UNITED STATES POSTAL SERVIC	City Hall Postage Refill	3,424.70
57957	01/30/2020	Printed	V079	VERIZON WIRELESS SERVICES L	Cell Phone Charges/Various	431.90
57958	01/30/2020	Printed	W233	WAGeworks INC	FSA Service Fee - Dec 2019	100.00
57959	01/30/2020	Printed	W221	WAL-MART STORES, INC. #01-1555	Trimmer	100.21
57960	01/30/2020	Printed	W135	WAXIE SANITARY SUPPLY	Janitorial Supplies	331.40
57961	01/30/2020	Printed	W250	WESTAIR GASES & EQUIPMENT INC	Oxygen Tanks/F.D. 2	271.20
57962	01/30/2020	Printed	X100	XEROX CORPORATION	Copier Lease, Usage/Admin.	430.06
57963	01/30/2020	Printed	Z668	STEVEN ZAJDEL	BB Referee 1/21, 1/23	152.00
57964	01/30/2020	Printed	Z954	RACHEL VIZCARRA ZEPEDA	BB Scorekeeper 1/22/20	32.00
57965	01/30/2020	Printed	Z264	RAQUEL A ZEPEDA	BB Scorekeeper 1/21-1/23	112.00

Total Checks: 86 **Checks Total (excluding void checks): 462,559.16**

Total Payments: 86 **Bank Total (excluding void checks): 462,559.16**

Total Payments: 86 **Grand Total (excluding void checks): 462,559.16**

TRJ
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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 General Fund							
Dept: 000.000							
101-000.000-205.260	C & D recycle CCK BUILDERS/// ELMS EQUIPMENT///		Reimb. Demo Permit #27785/ Reimb. Demo Permit #27553/	57897 57906	01/24/2020 01/21/2020	01/30/2020 01/30/2020	500.00 500.00 <u>1,000.00</u>
101-000.000-205.303	Downtown BRAWLEY CHAMBER OF		Business License Tax	57894	12/31/2019	01/30/2020	577.74 <u>577.74</u>
101-000.000-205.500	Strong DEPARTMENT OF		Collected Strong Motion Fees	57902	12/31/2019	01/30/2020	278.67 <u>278.67</u>
Total Dept. 000000:							1,856.41
Dept: 110.000 General Revenues							
101-110.000-410.910	Utility users COX JR/HUBERT// GRASS/LOUISE// I. V. HOUSING AUTHORITY/// IVDRC, INC/// MASCARENAS/FRANCISCO RAMONES/M THERESA C// TAPIA/JESUS G// TASTY FUSION///		Rfnd Ovrpmt 203 W River Street Rfnd Ovrpmt 321 W A Street Refund Ovrpmt 954 Gutierrez Ct Rfnd Dep, Ovrpmt 601 H Street Rfnd Ovrpmt 688 N Eastern Ave Rfnd Dep, Ovrpmt 807 Santillan Refund Ovrpmt 1071 G Street Rfnd Dep, Ovrpmt 538 E Street	57900 57913 57916 57923 57933 57942 57949 57950	01/22/2020 01/23/2020 01/24/2020 01/24/2020 01/28/2020 01/28/2020 01/24/2020 01/22/2020	01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020	3.05 3.05 3.05 1.57 3.05 3.05 3.05 2.64 <u>22.51</u>
Total Dept. General Revenues:							22.51
Dept: 111.000 City Council							
101-111.000-721.110	Food and PETTY CASH -CITY CLERK///		Petty Cash - City Clerk	57941	01/21/2020	01/30/2020	29.65 <u>29.65</u>
101-111.000-721.900	Small tools & VERIZON WIRELESS		Cell Phone Charges/Various	57957	01/10/2020	01/30/2020	34.88 <u>34.88</u>
101-111.000-750.200	VERIZON WIRELESS		Cell Phone Charges/Various	57957	01/10/2020	01/30/2020	163.17 <u>163.17</u>
101-111.000-750.402	Travel - N.J. LEAGUE OF CA	1842	Division Meeting 1/9/20	57929	01/20/2020	01/30/2020	60.00 <u>60.00</u>
101-111.000-750.403	Travel - G.N. LEAGUE OF CA	1842	Division Meeting 1/9/20	57929	01/20/2020	01/30/2020	30.00 <u>30.00</u>
101-111.000-750.404	Travel - L.H. LEAGUE OF CA	1842	Division Meeting 1/9/20	57929	01/20/2020	01/30/2020	30.00 <u>30.00</u>
101-111.000-750.405	Travel - D.W. LEAGUE OF CA	1842	Division Meeting 1/9/20	57929	01/20/2020	01/30/2020	60.00 <u>60.00</u>
Total Dept. City Council:							407.70

Dept: 112.000 City Clerk
 101-112.000-750.210 Postage

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
UNITED STATES POSTAL			City Hall Postage Refill	57956	01/23/2020	01/30/2020	56.30
							56.30
						Total Dept. City Clerk:	56.30
Dept: 131.000 City Manager							
101-131.000-750.400	Travel						
LEAGUE OF CA		1842	Division Meeting 1/9/20	57929	01/20/2020	01/30/2020	30.00
							30.00
						Total Dept. City Manager:	30.00
Dept: 151.000 Finance							
101-151.000-720.100	Office						
360 BUSINESS PRODUCTS///			Sticky Notes, Rubberbands	57881	01/28/2020	01/30/2020	41.16
360 BUSINESS PRODUCTS///			Calendars, Stapler, Staples	57881	01/10/2020	01/30/2020	208.03
							249.19
101-151.000-750.200							
AT&T-CALNET 3///			Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	38.69
							38.69
101-151.000-750.210	Postage						
UNITED STATES POSTAL			City Hall Postage Refill	57956	01/23/2020	01/30/2020	197.75
							197.75
						Total Dept. Finance:	485.63
Dept: 152.000 Utility Billing							
101-152.000-720.100	Office						
360 BUSINESS PRODUCTS///			Calendars, Stapler, Staples	57881	01/10/2020	01/30/2020	40.80
TRANSACT TECHNOLOGIES		1352361	Cash Receipts Rolls	57952	01/10/2020	01/30/2020	132.56
TRANSACT TECHNOLOGIES		1352678	Cash Receipts Rolls	57952	01/15/2020	01/30/2020	119.59
							292.95
101-152.000-721.900	Small tools &						
360 BUSINESS PRODUCTS///			Calendars, Stapler, Staples	57881	01/10/2020	01/30/2020	76.50
							76.50
101-152.000-750.210	Postage						
UNITED STATES POSTAL			City Hall Postage Refill	57956	01/23/2020	01/30/2020	3,102.35
							3,102.35
						Total Dept. Utility Billing:	3,471.80
Dept: 153.000 Personnel							
101-153.000-730.200	Technical						
DEPARTMENT OF JUSTICE///		426682	Fingerprint Applications	57903	01/06/2020	01/30/2020	472.00
WAGWORKS INC///			FSA Service Fee - Dec 2019	57958	01/15/2020	01/30/2020	100.00
							572.00
101-153.000-750.210	Postage						
UNITED STATES POSTAL			City Hall Postage Refill	57956	01/23/2020	01/30/2020	34.50
							34.50
						Total Dept. Personnel:	606.50
Dept: 171.000 Planning							
101-171.000-740.400	Rent						
CANON FINANCIAL		20971992	Copier Lease/Building Dept.	57895	01/13/2020	01/30/2020	53.16
							53.16
101-171.000-750.200							
AT&T-CALNET 3///			Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	0.65

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<u>0.65</u>
						Total Dept. Planning:	53.81
Dept: 191.000 Non-departmental							
101-191.000-730.100	Professional 180 SOLUTIONS LLC/// TAUSSIG & ASSOCIATES,	11937	COB Telephone Systems Review	57880	01/24/2020	01/30/2020	142.69
		1912075	AB 1600 Annual 5-Year Report	57951	12/31/2019	01/30/2020	5,544.25
							<u>5,686.94</u>
101-191.000-740.100	Repair & AA ELECTRIC/// JOHNSON CONTROLS XEROX CORPORATION///	253	Replace Light Fixtures	57882	01/03/2020	01/30/2020	2,481.39
		33735293	Alarm Monitoring 2/1-2/29/20	57925	01/11/2020	01/30/2020	235.33
			Copier Lease, Usage/Admin.	57962	01/01/2020	01/30/2020	133.76
							<u>2,850.48</u>
101-191.000-740.200	Cleaning ALSCO AMERICAN LINEN ALSCO AMERICAN LINEN		Cleaning Services	57886	01/15/2020	01/30/2020	25.30
			Cleaning Services	57886	01/15/2020	01/30/2020	18.05
							<u>43.35</u>
101-191.000-740.400	Rent XEROX CORPORATION///		Copier Lease, Usage/Admin.	57962	01/01/2020	01/30/2020	296.30
							<u>296.30</u>
101-191.000-750.200	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	356.31
							<u>356.31</u>
						Total Dept. Non-departmental:	9,233.38
Dept: 211.000 Police Protection							
101-211.000-721.200	Other IMPERIAL HARDWARE CO.,	574557/2	Garbage Disposer	57921	01/09/2020	01/30/2020	106.64
							<u>106.64</u>
101-211.000-750.200	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	736.13
							<u>736.13</u>
						Total Dept. Police Protection:	842.77
Dept: 221.000 Fire Department							
101-221.000-710.600	Tuition DURAN JR/ARTHUR//		Reimb. Tuition/Low Angle Rope	57905	01/22/2020	01/30/2020	269.00
							<u>269.00</u>
101-221.000-720.400	Automotive AUTO ZONE, INC. #2804/// COUNTY MOTOR PARTS CO		Antifreeze #3991 FD	57891	01/11/2020	01/30/2020	38.77
		653520	Antifreeze/FD Stock	57899	12/26/2019	01/30/2020	123.03
							<u>161.80</u>
101-221.000-720.800	Janitorial WAXIE SANITARY SUPPLY///	78814899	Janitorial Supplies	57960	01/09/2020	01/30/2020	140.71
							<u>140.71</u>
101-221.000-721.200	Other EMERGENCY MEDICAL EMERGENCY MEDICAL IMPERIAL HARDWARE CO.,	2126445	Medical Supplies	57907	01/09/2020	01/30/2020	527.86
		2128113	Medical Supplies	57907	01/16/2020	01/30/2020	18.51
		575733/2	Propane	57921	01/21/2020	01/30/2020	14.32
							<u>560.69</u>
101-221.000-721.900	Small tools & WAL-MART STORES, INC.	05093	Trimmer 29	57959	01/03/2020	01/30/2020	100.21

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							100.21
101-221.000-730.200	Technical IMPERIAL COUNTY FIRE		Hazardous Incident Response	57917	12/30/2019	01/30/2020	1,470.00
							1,470.00
101-221.000-740.100	Repair & CANON FINANCIAL SOUTH COAST	20993985 497221	Copier Lease 1/1-1/31/20, VPS Repair Kit #3912 FD	57895 57946	01/13/2020 01/07/2020	01/30/2020 01/30/2020	1.48 62.27
							63.75
101-221.000-740.400	Rent CANON FINANCIAL WESTAIR GASES &	20993985 80287034	Copier Lease 1/1-1/31/20, Acetylene, Oxygen Tanks/F.D.1	57895 57961	01/13/2020 12/31/2019	01/30/2020 01/30/2020	57.65 154.20
							211.85
101-221.000-750.200	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	158.23
							158.23
101-221.000-750.210	Postage UNITED STATES POSTAL		City Hall Postage Refill	57956	01/23/2020	01/30/2020	0.50
							0.50
101-221.000-750.400	Travel LEAGUE OF CA	1842	Division Meeting 1/9/20	57929	01/20/2020	01/30/2020	60.00
							60.00
							Total Dept. Fire Department: 3,196.74
Dept: 221.100 Fire Station #2							
101-221.100-720.800	Janitorial WAXIE SANITARY SUPPLY///	78814898	Janitorial Supplies	57960	01/09/2020	01/30/2020	190.69
							190.69
101-221.100-721.200	Other IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., K-C WELDING RENTALS,	574921/2 575028/2 28632	Hose Nozzle Bolt Starter Rope	57921 57921 57926	01/13/2020 01/14/2020 01/21/2020	01/30/2020 01/30/2020 01/30/2020	8.72 1.25 5.38
							15.35
101-221.100-730.200	Technical JADE SECURITY SYSTEMS,	0162646	Alarm Monitoring/Fire Dept. #2	57924	01/10/2020	01/30/2020	54.98
							54.98
101-221.100-740.100	Repair & AUTO ZONE, INC. #2804/// AUTO ZONE, INC. #2804/// CANON FINANCIAL COUNTY MOTOR PARTS CO COUNTY MOTOR PARTS CO		Antifreeze #3912 FD Headlight #3991 FD Copier Lease 1/1-1/31/20, Gauge, Bulb #3991 FD Lift Supports #3912 FD	57891 57891 57895 57899 57899	01/07/2020 01/02/2020 01/13/2020 01/07/2020 01/10/2020	01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020	27.99 17.23 11.05 107.18 61.61
							225.06
101-221.100-740.400	Rent CANON FINANCIAL WESTAIR GASES &	20983108 80287033	Copier Lease 1/1-1/31/20, Oxygen Tanks/F.D. 2	57895 57961	01/13/2020 12/31/2019	01/30/2020 01/30/2020	72.64 117.00
							189.64
101-221.100-750.200	AT&T LONG DISTANCE/// AT&T-CALNET 3///		Telephone Services 12/16-1/14 Telephone Services 12/20-1/19	57889 57890	01/16/2020 01/20/2020	01/30/2020 01/30/2020	61.51 201.35
							262.86
							Total Dept. Fire Station #2: 938.58

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Dept: 231.000 Building Inspection							
101-231.000-740.400	Rent CANON FINANCIAL	20971992	Copier Lease/Building Dept.	57895	01/13/2020	01/30/2020	53.16
							53.16
101-231.000-750.200	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	138.23
							138.23
101-231.000-750.210	Postage FEDERAL EXPRESS CORP./// UNITED STATES POSTAL	6-893-98305	Mailing - Building Dept. City Hall Postage Refill	57908 57956	01/10/2020 01/23/2020	01/30/2020 01/30/2020	31.62 32.80
							64.42
101-231.000-750.500	Training TREVINO/DAVID//		Reimb. CCEO Application Fee	57953	12/04/2019	01/30/2020	200.00
							200.00
101-231.000-750.600	TREVINO/DAVID//		Reimb. CCOC Membership Dues	57953	11/01/2019	01/30/2020	95.00
							95.00
			Total Dept. Building Inspection:				550.81
Dept: 241.000 Animal Control							
101-241.000-721.100	Uniforms UNIFIRST CORPORATION///	360 1744186	Uniforms/Refugio Martinez	57954	01/08/2020	01/30/2020	239.11
							239.11
101-241.000-721.200	Other IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO.,	574709/2 575785/2	Duster, Socket Set Bleach, Trash Bags, Dish Soap	57921 57921	01/10/2020 01/22/2020	01/30/2020 01/30/2020	18.21 67.34
							85.55
101-241.000-721.900	Small tools & IMPERIAL HARDWARE CO.,	574709/2	Duster, Socket Set	57921	01/10/2020	01/30/2020	24.22
							24.22
			Total Dept. Animal Control:				348.88
Dept: 311.000 Engineering							
101-311.000-721.100	Uniforms UNIFIRST CORPORATION///	360 1744182	Uniforms/Alan Chan	57954	01/08/2020	01/30/2020	253.55
							253.55
101-311.000-721.900	Small tools & VERIZON WIRELESS		Cell Phone Charges/Various	57957	01/10/2020	01/30/2020	51.60
							51.60
101-311.000-730.200	Technical SIERRA MATERIAL TESTING	1289	Legion Street Improvements	57945	12/06/2019	01/30/2020	2,105.00
							2,105.00
101-311.000-740.200	Cleaning ALSCO AMERICAN LINEN		Cleaning Services	57886	01/20/2020	01/30/2020	26.12
							26.12
101-311.000-750.200	AT&T-CALNET 3/// VERIZON WIRELESS		Telephone Services 12/20-1/19 Cell Phone Charges/Various	57890 57957	01/20/2020 01/10/2020	01/30/2020 01/30/2020	781.42 25.11
							806.53
101-311.000-750.210	Postage UNITED PARCEL SERVICE, UNITED STATES POSTAL		Mailings - Engineering City Hall Postage Refill	57955 57956	01/18/2020 01/23/2020	01/30/2020 01/30/2020	122.00 0.50

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							122.50
							Total Dept. Engineering: 3,365.30
Dept: 411.000 Community							
101-411.000-740.400	Rent CANON FINANCIAL	20971992	Copier Lease/Building Dept.	57895	01/13/2020	01/30/2020	53.15
							53.15
101-411.000-750.200	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	138.23
							138.23
							Total Dept. Community Development: 191.38
Dept: 511.000 Parks							
101-511.000-720.300	Chemicals IMPERIAL HARDWARE CO.,	575406/2	Chlorine Tablets	57921	01/17/2020	01/30/2020	46.05
							46.05
101-511.000-720.600	Plumbing IMPERIAL HARDWARE CO.,	574861/2	PVC Cement, Pipe Cutters	57921	01/13/2020	01/30/2020	7.26
	IMPERIAL HARDWARE CO.,	575031/2	Angle Stop	57921	01/14/2020	01/30/2020	9.69
	IMPERIAL HARDWARE CO.,	575199/2	Tubing	57921	01/15/2020	01/30/2020	1.57
	LABRUCHERIE IRRIGATION		Handle Repair Kit, Wax Ring	57928	01/22/2020	01/30/2020	15.30
	LABRUCHERIE IRRIGATION		Adapter, Copper Tube	57928	01/22/2020	01/30/2020	36.16
	LABRUCHERIE IRRIGATION		Compression Couplings	57928	01/22/2020	01/30/2020	54.74
	LABRUCHERIE IRRIGATION		Solenoid	57928	01/22/2020	01/30/2020	24.70
	LABRUCHERIE IRRIGATION		Station Controller, Module	57928	01/16/2020	01/30/2020	378.92
	LABRUCHERIE IRRIGATION		Solenoid	57928	01/16/2020	01/30/2020	8.23
	LABRUCHERIE IRRIGATION		Adapter	57928	01/17/2020	01/30/2020	4.55
	LABRUCHERIE IRRIGATION		Handle Repair Kit, Wax Rings	57928	01/21/2020	01/30/2020	20.67
							561.79
101-511.000-721.200	Other ELMS EQUIPMENT///		Weedeater Line	57906	01/22/2020	01/30/2020	44.73
	IMPERIAL HARDWARE CO.,	574567/2	Spray Paint, Screws	57921	01/09/2020	01/30/2020	21.75
	IMPERIAL HARDWARE CO.,	574901/2	Padlock, Key	57921	01/13/2020	01/30/2020	15.30
	IMPERIAL HARDWARE CO.,	575174/2	Padlock	57921	01/15/2020	01/30/2020	16.47
	IMPERIAL HARDWARE CO.,	575175/2	Padlock	57921	01/15/2020	01/30/2020	32.95
	IMPERIAL HARDWARE CO.,	574342/2	Valve Box	57921	01/07/2020	01/30/2020	21.30
	IMPERIAL HARDWARE CO.,	575279/2	Wire Connector	57921	01/16/2020	01/30/2020	9.69
	LABRUCHERIE IRRIGATION		Marking Flags	57928	01/17/2020	01/30/2020	8.08
	LABRUCHERIE IRRIGATION		Push Handle Replacement	57928	01/17/2020	01/30/2020	172.36
	NUCO2///	61891495	Labor Fee, Processing Fee	57938	01/09/2020	01/30/2020	2.32
							344.95
101-511.000-721.900	Small tools & IMPERIAL HARDWARE CO.,	574861/2	PVC Cement, Pipe Cutters	57921	01/13/2020	01/30/2020	27.13
							27.13
101-511.000-725.400	Fuel MCNEECE BROS OIL	261516	Fuel/Parks & Rec Dept.	57934	01/21/2020	01/30/2020	18.52
	MCNEECE BROS OIL	261517	Fuel/Parks & Rec Dept.	57934	01/21/2020	01/30/2020	28.67
							47.19
101-511.000-740.100	Repair & COUNTY MOTOR PARTS CO	654552	Oil #89 Parks	57899	01/16/2020	01/30/2020	20.46
	NUCO2///	61891495	Labor Fee, Processing Fee	57938	01/09/2020	01/30/2020	185.00
	O'REILLY AUTO PARTS		Battery #49 Parks	57939	01/07/2020	01/30/2020	116.48
							321.94
101-511.000-740.400	Rent CANON FINANCIAL	20971993	Copier Lease/Parks & Rec Dept.	57895	01/13/2020	01/30/2020	102.99

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							102.99
101-511.000-750.200	AT&T		U-Verse Internet 1/17-2/16	57888	01/16/2020	01/30/2020	89.50
							89.50
						Total Dept. Parks:	1,541.54
Dept: 521.000 Recreation & Lions							
101-521.000-470.110	Rents and ABUBO/KATHY//	912733	Refund Deposit/Lions Center	57883	12/23/2019	01/30/2020	100.00
							100.00
101-521.000-720.300	Chemicals NUCO2///	61876487	CO2 Bulk	57938	01/06/2020	01/30/2020	157.59
							157.59
101-521.000-720.600	Plumbing LABRUCHERIE IRRIGATION		Bushing, Ball Valve, Nipple	57928	01/21/2020	01/30/2020	14.57
							14.57
101-521.000-721.200	Other IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO.,	575095/2 575149/2 575150/2	Gloves, Tape, Door Strikes Return Tape, Door Strike Velcro Strips	57921 57921 57921	01/15/2020 01/15/2020 01/15/2020	01/30/2020 01/30/2020 01/30/2020	45.51 -24.21 23.21
							44.51
101-521.000-725.300	Natural gas SOUTHERN CALIFORNIA GAS		189 525 2700 2 12/5-1/7/20	57947	01/09/2020	01/30/2020	4,403.51
							4,403.51
101-521.000-740.100	Repair & CANON FINANCIAL	20971993	Copier Usage/Parks & Rec Dept.	57895	01/13/2020	01/30/2020	150.20
							150.20
101-521.000-740.200	Cleaning ALSCO AMERICAN LINEN		Cleaning Services	57886	01/20/2020	01/30/2020	27.00
							27.00
101-521.000-740.400	Rent CANON FINANCIAL	20971993	Copier Lease/Parks & Rec Dept.	57895	01/13/2020	01/30/2020	103.00
							103.00
101-521.000-750.200	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	247.76
							247.76
						Total Dept. Recreation & Lions Center:	5,248.14
Dept: 521.100 Recreation Leagues							
101-521.100-721.100	Uniforms GRAFFIK INDUSTRIES, INC.///	5938	Basketball Coaches Shirts	57912	01/20/2020	01/30/2020	741.62
							741.62
101-521.100-730.200	Technical ALEXANDER/BRYCE CASTILLO/ISABELLA FERNANDEZ/TANYA// FIERRO/HAYDEN// GARCIA/APRIL// MEJIA/FRANCISCO// NAVARRO/RAUL DIEGO// PADILLA/GISELLE// RETANA/ALEXIS// ROMAN/SERENA//		BB Referee 1/22-1/23 BB Scorekeeper 1/22/20 BB Scorekeeper 1/22-1/23 BB Referee 1/22/20 BB Scorekeeper 1/22/20 BB Referee 1/22/20 BB Referee 1/21-1/22 BB Scorekeeper 1/21, 1/23 BB Scorekeeper 1/21/20 BB Referee 1/22/20	57884 57896 57909 57910 57911 57935 57937 57940 57943 57944	01/24/2020 01/24/2020 01/24/2020 01/24/2020 01/24/2020 01/24/2020 01/24/2020 01/24/2020 01/24/2020 01/24/2020	01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020	114.00 32.00 128.00 38.00 32.00 38.00 114.00 96.00 16.00 38.00

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	ZAJDEL/STEVEN//		BB Referee 1/21, 1/23	57963	01/24/2020	01/30/2020	152.00
	ZEPEDA/RACHEL VIZCARRA//		BB Scorekeeper 1/22/20	57964	01/24/2020	01/30/2020	32.00
	ZEPEDA/RAQUEL A//		BB Scorekeeper 1/21-1/23	57965	01/24/2020	01/30/2020	112.00
							942.00
							Total Dept. Recreation Leagues: 1,683.62
Dept: 522.000 Senior Citizens							
101-522.000-750.200							
	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	29.58
							29.58
							Total Dept. Senior Citizens Center: 29.58
Dept: 551.000 Library							
101-551.000-750.200							
	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	86.96
							86.96
							Total Dept. Library: 86.96
Dept: 551.100 Library Grant -							
101-551.100-750.200							
	VERIZON WIRELESS		Cell Phone Charges/Variou	57957	01/10/2020	01/30/2020	53.46
							53.46
							Total Dept. Library Grant - LAMBS: 53.46
							Total Fund General Fund: 34,301.80
Fund: 211 Gas Tax							
Dept: 312.000 Street Maintenance							
211-312.000-725.200 Electricity							
	IMPERIAL IRRIGATION		Street Lights 12/5/19-1/7/20	57922	01/12/2020	01/30/2020	8,869.49
							8,869.49
211-312.000-740.100 Repair &							
	ST. FRANCIS ELECTRIC,	19107909	Install Traffic Cabinet/Cesar	57948	12/17/2019	01/30/2020	23,000.00
							23,000.00
211-312.000-740.400 Rent							
	ST. FRANCIS ELECTRIC,	19107908	Traffic Signal Cabinet Rental/	57948	12/17/2019	01/30/2020	865.50
							865.50
							Total Dept. Street Maintenance & 32,734.99
							Total Fund Gas Tax: 32,734.99
Fund: 222 Law Enforcement							
Dept: 211.200 Asset							
222-211.200-800.400 Equipment							
	MOTOROLA SOLUTIONS,	41278882	Console Upgrade/Police Dept.	57936	12/16/2019	01/30/2020	141,800.05
							141,800.05
							Total Dept. Asset Forfeiture-Federal: 141,800.05
							Total Fund Law 141,800.05
Fund: 241 Bernardo Padilla							
Dept: 511.100 Parks, Landscape &							
241-511.100-725.200 Electricity							
	IMPERIAL IRRIGATION		Street Lights 34/5/19-1/7/20	57922	01/12/2020	01/30/2020	138.37

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							<u>138.37</u>
						Total Dept. Parks, Landscape &	<u>138.37</u>
						Total Fund Bernardo	<u>138.37</u>
Fund: 243 CFD 05-1 Victoria Park							
Dept: 195.000 Comm Fac Dist							
243-195.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Street Lights 12/5/19-1/7/20	57922	01/12/2020	01/30/2020	122.64
							<u>122.64</u>
243-195.000-730.100	Professional						
	TAUSSIG & ASSOCIATES,	1912079	Victoria Park CFD Services	57951	12/31/2019	01/30/2020	529.60
							<u>529.60</u>
						Total Dept. Comm Fac Dist:	<u>652.24</u>
						Total Fund CFD 05-1	<u>652.24</u>
Fund: 244 CFD 05-4 Latigo Ranch							
Dept: 195.000 Comm Fac Dist							
244-195.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Street Lights 12/5/19-1/7/20	57922	01/12/2020	01/30/2020	130.82
							<u>130.82</u>
244-195.000-730.100	Professional						
	TAUSSIG & ASSOCIATES,	1912076	Latigo Ranch CFD Services	57951	12/31/2019	01/30/2020	374.30
							<u>374.30</u>
						Total Dept. Comm Fac Dist:	<u>505.12</u>
						Total Fund CFD 05-4 Latigo	<u>505.12</u>
Fund: 245 CFD 05-3 La Paloma							
Dept: 195.000 Comm Fac Dist							
245-195.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Street Lights 12/5/19-1/7/20	57922	01/12/2020	01/30/2020	318.87
							<u>318.87</u>
245-195.000-730.100	Professional						
	TAUSSIG & ASSOCIATES,	1912077	La Paloma CFD Services	57951	12/31/2019	01/30/2020	782.10
							<u>782.10</u>
						Total Dept. Comm Fac Dist:	<u>1,100.97</u>
						Total Fund CFD 05-3 La	<u>1,100.97</u>
Fund: 246 CFD 06-1 Malan Park							
Dept: 195.000 Comm Fac Dist							
246-195.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Street Lights 12/5/19-1/7/20	57922	01/12/2020	01/30/2020	106.29
							<u>106.29</u>
246-195.000-730.100	Professional						
	TAUSSIG & ASSOCIATES,	1912078	Malan Park CFD Services	57951	12/31/2019	01/30/2020	372.10
							<u>372.10</u>
						Total Dept. Comm Fac Dist:	<u>478.39</u>
						Total Fund CFD 06-1 Malan	<u>478.39</u>

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Dept: 195.000 Comm Fac Dist							
247-195.000-725.200	Electricity IMPERIAL IRRIGATION		Street Lights 12/5/19-1/7/20	57922	01/12/2020	01/30/2020	130.82
							<u>130.82</u>
247-195.000-730.100	Professional TAUSSIG & ASSOCIATES,	1912074	Luckey Ranch CFD Services	57951	12/31/2019	01/30/2020	372.10
							<u>372.10</u>
Total Dept. Comm Fac Dist:							502.92
Total Fund CFD 07-1							502.92
Fund: 248 CFD 07-2 Springhouse							
Dept: 195.000 Comm Fac Dist							
248-195.000-725.200	Electricity IMPERIAL IRRIGATION		Street Lights 12/5/19-1/7/20	57922	01/12/2020	01/30/2020	8.18
							<u>8.18</u>
248-195.000-730.100	Professional TAUSSIG & ASSOCIATES,	1912080	Springhouse CFD Services	57951	12/31/2019	01/30/2020	302.00
							<u>302.00</u>
Total Dept. Comm Fac Dist:							310.18
Total Fund CFD 07-2							310.18
Fund: 501 Water							
Dept: 000.000							
501-000.000-030.100	Accts rec - MARQUEZ/CORINA//		Rfnd Dep, Ovrpmt 1018 Jennifer	57932	01/23/2020	01/30/2020	3.05
							<u>3.05</u>
501-000.000-205.200	Water BARBOZA/MARIA// DUFLOCK & ASSOCIATES/// IVDRC, INC/// MARQUEZ/CORINA// RAMONES/M THERESA C// TASTY FUSION///		Refund Deposit 968 Domiguez Refund Deposit 1090 G Street Rfnd Dep, Ovrpmt 601 H Street Rfnd Dep, Ovrpmt 1018 Jennifer Rfnd Dep, Ovrpmt 807 Santillan Rfnd Dep, Ovrpmt 538 E Street	57893 57904 57923 57932 57942 57950	01/22/2020 01/28/2020 01/24/2020 01/23/2020 01/28/2020 01/22/2020	01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020	142.66 245.26 227.38 211.92 201.34 422.18
							<u>1,450.74</u>
Total Dept. 000000:							1,453.79
Dept: 321.000 Water Treatment							
501-321.000-720.300	Chemicals IMPERIAL HARDWARE CO.,	574185/2	Sprinklers, Manure, Ammonium	57921	01/06/2020	01/30/2020	43.61
							<u>43.61</u>
501-321.000-720.600	Plumbing IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO.,	574185/2 575048/2	Sprinklers, Manure, Ammonium PVC Pipe	57921 57921	01/06/2020 01/14/2020	01/30/2020 01/30/2020	7.24 5.72
							<u>12.96</u>
501-321.000-721.200	Other HACH COMPANY, INC./// IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., MCNEECE BROS OIL	11792585 575212/2 574346/2 574393/2 575115/2 574185/2 281214	Calibration Kit, Powder Absorbent Manure Rainsuit, Key, Cable Ties Straw Hat, Towels, Gloves Sprinklers, Manure, Ammonium Oil	57914 57921 57921 57921 57921 57921 57934	01/13/2020 01/15/2020 01/07/2020 01/08/2020 01/15/2020 01/06/2020 01/14/2020	01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020	976.52 34.88 48.22 78.30 147.56 54.00 90.51

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							1,429.99
501-321.000-721.900	Small tools & IMPERIAL HARDWARE CO.,	575116/2	Shovel, Tamper, Knife	57921	01/15/2020	01/30/2020	67.85
							67.85
501-321.000-725.100	Water I. I. D.///		Canal Water/Mansfield 3056449	57915	01/07/2020	01/30/2020	7,332.00
							7,332.00
501-321.000-730.200	Technical CLINICAL LABORATORY OF///	972508	Various Testing	57898	01/13/2020	01/30/2020	520.00
							520.00
501-321.000-740.100	Repair & CANON FINANCIAL	20993981	WTP Copier Lease 1/1-1/31/19,	57895	01/13/2020	01/30/2020	170.13
							170.13
501-321.000-740.400	Rent CANON FINANCIAL IMPERIAL HARDWARE CO.,	20993981	WTP Copier Lease 1/1-1/31/19,	57895	01/13/2020	01/30/2020	78.40
		5391/2	Lawn Rollers Rental	57921	01/08/2020	01/30/2020	38.79
							117.19
501-321.000-750.200	AT&T-CALNET 3/// VERIZON WIRELESS		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	98.38
			Cell Phone Charges/Various	57957	01/10/2020	01/30/2020	25.11
							123.49
501-321.000-750.600	AMERICAN WATER WORKS		AWWA Membership/Mar-Feb	57887	11/18/2019	01/30/2020	222.50
							222.50
							Total Dept. Water Treatment: 10,039.72
Dept: 322.000 Water Distribution							
501-322.000-720.600	Plumbing IMPERIAL HARDWARE CO.,	575044/2	PVC Pipe, Coupling, Tee	57921	01/14/2020	01/30/2020	38.10
							38.10
501-322.000-721.200	Other IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., MALLORY SAFETY & SUPPLY MALLORY SAFETY & SUPPLY	574146/2	Kneeling Cushion, Trowel	57921	01/06/2020	01/30/2020	4.84
		574595/2	Keys	57921	01/09/2020	01/30/2020	5.41
		575091/2	Knee Pads	57921	01/15/2020	01/30/2020	24.23
		4768697	Gloves, Rags, Safety Vest	57931	01/08/2020	01/30/2020	214.84
		4766418	Coveralls	57931	01/03/2020	01/30/2020	170.25
							419.57
501-322.000-721.900	Small tools & IMPERIAL HARDWARE CO.,	574146/2	Kneeling Cushion, Trowel	57921	01/06/2020	01/30/2020	5.81
							5.81
501-322.000-750.200	AT&T-CALNET 3/// VERIZON WIRELESS		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	98.82
			Cell Phone Charges/Various	57957	01/10/2020	01/30/2020	53.46
							152.28
							Total Dept. Water Distribution: 615.76
							Total Fund Water: 12,109.27
Fund: 511 Wastewater							
Dept: 331.000 Wastewater							
511-331.000-440.730	Sewer COX JR/HUBERT//		Rfnd Ovrpmt 203 W River Street	57900	01/22/2020	01/30/2020	30.80

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	GRASS/LOUISE//		Rfnd Ovrpmt 321 W A Street	57913	01/23/2020	01/30/2020	26.68
	I. V. HOUSING AUTHORITY///		Refund Ovrpmt 954 Gutierrez Ct	57916	01/24/2020	01/30/2020	30.80
	IVDRC, INC///		Rfnd Dep, Ovrpmt 601 H Street	57923	01/24/2020	01/30/2020	11.73
	MARQUEZ/CORINA//		Rfnd Dep, Ovrpmt 1018 Jennifer	57932	01/23/2020	01/30/2020	28.74
	MASCARENAS/FRANCISCO		Rfnd Ovrpmt 688 N Eastern Ave	57933	01/28/2020	01/30/2020	24.63
	RAMONES/M THERESA C//		Rfnd Dep, Ovrpmt 807 Santillan	57942	01/28/2020	01/30/2020	14.33
	TAPIA/JESUS G//		Refund Ovrpmt 1071 G Street	57949	01/24/2020	01/30/2020	30.80
	TASTY FUSION///		Rfnd Dep, Ovrpmt 538 E Street	57950	01/22/2020	01/30/2020	18.53
							217.04
511-331.000-721.200	Other						
	IMPERIAL HARDWARE CO.,	574686/2	Brush	57921	01/10/2020	01/30/2020	22.29
	IMPERIAL HARDWARE CO.,	574677/2	Steel Cleaner, Fabric	57921	01/10/2020	01/30/2020	29.69
	IMPERIAL HARDWARE CO.,	574601/2	Hand Sanitizer, Plug	57921	01/09/2020	01/30/2020	12.11
	LABRUCHERIE IRRIGATION		Hose, Knife	57928	01/14/2020	01/30/2020	90.19
							154.28
511-331.000-721.900	Small tools &						
	LABRUCHERIE IRRIGATION		Hose, Knife	57928	01/14/2020	01/30/2020	10.58
							10.58
511-331.000-730.100	Professional						
	BACHTEL WASTEWATER	IPP 2019-6	Industrial Pretreatment	57892	01/17/2020	01/30/2020	13,425.00
	BACHTEL WASTEWATER	IPP 2019-7	Industrial Pretreatment	57892	01/23/2020	01/30/2020	15,880.00
							29,305.00
511-331.000-750.200							
	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	38.62
	VERIZON WIRELESS		Cell Phone Charges/Various	57957	01/10/2020	01/30/2020	25.11
							63.73
							Total Dept. Wastewater Collection: 29,750.63
Dept: 332.000 Wastewater							
511-332.000-725.100	Water						
	I. I. D.///		Canal Water/Oakley 3008245	57915	01/07/2020	01/30/2020	198.00
							198.00
511-332.000-750.200							
	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	99.89
							99.89
511-332.000-750.600							
	AMERICAN WATER WORKS		AWWA Membership/Mar-Feb	57887	11/18/2019	01/30/2020	222.50
							222.50
							Total Dept. Wastewater treatment: 520.39
							Total Fund Wastewater: 30,271.02
Fund: 521 Solid Waste							
Dept: 341.000 Solid Waste							
521-341.000-730.200	Technical						
	ALLIED WASTE SERVICES		Solid Waste Services/Jan 2020	57885	01/01/2020	01/30/2020	99,733.29
	ALLIED WASTE SERVICES		Solid Waste Services/Feb 2020	57885	02/01/2020	01/30/2020	99,660.33
							199,393.62
							Total Dept. Solid Waste Collection: 199,393.62
							Total Fund Solid Waste: 199,393.62

Fund: 601 Maintenance
 Dept: 801.000 Vehicle

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601-801.000-740.100	Repair & M & S HEAVY DUTY AUTO///	554	Replace Alternator #209 Sts	57930	09/18/2019	01/30/2020	216.38
							<u>216.38</u>
601-801.000-750.200	AT&T-CALNET 3///		Telephone Services 12/20-1/19	57890	01/20/2020	01/30/2020	38.82
							<u>38.82</u>
							Total Dept. Vehicle Maintenance Shop: 255.20
							Total Fund Maintenance: 255.20
Fund: 602 Risk Management							
Dept: 000.000							
602-000.000-200.034	Health DELTA DENTAL///		Dental Insurance - Feb 2020	57901	02/01/2020	01/30/2020	8,005.02
							<u>8,005.02</u>
							Total Dept. 000000: 8,005.02
							Total Fund Risk 8,005.02
							Grand Total: 462,559.16

TAS
 1/31/2020

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: February 4, 2020

City Manager: 

PREPARED BY: Robert Sawyer, Chief of Police

PRESENTED BY: Robert Sawyer, Chief of Police

SUBJECT: Destruction of Specific Brawley Police Department Records, Documents and Papers

CITY MANAGER RECOMMENDATION: Approve the destruction request by the Police Department.

DISCUSSION: The Police Department is requesting authorization, in accordance with Government Code Section 34090, to purge and destroy:

All department records more than five (5) years old from January 01, 2014

All records pertaining to the arrest or conviction of any person for a violation of subdivision (b), (c), (d), or (e) of Section 11357 or subdivision (b) of Section 11360 of the Health and Safety Code

All internal payroll timesheets more than two (2) years old

Records required for retention by statute, such as homicides, rapes, and cases involved in either civil or criminal litigation, will remain in the custody of the Police Department.

This request has been reviewed by the City Attorney's Office and any requested changes have been incorporated herein.

FISCAL IMPACT: FY 2019/20 PD Technical Services

ATTACHMENTS: Resolution No. 2020- : Resolution of the City Council of the City of Brawley, California Authorizing a Continuous Resolution Destruction Schedule for Police Department Records, Documents and Papers in Accordance with Government Code Section 34090.

RESOLUTION NO. 20-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA
AUTHORIZING A CONTINUOUS RESOLUTION DESTRUCTION SCHEDULE FOR
BRAWLEY POLICE DEPARTMENT PUBLIC RECORDS.**

WHEREAS, the Brawley Police Department seeks a Continuous Resolution authorizing a Records Retention Schedule and authorizing the destruction of records pursuant to a records retention schedule in compliance with the California State Archived Records Retention Guidelines; and

WHEREAS, the Brawley Police Department has limited storage space in its current location and is in possession of records accompanying property/evidence items dating back several years and wishes to destroy these records on a predetermined/prescribed schedule in accordance with the California Government Code; and

WHEREAS, the Chief of Police, as the Head of the Department and Custodian of Public Records, is authorized by the California Government Code §34090 to direct and order the destruction of obsolete records and documents with only limited exceptions; and

WHEREAS, attachments A, B, & C which delineate guidelines for a continuous destruction schedule for public records in accordance with all existing Government Code, Statutes attached hereto, have been reviewed by the City Attorney; and

WHEREAS, the City Attorney has agreed this retention and destruction scheduled may be conducted as defined by Government Code as an ongoing process; and

WHEREAS, the most current regulations and legislation related to Public Records retention and destruction have been included; and

WHEREAS, this resolution will act as a living document which incorporates any revisions, additions, deletions of Government Code and Statutes pertaining to record retention or destruction as they may be enacted, without requiring formal submission, review, and ratification by the City Council, however, at a minimum, the records retention and destruction shall be reviewed every five years by the City Attorney in order to insure that it is in compliance with any changes in the law;

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA,
DOES HEREBY RESOLVE AS FOLLOW:**

1. That the Chief of Police is authorized, with the approval of the City Council of the City of Brawley and the prior approval of the City Attorney, to begin the implementation of this continuous and cyclic/on-going destruction schedule of public records.
2. The Chief of Police shall cause the policy adopted herein to be reviewed at least once every five years by the City Attorney and the City Attorney shall be responsible to modify the policy as needed to reflect changes in the applicable law.

3. The Chief of Police shall ensure that records that are required to be destroyed pursuant to the policy adopted herein are destroyed in a timely manner without any unreasonable delay.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held on February 4, 2020.

CITY OF BRAWLEY, CALIFORNIA

Norma Kastner-Jauregui, Mayor

ATTEST:

Alma Benavides, City Clerk

I, **ALMA BENAVIDES**, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. 2020- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 4th day of February 2020, and that it was so adopted by the following roll call vote:

AYES:

NAYES:

ABSTAIN:

ABSENT:

DATED: February 4, 2020

Alma Benavides, City Clerk

EXHIBIT A

**RECORDS DESTRUCTION SCHEDULE
CITY OF BRAWLEY POLICE DEPARTMENT**

California State Law requires the collection and processing of certain records. As certain records become less valuable and reliable as an information resource with the passage of time, their continued retention inhibits an agency's ability to reference more current and valuable information sources.

The Brawley Police Department Records Division is tasked with receiving, processing, retrieving, storage and purging these documents and digital information/record, in accordance with California Law and Department Policy.

The Records Division Supervisor is responsible for the accurate filing, proper storage, timely purging and security of all Department Records in both physical and digital forms.

The Intent of this order is to provide requirements for retention and destruction of records (documents and stored digital information), using those sections of California State law which mandate applicable time periods for specific records as a guideline.

If the Brawley Police Department has knowledge of and is aware of any pending criminal or civil action which has been filed with regards to any report or record, that report or record shall be retained/maintained as records until such action has been fully adjudicated.

A list of all police reports which are destroyed will be compiled and retained for reference. Any evidence or property associated with destroyed reports will also be destroyed or purged in a proper manner and in compliance with department policy and applicable law. The record destruction process will include the updating of any automated records management systems (Spillman) to reflect the destruction of the pertinent information as noted in exhibit A.

The following records shall be maintained in the manner noted below, unless otherwise excepted:

A. Reports/documents maintained indefinitely:

- a. Missing Persons not cleared
- b. Homicide Reports
- c. Active and inactive 290 registrant files, except those records falling under PC290(d)(1) for juveniles paroled after Jan. 1, 1986
- d. Misdemeanor or felony accident reports involving on-duty employees
- e. Offenses punishable by death, life without parole (including juvenile offenders) or embezzlement of public money (PC 799)
- f. Juvenile records pertaining to offenses enumerated under WIC 707(b), pursuant to Proposition 21 provisions
- g. Felony reports involving DNA evidence will be retained in accordance with California Cold Hit Program guidelines or until terms of incarceration are met, whichever is

- applicable (PC803(h))
- h. Auction, drug burns, and gun trade documentary cases
- i. Kidnapping for ransom
- j. Falsification of public records
- k. Reports with property outstanding in DOJ/NCIC
- l. 11590 H&S drug registrants (terminated by court order)
- m. Rape

The following records shall be retained for the length noted and then destroyed:

B. Employee Background Files

All components of pre-employment generated by the police department training and Recruitment Division with regard to background files of applicants not hired shall be retained for five years from the date of completion. Background files of current employees shall be retained for five years after the date of separation.

C. Employee Personnel Files

All components of a current or former employee's personnel file, including employee training records, shall be retained for a period of five years from the date of separation. (Master Personnel Files retained by Human Resources Department).

D. Internal Investigation/Citizen Complaint Investigation Files

All components of internally generated investigations and investigations related to citizen complaints shall be retained for a period of five years from the date of the complaint, regardless of the results of the investigation (except if an internal investigation or citizen complaint file is destroyed, then all reference to either one in an employee's personnel file shall be removed).

E. Accident Review Reports Involving Employees

All Accident Review reports shall be retained for a period of five years from the date of the incident, regardless of the results of the investigation, except if an Accident Review Board report is destroyed, then all reference to it in an employee's personnel file shall be removed.

F. Recordings of Audio (telephone and radio) and Video Mediums

Recordings of telephone and radio communications shall be retained for one hundred and eighty (180) days, except if any recording is evidence in any potential, pending or active criminal or civil legal action, known to the Brawley Police Department, in which case, it shall be preserved for one hundred (100) days after the conclusion of the action (34090.6 G.C.). Video recordings that are evidence in any investigation or claim filed or any pending litigation known to the Brawley Police Department will be preserved until the litigation is resolved or statute of limitations for the offense has expired.

G. The following documents shall be retained for two years:

1. Citations for parking violations
2. Parking records (payments, reports, permits, hearings, misc.)
3. Miscellaneous correspondence not related to other public records
4. Records for expired licenses and permits
5. Repossession notices
6. Daily activity records, shift logs, and press logs/releases
7. All index cards and logs related to destroyed case documents
8. Field interview cards and field interview reports
9. Duplicates of all reports, when the duplicates are no longer needed (including copies of reports from another criminal justice agency)
10. Audit logs for manual/automated criminal history teletypes or printouts
11. Reports of lost and found items, which have been lawfully disposed of
12. Abandoned vehicle reports
13. Courtesy/warning citations
14. Applications for employment/volunteers
15. Time off slips
16. Works schedules/rosters
17. Incident reports
18. Minutes of staff meetings
19. Miscellaneous traffic reports
20. Training bulletins (outdated and officially rescinded)
21. Automated License Plate Reader information (ALPR)

H. The following documents shall be retained for three years:

1. Purchase orders (retained by Finance Department)
2. Retainable arrests which are later termed "Detention Only" per 849(b) PC

I. The following documents shall be retained for five years:

1. Administrative reports
2. Arson registrants (terminated upon Court Order)
3. Budget worksheets/miscellaneous budget records
4. Chief's correspondence
5. Department memorandums and notices
6. Payroll records
7. Sick leave and overtime records
8. Expired TRO's
9. Misdemeanor citations (see L below for exception)
10. Missing persons reports which have been cleared
11. Moving violation citations
12. Brawley Municipal code violations

J. The following documents shall be retained for five years:

1. Case report ledgers
2. Department statistics - Bureau of Criminal Statistics

3. Investigative files

K. Traffic collision reports, which are not the subject or basis of criminal or civil action, shall be purged after five years. Traffic accident reports involving a fatality shall be kept for a period of ten years.

L. The following drug violation arrests shall be purged two years after arrest or conviction providing no civil action is pending:

1. Reports and citations for H&S 11357 (c), (d), or (e)
2. Reports and citations for H&S 11360(b)

M. All crime and supplemental reports for infractions and misdemeanors will be destroyed after five years and all crime and supplemental reports for felonies will be destroyed after seven years providing:

1. They do not relate to an non-adjudicated arrest, except for Section I above
2. They do not relate to unserved warrants
3. They do not involve identifiable items which have not been recovered
4. They do not relate to 290 PC or 457 .1 PC or 11590 H&S registrants
5. They do not relate to a criminal death case
6. The cases are not presently involved in either civil or criminal litigation
7. They do not involve sealed records for any person found factually innocent under section 851.8 PC
8. They do not relate to a City of Brawley employee

Exception: Certain crime reports may be delayed in destruction based on Penal Code sections governing statutes of limitation for commencement of prosecution:

1. **§800 PC:** Offenses punishable by imprisonment for 8 years or more shall be kept for 6 years after offense was committed
2. **§801 PC:** Offenses punishable by imprisonment in state prison, such as for fraud or elder abuse convictions, shall be kept for 6 years after offense was committed
3. **§802 PC:** Offenses not punishable by death or imprisonment; misdemeanor violation of 647.6 or 647 (a) shall be kept for 2 years after offense was committed

N. Records for registrants covered by 11590 H&S (Narcotic Registrant) Shall be destroyed five years after completion of probation or parole when all requirements are completed.

O. Juvenile records will be purged as noted:

1. Sealed juvenile records for 851.8 PC, 1203.4 PC, and 781(a) W&I will be destroyed five years after termination of juvenile court jurisdiction based on a destruction petition from the court.
2. Sealed juvenile records pursuant to 290(d)(1), when offender was paroled or discharged after January 1, 1986,

will be purged five years after termination of juvenile court jurisdiction.

3. All other sealed juvenile records will be kept for five years and then purged.

EXHIBIT B

CODES AND STATUTES COMPILED AND CONTAINED IN EXHIBIT A

Government Code §34090: Destruction of City Records; excepted records; construction.

“Unless otherwise provided by law, with the approval of the legislative body by resolution and the written consent of the agency attorney, the head of a city department may destroy any city record, document, instrument, book, or paper, under his charge, without making a copy thereof, after the same is no longer required.

This section does not authorize the destruction of:

Records affecting title to real property or liens thereon;

Court records;

Records required to be kept by statute

Records less than two (2) years old;

The minutes, ordinances, or resolutions of the legislative body or of a city board or commission

This section shall not be construed as limiting or qualifying in any manner the authority provided in §34090.5 for the destruction of records, documents, instruments, books and papers in accordance with the procedure therein prescribed.”

Government Code §34090.5: Destruction of Records; conditions.

“Notwithstanding the provisions of Section 34090, the city officer having custody of public records, documents, instruments, books, and papers, may, without the approval of the legislative body or the written consent of the city attorney, cause to be destroyed any or all of the records, documents, instruments, books, and papers, if all of the following conditions are complied with:

(a) The record, paper, or document is photographed, micro-photographed (Laserfische), reproduced by electronically recorded video images on magnetic surfaces, recorded in the electronic data processing system, recorded on optical disk, reproduced on film or any other medium that is a trusted system and that does not permit additions, deletions, or changes to the original document, or reproduced on film, optical disk, or any other medium in compliance with Section 12168.7 for recording of permanent records or nonpermanent records.

(b) The device used to reproduce the record, paper, or document on film, optical disk, or any other medium is one which accurately and legibly reproduces the original thereof in all details and that does not permit additions, deletions, or changes to the original document images.

(c) The photographs, microphotographs, or other reproductions on film, optical disk, or any other medium are made as accessible for public reference as the original records were.

(d) A true copy of archival quality of the film, optical disk, or any other medium reproductions shall be kept in a safe and separate place for security purposes.

However, no page of any record, paper, or document shall be destroyed if any page cannot be reproduced on film with full legibility. Every unreproducible page shall be permanently preserved in a manner that will afford easy reference.

For the purposes of this section, every reproduction shall be deemed to be an original record and a transcript, exemplification, or certified copy of any reproduction shall be deemed to be a transcript, exemplification, or certified copy, as the case may be, of the original."

Government Code §34090.6: Destruction of recorded radio and telephone communications.

"(a) Notwithstanding the provisions of Section 34090, the head of a department of a city or city and county, after one year, may destroy recordings of routine video monitoring, and after 100 days may destroy recordings of telephone and radio communications maintained by the department. This destruction shall be approved by the legislative body and the written consent of the agency attorney shall be obtained. In the event that the recordings are evidence in any claim filed or any pending litigation, they shall be preserved until pending litigation is resolved.

(b) For purposes of this section, "recordings of telephone and radio communications" means the routine daily recording of telephone communications to and from a city, city and county, or department, and all radio communications relating to the operations of the departments.

(c) For purposes of this section, "routine video monitoring" means video recording by a video or electronic imaging system designed to record the regular and ongoing operations of the departments described in subdivision (a), including mobile in-car video systems, jail observation and monitoring systems, and building security recording systems.

(d) For purposes of this section, "department" includes a public safety communications center operated by the city or city and county."

Government Code §34090.7: Duplicate records less than two (2) years old; destruction; video recording media.

"Notwithstanding the provisions of Section 34090, the legislative body of a city may prescribe a procedure whereby duplicates of city records less than two years old may be destroyed if they are no longer required.

For purposes of this section, video recording media, including recordings of "routine video monitoring" pursuant to Section 34090.6, shall be considered duplicate records if the city keeps another record, such as written minutes or an audio recording, of the event that is recorded in the video medium. However, a video recording medium shall not be destroyed or erased pursuant to this section for a period of at least 90 days after occurrence of the event recorded thereon."

Health & Safety Code §11361.5(a): Destruction of arrest and conviction records; applicable offenses; method; records not applicable; costs.

"Records of any court of this state, any public or private agency that provides services upon referral under Section 1000.2 of the Penal Code, or of any state agency pertaining to the arrest or conviction of any person for a violation of subdivision (a), (b), (c), (d) or (e) of Section 11357 or

subdivision (b) of Section 11360, shall not be kept beyond two years from the date of the conviction, or from the date of the arrest, if there was no conviction, except with respect to a violation of subdivision (e) of Section 11357 the records shall be retained until the offender attains the age of 18 years at which time the records shall be destroyed as provided in this section ..."

Health & Safety Code §11361.5(c): Method of destruction.

"Destruction of records of arrest or conviction pursuant to subdivision (a) or (b) shall be accomplished by permanent obliteration of all entries or notations upon the records pertaining to the arrest or conviction, and the record shall be prepared again so that it appears that the arrest or conviction never occurred. However, where (1) the only entries upon the record pertain to the arrest or conviction and (2) the record can be destroyed without necessarily effecting the destruction of other records, then the document constituting the record shall be physically destroyed."

Welfare & Institutions Code §781(a): Petition for sealing of records; notice; hearing; grounds for and effect of order; inspection and destruction of records; disclosure in criminal proceeding.

"(C) In any case in which a ward of the juvenile court is subject to the registration requirements set forth in Section 290 of the Penal Code, a court, in ordering the sealing of the juvenile records of the person, also shall provide in the order that the person is relieved from the registration requirements and for the destruction of all registration information in the custody of the Department of Justice and other agencies and officials.

(D) The court shall not order the person's records sealed in any case in which the person has been found by the juvenile court to have committed an offense listed in subdivision (b) of Section 707 when he or she had attained 14 years of age or older.

...Once the court has ordered the person's records sealed ...The court shall send a copy of the order to each agency and official named therein, directing the agency to seal its records and stating the date thereafter to destroy the sealed records..."

Welfare & Institutions Code §781(C)(3)(d):

" ...the court shall order the destruction of a person's juvenile court records that are sealed pursuant to this section as follows: five years after the records were ordered sealed, ...or when the person ...reaches the age of 38except if the subject of the record was found to be a person described in Section 602 because of the commission of an offense listed in subdivision (b) of Section 707, when he or she was 14 years of age or older, the record shall not be destroyed ..."

Penal Code sections cited for Statute of Limitations for records retention:

- | | |
|-------------|--|
| §799 | Offenses punishable by death or life imprisonment; embezzlement of public money; application to minors. |
| §800 | Offenses punishable by imprisonment for eight years or more |
| §801 | Offenses punishable by imprisonment for 6 years or more
<i>Fraud; breach of fiduciary duty; official misconduct
Elder or dependent adult offenses</i> |

- §802** Offenses not punishable by death or imprisonment; misdemeanor violation of Section 647.6 or former Section 647(a); sexual offense of physician, surgeon or psychotherapist with patients
- §803(h)** Toll or extension of time periods referenced to Cold Hit Program
- §804** Commencement of prosecution for an offense
- §805** Determination of applicable time limitation
- §805.5** Operative date; application of chapter
- §832.5** Procedure for investigation of citizen's complaints against personnel; investigation; description of procedure; retention of records.
 - PC 186.32(c)** Gang registrants
 - PC 290(d)(1)** Registration of Sex Offenders
 - PC 290(d)(4)** Juvenile Registration
 - PC 851.8** Sealing adult arrest record – Factual Innocence

Health & Safety Codes cited:

- §11361.5(a)** Violation of H&S11357(b),(c),(d),(e) or violation of H&S 11360(b)
- §11361.5(b)** Violation of 11357, 11364, 11365, and 11550
- §11361.5(c)** Definition of method of destruction
- §11357(e)** Possession of marijuana by a juvenile

(Welfare & Institution Codes): Gang Violence and Juvenile Crime Prevent Act - 1998: Proposition 21

- WIC 707(b) Retention of certain juvenile records, involving offenses of:
 - 1 Murder or attempted murder
 - 2 Assault with firearm or by means of force likely to produce great bodily injury
 - 3 Arson as provided in PC 451(b)
 - 4 Robbery
 - 5 Rape with force or violence
 - 6 Sodomy by force, violence
 - 7 Lewd or lascivious acts as provided in PC288(a)
 - 8 Kidnapping for ransom or purpose of robbery with bodily harm
 - 9 Discharging firearm into inhabited or occupied building
 - 10 Any offense in Section PC1203.09, 12022.5 or 12022.53
- WIC 781(a) Petition for sealing juvenile records
- WIC 826(a), (b) Release, destruction, reproduction of court records

EXHIBIT C

2 Years

- Abandoned Vehicle Reports
- Courtesy Citations for Outside Agencies
- Daily Radio/Dispatch Logs
- Lost Property Reports
- Staff Meeting Minutes
- Incident Reports
- Employment Records;
 - Applications for Employment (Human Resources Division)
 - Time off Slips
 - Work Schedules
- Parking Citations
- Parking Records (Payments, Reports, Permits, Hearings)
- Record of Expired Licenses and Permits
- Repossession Notices

3 Years

- Retainable Arrests which are later deemed "Detention Only" per §849(b)PC

5 Years

- Sex Offender PC Registrants (terminated only upon Court Order)
- Arson Registrants (terminated only upon Court Order)
- Traffic Accident Reports
- Administrative Reports
- Background Investigation Files
- Budget Worksheets/Miscellaneous Budget Records (if not retained by Finance)
- Chief's Official Correspondence
- Courtesy Reports for Outside Agencies
- Department Memorandums and Orders
- Miscellaneous Complaint Reports
- Employment Records;
 - Employee Complaint Files
 - Payroll Records
 - Personnel Files (upon separation of employment)
 - Sick and Overtime Records
 - Officer Complaint Files
- Misdemeanor Citations
 - Except 11357(b), c, (d), (e) or 11360 (b) H&S purged per 11361.5 H&S
- Misdemeanor Crime Reports Providing:
 - There is no outstanding warrant related to the Report
 - There is no property outstanding in DOJ or NCIC
 - It is not involved in Civil or Criminal Litigation
 - It does not involve a City of Brawley Employee
 - There is no previous destruction order from a judge pursuant to 851.8 PC

Cleared Missing Persons
Moving Violation Citations
Brawley Municipal Code Violations
Sealed Juvenile Records

7 Years

Felony Crime Reports Providing:

There is no outstanding warrant related to the Report
There is no death connected with the Report
There is no property outstanding in DOJ or NCIC
It does not involve Civil or Criminal Litigation
It is not classified under Sections 290, 799 and 800 PC or 11850 H&S

10 years

Department Statistics - Bureau of Criminal Justice Statistics
Investigative Files

Indefinitely

Auction, drug burns, and gun trade documentary cases, firearms destruction
Falsification of Public Records
Gun Registrations
Kidnapping, Treason, and all Federal Crimes without Statute of Limitations
Kidnapping for Ransom
Missing Persons Not Located
Murder
Rape
Narcotic Registrants (terminated only by Court Order)

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: February 4, 2020

City Manager: 

PREPARED BY: Ana Gutierrez, Labor Compliance/Contracts Officer

PRESENTED BY: Guillermo Sillas, Public Works Director/City Engineer

SUBJECT: Geotechnical and Materials Testing Services for Project No. 2019-07 Allen Street Water Pipeline Replacement and Improvements Project

CITY MANAGER RECOMMENDATION: Award Geotechnical and Materials Testing Services Contract to Landmark Consultants, Inc. for Project No. 2019-07 Allen Street Water Pipeline Replacement Improvements Project in the amount of \$23,010.00, authorize a 10% contingency in the amount of \$2,301.00 for a total amount of \$25,311.00 and authorize the City Manager to execute all documentation in relation to this project.

DISCUSSION: On January 28, 2020, the City of Brawley Engineering Department requested proposals for Geotechnical and Materials Testing Services for Project No. 2019-07 Allen Street Water Pipeline Replacement and Improvements Projects.

On January 30, 2020, two proposals were received as follows:

Landmark Consultant Inc.
El Centro, CA \$23,010.00

Sierra Material Testing and Inspection
El Centro, CA \$23,415.00

The local bidding preference factor is not shown, as it does not change the low bidder.

FISCAL IMPACT:

Base Bid	\$23,010.00
10% Contingency:	<u>\$ 2,301.00</u>
	\$ 25,311.00 from Engineering Professional Services

ATTACHMENTS: Agreement and Proposal

**CITY OF BRAWLEY
CONSULTING SERVICES CONTRACT
GEOTECHNICAL AND MATERIALS TESTING SERVICES
FOR
ALLEN STREET WATER PIPELINE REPLACEMENT
AND
IMPROVEMENTS PROJECT**

- 1.0 **The Parties.** This Contract is made by and between the City of Brawley ("City") and Landmark Consultants, Inc. ("Consultant").
- 2.0 **Paragraph Headings and Definitions.** Paragraph headings in this Contract are for convenience only and are not to be construed to define, limit, expand, interpret, or amplify the provisions of this Contract. When initially capitalized in this Contract or amendments hereto, the following words or phrases shall have the meanings specified:
- 2.1 **Professional Efforts.** Those efforts that a competent, experienced, and prudent Consultant would use to perform and complete the requirements of this Contract in a timely manner, exercising the degree of care, competence, and prudence customarily imposed on a Consultant performing similar work in the State of California.
- 2.2 **Contract.** This Contract, including all referenced documents, between City and Consultant for the performance of the Work, and any subsequent written modifications or amendments executed by City and Consultant.
- 2.3 **Consultant.** The legal entity that executes this Contract with City to perform the Work.
- 2.4 **Force Majeure.** An act of God, or event beyond the control of a party, including an act or omission of government, act or omission of civil or military authority, strike or lockout, act of a public enemy, war, blockade, insurrection, riot, epidemic, landslide, earthquake, fire, storm, lightning, flood, washout, or civil disturbance which could not have been avoided through the exercise of reasonable care and prudence.
- 2.5 **Contract Manager.** The title of the person designated by City to be its representative with authority to act for City regarding this Contract and the Work of Consultant.
- 2.6 **Work.** All or a part or phase of the obligations undertaken by Consultant pursuant to the Contract.
- 3.0 **Time of Contract.** Consultant shall perform the services required under this Contract within **90** calendar days from the date of the Contract.
- 4.0 **Scope of Work.** City hereby retains and engages Consultant, and Consultant accepts such engagement to provide Geotechnical and Materials Testing Services for Allen Street Water Pipeline Replacement and Improvements Project, which includes the following:
- 4.1 Details of Scope of Work are contained in the Proposal for Consultant Services, attached herewith as Exhibit C and by this reference made a part hereof and are here referenced below.
- 4.1.1 Consultant shall provide Geotechnical and Materials Testing Services, by providing onsite field testing on subgrade compaction testing, aggregate base compaction testing, granular fill (pipe zone) compaction testing, asphaltic concrete compaction testing/sampling & concrete sampling retrievals, and other tests stipulated in Exhibit C.
- 5.0 **Manner of Compensation.** For the performance of services rendered pursuant to this Contract, City will pay Consultant fee based on the following, subject to the limitation of the maximum expenditure provided herein:
- 5.1 **Maximum Fee.** The maximum fee under this Contract is Twenty-Three Thousand and Ten Dollars (\$23,010.00) without the prior express written consent of the City. In the event that the consultant

anticipates the need for services in excess of the amount, the City shall be notified immediately in writing. Details of the Fee Proposal are included as part of Exhibit C.

- 5.2 Extra Work. The consultant shall not perform extra work of any kind without the prior express written consent of the City.

6.0 Payment

The city shall pay the consultant for Services rendered by consultant hereunder on the basis of monthly invoices for the period ending on the final day of the month. The City shall pay each invoice within 30 days after receipt. Invoices shall include, project description, the description and breakdown of costs, the month such costs were incurred, total expenses billed to date, invoice number and invoice date. All invoices shall be sent to City. Attention: Guillermo Sillas, Public Works Director. See Section 22.2, "Notice and Communications".

- 6.1 Compensation. Monthly progress payments shall be billed and based on work completed. The progress of the work and payment due shall be recorded on a Progress Payment Form, the appearance of which will be approved by City. See Exhibit B for a sample of a typical invoice.
- 6.2 Billing Dispute. In the event City disputes the amount of an invoice, it shall notify the Consultant within 20 days of receipt of the invoice and otherwise timely pay any undisputed portion of the invoice.

7.0 Records and Audits

- 7.1 Books and Records. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City.
- 7.2 Audit. The City may perform an audit of the time based and reimbursable expense costs of any given Work Order. The city shall not have access to the Consultant's composition of fixed overhead rates or lump sums, the financial makeup of payroll burdens or to any costs expressed as a percentage of direct labor costs.
- 7.3 Document Retention. Consultant shall maintain all the above documents and records, which demonstrate performance under this Contract for a minimum of three years, or for any longer period required by law, from the date of termination or completion of this Contract.

8.0 Control of Work.

The consultant shall report on all Work performed for City through the City's Contract Manager and any designated representatives. Consultant shall comply with any coordination and completion criteria specified by City, and shall diligently prosecute each phase of the Work.

9.0 Ownership of Documents

- 9.1 Documents. Original project documents, including reproducible record prints of drawings, calculations, estimates, designs, specifications, field notes and data prepared in the course of performing the Work with the exception of those standard details and specifications regularly used by the Consultant in its normal course of business shall upon payment of all amounts rightfully owed by the City to the Consultant herein become the property of City. All final reports including reconnaissance reports, pre-feasibility reports, and feasibility reports shall be the property of City. The Consultant may retain copies of said documents and reports. Any reuse or modification of such Documents for purposes other than those intended herein shall be provided at the City's sole risk and without liability to the Consultant.
- 9.2 Confidentiality. In performing services under this Contract Consultant will gain access to proprietary information concerning the City's business and operations. All ideas memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Contract shall be held confidential by Consultant. Consultant shall not, without the prior written consent of City, use such materials for any purposes other than the performance of the work under this Contract. Nor shall such materials be disclosed to any person or entity not connected with the performance of the work under this Contract. Nothing furnished to Consultant, which is otherwise known to Consultant or is generally known, or has become known, to

the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs relating to the project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Contract in any magazine, trade paper, newspaper, television or radio production or another similar medium without the prior written consent of City.

It is hereby agreed that the following information is not considered to be confidential under this Agreement:

- a. Information already in the public domain:
- b. Information disclosed to Consultant by a third party who is not under a confidentiality obligation:
- c. Information developed by or in the custody of Consultant before entering into this Agreement;
- d. Information developed by Consultant through its work with other clients; and
- e. Information required to be disclosed by law or regulation including, but not limited to, subpoena, court order or administrative order.

10.0 Duties of Consultant

- 10.1 Degree of Care. In the performance of its services hereunder, Consultant shall exercise that degree of skill and judgment commensurate with that which is normally exercised by recognized professional Consultants in the same discipline, with respect to services of a similar nature, in accordance with all applicable rules, laws, and regulations at the same time and in the same locality.
- 10.2 Licenses. The consultant represents to City that it has all licenses, permits, qualifications, insurance, and approvals of whatsoever nature, which are legally required of the Consultant to practice its profession. Consultant represents to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Contract, any licenses, permits, insurance, and approvals which are legally required of Consultant to practice its profession.
- 10.3 Correction of Improper Services. The consultant shall perform or correct any portions of the work not performed in accordance with the standard of care specified herein, provided that the Consultant is notified in writing of nonconformity within a reasonable time after discovery by City of the nonconforming service. The consultant shall perform the remedial services at no additional cost to the City.

11.0 Suspension

The City may, upon 10-calendar day written notice, direct Consultant to suspend performance on any or all of the services under the Contract for a specified period of time. If any suspension is not occasioned by the fault of Consultant, this Contract may be supplemented to compensate Consultant for extra costs incurred due to the suspension, provided that any claim for adjustment is supported by appropriate cost documentation, subject to audit, and asserted within twenty days after the date City issues a notice for resumption of the services under the Contract. The consultant shall be entitled to an extension to any work schedule to the extent a delay was caused by the suspension. Upon receipt of a suspension notice, Consultant shall (1) discontinue the Work under the Contract, (2) place no further orders or subcontracts, (3) suspend all orders and subcontracts, (4) protect and maintain all completed Work, and (5) otherwise mitigate City's costs and liabilities for those areas of work suspended. Services under the Contract shall be resumed by Consultant after such suspension on the 10-calendar day written notice from City.

12.0 Termination

Under the terms hereunder, City may, at any time and for any reason, terminate this Contract upon not less than 21 days written notice to Consultant. Under such circumstances, this Contract shall terminate on the date set forth in such written notice.

- 12.1 Termination for Cause. If Consultant shall fail to diligently, timely and expeditiously perform any of its respective obligations under this Contract, and such failure shall have continued for 10 days after City has delivered written notice thereof to Consultant, or Consultant shall make a general assignment for the benefit of its creditors, a receiver or trustee shall have been appointed on account of Consultant's insolvency, Consultant otherwise shall be or become insolvent, or an order for relief shall have been

entered against Consultant under Chapter 7 or Chapter 11 of Title 11 of the United States Code; or Consultant otherwise shall be in default under the Contract and such default shall not have been cured within 10 days after City has delivered written notice to Consultant; then, City, upon 7 days' prior written notice to Consultant, immediately may terminate this Contract for cause.

12.1.1 Upon termination of this Contract for cause, Consultant shall be entitled only to payment of that portion of services performed for which Consultant has not been paid and which Consultant has actually satisfactorily performed, up to the date of such termination; provided, however, that: No allowance shall be included for any out-of-pocket costs and expenses incurred by Consultant by reason of the termination of this Contract.

12.1.2 Nothing contained in this Contract shall limit in any manner any rights or remedies otherwise available to City by reason of a default by Consultant under this Contract including, without limitation, the right to seek full reimbursement from Consultant for all costs and expenses incurred or to be incurred by City by reason of Consultant's default hereunder and which City would not have otherwise incurred if Consultant had not defaulted hereunder.

12.2 Termination For Convenience - In the event that City terminates this Contract for reasons other than those set forth above Consultant shall be entitled to payment for services performed which have not been paid to Consultant and which shall compensate Consultant for all services actually and satisfactorily performed by Consultant up to the date of such termination.

12.3 Duties of Consultant Upon Termination - Upon any termination of this Contract Consultant shall:

12.3.1 Discontinue all of its services under the Contract from and after the date of the notice of termination, except as may be required to complete any item or portion of work to a point where discontinuance will not cause the unnecessary waste or duplicative work or cost.

12.3.2 Cancel, or, if so directed by City, transfer to City all or any of the commitments and Contracts made by Consultant relating to the services, to the extent they may be canceled or transferred by Consultant.

12.3.3 Transfer to City in the manner, to the extent, and at the time directed by City, all supplies, materials and other property produced as a part of, or acquired in the performance of Consultant's services.

12.3.4 Take such other actions as City may reasonably direct.

13.0 Insurance

Without limiting the Consultant's indemnification of City, and prior to commencement of Work, the Consultant agrees to provide insurance in accordance with the requirements set forth herein. If the Consultant uses existing coverage to comply with these requirements and that coverage does not meet the requirements, the Consultant agrees to modify the existing coverage to do so. The following coverages will be provided by Consultant and maintained on behalf of City and in accordance with the following requirements:

13.1 Commercial General Liability Insurance. Commercial General Liability coverage at least as broad as Insurance Services Office form CG 00 01. No claims made or modified occurrence forms will be accepted. Total limits for all coverages shall be no less than \$1,000,000 per occurrence and \$2,000,000 general aggregate. Coverage shall include bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. The policy shall be endorsed to provide that the City of Brawley and its officers, officials, employees, and agents are additional insureds. This provision shall also apply to any excess policies.

13.2 Business Auto Liability Insurance. Business auto coverage at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of Consultant arising out of or in connection with the Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles. Limits shall be no less than \$1,000,000 combined single limit per accident.

13.3 Workers' Compensation. Workers' Compensation coverage providing workers' compensation statutory benefits as required by law and Employer's Liability Insurance no less than \$1,000,000 per accident.

Consultant shall submit to City, along with the certificate of insurance, a Waiver Subrogation endorsement in favor of City of Brawley, its officers, agents, and employees. (This provision shall not apply if Consultant has no employees performing work under this Agreement, however, in such case Consultant must sign the "Certificate of Exemption from Workers Compensation Insurance" included below.

- 13.4 Professional Liability Insurance. Professional Liability (Errors and Omissions) insurance covering the services to be performed in connection with this Agreement shall be maintained with policy limits of not less than \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and the Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this Agreement.

14.0 Indemnification

For Professional Liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, and hold harmless City and any and all of its officials, employees, and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or sub-consultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

For other than Professional Liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceeding, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including by not limited to officers, employees or subcontractors of Consultant.

15.0 Relationship of Parties

Consultant shall, for all purposes, be an independent contractor as to City and under no circumstances shall the relationship of employer and employee arise between the agents or employees of Consultant and City.

16.0 Assignment and Subcontracting

- 16.1 Non-Assignment. A substantial inducement to City for entering into this Contract is the professional reputation, experience, and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Contract will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Contract without the written authorization of City. If City consents to such subcontract, the Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Contract shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.

- 16.2 Successors and Assigns. This Contract shall be binding upon the successors and assigns of each of the parties hereto with respect to all of the provisions hereof. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any of the parties, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this Contract.

17.0 Laws and Regulations

The Consultant will comply with the performance of the Contract with all laws and regulations applicable to the Consultant in its performance of the Contract.

18.0 Force Majeure

In the event either party by reason of a Force Majeure is rendered unable to perform its duties under this Contract then upon the party giving written notice of the particulars and estimated duration of Force Majeure to the other party within 5 calendar days after knowledge of the occurrence of the Force Majeure, the party may have the time for performance of its duties extended for the period equal to the time performance is delayed by the Force Majeure. The effects of the Force Majeure shall be remedied with all reasonable dispatch, and the party giving notice shall use Best Efforts to eliminate and mitigate all consequences. A Force Majeure for which notice has not been given shall be an un-excused delay.

19.0 Attorneys' Fees

If either party to this Contract shall bring any action, claim, appeal, or alternative dispute resolution proceedings, for any relief against the other, declaratory or otherwise, to enforce the terms of or to declare rights under this Contract (collectively, an Action), the losing party shall pay to the prevailing party a reasonable sum for attorneys' fees and costs incurred in bringing and prosecuting such Action and/or enforcing any judgment, order, ruling, or award (collectively, a Decision) granted therein. Any Decision entered in such Action shall provide for the recovery of attorneys' fees and costs incurred in enforcing such Decision. The court or arbitrator may fix the amount of reasonable attorneys' fees and costs on the request of either party. For the purposes of this paragraph, attorneys' fees shall include, without limitation, fees incurred in the following: (1) post-judgment motions and collection actions; (2) contempt proceedings; (3) garnishment, levy, and debtor and third party examinations; (4) discovery; and (5) bankruptcy litigation. "Prevailing party" within the meaning of this paragraph includes, without limitation, a party who agrees to dismiss an Action on the other party's payment of the sums allegedly due or performance of the covenants allegedly breached, or who obtains substantially the relief it seeks.

20.0 Governing Law and Venue

This Contract shall be interpreted in accordance with the substantive and procedural laws of the State of California. All actions or proceedings arising in connection with this Contract shall be tried and litigated exclusively in State court located in the County of Imperial, State of California and Federal court located in the County of San Diego, State of California. The aforementioned choice of venue is mandatory, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Contract in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non conveniens or a similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal Courts located in the Counties of Imperial and San Diego, respectively, California, shall have in-person jurisdiction and venue over each of them for the purpose of litigating any dispute or proceeding arising out of or related to this Contract. Each party hereby authorizes service of process sufficient for personal jurisdiction in any action against it at the address and in the manner for the giving of notice as set forth in this Contract.

21.0 Integration

This Contract and any exhibits hereto, as well as other documents referred to in this Contract, constitute the entire Contract between the parties with regard to the subject matter hereof and thereof. This Contract supersedes all previous Contracts between or among the parties. There are no Contracts, representations, or warranties between or among the parties other than those set forth in this Contract.

22.0 Authorized Representatives and Notices

22.1 Representatives. Prior to the commencement of the work under the Contract, City and Consultant shall agree on the designation of a representative authorized to act on behalf of each party.

22.2 Notice and Communications. All communications relating to the day-to-day activities under this Contract shall be exchanged between the representatives of City and Consultant. All legal notices and communications required under or related to this Contract shall be in writing, and shall be delivered personally or mailed by certified mail, postage prepaid, return receipt requested, to the representatives of City and Consultant identified below. Notice shall be effective on the date of delivery.

TO: City of Brawley
Guillermo Sillas, Public Works Director
180 South Western Avenue
Brawley, CA 92227
Phone: (760) 344-5800 x 19
Fax: (760) 344-5612
E-mail: gsillas@brawley-ca.gov

TO: Landmark Consultants, Inc.
Randy Lyon, President
780 North 4th Street
El Centro, CA 92243
Phone: (760) 337-2067
Fax: (760) 370-3000
E-mail: rlyon@landmark-ca.com

22.3 A party may change or supplement the information exchanged concerning authorized representatives and notices by giving the other party written notice of the new information in the manner set forth above.

23.0 Waiver

The failure of City to insist upon strict performance of any of the terms and conditions of this Contract, or to exercise or delay the exercise of any rights or remedies provided by this Contract or by law or the acceptance of work or payment for work shall not release Consultant from any of the responsibilities or obligations imposed by law or by this Contract and shall not be deemed a waiver of any right of City to insist upon strict performance of this Contract. None of the provisions of the Contract shall be considered waived by either party except when such waivers are agreed upon in writing by the parties.

24.0 Survival of Obligations and Liabilities

The termination, cancellation, or acceptance of the work under the Contract shall not relieve the Consultant of its obligations for work completed prior to the effective date of such termination, cancellation, or acceptance, nor shall it relieve the Consultant of its liabilities at law or under this Contract.

25.0 Severability

If any provision of this Contract or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Contract shall not be affected thereby, and each such provision shall be valid and enforceable to the fullest extent permitted by law. However, if either party in good faith determines that the finding of illegality or un-enforceability adversely affects the material consideration for its performance under this Contract such party may, by giving written notice to the other party, terminate this Contract.

26.0 Execution and Effective Date. This Contract has been executed by the duly authorized officers of the parties and shall be effective as of the _____ day of _____, _____.

Dated: _____, 2020.

CITY OF BRAWLEY

By: _____
Rosanna B. Moore, City Manager

ATTEST:

By: _____
Alma Benavides, City Clerk

CONSULTANT
Landmark Consultants, Inc.

Dated: _____, 2020

By: _____
Randy Lyon, President

**CITY OF BRAWLEY
EXHIBIT A
SCOPE OF SERVICES
CONSULTING SERVICES CONTRACT
ALLEN STREET WATER PIPELINE REPLACEMENT
AND
IMPROVEMENTS PROJECT**

1.0 General Scope of Work

The General Scope of Work is for the Consultant to provide on-site personnel to perform observe and testing during the concrete, aggregate base, asphalt concrete placements and other test stipulated in Exhibit C.

2.0 Specific Scope of Work

2.1 Details of Scope of work are contained in the Proposal for Geotechnical and Materials Services for Allen Street Water Pipeline Replacement and Improvements Project Bid Schedule Exhibit C.

EXHIBIT B

Typical Monthly Invoice

Consultant's Letterhead

City of Brawley

Project Title: Geotechnical and Materials Testing Services for Allen Street Water Pipeline Replacement and Improvements Project.

Services from: (Date) To (Date)

Total Contract Amount
Previously Billed
Current Billing
Billed to Date
Amount Remaining
Total This Invoice

*Percent Completion shall be justified and be part of the invoice.

Attach backup information, if applicable.

LANDMARK

Geo-Engineers and Geologists

a MBE Company

780 N. 4th Street
El Centro, CA 92243
(760) 370-3000
landmark@landmark-ca.com

77-948 Wildcat Drive
Palm Desert, CA 92211
(760) 360-0665
gchandra@landmark-ca.com

**CITY OF BRAWLEY
TECHNICAL SPECIFICATIONS
ALLEN STREET WATER PIPELINE REPLACEMENT
AND IMPROVEMENT PROJECT
(GEOTECHNICAL TESTING)
SPECIFICATION NO. 2019-07**

I/WE AGREE TO FURNISH ALL LABOR, EQUIPMENT AND MATERIALS AND PERFORM ALL THE WORK REQUIRED FOR "ALLEN STREET WATER PIPELINE REPLACEMENT AND IMPROVEMENT PROJECT", IN ACCORDANCE WITH THESE SPECIFICATIONS AND DRAWINGS PREPARED THEREFOR, FOR THE PRICES LISTED BELOW:

EXHIBIT C

BID SCHEDULE

Item #	Quantity	Unit of Measure	Description	Unit Price	Total
1.	200	HRS	Field Testing (Subgrade Compaction Testing, Aggregate Base Compaction Testing, Granular Fill (Pipe Zone) Compaction Testing, Asphaltic Concrete Compaction Testing/Sampling & Concrete Sampling/Retrievals)	\$ 85	\$ 17,000
2.	10	HRS	Field Testing-Over Time Rate (Subgrade Compaction Testing, Aggregate Base Compaction Testing, Granular Fill (Pipe Zone) Compaction Testing, Asphaltic Concrete Compaction Testing/Sampling & Concrete Sampling/Retrievals)	\$ 110	\$ 1,100
3.	28	EA	Site Visit (Travel)	\$ 0	\$ 0
4.	1	EA	Maximum Density Testing (Native Material)	\$ 160	\$ 160
5.	1	EA	Aggregate Base Conformance Testing	\$ 800	\$ 800
6.	3	EA	Asphalt Conformance Testing	\$ 500	\$ 1,500
7.	6	SET	Concrete Cylinder Compression Tests (3 Cylinders per Set)	\$ 75	\$ 450
8.	1	LS	Review & Reports	\$ 2,000	\$ 2,000

TOTAL FOR BID SCHEDULE \$ 23,010

TOTAL BID SCHEDULE IN WORDS: Twenty-three thousand and ten dollars.

NOTES:

Bids are to be submitted for the entire work. The amount of the bid for comparison purposes will be the Total of the Bid Schedule. The bidder shall set forth for each unit basis item for work a unit price and a total for the item, and for each lump-sum item a total for the item, all in clearly legible figures in the respective spaces provided for this purpose. In the case of unit basis items, the amount set forth under the "Total" column shall be the extension of the unit price bid on the basis of the estimated quantity for the item.

In the case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, provided, however, if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any cause, or is omitted, or is the same amount as the entry in the "Total" column, then the amount set forth in the "Total" column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price. Final payment shall be determined by the Engineer from measured quantities of work performed based upon the unit price.

The Contract prices paid for the work shall include full compensation for all taxes which the Contractor is required to pay, whether imposed by federal, state, or local government, including, without being limited to, federal excise tax. No tax exemption certificate or any document designed to exempt the Contractor from payment of any tax will be furnished to the Contractor by the City as to any tax or labor, services, materials, transportation, or any other items furnished pursuant to the Contract.

The City of Brawley retains the right to award on the basis of bids received or to reject any or all bids.

No conditional bids will be accepted.

The following Addenda have been noted: _____

END OF BID SCHEDULE

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: February 4, 2020
City Manager: 

PREPARED BY: Ana Gutierrez, Labor Compliance/Contracts Officer

PRESENTED BY: Guillermo Sillas, Public Works Director/City Engineer

SUBJECT: 5 Year Program List of Projects Funded by the Local Transportation Authority for Years 2020 through 2024

CITY MANAGER RECOMMENDATION: Approve proposed update.

DISCUSSION: The Local Transportation Authority (LTA) is a coalition of representatives of local cities and the County of Imperial. The Local Transportation Authority was created by the County of Imperial Board of Supervisors as a result of Measure D. Measure D was adopted in 1989. It provides a half-cent (.005) transportation sales tax with 95% of the funds collected going directly to the cities and county to pay for critical road repair projects.

Every five years, local jurisdictions are required to provide a 5 Year Program List of Projects to the Local Transportation Authority. Attached is the list the City will submit to LTA for the next five years beginning January 1, 2020 and ending December 31, 2024.

FISCAL IMPACT: None at this time

ATTACHMENTS: Resolution with List of 5 Year Program List of Projects

RESOLUTION NO. 2020-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, AUTHORIZING THE SUBMISSION OF THE CITY OF BRAWLEY'S 5-YEAR PROGRAM LIST OF PROJECTS FUNDED BY MEASURE D FORTY YEAR STREET PROGRAM FOR YEARS 2020 THROUGH 2024 BEGINNING JANUARY 1, 2020 THROUGH DECEMBER 31, 2024.

WHEREAS, Imperial County Transportation Commission (ICTC), requires that the LTA forty (40) years program of Street Projects be approved every five years; and

WHEREAS, the City Council has reviewed the existing forty-year program of projects;

STREET	FROM	TO	PROJECT DESCRIPTION
A St.	Magnolia St.	Rail Road	Resurface
A St.	Cesar Chavez St.	End of Cul-de-sac	Resurface
A St.	Eastern Ave.	Concord Ave.	Resurface
Abel Velasco St.	End of Cul-de-sac	Seventh St.	Resurface
Acorn Ct.	Walnut St.	End of Cul-de-sac	Resurface
Adams St.	River Dr.	B St.	Resurface
Adams St.	Leonard St.	Malan St.	Resurface
Adler Ct.	End of Cul-de-sac	Fifth St.	Resurface
Adler St.	Rio Vista Ave.	El Cerrito Dr.	Resurface
Adler St.	Seventh St.	Eighth St.	Resurface
Adler St.	Palm Ave.	Eastern Ave.	Resurface
Alamo Ct.	End of Cul-de-sac	Chestnut Ave.	Resurface
Alamo St.	Chestnut Ave.	Imperial Ave.	Resurface
Allen St.	Marilyn Ave.	Western Ave.	Resurface
Andrita Pl.	I St.	G St.	Resurface
Appaloosa St.	First St.	Echo Canyon Dr.	Resurface
Apple Way	Imperial Ave.	Walnut St.	Resurface
Armando Aviles St.	End of Cul-de-sac	Seventh St.	Resurface
Arroyo Ct.	End of Cul-de-sac	End of Cul-de-sac	Resurface
Ash St.	End of Cul-de-sac	Eucalyptus Ave.	Resurface
Avenida de Colimbo	Malan St.	Avenida de la Paloma	Resurface
Avenida de Tortola	End of Cul-de-sac	Avenida de la Paloma	Resurface
Avenida del Valle	Legion St.	Calle Estrella	Resurface
B St.	West End of St.	Imperial Ave.	Resurface
B St.	Seventh St.	East End St.	Resurface
Bele Ct.	Calle de Golondrina	End of Cul-de-sac	Resurface
Bell Ct.	Second St.	End of Cul-de-sac	Resurface
Best Ave.	Northern City Limits	Southern City Limits	Resurface
Bina St.	River Dr.	Magnolia St.	Resurface
Birch St.	End of Cul-de-sac	Joshua Ave.	Resurface

Boswell Ct.	Driftwood Pl.	C St.	Resurface
Branding Iron Ave.	Monterey St.	South End of St.	Resurface
Buitre Ct.	End of Cul-de-sac	End of Cul-de-sac	Resurface
C St.	West End of St.	El Cerrito Dr.	Resurface
C St.	Boswell Ct.	Eighth St.	Resurface
C St.	Rail Road	Palm Ave.	Resurface
C St.	Thirteenth St.	Concord Ave.	Resurface
Calle de Vida	Avenida del Valle	Kelly Ave.	Resurface
Calle del Cielo	Avenida del Valle	Richard Ave.	Resurface
Calle de Golondrina	Avenida de Colimbo	Enara Ct.	Resurface
Calle de Valenzuela	Eastern Ave.	Enara Ct.	Resurface
Calle del Sol	La Valencia Dr.	Richard Ave.	Resurface
Calle Estrella	Avenida del Valle	Richard Ave.	Resurface
Calle Luna	Avenida del Valle	Richard Ave.	Resurface
Cameron Ct.	Bell Ct.	End of Cul-de-sac	Resurface
Cattle Call Dr.	Around Cattle Call Park	SHWY 86	Resurface
Cedar Ct.	End of Cul-de-sac	Jones St.	Resurface
Cesar Chavez St.	River Dr.	Malan St.	Resurface
Cessna Ave.	Franklin Pl.	Lexington St.	Resurface
Chaparral Ct.	End of Cul-de-sac	Voet Dr.	Resurface
Cherry Ct.	Flammang Ave.	End of Cul-de-sac	Resurface
Chestnut Ave.	Alamo St.	Jones St.	Resurface
Cristina Najar St.	End of Cul-de-sac	Seventh St.	Resurface
Christine Carmargo St.	End of Cul-de-sac	Seventh St.	Resurface
Colegrove Ave.	Duarte St.	River Dr.	Resurface
Concord Ave.	Princeton St.	South End of St.	Resurface
Corral Ct.	End of Cul-de-sac	End of Cul-de-sac	Resurface
Cortez Ct.	Magnolia St.	End of Cul-de-sac	Resurface
Crestview Dr.	River Wood Dr.	Ridge Park Dr.	Resurface
D St.	Pinner Dr.	Rail Road	Resurface
D St.	Rail Road	Eastern Ave.	Resurface
David St.	Ronald St.	Evelyn Ave.	Resurface
De Anza Pl.	Allen St.	Cattle Call Dr.	Resurface
Del Rio Rd.	Del Rio Pl.	Shank	Resurface
Del Rio Pl.	HWY 111	Del Rio Rd.	Resurface
Dominguez Ct.	Flammang Ave.	End of Cul-de-sac	Resurface
Driftwood Dr.	Rio Vista Ave.	El Cerrito Dr.	Resurface
Driftwood Pl.	Boswell Ct.	Western Ave.	Resurface
Duarte St.	End of Cul-de-sac	Western Ave.	Resurface
Duarte St.	Palm Ave.	Eastern Ave.	Resurface
E St.	Pinner Dr.	Las Flores Dr.	Resurface
E St.	Western Ave.	Plaza St.	Resurface
E St.	Fifth St.	Rail Road	Resurface

E St.	Rail Road	Eastern Ave.	Resurface
Eastern Ave.	End of Cul-de-sac	Malan St.	Resurface
Earhart Ave.	Lexington St.	South End of St.	Resurface
Echo Canyon Dr.	Monterey St.	South End of St.	Resurface
Edgley Dr.	Julia Dr.	End of Cul-de-sac	Resurface
Eighteenth St.	K St.	Malan St.	Resurface
Eighth St.	K St.	North City Limits	Resurface
El Cerrito Dr.	Duarte St.	Driftwood Pl.	Resurface
El Cerrito Dr.	C St.	D St.	Resurface
El Cerrito Dr.	Main St.	Cattle Call Dr.	Resurface
Eleventh St.	River Dr.	Magnolia St.	Resurface
Eleventh St.	B St.	E St.	Resurface
Eleventh St.	H St.	Malan St.	Resurface
Ell St.	Third St.	Imperial Ave.	Resurface
Elm Ct.	Walnut St.	End of Cul-de-sac	Resurface
Emma Pl.	Kindig Ave.	Shelbie Ave.	Resurface
Enara Ct.	End of Cul-de-sac	Calle de Golondrina	Resurface
Essex Ln.	Seabolt Dr.	Lexington St.	Resurface
Eucalyptus Ave.	Jones St.	End of Cul-de-sac	Resurface
Eucalyptus Ct.	End of Cul-de-sac	Pine Ct.	Resurface
Evelyn Ave.	End of Cul-de-sac	Legion St.	Resurface
Fifth St.	River Dr.	A St.	Resurface
Fifth St.	C St.	Plaza St.	Resurface
Fifth St.	Plaza St.	South End of St.	Resurface
First St.	River Dr.	Main St.	Resurface
First St.	K St.	Julia Dr.	Resurface
First St.	Monterey St.	South End of St.	Resurface
Flammang Ave.	Jones St.	Seventh St.	Resurface
Fourteenth St.	Adler St.	Alley	Resurface
Fourteenth St.	C St.	D St.	Resurface
Fourteenth St.	H St.	J St.	Resurface
Fourteenth St.	K St.	Malan St.	Resurface
G St.	West End of St.	Rio Vista St.	Resurface
G St.	El Cerrito Dr.	Plaza St.	Resurface
G St.	Fifth St.	Palm Ave.	Resurface
Ganado Dr.	Slider Rd.	Best Ave.	Resurface
Garrett St.	K St.	Ell St.	Resurface
Gilmour St.	K St.	Malan St.	Resurface
Glendening Ct.	La Valencia Dr.	End of Cul-de-sac	Resurface
Grapefruit Dr.	Fifth St.	Malan St.	Resurface
Gutierrez Ct.	Flammang Ave.	End of Cul-de-sac	Resurface
H St.	West End of St.	El Cerrito Dr.	Resurface
H St.	First St.	Eighth St.	Resurface

H St.	Ninth St.	Eastern Ave.	Resurface
Hatfield Ct.	End of Cul-de-sac	Flammang Ave.	Resurface
Havilland Ave.	Taxiway St.	River Dr.	Resurface
Hickory Ct.	Flammang Ave.	End of Cul-de-sac	Resurface
Hontza Ct.	End of Cul-de-sac	Calle de Valenzuela	Resurface
I St.	El Cerrito Dr.	Eighth St.	Resurface
I St.	Ninth St.	Best Ave.	Resurface
Imperial Ave.	Northern City Limits	Southern City Limits	Resurface
Ivy St.	Ninth St.	Alley	Resurface
Ivy St.	Palm Ave.	Thirteenth St.	Resurface
J St.	Terrace Cir.	Eighth St.	Resurface
J St.	Ninth St.	Eastern Ave.	Resurface
Jacaranda St.	C St.	Manzanita St.	Resurface
Jennifer St.	Ronald St.	Evelyn Ave.	Resurface
Jones St.	Rio Vista Ave.	Imperial Ave.	Resurface
Jones St.	Palm Ave.	Best Ave.	Resurface
Joshua Ave.	Birch St.	Flammang Ave.	Resurface
Julia Dr.	Willard Ave.	SHWY 86	Resurface
Julia Dr.	Kindig Ave.	Second St.	Resurface
K St.	End of Cul-de-sac	Eighteenth St.	Resurface
Kelly Ave.	Ronald St.	Calle Estrella	Resurface
Ken Bemis Dr.	Airport	Jones St.	Resurface
Kindig Ave.	Tyler Pl.	Julia Dr.	Resurface
La Valencia Ct.	La Valencia Dr.	End of Cul-de-sac	Resurface
La Valencia Dr.	Legion St.	South End of St.	Resurface
Las Flores Dr.	North End of St.	H St.	Resurface
Laurel St.	Eucalyptus Ave.	Flammang Ave.	Resurface
Legion St.	West City Limits	East End of St.	Resurface
Leonard St.	Cesar Chavez St.	Palm Ave.	Resurface
Lexington St.	Seabolt Dr.	Concord Ave.	Resurface
Lindbergh Ct.	River Dr.	Lexington St.	Resurface
Los Olivos Dr.	North End of St.	Legion St.	Resurface
Mackenzie Pl.	End of Cul-de-sac	Shelbie Ave.	Resurface
Madison Ave.	Emma Pl.	Julia Dr.	Resurface
Magnolia Ct.	End of Cul-de-sac	Fifth St.	Resurface
Magnolia St.	B St.	El Cerrito Dr.	Resurface
Magnolia St.	First St.	Third St.	Resurface
Magnolia St.	Seventh St.	Eighth St.	Resurface
Magnolia St.	Cesar Chavez St.	Eastern Ave.	Resurface
Main St.	1st St.	City Limits	Resurface
Malan St.	SHWY 86	Best Ave.	Resurface
Manzanita St.	End of Cul-de-sac	End of Cul-de-sac	Resurface
Maple Ct.	End of Cul-de-sac	Jones St.	Resurface

Marilyn Ave.	J St.	Cattle Call Dr.	Resurface
Marjorie Ave.	Main St.	H St.	Resurface
Martin Pl.	Ninth St.	Alley	Resurface
Martin St.	Palm Ave.	Thirteenth St.	Resurface
Mendibles Ct.	End of Cul-de-sac	Flammang Ave.	Resurface
Mesquite Ave.	Olive Way	End of Cul-de-sac	Resurface
Mika Ct.	End of Cul-de-sac	End of Cul-de-sac	Resurface
Milano Ct.	End of Cul-de-sac	End of Cul-de-sac	Resurface
Mita Ct.	End of Cul-de-sac	End of Cul-de-sac	Resurface
Monterey Dr.	End of Cul-de-sac	Echo Canyon Dr.	Resurface
Ninth St.	B St.	South End of St.	Resurface
Norman Ct.	North End of St.	Main St.	Resurface
N. Plaza St.	Main St.	Main St.	Resurface
O'Brian St.	Rubio St.	Eastern Ave.	Resurface
Olive St.	Leonard St.	South End of St.	Resurface
Olive Way	Mesquite Ave.	Chestnut Ave.	Resurface
Orchard Ln.	End of Cul-de-sac	Legion St.	Resurface
Orita Dr.	Julia Dr.	End of Cul-de-sac	Resurface
Palm Ave.	Duarte St.	Malan St.	Resurface
Palm Dr.	Adler St.	Magnolia St.	Resurface
Palm Dr.	H St.	I St.	Resurface
Panno Dr.	Legion St.	SHWY 86	Resurface
Park View Dr.	West End of St.	Western Ave.	Resurface
Pater St.	End of Cul-de-sac	River Dr.	Resurface
Peach St.	Eleventh St.	Palm Ave.	Resurface
Pecan Ct.	Walnut St.	End of Cul-de-sac	Resurface
Pecan St.	Alamo St.	Walnut St.	Resurface
Pine Ct.	End of Cul-de-sac	End of Cul-de-sac	Resurface
Pine St.	Maple Ct.	Jones St.	Resurface
Pinner Dr.	D St.	South End of St.	Resurface
Princeton St.	Havilland Ave.	Concord Ave.	Resurface
Reina Ct.	Imperial Ave.	West End	Resurface
Richard Ave.	Panno St.	Calle Estrella	Resurface
Ridge Park Dr.	Crestview Dr.	River Wood Dr.	Resurface
Rio Vista Ave.	Jones St.	South End of St.	Resurface
River Dr.	West City Limits	Seventh St.	Resurface
River Dr.	Cesar Chavez St.	Concord Ave.	Resurface
River Way	Western Ave.	First St.	Resurface
River Wood Dr.	Crestview Dr.	Ridge Park Dr.	Resurface
Roberto Noriega St.	End of Cul-de-sac	Seventh St.	Resurface
Rodeo Dr.	End of Cul-de-sac	Willard Ave.	Resurface
Ronald St.	Panno St.	Evelyn Ave.	Resurface
Rubio St.	Colegrove Ave.	O'Brian St.	Resurface

Russel Dr.	H St.	Willard Ave.	Resurface
Santillan St.	Second St.	South End of St.	Resurface
Seabolt Dr.	Taxiway St.	Beacon St.	Resurface
Second St.	Magnolia St.	South End of St.	Resurface
Sequoia Ave.	Jones St.	Pater St.	Resurface
Sequoia Ct.	End of Cul-de-sac	Pine St.	Resurface
Seventeenth St.	K St.	Malan St.	Resurface
Seventh St.	Christine Carmargo St.	E St.	Resurface
Shank St.	Eighth St.	Best Ave.	Resurface
Shank St.	Best Ave.	City Limits	Resurface
Shelbie Ave.	Macknezie Pl.	Julia Dr.	Resurface
Sierra Dr.	Julia Dr.	End of Cul-de-sac	Resurface
Sixteenth St.	River Dr.	Magnolia St.	Resurface
Sixteenth St.	K St.	Malan St.	Resurface
Sixth St.	D St.	H St.	Resurface
Socorro Juarez St.	End of Cul-de-sac	Seventh St.	Resurface
South Plaza St.	Main St.	Main St.	Resurface
Spruce Ct.	Flammang Ave.	End of Cul-de-sac	Resurface
Stanley Pl.	K St.	Malan St.	Resurface
Steven St.	Panno St.	Evelyn Ave.	Resurface
Sunset Dr.	River Way	A St.	Resurface
Sycamore Dr.	H St.	J St.	Resurface
Sycamore Dr.	Allen St.	Cattle Call Dr.	Resurface
Terrace Cir.	H St.	Terrace Dr.	Resurface
Terrace Dr.	H St.	Terrace Cir.	Resurface
Third St.	River Dr.	C St.	Resurface
Third St.	D St.	Ell St.	Resurface
Thirteenth St.	Adler St.	B St.	Resurface
Thirteenth St.	C St.	E St.	Resurface
Thirteenth St.	J St.	Malan St.	Resurface
Trail St.	Rio Vista Ave.	Western Ave.	Resurface
Trail St.	Palm Ave.	Eastern Ave.	Resurface
Tyler Pl.	Kindig Ave.	End of Cul-de-sac	Resurface
Ulloa Ave.	Magnolia St.	D St.	Resurface
Vine Ave.	K St.	Malan St.	Resurface
Voet Dr.	Arroyo Ct.	Willard Ave.	Resurface
Walnut Ct.	End of Cul-de-sac	Flammang Ave.	Resurface
Walnut St.	Alamo St.	Apple Way	Resurface
Welcome St.	Eleventh St.	Palm Ave.	Resurface
Welcome St.	End of Cul-de-sac	Eastern Ave.	Resurface
Western Ave.	North City Limits	Cattle Call Dr.	Resurface
Wildcat Dr.	SHWY 86	East End of St.	Resurface
Wildcat Dr.	Best Ave.	City Limits	Resurface

Willard Ave.	H St.	Legion St.	Resurface
Willow Ct.	Walnut St.	End of Cul-de-sac	Resurface
Wilson Ct.	North End of St.	I St.	Resurface
Wright Ct.	River Dr.	Lexington St.	Resurface
Zorzal Ct.	Calle de Golondrina	End of Cul-de-sac	Resurface
Zozoa Ct.	End of Cul-de-sac	Calle de Valenzuela	Resurface

NOW, THEREFORE, BE IT RESOLVED, that the City of Brawley City Council hereby does adopt the List of Projects funded by Measure D Forty-Year Program of Street Projects.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held on February 4, 2020.

CITY OF BRAWLEY, CALIFORNIA

Norma Kastner-Jauregui, Mayor

ATTEST:

Alma Benavides, City Clerk

I, ALMA BENAVIDES, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. 2020- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 4th day of February 2020, and that it was so adopted by the following roll call vote:

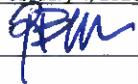
AYES:
NAYS:
ABSTAIN:
ABSENT:

DATED: February 4, 2020

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: February 4, 2020

City Manager: 

PREPARED BY: Ana Gutierrez, Labor Compliance/Contracts Officer

PRESENTED BY: Guillermo Sillas, Public Works Director/City Engineer

SUBJECT: Project No. 2019-07 Allen Street Water Pipeline Replacement and Improvements Project

CITY MANAGER RECOMMENDATION: Award Contract to Granite Construction Company for Project No. 2019-07 Allen Street Water Pipeline Replacement and Improvements Project in the amount of \$613,316.00, authorize a 10% contingency in the amount of \$61,331.60 for a total amount of \$674,647.60 and authorize the City Manager to execute all documentation in relation to this project.

DISCUSSION: On December 26, 2019, the Engineering Department advertised the Allen Street Water Pipeline Replacement and Improvements Project. The project scope of work includes the installation of a new 8-inch diameter PVC water pipeline on the north side of Allen Street between El Cerrito Drive and Western Avenue. The new water pipeline shall also extend from the intersection of Allen Street and Western Avenue approximately 140-feet south of the said intersection and connect to an existing 6-inch cast-iron water pipeline. The water pipeline shall then extend east to connect to an existing 6-inch cast-iron pipeline that is located within the landscaped area at the northeast corner of the intersection of Malan Avenue, Western Avenue and between Western Avenue and Highway 86. The scope also consists of the installation of flatwork including sidewalks, curb and gutters, storm water infrastructure, and A.C. pavement.

On January 29, 2020, the City received three bids as follows:

Granite Construction Co. El Centro, CA	\$613,316.00
Farmers Land Leveling, Inc. Brawley, CA	\$694,720.00
Pyramid Construction Heber, CA	\$739,101.86

The local bidding preference factor is not shown, as it does not change the low bidder.

FISCAL IMPACT:	Base Bid	\$613,316.00
	10% Contingency:	<u>\$ 61,331.60</u>
		\$ 674,647.60 from Measure D and Water Distribution

ATTACHMENTS: Bid Summary

BID SUMMARY FOR SPECIFICATION: 2019-07 Allen Street Water Pipeline Replacement and Improvements Project

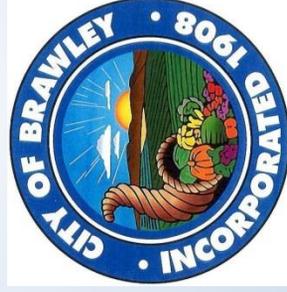
BID OPEN DATE: January 28, 2020 @ 2:00 PM

CONTRACTOR	BID SCHEDULE	
<p>Farmer's Land Leveling, Inc. Dba Masters Construction 1610 Main Street Brawley, CA 92227</p>	<p>\$694,720.00</p>	<p> <input checked="" type="checkbox"/> Proposal <input checked="" type="checkbox"/> Proposal Signature Page <input checked="" type="checkbox"/> Bid Schedule <input checked="" type="checkbox"/> Acknowledgement of Addendum #1 & #2 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/> Non-Collusion Affidavit <input checked="" type="checkbox"/> Public Contract Code Section 10162 Questionnaire <input checked="" type="checkbox"/> List of Proposed Sub-Contractors <input checked="" type="checkbox"/> Major Material Suppliers Information <input checked="" type="checkbox"/> Declaration of Eligibility to Contract (SB 854) <input checked="" type="checkbox"/> Debarment and Suspension Certification <input checked="" type="checkbox"/> Nondiscrimination Clause <input checked="" type="checkbox"/> Equal Employment Opportunity Clause <input checked="" type="checkbox"/> Equal Employment Certification <input checked="" type="checkbox"/> Drug Free Workplace Certification </p>
<p>Granite Construction Co. 2095 Highway 111 El Centro, CA 92243</p>	<p>\$613,316.00</p>	<p> <input checked="" type="checkbox"/> Proposal <input checked="" type="checkbox"/> Proposal Signature Page <input checked="" type="checkbox"/> Bid Schedule <input checked="" type="checkbox"/> Acknowledgement of Addendum #1 & #2 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/> Non-Collusion Affidavit <input checked="" type="checkbox"/> Public Contract Code Section 10162 Questionnaire <input checked="" type="checkbox"/> List of Proposed Sub-Contractors <input checked="" type="checkbox"/> Major Material Suppliers Information <input checked="" type="checkbox"/> Declaration of Eligibility to Contract (SB 854) <input checked="" type="checkbox"/> Debarment and Suspension Certification <input checked="" type="checkbox"/> Nondiscrimination Clause <input checked="" type="checkbox"/> Equal Employment Opportunity Clause <input checked="" type="checkbox"/> Equal Employment Certification <input checked="" type="checkbox"/> Drug Free Workplace Certification </p>

<p>Pyramid Construction and Aggregates, Inc. 839 Dogwood Road Heber, CA 92249</p>	<p>\$739,101.86</p>	<p><input checked="" type="checkbox"/> Proposal <input checked="" type="checkbox"/> Proposal Signature Page <input checked="" type="checkbox"/> Bid Schedule <input checked="" type="checkbox"/> Acknowledgement of Addendum #1 & #2 <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/> Non-Collusion Affidavit <input checked="" type="checkbox"/> Public Contract Code Section 10162 Questionnaire <input checked="" type="checkbox"/> List of Proposed Sub-Contractors <input checked="" type="checkbox"/> Major Material Suppliers Information <input checked="" type="checkbox"/> Declaration of Eligibility to Contract (SB 854) <input checked="" type="checkbox"/> Debarment and Suspension Certification <input checked="" type="checkbox"/> Nondiscrimination Clause <input checked="" type="checkbox"/> Equal Employment Opportunity Clause <input checked="" type="checkbox"/> Equal Employment Certification <input checked="" type="checkbox"/> Drug Free Workplace Certification</p>
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City of Brawley

Mid-Year 2019-2020 Budget Review July to December 2019



Purpose

Budget Overview
Review of Significant Funds
Snapshot of Actual vs. Projected

Approved 2019-20 Budget

Beginning Balance	\$87,371,982
Current Revenues	\$44,145,966
Current Expenditures	\$53,432,616
Ending Balance	\$78,085,332

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General Fund Reserve Use 2019-20

No Operational Deficit budgeted due to use of HWY Relinquishment interest of \$458,424.

FY 2019-20

Overall City Budget

	<u>Approved Budget</u>	<u>Actual thru 12/31/2019</u>
Revenue	• \$44,145,966	• \$18,593,710 42%
Expenditures - Total	• \$53,432,616	• \$20,588,345 39%
Expenditures – Operations	• \$37,589,016	• \$17,842,013 47%
Expenditures – Capital Projects	• \$15,843,600	• \$2,746,332 17%

Overall Approved Budget Summary

FY 2019-20 vs. FY 2018-19

	2019-20		
	Budgeted	Actual	%
Revenues	\$ 44,145,966	\$ 18,593,710	42%
Expenditures	\$ 53,432,616	\$ 20,588,345	39%
	2018-19		
	Budgeted	Actual	%
Revenues	\$ 45,014,029	\$ 13,095,892	29%
Expenditures	\$ 48,551,119	\$ 14,410,005	30%

General Fund - 101

<u>Approved Budget</u>	<u>Actual thru 12/31/2019</u>
Revenue	Revenue
• \$15,496,665	• \$6,094,958 39%
Expenditures - Total	Expenditures - Total
• \$15,496,665	• \$8,425,125 54%
Expenditures – Operations	Expenditures – Operations
• \$15,473,453	• \$8,401,913 54%
Expenditures – Capital Projects	Expenditures – Capital Projects
• \$23,212	• \$0

Major Revenue Sources

General Fund 2019-20

	2019-20		
	Budgeted	Actual	%
Property Taxes	\$ 1,887,035	\$ 1,161,428	62%
VLF Swap - Property Tax	\$ 2,364,000	\$ -	0%
Sales & Use Taxes	\$ 2,402,204	\$ 1,099,597	46%
Utility Users Tax	\$ 1,900,000	\$ 930,729	49%

Major Revenue Sources

General Fund 2018-19

	2018-19		
	Budgeted	Actual	%
Property Taxes	\$ 1,861,877	\$ 1,076,407	58%
VLF Swap - Property Tax	\$ 2,305,714	\$ -	0%
Sales & Use Taxes	\$ 2,180,218	\$ 684,545	31%
Utility Users Tax	\$ 1,786,671	\$ 936,405	52%

Major Revenue Sources

General Fund Variance

Property Taxes

- 7% increase over prior FY actual to date.
- Payments are allocated December, April & June

VLF Swap – Property Tax SB1096

- Received \$1,217,078 in January, 53% of budgeted amount. Funds are received in January & May of each FY.

Sales & Use Taxes

- Increase of 38% over prior FY actual to date.

Utility Users Tax

- Within 1% of prior FY actual to date.

Mid Year Actuals Comparison

	Mid Year Actual		
	2019-20	2018-19	Increase
Property Taxes	\$ 1,161,428	\$ 1,076,407	\$ 85,021
VLF Swap - Property Tax	\$ -	\$ -	\$ -
Sales & Use Taxes	\$ 1,099,597	\$ 684,545	\$ 415,052
Utility Users Tax	\$ 930,729	\$ 936,405	\$ (5,677)

Overtime – All Funds

	2019-20		
	Budgeted	Actual	%
101 - General Fund	\$ 705,467	\$ 439,772	62%
211 - Gas Tax	\$ 24,042	\$ 9,094	38%
501 - Water	\$ 200,639	\$ 82,801	41%
511- Wastewater	\$ 15,877	\$ 3,579	23%
531 - Airport	\$ 1,000	\$ -	0%
601 - Maintenance	\$ 1,804	\$ 957	53%

	2018-19		
	Budgeted	Actual	%
101 - General Fund	\$ 360,240	\$ 398,491	111%
211 - Gas Tax	\$ 10,000	\$ 6,144	61%
501 - Water	\$ 165,000	\$ 89,238	54%
511- Wastewater	\$ 40,000	\$ 4,673	12%
531 - Airport	\$ 1,000	\$ -	0%
601 - Maintenance	\$ 3,000	\$ 1,418	47%

Overtime – Gen. Fund Depts.

		2019-20		
		Budgeted	Actual	%
112 - City Clerk		\$ 334	\$ 10	3%
151 - Finance		\$ 800	\$ 349	44%
152 - Utility Billing		\$ 2,423	\$ 1,044	43%
171 - Planning		\$ 13	\$ 13	100%
181 - Information Tech.		\$ 1,389	\$ 973	70%
211- Police	Includes San Gabriel estimate of \$220K			
- Sworn		\$ 345,000	\$ 87,755	25%
- Non-Sworn		\$ 51,300	\$ 62,422	122%
211.3 - Graffiti Abatement		\$ -	\$ 27	
221 - Fire		\$ 250,000	\$ 221,660	89%
231 - Building Inspect.		\$ 509	\$ -	0%
241 - Animal Ctl		\$ 4,000	\$ 347	9%
311 - Engineering		\$ 9,518	\$ 5,846	61%
511 - Parks		\$ 34,724	\$ 10,450	30%
521 - Rec & Lions Ctr.		\$ 5,379	\$ 1,881	35%
551 - Library		\$ 71	\$ 31	44%

Overtime – Gen. Fund Depts.

2018-2019			
	Budgeted	Actual	%
112 - City Clerk	\$ -	\$ 42	
151 - Finance	\$ -	\$ 448	
152 - Utility Billing	\$ 2,000	\$ 3,888	194%
171 - Planning	\$ 200	\$ -	0%
181 - Information Tech.	\$ 1,000	\$ 822	82%
211- Police			
- Sworn	\$ 125,000	\$ 58,406	47%
- Non-Sworn	\$ 50,000	\$ 31,331	63%
211.3 - Graffiti Abatement	\$ -	\$ -	
221 - Fire	\$ 135,040	\$ 239,301	177%
231 - Building Inspect.	\$ 500	\$ -	0%
241 - Animal Ctl	\$ 7,500	\$ 3,648	49%
311 - Engineering	\$ 4,000	\$ 5,128	128%
511 - Parks	\$ 30,000	\$ 18,226	61%
521 - Rec & Lions Ctr.	\$ 5,000	\$ 225	4%
551 - Library	\$ -	\$ -	

Streets - Gas Tax - 211

<u>Approved Budget</u>	<u>Actual thru 12/31/2019</u>
Revenue	Revenue
• \$1,188,605	• \$561,184
47%	47%
Expenditures - Total	Expenditures - Total
• \$2,218,171	• \$558,851
27%	27%
Expenditures - Operations	Expenditures - Operations
• \$1,043,216	• \$312,599
30%	30%
Expenditures - Capital Projects	Expenditures - Capital Projects
• \$1,174,955	• \$246,252
21%	21%

Streets – Measure D - 215

<u>Approved Budget</u>	<u>Actual thru 12/31/2019</u>
Revenue • \$1,125,000	Revenue • \$249,564 22%
Expenditures - Total • \$1,468,323	Expenditures - Total • \$229,236 16%
Expenditures – Operations • \$928,358	Expenditures – Operations • \$229,236 25%
Expenditures – Capital Projects • \$539,965	Expenditures – Capital Projects • \$0

Water Fund - 501

<u>Approved Budget</u>	<u>Actual thru 12/31/2019</u>
Revenue	Revenue
• \$7,072,450	• \$3,964,446
Expenditures - Total	Expenditures - Total
• \$10,410,498	• \$2,518,696
Expenditures - Operations	Expenditures - Operations
• \$6,671,660	• \$2,397,52
Expenditures - Capital Projects	Expenditures - Capital Projects
• \$3,738,838	• \$121,167
	56%
	26%
	36%
	3%

Wastewater Fund - 511

<u>Approved Budget</u>	<u>Actual thru 12/31/2019</u>
<ul style="list-style-type: none"> • \$5,623,600 	<ul style="list-style-type: none"> • \$3,102,561
Revenue	Revenue
<ul style="list-style-type: none"> • \$6,523,234 	<ul style="list-style-type: none"> • \$1,538,538
Expenditures - Total	Expenditures - Total
<ul style="list-style-type: none"> • \$4,902,567 	<ul style="list-style-type: none"> • \$2,397,52
Expenditures - Operations	Expenditures - Operations
<ul style="list-style-type: none"> • \$1,620,667 	<ul style="list-style-type: none"> • \$40,851
Expenditures - Capital Projects	Expenditures - Capital Projects
	<ul style="list-style-type: none"> • 55%
	<ul style="list-style-type: none"> • 26%
	<ul style="list-style-type: none"> • 36%
	<ul style="list-style-type: none"> • 3%

Water & Wastewater Fund

Additional Information

Water Fund Loan from Wastewater Fund -
\$1.014 million

- 11 annual payments remaining including FY2019-20 payment
- Amount of \$102,307.68 (includes principal and interest)

Residential and Commercial Utility Rates

- No increases scheduled. Water & Sewer Rate Study needed. Study is budgeted for this fiscal year.

Solid Waste Fund - 521

<u>Approved Budget</u>	<u>Actual thru 12/31/2019</u>
Revenue	Revenue
• \$1,488,067	• \$736,500
Expenditures - Total	Expenditures - Total
• \$1,250,089	• \$642,495
Expenditures - Operations	Expenditures - Operations
• \$1,250,089	• \$642,495
Expenditures - Capital Projects	Expenditures - Capital Projects
• None	• None

Airport Fund - 531

<u>Approved Budget</u>	<u>Actual thru 12/31/2019</u>
Revenue	Revenue
• \$121,782	• \$60,626
Expenditures - Total	Expenditures - Total
• \$195,001	• \$22,776
Expenditures - Operations	Expenditures - Operations
• \$88,751	• \$22,776
Expenditures - Capital Projects	Expenditures - Capital Projects
• \$106,250	• \$0

Preventative Measures for Budget Overruns

Monthly review of Expenditures
between Departments &
Finance Director

- Examination of all variances
- Prepare Budget Adjustments to adjust for account overages
- Budget adjustment not to exceed overall budget without Council approval

Continue to review all contracts
& consolidate through Finance.

Outlook.....

General Fund Pressures –

- Overtime payouts and legal expenses related to San Gabriel Court Decision

Fire Costs Recovery fully implemented – Jan. 2020

EFM Maintenance & Fuel Program fully implemented – Jan. 2020

Preliminary year-end close 2018-2019

- \$229,796 Estimated General Fund Reserve Use pending audit adjustments
- Water fund – Operating gain
- Wastewater fund – Operating gain

Questions.....

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: February 4, 2020

City Manager: 

PREPARED BY: Tyler Salcido, Finance Director

PRESENTED BY: Tyler Salcido, Finance Director

SUBJECT: Professional Auditing Services for Fiscal Year Ending June 30, 2019

CITY MANAGER RECOMMENDATION: Award and authorize City Manager to execute all documentation in relation to the contract for Professional Auditing Services for the fiscal year ending June 30, 2019.

DISCUSSION: On September 19, 2017, the City of Brawley City Council awarded Vavrinek, Trine, Day & Co., LLP (VTD) a 3-year contract with an optional 2-year extension for Professional Auditing Services following a Request for Proposal (RFP) process. In July of 2019, Eide Bailly LLP (EB) acquired VTD. EB has performed and completed the audits for fiscal years ending June 30, 2017 and 2018, the first two years of the contract. On January 23, 2020, the City of Brawley elected to terminate the third and last year of the contract with EB.

Moss, Levy & Hartzheim LLP (Moss) has proposed to perform the auditing services for the fiscal year ending June 30, 2019. Finance staff is well acquainted with the firm and their work product. City staff has worked with Moss in connection with varied financial services and audits over the last several years.

The audit services proposed to be provided are as follows:

- City Audit and Basic Financial Statements and Related Reports
- GANN Limit Review Report
- Single Audit
- State Controllers' Report (City Financial Transactions)
- Transportation Development Act Fund Financial Statements
- Transportation Funds Non-Transit Financial Statements

Staff is requesting the approval of the contract with Moss, Levy & Hartzheim LLP to provide professional auditing services for the fiscal year ending June 30, 2019. Staff will initiate a new RFP process later this year for professional auditing services and a 3-year term commencing with fiscal year ending June 30, 2020.

FISCAL IMPACT: \$54,500 Professional Services – Non-Departmental Budget

ATTACHMENTS: Moss, Levy & Hartzheim LLP Engagement Letter



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

RONALD A LEVY, CPA
CRAIG A HARTZHEIM, CPA
HADLEY Y HUI, CPA
ADAM GUISE, CPA
TRAVIS HOLE, CPA
ALEXANDER HOM, CPA

COMMERCIAL ACCOUNTING & TAX SERVICES

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January 21, 2020

To the City Council
City of Brawley
383 W. Main Street
Brawley, CA 92227

We are pleased to confirm our understanding of the services we are to provide the City of Brawley for the fiscal year ended June 30, 2019. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City of Brawley as of and for the fiscal year ended June 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Brawley's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Brawley's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) General and major Special Revenue Fund Budgetary Comparison Schedules
- 3) Pension Related Information in Accordance with GASB Statement Nos. 68 and 71.
- 4) OPEB Related Information in Accordance with GASB Statement Nos. 75

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Brawley's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards.
- 2) Non-Major Funds Combining and Individual Fund Statements and Schedules
- 3) Internal Service Funds Combining Statements and Schedules

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The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- 1) Preparation and filing of CA SCO transaction reports for Cities.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the City Council and Management of the City of Brawley. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect

immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors, is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Brawley's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Brawley's major programs. The purpose of these procedures will be to express an opinion on the City of Brawley's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Brawley in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is

stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Moss, Levy & Hartzheim LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to any oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Moss, Levy & Hartzheim LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by any oversight agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately January 29, 2020 and to issue our reports no later than March 31, 2020. Craig A Hartzheim is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$54,500. This fee includes auditing 1 major program under the Single Audit Act, additional major programs required to be audited will be charged \$3,000 each. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Brawley and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Moss, Levy & Hartzheim LLP

RESPONSE:

This letter correctly sets forth the understanding of the City of Brawley:

Management signature: _____

Title: _____

Date: _____

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: February 4, 2020
City Manager: 

PREPARED BY: Robert Sawyer, Police Chief

PRESENTED BY: Robert Sawyer, Police Chief

SUBJECT: Expenditure Plan and Resolution Accepting Grant Funds from the State of California Citizen's Option for Public Safety (COPS) FY 2018-2019 through the State of California Local Safety and Protection Account

CITY MANAGER RECOMMENDATION: Approve proposed City Council Resolution and Expenditure Plan.

DISCUSSION: The Brawley Police Department identified funds available to the City through the Citizen's Option for Public Safety (COPS) grant. Currently, fund balances in the amount of **\$163,335.79** for FY 2018-19 are available for distribution to the City.

To receive this grant funding, the City is required to adopt a resolution accepting the funds and draft an expenditure plan outlining the use for those funds. Confirmation of the funds was made with the County of Imperial Administration Office, who serves as the County's fiduciary hosting agency for the State COPS funding distributed by the California State Controller's Office.

The funds may be used for capital or construction projects that support frontline law enforcement services. Additionally, the funds may be used to pay salaries, benefits, equipment and training for employees assigned to frontline services. The Resolution of Funding Acceptance and Expenditure Plan will be sent to the County of Imperial Administrative Office for review, and subsequent review by the COPS Supplemental Oversight Review Committee for approval and issuance of funding to the City of Brawley Police Department. If approved, funding will be dispersed upon request.

The attached proposed Expenditure Plan outlines the following Public Safety expenditures.

1. \$163,335.79: Police and Communication equipment and services

FISCAL IMPACT: \$163,335.79 revenue to the Police Department. No match required.

ATTACHMENTS:

1. COPS Grant Funding - Expenditure Plan
2. Resolution 2020-_____
3. Email from Imperial County Auditor-Controller

Citizens Option for Public Safety (COPS) Supplemental Funding Expenditure Plan

The County of Imperial Administration Office has approved the dispersal of **\$163,335.79** from FY 2018-2019 COPS Supplemental Grants for the City of Brawley Police Department. To accept this grant funding, the City is required to develop an Expenditure Plan outlining the use for those funds. The following items have been identified as essential to the overall public safety mission, and meet the standards for acceptable usage, as outlined in the grant.

LIST:

\$163,335.79: Police and Communication equipment and services.

A handwritten signature in black ink, appearing to read "Robert Sawyer", written over a horizontal line.

Robert Sawyer,
Chief of Police

RESOLUTION NO. 2020-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,
CALIFORNIA, ACCEPTING GRANT FUNDS ALLOCATED TO THE CITIZEN'S
OPTION FOR PUBLIC SAFETY (COPS) PROGRAM AND SUBMITTAL
OF THE EXPENDITURE PLAN FOR FY 2018-2019 FUNDING THROUGH
THE STATE OF CALIFORNIA LOCAL SAFETY AND PROTECTION ACCOUNT

WHEREAS, the State of California Transportation Fund's Local Safety and Protection Account ("the LPSA") has made funds available to law enforcement units of local government for the purpose of the Citizen's Option for Public Safety ("COPS") Program; and

WHEREAS, the LSPA has tentatively awarded one hundred sixty-three thousand three hundred thirty-five dollars and seventy nine cents (\$163,335.79) to the City of Brawley's Police Department ("the City") for operational funding exclusively for the COPS Program; and

WHEREAS, the State Controller is required to allocate the COPS front-line enforcement funds to each county that has established a Supplemental Law Enforcement Services Fund ("SLESF") and an oversight committee pursuant to Government Code §30064; and

WHEREAS, in accordance with LSPA program guidelines for the grant, it is the responsibility of the County of Imperial ("the County"), as the host agency, to disburse funding from their SLESF in one (1) installment; and

WHEREAS, in accordance with legislative requirements, the City must submit an itemized expenditure plan for the use of the funding allocation to the County for the review of an approval by the oversight committee, and

WHEREAS, the City Council of the City of Brawley, California desires to accept the funds from the LSPA for the COPS Program.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. That the foregoing is true, correct and adopted.
2. That the City hereby accepts the grant funds of one hundred sixty-three thousand three hundred thirty-five dollars and seventy nine cents (\$163,335.79), in one (1) installment, from the LSPA for the COPS Program.
3. That the Brawley Police Department's itemized expenditure plan is as follows:

\$163,335.79	Police and Communication equipment and services
--------------	---

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held on February 4, 2020.

CITY OF BRAWLEY, CALIFORNIA

Norma Kastner-Jauregui, Mayor

ATTEST:

Alma Benavides, City Clerk

**STATE OF CALIFORNIA
COUNTY OF IMPERIAL
CITY OF BRAWLEY**

I, **ALMA BENAVIDES**, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. 2020- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 4th of February 2020 and that it was so adopted by the following roll call vote:

AYES:

NAYES:

ABSTAIN:

ABSENT:

DATED: February 4, 2020

Alma Benavides, City Clerk

From: [Patricia Lizarraga](#)
To: [Norma Jauregui \(norma.jauregui@att.net\)](mailto:norma.jauregui@att.net)
Cc: [Tony Godinez](#); [Robert Sawyer](#); [Rosanna B. Moore](#)
Subject: SLEF COPS
Date: Wednesday, January 22, 2020 4:33:48 PM

[EXTERNAL EMAIL] This email originated from outside of the organization. Please be mindful when opening attachments and embedded links.

Good Afternoon Norma

Our records indicate that as of January 22, 2010 SLEF Cops funds for the City of Brawley totaled \$222,009.09.

FY 2018-19 \$100,000
FY 2018-19 \$63,335.79 (Growth)
FY 2019-20 \$58,673.30

Funds for fiscal year 18-19 should be liquidated by 12/31/2020.

Should you require further information, please advise

Best regards



Patricia Lizarraga, MBA
Accountant-Auditor
Auditor-Controller
940 W Main Street Suite 108
El Centro, CA 92243
Phone-442-265-1280
e-mail patricializarraga@co.imperial.ca.us

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: February 4, 2020

City Manager: 

PREPARED BY: Gordon R. Gaste, Planning Director, AICP CEP

PRESENTED BY: Gordon R. Gaste, Planning Director, AICP CEP

SUBJECT: Resolution of Support for AMG and Associates, LLC - Infill Infrastructure Grant

CITY MANAGER RECOMMENDATION: Approve City Council Resolution as presented.

DISCUSSION: This resolution is authorizing the City of Brawley to apply for and receive an allocation of funds through the Infill Infrastructure Grant Program (IIG). The funding is being sought in partnership with AMG and Associates, LLC for the proposed multi-family project referred to as the Ocotillo Springs Apartments which is project located on I Street and South 18th Street. The IIG program requires a developer (for profit or nonprofit) to apply jointly with a City that has jurisdiction over the Qualifying Infill Area (ie: the project).

FISCAL IMPACT: \$7,500,000 in Grant Funding

ATTACHMENTS: Resolution

RESOLUTION NO. 2020-

**RESOLUTION OF THE CITY OF BRAWLEY, CALIFORNIA AUTHORIZING
THE CITY TO APPLY FOR AN AWARD FROM THE INFILL INFRASTRUCTURE
PROGRAM.**

WHEREAS, the City of Brawley ("Recipient") is authorized to do business in the State of California; and

WHEREAS, the Recipient wishes to apply for and receive an allocation of funds through the Infill Infrastructure Grant Program ("IIG"); and

WHEREAS, The State of California Department of Housing and Community Development (the "Department") has issued a Notice of Funding Availability ("NOFA") for IIG established under Assembly Bill 101 (Chapter 159, Statutes of 2019) and Part 12.5 (commencing with section 53559) of Division 31 of the Health and Safety Code, which authorizes the Department to approve funding allocations utilizing monies made available by the State Legislature, subject to the terms and conditions of the statute and the IIG Guidelines implemented October 30, 2019.

NOW, THEREFORE, IT IS RESOLVED: That the Recipient pursuant to the above-described Notice of Funding Availability wishes to apply for and receive an allocation of funds in an amount not to exceed \$7,500,000 (the "IIG Grant").

RESOLVED FURTHER: That in connection with the Recipient's IIG Grant, the Recipient is authorized and directed to enter into, execute, and deliver a State of California Standard Agreement, and any and all other documents required or deemed necessary or appropriate to carry into effect the full intent and purpose of the above resolution, in order to evidence the IIG Grant, the Recipient's obligations related thereto, and the Department's security therefore; including, but not limited to, an affordable housing covenant, a performance deed of trust, a disbursement agreement, and certain other documents required by the Department as security for, evidence of or pertaining to the IIG Grant, and all amendments thereto (collectively, the "IIG Grant Documents").

RESOLVED FURTHER: That Rosanna Bayon Moore, City Manager of the City of Brawley is hereby authorized to execute the IIG Grant Documents, and any amendment or modifications thereto, on behalf of the Recipient.

RESOLVED FURTHER: That this resolution shall take effect immediately upon its passage.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held on February 4, 2020.

CITY OF BRAWLEY, CALIFORNIA

Norma Kastner Jauregui, Mayor

ATTEST:

Alma Benavides, City Clerk

**STATE OF CALIFORNIA
COUNTY OF IMPERIAL
CITY OF BRAWLEY**

I, ALMA BENAVIDES, City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution No. 2020- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 4th of February 2020 and that it was so adopted by the following roll call vote: m/s/c

**AYES:
NAYES:
ABSTAIN:
ABSENT:**

DATED: February 4, 2020

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: February 4, 2020

City Manager: 

PREPARED BY: Marjo Mello, Interim Parks & Recreation Director

PRESENTED BY: Marjo Mello, Interim Parks & Recreation Director

SUBJECT: Request for Sale and Consumption of Alcohol on Public Property for Cesar Chavez Community Celebration on Saturday, March 28, 2020 from 10AM to 11PM

CITY MANAGER RECOMMENDATION: Approve as submitted provided that applicant complies with policies and procedures for use of City facilities and parks.

DISCUSSION: Los Amigos de la Comunidad requests permission to sell and consume alcohol in connection with the Cesar Chavez Community Celebration, a special event on March 28, 2020 from 10am to 11PM. A Main Street closure is planned and patrons will be allowed to roam Main Street, North and South Plaza Park.

Staff recommends approval with stipulations set forth by department heads. All affected departments will meet with the applicant to discuss safety, security, clean-up and any other concerns based on the number of attendees expected. An ABC permit is required and confirmed prior to the event.

Los Amigos de la Comunidad has agreed to pay the minimum \$500 fee for street closure.

ATTACHMENTS: Facility Use Application Form, Map and Layout

FISCAL IMPACT: Total Cost for Main St. Closure is \$5,863. City will collect \$500.



CITY OF BRAWLEY

LIONS MEMORIAL CENTER
225 A STREET
BRAWLEY, CALIFORNIA
92227
PHONE: 344-5675

DEPARTMENT OF PARKS
AND
RECREATION

CITY OF BRAWLEY PARKS, RECREATION AND COMMUNITY SERVICES APPLICATION AND AGREEMENT

FOR THE USE OF CITY-OWNED PARKS AND RECREATIONAL FACILITIES

ACTIVITY DATE (S) March 28 2020 ACTIVITY Street Festival - Cesar Chavez Celebration
NAME OF APPLICANT Eric Reyes ADDRESS 1128 Elm Ct.
HOME PHONE 760-550-5153 WORK PHONE Same
ORGANIZATION Los Amigos de la Comunidad NON-PROFIT # 81-1879820

Will this activity be a fund-raiser? Yes No
Admission fee, entry fee or donation? Yes No
If yes, where will the proceeds go? To stage project at Minijosa park

FACILITY REQUESTED

- Lions Center Gymnasium
- Lions Center Conf. Room
- Lions Center Kitchen
- Lions Center Entire Facility
- Lions Center Pool
- Senior Center Main Hall
- Senior Center Meeting Room
- Senior Center Kitchen
- Senior Center Entire Facility
- Cattle Call Large Arena
- Horseshow Ring
- Cattle Call Entire Facility
- Park Main Street Block off
- Teen Center Recreation Room
- Teen Center Kitchen
- Del Rio Community Center Room

Beer Garden Permission

TIMES AND ATTENDANCE

Approx. attendance 500 Adults
Minors
Set-up & Starting 6 AM/PM
Guests Arrive at 10 AM/PM
Ending & Clean-up 12 AM/PM
Total Hours 18 hrs.

I WOULD LIKE TO USE THE FOLLOWING EQUIPMENT:

Tables _____ Other _____
Chairs _____
Trash Cans _____

I, the undersigned, shall indemnify, defend, and hold harmless the City of Brawley, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of in any way connected with Permittee's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Brawley, its officers, employees or agents.

I, the undersigned, have read the City of Brawley Use and Rental Information, the above statement, and the facility regulations on the reverse side of this permit, understand them fully, and agree to abide by them.

APPLICANT'S SIGNATURE Eric M. Reyes
TITLE Event Organizer DATE 1-9-2020

STAFF NOTES: Charge 41 \$34 for staff 10pm-12am \$136 Alcohol sales end @ 10 pm.

CHARGES AND DEPOSITS PRIORITY _____

APPLICATION: APPROVED DENIED BY: M. Mello

EMPLOYEE REQUIRED DATE: 1-14-2020

FACILITY	HRS	CHARGE	TOTAL	NEEDED:	COMPLETED:
<input type="checkbox"/> Lions Center	@	\$	\$	<input type="checkbox"/> Security	<input type="checkbox"/>
<input type="checkbox"/> Senior Center	@	\$	\$	<input checked="" type="checkbox"/> Insurance	<input type="checkbox"/>
<input type="checkbox"/> Cattle Call	@	\$	\$	<input type="checkbox"/> Council Approval	<input type="checkbox"/>
<input type="checkbox"/> Parks	@	\$	\$		
<input type="checkbox"/> Lions Pool	@	\$	\$		
<input type="checkbox"/> Teen Center	@	\$	\$		
<input type="checkbox"/> Del Rio Community Center	@	\$	\$		

Refundable Deposit Staff \$ 136.00
Total Fees Road Closure \$ 500.00

CC Parks total: \$136 Refund Approval Yes No
 Recreation Amount of Refund: _____
 Senior Citizens Entered on Calendar
 Buildings Copies issued by: _____
Employee: _____

Department of Alcoholic Beverage Control
SUPPLEMENTAL DIAGRAM

RECEIVED

State of California
 Edmund G. Brown Jr., Governor

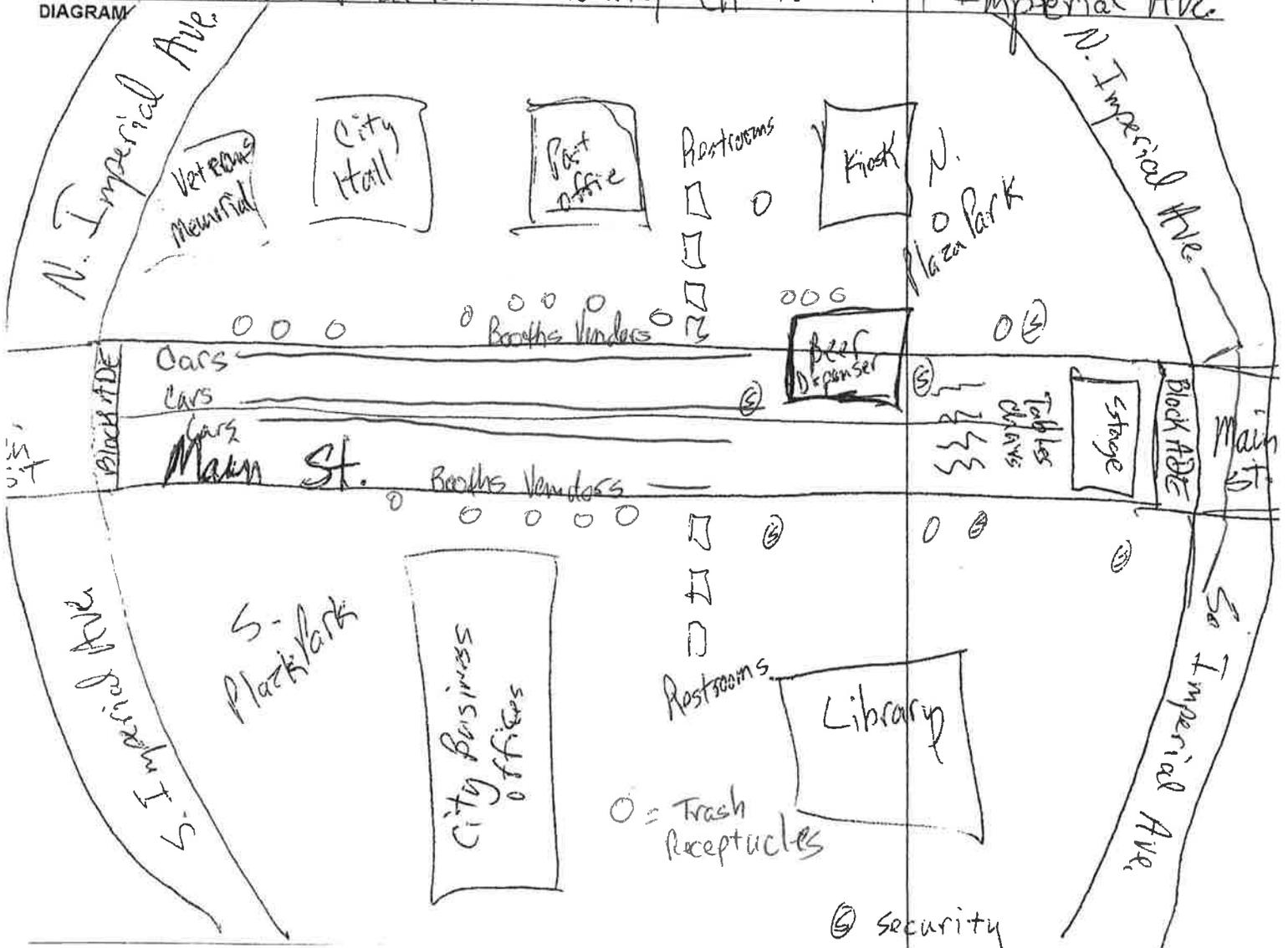
MAR 22 2017

Instructions to Applicant:

Draw a sketch of the area on which the licensed premises is or will be located. Show adjacent structures and nearest cross streets. If this is an event for a daily license, catering authorization or miscellaneous use, show the area where sales and consumption of alcoholic beverages will occur. Post a copy of this diagram with Daily License, Catering Authorization or Event Authorization where the event is held. Sales and consumption of alcoholic beverages must be confined to the area designated in the diagram and supervised to prevent violations of the Alcoholic Beverage Control Act.

1. APPLICANT NAME (Last, first, middle)	2. LICENSE TYPE
3. PREMISES ADDRESS (Street number and name, city, zip code) Main St. Plaza Park Brawley CA 92227	4. NEAREST CROSS STREET Imperial Ave.

DIAGRAM



Staff for Carshow will be going around and picking up full trash bags and replacing with new liners and dump full bags in large bins (Two Extra Bins by Republic Services will come for event) Then a cleanup crew will continue to rove and pick up full liners during concert and all staff! Cleanup crew will clean park's street after concert. Total of 6 staff and 6 Cleanup crew for 12 total.

Bill M. Reg

Cleanup Plan

760-550-5153

emregent@yahoo.com

Alma Benavides

From: Norma Jauregui
Sent: Tuesday, January 14, 2020 1:05 PM
To: Rosanna B. Moore
Subject: Fwd: CalEnergy lithium recovery from geothermal brine - referral from Mark Gran

I support this. Does it need to be agendaized for full Council support.

Norma Kastner-Jauregui
Mayor
City of BRAWLEY
760-960-2258
nkjauregui@brawley-ca.gov

Begin forwarded message:

From: "Weisgall, Jonathan M" <JMWeisgall@brkenenergy.com>
Date: January 14, 2020 at 12:55:55 PM PST
To: Norma Jauregui <NJauregui@brawley-ca.gov>, "Rosanna B. Moore" <RMoore@brawley-ca.gov>
Cc: "Gran, Mark T" <Mark.Gran@calenergy.com>, "Vasquez, Sandra" <Sandra.Vasquez@calenergy.com>
Subject: CalEnergy lithium recovery from geothermal brine - referral from Mark Gran

Mayor Kastner-Jauregui/City Manager Bayon-Moore, I'm writing at the suggestion of Mark Gran to get you a letter of support for CalEnergy lithium project that we are going to file with the California Energy Commission. A draft letter is attached, but you should feel free to alter it in any way you see fit – especially emphasizing the economic development opportunities that are stressed in the next-to-last paragraph of the letter, i.e. that the proposed project could open the door to private investment in lithium recovery from geothermal brine and the benefits that will bring to Imperial County.

Let me also give you some background: CalEnergy, as you know, has been producing geothermal power at the Salton Sea for over 35 years. Our production wells bring up about 42,000 gallons per minute of hot water mixed with a saline solution of dissolved metals, including lithium. World demand for lithium is expected to grow as much as ten-fold in the next decade, but virtually none is produced in the United States; instead, almost all of the global supply today is mined in Argentina, Chile, China and Australia. Our existing geothermal plants are well positioned to become a competitive source of supply that could satisfy more than one-third of today's worldwide lithium demand, but no mining companies will invest on this resource until the technology to recover lithium from geothermal brine is de-risked and can be proven on a commercial scale.

The California Energy Commission stepped in two months ago to address this issue. We are filing an application for a grant funding opportunity (GFO) issued last month by the Commission under its EPIC (Electric Program Investment Charge) program for the deployment and demonstration of lithium recovery from geothermal brines. The maximum award is \$6 million, but we recognize that our company will have to cover additional costs of the project, which will likely exceed \$10 million, in order to make this successful. Applications must be filed by February 5. If our solicitation is successful, we will design, build, and operate a demonstration

[DATE]

Mr. Kevyn Piper
California Energy Commission
1516 Ninth Street, MS-18
Sacramento, California 95814

RE: Support Letter for Salton Sea Geothermal Lithium Recovery Demonstration Project

Dear Mr. Piper,

The intent of this letter is to express the City of Brawley's support for the demonstration project proposed by BHE Renewables Minerals, LLC—a wholly owned subsidiary of Berkshire Hathaway Energy. BHE Renewables, the parent company of BHE Renewables Minerals, is an independent power producer with approximately 4,000 megawatts of generation capacity, including 350 megawatts at 10 geothermal power plants in California's Imperial Valley.

The proposal is to design, build, and operate an integrated, pre-commercial geothermal brine pre-treatment and lithium recovery system at an existing geothermal power plant in Calipatria, California, an area adjacent to the Salton Sea. As a region in the State of California vigorously seeking to improve socio economic opportunities for residents, the project represents significant economic development potential for a severely disadvantaged pocket of the State.

The use of lithium carbonate continues to grow, from electric vehicle (EV) batteries to a broad range of battery-powered devices prevalent around the world today. The proposed one-tenth commercial-scale demonstration facility aims to process 100 gallons per minute (g/m) of geothermal brine and recover lithium chloride for conversion into one of the world's most valuable commodities.

The efficient recovery of lithium from brine resources represents a major technological and financial challenge and, at the same time, a tremendous opportunity for California. If successful, the system wholeheartedly asserts it will represent the world's most environmentally friendly lithium recovery plant. Once the demonstration project is taken to scale, the Imperial Valley region could become the foremost lithium production center across the globe.

The demonstration project will open new doors for not only BHE Renewables Minerals but also Imperial Valley and the City of Brawley. Of critical note, the proposed demonstration project could accelerate private investment in lithium recovery from geothermal brine—investment that has been lacking to date because the technology has not yet been proven on a commercial scale. When fully commercialized, the project is committed to multiple direct benefits, including local hiring for residents with the creation of approximately 400 high-paying jobs, generous benefits packages, extensive workforce training, \$1.8 billion in construction activity, and the annual generation of approximately \$20 million in taxes due to Imperial County.

For these reasons, the City of Brawley strongly supports the proposed demonstration project and urges you to award it funding in this year's grant funding round. If you have any questions, , please contact [NAME] at [PHONE] or [EMAIL].

Sincerely,

[NAME]
[TITLE]
[ADDRESS]
[EMAIL]
[PHONE]



Fiscal Year 2019 - 2020

Monthly Staffing Report for February 1, 2020

Updated: 1/28/2020

Full-time Regular EE Groups	Authorized Positions	Filled Positions	Vacant Positions	Notes
Building & Community Develop.	4.5	4.5	0	Retirement of Building Inspector in Dec
Finance	8	7	1	Management Analyst starts 2/10/2020
Fire	17	17	0	
Personnel & Risk Management	1	1	0	
Information Technology	1	1	0	
Library	3	3	0	
Parks & Recreation	9	9	0	Interim Director
Planning	2	2	0	
Police	40	38	2	(1) Dispatcher and (1) CSO . Four police officer candidates, six dispatcher candidates and one CSO candidate in backgrounds. Police Officer candidates are to create an eligibility list
Public Works	36.5	34.5	2	Utility Leadman , WWTP Maintenance Wkr
Records Management/City Clerk	3	3	0	Clerk as 2 positions
Council Members	5	5	0	
Treasurer	1	1	0	
City Manager	1	1	0	
Total	132	127	5	

Groups	Limited Term Positions	Temp & Part time Positions	Temp Agency Positions	
Planning/CDS	0	0	0	
Fire - Reserve/Call Paid	0	11	0	Call Paid Firefighters recruitment in progress
Finance		0		
Library	3	4	0	
Parks & Recreation	0	14	0	Two temps for parks maintenance; one temp covering for a person on medical leave, one admin sec and sr ctr coord. One person to turn on and off lights; field supervisor for rec leagues. 8 lifeguards.
Police	0	2	0	P/T Maintenance worker, F/T Graffiti Abatement
Public Works	0	1	0	Temp workers in pretreatment
Records Management	0	1	0	Temp worker from PD 10 hours per week

Prepared by: Shirley Bonillas, Personnel & Risk Management Administrator

The above are the current FY approved budgeted positions



RECORD OF BUILDING PERMITS December 2019

Prepared by: Oscar Escalante, Interim Building Official

1/23/2020

DATE ISSUED	PERMIT NUMBER	PERMIT DESCRIPTION	ASSESSOR PARCEL NUMBER	ADDRESS	OWNER	ISSUED TO	COST OF IMPROVEMENTS
12/02/19	28497	Electrical	049-161-024	1080 "j" Street	Antonio and Isabel Duarte	Red One Electric, Inc.	N/A
12/02/19	28498	Electrical	048-132-005	360 West "K" Street	Michael Reeves	Stills Electric	N/A
12/02/19	28499	Right of Way	N/A	1528 "B" Street	City of Brawley	So Cal Gas	N/A
12/02/19	28500	Right of Way	048-141-001	172 West "I" Street	City of Brawley	So Cal Gas	N/A
12/02/19	28501	Right of Way	N/A	1534 "B" Street	City of Brawley	So Cal Gas	N/A
12/03/19	28502	Replace Antennas	048-320-018	4223 Highway 86	American Tower	Wav Comm, Inc.	\$15,000.00
12/03/19	28503	House Repair	049-161-005	1005 "K" Street	Maria A. Navarro	NS Construction, Inc.	\$14,000.00
12/04/19	28504	Asbestos Abatement	049-161-025	1005 "K" Street	Maria A. Navarro	Alliance Environmental Group, Inc.	\$6,000.00
12/04/19	28505	House Remodel	048-273-005	770 Garrett Street	Mark Bernsen	Dan Boyer Construction	\$11,000.00
12/04/19	28506	House Remodel	048-041-012	158 South Rio Vista	Patricia Guthrie	Dan Boyer Construction	\$8,500.00
12/04/19	28507	House Remodel	047-320-030	334 Wilson Street	Ronnie and Glenda Severt	Owner	\$20,000.00
12/04/19	28508	House Remodel	049-181-019	698 South Imperial Avenue	Jesus Antonio Reynosa	Andrade Acquisitions and Building	\$30,000.00
12/05/19	28509	Electrical	047-161-018	1385 Adler Street	Mary Cornejo	Owner	N/A
12/06/19	28510	Plumbing	048-391-011	1371 La Valencia Drive	Mark Greenwood	Ecowater of San Diego	N/A
12/06/19	28511	Plumbing	049-023-011	140 South 6th Street	River of God Church	Owner	N/A
12/09/19	28512	House Demo	049-022-014	535 "H" Street	Dora Corona	A&N Quality Builders	N/A
12/09/19	28513	Inspection Fee Only	047-050-022	Bwtn. N. 7th and N. 8th St.	MFC Imperial I LLC	Owner	N/A
12/10/19	28514	Right of Way	N/A	835 North Eastern Avenue	City of Brawley	So Cal Gas	N/A
12/10/19	28515	Right of Way	N/A	825 N. Eastern Ave./Trail	City of Brawley	So Cal Gas	N/A
12/10/19	28516	Right of Way	N/A	1628-1632 "A" Street	City of Brawley	So Cal Gas	N/A
12/10/19	28517	Reroof	046-204-003	130 "E" Street	Mike Patel	Action Air Conditioning	\$4,000.00
12/10/19	28518	Reroof	046-164-004	240 Driftwood Place	Maribel Olivares	Barajas Roofing	\$4,500.00
12/10/19	28519	House Remodel	047-201-010	635 North 8th Street	Irene Solano	Owner	\$3,500.00
12/10/19	28520	Patio	048-102-004-000	224 "H" Street	Arthur Barros	WA Green Construction	\$6,000.00
12/11/19	28521	Electrical	046-260-028	460 West "D" Street, #A	Edmond Gee	Owner	N/A
12/11/19	28522	Plumbing/ROW	049-031-005	128 South 8th Street	Jennifer Armstrong	J&A Plumbing	N/A
12/12/19	28523	Reroof	046-238-039	439 West Magnolia Street	Troy Katherlyne	Brothers Roofing Co.	\$36,000.00
12/12/19	28524	House Remodel	046-355-029	1007 Alamo Street	Laura Bell	Owner	\$500.00
12/12/19	28525	Asbestos Abatement	048-173-012	665 Marilyn Avenue	Mike and Diedre McKinley	Alliance Environmental Group, Inc.	\$6,000.00
12/12/19	28526	Reroof	047-430-003	688 North Eastern Avenue	Rosana Gawat	3R1 Builders, Inc.	\$2,200.00
12/13/19	28527	New House	047-083-062	825 North Eastern Avenue	HIRJ Holdings LLC	Southern California Developers	\$148,000.00
12/13/19	28528	New House	047-083-063	835 North Eastern Avenue	HIRJ Holdings LLC	Southern California Developers	\$148,000.00
12/13/19	28529	Plumbing	048-141-001	172 West "I" Street	James Nail	Owner	N/A

BRAWLEY AIRPORT COMMISSION
October – December, 2019

Member Name	10/18/19	11/20/19	12/18/19
Tony Friley	P	P	P
Brian Floyd	A	A	A
Tim Kelley	P	P	P
Peter Osterkamp	P	A	A
Elizabeth Kern	P	P	P

A: Absent
P: Present

CITY OF BRAWLEY
October 16, 2019

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Public Works Department Conference Room, 180S. Western Avenue, Brawley, California, the date, time and place duly established for the holding of said meeting.

Chairman Kelley called meeting to order @ 4:00pm

PRESENT: Kelley, Osterkamp, Friley, Kern

ABSENT: Floyd

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Friley/Osterkamp 4-1

2. PUBLIC APPEARANCES/COMMENTS There was none

3. APPROVAL OF MINUTES

The minutes for September 18, 2019 were **approved** as submitted. m/s/c Friley/Osterkamp 4-1

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT

Fuel Sales

- 1,191 Gallons of 100-LL AVGAS September 2019.
- 1,204 Gallons of Jet A September 2019.
- 80 landings, 81 Departures September 2019.
- Hangar Occupancy- 4 vacant hangars- \$180 (2), and \$120 (2) hangars as of September 2019.
- Tommy Mills talked about the situation with fuel dispenser card reader that needs to be replaced due to it is outdated. City will talk to the company to know exactly what to provide service means and if it includes replacement parts. He also informed about the situation with the new Led Lights Constant Current Regulators that were not installed in a climate-controlled building. They are heat sensitive. City will talk to Peter Bonello to know the details.

5. STAFF REPORT

- July, August, and September 2019 Expenditure and Revenue Reports were provided. Cash on hand balance report was provided.
- They express the interesting to include an AWOS station as a project; we will check if it is included in the Master Plan. If it is not, the plan needs to be updated to include it. Chairman Kelley requested that Peter Bonello talk about the process to include an AWOS project in the December Commission meeting.
- Last 60 days some prospects expressed interesting in Executive Hangars; some in the designated area (east of property). It was expressed the idea to form and Ad Hoc committee to review prospectors in Executive Hangars. She mentioned that another prospect is ready to prepare a site plan in the west side of the property; a tenant that will sublease REACH. Chairman Kelley proposed Co – Chairman Osterkamp and Commissioner Friley proposed himself (Commissioner Friley being the leader) in the Ad Hoc Committee for Executive Hangars. It was expressed that a WOS or Windsock will be good to have and it would attract users.
- Interim Fire Chief York commented that hangars inspections are coming at the beginning of the year. Tommy Mills mentioned that the runway was swept and the debris is gone.

6. NEW BUSINESS

- None

7. ADJOURNMENT 5pm

Guillermo Sillas, Public Works Director

CITY OF BRAWLEY
November 20, 2019

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Public Works Department Conference Room, 180 S. Western Avenue, Brawley, California, the date, time and place duly established for the holding of said meeting.

Chairman Kelley called meeting to order @ 4:02pm

PRESENT: Kelley, Friley, Kern

ABSENT: Floyd, Osterkamp,

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Friley/Kern 3-2

2. PUBLIC APPEARANCES/COMMENTS There was none

3. APPROVAL OF MINUTES

The minutes for October 16, 2019 were **approved** as submitted. m/s/c Friley/Kern 3-2

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT

Fuel Sales

- 2,053.4 Gallons of 100-LL AVGAS October, 2019.
- 1,781 Gallons of Jet A October, 2019.
- 110 landings, 125 Departures October, 2019.
- Hangar Occupancy- 2 vacant hangars- \$180 (1), and \$120 (1) hangars as of October, 2019.
- Tommy Mills stated that in December, 2019 there will have 2 vacant hangars (Hangars 57 & 19).

5. STAFF REPORT

- Cash on Hand balance: \$302,371.10
- Revenues: \$39,909.89 – 32.8% of Budget
- Expenditures: \$ 4,023.26 – 23.2% of Budget
- The ADHOC committee to follow up with City Manager Rosanna Bayon Moore on when to schedule the ADHOC committee meeting. But before the meeting the City needs to have an amount to establish the value.
- Valuation for Airport Property for Lease
 - Could use the land lease price for Farm Aviation as a base valuation.
 - Chairman Kelley to make contact with City Manager Rosanna Bayon Moore to discuss the valuation process.

6. STATUS UPDATES

- Strategic Planning
 - Commission is requesting for Peter Bonello to be present at the next commission meeting in December, 2019, to discuss the runway rehabilitation project and to include the AWOS with the project.
- Executive Hangars
 - Chairman Kelley stated that City Manager Rosanna Bayon Moore will provide information / update on the executive hangars with the perspective client.

6. NEW BUSINESS

- None

7. ADJOURNMENT 5pm

Alan Chan, Engineering Technician II

approximately \$72,000 for the equipment, would cost approximately \$80,000 to install the product, and would cost approximately \$10,000 to have plans and specifications for this project, and would cost approximately \$5,000 a year to have the system certified. Peter will email over the comparisons for the Commissioners to look over.

- Executive Hangars
 - No Feedback

6. NEW BUSINESS

- Chairman Kelley requested what the height limitations and building set back are. Also if there is a 5AC area in front of the 3MG water tank.

7. ADJOURNMENT 4:55pm

Alan Chan, Engineering Technician II

Draft

CITY OF BRAWLEY
December 18, 2019

The Airport Advisory Commission of the City of Brawley, California met in a regular session at 4:00 PM, Public Works Department Conference Room, 180S. Western Avenue, Brawley, California, the date, time and place duly established for the holding of said meeting.

Chairman Kelley called meeting to order @ 4:21pm

PRESENT: Kelley, Friley, Kern

ABSENT: Floyd, Osterkamp

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Friley/Kern 3-2

2. PUBLIC APPEARANCES/COMMENTS There was none

3. APPROVAL OF MINUTES

The minutes for November 20, 2019 were **approved** as submitted. m/s/c Friley/Kern 3-2

4. REGULAR BUSINESS FIXED BASE OPERATOR REPORT

Fuel Sales

- 1,636.5 Gallons of 100-LL AVGAS November 2019.
- 1,876 Gallons of Jet A November 2019.
- 98 landings, 95 Departures November 2019.
- Hangar Occupancy- 2 vacant hangars- \$180 (1), and \$120 (1) hangars as of December 13, 2019.
- Tommy Mills stated there are 2 corrections that need to be done to the hangar layout, Hangar #43 is Vacant and Hangar #62 has Vertex Builders renting that hangar, changes will be made to next month hangar layout.

5. STAFF REPORT

- Cash on Hand balance: \$293,420.68
- Revenues: \$50,176.74 – 41.2% of Budget
- Expenditures: \$ 11,884.95 – 41.7% of Budget
- Annual Hangar inspection notifications will be sent out in January, 2020 by the Brawley Fire Department
- The ADHOC committee to follow up with City Manager Rosanna Bayon Moore will advise the ADHOC committee when there is forward momentum on the executive hangars.

6. STATUS UPDATES

- Strategic Planning
 - Talked with Peter Bonello for the following:
 - AWOS – Type 3 will need to have a benefit cost analysis done, and is usually in the \$10M project area
 - AWOS – Type two and one Need to have a justification to have current weather data. Is there a Need? Commissioner Friley will ask pilots that use the airport if an AWOS would be a benefit, and to provide a justification letter to the City for an AWOS.
 - Peter suggested the City and Commissioners to look into the “SAY Weather” advisory system would cost approximately \$6,000, since it is significantly less expensive in both equipment and maintenance as compared to the AWOS Type 3 that would cost

BRAWLEY PARKS & RECREATION COMMISSION

October – December, 2019

Member Name	10/15/19	11/19/19	12/17/19
Rusty Garcia	P	P	CANCELLED
Mary Miller	P	P	
Mike Dickerson	P	P	
Victor Estrada	P	P	
Julio Jauregui	A	P	
Andrew Colace	P	A	
Jenny Benavides	P	P	
Luke Hamby	P	P	
Rosanna B. Moore	P	P	

A: Absent

P: Present



CITY OF BRAWLEY

October 15, 2019

The Parks and Recreation Department of the City of Brawley, California met in a regular session at 12:00 PM, Lions Center Small Meeting Room, 225 A Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

Chairperson Garcia called meeting to order @ 12:08pm.

PRESENT: Garcia, Hamby, Benavides, Estrada, Dickerson, Colace, Miller
ABSENT: Jauregui
STAFF: Perez, Self, Mello, Bayon Moore

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Miller, Benavides 7-1

2. PUBLIC APPEARANCES/COMMENTS None.

3. APPROVAL OF MINUTES

The minutes for July 16, 2019 were **approved** as submitted. m/s/c Miller /Benavides 7-1

4. REGULAR BUSINESS

a. **PARKS UPDATE:**

Guadalupe Park/Sidewalk Library:

City Manager Bayon Moore reported on the Diocese of San Diego who owns the property that is Guadalupe Park. There has been a contract between the City of Brawley and the Diocese. The City of Brawley uses the property as a Park. The Diocese does not want to enter into another agreement, but they are allowing the City use of the Park for two more years. Also, the Brawley Elementary School District has a "sidewalk Library" receptacle they want to place at Alyce Gereaux Park.

Parks Coordinator Perez stated the Park is mainly used by soccer organizations such as 2 days of youth soccer and 3 days of adult soccer. On the weekends, the Park is mostly used for birthday parties or other family gatherings. Regarding Alyce Gereaux, a picture was demonstrated of where the placement of the receptacle "sidewalk Library" would be situated, and it would be in site of a camera.

Interim Parks & Recreation Director Mello stated the Friends of the Library would start up the project by providing the books.

Commissioner Colace asked, what was the purpose of the temporary fencing around the splash pad and if there would be plans for a permanent fence. **Bayon Moore** mentioned the temporary fencing was placed to guide the community to wash-off before entering the splash pad.

Special events and road closure requests:

City Manager Bayon Moore reported there have been special requests to close the streets for nonprofit groups and in previous years there were fee waivers. However, the City is proceeding with the charge of a minimum of \$500.00. The only activity that does not have a road closure fee is the Cattle Call events.

Parks Coordinator Perez shared with the Commission there will be hand washing signs placed around the Arena at the request of the Cattle Call Committee. **Bayon Moore** continued the signs were requested



CITY OF BRAWLEY
November 19, 2019

The Parks and Recreation Department of the City of Brawley, California met in a regular session at 12:00 PM, Lions Center Small Meeting Room, 225 A Street, Brawley, California, the date, time and place duly established for the holding of said meeting.

Chairperson Garcia called meeting to order @ 12:10pm.

PRESENT: Garcia, Hamby, Benavides, Estrada, Dickerson, Jauregui, Miller
ABSENT: Colace
STAFF: Mello, Bayon Moore
GUEST: Misty Lee, Brawley Boys & Girls Clubs of America

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Miller, Estrada 7-1

2. PUBLIC APPEARANCES/COMMENTS

Commissioner Jauregui distributed an event flyer for a fundraiser "Rockin' Out Cancer".

3. APPROVAL OF MINUTES

The minutes for October 15, 2019 were **approved** as submitted. m/s/c Benavides/Miller 7-0-1

4. REGULAR BUSINESS

a. **PARKS UPDATE:**

Guadalupe Park/Sidewalk Library:

City Manager Moore reported on Brawley Elementary School District "sidewalk Library" receptacle ceremony is waiting on a date.

The tree planting at Hinojosa Park had a good turnout. It was successful and had good press. 36 trees from the grant were planted plus one from a local resident, Ms. Lopez. BUHS Interact Club worked hard. The MOU with the city of El Centro was signed and allows for an 85% survival rate requirement.

b. **RECREATION UPDATE:**

Basketball Season:

Sign-ups have ended. Practice starts in early December.

Soccer Season:

Two games are left in the last game of the season.

Boys & Girls Club Letter of Interest:

Misty Lee, Director of the Brawley Boys & Girls Club gave background information on the national organization that has been around for 109 years. Lee then outlined the current program run at the Teen Center. The program focuses on teens. Program structure includes attendance of 15-20 per day which is currently cramped. From a 2015 study, the program is designed as a formula for impact. The design involves identifying who is served, how served, and what is to be achieved. There are 48 registered drop-in with membership. The program is 3-7PM, Tuesday, Wednesday, and Thursday. The goal is to have 50-75 registered and to serve 30-40 daily.

Commissioner Estrada asked what options there are for kids. Benavides asked about what others use the building. Is the B&G Club going to be the exclusive or primary user of the building? Jauregui said that the building is here and should be used.

MOTION: The Commission recommends that the City takes measures to ensure that the building continues to be used for teens. The Commission will support the City Council on their decision regarding the Brawley Boys & Girls Club use. Miller/Benavides 7-1

CITY UPDATES:

Cattle Call activities were enjoyed. Parade logistics were good. Acme, Republic have a good relationship with the City. **Commission Garcia** mentioned the traffic flow was good. **Commissioner Jauregui** noticed that the parade seemed short. **City Manager Bayon Moore** mentioned that it seemed that less people were at the Chili Cook-off. There were more people at the Mariachi Festival. Issues for improvement include that the clean-up plan needs improvement. Handicapped parking needs to be better as well as sidewalk access.

City Manager Bayon Moore presented an overview relating to the proposed budget and potential service reductions.

5. COMMISSION MEMBER COMMENTS None

6. OTHER ANNOUNCEMENTS

-Movie Night at the Lions Center is scheduled for December 20, 2019 at 6pm.

7. ADJOURNMENT @ 2:07pm

Marjo Mello, Interim Parks and Recreation Director

because of the e-coli breakout at the Del Mar Fair. The public will be reminded to wash their hands. On Sunday of the Rodeo, there is a petting zoo and communication aims to be proactive.

b. **RECREATION UPDATE:**

Soccer Season:

Recreation Coordinator Self reported there are 400 children registered for the City's youth soccer league. There are 8 teams in the 4-5, 6-7 and 8-9 age groups. There are four 10-11-year-old teams for a total of 28 teams. October 15, 2019 is the first day of games. Games are held at Del Rio for the 4-5 yr. olds at 5:30pm, Gonzales Park the 6-7 yr. olds at 5:30pm or 7pm, Hinojosa Park 8-9 yr. olds at 5:30pm or 7pm, Alyce Gereaux Park 10-11 yr. olds at 5:30pm or 7pm. We were able to get coaches for all teams including Commissioner Garcia who is coaching a 4-5 yr. old team.

Boys & Girls Club Letter of Interest:

City Manager Bayon Moore reported the Teen Center came about in the early 2000's because the City wrote a grant in cooperation with the BBGC. BBGC occupied the building and was responsible for utilities. They then vacated the lease agreement at a certain point due to financial constraints. The Club has recently asked to use the building exclusively for Teen programming. They are currently using two rooms in the building but are growing and would like more space. Their intent is to staff the facility. The City offers a drop-in center for teens to have a safe space to go. Discussions are underway.

The original purpose of the building is being reviewed and how it ought to be used in the future is being explored. The City rents the facility out and there are other users. **Recreation Coordinator Self** mentioned Calvary Kaleo Church uses the facility on Sundays, and Karate takes place 2 days a week. The building is also used for Baby Showers and Birthday parties, but it has not been rented out due to the need of two air conditioning units that need to be replaced.

Commissioner Garcia expressed concerns with "exclusive" use. The City doesn't allow others to have exclusive use of any facility or park. For example, BUHS does not have exclusive use for Wiest Field.

Commissioner Garcia suggested that the Commission invite the BBGC Executive Director to the next meeting. Commissioner Garcia moved to have the next meeting in November at the Teen Center and to invite the BBGC representative to join the meeting. m/s/c: Garcia/Miller

c. **CITY UPDATES:**

MOUs with IVDA, SunStrokers, BUHS and BESD:

Parks Coordinator Self reported that Nikki Lopez who oversees the IVDA year-round swim team has signed the MOU. They use the pool Monday through Friday, 4am-6am/4pm-8pm. They pay a \$500.00 fee monthly. The Brawley Sunstrokers use the pool in the summer season for two months and they pay a \$500.00 monthly fee. The Sunstrokers representative will be signing the MOU in the coming week.

City Manager Bayon Moore reported BESD and BUHS are still in the process of considering the MOU. BESD would like to sign a 2-year agreement. The Council has voted on and adopted a resolution for cost recovery.

5. COMMISSION MEMBER COMMENTS

6. OTHER ANNOUNCEMENTS

- Community Clean-Up Day is October 10, 2019
- 2019 Cattle Call events was passed out before the meeting.

- Cattle Call Chair protocol was given at the last meeting.
- Movie Night at the Lions Center is scheduled for December 20, 2019 at 6pm.
- November 16, 2019 is tree planting at Hinojosa Park.

7. ADJOURNMENT @ 1:15pm

Rachel Zepeda, Administrative Secretary

BRAWLEY PLANNING COMMISSION
October-December, 2019

Member Name	10/02/19	11/06/19	12/04/19
Robert Palacio	P	P	Cancelled
Kevan Hutchinson	P	P	
George Marquez	A	P	
Jay Goyal	P	P	
Darren Smith	P	P	
Juan Tavares	P	P	
Eugene Bumbera	P	P	

A: Absent
P: Present



BRAWLEY PLANNING COMMISSION
October 2, 2019

The Planning Commission of the City of Brawley, California, met in Regular Session at 5:30 p.m., City Council Chambers, 383 Main Street, Brawley, California, the date, time, and place duly established for the holding said meeting. The City Clerk attests to the posting of the agenda pursuant to the G.C.54954.

1. CALL TO ORDER/ ROLL CALL

Chairman Goyal called meeting to order @ 5:30 pm

PRESENT: Goyal, Palacio, Tavares, Smith, Bumbera, Hutchinson
ABSENT: Marquez

2. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Smith/Hutchinson 6-1

PRESENT: Palacio, Marquez, Smith, Bumbera, Hutchinson
ABSENT: Marquez

3. APPROVAL OF MINUTES

The minutes for July 10, 2019 were **approved** as submitted. m/s/c Smith/ Palacio 6-1

PRESENT: Palacio, Marquez, Smith, Bumbera, Hutchinson
ABSENT: Marquez

4. PUBLIC APPEARANCES There was none

5. CODE ENFORCEMENT REPORT

*June and July Code Enforcement Report were presented

6. REVIEW AND ADOPTION OF THE PLANNING COMMISSION RULES 2019-2020

The Planning Commission **adopted** the Planning Commission Rules 2019-2020. m/s/c Hutchinson/Palacio 6-1

PRESENT: Palacio, Marquez, Smith, Bumbera, Hutchinson
ABSENT: Marquez

7. ELECTION OF OFFICERS 2019-2020

The Planning Commission **elected** Kevan Hutchinson to Chairman. m/s/c Smith/Palacio 6-1

PRESENT: Palacio, Marquez, Smith, Bumbera, Hutchinson
ABSENT: Marquez

The Planning Commission **elected** Darren Smith to Vice-Chairman. m/s/c Hutchinson/Palacio 6-1

PRESENT: Palacio, Marquez, Smith, Bumbera, Hutchinson
ABSENT: Marquez

8. ADJOURNMENT @ 5:48 pm

Gordon R. Gaste AICP CEP, Development Services Director

1. ELECTION OF OFFICERS 2018-2019

The Commission **tabled** this item to a later date. m/s/c Smith/ Palacio 5-0

2. ADJOURNED TO August 7, 2019.

3. ADJOURNMENT @ 6:03 pm

Gordon R. Gaste AICP CEP, Development Services Director



BRAWLEY PLANNING COMMISSION
November 13, 2019

The Planning Commission of the City of Brawley, California, met in Regular Session at 5:30 p.m., City Council Chambers, 383 Main Street, Brawley, California, the date, time, and place duly established for the holding said meeting. The City Clerk attests to the posting of the agenda pursuant to the G.C.54954.

1. CALL TO ORDER/ ROLL CALL

Vice-Chairman Smith called meeting to order @ 5:30 pm

PRESENT: Goyal, Palacio, Tavares, Smith, Bumbera, Hutchinson, Marquez
ABSENT: None

2. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Palacio/Goyal 7-0

PRESENT: Goyal, Palacio, Tavares, Smith, Bumbera, Hutchinson, Marquez
ABSENT: None

3. APPROVAL OF MINUTES

The minutes for July 10, 2019 were **approved** as submitted. m/s/c Smith/ Palacio 7-0

PRESENT: Goyal, Palacio, Tavares, Smith, Bumbera, Hutchinson, Marquez
ABSENT: None

4. PUBLIC APPEARANCES There was none

5. PUREGRO INFORMATIONAL PRESENTATION

Daniel Cordero Jr., Project Manager for the Department of Toxic Substances Control provided a Community Update for the Draft Remedial Action Plan and Mitigated Negative Declaration for the Former PureGro Facility Property in Brawley which are now available for Public Review and Comment. The Public Comment Period is from November 13 to December 17, 2019. A community meeting and open house will be held on December 5, 2019 at the American Citizen Club from 6:00P.M. to 8:00 P.M.

Commissioner Goyal asked if there was going to be any landscaping provided on site and if there is intention on developing the lot.

Mr. Cordero informed the Commission if there is some landscape to be provided to the south and informed the commission that at this time there have been no expressed interest in development of the property but it will be available for use as an industrial lot as is its current intention.

Commissioner Palacio asked who would be the jurisdiction approving the final remediation activities and ensure the dirt was appropriately mitigated.

Mr. Cordero informed the Commission that they would be testing and approving the lot once remediation is completed.

Chairman Hutchinson asked where the stockpile would go.

Mr. Cordero informed the Commission that the dirt would go to a landfill that accepts this type of soil.

Julia Busse, Chevron Representative informed the Commission that they are open to commercial and industrial development of the lot once this remediation process is completed.

City Manager Bayon Moore provided additional information to the Commission on the progress of the current remediation plan.

6. ADJOURNMENT @ 5:57pm

Gordon R. Gaste, AICP CEP, Development Services Director

DRAFT

BRAWLEY PUBIC LIBRARY BOARD OF TRUSTEES

October - December, 2019

Member Name	10/19/19	11/13/19	12/11/19
Elizabeth Lorenzen	P	P	P
Judy Grant	P	P	P
Diane Lohr	P	P	P
Dixie Smith	A	P	P
Crystal Duran	P	A	A
Rosanna Bayon Moore	A	A	P
Liaison Luke Hamby	P	P	P

A: Absent

P: Present

CITY OF BRAWLEY
October 19, 2019

The Library Board of Trustees of the City of Brawley, California met in regular session at 5:05 PM on October 19, 2019 in the Brawley Public Library Park Meeting Room. The Library Director attests to the posting of the agenda pursuant to California Government Code Section 54956.

President Lorenzen called meeting to order @ 5:20 pm

PRESENT: Lorenzen, Lohr, Duran, Grant, Hamby, Mello
ABSENT: Smith, Bayon Moore

1. APPROVAL OF THE AGENDA

The agenda was **approved** as submitted. m/s/c Lohr/Duran 4-1

2. PUBLIC APPEARANCES & COMMENTS

Patrons have thanked the library for the two handicapped parking spaces.

3. APPROVAL OF THE MINUTES

The minutes for September 2019 were **approved** as submitted. m/s/c Duran/Lohr 4-1

4. REGULAR BUSINESS

- a. Finance: Bills were presented for payment, discussed, and approved for payment. m/s/c Grant/Duran 4-1
- b. Calendar: October story time will be Halloween STEM activities, Coin-collecting program has been moved to December 12, Angel Tea is set for December 5 and October 26 will have a comics program. Library will be closed for the Chili Cook-Off and Parade.
- c. Policies: The Computer Use Policy tabled until the next meeting.
- d. Zip Books: Funding is assured through August 2020. Demand is the same.
- e. Personnel: Interviews for the Library Page position are being held. The Driver/clerk for LAMBS has been reopened.
- f. Literacy/LEARN: Staff will be attending CLA this month.
- g. LAMBS: Erika Noriega is back filling in until a new driver is hired. Karen Teran will begin her maternity leave in November.
- h. Friends of the Library: The Bookstore is now open several days a week. There will be a Booksale on October 26.
- i. Reports from Liaisons: CM Hamby brought us up to date on City happenings.

5. ADJOURNMENT @ 7:15 pm

Judy Grant, Secretary

CITY OF BRAWLEY
November 13, 2019

The Library Board of Trustees of the City of Brawley, California met in regular session at 5:05 PM on October 19, 2019 in the Brawley Public Library Park Meeting Room. The Library Director attests to the posting of the agenda pursuant to California Government Code Section 54956.

President Lorenzen called meeting to order @ 5:05 pm

PRESENT: Lorenzen, Lohr, Smith, Grant, Hamby, Mello
ABSENT: Duran, Bayon Moore

1. APPROVAL OF THE AGENDA

The agenda was **approved** as submitted. m/s/c Lohr/Grant 4-1

2. PUBLIC APPEARANCES & COMMENTS There was none

3. APPROVAL OF THE MINUTES

The minutes for October 2019 were **approved** as submitted. m/s/c Lohr/Grant 4-1

4. REGULAR BUSINESS

- a. Finance: Bills were presented for payment, discussed, and approved for payment. m/s/c Lohr/Smith 4-1

Other Finance: The City budget is looking at a \$1.3 million shortfall. A discussion was had about the proposed cuts to the library. The library will be closed on Tuesdays at the Main branch, but will be open at the branch from 4-8pm. Among other cuts, we will empty our mini storage unit by the end of the year. Other cuts were discussed and explained.

- b. Calendar: Coin-collecting program is December 12.
- c. Policies: The Computer Use Policy tabled until after the first of the year.
- d. Zip Books: Funding is assured through August 2020. Demand is the same.
- e. Personnel: Jose Perdomo was hired as a Library Page and Erika Noreiga will continue to fill in on LAMBS.
- f. Literacy/LEARN: Work on the FFL grant will begin in December.
- g. LAMBS: The office will be moved to save money.
- h. Friends of the Library: The days that the Bookstore is open will change. The proposal to advertise on pharmacy bags was rejected.
- i. Reports from Liaisons: There was none.

5. ADJOURNMENT @ 6:45 pm

Judy Grant, Secretary

CITY OF BRAWLEY
December 11, 2019

The Board of Trustees of the City of Brawley, California met in regular session at 5:05 PM, Brawley Public Library Park Meeting Room, 400 Main St., Brawley, California; the date, time and place duly established or the holding of said meeting. The Library Director attests to the posting of the agenda pursuant to G.C. §54954.2.

President Lorenzen called meeting to order @ 5:15 pm

PRESENT: Lorenzen, Grant, Smith, Lohr, Hamby, Bayon Moore, Gasca
ABSENT: Duran, Mello

1. APPROVAL OF AGENDA

The agenda was **approved** as presented. m/s/c Lohr/Grant 4-1

2. PUBLIC APPEARANCES/COMMENTS There was none

3. APPROVAL OF THE MINUTES There was none

4. REGULAR BUSINESS

- a. Finance: Bills were presented for payment, discussed, and approved for payment. m/s/c Lohr/Smith 4-1

Other Finance: Lengthy discussion regarding budget cuts that will be implemented beginning January 1, 2020. The Main Branch new hours of operation will be Wednesday and Thursday from 10 am to 7 pm, Friday and Saturday from 9am to 5 pm. closed Sunday, Monday and Tuesday. Del Rio Branch will be open Monday, Tuesday, and Thursday from 4 to 8 pm.
- b. Calendar: The Angel Tea was enjoyed by all. The Coin-collecting program is set for December 12.
- c. Policies: The Computer Use Policy redo is tabled until later.
- d. ZipBooks: Discussion tabled
- e. Personnel: Discussion tabled.
- f. Literacy/LEARN: Discussion tabled.
- g. LAMBS: Discussion tabled.
- h. Friends of the Library: A raffle basket will be available at the Coin-collection program. New store hours are being set up.
- i. Liaisons: CM Bayon Moore and CM Hamby aided in the budget discussions

5. ADJOURNMENT @6:45 pm

Judy Grant, Secretary



CITY OF BRAWLEY
INVESTMENT PORTFOLIO REPORT
As of December 31, 2019



Cash	Financial Institution	Par Value	Market Value	% Yield	Quarterly Earnings	% of Portfolio	Purchase Date	Maturity Date
	Union Bank	\$ 11,449,004.70	\$ 11,449,004.70	0.00	\$ -		N/A	N/A
	Multi-Bank Securities	\$ 333,186.28	\$ 333,186.28	0.00	\$ -		N/A	N/A
	Total Cash	\$ 11,782,190.98	\$ 11,782,190.98		\$ -	26.43%		

	Local Agency Investment Fund (LAIF)	\$ 15,251,115.98	\$ 15,278,115.00	2.29	\$ 87,613.43	34.22%	N/A	N/A
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Non-Negotiable Certificates of Deposit (sorted by maturity date)

Financial Institution	Par Value	Market Value	% Yield	Quarterly Earnings	% of Portfolio	Purchase Date	Maturity Date
Sun Community Federal Credit Union	\$ 1,500,000.00	\$ 1,500,000.00	0.25	\$ 962.34		01/17/19	01/17/20
Community Valley Bank	\$ 1,000,000.00	\$ 1,000,000.00	2.20	\$ 5,717.02		06/10/19	06/10/20
First Imperial Credit Union	\$ 1,025,650.04	\$ 1,025,650.04	2.50	\$ 6,406.06		09/08/19	09/08/20
First Imperial Credit Union	\$ 1,025,650.04	\$ 1,025,650.04	2.50	\$ 6,406.06		09/08/19	09/08/20
Total Non-Negotiable Certificates of Deposit	\$ 4,551,300.08	\$ 4,551,300.08		\$ 19,491.48	10.21%		

Negotiable Certificates of Deposit (sorted by maturity date)

CUSIP	Financial Institution	Par Value	Market Value	% Yield	Estimated Qtrly Earnings	% of Portfolio	Purchase Date	Maturity Date
45780PAL9	Institution for Savings in Newport	\$ 247,000.00	\$ 247,857.09	2.04	\$ 1,265.88		07/31/15	07/31/20
26266NS32	EnterBank USA	\$ 245,000.00	\$ 245,193.55	1.74	\$ 1,071.88		10/16/15	10/16/20
31938QP57	First Business Bank	\$ 245,000.00	\$ 245,191.10	1.75	\$ 1,071.88		10/16/15	10/16/20
32082BEB1	First Merchants Bank	\$ 245,000.00	\$ 245,041.65	1.79	\$ 1,102.50		10/30/15	10/30/20
05580ADF8	BMW Bank of North America	\$ 245,000.00	\$ 246,168.65	2.23	\$ 1,378.13		11/18/15	11/18/20
95960NJ17	Western State Bank	\$ 245,000.00	\$ 246,193.15	1.64	\$ 1,010.63		02/19/16	02/19/21
319461AR0	First Choice Bank	\$ 245,000.00	\$ 244,527.15	1.50	\$ 918.75		02/26/16	02/26/21
48125YD50	JP Morgan Chase Bank	\$ 245,000.00	\$ 244,995.10	1.50	\$ 918.75		03/16/16	03/16/21
140420XR6	Capital One Bank USA NA	\$ 245,000.00	\$ 245,690.90	1.69	\$ 1,041.25		04/06/16	04/06/21
981571CE0	Worlds Foremost Bank	\$ 200,000.00	\$ 200,058.00	1.74	\$ 875.00		05/05/16	05/05/21
48040PBE4	Jonesboro State Bank	\$ 245,000.00	\$ 245,014.70	1.74	\$ 1,071.88		05/20/16	05/20/21
90348JAR1	UBS Bank USA	\$ 245,000.00	\$ 244,713.35	1.65	\$ 1,010.63		06/07/16	06/07/21
38762PBN1	Grant County Bank	\$ 245,000.00	\$ 244,750.10	1.50	\$ 918.75		07/13/16	07/13/21
06062QXG4	Bank of Baroda	\$ 245,000.00	\$ 245,656.60	1.84	\$ 1,133.13		11/23/16	11/23/21
35907XCW5	Frontier Bank	\$ 248,000.00	\$ 246,911.28	1.55	\$ 961.00		11/23/16	11/23/21
92834CCB6	Vision Bank of Iowa	\$ 245,000.00	\$ 245,198.45	1.74	\$ 1,071.88		11/30/16	11/30/21
58733ADN6	Mercantile Commerce Bank	\$ 245,000.00	\$ 246,597.40	2.03	\$ 1,255.63		12/09/16	12/06/21
33767AR78	First Bank	\$ 245,000.00	\$ 247,354.45	2.17	\$ 1,347.50		12/30/16	12/30/21
61747MG54	Morgan Stanley Bank N.A.	\$ 245,000.00	\$ 248,848.95	2.46	\$ 1,531.25		01/18/18	01/18/22
06647JAK0	BankNewport	\$ 245,000.00	\$ 245,066.15	1.99	\$ 1,225.00		02/28/17	02/28/22
87164YQB3	Synchrony Bank	\$ 245,000.00	\$ 248,581.90	2.36	\$ 1,470.00		04/07/17	04/07/22
949763GF7	Wells Fargo Bank	\$ 245,000.00	\$ 246,577.56	2.38	\$ 1,470.00		04/12/17	04/12/22
02587CEM8	American Express Federal Savings Bank	\$ 245,000.00	\$ 247,513.70	2.32	\$ 1,439.38		05/03/17	05/03/22
856285AW1	State Bank of India New York	\$ 245,000.00	\$ 248,995.95	2.41	\$ 1,500.63		05/30/17	05/31/22
795450A70	Sallie Mae Bank	\$ 245,000.00	\$ 248,459.40	2.31	\$ 1,439.38		06/21/17	06/21/22
02587DV47	American Express Centurion Bank	\$ 247,000.00	\$ 249,618.20	2.32	\$ 1,451.13		08/08/17	08/08/22
14042RHM6	Capital One Natl Assn	\$ 247,000.00	\$ 250,588.91	2.31	\$ 1,451.13		08/23/17	08/23/22
319141HU4	First Bank of Highland Park	\$ 245,000.00	\$ 247,300.55	2.12	\$ 1,316.88		09/20/17	09/20/22
62384RAB2	Mountain America Federal Credit Union	\$ 245,000.00	\$ 248,312.40	2.26	\$ 1,408.75		10/12/17	10/12/22
33715LAV2	First Technology Federal Credit Union	\$ 245,000.00	\$ 247,984.10	2.22	\$ 1,378.13		10/16/17	10/17/22
06740KLD7	Barclays Bank Delaware	\$ 245,000.00	\$ 248,307.50	2.26	\$ 1,408.75		10/18/17	10/18/22
20033AXS0	Comenity Capital Bank	\$ 245,000.00	\$ 248,324.65	2.26	\$ 1,408.75		10/23/17	10/24/22



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
Tuesday, February 4, 2020 6:00 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

Norma Kastner-Jauregui, Mayor
Luke Hamby, Mayor Pro-Tempore
Sam Couchman, Council Member
George A. Nava, Council Member
Donald L. Wharton, Council Member

Alma Benavides, City Clerk
William S. Smerdon, City
Attorney/City Treasurer
Rosanna Bayon Moore, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

- b. Presentation of FY 2019/2020 Mid Year Budget Review by Tyler Salcido, Finance Director. **Pgs 77-99**
- c. Discussion and Potential Action to Approve Auditing Services Contract with Moss Levy & Hartzheim for FY Ending June 30, 2019 in the Amount of \$54,500. **Pgs 100-106**
- d. Discussion and Potential Action to Adopt Resolution No. 2020- : Resolution of the City Council of the City of Brawley, California Accepting Grant Funds Allocated to the Citizen's Option for Public Safety (COPS) Program and Submittal of the Expenditure Plan for FY 2018/2019 Funding through the State of California Local Safety and Protection Account. **Pgs 107-111**
- e. Discussion and Potential Action to Adopt Resolution No. 2020- : Resolution of the City Council of the City of Brawley, California Authorizing the City to Apply for an Award from the Infill Infrastructure Program. **Pgs 112-114**
- f. Discussion and Potential Action to Approve Los Amigos de la Comunidad's Request for Sale and Consumption of Alcohol on Public Property, Specifically on Main Street, North and South Plaza Park on Saturday, March 28, 2020 for the Cesar Chavez Community Celebration from 10am to 11pm. **Pgs 115-118**
- g. Discussion and Potential Action to Approve Submittal of a Letter of Support to the California Energy Commission for the Salton Sea Geothermal Lithium Recovery Demonstration Project at the Request of Berkshire Hathaway Energy (BHE) Renewables. **Pgs 119-121**

5. DEPARTMENTAL REPORTS

- a. Update by Public Works Director Guillermo Sillas, PE
 - i) Emergency Construction at the Brawley Water Treatment Plant 1) to Replace Components of Two Sedimentation Basins and 2) to Recondition Water Distribution Pumps and Motors 422 and 423
- b. Update on Efforts to Restore Girls and Adult Softball Leagues by Interim Parks & Recreation Director Marjo Mello

6. INFORMATIONAL REPORTS

- a. Monthly Staff Report for February 2020, prepared by Shirley Bonillas, Personnel & Risk Management Administrator. **Pg 122**

- b. Record of Building Permits for December 2019 in the City of Brawley, Prepared by Oscar Escalante, Interim Building Official. **Pgs 123-124**

- b. Attendance Summary & Minutes for City of Brawley Boards/Commissions from October 1 – December 31, 2019.
 - 1) Brawley Airport Advisory Commission **Pgs 125-131**
 - 2) Brawley Parks & Recreation Commission **Pgs 132-137**
 - 3) Brawley Planning Commission **Pgs 138-143**
 - 4) Brawley Library Board of Trustees **Pgs 144-149**

7. CITY TREASURER REPORT

- a. Quarterly Investment Summary through December 2019 **Pgs 150-151**

8. CITY COUNCIL MEMBER REPORTS

9. CITY MANAGER REPORT

10. CITY ATTORNEY REPORT

11. CITY CLERK REPORT

12. CLOSED SESSION

REAL PROPERTY NEGOTIATIONS

- a. Conference with Real Property Negotiator – (California Government Code §54956.8)
Address: 225 A Street, Brawley, California
Negotiator: City Manager
Negotiating Parties: Boys & Girls Club
Under Negotiation: Rate and Terms

EXISTING LITIGATION (California Government Code §54956.9)

- a. Conference with Legal Counsel – Two (2) Cases
 - i. Frankie Rodriguez, Pablo C. Lopez, Marco A. Garcia, Omar Balderas, Gerardo Vindiola, David Villalobos, Julian Jimenez, Ricardo Rosales, Daniel Atondo, David Siquieroz, Jonathan Gutierrez, Anthony Padilla, Julio Velasquez, Roberto Orozco, Mariano C. Valenzuela, Jr., Raul Bernal, Ralph Walker, Jose Limon and Pete Guzman, on behalf of themselves and all other employees similarly situated vs. City of Brawley.

- ii. Brawley Public Safety Employee Association, Jeremy Schaffer, David Holetz, Jorge Garibay, Darlene Garcia, Dennise Montano, Nathan Montes-Gonzalez, Karla Razo, Daniel Swithenbank, Daniel Schleyer, Ricardo Gutierrez, Juan Morales, Ana Amaya, Brian Harsany, Angelica Garcia, Martha Garcia, Javier Martinez, Jake Yuhas, Dean Beckwith, Ricardo Valdez, David Pham, Stephen James Dyroff, Adriana Ruiz, Jon Dellinger, Isaac Romo, Jesse Yuhas, Susanne Nickel, Rudy H. Nunez, Diana Diaz, Sixto Moreno, Joon Kim, Francisco Mendoza, Maghen Caudill, Regina Kim vs. City of Brawley.

POTENTIAL LITIGATION (California Government Code §54956.9)

- a. Conference with Legal Counsel – One (1) Case

PERSONNEL MATTERS (Government Code §54957)

- a. Public Employee Appointment to the Position of Police Chief

ADJOURNMENT Regular Meeting, **Tuesday, February 18, 2020 @ 6:00 PM**, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3080.

Alma Benavides, City Clerk



**CITY OF BRAWLEY
INVESTMENT PORTFOLIO REPORT
As of December 31, 2019**

Negotiable Certificates of Deposit (sorted by maturity date - Continued)

CUSIP	Financial Institution	Purchase Price	Market Value	% Yield	Estimated Qtrly Earnings	% of Portfolio	Purchase Date	Maturity Date
01748DAY2	Alliance Bank	\$ 245,000.00	\$ 247,653.35	2.17	\$ 1,347.50		11/03/17	11/03/22
87270LAY9	TIAA FSB	\$ 245,000.00	\$ 247,650.90	2.17	\$ 1,347.50		11/21/17	11/22/22
38148PTQ0	Goldman Sachs Bank	\$ 245,000.00	\$ 249,730.95	2.45	\$ 1,531.25		11/29/17	11/29/22
45581EAP6	Industrial & Comm. Bank of China USA	\$ 245,000.00	\$ 249,794.65	2.45	\$ 1,531.25		12/22/17	12/22/22
828373GL8	Silvergate Bank	\$ 249,000.00	\$ 249,144.42	2.39	\$ 1,494.00		06/28/19	06/28/23
17312QQ36	Citibank NA	\$ 245,000.00	\$ 257,345.55	3.14	\$ 2,021.25		07/24/18	07/24/23
58404DET4	Medallion Bank Salt Lake City	\$ 249,000.00	\$ 251,288.31	2.08	\$ 1,307.25		07/22/19	07/24/23
39573LAG3	Greenstate Credit Union	\$ 249,000.00	\$ 249,575.19	1.89	\$ 1,182.75		08/30/19	08/30/23
59013J5R6	Merrick Bank	\$ 245,000.00	\$ 245,499.80	3.59	\$ 2,205.00		12/07/18	12/07/23
072727A19	BayCoast Bank	\$ 245,000.00	\$ 245,208.25	2.99	\$ 1,837.50		01/31/19	01/31/24
61760AL56	Morgan Stanley Private Bank	\$ 247,000.00	\$ 251,300.27	2.26	\$ 1,420.25		07/05/19	07/05/24
033034AG4	Anchor D Bank Texoma	\$ 249,000.00	\$ 249,102.09	2.34	\$ 5,851.50		07/22/19	07/22/24
90352RAM7	US Alliance Fed Credit Union	\$ 245,000.00	\$ 245,646.80	1.99	\$ 1,225.00		09/19/19	09/19/24
499724AK8	Knoxville TVA Employees Cr Union	\$ 245,000.00	\$ 245,122.50	1.94	\$ 1,194.38		11/26/19	11/26/24
474067AU9	Jefferson Financial Credit Union	\$ 245,000.00	\$ 245,994.70	2.04	\$ 1,255.63		12/10/19	12/10/24
Total Negotiable Certificates of Deposit		\$ 11,497,000.00	\$ 11,581,650.32		\$ 66,076.13	25.79%		

U.S. Agency Obligations (sorted by maturity date)

CUSIP	Issuer	Purchase Price	Market Value	% Yield	Estimated Qtrly Earnings	% of Portfolio	Purchase Date	Maturity Date	Moody/S&P
313663N76	Federal Natl Mtg Assn	\$ 1,000,000.00	\$ 999,000.00	1.62	\$ 4,062.50		08/10/16	08/10/21	AAA/AA+
313664EU3	Federal Natl Mtg Assn	\$ 490,000.00	\$ 489,181.70	1.60	\$ 1,960.00		10/28/16	10/28/21	AAA/AA+
Total U.S. Agency Obligations		\$ 1,490,000.00	\$ 1,488,181.70		\$ 6,022.50	3.34%			
Total Investment Portfolio		\$ 44,571,607.04	\$ 44,681,438.08		\$ 179,203.54	100.00%			

This quarterly report accurately reflects all City of Brawley's pooled investments. It is in conformity with the City's Investment Policy. The City has sufficient cash flow to meet six months expenditures. LAIF and Multi-Bank Securities, Inc. statements are the source of market values.

February 4, 2020

William S. Smerdon, Treasurer