

**CITY OF BRAWLEY
November 20, 2018**

The City Council of the City of Brawley, California met in special session at 3:00 PM, City Council Chambers, 383 Main, Brawley, California, the date, time and place duly established for the holding of said meeting. The City Clerk attests to the posting of the agenda pursuant to G.C. §54954.2.

The meeting was called to order by Mayor Nava @ 3:00PM.

PRESENT: Couchman, Hamby, Kastner-Jauregui, Nava, Wharton
ABSENT: None

INVOCATION Council Member Couchman

PLEDGE OF ALLEGIANCE Council Member Hamby

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Kastner-Jauregui/Hamby 5-0

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes) this is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

There was none.

3. CONSENT AGENDA Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

The consent agenda was **approved** as submitted. m/s/c Kastner-Jauregui/Couchman 5-0

AYES: Couchman, Hamby, Kastner-Jauregui, Nava, Wharton
NAYES: None
ABSENT: None
ABSTAIN: None

- a. **Approved** Accounts Payable: November 9, 2018 and November 15, 2018
- b. **Approved** Final Parcel Map (PM18-02) – Flag Lot, 1600 Block of A Street.
- c. **Approved** 2nd Reading of Ordinance No. 2018-04: Ordinance of the City Council of the City of Brawley, California Establishing Installation of Stop Signs at the Intersection of Cesar Chavez Street and River Drive.
- d. **Approved** Pilot Flying J Travel Center – Grant Easement for 12-inch Water Line along the Projection of Seabolt Drive on the North Side of Main Street at the Connection with the 12-inch Water Line that Provides Service to the SDSU Brawley Campus.
- e. **Approved** Contract Amendment No. 1 with Lee & Ro., Inc. for the Emergency Design Services of Two Sedimentation Basins Components to be replaced at the City of Brawley Water Treatment Plant.

4. REGULAR BUSINESS

- a. Discussion and Potential Action to Adopt Resolution No. 2018- : Resolution of the City Council of the City of Brawley, California, Approving the Overall Budget for Fiscal Year 2018/2019 and Authorizing an Exception to the City’s General Fund Reserve Preservation Policy.

***Staff Report & Power Point Presentation – Rosanna Bayon Moore, City Manager**

Four meetings were held to discuss various elements of the Overall Budget for FY2018/2019 and the direction provided in the November meeting was for staff to move forward with document preparation and alternatives for the City Council’s consideration with the end goal of a budget adoption.

FY 2018/19 Overall Budget: Bird’s Eye View of All Funds

General Fund - Deep Dive

Alternative Considered & Rejected

- Fire: Reserve Firefighters
- Parks & Recreation: Temp. Administrative Secretary, 2 Temp. Maintenance Workers
- Police: Graffiti Abatement, P/T Dispatcher, P/T Janitor/Maintenance

Proposed Reduction: Savings & Trade Offs

- Parks & Recreation: Temp. Senior Center Coordinator
- Police: P/T Dispatcher, P/T Maintenance Worker
- Fire: Fire Marshal, 1 F/T Reserve Firefighter
- Administration: P/T Temp. Janitor
- Vacant General Fund positions - 4 Police Officers

Suspend Non-Essential City Contributions

- IVEDC
- SBDC
- FILM COMMISISON
- CALED
- ICSC

City Manager’s Recommended FY 2018-19 Overall Budget. Financial scenarios associated with different combined alternatives were reviewed.

- Freezing implementation of the Fire Station No. 2 50% staffing plan for a third consecutive year - when the station was originally established, the hope was to successfully implement a 50% staffing plan that would enable both stations to be in operation due to tentative revenue projections. Permanent hiring has been delayed and the City has back filled with full-time reserves. **City Council in agreement with this proposal.**
- Eliminating one full time Reserve Firefighter as of January 1, 2019. **City Council in agreement with this proposal.**
- Retaining the temporary position of Graffiti Abatement Worker. **City Council in agreement with this proposal.**

- Retaining the temporary position of Senior Center Coordinator at a reduced level of 25 hours per week as of January 1, 2019. **City Council consensus is to retain the position at the 40 hour per week level and use reserve funds considering that the additional cost is less than \$10,500.**
- Continued freezing of the Parks & Recreation Director position, including ongoing interim responsibilities for the Library Director. No change is proposed. **City Council in agreement with this proposal.**
- Reducing the number of School Resource Officers from two to one, with total cost recovery from Brawley Union High School for all hours of work performed. If City requires an Officer to resume patrol duties, City pays for the person. **City Council in agreement with this proposal.**
- Recognizing the expiration of the 6-month temporary position of Code Enforcement Officer in November 2018. **City Council direction to continue Code Enforcement Officer position continue through fiscal year at 20 hours per week.**
- Freezing of four vacant Police Officer positions as of January 1, 2019. **City Council directed to freeze 2 positions as of January 2019. Staff directed to closely monitor and regularly report sworn officer staffing levels.**
- Freezing of one vacant part time Dispatcher position as of January 1, 2019. **City Council in agreement with this proposal.**
- Freezing of one vacant full time Fire Marshal position as of December 2018. **City Council in agreement with this proposal.**
- Freezing of part-time, temporary staffing for Janitor at Administration Offices and Maintenance Worker at Police Department for a total 2 hours per week as of January 1, 2019. **City Council directed to restore to 20 hour per week schedule at Administration Offices and PD.**
- Holding on the hire of temporary Social Media Coordinator. **City Council in agreement with this proposal.**
- Cost Recovery Strategies. Numerous cost recovery strategies are under review. **City Council in agreement with this proposal.**
- Changes in Employee Benefits. The City aims to implement changes to employee benefits as of January 1, 2019. These changes will affect the opt out/cash in lieu of provisions associated with the City's health insurance program. **City Council expressed concerns with timing but in agreement with this proposal.**

Temporary Suspension of Non-Essential City Contributions. Due to fiscal constraints, the proposed FY 2018/2019 General Fund Budget proposes the following:

| | Proposed | Approved |
|-----------------|----------|----------------|
| IVEDC | \$0 | \$5,000 |
| SBDC | \$0 | \$3,000 |
| Film Commission | \$0 | \$2,000 |
| CALED | \$0 | \$0 |

It was noted that the City is in receipt of a formal request from the Brawley Chamber of Commerce to attribute 45% of the City's TOT revenues. The requested funding is not included in the proposed FY 2018/2019 General Fund Budget. The City made a contribution of \$10,000 to the Chamber of Commerce in the first quarter of the fiscal year.

The City Council proposed adopting the resolution at this Special Meeting of the Brawley City Council with City Council directed changes for Fiscal Year 2018/2019 and total General Fund Reserve expenditures to be furnished by the Finance Director.

The City Council **adopted** Resolution No. 2018-54: Resolution of the City Council of the City of Brawley, California, Approving the Overall Budget for Fiscal Year 2018/2019 and Authorizing an Exception to the City's General Fund Reserve Preservation Policy. m/s/c Nava/Kastner-Jauregui 5-0

- b. Discussion and Potential Action to Authorize a Professional Engineering Services Agreement with Lee & Ro, Inc. for a Not to Exceed Value of \$29,876 for Compliance with Statewide Trash Provisions per the Track 1 Implementation Plan.

The City Council **authorized** a Professional Engineering Services Agreement with Lee & Ro, Inc. for a Not to Exceed Value of \$29,876 for Compliance with Statewide Trash Provisions per the Track 1 Implementation Plan. m/s/c Nava/Wharton 5-0

- c. Discussion and Action to Approve Purchase of Two Riding Mowers and Attachments from Powerland Equipment, Inc. for an Amount Not to Exceed \$61,902.42 in Development Impact Fees.

The City Council **approved** the Purchase of Two Riding Mowers and Attachments from Powerland Equipment, Inc. for an Amount Not to exceed \$61,902.42 in Development Impact Fees. m/s/c Nava/Kastner-Jauregui 5-0

5. DEPARTMENTAL REPORT

- a. Update on State Highway 86 Road Rehabilitation Project Activities from December 2018 to January 2019 by Guillermo Sillas, Public Works Director

Project will be on Highway 86 starting on West Main Street beginning in early December 2018 and extend into January 2019.

6. CITY COUNCIL MEMBER REPORTS

Hamby: Attended Cattle Call Events, Ribbon Cutting at Nava Commercial Capital & Real Estate Inc., O'Malley Plumbing Grand Re-Opening and fielded concerns from citizens regarding Code Enforcement in the Downtown Area's abandoned buildings.

Kastner-Jauregui: Attended Cattle Call Events, Ribbon Cutting for Nava Commercial, Veteran's Day Event, and Ribbon Cutting at O'Malley's Plumbing and the Honey Festival in Westmorland.

Couchman: Attended Cattle Call Events, Ribbon Cutting for Nava Commercial, IVEDC Dinner, Veteran's Day Event and Philanthropy Day. Thanked staff and Brawley Police Explorers for all their work during Cattle Call.

Wharton: Attended Cattle Call Events. Expressed gratitude to the Chamber of Commerce. Ran the 5k for the BUHS Wrestling Team before the parade started. He and Mayor were part of a video re: Brawley Meat Market.

Nava: Thanked everyone for attending his ribbon cutting. Cattle Call Events were great and successful. Looks forward to more time to engage with local business owners. Wished everyone a Happy Thanksgiving.

7. CITY MANAGER REPORT

- a. Began meeting with various stakeholders to debrief the Cattle Call 2018 series of events.
- b. Guillermo Sillas has joined in communication with Imperial County Public Works and COLAB on the topic of 8th Street. A portion of 8th Street is in City limits but is County right of way. There is some potential interest in transferring the right of way to the City of Brawley so a greater portion of 8th Street can be improved.
- d. An update was provided re: Latigo Ranch.

The IID undergrounding is a critical path item. The City has been in contact with IID. It is unclear at this point, whether the funding opportunity can be achieved in any window of time that is consistent with project timetables.

The modification of conditions for Latigo Ranch and the development agreement will reflect IID's response. Without knowing what the IID's participation would be, Wildcat remains unresolved.

Further research is underway regarding a real estate lien vs. traditional security.

Legal guidance has been provided on the pathway to public action on a condition modifications and development agreement, which is a public hearing before the Planning Commission and a public hearing before the City Council.

Mayor Nava and Council member Kastner-Jauregui asked for staff attention to be given to the project because the prospective buyer is under time constraints.

CM Bayon Moore stated that IID's response to the City's 75/25 request for financial assistance would determine when Wildcat can be constructed. The applicant could move forward without an answer in which case the the City would simply prepare a Development Agreement for City Council action. If there is interest in a Condition Modification that makes the City and IID responsible for the undergrounding of IID facilities, the timing question needs to be answered. Mr. Coyne has requested a decision on all topics by December 15.

8. CITY ATTORNEY None to report.

9. CITY CLERK REPORT None to report.

10. CLOSED SESSION

- a. POTENTIAL LITIGATION
(C.G.C. Section §54956.9)
Conference with Legal Counsel - One (1) Case

11. ADJOURNMENT @ 7:50pm

Alma Benavides, City Clerk