



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
Tuesday, October 16, 2018 @ 6:00 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

George A. Nava, Mayor
Donald L. Wharton, Mayor Pro-Tempore
Norma Kastner-Jauregui, Council Member
Luke Hamby, Council Member
Sam Couchman, Council Member

Alma Benavides, City Clerk
William S. Smerdon, City Attorney/
City Treasurer
Rosanna Bayon Moore, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION **Father Ed Horning, Communities of Brawley and Westmorland**

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes) this is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. **Please direct your questions and comments to the City Council.**

3. CONSENT AGENDA Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

- a. Approve Accounts Payable: September 27, 2018 **Pgs 4-16**
September 28, 2018 **Pg 17**
October 4, 2018 **Pgs 18-27**
October 10, 2018 **Pgs 28-38**
October 11, 2018 **Pg 39**
- b. Approve City Council Minutes: September 4, 2018 **Pgs 40-45**
September 18, 2018 **Pgs 46-51**
October 2, 2018 **Pgs 52-56**
- c. Authorize Request to Temporarily Supply Potable Water to Tri-Rotor LLC with a Maximum of 5,000 Gallons per Week for Agricultural Commercial Activities Outside of City Limits Through April of 2019. **Pgs 57-59**
- d. Approve Memorandum of Understanding By and Between the City of Brawley and Brawley Union High School to Furnish a School Resource Officer. **Pgs 60-65**
- e. Approve Final Parcel Map (PM18-01) – 1479 Trail Street **Pgs 66-72**

4. REGULAR BUSINESS

- a. Discussion and Potential Action to Accept the City of Brawley Audited Financial Statements for Fiscal Year Ended June 30, 2017. **Pgs 73-180**
- b. Discussion and Potential Action re: Request to Waive Road Closure Fees for Hidalgo Society's Noche de Fiesta on November 8, 2018 from 6pm – 12am. **Pgs 181-185**
- c. Discussion and Potential Action re: Request to Waive Road Closure Fees for Assembly of God Church's Fall Festival on October 31, 2018 from 5pm – 8pm. **Pgs 186-193**

- d. Discussion and Potential Action re: the Request to Sell and Consume Alcohol By Sally and Jamey Butler for a Private Event on Public Property at Captain Scott Pace Park on November 3, 2018 from 5pm – 11pm. **Pgs 194-199**
- e. Discussion & Staff Direction re: Upcoming Budget Meetings.

5. DEPARTMENTAL REPORTS

- a. Marjo Mello, Interim Parks & Recreation Direction re: 2018 Cattle Call Events
Pg 200

6. CITY COUNCIL MEMBER REPORTS

7. CITY MANAGER REPORT

8. CITY ATTORNEY

9. CITY CLERK REPORT

10. CLOSED SESSION

- a. POTENTIAL LITIGATION
(C.G.C. Section §54956.9)
Conference with Legal Counsel - Two (2) Cases

ADJOURNMENT Regular Meeting, **Tuesday, November 6, 2018 @ 6:00 PM**, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3080.

Alma Benavides, City Clerk

Check Register Report

Date: 09/27/2018

Time: 2:35 PM

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
52017	09/27/2018	Printed	B364	360 BUSINESS PRODUCTS	Certificate Covers	432.31
52018	09/27/2018	Printed	A0711	A & A ELECTRIC	Replace Electrical Switch	364.54
52019	09/27/2018	Printed	A242	A T & T	Telephone Services 9/7-10/6	159.72
52020	09/27/2018	Printed	A554	ALLIED WASTE SERVICES #467	Solid Waste Services/Oct 2018	287,512.52
52021	09/27/2018	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	177.25
52022	09/27/2018	Printed	A785	AT&T	U-Verse Internet 9/17-10/16	79.25
52023	09/27/2018	Printed	A901	AT&T-CALNET 3	Telephone Services 8/20-9/19	3,271.95
52024	09/27/2018	Printed	A784	AT&T	Telephone Service/Teen Center	174.88
52025	09/27/2018	Printed	B251	BAKER & TAYLOR, INC.	Books	1,238.72
52026	09/27/2018	Printed	B610	BIBLIONIX	Annual Apollo Subscription	3,560.00
52027	09/27/2018	Printed	B971	SHIRLEY BONILLAS	Travel Adv./Risk Management	187.58
52028	09/27/2018	Printed	B272	BOOKS BY THE BUSHEL LLC	Books	3,648.20
52029	09/27/2018	Printed	B781	BRODART COMPANY	Spanish Plan Sept - Aug 2019	4,072.95
52030	09/27/2018	Printed	B411	BSN SPORTS, LLC	Soccer Balls, Cones, Whistles	781.97
52031	09/27/2018	Printed	C088	CALIFORNIA NARCOTIC	Equipment & Services Expo/Jon	585.00
52032	09/27/2018	Printed	C544	CANON FINANCIAL SERVICES, INC	Copier Lease, Usage PO #1963	1,429.38
52033	09/27/2018	Printed	C661	CAVENDISH SQUARE	Books	210.71
52034	09/27/2018	Printed	C0650	MARY JESSIE CHAVEZ	Refund Deposit 1111 D Street	44.24
52035	09/27/2018	Printed	C093	CIT	City Hall Phone System	150.54
52036	09/27/2018	Printed	C015	CLEAR INC	Training & Technology Seminar/	550.00
52037	09/27/2018	Printed	C430	CLINICA DE SALUD DEL PUEBLO.	Pre-Employment/Sergio Garcia,	285.00
52038	09/27/2018	Printed	C005	COSTCO WHOLESALE #121	Grandparents Dance Supplies	387.40
52039	09/27/2018	Printed	D478	DEPARTMENT OF JUSTICE	Fingerprint Applications	98.00
52040	09/27/2018	Printed	E145	ELMS EQUIPMENT	Chain	182.34
52041	09/27/2018	Printed	E101	EMPLOYMENT DEVELOPMENT DEPART.	2018 2nd Qtr Unemployment	2,378.00
52042	09/27/2018	Printed	X169	EXIT IMPERIAL REALTY	Refund Deposit 1012 Birch St	226.55
52043	09/27/2018	Printed	F105	FEDERAL EXPRESS CORP.	Mailings - City Clerk	85.49
52044	09/27/2018	Printed	F152	EMILIA FIGUEROA	Refund Ovrpmnt 654 S. Imperial	49.25
52045	09/27/2018	Printed	G678	JOSEPH GULER	Refund Deposit 939 Jennifer St	64.10
52046	09/27/2018	Printed	G075	ANA GUTIERREZ	Reimb. Travel/Senate Bill 1	25.50
52047	09/27/2018	Printed	I102	I. I. D.	Canal Water/Oakley 3008245	15,484.00
52048	09/27/2018	Printed	I140	I. V. HOUSING AUTHORITY	Refund Ovrpmnt 968 Dominguez Ct	54.29
52049	09/27/2018	Printed	I301	IMPERIAL HARDWARE CO., INC	Gloves, Trash Bags	423.23
52050	09/27/2018	Printed	I103	IMPERIAL IRRIGATION DISTRIC	Street Lights 8/4/18-9/4/18	9,667.25
52051	09/27/2018	Printed	I567	IMPERIAL VALLEY PRESS	Notice & Invitation to Bidders	2,043.71
52052	09/27/2018	Printed	I232	IV BLDRS	Refund Ovrpmnt 944 S 2nd St	60.59
52053	09/27/2018	Printed	K154	K-C WELDING RENTALS, INC.	Oil	64.63
52054	09/27/2018	Printed	K224	KENAI DRILLING LIMITED	Refund Deposit 454 W C Street	249.13
52055	09/27/2018	Printed	K543	KNORR SYSTEMS, INC.	Pool Lights	714.37
52056	09/27/2018	Printed	L920	LABRUCHERIE IRRIGATION SUPP	Angle Valve	82.14
52057	09/27/2018	Printed	M944	JAQUELINE MACIAS	Zumba Instructor P.M. Aug 2018	63.75
52058	09/27/2018	Printed	M386	MANA-LAS PRIMERAS AWARDS GALA	Awards Gala & Scholarship	130.00
52059	09/27/2018	Printed	M665	FERNANDO MARTINEZ	Refund Deposit 116 W C Street	85.63
52060	09/27/2018	Printed	M004	MCNEECE BROS OIL COMPANY	Fuel/Parks & Rec Dept	7,942.25
52061	09/27/2018	Printed	M513	MEDTOX LABORATORIES, INC	Evidentiary Drug Analysis	59.02
52062	09/27/2018	Printed	M988	MARJO MELLO	Reimb. Book	337.45
52063	09/27/2018	Printed	M011	ROSANNA BAYON MOORE	Reimb. Travel/CA League of	987.30
52064	09/27/2018	Printed	N551	ERIKA NORIEGA	Reimb. Mileage 6/18, 6/28	39.24
52065	09/27/2018	Printed	O567	JIM O'MALLEY PLUMBING	Solenoid	285.82
52066	09/27/2018	Printed	O607	OSWALT & ASSOCIATES	Attorney Services - Aug 2018	5,294.89
52067	09/27/2018	Printed	P765	PACKERS MINI STORAGE	Storage Unit B209 Rent/Sept.	105.00
52068	09/27/2018	Printed	P502	RICHARD PALOMINO	Refund Deposit 520 E Street	79.47
52069	09/27/2018	Printed	P110	PESTMASTER SERVICES	Pest Control/City Hall	160.00
52070	09/27/2018	Printed	P113	PETTY CASH - CITY CLERK	Petty Cash - City Clerk	66.31

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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
52071	09/27/2018	Printed	P371	PIONEERS MEMORIAL HEALTHCARE	Evidence Gathering	2,302.50
52072	09/27/2018	Printed	P372	PITNEY BOWES GLOBAL FINANCIAL	Postage Meter 6/30/18-9/29/18	237.78
52073	09/27/2018	Printed	P300	PROFORCE MARKETING, INC.	Tourniquets, Battery Sleeves	535.00
52074	09/27/2018	Printed	R462	REDDY ICE, CORPORATION	Ice	282.74
52075	09/27/2018	Printed	S0605	DAVID FERNANDO SIQUEIROZ	Refund Deposit 689 S 5th St	98.17
52076	09/27/2018	Printed	S495	SOUTHERN CALIFORNIA GAS CO.	187 525 6200 1 8/7/18-9/6/18	56.99
52077	09/27/2018	Printed	S755	SPORTS BOOSTERS, INC	Sports Poster - Brawley High	59.50
52078	09/27/2018	Printed	S195	ERICA & EDWARD STAUF	Refund Ovrpmt 255 Riverwood Dr	3.16
52079	09/27/2018	Printed	U790	U.S. BANK CORPORATE	Credit Card Charges/R. Moore	1,012.86
52080	09/27/2018	Printed	U901	UNITED STATES POSTAL SERVIC	City Hall Postage Refill	1,678.68
52081	09/27/2018	Printed	U560	UNIVAR USA, INC.	Hydrochloric Acid	4,249.75
52082	09/27/2018	Printed	V1206	TAMEE VALENZUELA	Aqua Zumba Instructor - August	382.50
52083	09/27/2018	Printed	V079	VERIZON WIRELESS SERVICES L	Mobile Broadband/Police Dept.	1,442.10
52084	09/27/2018	Printed	V940	KAREN VOGEL	Property Tax 049-213-001-000	525.64
52085	09/27/2018	Printed	W221	WAL-MART STORES, INC #01-1555	Grandparents Dance Supplies	1,168.62

Total Checks: 69

Checks Total (excluding void checks): 370,928.80

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/27/2018

Time: 2:30 pm

Page: 1

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 General Fund							
Dept: 000.000							
101-000.000-205.308	Sr. Center						
	COSTCO WHOLESALE #121///	36933	Grandparents Dance Supplies	52038	09/06/2018	09/27/2018	387.40
	WAL-MART STORES, INC.	00123	Grandparents Dance Supplies	52085	09/04/2018	09/27/2018	556.97
	WAL-MART STORES, INC.	00891	Grandparents Dance Supplies	52085	09/06/2018	09/27/2018	429.01
							<u>1,373.38</u>
						Total Dept. 000000:	1,373.38
Dept: 110.000 General Revenues							
101-110.000-410.910	Utility users						
	KENAI DRILLING LIMITED///		Refund Deposit 454 W C Street	52054	09/20/2018	09/27/2018	1.43
							<u>1.43</u>
						Total Dept. General Revenues:	1.43
Dept: 111.000 City Council							
101-111.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Binders	52017	09/14/2018	09/27/2018	18.64
	360 BUSINESS PRODUCTS///		Certificate Covers	52017	09/17/2018	09/27/2018	24.67
							<u>43.31</u>
101-111.000-750.200	VERIZON WIRELESS		Cell Phone Charges/Variou	52083	09/10/2018	09/27/2018	266.36
							<u>266.36</u>
101-111.000-750.402	Travel - N.J						
	MANA-LAS PRIMERAS	2018-2	Awards Gala & Scholarship	52058	09/18/2018	09/27/2018	130.00
							<u>130.00</u>
						Total Dept. City Council:	439.67
Dept: 112.000 City Clerk							
101-112.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Dividers	52017	09/14/2018	09/27/2018	49.13
	PETTY CASH -CITY CLERK///		Petty Cash - City Clerk	52070	09/04/2018	09/27/2018	4.31
							<u>53.44</u>
101-112.000-730.200	Technical						
	PETTY CASH -CITY CLERK///		Petty Cash - City Clerk	52070	09/07/2018	09/27/2018	62.00
							<u>62.00</u>
101-112.000-750.210	Postage						
	FEDERAL EXPRESS CORP.///	6-307-66823	Mailings - City Clerk	52043	09/14/2018	09/27/2018	26.61
							<u>26.61</u>
101-112.000-750.300	Advertising &						
	IMPERIAL VALLEY PRESS///	11204458	Ad/General Laborer	52051	08/14/2018	09/27/2018	285.82
	IMPERIAL VALLEY PRESS///	11205802	Notice of Public Hearing/	52051	08/17/2018	09/27/2018	259.17
	IMPERIAL VALLEY PRESS///	11203269	Notice & Invitation to Bidders	52051	08/22/2018	09/27/2018	1,498.72
							<u>2,043.71</u>
						Total Dept. City Clerk:	2,185.76
Dept: 131.000 City Manager							
101-131.000-750.400	Travel						
	MOORE/ROSANNA BAYON//		Reimb Travel/CA League of	52063	09/17/2018	09/27/2018	987.30
							<u>987.30</u>
						Total Dept. City Manager:	987.30
Dept: 151.000 Finance							
101-151.000-720.100	Office						

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/27/2018
 Time: 2:30 pm
 Page: 2

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
360 BUSINESS PRODUCTS///			File Folders	52017	09/21/2018	09/27/2018	33.93
							<u>33.93</u>
101-151.000-740.100	Repair & CIT///	32451463	City Hall Phone System	52035	09/20/2018	09/27/2018	75.27
							<u>75.27</u>
101-151.000-740.400	Rent CANON FINANCIAL	19203789	Copier Lease PO #1974	52032	09/12/2018	09/27/2018	113.40
							<u>113.40</u>
101-151.000-750.200	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	37.89
							<u>37.89</u>
101-151.000-750.210	Postage UNITED STATES POSTAL		City Hall Postage Refill	52080	09/25/2018	09/27/2018	56.61
							<u>56.61</u>
						Total Dept. Finance:	317.10
Dept: 152.000	Utility Billing						
101-152.000-740.100	Repair & CIT///	32451463	City Hall Phone System	52035	09/20/2018	09/27/2018	75.27
							<u>75.27</u>
101-152.000-740.400	Rent CANON FINANCIAL	19203789	Copier Lease PO #1974	52032	09/12/2018	09/27/2018	113.40
							<u>113.40</u>
101-152.000-750.210	Postage UNITED STATES POSTAL		City Hall Postage Refill	52080	09/25/2018	09/27/2018	1,532.68
							<u>1,532.68</u>
						Total Dept. Utility Billing:	1,721.35
Dept: 153.000	Personnel						
101-153.000-730.200	Technical CLINICA DE SALUD DEL DEPARTMENT OF JUSTICE///	0000310 323896	Pre-Employment/Sergio Garcia, Fingerprint Applications	52037 52039	08/29/2018 09/06/2018	09/27/2018 09/27/2018	285.00 32.00
							<u>317.00</u>
101-153.000-750.400	Travel BONILLAS/SHIRLEY//		Travel Adv./Risk Management	52027	09/17/2018	09/27/2018	187.58
							<u>187.58</u>
						Total Dept. Personnel:	504.58
Dept: 161.000	City Attorney						
101-161.000-730.100	Professional OSWALT & ASSOCIATES///	10576	Attorney Services - Aug 2018	52066	08/31/2018	09/27/2018	270.00
	OSWALT & ASSOCIATES///	10577	Attorney Services - Aug 2018	52066	08/31/2018	09/27/2018	4,155.00
	OSWALT & ASSOCIATES///	10581	Attorney Services - Aug 2018	52066	08/31/2018	09/27/2018	150.00
	OSWALT & ASSOCIATES///	10597	Attorney Services - Aug 2018	52066	08/31/2018	09/27/2018	105.00
	OSWALT & ASSOCIATES///	10600	Attorney Services - Aug 2018	52066	08/31/2018	09/27/2018	514.49
	OSWALT & ASSOCIATES///	10617	Attorney Services - Aug 2018	52066	08/31/2018	09/27/2018	100.40
							<u>5,294.89</u>
						Total Dept. City Attorney:	5,294.89
Dept: 171.000	Planning						
101-171.000-720.100	Office 360 BUSINESS PRODUCTS///		Note Pads, Copy Paper, Pens	52017	09/17/2018	09/27/2018	101.98
							<u>101.98</u>

INVOICE APPROVAL LIST BY FUND REPORT

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Page: 3

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
101-171.000-750.200	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	0.57
							<u>0.57</u>
						Total Dept. Planning:	102.55
Dept: 191.000 Non-departmental							
101-191.000-730.200	Technical						
	PESTMASTER SERVICES///	1411114	Rodent Control/City Hall	52069	09/25/2018	09/27/2018	85.00
	PESTMASTER SERVICES///	1411113	Pest Control/City Hall	52069	09/25/2018	09/27/2018	35.00
							<u>120.00</u>
101-191.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services	52021	09/26/2018	09/27/2018	18.05
							<u>18.05</u>
101-191.000-750.200							
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	131.48
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	234.73
							<u>366.21</u>
						Total Dept. Non-departmental:	504.26
Dept: 211.000 Police Protection							
101-211.000-720.500	Electrical						
	IMPERIAL HARDWARE CO.	528547/2	Bulbs	52049	09/17/2018	09/27/2018	21.79
							<u>21.79</u>
101-211.000-721.200	Other						
	IMPERIAL HARDWARE CO.	528725/2	Toilet Flapper	52049	09/18/2018	09/27/2018	12.60
	IMPERIAL HARDWARE CO.	528687/2	Toilet Seat	52049	09/18/2018	09/27/2018	18.41
	IMPERIAL HARDWARE CO.	528555/2	Cable Ties	52049	09/17/2018	09/27/2018	12.69
	PROFORCE MARKETING,	351992	Tourniquets, Battery Sleeves	52073	07/26/2018	09/27/2018	535.00
							<u>578.60</u>
101-211.000-725.300	Natural gas						
	SOUTHERN CALIFORNIA GAS		187 525 6200 1 8/7/18-9/6/18	52076	09/10/2018	09/27/2018	19.36
							<u>19.36</u>
101-211.000-725.400	Fuel						
	MCNEECE BROS OIL	858548	Fuel/Police Dept.	52060	08/31/2018	09/27/2018	7,367.29
	MCNEECE BROS OIL	234582	Fuel/Police Dept.	52060	09/12/2018	09/27/2018	3.08
							<u>7,370.37</u>
101-211.000-730.200	Technical						
	DEPARTMENT OF JUSTICE///	323896	Fingerprint Applications	52039	09/06/2018	09/27/2018	66.00
	MEDTOX LABORATORIES,		Evidentiary Drug Analysis	52061	08/31/2018	09/27/2018	59.02
	PESTMASTER SERVICES///	1410847	Pest Control/Police Dept.	52069	09/18/2018	09/27/2018	40.00
	PIONEERS MEMORIAL		Evidence Gathering	52071	08/31/2018	09/27/2018	26.25
	PIONEERS MEMORIAL		Evidence Gathering	52071	08/31/2018	09/27/2018	26.25
	PIONEERS MEMORIAL		Evidence Gathering	52071	08/20/2018	09/27/2018	2,250.00
							<u>2,467.52</u>
101-211.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services	52021	09/12/2018	09/27/2018	132.20
							<u>132.20</u>
101-211.000-740.400	Rent						
	CANON FINANCIAL	19203791	Copier Leases/P.D	52032	09/12/2018	09/27/2018	459.74
	PITNEY BOWES GLOBAL		Postage Meter 6/30/18-9/29/18	52072	09/01/2018	09/27/2018	237.78
							<u>697.52</u>
101-211.000-750.200							

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Page: 4

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	556.21
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	51.38
	VERIZON WIRELESS		Mobile Broadband/Police Dept.	52083	09/06/2018	09/27/2018	750.65
							<u>1,358.24</u>
101-211.000-750.210	Postage						
	FEDERAL EXPRESS CORP.///	6-307-49784	Mallings - Police Dept.	52043	09/14/2018	09/27/2018	58.88
							<u>58.88</u>
101-211.000-750.400	Travel						
	U.S. BANK CORPORATE///		Credit Card Charges/R. Moore	52079	08/22/2018	09/27/2018	199.13
							<u>199.13</u>
101-211.000-750.510							
	CALIFORNIA NARCOTIC///		Equipment & Services Expo/Jon	52031	09/18/2018	09/27/2018	585.00
	CLEAR INC///		Training & Technology Seminat/	52036	09/10/2018	09/27/2018	550.00
							<u>1,135.00</u>
							Total Dept. Police Protection: 14,038.61
Dept: 211.300	Graffiti Abatement						
101-211.300-721.200	Other						
	WAL-MART STORES, INC	06648	Paint, Graffiti Remover	52085	09/17/2018	09/27/2018	53.58
							<u>53.58</u>
101-211.300-725.400	Fuel						
	MCNEECE BROS OIL	858548	Fuel/Police Dept.	52060	08/31/2018	09/27/2018	208.22
							<u>208.22</u>
							Total Dept. Graffiti Abatement: 261.78
Dept: 221.000	Fire Department						
101-221.000-750.200							
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	158.64
							<u>158.64</u>
101-221.000-750.210	Postage						
	UNITED STATES POSTAL		City Hall Postage Refill	52080	09/25/2018	09/27/2018	0.94
							<u>0.94</u>
							Total Dept. Fire Department: 159.58
Dept: 231.000	Building Inspection						
101-231.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Note Pads, Copy Paper, Pens	52017	09/17/2018	09/27/2018	101.98
							<u>101.98</u>
101-231.000-750.200							
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	142.73
							<u>142.73</u>
101-231.000-750.210	Postage						
	UNITED STATES POSTAL		City Hall Postage Refill	52080	09/25/2018	09/27/2018	88.45
							<u>88.45</u>
							Total Dept. Building Inspection: 333.16
Dept: 311.000	Engineering						
101-311.000-750.200							
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	781.88
	VERIZON WIRELESS		Cell Phone Charges/Various	52083	09/10/2018	09/27/2018	60.74
							<u>842.62</u>
101-311.000-750.400	Travel						
	GUTIERREZ/ANA//		Reimb. Travel/Sonate Bill 1	52046	09/20/2018	09/27/2018	25.50

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/27/2018

Time: 2:30 pm

Page: 5

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							25.50
							Total Dept. Engineering: 868.12
Dept: 411.000	Community						
101-411.000-720.100	Office						
	360 BUSINESS PRODUCTS///		Note Pads, Copy Paper, Pens	52017	09/17/2018	09/27/2018	101.98
							101.98
101-411.000-750.200							
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	142.74
							142.74
							Total Dept. Community Development: 244.72
Dept: 511.000	Parks						
101-511.000-720.300	Chemicals						
	IMPERIAL HARDWARE CO.,	528389/2	Ant Killer	52049	09/14/2018	09/27/2018	26.16
							26.16
101-511.000-720.600	Plumbing						
	O'MALLEY PLUMBING/JIM//	87275	PVC Pipe, Tee, Coupling	52065	09/13/2018	09/27/2018	5.96
							5.96
101-511.000-721.200	Other						
	ELMS EQUIPMENT///		Weedeater Line, Blade Cleaner	52040	09/14/2018	09/27/2018	141.98
	ELMS EQUIPMENT///		Chain	52040	09/19/2018	09/27/2018	40.36
	K-C WELDING RENTALS,	22204	Oil	52053	09/14/2018	09/27/2018	64.63
	REDDY ICE, CORPORATION///		Ice	52074	09/19/2018	09/27/2018	282.74
							529.71
101-511.000-721.900	Small tools &						
	U.S. BANK CORPORATE///		Credit Card Charges/R. Moore	52079	08/22/2018	09/27/2018	813.73
							813.73
101-511.000-725.400	Fuel						
	MCNEECE BROS OIL	234944	Fuel/Parks & Rec Dept.	52060	09/19/2018	09/27/2018	64.36
							64.36
101-511.000-730.200	Technical						
	BIBLIONIX///	4909	Annual Apollo Subscription	52026	08/21/2018	09/27/2018	3,560.00
							3,560.00
101-511.000-750.200							
	AT&T		U-Verse Internet 9/17-10/16	52022	09/16/2018	09/27/2018	79.25
							79.25
101-511.000-750.650	Taxes, Fees,						
	VOGEL/KAREN//		Property Tax 046-050-032-000	52084	09/26/2018	09/27/2018	9.56
	VOGEL/KAREN//		Property Tax 049-213-001-000	52084	09/26/2018	09/27/2018	516.08
							525.64
							Total Dept. Parks: 5,604.81
Dept: 521.000	Recreation & Lions						
101-521.000-720.300	Chemicals						
	UNIVAR USA, INC ///		Sodium Hypochlorite	52081	09/10/2018	09/27/2018	1,920.80
	UNIVAR USA, INC ///		Sodium Hypochlorite	52081	08/28/2018	09/27/2018	1,578.75
	UNIVAR USA, INC ///		Hydrochloric Acid	52081	08/30/2018	09/27/2018	750.20
							4,249.75
101-521.000-720.500	Electrical						
	KNORR SYSTEMS, INC ///	SI204407	Pool Lights	52055	07/27/2018	09/27/2018	639.22
							639.22

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/27/2018
 Time: 2:30 pm
 Page: 6

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
101-521.000-720.800	Janitorial IMPERIAL HARDWARE CO.,	528577/2	Gloves, Trash Bags	52049	09/17/2018	09/27/2018	147.79
							<u>147.79</u>
101-521.000-721.200	Other IMPERIAL HARDWARE CO., KNORR SYSTEMS, INC.///	528577/2 SI204204	Gloves, Trash Bags Floor Plates, Screws	52049 52055	09/17/2018 07/25/2018	09/27/2018 09/27/2018	87.21 75.15
							<u>162.36</u>
101-521.000-740.100	Repair & A & A ELECTRIC///	62	Replace Electrical Switch	52018	09/14/2018	09/27/2018	364.54
							<u>364.54</u>
101-521.000-740.200	Cleaning ALSCO AMERICAN LINEN		Cleaning Services	52021	09/17/2018	09/27/2018	27.00
							<u>27.00</u>
101-521.000-750.200	AT&T/// AT&T-CALNET 3///		Telephone Service/Teen Center Telephone Services 8/20-9/19	52024 52023	09/06/2018 09/20/2018	09/27/2018 09/27/2018	174.88 223.92
							<u>398.80</u>
							Total Dept. Recreation & Lions Center: 5,989.46
Dept: 521.100 Recreation Leagues							
101-521.100-721.200	Other BSN SPORTS, LLC///		Soccer Balls, Cones, Whistles	52030	09/04/2018	09/27/2018	781.97
							<u>781.97</u>
101-521.100-730.200	Technical MACIAS/JAQUELINE// VALENZUELA/TAMEE//	7013183 703128	Zumba Instructor P.M. Aug 2018 Aqua Zumba Instructor - August	52057 52082	09/19/2018 09/07/2018	09/27/2018 09/27/2018	63.75 382.50
							<u>446.25</u>
							Total Dept. Recreation Leagues: 1,228.22
Dept: 522.000 Senior Citizens							
101-522.000-721.200	Other IMPERIAL HARDWARE CO.,	528130/2	Key Rings	52049	09/12/2018	09/27/2018	3.70
							<u>3.70</u>
101-522.000-725.300	Natural gas SOUTHERN CALIFORNIA GAS		193 926 4200 5 8/7/18-9/6/18	52076	09/10/2018	09/27/2018	37.63
							<u>37.63</u>
101-522.000-750.200	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	32.02
							<u>32.02</u>
							Total Dept. Senior Citizens Center: 73.35
Dept: 551.000 Library							
101-551.000-720.200	Books and BRODART COMPANY/// CAVENDISH SQUARE/// MELLO/MARJO// MELLO/MARJO// MELLO/MARJO// MELLO/MARJO//	J161887	Spanish Plan Sept - Aug 2019 Books Reimb. Book Reimb. Book Reimb. Book Reimb. Book	52029 52033 52062 52062 52062 52062	07/29/2018 07/31/2018 08/29/2018 08/29/2018 08/21/2018 08/17/2018	09/27/2018 09/27/2018 09/27/2018 09/27/2018 09/27/2018 09/27/2018	4,072.95 210.71 61.42 70.00 15.34 5.69
							<u>4,436.11</u>
101-551.000-720.800	Janitorial WAL-MART STORES, INC.	07939	Carpet Cleaner, Gloves	52085	08/07/2018	09/27/2018	124.80

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/27/2018

Time: 2:30 pm

Page: 7

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<u>124.80</u>
101-551.000-721.200	Other						
	IMPERIAL HARDWARE CO.	524842/2	Paint, Pail, Can Grid	52049	08/09/2018	09/27/2018	48.76
	IMPERIAL HARDWARE CO.,	524622/2	Paint, Tape, Spackling	52049	08/07/2018	09/27/2018	44.22
	MELLO/MARJO//		Reimb. Clock	52062	08/17/2018	09/27/2018	45.00
	WAL-MART STORES, INC.	07939	Carpet Cleaner, Gloves	52085	08/07/2018	09/27/2018	4.28
							<u>142.26</u>
101-551.000-740.100	Repair &						
	CANON FINANCIAL	18850077	Copier Lease, Usage PO #1963	52032	07/13/2018	09/27/2018	203.63
	CANON FINANCIAL	19095271	Copier Lease, Usage PO #1963	52032	08/14/2018	09/27/2018	116.93
							<u>320.56</u>
101-551.000-740.400	Rent						
	CANON FINANCIAL	18850077	Copier Lease, Usage PO #1963	52032	07/13/2018	09/27/2018	211.14
	CANON FINANCIAL	19095271	Copier Lease, Usage PO #1963	52032	08/14/2018	09/27/2018	211.14
	PACKERS MINI STORAGE///		Storage Unit B209 Rent/Sept.	52067	08/20/2018	09/27/2018	105.00
							<u>527.28</u>
101-551.000-750.200							
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	213.93
							<u>213.93</u>
101-551.000-750.300	Advertising &						
	SPORTS BOOSTERS, INC	7307	Sports Poster - Brawley High	52077	08/22/2018	09/27/2018	59.50
							<u>59.50</u>
101-551.000-750.600							
	MELLO/MARJO//		Reimb. CLA Membership	52062	08/30/2018	09/27/2018	140.00
							<u>140.00</u>
							<u>Total Dept. Library: 5,964.44</u>
Dept: 551.100	Library Grant -						
101-551.100-720.200	Books and						
	BOOKS BY THE BUSHEL	12580	Books	52028	07/30/2018	09/27/2018	3,648.20
							<u>3,648.20</u>
101-551.100-725.400	Fuel						
	MCNEECE BROS OIL	857804	Fuel/LAMBS Bus	52060	07/31/2018	09/27/2018	299.30
							<u>299.30</u>
101-551.100-750.200							
	VERIZON WIRELESS		Cell Phone Charges/Various	52083	09/10/2018	09/27/2018	53.59
							<u>53.59</u>
101-551.100-750.400	Travel						
	NORIEGA/ERIKA//		Reimb Mileage 6/18, 6/28	52064	06/30/2018	09/27/2018	39.24
							<u>39.24</u>
							<u>Total Dept. Library Grant - LAMBS: 4,040.33</u>
							<u>Total Fund General Fund: 52,238.85</u>
Fund: 211	Gas Tax						
Dept: 312.000	Street Maintenance						
211-312.000-725.200	Electricity						
	IMPERIAL IRRIGATION		Street Lights 8/4/18-9/4/18	52050	09/06/2018	09/27/2018	8,711.26
							<u>8,711.26</u>
							<u>Total Dept. Street Maintenance & 8,711.26</u>

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/27/2018

Time: 2.30 pm

Page: 8

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Total Fund Gas Tax:							8,711.28
Fund: 241 Bernardo Padilla							
Dept: 511.100 Parks, Landscape &							
241-511.100-725.200 Electricity							
IMPERIAL IRRIGATION							
			Street Lights 8/4/18-9/4/18	52050	09/06/2018	09/27/2018	138.37
							138.37
Total Dept. Parks, Landscape &							138.37
Total Fund Bernardo							138.37
Fund: 243 CFD 05-1 Victoria Park							
Dept: 195.000 Comm Fac Dist							
243-195.000-725.200 Electricity							
IMPERIAL IRRIGATION							
			Street Lights 8/4/18-9/4/18	52050	09/06/2018	09/27/2018	122.64
							122.64
Total Dept. Comm Fac Dist:							122.64
Total Fund CFD 05-1							122.64
Fund: 244 CFD 05-4 Latigo Ranch							
Dept: 195.000 Comm Fac Dist							
244-195.000-725.200 Electricity							
IMPERIAL IRRIGATION							
			Street Lights 8/4/18-9/4/18	52050	09/06/2018	09/27/2018	130.82
							130.82
Total Dept. Comm Fac Dist:							130.82
Total Fund CFD 05-4 Latigo							130.82
Fund: 245 CFD 05-3 La Paloma							
Dept: 195.000 Comm Fac Dist							
245-195.000-725.200 Electricity							
IMPERIAL IRRIGATION							
			Street Lights 8/4/18-9/4/18	52050	09/06/2018	09/27/2018	318.87
							318.87
Total Dept. Comm Fac Dist:							318.87
Total Fund CFD 05-3 La							318.87
Fund: 246 CFD 06-1 Malan Park							
Dept: 195.000 Comm Fac Dist							
246-195.000-725.200 Electricity							
IMPERIAL IRRIGATION							
			Street Lights 8/4/18-9/4/18	52050	09/06/2018	09/27/2018	106.29
							106.29
Total Dept. Comm Fac Dist:							106.29
Total Fund CFD 06-1 Malan							106.29
Fund: 247 CFD 07-1 Luckey							
Dept: 195.000 Comm Fac Dist							
247-195.000-725.200 Electricity							
IMPERIAL IRRIGATION							
			Street Lights 8/4/18-9/4/18	52050	09/06/2018	09/27/2018	130.82
							130.82
Total Dept. Comm Fac Dist:							130.82

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/27/2018

Time: 2:30 pm

Page: 9

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Total Fund CFD 07-1							130.82
Fund: 248 CFD 07-2 Springhouse							
Dept: 195.000 Comm Fac Dist							
248-195.000-725.200 Electricity							
	IMPERIAL IRRIGATION		Street Lights 8/4/18-9/4/18	52050	09/06/2018	09/27/2018	8.18
							<u>8.18</u>
Total Dept. Comm Fac Dist:							8.18
Total Fund CFD 07-2							8.18
Fund: 451 Developer							
Dept: 551.400 Library facilities							
451-551.400-720.200 Books and							
	BAKER & TAYLOR, INC.///		Books	52025	08/08/2018	09/27/2018	356.23
	BAKER & TAYLOR, INC.///		Books	52025	07/30/2018	09/27/2018	882.49
							<u>1,238.72</u>
Total Dept. Library facilities:							1,238.72
Total Fund Developer							1,238.72
Fund: 501 Water							
Dept: 000.000							
501-000.000-205.200 Water							
	CHAVEZ/MARY JESSIE//		Refund Deposit 1111 D Street	52034	09/21/2018	09/27/2018	44.24
	EXIT IMPERIAL REALTY///		Refund Deposit 1012 Birch St	52042	09/21/2018	09/27/2018	226.55
	GULER/JOSEPH//		Refund Deposit 939 Jennifer St	52045	09/21/2018	09/27/2018	64.10
	KENAI DRILLING LIMITED///		Refund Deposit 454 W C Street	52054	09/20/2018	09/27/2018	211.92
	MARTINEZ/FERNANDO//		Refund Deposit 116 W C Street	52059	09/21/2018	09/27/2018	85.63
	FALOMINO/RICHARD//		Refund Deposit 520 E Street	52068	09/21/2018	09/27/2018	79.47
	SIQUEIROZ/DAVID		Refund Deposit 689 S 5th St	52075	09/21/2018	09/27/2018	98.17
							<u>810.08</u>
Total Dept. 000000:							810.08
Dept: 321.000 Water Treatment							
501-321.000-440.710 Water sales							
	FIGUEROA/EMILIA//		Refund Ovrpmnt 654 S Imperial	52044	09/20/2018	09/27/2018	49.25
	I. V. HOUSING AUTHORITY///		Refund Ovrpmnt 968 Dominguez Ct	52048	09/18/2018	09/27/2018	54.29
	IV BLDRS///		Refund Ovrpmnt 944 S 2nd St	52052	09/19/2018	09/27/2018	60.59
	KENAI DRILLING LIMITED///		Refund Deposit 454 W C Street	52054	09/20/2018	09/27/2018	1.53
	STAUF/ERICA & EDWARD//		Refund Ovrpmnt 255 Riverwood Dr	52078	09/18/2018	09/27/2018	3.16
							<u>168.82</u>
501-321.000-720.600 Plumbing							
	LABRUCHERIE IRRIGATION	164821c	Angle Valve	52056	09/20/2018	09/27/2018	82.14
	O'MALLEY PLUMBING/JIM//	86161	Solenoid, Batteries	52065	09/18/2018	09/27/2018	207.39
	O'MALLEY PLUMBING/JIM//	86172	Solenoid	52065	09/19/2018	09/27/2018	68.31
							<u>355.84</u>
501-321.000-721.200 Other							
	O'MALLEY PLUMBING/JIM//	86161	Solenoid, Batteries	52065	09/18/2018	09/27/2018	6.16
							<u>6.16</u>
501-321.000-725.100 Water							
	I. I. D.//		Canal Water/Mansfield 3058449	52047	09/05/2018	09/27/2018	15,236.00
							<u>15,236.00</u>
501-321.000-750.200							
	A T & T///		Telephone Services 9/7-10/6	52019	09/07/2018	09/27/2018	5.30

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/27/2018

Time: 2:30 pm

Page: 10

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	202.29
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	77.81
	VERIZON WIRELESS		Cell Phone Charges/Various	52083	09/10/2018	09/27/2018	77.69
							<u>363.19</u>
			Total Dept. Water Treatment:				16,130.01
Dept: 322.000	Water Distribution						
501-322.000-750.200							
	A T & T///		Telephone Services 9/7-10/6	52019	09/07/2018	09/27/2018	33.03
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	98.81
	VERIZON WIRELESS		Cell Phone Charges/Various	52083	09/10/2018	09/27/2018	77.69
							<u>209.53</u>
			Total Dept. Water Distribution:				209.53
			Total Fund Water:				17,149.62
Fund: 511	Wastewater						
Dept: 331.000	Wastewater						
511-331.000-440.730	Sewer						
	KENAI DRILLING LIMITED///		Refund Deposit 454 W C Street	52054	09/20/2018	09/27/2018	34.25
							<u>34.25</u>
511-331.000-750.200							
	A T & T///		Telephone Services 9/7-10/6	52019	09/07/2018	09/27/2018	121.39
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	20.60
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	20.60
	VERIZON WIRELESS		Cell Phone Charges/Various	52083	09/10/2018	09/27/2018	77.69
							<u>240.28</u>
			Total Dept. Wastewater Collection:				274.53
Dept: 332.000	Wastewater						
511-332.000-725.100	Water						
	I. I. D.///		Canal Water/Oakley 3008245	52047	09/05/2018	09/27/2018	248.00
							<u>248.00</u>
511-332.000-750.200							
	AT&T-CALNET 3///		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	100.61
	VERIZON WIRELESS		Cell Phone Charges/Various	52083	09/10/2018	09/27/2018	77.69
							<u>178.30</u>
			Total Dept. Wastewater treatment:				426.30
			Total Fund Wastewater:				700.83
Fund: 521	Solid Waste						
Dept: 341.000	Solid Waste						
521-341.000-730.200	Technical						
	ALLIED WASTE SERVICES		Solid Waste Services/Aug 2018	52020	08/30/2018	09/27/2018	95,862.21
	ALLIED WASTE SERVICES		Solid Waste Services/Sept 2018	52020	09/27/2018	09/27/2018	95,882.00
	ALLIED WASTE SERVICES		Solid Waste Services/Oct 2018	52020	09/27/2018	09/27/2018	95,788.31
							<u>287,512.52</u>
			Total Dept. Solid Waste Collection:				287,512.52
			Total Fund Solid Waste:				287,512.52
Fund: 601	Maintenance						
Dept: 801.000	Vehicle						
601-801.000-750.200							

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/27/2018

Time: 2:30 pm

Page: 11

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	AT&T-CALNET 3//		Telephone Services 8/20-9/19	52023	09/20/2018	09/27/2018	43.01
							<u>43.01</u>
			Total Dept. Vehicle Maintenance Shop:				43.01
			Total Fund Maintenance:				43.01
Fund: 802 Risk Management							
Dept: 812.000 Unemployment							
602-812.000-750.110 Claims							
EMPLOYMENT			2018 2nd Qtr Unemployment	52041	08/30/2018	09/27/2018	2,378.00
							<u>2,378.00</u>
			Total Dept. Unemployment:				2,378.00
			Total Fund Risk				2,378.00
			Grand Total:				370,928.80

Check Register Report

Date: 09/28/2018

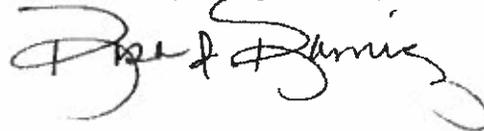
Time: 10:59 AM

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
52086	09/28/2018	Printed	A366	AFLAC GROUP INSURANCE	Critical Care Withheld	338.14
52087	09/28/2018	Printed	A368	AFLAC INC.	Cancer, ICU, Disability	3,116.84
52088	09/28/2018	Printed	B202	BRAWLEY FIREFIGHTERS LOCAL #19	September Union Dues	450.00
52089	09/28/2018	Printed	B208	BRAWLEY POLICE SERGEANT'S ASSO	September Union Dues	300.00
52090	09/28/2018	Printed	B213	BRAWLEY PUBLIC SAFETY EMPLOYEE	September Union Dues	3,112.10
52091	09/28/2018	Printed	C889	CALIFORNIA STATE DISBURSEME	Deductions	1,851.09
52092	09/28/2018	Printed	C110	COLUMBUS BANK & TRUST COMPA	Unreimbursed Medical &	337.96
52093	09/28/2018	Printed	F689	FRANCHISE TAX BOARD	Deductions	514.82
52094	09/28/2018	Printed	N944	NATIONAL PLAN COORDINATORS	Deferred Comp Plan #340233-01	5,474.09
52095	09/28/2018	Printed	N187	NATIONWIDE RETIREMENT SOLUTION	Deferred Compensation #05270	165.00
52096	09/28/2018	Printed	S1456	ESTHER SWITHENBANK	Deductions	300.00
52097	09/28/2018	Printed	T542	TEAMSTERS LOCAL #542	September Union Dues	1,278.00
52098	09/28/2018	Printed	U680	UNITED STATES TREASURY	Deductions	177.50
52099	09/28/2018	Printed	U761	UNITED STATES TREASURY	Deductions	200.00
52100	09/28/2018	Printed	U110	UNITED WAY OF IMPERIAL COUNTY	United Way Deductions	34.00

Total Checks: 15

Checks Total (excluding void checks): 17,648.54



Check Register Report

Date: 10/04/2018

Time: 2:57 PM

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
52101	10/04/2018	Printed	B364	360 BUSINESS PRODUCTS	Pen Refills, Staples, Markers	150.13
52102	10/04/2018	Printed	A105	A T S LABS, INC.	Pretreatment Testing	3,300.00
52103	10/04/2018	Printed	A230	ALARM COMMUNICATION EXPERT	Battery Replacement/Sts-Shop	70.04
52104	10/04/2018	Printed	A328	ALLSTAR FIRE EQUIPMENT, INC	Shipping For Exchange	21.66
52105	10/04/2018	Void	10/04/2018		Void Check	0.00
52106	10/04/2018	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services	566.70
52107	10/04/2018	Printed	A137	AMERICA'S FINEST FIRE PROTECT	Service Fire Extinguishers	52.50
52108	10/04/2018	Printed	A232	ARC INDUSTRIES	Park Litter Control - Aug 2018	300.00
52109	10/04/2018	Printed	A592	AUTO ZONE, INC. #2804	Diesel Exhaust Fluid	26.94
52110	10/04/2018	Printed	B374	BAEZA'S HEATING & COOLING REPA	Troubleshoot HVAC Unit	297.10
52111	10/04/2018	Printed	B411	BSN SPORTS, LLC	Swing Seats	302.48
52112	10/04/2018	Printed	C523	C & D LOCKSMITH	Replace Locks/Lion Ctr	457.89
52113	10/04/2018	Printed	C924	CALNENA	Calnena Fall Meeting	225.00
52114	10/04/2018	Printed	C544	CANON FINANCIAL SERVICES, INC	Fax Board Lease PO #1782	193.10
52115	10/04/2018	Printed	C549	CANON SOLUTIONS AMERICA, INC	Copier Maint 7/1-7/31 Bldg	20.37
52116	10/04/2018	Printed	C128	CHICAGO TITLE CO.	PIRT Policy/M Sanchez 183 G St	100.00
52117	10/04/2018	Printed	C430	CLINICA DE SALUD DEL PUEBLO,	Pre-Employment/Carmen Espino	220.00
52118	10/04/2018	Printed	C2833	CORE & MAIN LP	End Caps	358.10
52119	10/04/2018	Printed	D144	DANIELS TIRE SERVICE	Moun/Balance Tires #931 PD	37.55
52120	10/04/2018	Printed	D291	DDP ELECTRIC, INC	Troubleshoot Flow Meters	605.00
52121	10/04/2018	Printed	D123	DESERT AIR CONDITIONING, IN	Re-Program Thermostat	129.00
52122	10/04/2018	Printed	D283	DESERT HILLS CRANE SERVICE	Crane Rental	360.00
52123	10/04/2018	Printed	E851	EMERGENCY REPORTING	2018-19 Fire EMS Reporting	4,104.00
52124	10/04/2018	Printed	E398	EMPIRE SOUTHWEST LLC	Replace Generator Battery	419.74
52125	10/04/2018	Printed	F0069	F.D. SIGNWORKS, LLC	Face Piece Name Plate	251.72
52126	10/04/2018	Printed	F397	FASTENAL CO.	Hammer, Bolts, NYLock Nuts	50.16
52127	10/04/2018	Printed	F105	FEDERAL EXPRESS CORP.	Mailings - City Clerk	435.48
52128	10/04/2018	Printed	F542	FERGUSON ENTERPRISES, INC.	Valve Repair Kit	346.28
52129	10/04/2018	Printed	G750	GOVCONNECTION, INC	Replacement UPS Battery	334.10
52130	10/04/2018	Printed	G075	ANA GUTIERREZ	Travel Adv./Labor Compliance	437.26
52131	10/04/2018	Printed	I220	IMPERIAL COUNTY AIR POLLUTI	Violation Fee/APCD Permit 3280	200.00
52132	10/04/2018	Void	10/04/2018		Void Check	0.00
52133	10/04/2018	Printed	I301	IMPERIAL HARDWARE CO., INC.	Paste, Bushing	877.50
52134	10/04/2018	Printed	I603	IMPERIAL VALLEY CHEVROLET	Hybrid Battery #207 Streets	3,023.96
52135	10/04/2018	Printed	K154	K-C WELDING RENTALS, INC.	Safety Boots/Jonathan	628.78
52136	10/04/2018	Printed	J005	NORMA KASTNER-JAUREGUI	Reimb.Travel/Conference & Expo	224.54
52137	10/04/2018	Printed	K731	KEARNY PEARSON FORD, LLC.	Motor Mounts #P154 PD	279.46
52138	10/04/2018	Printed	L1675	LEXIPOL, LLC	Fire Policy Manual Online	6,418.00
52139	10/04/2018	Printed	M997	MAIN STREET SIGNS	No Parking Signs	534.77
52140	10/04/2018	Printed	M730	MALLORY SAFETY & SUPPLY LLC	Gloves	552.82
52141	10/04/2018	Printed	D166	MARK DOWDEN WELDING	Fabricate Shade Protector	154.85
52142	10/04/2018	Printed	M804	MYLO JANITORIAL	Cleaning Services - Aug 2018	7,742.40
52143	10/04/2018	Printed	0567	JIM O'MALLEY PLUMBING	Slip Caps, Couplings, Tee	427.60
52144	10/04/2018	Printed	O233	O'REILLY AUTO PARTS	Oil Pressure Switch #116 Sts	70.66
52145	10/04/2018	Printed	O698	OJEDA INDUSTRIES	O-Rings/Pumps	52.44
52146	10/04/2018	Printed	O901	ORANGE COMMERCIAL CREDIT	Various Analysis/August 2018	4,817.00
52147	10/04/2018	Printed	P110	PESTMASTER SERVICES	Pest Control/Lion's Center	110.00
52148	10/04/2018	Printed	P113	PETTY CASH -CITY CLERK	Petty Cash - City Clerk	19.73
52149	10/04/2018	Printed	P255	PITNEY BOWES PURCHASE POWER	Postage - Police Dept.	304.21
52150	10/04/2018	Printed	P213	PRECISION ELECTRIC CO INC	Motor Repair Quotation #3-Q081	5,057.21
52151	10/04/2018	Printed	R163	RDO EQUIPMENT CO.	Air/Vac Relief	198.47
52152	10/04/2018	Printed	R168	ROTO ROOTER	Unclog Restroom/Police Dept.	85.00
52153	10/04/2018	Printed	S815	SAL'S TREE SERVICE	Trim 78 Palm Trees Quote #692	4,680.00
52154	10/04/2018	Printed	S495	SOUTHERN CALIFORNIA GAS CO.	172 969 1728 3 8/7/18-9/6/18	16.69

Check Register Report

Date: 10/04/2018

Time: 2:57 PM

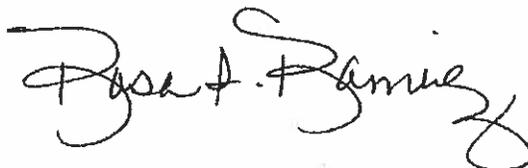
City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
52155	10/04/2018	Printed	S803	SOUTHWEST WINDOW CLEANING	Window Cleaning/Admin. Bldg	90.00
52156	10/04/2018	Printed	S760	SPECTRUM ADVERTISING	Video Tape Council Mtg 9/18/18	500.00
52157	10/04/2018	Printed	S450	SUPERIOR READY MIX CONCRETE	Concrete/Sidewalks	383.67
52158	10/04/2018	Printed	T003	TIREHUB, LLC	Tires # 1151 PD	887.17
52159	10/04/2018	Printed	U630	UNITED PARCEL SERVICE, INC	Mailing - Engineering	107.74
52160	10/04/2018	Printed	U560	UNIVAR USA, INC.	Sodium Hypochlorite	5,485.29
52161	10/04/2018	Printed	V079	VERIZON WIRELESS SERVICES L	Mobile Broadband/Police Dept.	772.08
52162	10/04/2018	Printed	W221	WAL-MART STORES, INC. #01-1555	Water, Batteries, Sanitizer	230.43
52163	10/04/2018	Printed	W551	WESTERN GROWERS INSURANCE SVCS	Safety Training - Streets	264.50

Total Checks: 63

Checks Total (excluding void checks):

59,369.27



INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/04/2018

Time: 2:44 pm

Page: 1

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 General Fund							
Dept: 111.000 City Council							
101-111.000-730.200	Technical SPECTRUM ADVERTISING///	13984	Video Tape Council Mtg 9/18/18	52156	09/24/2018	10/04/2018	500.00
							<u>500.00</u>
101-111.000-750.200	VERIZON WIRELESS		IPad Mobile Broadband	52161	09/15/2018	10/04/2018	76.02
							<u>76.02</u>
101-111.000-750.402	Travel - N.J. KASTNER-JAUREGUI/NORMA		Reimb. Travel/Conference & Expo	52136	09/20/2018	10/04/2018	224.54
							<u>224.54</u>
Total Dept. City Council:							800.56
Dept: 112.000 City Clerk							
101-112.000-750.210	Postage FEDERAL EXPRESS CORP.///	6-314-97390	Mailings - City Clerk	52127	09/21/2018	10/04/2018	435.48
							<u>435.48</u>
Total Dept. City Clerk:							435.48
Dept: 151.000 Finance							
101-151.000-720.100	Office 360 BUSINESS PRODUCTS///		Labels	52101	08/01/2018	10/04/2018	28.11
	360 BUSINESS PRODUCTS///		Pen Refills, Staples, Markers	52101	09/26/2018	10/04/2018	20.56
	WAL-MART STORES, INC.	06427	Batteries, Hand Sanitizer, OTC	52162	09/28/2018	10/04/2018	7.48
							<u>56.15</u>
101-151.000-721.200	Other WAL-MART STORES, INC.	06427	Batteries, Hand Sanitizer, OTC	52162	09/28/2018	10/04/2018	51.29
							<u>51.29</u>
Total Dept. Finance:							107.44
Dept: 152.000 Utility Billing							
101-152.000-720.100	Office 360 BUSINESS PRODUCTS///		Pen Refills, Staples, Markers	52101	09/26/2018	10/04/2018	46.94
							<u>46.94</u>
101-152.000-721.200	Other WAL-MART STORES, INC	06427	Batteries, Hand Sanitizer, OTC	52162	09/28/2018	10/04/2018	51.29
							<u>51.29</u>
Total Dept. Utility Billing:							98.23
Dept: 153.000 Personnel							
101-153.000-730.200	Technical CLINICA DE SALUD DEL	0000319	Pre-Employment/Carmen Espino	52117	09/12/2018	10/04/2018	220.00
							<u>220.00</u>
Total Dept. Personnel:							220.00
Dept: 171.000 Planning							
101-171.000-720.100	Office 360 BUSINESS PRODUCTS///		USB Cord, Folders, Paper	52101	09/25/2018	10/04/2018	18.17
							<u>18.17</u>
101-171.000-740.100	Repair & CANON SOLUTIONS		Copier Maint. 7/1-7/31 Bldg	52115	08/01/2018	10/04/2018	6.79
							<u>6.79</u>
Total Dept. Planning:							24.96

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/04/2018

Time: 2:44 pm

Page: 2

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Dept: 191.000 Non-departmental							
101-191.000-720.800	Janitorial						
	PETTY CASH -CITY CLERK///		Petty Cash - City Clerk	52148	09/21/2018	10/04/2018	9.73
							<u>9.73</u>
101-191.000-730.200	Technical						
	PESTMASTER SERVICES///	1410945	Pest Control/Building Dept.	52147	09/20/2018	10/04/2018	30.00
	PESTMASTER SERVICES///	1411115	Pest Control/Admin. Bldg	52147	09/25/2018	10/04/2018	35.00
	PETTY CASH -CITY CLERK///		Petty Cash - City Clerk	52148	09/21/2018	10/04/2018	10.00
							<u>75.00</u>
101-191.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services	52106	09/26/2018	10/04/2018	33.14
	ALSCO AMERICAN LINEN		Cleaning Services	52106	09/26/2018	10/04/2018	25.30
	MYLO JANITORIAL///	5070969	Cleaning Services - Aug 2018	52142	08/31/2018	10/04/2018	348.00
	MYLO JANITORIAL///	5070969	Cleaning Services - Aug 2018	52142	08/31/2018	10/04/2018	513.00
	SOUTHWEST WINDOW	2781	Window Cleaning/Admin. Bldg	52155	09/26/2018	10/04/2018	90.00
							<u>1,009.44</u>
							Total Dept. Non-departmental: 1,094.17
Dept: 211.000 Police Protection							
101-211.000-721.200	Other						
	MALLORY SAFETY & SUPPLY	4508977	Gloves	52140	08/27/2018	10/04/2018	130.26
	MALLORY SAFETY & SUPPLY	4518499	Gloves	52140	09/17/2018	10/04/2018	186.58
							<u>316.84</u>
101-211.000-730.200	Technical						
	DESERT AIR CONDITIONING,	B425234	Re-Program Thermostat	52121	09/17/2018	10/04/2018	129.00
							<u>129.00</u>
101-211.000-740.100	Repair &-						
	ROTO ROOTER///	145011	Unclog Restroom/Police Dept.	52152	09/18/2018	10/04/2018	85.00
							<u>85.00</u>
101-211.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services	52106	09/26/2018	10/04/2018	132.20
	MYLO JANITORIAL///	5070969	Cleaning Services - Aug 2018	52142	08/31/2018	10/04/2018	3,150.00
							<u>3,282.20</u>
101-211.000-750.200							
	VERIZON WIRELESS		Mobile Broadband/Police Dept.	52161	09/15/2018	10/04/2018	620.04
							<u>620.04</u>
101-211.000-750.210	Postage						
	PITNEY BOWES PURCHASE		Postage - Police Dept.	52149	09/17/2018	10/04/2018	304.21
							<u>304.21</u>
101-211.000-750.510							
	CALNENA///		Calnena Fall Meeting	52113	10/02/2018	10/04/2018	225.00
							<u>225.00</u>
							Total Dept. Police Protection: 4,962.29
Dept: 211.300 Graffiti Abatement							
101-211.300-721.200	Other						
	WAL-MART STORES, INC.	08751	Paint Supplies	52162	09/26/2018	10/04/2018	46.37
							<u>46.37</u>
							Total Dept. Graffiti Abatement: 46.37
Dept: 221.000 Fire Department							
101-221.000-721.200	Other						
	WAL-MART STORES, INC.	09124	Water, Batteries, Sanitizer	52162	06/12/2018	10/04/2018	74.00

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/04/2018

Time: 2:44 pm

Page: 3

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<u>74.00</u>
101-221.000-730.200	Technical EMERGENCY REPORTING/// LEXIPOL, LLC		2018-19 Fire EMS Reporting	52123	08/01/2018	10/04/2018	2,052.00
		24552	Fire Policy Manual Online	52138	06/01/2018	10/04/2018	6,418.00
							<u>8,470.00</u>
101-221.000-750.200	VERIZON WIRELESS		Mobile Broadband/Fire Dept.	52161	09/06/2018	10/04/2018	38.01
							<u>38.01</u>
101-221.000-750.210	Postage ALLSTAR FIRE EQUIPMENT,	208496	Shipping For Exchange	52104	09/24/2018	10/04/2018	21.66
							<u>21.66</u>
101-221.000-750.650	Taxes, Fees, IMPERIAL COUNTY AIR	6501	Violation Fee/APCD Permit 3280	52131	05/14/2018	10/04/2018	100.00
							<u>100.00</u>
							Total Dept. Fire Department: 8,703.67
Dept: 221.100	Fire Station #2						
101-221.100-721.200	Other AUTO ZONE, INC. #2804// IMPERIAL HARDWARE CO.,		Diesel Exhaust Fluid	52109	09/26/2018	10/04/2018	26.94
			Credit Inv#464774/2 Pd 2xs	52133	01/11/2017	10/04/2018	-4.47
							<u>22.47</u>
101-221.100-721.900	Small tools & F.D. SIGNWORKS, LLC///	11273	Face Piece Name Plate	52125	09/27/2018	10/04/2018	251.72
							<u>251.72</u>
101-221.100-730.200	Technical EMERGENCY REPORTING///		2018-19 Fire EMS Reporting	52123	08/01/2018	10/04/2018	2,052.00
							<u>2,052.00</u>
101-221.100-750.650	Taxes, Fees, IMPERIAL COUNTY AIR	6502	Violation Fee/ACPD Permit 4198	52131	05/14/2018	10/04/2018	100.00
							<u>100.00</u>
							Total Dept. Fire Station #2: 2,426.19
Dept: 231.000	Building Inspection						
101-231.000-720.100	Office 360 BUSINESS PRODUCTS///		USB Cord, Folders, Paper	52101	09/25/2018	10/04/2018	18.18
							<u>18.18</u>
101-231.000-740.100	Repair & CANON SOLUTIONS		Copier Maint. 7/1-7/31 Bldg	52115	08/01/2018	10/04/2018	6.79
							<u>6.79</u>
							Total Dept. Building Inspection: 24.97
Dept: 241.000	Animal Control						
101-241.000-721.200	Other IMPERIAL HARDWARE CO.,	528985/2	Spray Bottle, Gloves, Dish Soap	52133	09/20/2018	10/04/2018	60.02
							<u>60.02</u>
							Total Dept. Animal Control: 60.02
Dept: 311.000	Engineering						
101-311.000-730.200	Technical AMERICA'S FINEST FIRE	23M	Service Fire Extinguishers	52107	09/06/2018	10/04/2018	52.50
							<u>52.50</u>
101-311.000-740.200	Cleaning						

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/04/2018

Time: 2:44 pm

Page: 4

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	ALSCO AMERICAN LINEN		Cleaning Services	52106	08/20/2018	10/04/2018	26.12
	ALSCO AMERICAN LINEN		Cleaning Services	52106	08/27/2018	10/04/2018	26.12
	ALSCO AMERICAN LINEN		Cleaning Services	52106	09/03/2018	10/04/2018	26.12
	ALSCO AMERICAN LINEN		Cleaning Services	52106	09/10/2018	10/04/2018	26.12
	ALSCO AMERICAN LINEN		Cleaning Services	52106	09/17/2018	10/04/2018	26.12
	MYLO JANITORIAL///	5070969	Cleaning Services - Aug 2018	52142	08/31/2018	10/04/2018	851.40
							982.00
101-311.000-750.210	Postage						
	UNITED PARCEL SERVICE,		Mailing - Engineering	52159	09/08/2018	10/04/2018	32.28
	UNITED PARCEL SERVICE,		Mailing - Engineering	52159	09/22/2018	10/04/2018	75.46
							107.74
101-311.000-750.400	Travel						
	GUTIERREZ/ANA//		Travel Adv ./Labor Compliance	52130	09/28/2018	10/04/2018	437.26
							437.26
Total Dept. Engineering:							1,579.50
Dept: 411.000 Community							
101-411.000-720.100	Office						
	360 BUSINESS PRODUCTS///		USB Cord, Folders, Paper	52101	09/25/2018	10/04/2018	18.17
							18.17
101-411.000-740.100	Repair &						
	CANON SOLUTIONS		Copier Maint. 7/1-7/31 Bldg	52115	08/01/2018	10/04/2018	6.79
							6.79
Total Dept. Community Development:							24.96
Dept: 511.000 Parks							
101-511.000-720.600	Plumbing						
	FERGUSON ENTERPRISES,	6466924	Valve Repair Kit	52128	09/07/2018	10/04/2018	346.28
	O'MALLEY PLUMBING/JIM//	86189	Sprinklers, Nipples, Bushings	52143	09/21/2018	10/04/2018	399.17
	O'MALLEY PLUMBING/JIM//	86192	Extension Risers, Nipple	52143	09/21/2018	10/04/2018	20.35
	O'MALLEY PLUMBING/JIM//	88304	Slip Caps, Couplings, Tee	52143	09/24/2018	10/04/2018	8.08
	RDO EQUIPMENT CO.///	P35984	Sprinklers	52151	08/08/2018	10/04/2018	6.08
	RDO EQUIPMENT CO.///	P36014	Nipple, Sprinkler, Bushing	52151	08/09/2018	10/04/2018	26.56
	RDO EQUIPMENT CO.///	P37202	Full Stem	52151	09/24/2018	10/04/2018	41.39
							847.91
101-511.000-721.900	Small tools &						
	BSN SPORTS, LLC///		Swing Seats	52111	09/11/2018	10/04/2018	302.48
							302.48
101-511.000-730.200	Technical						
	ARC INDUSTRIES///	6891	Park Litter Control - Aug 2018	52108	09/04/2018	10/04/2018	300.00
							300.00
Total Dept. Parks:							1,450.39
Dept: 521.000 Recreation & Lions							
101-521.000-720.300	Chemicals						
	UNIVAR USA, INC.///		Sodium Hypochlorite, Hydrochio	52160	09/19/2018	10/04/2018	1,545.14
							1,545.14
101-521.000-720.600	Plumbing						
	OJEDA INDUSTRIES///	7056	O-Rings/Pumps	52145	09/06/2018	10/04/2018	52.44
							52.44
101-521.000-721.900	Small tools &						
	IMPERIAL HARDWARE CO.,	529068/2	Sloted Flat Screwdriver	52133	09/21/2018	10/04/2018	9.20
							9.20

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/04/2018

Time: 2:44 pm

Page: 5

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
101-521.000-730.200	Technical PESTMASTER SERVICES///	1411102	Pest Control/Lion's Center	52147	09/25/2018	10/04/2018	45.00
							<u>45.00</u>
101-521.000-740.100	Repair & C & D LOCKSMITH///	5049	Replace Locks/Lion Ctr	52112	09/21/2018	10/04/2018	295.52
							<u>295.52</u>
101-521.000-740.200	Cleaning ALSCO AMERICAN LINEN		Cleaning Services	52106	09/24/2018	10/04/2018	27.00
							<u>27.00</u>
101-521.000-740.400	Rent CANON FINANCIAL	19203786	Copier Lease PO #1900	52114	09/12/2018	10/04/2018	178.20
	CANON FINANCIAL	19203788	Fax Board Lease PO #1782	52114	09/12/2018	10/04/2018	14.90
							<u>193.10</u>
							Total Dept. Recreation & Lions Center: 2,167.40
Dept: 522.000	Senior Citizens						
101-522.000-721.200	Other IMPERIAL HARDWARE CO.,	529492/2	Disposable Air Filters	52133	09/26/2018	10/04/2018	29.21
							<u>29.21</u>
							Total Dept. Senior Citizens Center: 29.21
Dept: 551.000	Library						
101-551.000-740.200	Cleaning MYLO JANITORIAL///	5070969	Cleaning Services - Aug 2018	52142	08/31/2018	10/04/2018	1,900.00
							<u>1,900.00</u>
							Total Dept. Library: 1,900.00
							Total Fund General Fund: 26,155.81
Fund: 202	CDBG						
Dept: 650.546	11-HOME-7664 Gen						
202-650.546-730.200	Technical CHICAGO TITLE CO///		PIRT Policy/M.Sanchez 183 G St	52116	09/24/2018	10/04/2018	100.00
							<u>100.00</u>
							Total Dept. 11-HOME-7664 Gen Admin: 100.00
							Total Fund CDBG: 100.00
Fund: 211	Gas Tax						
Dept: 312.000	Street Maintenance						
211-312.000-720.700	Construction SUPERIOR READY MIX	984335	Concrete/Sidewalks	52157	08/29/2018	10/04/2018	383.67
							<u>383.67</u>
211-312.000-721.900	Small tools & MAIN STREET SIGNS///	28687	No Parking Signs	52139	09/17/2018	10/04/2018	534.77
							<u>534.77</u>
211-312.000-730.200	Technical SAL'S TREE SERVICE///	693	Trim 78 Palm Trees Quote #692	52153	09/16/2018	10/04/2018	4,680.00
							<u>4,680.00</u>
							Total Dept. Street Maintenance & 5,598.44
							Total Fund Gas Tax: 5,598.44

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/04/2018
 Time: 2:44 pm
 Page: 6

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 213 SB 821 - Ped. & Bic.							
Dept: 313.000 Bicycle &							
213-313.000-721.900	Small tools & GOVCONNECTION, INC///	56088513	Replacement UPS Battery	52129	08/23/2018	10/04/2018	334.10
							<u>334.10</u>
213-313.000-740.100	Repair & C & D LOCKSMITH///	5048	Repair Lock/Transit Station	52112	09/21/2018	10/04/2018	162.37
							<u>162.37</u>
							Total Dept. Bicycle & Pedestrian Fac.: 496.47
							Total Fund SB 821 - Ped. & 496.47
Fund: 501 Water							
Dept: 321.000 Water Treatment							
501-321.000-720.300	Chemicals UNIVAR USA, INC.///		Sodium Hypochlorite	52160	09/11/2018	10/04/2018	3,940.15
							<u>3,940.15</u>
501-321.000-720.600	Plumbing RDO EQUIPMENT CO.///	P37023	Air/Vac Relief	52151	09/18/2018	10/04/2018	124.44
							<u>124.44</u>
501-321.000-721.200	Other FASTENAL CO.///		Hammer, Bolts, NYLock Nuts	52126	09/07/2018	10/04/2018	31.02
	IMPERIAL HARDWARE CO.,	528341/2	Gloves, Push Brooms, Ext. Cord	52133	09/14/2018	10/04/2018	460.51
	IMPERIAL HARDWARE CO.,	528593/2	Freeze Paks, Reuse Ice, Gloves	52133	09/17/2018	10/04/2018	81.71
	K-C WELDING RENTALS,	22166	Flat Bar/Cutting Fee	52135	09/12/2018	10/04/2018	93.74
	K-C WELDING RENTALS,	22170	Black Pipe/Shop Labor	52135	09/12/2018	10/04/2018	283.08
							<u>950.06</u>
501-321.000-721.900	Small tools & FASTENAL CO.///		Hammer, Bolts, NYLock Nuts	52126	09/07/2018	10/04/2018	19.14
							<u>19.14</u>
501-321.000-730.200	Technical DESERT HILLS CRANE	1790	Crane Rental	52122	09/14/2018	10/04/2018	360.00
	ORANGE COMMERCIAL	9490	Various Analysis/July 2018	52146	07/23/2018	10/04/2018	2,209.00
	ORANGE COMMERCIAL	9550	Various Analysis/August 2018	52146	09/06/2018	10/04/2018	2,608.00
							<u>5,177.00</u>
501-321.000-740.100	Repair & PRECISION ELECTRIC CO	3-066346	Motor Repair Quotation #3-Q081	52150	09/17/2018	10/04/2018	5,057.21
							<u>5,057.21</u>
501-321.000-740.200	Cleaning MYLO JANITORIAL///	5070969	Cleaning Services - Aug 2018	52142	08/31/2018	10/04/2018	470.00
							<u>470.00</u>
							Total Dept. Water Treatment: 15,738.00
Dept: 322.000 Water Distribution							
501-322.000-720.600	Plumbing CORE & MAIN LP///	J492850	End Caps	52118	09/17/2018	10/04/2018	358.10
							<u>358.10</u>
501-322.000-721.100	Uniforms K-C WELDING RENTALS,	102256	Safety Boots/Jonathan	52135	09/19/2018	10/04/2018	199.17
							<u>199.17</u>
501-322.000-721.200	Other						

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/04/2018

Time: 2:44 pm

Page: 7

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	IMPERIAL HARDWARE CO.,	527680/2	Lubricant, Cleaners	52133	09/07/2018	10/04/2018	31.96
	IMPERIAL HARDWARE CO.,	528300/2	Car Brushes,Sponges, Auto Wash	52133	09/13/2018	10/04/2018	41.82
	IMPERIAL HARDWARE CO.,	528908/2	Drill Set, Fasteners	52133	09/20/2018	10/04/2018	42.37
							116.15
501-322.000-721.900	Small tools & IMPERIAL HARDWARE CO.,	528908/2	Drill Set, Fasteners	52133	09/20/2018	10/04/2018	17.43
							17.43
501-322.000-730.200	Technical ALARM COMMUNICATION	09091	Battery Replacement/Sts-Shop	52103	08/31/2018	10/04/2018	70.04
							70.04
501-322.000-750.500	Training WESTERN GROWERS	4488	Safety Training - Streets	52163	09/05/2018	10/04/2018	264.50
							264.50
							Total Dept. Water Distribution: 1,025.39
							Total Fund Water: 16,783.39
Fund: 511 Wastewater							
Dept: 331.000 Wastewater							
511-331.000-725.300	Natural gas SOUTHERN CALIFORNIA GAS	172 969 1728 3 8/7/18-9/6/18		52154	09/10/2018	10/04/2018	16.69
							16.69
511-331.000-730.200	Technical A T S LABS, INC.///	18-21218	Pretreatment Emergency Testing	52102	07/12/2018	10/04/2018	875.00
	A T S LABS, INC.///	18-21219	Pretreatment Emergency Testing	52102	07/12/2018	10/04/2018	1,575.00
	A T S LABS, INC.///	18-21255	Pretreatment Testing	52102	07/16/2018	10/04/2018	250.00
	A T S LABS, INC.///	18-21254	Pretreatment Testing	52102	07/16/2018	10/04/2018	600.00
							3,300.00
							Total Dept. Wastewater Collection: 3,316.69
Dept: 332.000 Wastewater							
511-332.000-720.600	Plumbing IMPERIAL HARDWARE CO.,	528284/2	PVC Unions, Bushing, Connector	52133	09/13/2018	10/04/2018	74.14
	IMPERIAL HARDWARE CO.,	528386/2	Couplings, Hose Clamps	52133	09/14/2018	10/04/2018	7.73
	IMPERIAL HARDWARE CO.,	528561/2	Bushings, PVC Unions	52133	09/17/2018	10/04/2018	7.91
	IMPERIAL HARDWARE CO.,	528688/2	PVC Tubing, Towels	52133	09/18/2018	10/04/2018	7.33
							97.11
511-332.000-721.200	Other IMPERIAL HARDWARE CO.,	528688/2	PVC Tubing, Towels	52133	09/18/2018	10/04/2018	5.80
	K-C WELDING RENTALS,	22263	Step Drill	52135	09/19/2018	10/04/2018	52.79
	MALLORY SAFETY & SUPPLY	4516981	Eye Wash, Powder Drinks	52140	09/13/2018	10/04/2018	235.98
							294.57
511-332.000-730.200	Technical DDP ELECTRIC, INC///	132	Troubleshoot Flow Meters	52120	09/17/2018	10/04/2018	605.00
	MARK DOWDEN WELDING	20351	Fabricate Shade Protector	52141	09/13/2018	10/04/2018	154.85
							759.85
511-332.000-740.100	Repair & EMPIRE SOUTHWEST LLC///	3141464	Replace Generator Battery	52124	09/14/2018	10/04/2018	419.74
							419.74
511-332.000-740.200	Cleaning ALSCO AMERICAN LINEN		Cleaning Services	52106	09/10/2018	10/04/2018	109.23
	ALSCO AMERICAN LINEN		Cleaning Services	52106	09/17/2018	10/04/2018	109.23
	MYLO JANITORIAL///	5070969	Cleaning Services - Aug 2018	52142	08/31/2018	10/04/2018	510.00

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/04/2018

Time: 2:44 pm

Page: 8

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							728.46
511-332.000-750.200	VERIZON WIRELESS		Mobile Broadband/Public Works	52161	09/06/2018	10/04/2018	38.01
							38.01
Total Dept. Wastewater treatment:							2,337.74
Total Fund Wastewater:							5,654.43
Fund: 601 Maintenance							
Dept: 801.000 Vehicle							
301-801.000-720.400	Automotive						
	KEARNY PEARSON FORD,	1409806	Windshield Molding #P155 PD	52137	07/11/2018	10/04/2018	180.89
	KEARNY PEARSON FORD,	1428477	Motor Mounts #P154 PD	52137	09/17/2018	10/04/2018	98.57
	O'REILLY AUTO PARTS///		Exhaust Pipe Tape #3913 FD	52144	09/20/2018	10/04/2018	12.91
	O'REILLY AUTO PARTS///		Oil Pressure Switch #116 Sts	52144	09/20/2018	10/04/2018	57.75
							360.12
301-801.000-720.410	Tires						
	TIREHUB, LLC	4592154	Tires # I151 PD	52158	09/05/2018	10/04/2018	887.17
							887.17
301-801.000-721.200	Other						
	IMPERIAL HARDWARE CO.,	528693/2	Paste, Bushing	52133	09/18/2018	10/04/2018	4.83
							4.83
301-801.000-740.100	Repair &						
	DANIELS TIRE SERVICE///		Mount/Balance Tires #931 PD	52119	09/18/2018	10/04/2018	37.55
	IMPERIAL VALLEY		Hybrid Battery #207 Streets	52134	09/19/2018	10/04/2018	3,023.96
							3,061.51
Total Dept. Vehicle Maintenance Shop:							4,303.63
Dept: 802.000 Grounds & Facility							
301-802.000-740.100	Repair &						
	BAEZA'S HEATING &	1630	Troubleshoot HVAC Unit	52110	09/20/2018	10/04/2018	297.10
							297.10
Total Dept. Grounds & Facility							297.10
Total Fund Maintenance:							4,600.73
Grand Total:							59,369.27

Check Register Report

Date: 10/10/2018

Time: 2:46 PM

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
52164	10/10/2018	Printed	A0711	A & A ELECTRIC	Light Fixtures Installation	765.00
52165	10/10/2018	Printed	A105	A T S LABS, INC.	Copper Analysis-Sept. 2018	50.00
52166	10/10/2018	Printed	A243	AIR CONDITIONING GUYS INC	A/C Maintenance - Airport	198.00
52167	10/10/2018	Printed	A414	AIRWAVE COMMUNICATIONS ENT INC	Radio Maint Contract-Oct. 2018	798.00
52168	10/10/2018	Printed	A260	AJRA CONSTRUCTION	3rd Prmt-30% Completion-Pedro	28,848.60
52169	10/10/2018	Printed	A554	ALLIED WASTE SERVICES #467	Biosolids Roll Off	187.56
52170	10/10/2018	Printed	A126	ALSCO AMERICAN LINEN DIV.	Cleaning Services-Lions Center	309.88
52171	10/10/2018	Printed	A401	RICARDO ARGUELLEZ	Reimb Travel Adv/Tri State	59.08
52172	10/10/2018	Printed	R809	RAMIRO BARAJAS	Refund Soccer League Fees	40.00
52173	10/10/2018	Printed	B131	BARRETT ENGINEERED PUMPS	Axial Fan, Exhaust Grille	2,381.28
52174	10/10/2018	Printed	B232	BIOMETRICS4ALL, INC.	Relay Fees - Sept. 2018	27.00
52175	10/10/2018	Printed	B747	BRENNTAG PACIFIC INC.	Ferric Sulfate	1,066.76
52176	10/10/2018	Printed	C544	CANON FINANCIAL SERVICES, INC	Copier Lease	159.70
52177	10/10/2018	Printed	C364	COLAB	2018 COLAB Draw Down Party	200.00
52178	10/10/2018	Printed	C082	MARIA & DAVID COLLINS	Refund Deposit/968 Jennifer	144.08
52179	10/10/2018	Printed	C2833	CORE & MAIN LP	Brass Fittings, Gaskets	186.95
52180	10/10/2018	Printed	C1670	ARIEL CORREA	Refund Deposit/134 I Street	175.24
52181	10/10/2018	Printed	C255	CPCA	Regional Training Course/	98.00
52182	10/10/2018	Printed	C129	CREDIT BUREAU OF IMP. COUNT	Bulletin Fees	60.00
52183	10/10/2018	Printed	D701	DAVID & SONS TRUCK REPAIR, INC	Exhaust Clamp	26.91
52184	10/10/2018	Printed	D103	DELTA DENTAL	Dental Insurance - Oct. 2018	8,281.64
52185	10/10/2018	Printed	D478	DEPARTMENT OF JUSTICE	Fingerprint Applications	164.00
52186	10/10/2018	Printed	D122	DEVELOPMENT DESIGN & ENGINEERI	2nd Plan Check Review -	2,000.00
52187	10/10/2018	Printed	D599	DIESEL LOGISTICS	Repair Injection Pump/Sts. #21	940.00
52188	10/10/2018	Printed	D178	DIRECTV, LLC	Acct# 007659085 9/15-10/14	174.53
52189	10/10/2018	Printed	E402	EAN SERVICES, LLC	Vehicle Rental/G. Sillas	82.28
52190	10/10/2018	Printed	E145	ELMS EQUIPMENT	Weedeaters String	227.46
52191	10/10/2018	Printed	E171	EMERGENCY MEDICAL PRODUCTS, IN	EMS Supplies	513.98
52192	10/10/2018	Printed	E398	EMPIRE SOUTHWEST LLC	Water Pump, Gaskets/Stirts #21	553.71
52193	10/10/2018	Printed	E104	EXQUISITE POOLS CUSTOM	Pool Putty, Air Relief Assmby	1,178.25
52194	10/10/2018	Printed	F397	FASTENAL CO.	Hose Clamps	12.31
52195	10/10/2018	Printed	H104	HOLMAN PROFESSIONAL COUNSELING	Employee Assistance-Oct. 2018	598.69
52196	10/10/2018	Printed	I447	I. V. TERMITE & PEST CONTRO	Pest Control	29.00
52197	10/10/2018	Printed	I559	IMAGE SALES, INC.	ID Cards - Various	88.04
52198	10/10/2018	Void	10/10/2018		Void Check	0.00
52199	10/10/2018	Void	10/10/2018		Void Check	0.00
52200	10/10/2018	Printed	I301	IMPERIAL HARDWARE CO., INC.	Batteries, Cable Ties, Hat	859.13
52201	10/10/2018	Printed	I412	IMPERIAL LANDFILL, INC.	Biosolids Disposal	514.26
52202	10/10/2018	Printed	I443	IMPERIAL PRINTERS	Permit Applications	1,179.26
52203	10/10/2018	Printed	I1329	IMPERIAL VALLEY FOOD BANK	Harvest Bowl Tickets	500.00
52204	10/10/2018	Printed	I975	IMPERIAL VALLEY HUMANE SOCIETY	Animal Control - October 2018	5,000.00
52205	10/10/2018	Printed	I218	INTERSTATE BATTERY	Batteries/PD #P174, Strts #221	378.72
52206	10/10/2018	Printed	I176	IWORQ SYSTEMS	Internet Prev. Maint/WWTP	799.98
52207	10/10/2018	Printed	J379	JSR ENGINEERING	Peer Review/8th Street Improv.	5,000.00
52208	10/10/2018	Printed	K154	K-C WELDING RENTALS, INC.	Safety Boots/Victor Garcia	134.68
52209	10/10/2018	Printed	K731	KEARNY PEARSON FORD, LLC.	Lighting Module PD # P154	372.82
52210	10/10/2018	Printed	K793	KME FIRE APPARATUS	Tool Box Handle/FD #3913	102.86
52211	10/10/2018	Printed	L603	LIEBERT CASSIDY WHITMORE	Professional Services/FLSA	199.00
52212	10/10/2018	Printed	M730	MALLORY SAFETY & SUPPLY LLC	Respirators, Goggles	272.82
52213	10/10/2018	Printed	M004	MCNEECE BROS OIL COMPANY	Fuel/Public Works	4,789.69
52214	10/10/2018	Printed	M080	MONICA MIER	Refund Ovrpmt/1654 River Dr.	45.40
52215	10/10/2018	Printed	0567	JIM O'MALLEY PLUMBING	Couplings	71.98
52216	10/10/2018	Printed	O233	O'REILLY AUTO PARTS	Head Lamp Lightbulb/#922	37.49
52217	10/10/2018	Printed	O880	OFFICE DEPOT, INC.	Mouse	242.48

Check Register Report

Date: 10/10/2018

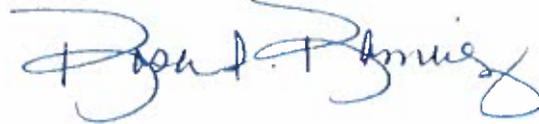
Time: 2:46 PM

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
52218	10/10/2018	Printed	O113	OK RUBBER TIRES	Tire Repair/FD #3903	546.02
52219	10/10/2018	Printed	O901	ORANGE COMMERCIAL CREDIT	Various Analysis	6,664.00
52220	10/10/2018	Printed	O607	OSWALT & ASSOCIATES	Attorney Services - Sept. 2018	5,857.50
52221	10/10/2018	Printed	P113	PETTY CASH -CITY CLERK	Petty Cash - City Clerk	62.00
52222	10/10/2018	Printed	P903	PRINCIPAL FINANCIAL GROUP	Life Insurance - Oct. 2018	3,120.49
52223	10/10/2018	Printed	P558	PRO RECORD STORAGE, INC.	Document Storage 9/1-9/30/18	242.29
52224	10/10/2018	Printed	R163	RDO EQUIPMENT CO	Blade Spindle/Parks #85	234.44
52225	10/10/2018	Printed	S155	SAN DIEGO COUNTY	P.W. Radio System Fees/Sept.	3,135.00
52226	10/10/2018	Printed	S557	SCHOLASTIC INC.	Books	3,997.53
52227	10/10/2018	Printed	S402	SOUTH COAST EMERGENCY	Coolant Sensor/FD #3991	438.94
52228	10/10/2018	Printed	S1079	SWANK MOTION PICTURES, INC	Movie Licensing/"The Star"	395.00
52229	10/10/2018	Printed	U560	UNIVAR USA, INC.	Sodium Hypochlorite	3,920.52
52230	10/10/2018	Printed	U602	USA BLUEBOOK, INC	Tube Assembly/Chlorine Pumps	591.40
52231	10/10/2018	Printed	V452	VISION SERVICE PLAN (CA), I	Oct Vision Insurance Plan C	2,079.06
52232	10/10/2018	Printed	W233	WAGeworks INC	FSA Service Fee - Aug 2018	105.00
52233	10/10/2018	Printed	W221	WAL-MART STORES, INC #01-1555	Duster Spray, Pens, Soap	38.91
52234	10/10/2018	Printed	W135	WAXIE SANITARY SUPPLY	Cleaning Supplies/Senior Ctr	372.71
52235	10/10/2018	Printed	W299	WE-DO EQUIP. REPAIR & SUPPLY I	Rear Drive Axle Wheels/#14	195.15
52236	10/10/2018	Printed	W551	WESTERN GROWERS INSURANCE	Chemical Exposure Training	529.00
52237	10/10/2018	Printed	W566	WRIGHT & KNIGHT SERVICE CENTER	Repair A/C, Replace Evaporator	1,329.56

Total Checks: 74

Checks Total (excluding void checks): 104,981.02



INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/10/2018

Time: 2:45 pm

Page: 1

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 General Fund							
Dept: 110.000 General Revenues							
101-110.000-410.910	Utility users MIER/MONICA//		Refund Ovrpmt/1654 River Dr.	52214	09/28/2018	10/10/2018	4.80
							<u>4.80</u>
						Total Dept. General Revenues:	4.80
Dept: 111.000 City Council							
101-111.000-750.401	Travel - S.C. COLAB/// IMPERIAL VALLEY FOOD		2018 COLAB Draw Down Party Harvest Bowl Tickets	52177 52203	09/27/2018 10/04/2018	10/10/2018 10/10/2018	200.00 250.00
							<u>450.00</u>
101-111.000-750.405	Travel - D.W IMPERIAL VALLEY FOOD		Harvest Bowl Tickets	52203	09/25/2018	10/10/2018	250.00
							<u>250.00</u>
						Total Dept. City Council:	700.00
Dept: 112.000 City Clerk							
101-112.000-730.200	Technical PRO RECORD STORAGE,	0020846	Document Storage 9/1-9/30/18	52223	10/01/2018	10/10/2018	38.35
							<u>38.35</u>
101-112.000-740.400	Rent PRO RECORD STORAGE,	0020846	Document Storage 9/1-9/30/18	52223	10/01/2018	10/10/2018	114.84
							<u>114.84</u>
						Total Dept. City Clerk:	153.19
Dept: 153.000 Personnel							
101-153.000-730.100	Professional LIEBERT CASSIDY	1466007	Professional Services/FLSA	52211	08/31/2018	10/10/2018	199.00
							<u>199.00</u>
101-153.000-730.200	Technical DEPARTMENT OF JUSTICE/// PRO RECORD STORAGE, WAGeworks INC///	330222 0020848	Fingerprint Applications Document Storage 9/1-9/30/18 FSA Service Fee - Aug 2018	52185 52223 52232	10/03/2018 10/01/2018 09/17/2018	10/10/2018 10/10/2018 10/10/2018	32.00 34.10 105.00
							<u>171.10</u>
101-153.000-740.400	Rent PRO RECORD STORAGE,	0020848	Document Storage 9/1-9/30/18	52223	10/01/2018	10/10/2018	55.00
							<u>55.00</u>
101-153.000-750.200	BIOMETRICS4ALL, INC /// BIOMETRICS4ALL, INC ///		Relay Fees - Aug. 2018 Relay Fees - Sept. 2018	52174 52174	09/01/2018 10/01/2018	10/10/2018 10/10/2018	9.75 17.25
							<u>27.00</u>
						Total Dept. Personnel:	452.10
Dept: 161.000 City Attorney							
101-161.000-730.100	Professional OSWALT & ASSOCIATES/// OSWALT & ASSOCIATES/// OSWALT & ASSOCIATES/// OSWALT & ASSOCIATES/// OSWALT & ASSOCIATES/// OSWALT & ASSOCIATES/// OSWALT & ASSOCIATES///	10622 10623 10626 10628 10644 10647 10660	Attorney Services - Sept. 2018 Attorney Services - Sept. 2018	52220 52220 52220 52220 52220 52220 52220	09/30/2018 09/30/2018 09/30/2018 09/30/2018 09/30/2018 09/30/2018 09/30/2018	10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018	210.00 2,130.00 75.00 557.10 2,310.00 183.00 392.40
							<u>5,857.50</u>

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/10/2018
 Time: 2:45 pm
 Page: 2

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Total Dept. City Attorney:							5,857.50
Dept: 171.000 Planning							
101-171.000-730.100	Professional						
	DEVELOPMENT DESIGN &	11617	1st Plan Check Review -	52186	06/25/2018	10/10/2018	1,280.00
	DEVELOPMENT DESIGN &	11627	2nd Plan Check Review -	52186	08/01/2018	10/10/2018	720.00
							<u>2,000.00</u>
101-171.000-730.200	Technical						
	PETTY CASH -CITY CLERK///		Petty Cash - City Clerk	52221	10/09/2018	10/10/2018	62.00
							<u>62.00</u>
Total Dept. Planning:							2,062.00
Dept: 211.000 Police Protection							
101-211.000-720.100	Office						
	IMPERIAL PRINTERS///	18-3673	Property Records Envelopes	52202	09/21/2018	10/10/2018	266.69
							<u>266.69</u>
101-211.000-721.200	Other						
	IMAGE SALES, INC.///	0062875-IN	ID Cards - Various	52197	09/26/2018	10/10/2018	88.04
							<u>88.04</u>
101-211.000-730.200	Technical						
	CREDIT BUREAU OF IMP.	5229	Credit Report/Cuen	52182	10/01/2018	10/10/2018	35.00
	DEPARTMENT OF JUSTICE///	330222	Fingerprint Applications	52185	10/03/2018	10/10/2018	132.00
							<u>167.00</u>
101-211.000-740.100	Repair &						
	AIRWAVE COMMUNICATIONS	434591	Repair Monitor/#P157	52167	09/28/2018	10/10/2018	165.00
	AIRWAVE COMMUNICATIONS	434590	Repair Monitor/#P171	52167	09/28/2018	10/10/2018	110.00
	AIRWAVE COMMUNICATIONS	610050	Radio Maint Contract-Oct. 2018	52167	09/30/2018	10/10/2018	523.00
							<u>798.00</u>
101-211.000-750.200							
	SAN DIEGO COUNTY///		Police Radio System Fees/Sept	52225	10/01/2018	10/10/2018	2,194.50
							<u>2,194.50</u>
101-211.000-750.510							
	CPCA///	11767	Regional Training Course/	52181	09/26/2018	10/10/2018	98.00
							<u>98.00</u>
Total Dept. Police Protection:							3,612.23
Dept: 221.000 Fire Department							
101-221.000-720.500	Electrical						
	IMPERIAL HARDWARE CO.,	529211/2	Return PVC Adapter	52200	09/23/2018	10/10/2018	-3.19
	IMPERIAL HARDWARE CO.,	529208/2	PVC Adapter	52200	09/23/2018	10/10/2018	3.19
	IMPERIAL HARDWARE CO.,	529498/2	Light Switches, Wall Plates	52200	09/26/2018	10/10/2018	81.92
							<u>81.92</u>
101-221.000-720.600	Plumbing						
	IMPERIAL HARDWARE CO.,	529212/2	PVC Adapter	52200	09/23/2018	10/10/2018	0.95
							<u>0.95</u>
101-221.000-720.800	Janitorial						
	IMPERIAL HARDWARE CO.,	527448/2	Floor Cleaner Supplies	52200	09/05/2018	10/10/2018	67.84
							<u>67.84</u>
101-221.000-721.200	Other						
	DAVID & SONS TRUCK	5112	Exhaust Clamp	52183	09/17/2018	10/10/2018	16.15
	DAVID & SONS TRUCK	5113	Exhaust Clamp	52183	09/17/2018	10/10/2018	10.76
	EMERGENCY MEDICAL	2018976	EMS Supplies	52191	09/24/2018	10/10/2018	498.94
	EMERGENCY MEDICAL	2019421	EMS Supplies	52191	09/25/2018	10/10/2018	15.04

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/10/2018

Time: 2.45 pm

Page: 3

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	IMPERIAL HARDWARE CO.,	521262/2	Painting Supplies	52200	07/02/2018	10/10/2018	30.37
	IMPERIAL HARDWARE CO.,	528761/2	Lightbulbs, Tubes, Sprinkler	52200	09/18/2018	10/10/2018	21.28
	IMPERIAL HARDWARE CO.,	528060/2	Hand Soap	52200	09/11/2018	10/10/2018	4.36
	IMPERIAL HARDWARE CO.,	528513/2	Propane	52200	09/16/2018	10/10/2018	11.99
							<u>608.89</u>
101-221.000-730.200	Technical I. V. TERMITE & PEST	0260563	Pest Control	52196	09/28/2018	10/10/2018	29.00
							<u>29.00</u>
101-221.000-740.100	Repair & OK RUBBER TIRES///	64750	Tire Repair/FD #3903	52218	09/24/2018	10/10/2018	17.80
							<u>17.80</u>
101-221.000-750.200	DIRECTV, LLC/// SAN DIEGO COUNTY///		Acct# 007659085 9/15-10/14 Fire Radio System Fees/Sept.	52188 52225	09/16/2018 10/01/2018	10/10/2018 10/10/2018	174.53 741.00
							<u>915.53</u>
						Total Dept. Fire Department:	1,721.93
Dept: 221.100	Fire Station #2						
101-221.100-720.100	Office WAL-MART STORES, INC	00975	Duster Spray, Pens, Soap	52233	10/02/2018	10/10/2018	11.76
							<u>11.76</u>
101-221.100-721.200	Other WAL-MART STORES, INC	00975	Duster Spray, Pens, Soap	52233	10/02/2018	10/10/2018	27.15
							<u>27.15</u>
101-221.100-721.900	Small tools & SOUTH COAST	490345	Motor, Fan Assembly	52227	07/26/2018	10/10/2018	301.62
							<u>301.62</u>
101-221.100-740.400	Rent CANON FINANCIAL	19203785	Printer Lease PO #2197	52176	09/12/2018	10/10/2018	81.30
							<u>81.30</u>
						Total Dept. Fire Station #2:	421.83
Dept: 231.000	Building Inspection						
101-231.000-720.100	Office IMPERIAL PRINTERS/// IMPERIAL PRINTERS/// IMPERIAL PRINTERS///	18-3580 18-3579 18-3464	Certificate of Occupancy Notice of Inspection Permit Applications	52202 52202 52202	09/19/2018 09/19/2018 09/15/2018	10/10/2018 10/10/2018 10/10/2018	102.36 139.36 432.85
							<u>674.57</u>
101-231.000-740.100	Repair & SAN DIEGO COUNTY///		P.W. Radio System Fees/Sept.	52225	10/01/2018	10/10/2018	57.00
							<u>57.00</u>
						Total Dept. Building Inspection:	731.57
Dept: 241.000	Animal Control						
101-241.000-720.100	Office IMPERIAL PRINTERS///	18-3419	Certificate of Rabies Receipts	52202	09/15/2018	10/10/2018	238.00
							<u>238.00</u>
101-241.000-725.400	Fuel MCNEECE BROS OIL	858549	Fuel/Public Works	52213	08/31/2018	10/10/2018	345.58
							<u>345.58</u>
101-241.000-730.200	Technical IMPERIAL VALLEY HUMANE		Animal Control - October 2018	52204	10/02/2018	10/10/2018	5,000.00

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/10/2018
 Time: 2:45 pm
 Page: 4

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							5,000.00
Total Dept. Animal Control:							5,583.58
Dept: 311.000 Engineering							
101-311.000-720.100	Office OFFICE DEPOT, INC.///		File, Pencils, Markers	52217	09/21/2018	10/10/2018	120.30
							120.30
101-311.000-721.100	Uniforms K-C WELDING RENTALS,	22254	Safety Boots/Victor Garcia	52208	09/18/2018	10/10/2018	134.68
							134.68
101-311.000-721.900	Small tools & OFFICE DEPOT, INC.///		Mouse	52217	09/22/2018	10/10/2018	122.18
							122.18
101-311.000-725.400	Fuel MCNEECE BROS OIL	858549	Fuel/Public Works	52213	08/31/2018	10/10/2018	744.50
							744.50
101-311.000-740.200	Cleaning ALSCO AMERICAN LINEN ALSCO AMERICAN LINEN		Cleaning Services-PW Cleaning Services - PW	52170 52170	09/24/2018 10/01/2018	10/10/2018 10/10/2018	26.12 26.12
							52.24
101-311.000-750.200	SAN DIEGO COUNTY///		P.W. Radio System Fees/Sept.	52225	10/01/2018	10/10/2018	28.50
							28.50
101-311.000-750.400	Travel EAN SERVICES, LLC///	18765939	Vehicle Rental/G. Sillas	52189	09/30/2018	10/10/2018	82.28
							82.28
Total Dept. Engineering:							1,284.68
Dept: 411.000 Community							
101-411.000-750.600	CREDIT BUREAU OF IMP	5207	Bulletin Fees	52182	10/01/2018	10/10/2018	25.00
							25.00
Total Dept. Community Development:							25.00
Dept: 511.000 Parks							
101-511.000-720.600	Plumbing IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., OMALLEY PLUMBING/JIM//	529104/2 529500/2 529894/2 88318	Sprinklers Sprinklers, Bushings, Coupling Anchor Kit, Washer Couplings	52200 52200 52200 52215	09/21/2018 09/26/2018 10/17/2018 09/25/2018	10/10/2018 10/10/2018 10/10/2018 10/10/2018	7.35 20.45 14.08 14.98
							56.86
101-511.000-721.200	Other ELMS EQUIPMENT/// ELMS EQUIPMENT/// ELMS EQUIPMENT/// ELMS EQUIPMENT/// IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO.,		Saw Chain Links Chainsaw Chain Loop Blade Kit, Saw Blade, Cleaner Weedeaters String Graphite Powder Water Jugs Padlock Pan, Roller Set	52190 52190 52190 52190 52200 52200 52200 52200	09/21/2018 10/01/2018 10/03/2018 10/04/2018 10/02/2018 09/26/2018 09/28/2018 09/30/2018	10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018	20.18 22.38 96.44 49.71 6.29 11.84 11.43 5.32
							223.59
101-511.000-721.900	Small tools & IMPERIAL HARDWARE CO.,	529685/2	Rakes	52200	09/28/2018	10/10/2018	48.94

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/10/2018

Time: 2:45 pm

Page: 5

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<u>48.94</u>
101-511.000-725.400	Fuel MCNEECE BROS OIL	235486	Fuel/Parks	52213	09/27/2018	10/10/2018	153.21
							<u>153.21</u>
101-511.000-740.100	Repair & ELMS EQUIPMENT///		Adjust Blade Bolts	52190	10/03/2018	10/10/2018	38.75
							<u>38.75</u>
						Total Dept. Parks:	521.35
Dept: 521.000	Recreation & Lions						
101-521.000-720.300	Chemicals EXQUISITE POOLS	1885	Sodium Carbonate Bags	52193	09/27/2018	10/10/2018	999.96
							<u>999.96</u>
101-521.000-721.200	Other EXQUISITE POOLS	1896	Pool Putty, Air Relief Assmby	52193	10/03/2018	10/10/2018	178.29
							<u>178.29</u>
101-521.000-740.200	Cleaning ALSCO AMERICAN LINEN		Cleaning Services-Lions Center	52170	10/01/2018	10/10/2018	27.88
							<u>27.88</u>
						Total Dept. Recreation & Lions Center:	1,206.13
Dept: 521.100	Recreation Leagues						
101-521.100-440.430	Recreation BARAJAS/RAMIRO//	944186	Refund Soccer League Fees	52172	09/24/2018	10/10/2018	40.00
							<u>40.00</u>
101-521.100-721.200	Other IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO.,	529925/2 530056/2 530205/2 530270/2	Sprays, Gutter Spikes Coil Chain, Gutter Spikes Marking Paint Nail Spikes, Gutter Spikes	52200 52200 52200 52200	10/01/2018 10/02/2018 10/03/2018 10/04/2018	10/10/2018 10/10/2018 10/10/2018 10/10/2018	58.14 147.47 29.04 60.68
							<u>295.33</u>
101-521.100-730.200	Technical SWANK MOTION PICTURES,	BO	Movie Licensing/"The Star"	52228	09/28/2018	10/10/2018	395.00
							<u>395.00</u>
						Total Dept. Recreation Leagues:	730.33
Dept: 522.000	Senior Citizens						
101-522.000-720.800	Janitorial WAXIE SANITARY SUPPLY///	77749615	Cleaning Supplies/Senior Ctr	52234	09/25/2018	10/10/2018	372.71
							<u>372.71</u>
101-522.000-721.200	Other IMPERIAL HARDWARE CO.,	530165/2	Exit Signs	52200	10/03/2018	10/10/2018	7.22
							<u>7.22</u>
101-522.000-740.100	Repair & A & A ELECTRIC///	67	Light Fixtures Installation	52164	09/29/2018	10/10/2018	765.00
							<u>765.00</u>
						Total Dept. Senior Citizens Center:	1,144.93
Dept: 551.100	Library Grant -						
101-551.100-720.200	Books and SCHOLASTIC INC.///	17679314	Books	52226	08/31/2018	10/10/2018	3,997.53
							<u>3,997.53</u>

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/10/2018
 Time: 2:45 pm
 Page: 6

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Total Dept. Library Grant - LAMBS:							3,997.53
Total Fund General Fund:							30,210.68
Fund: 202 CDBG							
Dept: 650.549 15-HOME-10897							
202-650.549-850.100 Loans							
	AJRA CONSTRUCTION///		3rd Pmt-30% Completion-Pedro	52168	10/05/2018	10/10/2018	28,848.60
							28,848.60
Total Dept. 15-HOME-10897 Program:							28,848.60
Total Fund CDBG:							28,848.60
Fund: 212							
Dept: 312.000 Street Maintenance							
212-312.000-730.100 Professional							
	JSR ENGINEERING///	121	Peer Review/8th Street Improv.	52207	09/30/2018	10/10/2018	5,000.00
							5,000.00
Total Dept. Street Maintenance &							5,000.00
Total Fund							5,000.00
Fund: 501 Water							
Dept: 000.000							
501-000.000-205.200 Water							
	COLLINS/MARIA & DAVID//		Refund Deposit/968 Jennifer	52178	10/03/2018	10/10/2018	144.08
	CORREA/VARIEU//		Refund Deposit/134 I Street	52180	10/02/2018	10/10/2018	175.24
							319.32
Total Dept. 000000:							319.32
Dept: 321.000 Water Treatment							
501-321.000-720.300 Chemicals							
	UNIVAR USA, INC.///		Sodium Hypochlorite	52229	09/19/2018	10/10/2018	3,920.52
							3,920.52
501-321.000-721.200 Other							
	FASTENAL CO.///		Hose Clamps	52194	09/12/2018	10/10/2018	12.31
	IMPERIAL HARDWARE CO.,	529108/2	Reusable Ice, Push Broom	52200	09/21/2018	10/10/2018	101.75
	IMPERIAL HARDWARE CO.,	753556/2	Reusable Ice	52200	09/21/2018	10/10/2018	24.19
	IMPERIAL HARDWARE CO.,	529230/2	Batteries, Cable Ties, Hat	52200	09/24/2018	10/10/2018	86.23
	MALLORY SAFETY & SUPPLY	4517590	Respirators, Goggles	52212	09/14/2018	10/10/2018	161.97
	USA BLUEBOOK, INC.///	677022	U.S. Flag	52230	09/07/2018	10/10/2018	68.91
	USA BLUEBOOK, INC.///	677831	Tube Assembly/Chlorine Pumps	52230	09/10/2018	10/10/2018	522.49
							977.85
501-321.000-725.400 Fuel							
	MCNEECE BROS OIL	858549	Fuel/Public Works	52213	08/31/2018	10/10/2018	245.65
							245.65
501-321.000-740.200 Cleaning							
	ALSCO AMERICAN LINEN		Cleaning Services-WTP	52170	09/26/2018	10/10/2018	58.90
							58.90
501-321.000-740.400 Rent							
	CANON FINANCIAL	19203787	Copier Lease	52176	09/12/2018	10/10/2018	78.40
							78.40
501-321.000-750.200							
	SAN DIEGO COUNTY///		P.W. Radio System Fees/Sept	52225	10/01/2018	10/10/2018	28.50

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/10/2018

Time: 2:45 pm

Page: 7

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							28.50
501-321.000-750.400	Travel ARGUELLEZ/RICARDO//		Reimb Travel Adv/Tri State	52171	10/05/2018	10/10/2018	59.08
							59.08
501-321.000-750.500	Training WESTERN GROWERS	4588	Chemical Exposure Training	52236	09/24/2018	10/10/2018	264.50
							264.50
Total Dept. Water Treatment:							5,633.40
Dept: 322.000 Water Distribution							
501-322.000-720.600	Plumbing CORE & MAIN LP///	J527277	Brass Fittings, Gaskets	52179	09/20/2018	10/10/2018	186.95
							186.95
501-322.000-725.400	Fuel MCNEECE BROS OIL	858549	Fuel/Public Works	52213	08/31/2018	10/10/2018	2,809.20
							2,809.20
501-322.000-750.200	SAN DIEGO COUNTY///		P.W. Radio System Fees/Sept.	52225	10/01/2018	10/10/2018	28.50
							28.50
Total Dept. Water Distribution:							3,024.65
Total Fund Water:							8,977.37
Fund: 511 Wastewater							
Dept: 331.000 Wastewater							
511-331.000-440.730	Sewer MIER/MONICA//		Refund Ovrpm/1654 River Dr.	52214	09/28/2018	10/10/2018	40.60
							40.60
511-331.000-721.200	Other MALLORY SAFETY & SUPPLY	4514733	Safety Glasses, Gloves	52212	09/10/2018	10/10/2018	70.52
							70.52
511-331.000-725.400	Fuel MCNEECE BROS OIL	858549	Fuel/Public Works	52213	08/31/2018	10/10/2018	222.00
							222.00
511-331.000-750.200	SAN DIEGO COUNTY///		P.W. Radio System Fees/Sept.	52225	10/01/2018	10/10/2018	28.50
							28.50
Total Dept. Wastewater Collection:							361.62
Dept: 332.000 Wastewater							
511-332.000-720.300	Chemicals BRENNTAG PACIFIC INC ///	BPI877847	Ferric Sulfate	52175	09/24/2018	10/10/2018	1,066.76
							1,066.76
511-332.000-720.500	Electrical BARRETT ENGINEERED	110830	Axial Fan, Exhaust Grille	52173	09/24/2018	10/10/2018	2,381.28
							2,381.28
511-332.000-720.600	Plumbing O'MALLEY PLUMBING/JIM//	86175	PVC Pipe, Screwdriver, Lock	52215	09/20/2018	10/10/2018	7.54
							7.54
511-332.000-721.200	Other O'MALLEY PLUMBING/JIM//	86175	PVC Pipe, Screwdriver, Lock	52215	09/20/2018	10/10/2018	34.43

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/10/2018
 Time: 2:45 pm
 Page: 8

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							34.43
511-332.000-721.900	Small tools & O'MALLEY PLUMBING/JIM//	86175	PVC Pipe, Screwdriver, Lock	52215	09/20/2018	10/10/2018	15.03
							15.03
511-332.000-725.400	Fuel MCNEECE BROS OIL	858549	Fuel/Public Works	52213	08/31/2018	10/10/2018	269.55
							269.55
511-332.000-730.200	Technical A T S LABS, INC./// ALLIED WASTE SERVICES IMPERIAL LANDFILL, INC./// IWORQ SYSTEMS/// ORANGE COMMERCIAL ORANGE COMMERCIAL	18-3305 10799 9568 9556	Copper Analysis-Sept. 2018 Biosolids Roll Off Biosolids Disposal Internet Prev. Maint/WWTP Various Analysis Various Analysis	52165 52169 52201 52206 52219 52219	09/18/2018 09/20/2018 09/15/2018 09/17/2018 09/17/2018 09/10/2018	10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018	50.00 187.56 514.26 799.98 5,039.00 1,625.00
							8,215.80
511-332.000-740.200	Cleaning ALSCO AMERICAN LINEN ALSCO AMERICAN LINEN		Cleaning Services - WWTP Credit Overpmt	52170 52170	09/24/2018 07/16/2018	10/10/2018 10/10/2018	109.23 -0.45
							108.78
511-332.000-750.200	SAN DIEGO COUNTY///		P.W. Radio System Fees/Sept.	52225	10/01/2018	10/10/2018	28.50
							28.50
511-332.000-750.500	Training WESTERN GROWERS	4490	Defensive Driver Training	52236	09/05/2018	10/10/2018	264.50
							264.50
Total Dept. Wastewater treatment:							12,392.17
Total Fund Wastewater:							12,753.79
Fund: 531 Airport							
Dept: 351.000 Airport							
531-351.000-740.100	Repair & AIR CONDITIONING GUYS	A10135	A/C Maintenance - Airport	52168	09/19/2018	10/10/2018	198.00
							198.00
Total Dept. Airport:							198.00
Total Fund Airport:							198.00
Fund: 601 Maintenance							
Dept: 801.000 Vehicle							
601-801 000-720.400	Automotive EMPIRE SOUTHWEST LLC/// EMPIRE SOUTHWEST LLC/// EMPIRE SOUTHWEST LLC/// EMPIRE SOUTHWEST LLC/// EMPIRE SOUTHWEST LLC/// KEARNY PEARSON FORD, O'REILLY AUTO PARTS/// O'REILLY AUTO PARTS/// SOUTH COAST WE-DO EQUIP. REPAIR &		Fuel Cap Streets #20 Switch, Battery Credit Charges Mirror/Streets #20 Water Pump, Gaskets/Strts #21 Lighting Module PD # P154 Fuses/F.D. #3901 Head Lamp Lightbulb/#922 Coolant Sensor/FD #3991 Rear Drive Axle Wheels/#14	52192 52192 52192 52192 52192 1429241 52216 52216 491057 52235	07/31/2018 08/31/2018 08/31/2018 09/24/2018 09/24/2018 09/20/2018 09/25/2018 09/27/2018 09/14/2018 09/20/2018	10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018 10/10/2018	39.23 411.46 -411.46 54.31 460.17 372.82 10.75 26.74 137.32 195.15
							1,296.49
601-801 000-720.410	Tires						

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/10/2018

Time: 2:45 pm

Page: 9

City of Brawley

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	OK RUBBER TIRES///	63118	Tires	52218	06/20/2018	10/10/2018	494.17
	OK RUBBER TIRES///	10253	Credit Charge	52218	09/25/2018	10/10/2018	-60.95
							<u>433.22</u>
601-801.000-720.500	Electrical						
	INTERSTATE BATTERY///		Batteries/PD #P174, Strts #221	52205	09/21/2018	10/10/2018	378.72
							<u>378.72</u>
601-801.000-721.200	Other						
	KME FIRE APPARATUS///	ca 545100	Tool Box Handle/FD #3913	52210	07/03/2018	10/10/2018	102.86
	MALLORY SAFETY & SUPPLY	4481236	Gloves, Cooling Towels	52212	07/11/2018	10/10/2018	40.33
	RDO EQUIPMENT CO ///	P68060	Blade Spindle/Parks #85	52224	09/24/2018	10/10/2018	234.44
							<u>377.63</u>
601-801.000-740.100	Repair &						
	DIESEL LOGISTICS///	8596	Repair Injection Pump/Sts. #21	52187	09/25/2018	10/10/2018	940.00
	OK RUBBER TIRES///	63621	Tire Repair/Parks #75	52218	07/18/2018	10/10/2018	95.00
	WRIGHT & KNIGHT SERVICE	035290	Repair A/C, Replace Evaporator	52237	09/25/2018	10/10/2018	1,329.56
							<u>2,364.56</u>
601-801.000-740.200	Cleaning						
	ALSCO AMERICAN LINEN		Cleaning Services-Shop	52170	09/24/2018	10/10/2018	36.76
	ALSCO AMERICAN LINEN		Uniform Cleaning Services-Shop	52170	09/24/2018	10/10/2018	25.32
							<u>62.08</u>
							Total Dept. Vehicle Maintenance Shop: 4,912.70
							Total Fund Maintenance: 4,912.70
Fund: 602 Risk Management							
Dept: 000.000							
602-000.000-200.034	Health						
	DELTA DENTAL///		Dental Insurance - Oct. 2018	52184	10/01/2018	10/10/2018	8,281.64
	PRINCIPAL FINANCIAL		Life Insurance - Oct. 2018	52222	09/17/2018	10/10/2018	3,120.49
	VISION SERVICE PLAN (CA),		Oct Vision Insurance Plan B	52231	09/20/2018	10/10/2018	849.36
	VISION SERVICE PLAN (CA),		Oct Vision Insurance Plan C	52231	09/20/2018	10/10/2018	1,229.70
							<u>13,481.19</u>
							Total Dept. 000000: 13,481.19
Dept: 814.000 Employee Health							
602-814.000-750.100	Insurance						
	HOLMAN PROFESSIONAL		Employee Assistance-Oct. 2018	52195	10/01/2018	10/10/2018	598.69
							<u>598.69</u>
							Total Dept. Employee Health Benefits: 598.69
							Total Fund Risk 14,079.88
							Grand Total: 104,981.02

Check Register Report

Date: 10/11/2018

Time: 11:29 AM

City of Brawley

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
52238	10/12/2018	Printed	A368	AFLAC INC.	Cancer, ICU, Disability	3,204.56
52239	10/12/2018	Printed	A951	AIR MED CARE NETWORK	Reach Membership	3,600.00
52240	10/12/2018	Printed	C889	CALIFORNIA STATE DISBURSEME	Deductions	1,812.44
52241	10/12/2018	Printed	C110	COLUMBUS BANK & TRUST COMPA	Unreimbursed Medical &	337.96
52242	10/12/2018	Printed	F689	FRANCHISE TAX BOARD	Deductions	522.93
52243	10/12/2018	Printed	N944	NATIONAL PLAN COORDINATORS	Deferred Compensation	5,474.09
52244	10/12/2018	Printed	N187	NATIONWIDE RETIREMENT	Deferred Compensation	165.00
52245	10/12/2018	Printed	S1456	ESTHER SWITHENBANK	Deductions	300.00
52246	10/12/2018	Printed	U660	UNITED STATES TREASURY	Deductions	177.50
52247	10/12/2018	Printed	U761	UNITED STATES TREASURY	Deductions	200.00
52248	10/12/2018	Printed	U110	UNITED WAY OF IMPERIAL COUNTY	United Way Deductions	34.00

Total Checks: 11

Checks Total (excluding void checks): 15,828.48

CITY OF BRAWLEY
September 4, 2018

The City Council of the City of Brawley, California met in regular session at 6:00 PM, City Council Chambers, 383 Main, Brawley, California, the date, time and place duly established for the holding of said meeting. The City Clerk attests to the posting of the agenda pursuant to G.C. §54954.2.

The meeting was called to order by **Mayor Nava @ 6:00 PM**

PRESENT: Couchman, Hamby, Kastner-Jauregui, Nava, Wharton
ABSENT: None

Invocation was offered by **Father Ed Horning, Catholic Communities of Brawley and Westmorland**

Pledge of Allegiance was led by **Valerie Smith**

1. APPROVAL OF AGENDA

The agenda was **approved** as submitted. m/s/c Kastner-Jauregui/Hamby 5-0

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes) this is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. **Please direct your questions and comments to the City Council.**

- a. **Tim Kelley, Imperial Valley Economic Development Corporation**, introduced Tan Gao of China. He has interned with IVEDC for about four weeks and is finishing his last semester at Brigham Young University.
- b. **Marjo Mello, Library Director**, presented comments on behalf of the Friends of the Library. They are seeking to become a 501 3c which will enable them to secure grants. An organizational meeting is planned to discuss the establishment of the board and bylaws. The meeting is Thursday in the library at 6pm.
- c. **Debbie Schoeman, Brawley resident**, stated that she is unable to drive because of her eyesight. She has contacted the City several times regarding upgrades to facilities, sidewalks and crosswalks. There is a misconception that the only people that walk are criminals. That is not true. When deciding how to properly spend money for residents, she urged the City Council to think about sidewalks. It is impossible to get people from the North Side of Brawley to the South Side by Walmart and the hospital. There are no sidewalks along the highway.

CM Wharton suggested the City Council receive a refresh presentation on the City's Non-Motorized Transportation Plan.

- d. **Robert Sawyer, Police Chief**, introduced Brawley Police Officer Isaac Romo, and Communications Dispatchers Cynthia Valenzuela and Dennise Montano.
- e. **Mayor Nava** presented **Yolanda Barbosa, SARB Officer for Brawley Elementary School District**, with a City Proclamation declaring September 2018 as Attendance Awareness Month.

3. CONSENT AGENDA Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

The consent agenda was approved as amended. m/s/c Couchman/Kastner-Jauregui/ 5-0

AYES: Couchman, Hamby, Kastner-Jauregui, Nava, Wharton
NAYES: None
ABSENT: None
ABSTAIN: None

- a. Approve Accounts Payable: August 16, 2018, August 17, 2018, August 24, 2018, August 30, 2018 and August 31, 2018
- b. Approve City Council Minutes: June 5, 2018 and June 19, 2018

4. REGULAR BUSINESS

- a. Discussion and Potential Action re: Co-Sponsorship of Mobile Mexican Consulate Event on Saturday, September 29, 2018 from 9am to 5pm at the Main Branch Library.

The City Council **approved** the Co-Sponsorship of Mobile Mexican Consulate Event on Saturday, September 29, 2018 from 9am to 5pm at the Main Branch Library. m/s/c Couchman/Kastner-Jauregui 5-0

- b. Discussion and Potential Action re: Resolution of the City Council of the City of Brawley, California Adopting the Memorandum of Understanding for Use of the Teen Center Facility from September 17, 2018 Through June 30, 2019 by the Boys & Girls Clubs of Imperial Valley.

Misty Lee, Executive Director of the Boys & Girls Club of Imperial Valley, introduced the staff for the Teen Center as Jonathan Hurtado and Jason Rodriguez. She stated that they will provide enriching programs focused on academics, healthy lifestyles, good character and citizenship at no cost to teens.

The City Council **approved** Resolution No. 2018-49: Resolution of the City Council of the City of Brawley, California Adopting the Memorandum of Understanding for Use of the Teen Center Facility from September 17, 2018 through June 30, 2019 by the Boys & Girls Clubs of Imperial Valley. m/s/c Nava/Wharton 5-0

- c. Discussion and Potential Action re: Resolution of the City Council of the City of Brawley, California Adopting the Memorandum of Understanding BY and Between the City of Brawley and Imperial Valley College for Use of the Brawley Senior Center from September 5, 2018 to June 30, 2020.

The City Council **approved** Resolution No. 2018-50: Resolution of the City Council of the City of Brawley, California Adopting the Memorandum of Understanding with Imperial Valley College for Use of the Brawley Senior Center from September 5, 2018 to June 30, 2020. m/s/c Kastner-Jauregui/Couchman 5-0

- d. Discussion and Potential Action re: Brawley Elks Lodge Request for Alcohol Sales and Consumption on a City Street on Saturday, October 20, 2018 from 10AM to 6PM.

The City Council **approved** the waiver of all road closure fees for Brawley Elks Lodge Request on City Property on Saturday, October 20, 2018 from 10AM to 6PM. m/s/c Nava/Couchman 5-0

The City Council **approved** the Alcohol Sales and Consumption on City Property on Saturday, October 20, 2018 from 10AM to 6PM. m/s/c Nava/Couchman 4-1 Hamby naye

- e. Discussion and Staff Direction re: Resource Management and Future Potential Cannabis Activities by Gordon Gaste, Community Services Director.

Staff Report – Gordon Gaste, Development Services Director

DSD Gaste, stated that this topic has been discussed in the past with a workshop between the Planning Commission and City Council both present. The direction given provided for a moratorium on this type of activity both for medical and recreational purposes. The City is receiving calls inquiring about the status of the moratorium. At this time, staff advises that the moratorium is in place and that Brawley has aligned with Federal Law. It is noted that a different type of product has emerged related to industrial hemp, which is legal. Derivatives of cannabis are possible from industrial hemp that do not contain a THC level above a certain amount. The seeds are controlled by Federal Law and State Government as to the production of the plant and processing of the plant. At the lower threshold, cannabidiol is produced for medicinal purposes associated with soothing and pain relief. Staff is requesting direction on future direction for medical use and/or recreational use.

Mayor Nava stated based on the backup material, there is a current request to dispense cannabidiol that would require a revisit of City Ordinance to allow for this activity.

CM Bayon Moore indicated that direction is requested as it relates to consideration of changing local ordinance. When last formally discussed, both the Planning Commission and City Council were split. This resulted in establishment of an ordinance that banned the recreational and medical purposes. The Council's options at this juncture are: 1) stay the course stay with the prohibition, 2) prepare an outreach strategy that involves both the City Council and Planning Commission to re-engage in these topics, or 3) fast track this particular subject matter. There are potential timing issues related to taxation.

Mayor Nava said with respect to the current request, it is to dispense cannabidiol. He inquired about the amount of time involved with review of ordinances.

DSD Gaste, stated that it depends on where the oil originates – is it the legal industrial hemp product or is it the Federally illegal but California legal plant.

CM Bayon Moore referred to the zoning and taxation components for the sale of marijuana for recreational and medicinal purposes. Staff will seek an answer to the question of the oil's origin. If it is hemp, it is allowed. If it is not, staff will need to prepare a time estimate for zoning and taxation.

Mayor Nava indicated that his preference is to get additional information as to whether or not it is industrial hemp. It would answer key questions for him.

CM Hamby inquired if it is if derived from industrial hemp which is a Federal and Statewide legal substance, is there anything the City can do to prohibit that sale? **Gaste** stated he did not think so as long as it is made out of those products and doesn't exceed the THC threshold. If it does not go beyond the limit, it is legal at the Federal and State level.

CA Smerdon, stated that if it is industrial hemp, it is not a controlled substance and so it just like selling anything else. Industrial hemp is currently being grown at the research station.

CM Hamby said he does not know enough about CBD to know if it can be derived from hemp or not. His assumption is that the effectiveness of hemp as a medicine or topical ointment is not as great as marijuana.

DSD Gaste, stated there are other chemicals in hemp other than THC that may mirror the same qualities. There might be other chemicals present that are beneficial for medical purposes.

CM Wharton indicated that in the interest of brevity, perhaps it is best that the City pursue additional information about the request. If it is not Federally prohibited, there is potential to press forward.

Staff direction is to obtain additional information from the requesting party. If the origin of CBD oil is hemp, it is not necessary to review ordinances.

- f. Discussion and Staff Direction re: Community Outreach to Address Any Proposed Changes to City Ordinance for Parking and Storage of Trailers, RVs, Boats by Gordon Gaste, Community Services Director.

Staff Report – Gordon Gaste, Community Services Director

DSD, Gaste mentioned that clearly a broad range of perspectives exist and a public forum would be helpful to consider the pros and cons of various parking and storage topics. Any proposed change to the ordinance shall require an amendment to the Zoning Ordinance which must be first discussed by the Planning Commission at a public hearing and subsequently, publicly heard at a City Council meeting. Any changes would take effect 30 days after the second reading of such ordinance. The current Zoning Ordinance restricts the storage and parking of boats, RV's, trailers or trailer coaches in residential neighborhoods. The City Council offered a 90 day reprieve in July of 2018, following public concerns raised about the existing ordinance and code enforcement efforts in City limits.

Ed Otter, Brawley resident, presented the result of an informal study he had conducted of Imperial County cities and elsewhere to see what restrictions were placed on owners of trailers in regards to parking.

Staff direction is to extend the non enforcement of City ordinance for another 90 days. In addition, staff was directed to continue researching the topic to allow for greater input from the public, sharing future scheduled dates, getting the press involved and possibly sending out a survey in the monthly water bill.

- g. Discussion and Potential Action re: Sponsorship Request for Hidalgo Society's 33rd Annual 16th of September Celebration on Saturday, September 15, 2018.

The City Council stated that we can buy individual tickets.

- h. Discussion and Potential Action re: Professional Services Agreement with Bachtel Wastewater Engineers for an Amount Not to Exceed \$92,600 for the Wastewater Treatment Plant (WWTP) BioSolids Class A Operational Plan, Local Limits and Pretreatment Program Support Services.

The City Council approved the Professional Services Agreement with Bachtel Wastewater Engineers for an Amount Not to exceed \$92,600 for the Wastewater Treatment Plant (WWTP) BioSolids Class A Operational Plan, Local Limits and Pretreatment Program Support Services. m/s/c Couchman/Wharton 5-0

5. DEPARTMENTAL REPORTS

- a. Summer 2018 Parks & Recreation Program Statistics, Prepared by Marjo Mello, Interim Parks & Recreation Director.
- b. Summer 2018 Library Program Statistics, Prepared by Marjo Mello, Library Director.
- d. Monthly Staff Report for August 2018, Prepared by Shirley Bonillas, Personnel & Risk Management Administrator.

- e. Audit and Budget Update, Presented by Rosa Ramirez, Finance Director.

The City is late to adopt the budget. The preparation of the Audited Financial Statements is underway but delayed due to multiple factors, including staff changes. On August 16, 2018, Dennis Lee and Phil White from the City's auditing firm, met with the City Manager, City Attorney Bill Smerdon, Assistant Finance Director Tony Godinez and Finance Director Rosa Ramirez. VTD informed the City that the audit process was being slowed down until certain pending items had been cleared. The audit process is expected to continue moving forward.

6. INFORMATIONAL REPORTS

- a. Record of Building Permits for July 2018 in the City of Brawley, Prepared by Oscar Escalante, Interim Building Official.

7. CITY COUNCIL MEMBER REPORTS

- Nava:** He will provide an update at the next meeting.
- Kastner-Jauregui:** None to report.
- Hamby:** Attended Summer Day Camp Talent Show, Coffee with a Cop, Film Commission Meeting, Brownfield Initiative Steering Committee Meeting, had a couple of calls regarding an Ordinance specifically about chickens in backyards. Had an opportunity to visit Hinojosa Park and spoke with users who were appreciative of the improvements made.
- Wharton:** Attended Coffee with a Cop and the Airport Commission Meeting and hi son's Air Force Raptor graduation. He looks to forward the annual League Conference next week.
- Couchman:** Attended Summer Day Camp Talent Show, Boys & Girls Club Welcome Back Pep Rally, Coffee with a Cop, Air Pollution Control District Meeting, Swearing In and Ms. Hanks' funeral.

7. CITY MANAGER REPORT

- a. Update on Travel Inn located at 300 West Main Street and Request for Extended Placement of Temporary Shade Structure was **withdrawn by applicant**.
- b. Downtown Main Street Update – Power Point Presentation*
* On file and available at the Office of the City Clerk.

8. CITY ATTORNEY REPORT None to report

9. CITY CLERK REPORT None to Report

10. CLOSED SESSION

- a. EXISTING LITIGATION
(C.G.C. Section §54956.9)
Conference with Legal Counsel – Four (4) Cases
 - i. Estella Velasco and Joseph Galvan vs. City of Brawley
 - ii. Maria Garcia vs. City of Brawley
 - iii. City vs. Mario Diaz

iv. City vs. William Caldeman

- b. POTENTIAL LITIGATION
(C.G.C. Section §54956.9)
Conference with Legal Counsel - One (1) Case

11. ADJOURNMENT @ 8:46pm

Alma Benavides, City Clerk

CITY OF BRAWLEY
September 18, 2018

The City Council of the City of Brawley, California met in regular session at 6:00 PM, City Council Chambers, 383 Main, Brawley, California, the date, time and place duly established for the holding of said meeting. The City Clerk attests to the posting of the agenda pursuant to G.C. §54954.2.

The meeting was called to order by Mayor Nava @ 6:00PM

PRESENT: Couchman, Hamby, Kastner-Jauregui, Nava, Wharton
ABSENT: None

Invocation was offered by **Tim Kelley, President of Imperial Valley Economic Development Corporation**

Pledge of Allegiance was led by **CM Hamby**

1. APPROVAL OF AGENDA

The agenda was approved as submitted. m/s/c Kastner-Jauregui/Couchman 5-0

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes) this is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

- a. **Marjo Mello, Interim Parks & Recreation Director**, announced that the Senior Center officially started handing out meals again on Monday, September 17th. An Open House, Ribbon Cutting and Tour are scheduled at the Senior Center on Tuesday, October 16th starting at 10AM.
- b. **Ralph Fernandez, Brawley Chamber of Commerce President**, recognized and presented CM Couchman with a plaque for years of service to the Chamber of Commerce.
- c. **Tim Kelley, Imperial Valley Economic Development Corporation President**, reported on the Annual Board of Director's Meeting. Deborah McGarrey of Southern California Gas Company was elected as Chairman and Mayor Nava, representing City of Brawley, was elected to the Board of Directors. The grand opening of IVEDC's new office will take place on October 18th, from 4PM -7PM. IVEDC's Annual Dinner will take place on November 15th in Brawley at the Elks Lodge. The theme this is "What's In It For Us".

He also provided an update on the Brawley Theatre. The Brawley Community Foundation is re-energized. They are waiting for a date to host a fundraiser in roughly mid-October. The exterior lights will go back up and start the next campaign will be launched to put on a new roof and trusses, estimated at a cost of \$350,000.

- d. **Marty Coyne** updated the City Council regarding his interest in reviving Latigo Ranch. He has opened escrow with the seller. He hopes that the City can reach agreeable terms with a new Development Agreement. Escrow is scheduled to close by November 22nd and the project may be under construction by early 2019. He requested City Council feedback on how the project was previously approved and the possibility of bypassing the Planning Commission and bringing it directly to the City Council once the staff work is complete.

Mayor Nava stated that the City would need to further the request and then provide a response to him.

- e. **Ryan Kelley, County Board of Supervisor District #4**, updated the City Council on the Ad-Hoc Election Committee that was recently formed. He thanked Alma Benavides, City Clerk, for participating. Election poll workers will receive a higher stipend. The polling location at the County Administration Office will move to outside of office. The Elections Department website is in the process of being modified. It will soon have an election page and on election night, results coming in from the precincts will be displayed. Imperial County's mobile unit will be in Brawley during the Chili-Cook Off.
- f. Introduction of Mario Renteria, District Representative, Office of State Senator Ben Hueso.

Mario Renteria, introduced himself as the District Representative for Senator Ben Hueso. He stated that he is available to provide information to constituents regarding any State department or State related issues. He is also available to work with local government when information is needed or to collaborate on joint efforts in the future.

- g. Proclamation Declaring the Week of September 23-29, 2018 as Voter Registration Week – Presented to Ryan Kelley, County Board of Supervisor District #4.

Mayor Nava, presented **Ryan Kelley, County Board of Supervisor District #4**, with a City Proclamation Declaring the Week of September 23-29, 2018 as Voter Registration Week.

- h. Proclamation Declaring the Month of October, 2018 Breast Cancer Awareness Month to Oreda Chin, Imperial Valley Cancer Support Center.

Mayor Nava presented **Oreda Chin, Imperial Valley Cancer Support Center** with a City Proclamation Declaring the Month of October, 2018 Breast Cancer Awareness Month.

Oreda Chin shared that September is Childhood Cancer Month. On September 28th, an event at Hidalgo Hall will be held called "Cancer Sucks Happy Hour - Not So Silent Auction" from 5:30PM to 8:00PM. In October, IVCSC wants to paint the Valley pink, including putting a pink spotlight at City Hall. IVCSC will furnish the light.

- i. Presentation by Mr. Tom Henderson, VSW Post 9305, re: Vietnam Veterans Memorial Mobile Wall.

Tom Henderson, VSW Post 9305 presented a Power Point Presentation regarding the AV Mobile Wall and All County Remembrance Wall coming to Imperial County March 26-30, 2020. The funding goals include asking for financial support from the community. It is recognized that there are tight budgets. Moral support and encouragement of citizens are also welcome. March 29th is Vietnam Veterans Memorial Day, an officially designated a holiday.

Mayor Nava indicated to Mr. Henderson that he has the City of Brawley's support. With reference to financial support, it can be placed on a future agenda item to be considered.

- 3. CONSENT AGENDA** Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

The consent agenda was approved as submitted. m/s/c Kastner-Jauregui/Couchman 5-0

AYES:	Hamby, Kastner-Jauregui, Nava, Wharton
NAYES:	None
ABSENT:	None
ABSTAIN:	None

- a. **Approved Accounts Payable:** September 7, 2018
September 13, 2018
- b. **Approved City Council Minutes:** July 3, 2018
July 17, 2018
July 27, 2018
August 9, 2018
- c. **Approved the Purchase of Ultra Violet (UV) Lamps, Ballasts and a Pump Kit Modular Bearing for the Wastewater Treatment Plant UV Disinfection System from DC Frost Associates, Inc. in the Amount of \$39,695.15.**
- d. **Corrected City Authorized Date for the Sale and Consumption of Alcohol on City Property for the Elks Rib Cook Off on October 27th, 2018 from 10AM to 6PM.**

4. REGULAR BUSINESS

- a. Discussion and Potential Action to Authorize the Sale & Consumption of Alcohol on City Property at Specified Cattle Call Events and Waive Associated Road Closure Fees.

The City Council **approved** the Sale & Consumption of Alcohol on City Property at Specified Cattle Call Events and Waived All Associated Road Closure Fees. m/s/c Nava/Kastner-Jauregui 4-1 Hamby naye

- b. Discussion and Potential Action to Award a Contract to Pyramid Construction for Project No. 2018-03: Volunteer Parking Lot Improvement Project, Phase 2 in the Amount of \$409,625.75, Authorize a 10% Contingency in the Amount of \$40,962.58 for a Total Amount of \$450,588.33 and Approve a Budget Adjustment by City Council Resolution.

CM Kastner-Jauregui asked just for clarification and the necessity for a budget adjustment? **CM Bayon Moore** stated that there are two distinct elements in the proposed award of contract. First, there is the actual contract award to the lowest bidder, which in this case is Pyramid Construction at \$409,625. In addition to that, staff typically proposes authorization for a 10% contingency for unforeseen circumstances. This project includes a \$40,952.58 set aside. This sum may not in fact be spent. The proposed budget adjustment accounts for the 10% set aside, in addition to \$35,855.75 to award the contract.

The City Council **awarded** Contract to Pyramid Construction for Project No. 2018-03: Volunteer Parking Lot Improvement Project, Phase 2 in the Amount of \$409,625.75, **authorized** a 10% Contingency in the Amount of \$40,962.58 for a Total Amount of \$450,588.33 and **approved** a Budget Adjustment by City Council Resolution. m/s/c Kastner-Jauregui/ Couchman 5-0

- c. Discussion and Potential Action re: Hidalgo Society's Request to Waive Road Closure Fees for Dia De La Raza on Saturday, October 6, 2018.

The City Council **approved** the Hidalgo Society's Request to Waive Road Closure Fees for Dia de la Raza on Saturday, October 6, 2018. m/s/c Nava/Couchman 5-0

CM Hamby said he would like to have a discussion in the near future to incorporate fees for road closures, incorporate a date to begin charging and implement changes.

CM Kastner-Jauregui concurred with **CM Hamby** to start looking into sometime in January to review this topic.

- d. Presentation by Meredith Garcia, Director of the Imperial Valley Small Business Development Center (IVSBDC), re: Request for 2018 Financial Contribution.

Meredith Garcia, Director of the Imperial Valley Small Business Development Center (IVSBDC) presented a Power Point Presentation and requested a contribution to support IVSBDC services.

Mayor Nava thanked Ms. Garcia for the presentation and information and indicated that the request will return to the City Council for consideration after the budget is approved.

- e. Discussion and Potential Staff Direction to Establish City of Brawley Social Media Presence as Requested Mayor Nava.

Mayor Nava stated that he brought this up in the past. He wants to establish a part time person to address items occurring throughout the City. It is important even if it means assigning some responsibilities to an existing staff person. There is a lot going on in the City but unless it is being broadcast, it is not known. He requested the City Council's support to provide staff direction. At the very least, City pages can be established. The City is missing out on opportunities to speak to the public which is important. It should not be any one Council Member's responsibility to post on a personal page. A lot of this came to light recently at the California League of Cities, specifically with respect to transparency and getting information out to the public. Some good and bad examples were shared. HE requested the topic return to the City Council, even if the City has to pay a person and maybe offer it for about to 30-60 days just to see how things function and get some feedback.

CM Kastner-Jauregui mentioned that it could be a part-time position. There are people that are willing to take on part-time positions and that is a less costly expense for the City.

CM Wharton said that this effort has dropped off in the past. The City has never really moved forward on a plan for social media. Mayor Nava's proposal is that the Council move forward and get a page up and running and a plan for that and who is going to do it. There are some individuals here that do social media for cities specifically around the valley.

Fonzie Ruiz and Edward Morales, Digital Marketing indicated that they are responsible for websites, mobile apps & marketing campaigns that help businesses generate quality leads, raise awareness, sales and social media presence. They requested the City consider outsourcing instead of hiring in-house. Outsourcing allows for development of a proper strategy to actually reach the majority of people.

CM Bayon Moore stated that there are a couple of policy matters that need to come to the City Council for action. They are near ready but further dialogue with Council is needed to finalize the content and approve the content.

Mayor Nava advised keep it simple, get something created and post positive content. The policy does not have to be lengthy and over-complicate matters.

CA Smerdon mentioned that the biggest concern from a legal standpoint is the comments section. It is easy to have a post that generates a lot of chatter and the next thing is five different Council Members have commented to express their opinions.

CM Couchman indicated that once the policy is in place, staff direction is needed to either create something simple in house right away or go out and look at options for outside temporary services. Cost is a factor and there is a cost to staff time, too. He doesn't know if we have staff that is qualified to do social media. He requested that staff prepare the policies so decisions can be made. Then, the City Council can look at options: do something simple right away or wait until someone can be hired on a temporary basis to set something up.

CM Hamby stated that appreciated what Mr. Morales and Mr. Ruiz had to say. When it comes to government employees doing things versus a private citizen or private business trying to carry out a job, usually a private party is more efficient. The rules are changing rapidly. An expert or professional would know or should know and be able to save time. He stated that he used their services in his own campaign for City Council. He attributes being the top vote getter to social media and the ability to interact with people. Messaging announcements for upcoming events is important.

The City Council directed staff to proceed with presenting the social media policy to the City Council for action to lay groundwork for a social media presence and review this matter at the next meeting.

5. DEPARTMENTAL REPORTS

- a. Shirley Bonillas, Personnel & Risk Management Administrator, re: 2019 Calendar
- b. Guillermo Sillas, PE, Public Works Director / City Engineer
 - (1) Cattle Call Parade Chair Protocol
 - (2) Community Clean Up Day on Saturday, October 13, 2018 from 7AM to 2PM at the Brawley Municipal Airport
 - (3) Tentative Timeline for LTA Phase XI, SB1, Main St. Alley, S. Rio Vista Ave. & N. 8th Street / Old HWY 111 Project.

6. CITY COUNCIL MEMBER REPORTS

- Wharton:** Attended the League of Cities Conference in Long Beach and looks forward to events coming up in the fall.
- Couchman:** Attended the Brawley Public Library Board Meeting, met with a member of the Brawley Airport Commission and was asked to sit in on some Eagle Scout interviews for the Boys Scouts Bench Project. Commented on construction at Taco Bell, McDonalds and the Pilot Travel Center.
- Kastner-Jauregui:** Attended the League of Cities Conference. It was an opportunity to network with other Council Members and there were great sessions. Attended Coffee with a Cop at Starbucks.
- CM Hamby:** Attended the Parks & Recreation Meeting. Continues to receive calls regarding the dumpsters on Plaza Park. Spoke to Marjo and Rosanna regarding the scheduling of parks. Inquired if there an ordinance for digging thru trash. It would be good to find out

if other cities have this problem and if they have an ordinance in place. Inquired about the frequency of the Code Enforcement Report and when the temporary term of the Code Enforcement Officer ends.

CM Bayon Moore reported that the Code Enforcement Report is being prepared once per month. The Code Enforcement Officer position was established for 6 months and that will end in November.

Nava: Attended the League of Cities Conference. It is an important conference to attend on a yearly basis.

7. CITY MANAGER REPORT

- a. Airport Pollution Control District will hold an upcoming Public Meeting here in the Council Chambers next Tuesday, September 25th, 2:00-5:00 PM.
- b. Submitted an updated Service Area Plan to LAFCO.
- c. Opportunity to meet with Peggy Price of Imperial County Social Services and the new addition to the Executive Office, Esperanza Colio on a topic that certainly affects all the communities in the valley which is homelessness.

8. CITY ATTORNEY None to report.

9. CITY CLERK REPORT None to report.

10. CLOSED SESSION

- a. POTENTIAL LITIGATION
(C.G.C. Section §54956.9)
Conference with Legal Counsel - Two (2) Cases
- b. EXISTING LITIGATION

(C.G.C. Section §54956.9)
Conference with Legal Counsel – One (1) Case
Name of Case: City of Brawley vs. Edward Singh, et al.

11. ADJOURNMENT @ 8:01pm

Alma Benavides, City Clerk

CITY OF BRAWLEY
October 2, 2018

The City Council of the City of Brawley, California met in regular session at 6:00 PM, City Council Chambers, 383 Main, Brawley, California, the date, time and place duly established for the holding of said meeting. The City Clerk attests to the posting of the agenda pursuant to G.C. §54954.2.

The meeting was called to order by Mayor Nava @ 6:00PM

PRESENT: Couchman, Hamby, Kastner-Jauregui, Nava, Wharton
ABSENT: None

INVOCATION CM Hamby

PLEDGE OF ALLEGIANCE Armando Garibay

1. APPROVAL OF AGENDA

The agenda was approved as submitted. m/s/c Kastner-Jauregui/Wharton 5-0

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes) this is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

- a. **Katie Luna, Executive Director, Brawley Chamber of Commerce**, thanked CM Kastner-Jauregui for attending the Mexicali 100 year anniversary celebration. Cattle Call event preparation is in progress. Shared a recent experience with a caller from San Diego seeking information on the bus schedule from Brawley to Slab City. The caller made an eye-opening comment that she is homeless and heard from other homeless people from San Diego that Slab City is the place to go. These kinds of movements can potentially impact travel through our community. Over the year, the Chamber has seen many transients. This is knowledge for your use going forward in planning for the City. Transients are frequently seen going thru trash and living behind dumpsters.
- b. **Laura Estrada, Representative for Assembly Member Eduardo Garcia**, informed the Council that Assembly Member Garcia has successfully completed the end of the year legislative cycle. He has held hearings on behalf of the Salton Sea, championed the park bond that was approved by the voters on June 5th, held office hours in every community in the district, resolved countless constituency cases. Eighteen out of 21 bills have been signed by Governor Brown. It has been a productive 2 years for the 56th District Assembly Member. He looks forward to visiting Council Meetings throughout the district to provide a full update of the successes of legislative endeavors.
- c. **Ernesto Mariscal, Republic Services Maintenance Manager**, reported that if there are still problems with dumpsters, please call 760-355-0004. Republic Services would be happy to change out the dumpsters and replace with dumpsters that have lids and can be locked.
- d. **Sylvia Castaneda, Sylvia's Little Treasures**, thanked the City Council for listening to her concerns about the 2 hour parking signs and for Council Member Hamby's efforts to remove the dumpsters.
- e. **Tony Godínez, Assistant Finance Director**, introduced Accounting Assistant Carmen Espino.

- f. Mayor's Presentation of Proclamation Declaring the Week of October 7-13, 2018 as 4-H Week to Brawley Magnolia 4-H.

Mayor Nava read and proclaimed the week of October 7-13, 2018 as 4-H Week in the City of Brawley with a presentation to Brawley Magnolia 4-H.

3. **CONSENT AGENDA** Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

The consent agenda was approved as submitted. m/s/c Couchman/Kastner-Jauregui 5-0

AYES: Hamby, Kastner-Jauregui, Nava, Wharton
NAYES: None
ABSENT: None
ABSTAIN: None

- a. Approve Accounts Payable: September 20, 2018
- b. Approve Request to Supply Jack Brothers, Inc. a Maximum of 10,000 gallons per week with Potable Water for Agricultural Commercial Activities Outside of City Limits Through May of 2019.

4. **REGULAR BUSINESS**

- a. Presentation by Sean Wilcock, IVEDC Vice President of Business Development of Brawley Brownfields Initiative.

Power Point Presentation - Sean Wilcock, IVEDC Vice President of Business Development*

The identification, assessment and cleanup of Brownfields sites can play a role in creating redevelopment opportunities and encouraging private investment to transform blighted, vacant, and/or underutilized properties into thriving communities and businesses.

A workshop will be held on Thursday, October 11, 2018 at 5:30PM in the Del Rio Community Room.

*Presentation content is available upon request at the Office of the City Clerk.

- b. Discussion and Potential Action to Authorize the Upgrade of the City of Brawley Communications Center Utilizing Federal Asset Forfeiture Funds in the Amount of \$33,942.52 with 100% Reimbursement by the California 9-1-1 Emergency Communications Branch.

The City Council **approved** the Upgrade of the City of Brawley Communications Center, Utilizing Federal Asset Forfeiture Funds in the Amount of \$33,942.52 with 100% Reimbursement by the California 9-1-1 Emergency Communications Branch. m/s/c Nava/Couchman 5-0

- c. Discussion and Potential Action to Approve the Microsoft Enterprise Volume Software Licensing Agreement for Email, Business Software and Operating Systems, Scheduled to Expire October 31, 2018 in the Amount of \$31,981.91 per Year for Three Years.

The City Council **approved** the Microsoft Enterprise Volume Software Licensing Agreement for Email, Business Software and Operating Systems, Scheduled to Expire October 31, 2018 in the Amount of \$31,981.91 per Year for Three Years. m/s/c Nava/Kastner-Jauregui 5-0

- d. Discussion and Potential Action to Adopt a City Council Resolution to Approve the City of Brawley Social Media Policy.

P&R M Shirley Bonillas stated that at the April 17, 2018 meeting, the Council adopted the social media status of a limited public forum. At the last City Council meeting on September 18, 2018, the City Council gave further direction to prepare policies to enable the City of Brawley to establish a social media presence.

Three policies are presented for adoption. With the City's limited staffing, the proposed policies state that the content will be monitored during regular business hours. At this time, the City Manager's recommendation is that she or the designee, Andrea Montano, Planning Technician, will monitor.

CM Kastner-Jauregui asked if this was going to be a Facebook page or something else.

Mayor Nava stated that City Council has not determined that yet. The only option discussed to date is Facebook. This is just a social media policy that needs to be approved before the City moves forward.

CM Hamby stated that the City is not actually starting Facebook tomorrow. He asked if the policy prohibits using outside sources to create a Facebook page.

P&R M Bonillas indicated that the policies provide guidelines for the City of Brawley. The policies says it is the City Manager or designee. She has the discretion and the authority. Any contract in which the City engages will come to the City Council.

CM Wharton stated he understands that JPIA assisted the City with policy templates. It looks like everything has been addressed.

The City Council **approved** to Adopt City Council Resolution No. 2015-52: Resolution of the City Council of the City of Brawley Adopting the Social Media Policy, The Privacy Policy, and the Social Media Comment and Content Moderation Policy. m/s/c Nava/Kastner-Jauregui 5-0

5. DEPARTMENTAL REPORTS

- a. Monthly Staff Report for September 2018, Prepared by Shirley Bonillas, Personnel & Risk Management Administrator.
- b. Presentation of Non-Motorized Transportation Plan by Andrea Montano, Planning Technician.

6. INFORMATIONAL REPORTS

- a. Record of Building Permits for August 2018 in the City of Brawley, Prepared by Oscar Escalante, Interim Building Official.

7. CITY TREASURER REPORT

- a. City of Brawley Investment Activity Reports as of March 2018 and June 2018

8. CITY COUNCIL MEMBER REPORTS

Couchman: Attended the COLAB Annual Dinner, APCD Meeting, Stockmen's Club Annual Meeting. Was interviewed by local TV station regarding the storm. Commended the Brawley Police Department on the Brawley Union High School incident.

- Hamby:** Attended the NOCCA production of Barefoot in the Park. Received messages from concerned community members and visitors regarding park equipment and firearms being discharged possibly within the City Limits. Dumpsters have been moved and improved the look of Plaza Park.
- Wharton:** Announced upcoming event Glamis the weekend of October 26th which is sponsored by Polaris. Brawley is the primary gateway community with a potential advantage. There are two free upcoming concerts. Last time, approximately 17,000 people attended. Had a preliminary discussion with City Manager about potentially bringing an inaugural athletic event next year to the City of Brawley which would be the first of its kind in the Imperial Valley.
- Kastner-Jauregui:** Met with Assembly Member Garcia and talked about different things going on in the valley and, specifically, in Brawley. Accepted invitation from Katie Luna from the Brawley Chamber of Commerce to attend the 100th Anniversary Celebration of Mexicali. Attended Barefoot in the Park and the Chamber of Commerce Board of Directors meeting. Received some complaints from citizens.
- Nava:** Attended ICTC meeting, Mayor Pro-Tempore Wharton and he met with Colonel Gallman. Received some concerned citizens' calls with respect to the noise. Col. Gallman shared that the training has been taking place here Brawley for about 10 years. Engaged recently with some business owners in Brawley. There are good things coming in the very near future. Shared excitement about the Pilot Travel Center.

9. CITY MANAGER REPORT

- a. Announced that on Saturday, October 13, 2018, the Brawley Fire Department will be hosting its Open House at Station No. 2, 1505 Jones Street from 10am to 2pm.
- b. Republic Services and the City are offering the Fall Community Cleanup Day on October 13, 2018 from 7am to 2pm. at the Brawley Airport.

10. CITY ATTORNEY

- a. Reported on extended discussion with a gentleman about pigeons and pigeon hunting.

11. CITY CLERK REPORT

- a. There are numerous events taking place on October 13th. All have been placed on the calendar.

12. CLOSED SESSION

- a. POTENTIAL LITIGATION
(C.G.C. Section §54956.9)
Conference with Legal Counsel - One (1) Case
- b. EXISTING LITIGATION
(C.G.C. Section §54956.9)
Conference with Legal Counsel – One (1) Case
Maria Garcia vs. City of Brawley

13. ADJOURNMENT @ 7:31pm

Alma Benavides, City Clerk

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: October 16, 2018

City Manager: PPM

PREPARED BY: Guillermo Sillas, P.E., Public Works Director/City Engineer

PRESENTED BY: Guillermo Sillas, P.E., Public Works Director/City Engineer

SUBJECT: Tri-Rotor LLC – Authorization for Water Service Outside of City Limits

CITY MANAGER RECOMMENDATION: Authorize temporary water service outside of City limits to Tri-Rotor LLC in the amount of 5,000 gallons per week through April of 2019 subject to conditions.

DISCUSSION: Per the City of Brawley Municipal Code, City Council action is required to authorize water service to users outside of City Limits. Tri-Rotor LLC is an aerial applicator with an office located at 822 Shank Road in unincorporated Imperial County. Tri-Rotor has requested access to and use of potable water. The water is proposed for use in agricultural crop operations near the City of Brawley.

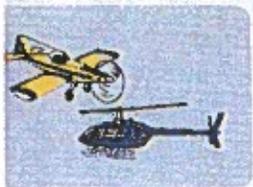
The City of Brawley Public Works Department is in the process of identifying a suitable location subject to temporarily access potable water from a fire hydrant located. The applicable water rate is construction water per the City's Prop. 218 rate schedule.

Staff recommends approving the request through April 2019 provided that a Master Meter is purchased at the requesting party's expense and proper measures be undertaken to satisfy the potential for cross-contamination of the City's water distribution system. It is also staff's recommendation that the requesting party be responsible for quarterly reporting of consumption via meter readings at the City of Brawley Public Works Department.

City staff respectfully request that 90 days prior to the expiration of City Council authorization, Tri-Rotor inform the City if permanent arrangements will be pursued. The subject of permanent water service will then return to the City Council for approval. As a part of the City Council action item, staff will evaluate additional improvements to a permanent point of access. The requesting party has been advised that permanent use may include assessment of a City of Brawley water capacity fee.

FISCAL IMPACT: \$13.19 per day plus \$1.82 per 1,000 gallons through February 28, 2019
\$14.37 per day plus \$1.98 per 1,000 gallons as of March 1, 2019

ATTACHMENTS: Tri-Rotor Correspondence; Prop. 218 Rate Schedule



Tri-Rotor L.L.C.

18679 S. Ave. D (928) 627-8292
Somerton, AZ 85350

10-8-2018

ATTN: Rosanne B Moore
City Manager
Email: rmoores@brawley-ca.gov

NAME OF COMPANY: TRI-ROTOR LLC

PURPOSE OF USAGE: AGRICULTURE

ESTIMATE AMOUNT OF WATER USAGE PER WEEK: 5,000 GALLONS

PERMANENT

BOTH WATER TRUCK AND TANK

AREA PREFERENCE: NORTHEAST OF TOWN

**THE WATER WILL BE USED FOR AGRICULTURE CROP SPRAYING FOR WINTER PRODUCE NEAR THE CITY OF BRAWLEY

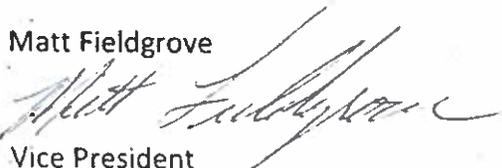
**THE WATER WILL BE USED AT 822 SHANK RD Brawley, CA AT OUR AERIAL APPLICATION BUSINESS

**THE DURATION WILL BE FROM OCTOBER THRU APRIL EACH YEAR AND THE AMOUNT WILL BE 5,000 PER WEEK

Tri-Rotor LLC acknowledges the following:

- * A Master Meter is to be purchased
- * Improvements at the designated hydrant will be performed
- * Consumption via meter reading will be reported quarterly
- * A water capacity fee will be assessed
- * The water rate will be per the City's Prop 218 schedule

Matt Fieldgrove


Vice President

"Crop Care By Air"

Proposed Water Rates

Table 1 Monthly Base Charge by Meter Size	Proposed Water Rates				
	**1-Oct-15	**1-Jul-16	**1-Jul-17	**1-Jul-18	**1-Jul-19
Residential					
1 Inch and below	\$32.19	\$35.09	\$38.24	\$41.69	\$44.61
1 1/2 Inch and above	\$62.49	\$68.11	\$74.24	\$80.92	\$86.59
All Other Classes					
1 Inch and below	\$32.19	\$35.09	\$38.24	\$41.69	\$44.61
1 1/2 Inch	\$62.49	\$68.11	\$74.24	\$80.92	\$86.59
2 Inch	\$100.36	\$109.39	\$119.23	\$129.97	\$139.06
3 Inch	\$221.54	\$241.48	\$263.22	\$286.90	\$306.99
4 Inch	\$397.64	\$433.43	\$472.44	\$514.96	\$551.00
6 Inch	\$819.90	\$893.69	\$974.12	\$1,061.79	\$1,136.12
8 Inch and above	\$1,514.82	\$1,651.16	\$1,799.76	\$1,961.74	\$2,099.06
Variable Rate per 1,000 gallons of usage	1.53	1.67	1.82	1.98	2.12
Temporary Hydrant Meters					
Base Per day	11.10	12.10	13.19	14.37	15.38
Variable Rate per 1,000 gallons of usage	1.53	1.67	1.82	1.98	2.12
Non-Metered Commercial/Other Services - Monthly					
GROUP A: Average monthly usage, 1 to 25,000 gallons	\$83.32	\$90.82	\$98.99	\$107.90	\$115.46
GROUP B: Average monthly usage 25,001 to 50,000 gallons	\$166.63	\$181.63	\$197.97	\$215.79	\$230.89
GROUP C: Average monthly usage 50,001 to 75,000 gallons	\$249.96	\$272.46	\$296.98	\$323.71	\$346.37
GROUP D: Average monthly usage 75,001 to 100,000 gallons	\$333.27	\$363.26	\$395.96	\$431.59	\$461.80
Schools					
Barbara Worth Jr. High School	\$750.76	\$818.33	\$891.98	\$972.26	\$1,040.32
Brawley Union High School	\$2,838.16	\$3,093.59	\$3,372.02	\$3,675.50	\$3,932.78
Hidalgo School	\$526.77	\$574.18	\$625.85	\$682.18	\$729.93
Oakley School	\$772.34	\$841.85	\$917.61	\$1,000.20	\$1,070.21
Phil Swing School	\$937.30	\$1,021.66	\$1,113.61	\$1,213.83	\$1,298.80
Sacred Heart School	\$89.03	\$97.04	\$105.78	\$115.30	\$123.37
Soroptimist School	\$64.66	\$70.48	\$76.82	\$83.74	\$89.60
Witter School	\$1,000.09	\$1,090.10	\$1,188.21	\$1,295.15	\$1,385.81

Versión en español disponible en www.brawley-ca.gov

Spanish version available at www.brawley-ca.gov

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: October 16, 2018

City Manager: RFM

PREPARED BY: Robert Sawyer, Chief of Police

PRESENTED BY: Robert Sawyer, Chief of Police

SUBJECT: Memorandum of Understanding (MOU) with Brawley Union High School District (BUHS) Regarding the Assignment of a School Resource Officer (SRO) to Brawley Union High School

CITY MANAGER RECOMMENDATION: Approve the MOU between the City of Brawley and BUHS to define mutual expectations and provide for cost recovery associated with the assignment of a SRO.

DISCUSSION: The Brawley Police Department works in partnership with BUHS to enhance student safety and strengthen ties with local youth. The assignment of a SRO at the school provides for the implementation of additional security measures and enables a sworn officer to serve as a key liaison with BUHS.

The SRO position was previously funded through a U. S. Department of Justice grant. Prior to the grant's expiration, BUHSD indicated that the services of the SRO are desirable to continue.

The proposed MOU between the City of Brawley and BUHS formalizes mutual benefits and obligations. BUHSD agrees to reimburse the City for the full burdened cost associated with staffing the position when assigned to school district duties.

FISCAL IMPACT: City shall advance the officer's salary which will be reimbursed by BUHSD

ATTACHMENTS: MOU between the City of Brawley and Brawley Union High School District

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN THE CITY OF BRAWLEY
AND BRAWLEY UNION HIGH SCHOOL DISTRICT
TO FURNISH A SCHOOL RESOURCE OFFICER (SRO)**

This Memorandum of Understanding ("MOU") is made and entered into between the City of Brawley ("City"), a municipal corporation organized under the laws of the State of California and the Brawley Union High School District ("BUHS"), a school district organized under the laws of the State of California (individually, "Party;" collectively, "Parties").

RECITALS

1. The City and the BUHS share common goals of enhancing student safety, increasing the community's understanding of law enforcement and strengthening the existing ties of communication and coordination between the City and BUHS for the benefit of the residents of the City of Brawley.

2. BUHS is interested in receiving the services of a School Resource Officer ("SRO") at the during the 2018-2019 school year, under the terms and conditions contained herein.

3. BUHS values the services of an SRO sufficiently to provide for the cost of this service.

In consideration of the matters described above, and of the mutual benefits and obligations set forth in this Agreement, the parties agree as follows:

SECTION 1: MISSION OF THE SRO

The mission of the SRO is to provide an element of security to Brawley Union High School. This shall be accomplished by the SRO:

1.1. Promoting a better working relationship with the youth of our community through using community policing strategies and explaining to students, parents and faculty members that the purpose of the School Resource Officer program is to educate and promote awareness of law enforcement;

1.2. Dealing with day-to-day problems which may arise at Brawley Union High School and working with the administration of Brawley Union High School to assist in providing a safe, secure and positive educational atmosphere for the students on a daily basis;

1.3. Opening more and better lines of communication between students and police officers by being available to meet with and talk to students, parents and faculty members regarding law enforcement matters or crime prevention information;

1.4. Reducing juvenile crime through taking measures which are: (a) reactive (e.g., responding to calls, making police reports, engaging in intervention, making arrests and representing BUHS in court referrals related to the SRO responsibilities, etc.); and (b) proactive (e.g., maintaining a visible presence in the school and throughout the campus during the day and at extracurricular activities, preventing problems through making announcements and using posters, guest-speaking in classes, participating in school activities and clubs, etc.);

1.5. Cooperating with the BUHS administration and faculty to make necessary referrals of students and their families to other community agencies which can offer them assistance (e.g., mental health clinics

and drug/alcohol treatment centers); and

1.6. Responding in the role of a law enforcer when crimes occur.

SECTION 2: SCOPE OF SRO'S ACTIVITIES

2.1. The SRO will provide for school security by providing services within the following activities:

2.1.1. Patrolling school buildings and campus before, during and after regular school hours;

2.1.2. Assisting school administrators with discipline and criminal problems;

2.1.3. Assisting students with problems to divert them before they become disciplinary or criminal in nature;

2.1.4. Assisting staff by investigating suspicions of child abuse or neglect;

2.1.5. Coordinating use of approved deterrents to the possession, use, sale or transmission of illegal drugs or drug paraphernalia;

2.1.6. Deterring students from engaging in disorderly behavior by being present on the grounds; and

2.1.7. Proactively handling school truancy issues with individual students and the school as a whole.

2.2. The SRO will assist students by:

2.2.1. Being available to discuss problems on school property, at the Police Department, and at other locations with the prior approval of the Chief of Police;

2.2.2. Enforcing a drug-free and violence-free learning environment;

2.2.3. Encouraging students to interact with police officers in a safe setting;

2.2.4. Acting as a positive role model of a police officer, based on the reality of the position;

2.2.5. Providing a source of information concerning legal issues that young adults are likely to encounter;

2.2.6. Being involved in student-oriented activities and school-sponsored events;

2.2.7. Providing law enforcement insight into the school curriculum by being available as an information resource concerning law enforcement; and

2.2.8. Conducting workshops and presentations concerning student safety needs, drugs, alcohol, gangs, laws and other related topics to students, District employees and the community.

SECTION 3: RESPONSIBILITIES OF ALL PARTIES

3.1. In consideration of the services to be provided by the SRO as specified in this MOU, BUHS has agreed to the following arrangement:

3.1.1. Base Reimbursement.

BUHS shall reimburse the City for time spent by the SRO performing services at the school site and at school functions. Work performed off of the school site, that is directly related to the SRO duties, including but not limited to: preparing reports following incidents or arrests occurring at the school site, transporting suspects arrested at the school site; and attending court proceedings concerning incidents or arrests that occurred at the school site shall be considered SRO functions. BUHS shall reimburse the City at the SRO's normal hourly rate of pay for SRO duties performed.

3.1.2. Overtime Reimbursement.

In the event the SRO is entitled to receive overtime pay during any pay period wherein the SRO has performed SRO duties, BUHS shall reimburse the City for the additional cost of overtime earned by the SRO on a pro rata basis. The amount of reimbursement due to the City shall be determined by dividing the amount of overtime earned by the SRO during the pay period in question by the ratio of hours worked by the SRO performing SRO duties during the pay period by the hours worked by the SRO performing non-SRO duties during the pay period.

3.2. Regularly Scheduled Work.

The SRO shall work the following schedule at the Brawley Union High School site: Monday thru Friday from 7:30 a.m. to 3:30 p.m. Both parties recognize that it will be necessary to reconcile City and BUHS calendars which are not 100% synchronized.

3.3. Additional Work.

3.3.1. If the SRO is requested or required (for example, but not by way of limitation, for a court appearance as investigating officer/witness) to work during hours outside of the SRO's regularly scheduled work, and as a consequence of such additional work, the City is required to pay the SRO additional compensation (inclusive of overtime compensation as required by law), then BUHS shall reimburse the City for the cost of this additional work pursuant to the pro rata formula set forth in Section 3.1.2.

3.3.2. The persons authorized to request the SRO to perform such additional work are the following: Principal, Assistant Principal, Superintendent, Assistant Superintendent, or their respective successors. Any requests for additional work shall be made in writing (electronic communications are acceptable) and shall be directed to the attention of the Chief of Police.

3.4. Time Records.

The SRO shall keep a weekly time record for all hours worked and the City shall forward the time records to BUHS quarterly. Any objections by BUHS to the hours indicated in the time records shall be promptly reported to the Chief of Police but in no case longer than 30 days after the date of transmission of the subject time records to BUHS. Failure by BUHS to make objection to hours indicated in any time record within such 30-day period shall be a stipulation of its accuracy and consent by BUHS to reimburse the City as and for the hours indicated.

3.5. Invoice and Payment.

The City will provide to BUHS a quarterly invoice for payment on or about the following dates: January 31, April 30, July 31, October 31. An invoice shall be paid no later than 30 days after its presentation to BUHS.

3.6. Work Space/Equipment.

BUHS shall provide the SRO with an office area, including immediate access to a secure telephone, computer, and printer. If the City assigns a police unit to the SRO, the City shall do so at its sole cost and expense.

3.7. Liaison With SRO.

The Brawley Union High School Superintendent will work with the SRO to:

3.7.1. Explain the school's needs and help the SRO develop programs that will benefit the teaching-learning environment;

3.7.2. Provide the SRO with a copy of governing school policies and procedures, including the District's policy on student conduct expectations and consequences; and

3.7.3. Furnish the SRO with information (e.g., attendance records, disciplinary records, etc.) as may be necessary to conduct an investigation or to make a juvenile referral or prosecution.

SECTION 4: EMPLOYMENT STATUS

4.1. The SRO shall be a paid employee of the Brawley Police Department and shall perform the duties as assigned by the Chief of Police. The SRO shall be uniformed and equipped in the same manner as any other police officer in the Police Department, unless special needs arise in which plain clothes would be appropriate.

4.2. The City shall place the SRO at Brawley Union High School from July 1, 2018 through June 30, 2019. The City shall make all reasonable efforts to ensure the ongoing assignment of the SRO to Brawley Union High School until the end of the fiscal year. If any party has a dispute or seeks removal of the SRO, a meeting will be held to discuss the concerns brought forth by any party to this Agreement.

4.3. For purposes of student supervision and education, BUHS shall grant the SRO the same status as it does for any teacher in the District and shall include the SRO under coverage of its liability insurance policy pertaining to employees of the District. Except as conditions otherwise require, the SRO shall act in the capacity of a teacher in the District and will be evaluated by the administrative team at the end of each school year. This evaluation will be memorialized in writing and should make best attempts to address the following areas: Cooperativeness, Courtesy, Diligence, Initiative, Judgement, Leadership, Quality of Work and Self-Expression

4.4. The SRO shall coordinate performance of SRO duties with the BUHS Superintendent, as applicable. In matters of dispute between the two, the Superintendent shall contact the Brawley Police Department to seek an informal resolution.

4.5. The City shall be responsible for providing workers' compensation coverage for the SRO as well as such other benefits that the SRO shall be entitled to receive pursuant to the City's memorandum of understanding with the applicable bargaining unit.

4.6. BUHS acknowledges that the SRO may be assigned additional duties by the City as the needs of the Brawley Police Department dictate. In the sole discretion of the Chief of Police, the City shall have the option to assign the SRO additional duties even if the additional duties assigned conflict with the SRO's scheduled SRO duties according to the needs of the Brawley Police Department. BUHS acknowledges that the Brawley Police Department has historically experienced fluctuating staffing levels and that the need to provide police protection to the residents of the City of Brawley as a whole remains the top priority of the Brawley Police Department regardless of whether or not those needs conflict with the purposes of this MOU.

SECTION 5: TERM

5.1. The term of this MOU is for a period of one year, effective July 1, 2018 continuing through June 30, 2018. Any party to this MOU may terminate this MOU at any time upon passing a resolution stating the reasons for the termination and sending the other party a copy of that resolution at least sixty days in advance of the termination date.

5.2. Parties may renew this MOU for an additional period of time under such terms and conditions as they mutually agree; provided, however, that any such renewal shall have its terms reduced to writing prior to being executed by the parties to this MOU.

SECTION 6: ENTIRE AGREEMENT

6.1. This MOU constitutes the entire agreement of the parties respecting the subject matter of this MOU. This MOU supersedes and replaces any and all previous verbal and written understandings between the parties to this MOU.

The parties have executed this MOU at Brawley, California the day and year first set forth above.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.

BRAWLEY UNION HIGH SCHOOL DISTRICT

CITY OF BRAWLEY

By: _____

By: _____

George A. Nava, Mayor
Brawley City Council

ATTEST:

APPROVED AS TO FORM:

By: _____

Alma Benavides
City Clerk

By: _____

William S. Smerdon
City Attorney

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 10/16/18

City Manager: 

PREPARED BY: Gordon R. Gaste, Planning Director, AICP CEP

PRESENTED BY: Gordon R. Gaste, Planning Director, AICP CEP

SUBJECT: Final Parcel Map (PM18-01) – 1479 Trail Street

CITY MANAGER RECOMMENDATION: Approve Final Parcel Map (PM18-01)

DISCUSSION: Section 23A.12 of the City of Brawley Subdivision Ordinance requires City Council approval of final maps. The City Council may only approve a final map that complies with an approved tentative map.

The subject property located in the 1500 block of River Drive is currently zoned R-3 (Residential Medium Density). A tentative map was approved by the Planning Commission on March 7, 2018.

City of Brawley Public Works and Planning staff have reviewed the final map for compliance with the tentative map, the conditions of approval, the Subdivision Ordinance and the Subdivision Map Act. The Acting City Surveyor and Planning Director have approved the final map. The tentative map, final map and other project documents are on file and accessible to the public at the Office of City Clerk.

FISCAL IMPACT: N/A

ATTACHMENTS: Final Parcel Map, Subdivision Guarantee, Owner's Certificate.

PARCEL MAP NO. 18-01

PARCELS OF TRACT 11, TOWNSHIP 13 SOUTH, RANGE 14 EAST, 538M., IN THE CITY OF IRVING, COUNTY OF IMPERIAL, STATE OF CALIFORNIA

LEGEND:

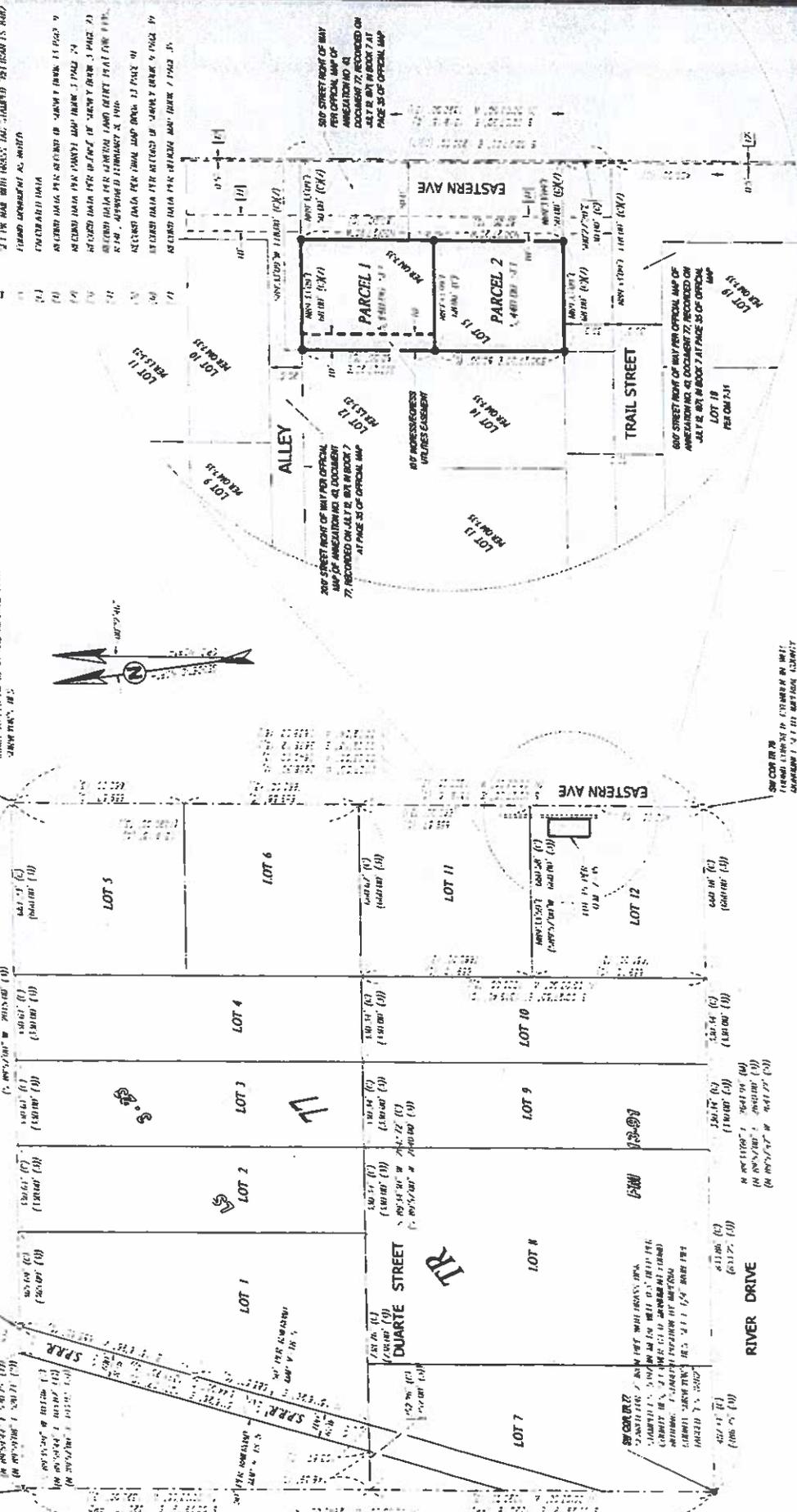
- 1 LOT 1M
- 2 LOT 2M
- 3 LOT 3M
- 4 LOT 4M
- 5 LOT 5M
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- 91 LOT 91M
- 92 LOT 92M
- 93 LOT 93M
- 94 LOT 94M
- 95 LOT 95M
- 96 LOT 96M
- 97 LOT 97M
- 98 LOT 98M
- 99 LOT 99M
- 100 LOT 100M

SECTION 17, TOWNSHIP 13 SOUTH, RANGE 14 EAST, 538M., IN THE CITY OF IRVING, COUNTY OF IMPERIAL, STATE OF CALIFORNIA

SECTION 18, TOWNSHIP 13 SOUTH, RANGE 14 EAST, 538M., IN THE CITY OF IRVING, COUNTY OF IMPERIAL, STATE OF CALIFORNIA

SECTION 19, TOWNSHIP 13 SOUTH, RANGE 14 EAST, 538M., IN THE CITY OF IRVING, COUNTY OF IMPERIAL, STATE OF CALIFORNIA

SECTION 20, TOWNSHIP 13 SOUTH, RANGE 14 EAST, 538M., IN THE CITY OF IRVING, COUNTY OF IMPERIAL, STATE OF CALIFORNIA



Dynamic CONSULTING ENGINEERS

CLTA SUBDIVISION

Issued By:

Guarantee Number:



CHICAGO TITLE INSURANCE COMPANY

7101715323

CHICAGO TITLE INSURANCE COMPANY
a corporation, herein called the Company

GUARANTEES

Subdivision	Fee	Title Officer
HIRJ Holdings LLC, a Limited Liability Company	\$500.00	Stacey Benner

The County of Imperial and any City within which said subdivision is located in a sum not exceeding One-Thousand and No/100 (\$1,000.00).

That, according to those public records which, under the recording laws, impart constructive notice of matters affecting the title to the land included within the exterior boundary shown on the map of the above referenced subdivision, the only parties having any record title interest in said land whose signatures are necessary, under the requirements of the Subdivision Map Act, on the certificates consenting to the recordation of said map and offering for dedication any streets, roads, avenues and other easements offered for dedication by said map are:

HIRJ Holdings LLC, a Limited Liability Company

The map hereinbefore referred to is a subdivision of:

For APN/Parcel ID(s): 047-083-036-000

Lot 15 of Annexation No. 43, being a re-plat of the East 351.00 feet of Lot 12, and the South 530.00 feet of the East 351.00 feet of Lot 11, of Tract 77, Township 13 South, Range 14 East, S.B.M., per map recorded in book 3, page 23, of License Surveys, in the City of Brawley, County of Imperial, State of California, according to map on file in book 7, page 35 of Official Maps in the office of the County Recorder of Imperial County.

Dated: August 28, 2018 at 12:00 AM

Chicago Title Company
1425 Main Street
El Centro, CA 92244

Chicago Title Insurance Company

By:

President

Attest:

Secretary

Countersigned By:

Authorized Officer or Agent



Stacey Benner, Title Officer

ISSUING OFFICE:

Title Officer: Stacey Benner
Chicago Title Company
1425 Main Street
El Centro, CA 92244
Phone: (760)335-3125 Fax: (760)353-1307
Main Phone: (760)352-2011
Email: stacey.benner@cti.com

OWNER'S CERTIFICATE

I HEREBY CERTIFY THAT I AM THE ONLY PARTY HAVING ANY RECORD TITLE INTEREST IN THE LAND SUBDIVIDED AS SHOWN ON THIS MAP; THAT I CONSENT TO THE PREPARATION AND RECORDATION OF THIS PARCEL MAP; AND THAT I OFFER FOR DEDICATION TO PUBLIC USE ANY STREETS, HIGHWAYS, PARKS AND OTHER PUBLIC WAYS AND EASEMENTS SHOWN UPON SAID MAP AND BEING WITHIN SAID SUBDIVISION.

HIRJ HOLDINGS, LLC
A LIMITED LIABILITY COMPANY

BY: JOSE HINOJOSA DATE: 10/8/18

TITLE: CEO/OPERATING MANAGER

NOTARY ACKNOWLEDGEMENTS

STATE OF _____
COUNTY OF _____
ON _____ BEFORE ME, _____
_____, PERSONALLY APPEARED _____

PERSONALLY KNOWN TO ME (OR PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE) TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

WITNESS MY HAND AND OFFICIAL SEAL

SIGNATURE _____
PRINT NAME _____
PLACE OF BUSINESS: _____
COMMISSION EXPIRATION DATE: _____

See attached CA Acknowledgment

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Imperial)

On 10/08/2018 before me, Melissa Rodriguez, Notary Public
Date Here Insert Name and Title of the Officer

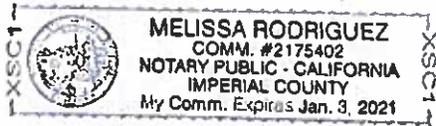
personally appeared Jose Duran Hinoposa
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Melissa Rodriguez
Signature of Notary Public



Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Owners Certificate Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
Corporate Officer -- Title(s): _____
 Partner -- Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer -- Title(s): _____
 Partner -- Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: October 16, 2018

City Manager:



PREPARED BY: Rosa Ramirez, Finance Director

PRESENTED BY: Rosa Ramirez, Finance Director

SUBJECT: FY 2016/2017 Audited Financial Statements

CITY MANAGER RECOMMENDATION: Review and accept the audited financial statements for the City of Brawley for the Fiscal Year ended June 30, 2017.

DISCUSSION: The City of Brawley has completed its various audits for the Fiscal Year ended June 30, 2017. The audits were conducted by the Certified Public Accounting Firm of Vavrinek, Trine, Day & Co. LLP (VTD). The audit reports prepared consist of the Annual Report and Single Audit Report. The City was audited on its governmental activities, business type activities, each major fund and the aggregate fund information for the City of Brawley.

Audits were conducted in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. The auditors' responsibility is to express an opinion on the presentation of the City of Brawley's financial statements. The opinion provided was unmodified, the highest opinion that auditors can give on the financial statements.

"In our opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City as of June 30, 2017, and the respective changes in financial position and where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America."

The City's financials reflect eight audit findings for the June 30, 2017 audit period. Management has compiled a corrective action plan with implementation dates to address the audit findings. However, please note that some of the corrections for the findings have already been implemented.

At the close of Fiscal Year 2016-17, the General Fund reports to have used \$1,855,885 of its reserve fund balance, decreasing the General Fund Balance to \$1,811,729 (as stated on page 53 of the Annual Financial Report). This includes \$842,500 in programmed capital projects, a \$133,333 installment toward the settlement of the Regional Water Quality Control Board Stipulation & Order R7-2013-0068 and a one time solution to bridge a \$268,940 gap between General Fund revenues and expenditures. Total general fund expenditures were within the adopted budget amount. However, actual general fund revenues received were under the projected estimates in the amount of \$668,596.

FISCAL IMPACT: N/A

ATTACHMENTS: Annual Financial Report, Single Audit Report, Corrective Action Plan, SAS 114 letter

CITY OF BRAWLEY
Brawley, California

Annual Financial Report
For the Fiscal Year Ended June 30, 2017

CITY OF BRAWLEY
Brawley, California

Table of Contents

INTRODUCTORY SECTION

Table of Contents	i
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FINANCIAL SECTION

Independent Auditor's Report	1
---	----------

Basic Financial Statements:

Government-wide Financial Statements:

Statement of Net Position	5
Statement of Activities	6

Fund Financial Statements:

Governmental Funds:

Balance Sheet	8
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	11
Statement of Revenues, Expenditures, and Changes in Fund Balances	12
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	15

Proprietary Funds:

Statement of Net Position	16
Statement of Revenues, Expenses, and Changes in Net Position	18
Statement of Cash Flows	20

Fiduciary Funds:

Statement of Fiduciary Assets and Liabilities	24
Statement of Changes in Net Position	25

Notes to Basic Financial Statements	26
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Required Supplementary Information

Schedule of Revenues, Expenditures, and Changes in Fund Balances

- Budget and Actual:

General Fund	53
Economic & Community Development Special Revenue Fund	54
Schedule of the City's Proportionate Share of the Net Pension Liability	55
Schedule of Pension Contributions	56
Notes to Required Supplementary Information	57

Other Supplementary Information

Nonmajor Governmental Funds:

Description	59
Combining Balance Sheet	60
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	62

CITY OF BRAWLEY
Brawley, California

Table of Contents

Other Supplementary Information (Continued)

Internal Service Funds:	
Description	65
Combining Statement of Net Position	66
Combining Statement of Revenue, Expenses, and Changes in Net Position	67
Combining Statement of Cash Flows	68

FINANCIAL SECTION



VAVRINIEN TRINE DAY & CO. LLP
Certified Public Accountants

VALUE THE

INDEPENDENT AUDITORS' REPORT

Members of City Council
City of Brawley, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Brawley, California, (City), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2017, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedules for the General Fund on page 53 and Economic and Community Development special revenue fund on page 54, the schedule of the City's proportionate share of the net pension liability on page 55, the schedule of plan contributions on page 56 and the related notes on page 57, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section and combining fund statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining fund statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining fund statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 11, 2018, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Varinck, Trine, Day & Co LLP

Riverside, California

October 11, 2018

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CITY OF BRAWLEY
STATEMENT OF NET POSITION
June 30, 2017

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and investments	\$ 22,077,765	\$ 15,209,489	\$ 37,287,254
Restricted cash and investments with fiscal agents	90,042	238,682	328,724
Accounts receivable	1,880,579	918,495	2,799,074
Interest receivable	579,751	48,694	628,445
Notes receivable	7,677,442		7,677,442
Due from other governments	1,755,325	592,634	2,347,959
Prepaid expenses	145,727		145,727
Capital assets not being depreciated	5,418,539	443,962	5,862,501
Capital assets, net of accumulated depreciation	26,743,630	65,201,315	91,944,945
Total assets	66,368,800	82,653,271	149,022,071
DEFERRED OUTFLOWS OF RESOURCES			
Pension related	6,263,306	713,422	6,976,728
LIABILITIES			
Accounts payable	966,898	409,710	1,376,608
Accrued interest payable		36,696	36,696
Deposits payable	2,737,572	602,093	3,339,665
Unearned revenue	9,365,120		9,365,120
Noncurrent liabilities:			
Due within one year	193,725	2,600,525	2,794,250
Due in more than one year	20,065,248	19,151,507	39,216,755
Total liabilities	33,328,563	22,800,531	56,129,094
DEFERRED INFLOWS OF RESOURCES			
Pension related	1,332,158	212,563	1,544,721
NET POSITION			
Net investment in capital assets	32,162,169	46,810,244	78,972,413
Restricted for:			
Public safety	132,098		132,098
Community development	11,695,785		11,695,785
Culture and leisure	57,965		57,965
Debt service		227,167	227,167
Streets and roads	5,231,963		5,231,963
Unrestricted	(11,308,595)	13,316,188	2,007,593
Total net position	\$ 37,971,385	\$ 60,353,599	\$ 98,324,984

See Notes to Basic Financial Statements

CITY OF BRAWLEY
STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2017

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants
Governmental Activities:				
General government	\$ 5,960,447	\$ 4,562,535	\$ 81,003	\$ 409,581
Public safety	9,188,432	552,395	745,238	
Culture and leisure	2,651,729	119,383	9,924	2,438,238
Community development	1,752,358	1,943,362	234,477	
Streets and highways	2,970,925	866,142	606,481	415,588
Total governmental activities	22,523,891	8,043,817	1,677,123	3,263,407
Business-type Activities:				
Water	5,675,966	5,674,398		
Wastewater	4,526,673	4,986,992		
Solid Waste	1,354,878	1,349,541		
Airport	679,727			38,819
Total business-type activities	12,237,244	12,010,931		38,819
Total primary government	\$ 34,761,135	\$ 20,054,748	\$ 1,677,123	\$ 3,302,226

General Revenues:

Taxes:

- Utility users taxes
- Transient lodging taxes
- Franchise taxes
- Business license taxes

Intergovernmental (unrestricted):

- Shared property taxes
- Shared sales and use taxes
- Other

Use of money and property

Transfers

Total general revenues and transfers

Change in net position

Net position - beginning of fiscal year, restated

Net position - end of fiscal year

See Notes to Basic Financial Statements

Net (Expense) Revenue and Changes in Net Position		
Primary Government		
Governmental Activities	Business-type Activities	Total
\$ (907,328)	\$ -	\$ (907,328)
(7,890,799)		(7,890,799)
(84,184)		(84,184)
425,481		425,481
(1,082,714)		(1,082,714)
(9,539,544)		(9,539,544)
	(1,568)	(1,568)
	460,319	460,319
	(5,337)	(5,337)
	(640,908)	(640,908)
	(187,494)	(187,494)
(9,539,544)	(187,494)	(9,727,038)
1,739,696		1,739,696
357,722		357,722
567,363		567,363
42,842		42,842
3,894,045		3,894,045
3,154,153		3,154,153
60,315		60,315
504,809	425,050	929,859
(227,538)	227,538	
10,093,407	652,588	10,745,995
553,863	465,094	1,018,957
37,417,522	59,888,505	97,306,027
\$ 37,971,385	\$ 60,353,599	\$ 98,324,984

CITY OF BRAWLEY
BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2017

	Special Revenue Funds		
	General	Economic & Community Development	SB 325
ASSETS			
Cash and investments	\$ 1,577,557		\$ 9,607,606
Restricted cash and investments with fiscal agents		4,493	
Interest receivable	925	526,640	28,680
Accounts receivable	34,453		
Due from other governments	925,445	28,007	
Due from other funds	2,253,059		
Notes receivable		7,493,337	
Total assets	\$ 4,791,439	\$ 8,052,477	\$ 9,636,286
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 534,485		\$ 4,426
Deposits payable	2,411,230		326,342
Unearned revenue	33,995		9,000,000
Due to other funds		170,382	
Total liabilities	2,979,710	170,382	9,330,768
Deferred inflows of resources			
Unavailable revenue		526,125	
Fund balances:			
Restricted for:			
Streets and roads			305,518
Public safety			
Community development		7,355,970	
CFD improvements and maintenance			
Library	57,965		
Unassigned	1,753,764		
Total fund balances	1,811,729	7,355,970	305,518
Total liabilities, deferred inflows of resources and fund balances	\$ 4,791,439	\$ 8,052,477	\$ 9,636,286

See Notes to Basic Financial Statements

<u>Capital Project Fund</u>		
<u>Park Projects</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
	\$ 9,116,174	\$ 20,301,337
	85,549	90,042
	20,398	576,643
1,845,238	888	1,880,579
	635,355	1,588,807
		2,253,059
		7,493,337
<u>\$ 1,845,238</u>	<u>\$ 9,858,364</u>	<u>\$ 34,183,804</u>

\$ 193,314	\$ 132,136	\$ 864,361
		2,737,572
	331,125	9,365,120
1,976,992	341	2,147,715
<u>2,170,306</u>	<u>463,602</u>	<u>15,114,768</u>
<u>1,845,238</u>		<u>2,371,363</u>

	4,926,445	5,231,963
	132,098	132,098
	3,720,706	11,076,676
	619,109	619,109
		57,965
(2,170,306)	(3,596)	(420,138)
<u>(2,170,306)</u>	<u>9,394,762</u>	<u>16,697,673</u>
<u>\$ 1,845,238</u>	<u>\$ 9,858,364</u>	<u>\$ 34,183,804</u>

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CITY OF BRAWLEY
GOVERNMENTAL FUNDS
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
June 30, 2017

Fund balances of governmental funds	\$ 16,697,673
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets net of accumulated depreciation have not been included as financial resources in the governmental funds.	30,857,190
Deferred outflows and inflows of resources relating to pensions: In governmental funds, deferred outflows and inflows of resources relating to pensions are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported.	
Pension related deferred outflows	6,263,306
Pension related deferred inflows	(1,332,158)
Long-term debt and compensated absences have not been included in the governmental funds.	
Net pension liability	(18,980,590)
Compensated absences	(1,257,407)
Internal service funds are used by management to charge the costs of certain activities, such as maintenance and risk management, to individual funds. The assets and liabilities of the internal service funds must be added to the statement of net position.	3,352,008
In governmental funds, certain accrued interest receivable on notes receivable and accounts receivable are not available to pay for current period expenditures and, therefore, are offset by unavailable revenue in the governmental funds.	<u>2,371,363</u>
Net position of governmental activities	<u>\$ 37,971,385</u>

See Notes to Basic Financial Statements

CITY OF BRAWLEY
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Fiscal Year Ended June 30, 2017

	Special Revenue Funds		
	General	Economic & Community Development	SB 325
REVENUES			
Taxes:			
Utility users	\$ 1,739,696	\$ -	\$ -
Transient lodging	357,722		
Franchise	567,363		
Business license	42,842		
Property			
Licenses and permits	16,976		
Fines and forfeitures	31,339		
Use of money and property	76,792	31,906	103,225
Intergovernmental	7,108,513		
Charges for services	3,881,837		
Miscellaneous	149,414		
Total revenues	<u>13,972,494</u>	<u>31,906</u>	<u>103,225</u>
EXPENDITURES			
Current:			
General government	2,546,005		
Public safety	9,103,288		
Culture and leisure	2,382,638		
Community development	1,393,730	9,141	
Transportation			291
Capital outlay		34,918	
Total expenditures	<u>15,425,661</u>	<u>44,059</u>	<u>291</u>
Excess of revenues over (under) expenditures	<u>(1,453,167)</u>	<u>(12,153)</u>	<u>102,934</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	334,782		
Transfers out	(737,500)	(227,538)	
Total other financing sources (uses)	<u>(402,718)</u>	<u>(227,538)</u>	
Net change in fund balances	(1,855,885)	(239,691)	102,934
Fund Balances - July 1, 2016, Restated	<u>3,667,614</u>	<u>7,595,661</u>	<u>202,584</u>
Fund Balances - June 30, 2017	<u>\$ 1,811,729</u>	<u>\$ 7,355,970</u>	<u>\$ 305,518</u>

See Notes to Basic Financial Statements

<u>Capital Projects Fund</u>		
<u>Park Projects</u>	<u>Other Governmental Funds</u>	<u>Totals</u>
\$ -	\$ -	\$ 1,739,696
		357,722
		567,363
		42,842
	139,202	139,202
		16,976
		31,339
	77,323	289,246
379,900	2,349,486	9,837,899
	813,433	4,695,270
	104,000	253,414
<u>379,900</u>	<u>3,483,444</u>	<u>17,970,969</u>
		2,546,005
	252,717	9,356,005
39,234		2,421,872
	100,105	1,502,976
	1,225,719	1,226,010
2,508,395	1,235,644	3,778,957
<u>2,547,629</u>	<u>2,814,185</u>	<u>20,831,825</u>
(2,167,729)	669,259	(2,860,856)
	198,976	533,758
	(533,758)	(1,498,796)
	(334,782)	(965,038)
(2,167,729)	334,477	(3,825,894)
(2,577)	9,060,285	20,523,567
<u>\$ (2,170,306)</u>	<u>\$ 9,394,762</u>	<u>\$ 16,697,673</u>

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CITY OF BRAWLEY
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2017

Net change in fund balances - total governmental funds	\$ (3,825,894)
Amounts reported for governmental activities in the statement of activities differ because:	
Governmental funds report capital outlay as expenditures. However, in the statement of activities, the costs of those capital assets are allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeds capital outlay in the current period.	730,361
Certain receivables are reported on the government-wide statements but not on the funds because they are not available to pay for current expenditures. This is the net change in receivables for the current period.	1,845,238
Interest accrued on certain notes receivable are not reported as revenue on the governmental funds as they do not provide the City with current financial resources. When the interest is collected when the note becomes due, the amounts will be reflect in revenue. This is current year change in unavailable revenue.	13,407
The issuance of long-term debt provides current financial resources to governmental funds, while repayment of the principal of long-term debt consumes the current financial resources of the governmental funds. Issuance of bond principal is an other financing source and repayment of bond principal is an expenditure in governmental funds, but the issuance increases long-term liabilities and the repayment reduces long-term liabilities in the statement of net position.	
Repayment of capital lease	19,526
The amounts below included in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. These are the current year changes:	
Interest payable	626
In governmental funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis. This fiscal year, the difference between accrual-basis pension costs and actual employer contributions was:	1,332,675
Internal service funds are used by management to charge the costs of certain activities, such as maintenance and risk management, to individual funds. The net revenues (expenses) of the internal service funds is reported under governmental activities.	<u>437,924</u>
Change in net position of governmental activities	<u>\$ 553,863</u>

See Notes to Basic Financial Statements

CITY OF BRAWLEY
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
June 30, 2017

	Business-type Activities Enterprise Funds	
	Water	Wastewater
ASSETS		
Current Assets:		
Cash and investments	\$ 4,048,140	\$ 10,820,494
Accounts receivable, net	859,386	18,632
Interest receivable	14,878	33,224
Due from other governments		592,331
Notes receivable		
Prepaid expenditures		
Total current assets	4,922,404	11,464,681
Noncurrent Assets:		
Restricted cash and investments with fiscal agents		238,682
Advances to other funds		1,220,961
Capital assets not being depreciated	300,456	141,556
Capital assets, net of accumulated depreciation	25,061,152	33,807,772
Total noncurrent assets	25,361,608	35,408,971
Deferred Outflows of Resources:		
Pension related	414,692	298,730
LIABILITIES		
Current Liabilities:		
Accounts payable	118,502	85,703
Interest payable	25,181	11,515
Deposits payable	590,843	6,930
Due to other funds		
Current portion of long term debt	1,707,568	892,957
Total current liabilities	2,442,094	997,105
Noncurrent liabilities:		
Compensated absences	99,375	91,407
Claims payable		
Contracts payable, net of deferred gain and unamortized discount	3,516,437	729,253
Note payable, net of unamortized premium	1,717,162	
Advances from other funds	1,220,961	
Net Pension Liability	1,417,526	1,022,313
Bonds payable		10,558,034
Total noncurrent liabilities	7,971,461	12,401,007
Total liabilities	10,413,555	13,398,112
Deferred Inflows of Resources:		
Pension related	123,497	89,066
Total Deferred Inflows of Resources	123,497	89,066
Total liabilities and deferred inflows of resources	10,537,052	13,487,178
NET POSITION		
Net investment in capital assets	18,445,285	22,030,618
Restricted for debt service		227,167
Unrestricted	1,716,367	11,427,419
Total net position	\$ 20,161,652	\$ 33,685,204

See Notes to Basic Financial Statements

Business-type Activities Enterprise Funds			Governmental Activities Internal Service Funds
Solid Waste	Airport	Totals	
\$ 184,482	\$ 156,373	\$ 15,209,489	\$ 1,776,428
31,037	9,440	918,495	
	592	48,694	3,108
	303	592,634	166,518
			184,105
			145,727
215,519	166,708	16,769,312	2,275,886
		238,682	
		1,220,961	
	1,950	443,962	
	6,332,391	65,201,315	1,304,979
	6,334,341	67,104,920	1,304,979
		713,422	
191,120	14,385	409,710	95,855
		36,696	
	4,320	602,093	
			105,344
		2,600,525	
191,120	18,705	3,649,024	201,199
		190,782	20,976
			6,682
		4,245,690	
		1,717,162	
		1,220,961	
		2,439,839	
		10,558,034	
		20,372,468	27,658
191,120	18,705	24,021,492	228,857
		212,563	
		212,563	
191,120	18,705	24,234,055	228,857
	6,334,341	46,810,244	1,304,979
		227,167	
24,399	148,003	13,316,188	2,047,029
\$ 24,399	\$ 6,482,344	\$ 60,353,599	\$ 3,352,008

CITY OF BRAWLEY
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
For the Fiscal Year Ended June 30, 2017

	Business-Type Activities Enterprise Funds	
	Water	Wastewater
Operating Revenues:		
Charges for services (net of refunds)	\$ 5,674,398	\$ 4,986,992
Total operating revenues	5,674,398	4,986,992
Operating Expenses:		
Salary and benefits	1,392,559	825,525
Administration	207,834	275,169
Supplies and services	2,502,617	2,237,417
Depreciation	1,349,928	1,043,303
Total operating expenses	5,452,938	4,381,414
Operating income (loss)	221,460	605,578
Non-Operating Revenues (Expenses):		
Use of money and property	60,492	116,097
Amortization	124,806	
Intergovernmental revenue		
Interest expense and fiscal charges	(223,028)	(145,259)
Total non-operating revenues (expenses)	(37,730)	(29,162)
Income (Loss) before transfers	183,730	576,416
Transfers:		
Transfers in		227,538
Changes in net position	183,730	803,954
Total Net Position - beginning, restated	19,977,922	32,881,250
Total Net Position - ending	\$ 20,161,652	\$ 33,685,204

See Notes to Basic Financial Statements

Business-Type Activities Enterprise Funds			Governmental Activities Internal Service Funds
Solid Waste	Airport	Totals	
\$ 1,349,541	\$ -	\$ 12,010,931	\$ 3,273,522
1,349,541		12,010,931	3,273,522
	2,310	2,220,394	216,204
	4,856	487,859	
1,354,878	208,241	6,303,153	3,366,438
	464,320	2,857,551	192,612
1,354,878	679,727	11,868,957	3,775,254
(5,337)	(679,727)	141,974	(501,732)
335	123,320	300,244	202,156
		124,806	
	38,819	38,819	
		(368,287)	
335	162,139	95,582	202,156
(5,002)	(517,588)	237,556	(299,576)
		227,538	737,500
(5,002)	(517,588)	465,094	437,924
29,401	6,999,932	59,888,505	2,914,084
\$ 24,399	\$ 6,482,344	\$ 60,353,599	\$ 3,352,008

CITY OF BRAWLEY
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
For the Fiscal Year Ended June 30, 2017

	Business-Type Activities Enterprise Funds	
	Water	Wastewater
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash received from customers and users	\$ 5,473,018	\$ 4,984,477
Cash payments to suppliers for goods and services	(3,495,161)	(2,612,641)
Cash payments for employees and benefit programs	(1,369,557)	(808,590)
Net cash provided (used) by operating activities	<u>608,300</u>	<u>1,563,246</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:		
Transfers		227,538
Interfund borrowing (repayment)		98,676
Cash received (payments) from (to) other governments		
Loan repayment		
Net cash provided (used) by non-capital financing activities		<u>326,214</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Cash received (payments) from (to) other governments		
Purchase of capital assets	(527,950)	(237,553)
Loan repayment	(98,671)	
Principal paid on debt	(749,965)	(858,820)
Interest paid on debt and fiscal charges	(35,531)	(145,260)
Net cash provided (used) by capital and related financing activities	<u>(1,412,117)</u>	<u>(1,241,633)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest received	<u>56,121</u>	<u>103,024</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(747,696)	750,851
CASH AND CASH EQUIVALENTS, BEGINNING OF FISCAL YEAR	<u>4,795,836</u>	<u>10,308,325</u>
CASH AND CASH EQUIVALENTS, END OF FISCAL YEAR	<u>\$ 4,048,140</u>	<u>\$ 11,059,176</u>
Reconciliation to Statement of Net Position:		
Cash and investments	\$ 4,048,140	\$ 10,820,494
Restricted cash and investments with fiscal agents		<u>238,682</u>
CASH AND CASH EQUIVALENTS	<u>\$ 4,048,140</u>	<u>\$ 11,059,176</u>

See Notes to Basic Financial Statements

Business-Type Activities Enterprise Funds			Governmental Activities Internal Service Fund
Solid Waste	Airport	Totals	Fund
\$ 1,347,905 (1,163,758)	\$ (9,440) (211,596) (2,310)	\$ 11,795,960 (7,483,156) (2,180,457)	\$ 3,273,522 (2,022,153) (216,204)
184,147	(223,346)	2,132,347	1,035,165
		227,538 (491,762)	737,500 (1,188,094)
	(590,438)		291 122,386
	(590,438)	(264,224)	(327,917)
	847,430	847,430 (765,503) (98,671) (1,608,785) (180,791)	(11,138)
	847,430	(1,806,320)	(11,138)
335	122,727	282,207	200,822
184,482	156,373	344,010	896,932
		15,104,161	879,496
\$ 184,482	\$ 156,373	\$ 15,448,171	\$ 1,776,428
\$ 184,482	\$ 156,373	\$ 15,209,489 238,682	\$ 1,776,428
\$ 184,482	\$ 156,373	\$ 15,448,171	\$ 1,776,428

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CITY OF BRAWLEY
STATEMENT OF NET POSITION
FIDUCIARY FUND
 June 30, 2017

	<u>Private Purpose Trust Fund</u>
	<u>RDA</u>
	<u>Successor</u>
	<u>Agency</u>
ASSETS	
Cash and investments	\$ 331,563
Interest receivable	712
Land held for resale	<u>1,081,003</u>
Total Assets	<u>1,413,278</u>
LIABILITIES	
Accounts payable	18,343
Interest payable	69,682
Deposits payable	359
Long-term debt, due within one year	162,697
Long-term debt, due in more than one year	<u>4,366,238</u>
Total Liabilities	<u>4,617,319</u>
NET POSITION (DEFICIT)	
Unrestricted	<u>(3,204,041)</u>
Total Net Position (Deficit)	<u>\$ (3,204,041)</u>

The notes to the financial statements are an integral part of this statement

CITY OF BRAWLEY
STATEMENT OF CHANGES IN NET POSITION
FIDUCIARY FUND
For the Fiscal Year Ended June 30, 2017

	Private Purpose Trust Fund
	RDA Successor Agency
Additions:	
Tax increment	\$ 495,715
Other revenue	2,673
Total additions	498,388
Deductions:	
Community development	2,275
Interest	161,145
Administrative expense	185,719
Total deductions	349,139
Change in net position	149,249
Net Position (Deficit) - July 1, 2016	(3,353,290)
Net Position (Deficit) - June 30, 2017	\$ (3,204,041)

The notes to the financial statements are an integral part of this statement.

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NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Brawley (City) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The Governmental Accounting Standards Boards (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the City are described below:

A. Financial Reporting Entity

The City of Brawley is located in the southeastern part of the State of California, in the center of Imperial County, which with water provided by canal from the Colorado River, makes this one of the most fertile agricultural areas in the country. The City was incorporated on April 6, 1908, under the general laws of the State of California and enjoys all the rights and privileges pertaining to "General Law" cities.

The City is governed by a five member Council, elected at large for four years on staggered schedules. The Council selects the Mayor from its members, generally for a one year term. The Council has hired a City Manager to administer the daily affairs of the City.

The services provided by the City include police, fire, street maintenance, parks, recreation, library, water, wastewater, solid waste, airport, housing, planning, building inspection, and general administrative services.

These basic financial statements present the financial status of the City and its component units, which are included in the City's reporting entity because of the significance of their operational or financial relationships with the City. Component unit financial statements may be obtained from the City's Department of Finance.

Blended Component Units – Blended component units, although legally separate entities, are, in substance, part of the City's operations.

Brawley Public Improvement Corporation – The Brawley Public Improvement Corporation was formed in October 1986 to issue certificates of participation to finance the construction of a wastewater treatment facility and issued additional certificates of participation in 1997 to finance a new water treatment plant. The only financial activity of the Public Improvement Corporation is the issuance and repayment of the certificates of participation and receipt of lease payments from the City pursuant to lease agreements between the City and the Public Improvement Corporation. Although it is legally separate from the City, the Public Improvement Corporation is reported as if it were part of the primary government because its sole purpose is to finance and construct public facilities.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation

The City's basic financial statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

Government-wide Financial Statements

The Statement of Net Position and the Statement of Activities display information about the primary government (City) and its component units. These statements include the financial activities of the overall City government, except for fiduciary activities. The effect of interfund activity has been removed from these statements. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the City's governmental activities. Direct expenses are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs, (b) grants and contributions that are restricted to meeting the operational need of a particular program, and (c) fees, grants, and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements

The fund financial statements provide information about the City's funds, including fiduciary funds and blended component units. Separate statements for each fund category - *governmental, proprietary, and fiduciary* - are presented. The emphasis of fund financial statements is on major individual funds, each of which is displayed in a separate column. All remaining funds are aggregated and reported as nonmajor funds.

Proprietary fund financial statements include a Statement of Position, a Statement of Revenues, Expenses, and Changes in Net Position, and a Statement of Cash Flows.

Proprietary funds are accounted for using the "*economic resources*" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses, and Changes in Net Position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which liability is incurred.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operation of the fund. All other revenues are reported as nonoperating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as nonoperating expenses.

C. Major Funds

GASB Statement No. 34, defines major funds and requires that the City's major governmental funds are identified and presented separately in the fund financial statements. All other funds, called nonmajor funds, are combined and reported in a single column, regardless of their fund-type.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Major Funds (Continued)

Major funds are defined as funds that have either assets, liabilities, revenues, or expenditures/expenses equal to ten percent of their fund-type total and five percent of the grand total. The General Fund is always a major fund. The City may also select other funds it believes should be presented as major funds.

The City reported the following major governmental funds in the accompanying financial statements:

General Fund

This fund accounts for all financial resources except those to be accounted for in another fund. It is the general operating fund of the City.

Economic and Community Development Fund

This fund accounts for revenues and expenditures of the Community Development Block Grant program and the related program income.

SB 325 Special Revenue Fund

This fund accounts for revenue received from the State under Article 8(a) of the Transportation Development Act (Section 99400(a) of the Public Utilities Code). Uscs are restricted to local streets and roads.

Park Projects Capital Projects Fund

This fund accounts for Parkland dedication fees prescribed by the Quimby Act and other revenues designated for improvements to public parks.

The City reported the following major proprietary funds:

Water Fund

This fund accounts for the costs of treatment and distribution of drinking water to the community.

Wastewater Fund

This fund accounts for the costs of collection, treatment and disposal of sewage generated in the community.

Solid Waste Fund

This fund accounts for the costs of collection and disposal of trash and garbage generated in the community.

Airport Fund

This fund accounts for the costs of the City owned municipal airport. Although the amounts are not as significant as the other proprietary funds, this is the only other proprietary fund maintained by the City.

The City reported the following internal service funds:

Internal Service Funds

These funds account for maintenance of the City's fleet of vehicles and certain public facilities, and the costs of providing insurance, including risks maintained by the City, for general liability, property damage, unemployment benefits, workers' compensation, and employee health benefits.

D. Basis of Accounting

The basis of accounting determines when transactions are reported on the financial statements. The government-wide, proprietary and fiduciary funds financial statements are reported using the *economic resources measurement focus* and *accrual basis* of accounting. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place. Non-exchange transactions, in which the City gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenues from property taxes are recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Basis of Accounting (Continued)

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when *measurable and available*. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within thirty days after fiscal year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent that they have matured. Capital asset acquisitions are reported as *expenditures* in governmental funds. Proceeds of long-term debt and acquisitions under capital leases are reported as *other financing sources*.

Revenues susceptible to accrual are property taxes and interest revenue. Sales taxes, and other amounts collected and held by the state at fiscal year end on behalf of the City also are recognized as revenue. Fines, licenses, permits and other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

Proprietary funds distinguish between operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

Grant revenues are recognized in the fiscal year in which all eligibility requirements are met. Under the terms of grant agreements, the City may fund certain programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net position may be available to finance program expenditures/expenses. The City's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

E. Cash and Cash Equivalents

For purposes of the statement of cash flows, the City considers cash and cash equivalents as short term, highly liquid investments that are both readily convertible to known amounts of cash and so near their maturity that they present insignificant risk of changes in value because of changes in interest rates. The City follows the practice of pooling cash and investments of all funds except for funds required to be held by outside fiscal agents under the provisions of bond indentures and funds for the Successor Agency to the Brawley Community Redevelopment Agency. Cash equivalents have an original maturity date of three months or less from the date of purchase.

F. Cash and Investments

Most cash balances of the City's funds and some of its component units are pooled and invested by the City Treasurer. Unless otherwise dictated by legal or contractual requirements, income earned or losses arising from the investment pooled cash are allocated on a monthly basis to the participating funds and component units based on their proportionate shares of the average weekly cash balance.

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. These principles recognize a three-tiered fair value hierarchy as follows: Level 1 – Investments reflect prices quoted in active markets; Level 2 – Investments reflect prices that are based on similar observable asset either directly or indirectly, which may include inputs in markets that are not considered active; and Level 3 – Investments reflect prices based upon unobservable sources.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. Revenue Recognition

Revenue from taxpayer-assessed taxes (sales and use, business license, gas, and franchise fees) is accrued in the Governmental Funds when they are both measurable and available. The City considers these taxes available if they are received within 30 days after fiscal year end.

Grants, entitlements, or shared revenues are recorded as receivables and revenues in the General, Special Revenue, and Capital Projects Funds when they are received or susceptible to accrual. Grants awarded for Proprietary Funds are recorded as receivables and nonoperating revenues when they are earned and are measurable.

Utility service accounts receivable are reported net of allowance for doubtful collections.

H. Interfund Transactions

Activities between funds that are representative of lending/borrowing outstanding at the end of the fiscal year are referred to as either "interfund receivables/payables" (i.e. the current portion of interfund loans) or "advances to/from other funds" (i.e. the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds".

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

With Council approval, resources may be transferred from one City fund to another. Transfers are used to (1) move revenues from one fund that statute or budget requires collecting them to the fund that statute or budget requires to expend them, and (2) use unrestricted revenues collected in the General Fund to finance various programs accounted for in the other funds in accordance with budget authorizations.

I. Property Tax

The City's property taxes are levied on the first day of January by the County assessor, and are payable to the County tax collector in two installments.

The first installment is due November 1st, and is delinquent after December 10th; the second installment is due February 1st and is delinquent after April 10th. Taxes become a lien on the property on January 1st, and on the date of the transfer of the title, and the date of new construction.

The minimum property value which is taxed is \$2,000; however, tax bills are prepared for properties valued at less than \$2,000 if there is a special assessment to be collected.

Article 13A of the California Constitution states: "The maximum amount of any ad valorem tax on real property shall not exceed one percent (1%) of the full cash value of such property. The one percent tax is to be collected by the Counties and appointed according to law to the districts within the counties."

The City has elected under State law (TEETER) to receive all of the annual property assessments in three installments as follows:

December	55%
April	40%
June	5%
	<u>100%</u>

J. Inventory

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories for governmental funds are recorded as expenditures when consumed rather than when purchased.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

K. Restricted Assets

Certain proceeds of revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants.

L. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure, are reported in the applicable columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of \$5,000 for property, plant, and equipment and \$25,000 for infrastructure. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at their estimated fair value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Property, plant, and equipment of the City, as well as the component units, are depreciated using the straight line method over their estimated lives of 2 to 50 years.

M. Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused vacation benefits and sick leave. All vacation and sick leave benefits are accrued as earned by employees. All vacation and sick leave pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds if they have matured, for example, as a result of employee resignation and retirements.

N. Self-insurance

The City is self-insured for worker's compensation, general liability, auto liability, and certain other risks. The City's workers' compensation activities are funded and accounted for separately in the fund financial statements based upon the activities of each fund. The current portion of claims liability are accounted for in the General Fund and the enterprise funds on the basis of settlements reached or judgments entered within the current fiscal year. In the government-wide financial statements and the enterprise fund financial statements, the estimated liability for all self-insurance liability claims is recorded as a liability.

O. Long-term Debt, Discount, Premiums, and Issuance Costs

In the government-wide financial statements and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position.

Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuance are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

P. Net Position and Fund Equity

In the government-wide financial statements and proprietary fund financial statements, net position is reported in three categories under GASB Statement No. 34. These captions apply only to net position, which are determined only at the government-wide level, proprietary funds, and fiduciary funds are described below.

Net Investment in Capital Assets describes the portion of net position which is represented by the current net book value of the City's capital assets, less the outstanding balance of any debt issued to finance these assets.

Restricted describes the portion of position which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the City cannot unilaterally alter. These principally include developer fees received for use on capital projects, debt service requirements, and gas tax funds for street construction.

Unrestricted describes the portion of net position which is not restricted as to use.

Q. Use of Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America, as prescribed by the GASB and the AICPA, require management to make assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

R. Fiscal Year

The fiscal year of the City begins on July 1 and ends on June 30.

S. Use of Restricted Resources

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources, as they are needed.

T. Fund Balance

In the fund financial statements, governmental funds report fund balance as nonspendable, restricted, committed, assigned, or unassigned based primarily on the extent to which the City is bound to honor constraints on how specific amounts can be spent.

- Nonspendable fund balance – amounts that cannot be spent because they are either (a) not spendable in form or (b) legally or contractually required to be maintained intact.
- Restricted fund balance – amounts with constraints placed on their use that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
- Committed fund balance – amounts that can only be used for specific purposes determined by formal action of the City's highest level of decision-making authority (the City Council) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation needs to occur no later than the close of the reporting period.
- Assigned fund balance – amounts that are constrained by the City's intent to be used for specific purposes. The intent can be established at either the highest level of decision making, or by a body or an official designated for that purpose.
- Unassigned fund balance – the residual classification for the City's funds that include amounts not contained in the other classifications.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

T. Fund Balance (Continued)

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the City considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed.

U. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City’s defined benefit retirement plans, Miscellaneous and Public Safety, of the California Employees’ Retirement System (“CalPERS”) and additions to/deductions from the Plans’ fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

V. Deferred Outflows and Inflows of Resources

The City recognizes deferred outflows and inflows of resources. Deferred outflow and inflow of resources are defined as a consumption or resource of net position by the government that is applicable to a future report period. Pursuant to GASB Statements 68 and 71, the City recognizes deferred outflows/inflows of resources related to pensions.

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Budgets and Budgetary Accounting

The City Council is required to adopt an annual budget resolution by July 1st of each fiscal year for the General Fund, special revenue, capital projects, debt service, and enterprise funds. These budgets are adopted and presented for reporting purposes on a basis consistent with generally accepted accounting principles.

The appropriated budget is prepared by fund, function, and department. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level. The City Council made several supplemental budgetary appropriations throughout the fiscal year.

B. Deficit Fund Balances

At June 30, 2017, the following funds had an accumulated deficit:

<u>Fund</u>	<u>Amount</u>
Successor Agency Housing Fund	\$ 3,596
Parks Projects Fund	2,170,306
<u>Internal Service Fund:</u>	
Risk Management Fund	28,114

This fund balance deficit is primarily due to the City incurring costs in excess of revenues. The Funds should alleviate this deficit as revenues are received.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

C. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2017, the following funds had excess of expenditures over appropriations:

Fund	Final Appropriation	Expenditures	Excess
<u>Major Fund:</u>			
General Fund			
Public safety	\$ 9,018,265	\$ 9,103,288	\$ 85,023
Economic and Community Development Fund			
Capital Outlay		34,918	34,918
Transfers out		227,538	227,538

NOTE 3 – CASH AND INVESTMENTS

Cash and investments as of June 30, 2017 are classified in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and investments	\$ 37,287,254
Restricted cash and investments with fiscal agent	328,724
Fiduciary Fund:	
Cash and investments	331,563
Total cash and investments, Statement of Net Position	<u>\$ 37,947,541</u>

Cash and investments as of June 30, 2017 consist of the following:

Cash on hand	\$ 4,175
Deposits with financial institutions	7,135,386
Investments	30,807,980
Total cash and investments	<u>\$ 37,947,541</u>

A. Investments Authorized by the California Government Code and the City's Investment Policy

The table below identifies the investment types that are authorized for the City of Brawley (City) by the California Government Code or the City's investment policy, where more restrictive. The table also identifies certain provisions of the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City's investment policy.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Government Bonds	5 years	80%	Less than 80%
U.S. Treasury Obligations	5 years	80%	Less than 80%
U.S. Government Agency Issues	5 years	80%	Less than 80%
Banker's Acceptances	180 days	40%	30%
Commercial Paper, Prime Quality	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Medium-Term Notes	5 years	30%	5%
Money Market Mutual Funds	N/A	20%	10%
Local Agency Investment Fund (State Pool)	N/A	None	\$ 40 Million

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 3 – CASH AND INVESTMENTS (CONTINUED)

B. Investments Authorized by Debt Agreements

Investment of debt proceeds held by bond trustees are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy. The table below identifies the investment types that are authorized for investments held by bond trustees. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
U.S. Treasury Obligations	None	None	None
U.S. Agency Securities	None	None	None
Mortgage-backed Securities	3 years	None	None
Banker's Acceptances	360 days	None	None
Commercial Paper	None	None	None
Negotiable Certificates of Deposit	None	None	None
Investment Agreements	None	None	None
Repurchase Agreements	30 days	None	None
Money Market Mutual Funds	N/A	None	None
Local Agency Investment Fund (State Pool)	N/A	None	None

C. Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

Information about the sensitivity of the fair values of the City's investments (including investments held by bond trustees) to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity:

<u>Investment Type</u>	Totals	Remaining maturity (in Months)		
		12 Months or Less	13 to 24 Months	25-60 Months
State Investment Pool (LAIF)	\$ 16,545,378	\$ 16,545,378	\$ -	\$ -
Certificates of Deposit	11,567,620	2,508,239	1,475,334	7,584,047
Federal Agency Securities	1,446,158			1,446,158
Money Market Funds	1,010,135	1,010,135		
Held by Bond Trustees:				
Money Market Mutual Funds	238,689	238,689		
	\$ 30,807,980	\$ 20,302,441	\$ 1,475,334	\$ 9,030,205

D. Investments with Fair Values Highly Sensitive to Interest Rate Fluctuations

The City has no investments including investments held by bond trustees that are highly sensitive to interest rate fluctuations.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 3 – CASH AND INVESTMENTS (CONTINUED)

E. Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the City's investment policy, or debt agreements, and the actual rating (Standard & Poor's) as of fiscal year end for each investment type.

Investment Type	Amount	Minimum Legal Rating	Exempt From Disclosure	Rating as of Fiscal Year End			
				AAA	AA	A	Not Rated
State Investment Pool	\$ 16,545,378	N/A	\$ -	\$ -	\$ -	\$ -	\$ 16,545,378
Certificates of Deposit	11,567,620	N/A					11,567,620
Federal Agency Securities	1,446,158	N/A			1,446,158		
Money Market Funds	1,010,135	N/A					1,010,135
Held by Bond Trustee:							
Money Market Mutual Funds	238,689	N/A					238,689
Total	\$ 30,807,980		\$ -	\$ -	\$ 1,446,158	\$ -	\$ 29,361,822

F. Concentration of Credit Risk

The investment policy of the City contains limitations on the amount that can be invested in any one issuer. There was no investment in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represents 5% or more of total City investments.

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits; The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the government unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

As of June 30, 2017, none of the City's deposits with financial institutions in excess of federal depository insurance limits were held in uncollateralized accounts.

Investment in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California and operates in accordance with appropriate state laws and regulations. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The reported value of the pool is the same as the fair value of the pool shares. The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Deposits and withdrawals are made on the cost basis and not fair value.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 3 – CASH AND INVESTMENTS (CONTINUED)

Fair Value Measurements

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. These principles recognize a three-tiered fair value hierarchy as follows: Level 1 – Investments reflect prices quoted in active markets; Level 2 – Investments reflect prices that are based on similar observable assets either directly or indirectly, which may include inputs in markets that are not considered active; and Level 3 – Investments reflect prices based upon unobservable sources. The City has the following recurring fair value measurements as of June 30, 2017:

<u>Pooled investments by fair value hierarchy</u>	<u>Total</u>	<u>FMV Measurement</u>
		<u>Level 2</u>
Investments subject to fair value hierarchy:		
Negotiable Certificates of Deposit	11,567,620	11,567,620
Federal Agency Securities	1,446,158	1,446,158
Total Investments measured at fair value hierarchy	<u>13,013,778</u>	<u>13,013,778</u>
Investments measured using uncategorized inputs:		
State Investment Pool (LAIF)	16,545,378	
Money Market Mutual Funds	1,010,135	
Total investments not subject at fair value hierarchy	<u>17,555,513</u>	
 Total pooled investments	 <u>30,569,291</u>	
 <u>Investments with fiscal agent not subject to fair value level</u>		
Money Market Mutual Funds	238,689	
Total investments with fiscal agent not subject to fair value level	<u>238,689</u>	
 Total investments	 <u>30,807,980</u>	

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

A. Long-Term Advances

Advances to/from other funds are non-current interfund loans and are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriations and are not expendable available financial resources. Repayments for the following long-term advance will be made when excess net revenue is available.

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Enterprise Fund: Wastewater Fund	Enterprise Fund: Water Fund	\$ 1,220,961

B. Interfund Receivables and Payables

During the course of normal operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds". The following presents a summary of current interfund balances at June 30, 2017.

<u>Receivable Fund</u>	<u>Amount</u>	<u>Payable Fund</u>	<u>Amount</u>
Major Governmental Fund:		Major Governmental Fund:	
General Fund	\$ 2,253,059	Park Projects	\$ 1,976,992
	<u>\$ 2,253,059</u>	Economic and Community Development	170,382
		Non-major Governmental Fund:	
		Successor Agency Housing	341
		Internal Service Fund:	
		Risk Management	105,344
		Total	<u>\$ 2,253,059</u>

All interfund balances listed above are short term borrowings due to cash needs and will be repaid with the next fiscal year.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)

C. Interfund Transfers

Transfers are utilized for funding for capital projects, lease payments or debt service, subsidies of various City operations, and re-allocations of special revenues. All inter-fund transfers between individual government funds have been eliminated on the government-wide statements. The City had the following transfers during fiscal year ended June 30, 2017.

Fund	Transfers-in	Transfers-out
Major Governmental Funds:		
General Fund	\$ 334,782	\$ 737,500
Economic and Community Development Fund		227,538
Major Enterprise Funds:		
Wastewater Fund	227,538	
Nonmajor Governmental Funds:		
Gas Tax Special Revenue Fund		89,693
Measure D Special Revenue Fund		109,282
Law Enforcement Special Revenue Fund		255,766
Assessment Districts Special Revenue Fund		79,017
Streets Capital Projects Fund	198,976	
Internal Service Fund:		
Maintenance	737,500	
Totals	<u>\$ 1,498,796</u>	<u>\$ 1,498,796</u>

Transfer of \$79,017 was made from the Assessment Districts Special Revenue Fund to the General Fund for allocation of administrative costs.

Transfer of \$255,766 was made from Law Enforcement Special Revenue Fund to the General Fund for allocation of administrative costs.

Transfer of \$737,500 was made from the General Fund to the Maintenance Internal Service Fund to fund future equipment and IT projects.

Transfers from the Gas Tax Special Revenue Fund (\$89,693) and from the Measure D Special Revenue Fund (\$109,282) were made to the Streets Capital Projects Fund as contributions for projects.

Transfer of \$227,538 was made from the Economics and Community Development Fund to the Wastewater Fund for reimbursement of costs.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 5 – LOANS RECEIVABLE

Loans receivable amounts primarily represent loans made for economic development, and property rehabilitation.

Economic & Community Development Special Revenue Fund

CDBG loan to Valley Labe & Wash, receivable in installments of \$1,110 per month including interest at 6%. Secured by deed of trust. \$ 97,972

Loan to Inferno 800. Secured by deed of trust. 49,505

HOME Investment Partnerships Program Loan to BESA, L.P., C/O Chelsea Investment Corporation. Annual payments are in the amount equal to 50% of the residual receipts from the apartment complex. Payments are due 90 days following the end of the calendar year with respect to the preceding year. 3,400,000

Loan to Edward and Martha Singh receivable in the installment of \$756 per month including interest at 6.5%. Secured by deed of trust. 42,409

Deferred notes receivable. No installment payments of principal or interest are required until the loans reach their maturity or underlying property is sold. Secured by deeds of trust. Details of loans by program are listed below:

Program Name	Balance
04-STBG-1952	779,736
04-STBG-1877	45,579
03-STBG-1804	241,453
STBG 2002-1688	250,147
01-STBG-1569	145,298
STBG-2000-1453	154,926
STBG-1995-1345	50,476
1997 Grant	113,948
STBG 1996	89,590
STBG 1994	69,392
STBG 1993	52,431
1991 Grant	54,762
1990 Grant	32,167
STBG 304	28,671
Community Development Grants	250,383
First Time Home Buyer	830,327
05-CalHOME-134	168,383
06-CalHOME-261	89,767
11-HOME-7664	349,942
Misc. loans	106,073
Total	<u>3,903,451</u>
Total Loans Receivable	<u>\$ 7,493,337</u>

To assist in the construction of this apartment complex, the City received a grant from the Home Investment Partnerships (HOME) Program, and \$3,400,000 of the grant was loaned to the developer. The terms of the loan provide for an interest rate of 1 percent and a repayment term of 55 years, with payments to be made from the "residual receipts" of the project as defined in the loan agreement.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 6 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2017 was as follows:

	Balance as of July 1, 2016, Restated	Additions	Deletions	Transfers	Balance as of June 30, 2017
Governmental Activities					
Nondepreciable capital assets					
Land	\$ 966,706	\$ -	\$ -	\$ -	\$ 966,706
Construction in progress	2,902,136	2,540,167		(990,470)	4,451,833
Total nondepreciable capital assets	3,868,842	2,540,167		(990,470)	5,418,539
Depreciable capital assets					
Equipment	9,108,002	105,793			9,213,795
Buildings	12,036,575			454,060	12,490,635
Improvements other than buildings	15,177,620	895,514		536,410	16,609,544
Infrastructure	20,314,587				20,314,587
Total depreciable capital assets	56,636,784	1,001,307	-	990,470	58,628,561
Less accumulated depreciation					
Equipment	(6,530,495)	(538,185)			(7,068,680)
Buildings	(3,860,387)	(390,031)			(4,250,418)
Improvements other than buildings	(5,658,951)	(834,200)			(6,493,151)
Infrastructure	(12,842,511)	(1,230,171)			(14,072,682)
Total accumulated depreciation	(28,892,344)	(2,992,587)	-		(31,884,931)
Net depreciable capital assets	27,744,440	(1,991,280)	-	990,470	26,743,630
Net capital assets	\$ 31,613,282	\$ 548,887	\$ -	\$ -	\$ 32,162,169

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	\$ 498,764
Public safety	498,764
Streets and public works	1,496,294
Parks and recreation	249,383
Community development	249,382
Total	\$ 2,992,587

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 6 – CAPITAL ASSETS (CONTINUED)

	Balance as of July 1, 2016	Additions	Deletions	Transfers	Balance as of June 30, 2017
Business-type Activities					
Nondepreciable capital assets					
Land	\$ 37,076	\$ -	\$ -	\$ -	\$ 37,076
Construction in progress	1,333,465	224,543		(1,151,122)	406,886
Total nondepreciable capital assets	1,370,541	224,543		(1,151,122)	443,962
Depreciable capital assets					
Equipment	3,236,127	13,010			3,249,137
Buildings	56,462,194				56,462,194
Improvements other than buildings	11,695,615	527,943		1,151,122	13,374,680
Conveyance systems	34,823,573				34,823,573
Total depreciable capital assets	106,217,509	540,953		1,151,122	107,909,584
Less accumulated depreciation					
Equipment	(2,148,975)	(166,968)			(2,315,943)
Buildings	(17,782,014)	(1,421,159)			(19,203,173)
Improvements other than buildings	(3,815,537)	(544,354)			(4,359,891)
Conveyance systems	(16,104,192)	(725,070)			(16,829,262)
Total accumulated depreciation	(39,850,718)	(2,857,551)			(42,708,269)
Net depreciable capital assets	66,366,791	(2,316,598)		1,151,122	65,201,315
Net capital assets	\$ 67,737,332	\$ (2,092,055)	\$ -	\$ -	\$ 65,645,277

Depreciation expense was charged to functions/programs of the business-types activities as follows:

Water	\$ 1,349,928
Wastewater	1,043,303
Airport	464,320
Total Depreciation Expense - Business-type Activities	\$ 2,857,551

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 7 –LONG-TERM DEBT

Governmental Activities

The following is a summary of long-term debt activity of the City’s governmental activities for the fiscal year ended June 30, 2017:

	Balance as of July 1, 2016	Additions	Reductions	Balance as of June 30, 2017	Due Within One Year
Governmental Activities:					
Capital lease	\$ 19,526	\$ -	\$ (19,526)	\$ -	\$ -
Net pension liability	15,664,784	3,315,806	-	18,980,590	-
Compensated absences	1,278,498	193,610	(193,725)	1,278,383	193,725
Total long-term liabilities	\$ 16,962,808	\$ 3,509,416	\$ (213,251)	\$ 20,258,973	\$ 193,725

Capital Lease

The City has entered into a lease agreement as lessee for financing the acquisition of a park facility lighting system having a purchase price of \$149,731. This lease was paid off during the fiscal year ended June 30, 2017.

Business-Type Activities

The following is a summary of long-term debt activity of the City’s business-type activities for the fiscal year ended June 30, 2017:

	Balance as of July 1, 2016	Additions	Reductions	Balance as of June 30, 2017	Due Within One Year
Business-type Activities:					
<i>Water Fund</i>					
Contracts payable #1	\$ 4,351,454	\$ -	\$ (395,586)	\$ 3,955,868	\$ 1,186,761
Deferred gain	279,420	-	(94,656)	184,764	75,876
Unamortized discount	(475,150)	-	159,370	(315,780)	(128,722)
Contracts payable #2	1,238,252	-	(103,188)	1,135,064	309,564
Deferred gain	96,792	-	(30,150)	66,642	24,767
Unamortized discount	(96,792)	-	30,150	(66,642)	(24,767)
MFC Note payable	2,180,000	-	(230,991)	1,949,009	237,387
Unamortized premium	9,418	-	(2,020)	7,398	1,858
Bonds payable	20,200	-	(20,200)	-	-
<i>Wastewater Fund</i>					
Contracts payable	1,066,545	-	(166,465)	900,080	170,827
CSWRCB Loan	11,949,667	-	(692,355)	11,257,312	699,278
Net pension liability	1,933,941	505,898	-	2,439,839	-
Compensated absences	221,820	57,202	(40,544)	238,478	47,696
Total long-term liabilities	\$ 22,775,567	\$ 563,100	\$ (1,586,635)	\$ 21,752,032	\$ 2,600,525

Water Enterprise Fund: Contracts Payable #1 and Defeased Certificates of Participation

On May 5, 1998, the Brawley Public Improvement Corporation sold Certificates of Participation in the amount of \$17,755,000 with an average interest rate of 4.88% to advance refund \$17,755,000 of then outstanding 1996 Certificates of Participation with an average interest rate of 6.27%. As a result, the 1996 Certificates are considered to be defeased and the liability for those certificates has been removed from the Water Enterprise Fund.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 7 – LONG-TERM DEBT (CONTINUED)

Water Enterprise Fund: Contracts Payable #1 and Defeased Certificates of Participation (Continued)

On July 2, 2001, the City borrowed \$15,823,475 from the California Department of Water Resources (DOWR), at an interest rate of 0 %, to advance refund \$16,050,000 of outstanding 1998 Certificates of Participation with an average interest rate of 4.88 %. The proceeds were used to purchase U.S. Government securities which were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 1998 Certificates of Participation. As a result, the 1998 Certificates are considered to be defeased and the liability for those certificates has been removed from the Water Enterprise Fund.

The advance refunding resulted in a difference between the reacquisition price and the net carrying amount of the old debt of \$2,119,886. This difference, to be reported in the financial statements as a deduction from contracts payable, is being charged to operations through the fiscal year ending June 30, 2021 using the effective interest method. The balance payable as of June 30, 2017, including deferred gain of \$184,764, and net of unamortized discount of \$315,780 is \$3,824,852. Debt service requirements to maturity on the contract, which includes imputed interest, are as follows:

Fiscal Year Ending June 30,	Principal	Imputed Interest	Total
2018	\$ 1,058,039	\$ 128,722	\$ 1,186,761
2019	694,587	96,587	791,174
2020	728,283	62,891	791,174
2021	763,594	27,580	791,174
2022	395,585		395,585
	<u>\$ 3,640,088</u>	<u>\$ 315,780</u>	<u>\$ 3,955,868</u>

On April 23, 2002, the City borrowed \$4,127,516 from the DOWR, at an interest rate of 0%, to refund a previous DOWR contract having a balance of \$4,852,058 with an interest rate of 3.0315 %. The City also paid \$724,542 towards the refunding. As result, the previous contract has been repaid and the liability has been removed from the Water Enterprise Fund.

There is no difference between the reacquisition price and the carrying amount of the old debt. The balance payable as June 30, 2017, including deferred gain of \$66,642, and net of unamortized discount of \$66,642 is \$1,135,064. Debt service requirements to maturity which includes imputed interest are as follows:

Fiscal Year Ending June 30,	Principal	Imputed Interest	Total
2018	\$ 284,797	\$ 24,767	\$ 309,564
2019	187,156	19,219	206,375
2020	192,873	13,502	206,375
2021	198,764	7,611	206,375
2022	204,832	1,543	206,375
	<u>\$ 1,068,422</u>	<u>\$ 66,642</u>	<u>\$ 1,135,064</u>

Water Enterprise Fund: MFC Note Payable

On October 1, 2004, the City participated in a pooled revenue bond issue with the California Statewide Communities Development Authority (CSCDA). The CSCDA issued \$4,000,000 of revenue bonds on behalf of the City for its Water enterprise fund, at an average interest rate of 4.37% and a final maturity of October 1, 2024. The City has since paid off the Bond with a Note from the Municipal Finance Corporation. The debt service requirements to maturity on the note are as follows:

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 7 – LONG-TERM DEBT (CONTINUED)

Water Enterprise Fund: MFC Note Payable (Continued)

Fiscal Year Ending June 30,	Principal	Interest	Total
2018	\$ 237,387	\$ 45,404	\$ 282,791
2019	243,960	38,648	282,608
2020	250,715	31,707	282,422
2021	257,657	24,572	282,229
2022	264,791	17,240	282,031
2023-2025	694,499	28,908	723,407
	<u>\$ 1,949,009</u>	<u>\$ 186,479</u>	<u>\$ 2,135,488</u>

Water Enterprise Fund: Water District Bonds Payable

On June 1, 1977, the Brawley County Water District issued Bonds totaling \$368,000. Subsequently, the Brawley County Water District was annexed by the City at which time these outstanding bonds became a reportable obligation of the City. All funds to pay the outstanding bonds continue to be collected and paid by the County of Imperial. The bonds bear interest at a rate of 5% with a final maturity date of June 1, 2017. This bond has been paid of as of June 30, 2017.

Wastewater Enterprise Fund: Contracts Payable

As of June 30, 2011, the City has received advances totaling \$2,759,775 from the California Infrastructure and Economic Development Bank (CIEDB). The purpose is to help finance improvements to the wastewater system. The balance payable as of June 30, 2017 is \$900,080. Debt service requirements to maturity on the contract are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2018	\$ 170,827	\$ 21,344	\$ 192,171
2019	175,302	16,809	192,111
2020	179,895	12,156	192,051
2021	184,609	7,382	191,991
2022	189,447	2,482	191,929
	<u>\$ 900,080</u>	<u>\$ 60,173</u>	<u>\$ 960,253</u>

Wastewater Enterprise Fund: California State Water Resource Control Board Loan

The City entered into a project finance agreement with the California State Water Resource Control Board (Water Control Board). Through the use of ARRA funds, the Water Control Board provided funding assistance for the rehabilitation and upgrade of the wastewater treatment plant. The City must repay the project funds at an interest rate of 1% per annum. The term of the agreement is from the fiscal year ended June 30, 2013, to the fiscal year ended June 30, 2032. A portion of the loan totaling \$10,000,000 was forgiven by the Water Control Board leaving an outstanding balance of \$11,257,312 at June 30, 2017. Annual debt service requirements for the CSWRCB Loan are shown below:

Fiscal Year Ending June 30,	Principal	Interest	Total
2018	\$ 699,278	\$ 112,573	\$ 811,851
2019	706,271	105,580	811,851
2020	713,334	98,517	811,851
2021	720,467	91,384	811,851
2022	727,672	84,179	811,851
2023-2027	3,748,974	310,281	4,059,255
2028-2032	3,941,316	119,053	4,060,369
	<u>\$ 11,257,312</u>	<u>\$ 921,567</u>	<u>\$ 12,178,879</u>

NOTE 8 – RISK MANAGEMENT

An internal service fund is used to account for the City's risk management and insurance programs, including self-insurance, commercial insurance, and participation in a public entity risk pool. Operating revenues of this fund consist of payments from other City funds and are based upon estimated cost of excess insurance premiums, self-insurance losses, and other operating expenses.

The City is self-insured for unemployment claims. Health insurance is purchased from an independent carrier. The City is a member of the California Joint Powers Insurance Authority (Authority) for workers' compensation and for liability and property damage coverage as outlined below.

The Authority is a consortium of 107 California public entities. The Authority's governing board consists of one member from each participating agency and is responsible for the selection of management as well as budgeting and financing. Insurance activities are financed by charges to members, and no long-term debt has been incurred. Actual annual premiums are determined using a retrospective method. At June 30, 2010, and as in the prior fiscal year, the City was self-insured for each general liability loss to the extent of \$30,000. At June 30, 2014, and as in the prior fiscal year, the City was self-insured for each workers' compensation loss to the extent of \$50,000. Losses above \$30,000 for general liability, and above \$50,000 for workers' compensation, are shared by the participating agencies, or covered by excess insurance coverage obtained by the Authority.

The City has had no settlements which exceeded insurance coverage in the last three fiscal years, and no changes in insurance coverage from the prior year.

NOTE 9 – COMMITMENTS AND CONTINGENCIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial. The City is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the City Attorney the resolution of these matters will not have a materially adverse effect on the financial position of the City.

NOTE 10 – JOINT VENTURES

Local Transportation Authority:

The City is a participant, along with Imperial County and the other cities in the county, in the Imperial County Local Transportation Authority (LTA). The LTA is considered a joint venture without equity interest. The City is also not obligated in any manner for debt of the LTA. Each participating jurisdiction appoints one member to the governing board of the LTA. The LTA was approved by voters of Imperial County at a special election on November 8, 1989. The ballot measure (Measure D) increased the sales tax in Imperial County by one-half of one percent (0.5%) for a period of twenty years, to provide funding for transportation improvements. The revenues are allocated to each participating jurisdiction based on a formula contained in the ballot measure.

On May 8, 2003 the LTA issued \$6,670,000 of sales tax refunding and new money bonds to refund on a current basis all of a previous bond issue and to fund certain transportation projects for the City and another member of the LTA. The amount made available to the City by this issue was \$1,849,216. The LTA has pledged the City's share of sales tax revenue as security for the amount. The amount received this fiscal year as shown above is net of the City's share of debt service required on this bond issue. The City has no other liability for the debt.

Additional financial information on the LTA is available from the Imperial County Transportation Local Transportation Authority.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 10 – JOINT VENTURES (CONTINUED)

Imperial Valley Emergency Communications Authority:

The City is a participant, along with Imperial County and the other cities in the county, in the Imperial Valley Emergency communications authority (IVECA). IVECA is considered a joint venture without equity interest. The purpose of IVECA is to extend an 800 MHz radio system from San Diego into Imperial County, to provide improved communications for public safety and emergency services. IVECA has entered into a lease purchase agreement with Motorola Inc. to provide the infrastructure system needed. The City's cost of the lease purchase agreement is \$63,715 per year for seven years, and began in the fiscal year ended June 30, 2004. It is also anticipated that IVECA will provide centralized dispatching services throughout Imperial County at some point in the future.

NOTE 11 – PENSION PLAN

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Plans and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

A. General Information about the Pension Plan

Plan Descriptions - All qualified employees are eligible to participate in the City's separate Safety (police and fire) and Miscellaneous (all other) Plans, cost sharing multiple-employer defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit provisions under the Plans are established by State statute and Local Government resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided - CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plans' provisions and benefits in effect at June 30, 2017, are summarized as follows:

	City Misc Plan		City Safety Plan	
	Prior to January 1, 2013	On or after January 1, 2013	Prior to January 1, 2013	On or after January 1, 2013
Hire date				
Benefit formula	2% @ 55	2% @ 62	3.0% @ 50	2.7% @ 57
Benefit vesting schedule	5 years service	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life	monthly for life
Retirement age	55	62	50	62
Monthly benefits, as a % of eligible compensation	2.00%	2.00%	3.0%	1.0% to 2.5%
Required employee contribution rates	7.00%	6.25%	9.00%	11.50%
Required employer contribution rates	17.383%	6.25%	40.860%	11.50%

Contributions - Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 11 – PENSION PLAN (CONTINUED)

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2017, the City reported net pension liabilities for its proportionate share of the net position liability of the Plan as follows:

Proportionate Share of Net Pension Liability		
Misc. Plan	Safety Plan	Total
\$ 9,147,913	\$ 12,272,516	\$ 21,420,429

The City's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2016, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2015 rolled forward to June 30, 2016 using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The City's proportionate share of the net pension liability for the Plan as of June 30, 2015 and 2016 was as follows:

Proportion - June 30, 2015	0.25640%
Proportion - June 30, 2016	0.24755%
Change - Increase (Decrease)	<u>-0.00885%</u>

For the fiscal year ended June 30, 2017, the City recognized pension expense of \$2,219,094. At June 30, 2017, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 2,313,745	\$ -
Differences between projected and actual contributions	336,858	(196,660)
Differences between expected and actual experience	32,757	(111,271)
Changes in assumptions	-	(762,333)
Net Difference between projected and actual earnings on plan investments	3,835,709	-
Changes in proportion	457,659	(474,457)
Total	<u>\$ 6,976,728</u>	<u>\$ (1,544,721)</u>

\$2,313,745 reported as deferred outflows of resources related to contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the fiscal year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions and will be recognized as pension expense as follows:

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 11 – PENSION PLAN (CONTINUED)

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Fiscal Year Ended June 30,	
2018	\$ 139,255
2019	231,705
2020	1,750,882
2021	996,420
Total	<u>\$ 3,118,262</u>

The City's net pension liability for each Plan is measured as the total pension liability, less the pension plan's fiduciary net position. A summary of principal assumptions and methods used to determine the net pension liability is shown below.

Actuarial Assumptions - The total pension liabilities in the June 30, 2015 actuarial valuations were determined using the following actuarial assumptions:

	Miscellaneous	Safety
	June 30, 2015 June 30, 2016	June 30, 2015 June 30, 2016
Valuation Date		
Measurement Date		
Actuarial Cost Method	Entry-Age Normal Cost Method	
Actuarial Assumptions:		
Discount Rate	7.65%	7.65%
Inflation	2.75%	2.75%
Payroll Growth	3.00%	3.00%
Projected Salary Increase	3.30%-14.20% (1)	3.30%-14.20% (1)
Investment Rate of Return	7.50% (2)	7.50% (2)
Mortality	Derived using CalPERS' Membership Data for all Funds	

- (1) Depending on age, service and type of employment
- (2) Net of pension plan investment expenses, including inflation

The underlying mortality assumptions and all other actuarial assumptions used in the June 30, 2015 valuation were based on the results of a January 2015 actuarial experience study for the period 1997 to 2011. Further details of the Experience Study can found on the CalPERS website.

Discount Rate - The discount rate used to measure the total pension liability was 7.65% for each Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.65 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.65 percent will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

According to Paragraph 30 of Statement 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. The 7.65 percent investment return assumption used in this accounting valuation is net of administrative expenses. Administrative expenses are assumed to be 15 basis points. An investment return excluding administrative expenses would have been 7.65 percent. Using this lower discount rate has resulted in a slightly higher Total Pension Liability and Net Pension Liability. CalPERS checked the materiality threshold for the difference in calculation and did not find it to be a material difference.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 11 – PENSION PLAN (CONTINUED)

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

CalPERS is scheduled to review all actuarial assumptions as part of its regular Asset Liability Management (ALM) review cycle that is scheduled to be completed in February 2018. Any changes to the discount rate will require Board action and proper stakeholder outreach. For these reasons, CalPERS expects to continue using a discount rate net of administrative expenses for GASB 67 and 68 calculations through at least the 2017-18 fiscal year. CalPERS will continue to check the materiality of the difference in calculation until such time as we have changed our methodology.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Year 1 - 10(a)	Real Return Years 11+(b)
Global Equity	51.00%	5.25%	5.71%
Global Fixed Income	20.00%	0.99%	2.43%
Inflation Sensitive	6.00%	0.45%	3.36%
Private Equity	10.00%	6.83%	6.95%
Real Estate	10.00%	4.50%	5.13%
Infrastructure and Forestland	2.00%	4.50%	5.09%
Liquidity	1.00%	-0.55%	-1.05%
Total	100.00%		

(a) An expected inflation of 2.5% used for this period

(b) An expected inflation of 3.0% used for this period

Sensitivity of the Net Pension Liability to Changes in the Discount Rate -The following presents the net pension liability of the City for each Plan, calculated using the discount rate for each Plan, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	Miscellaneous	Safety	Total
1% Decrease	6.65%	6.65%	6.65%
Net Pension Liability	\$14,140,669	\$17,645,475	\$31,786,144
Current Discount Rate	7.65%	7.65%	7.65%
Net Pension Liability	\$9,147,913	\$12,272,516	\$21,420,429
1% Increase	8.65%	8.65%	8.65%
Net Pension Liability	\$5,021,647	\$7,861,867	\$12,883,514

Pension Plan Fiduciary Net Position - Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 12 – SUCCESSORY AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 (“the Bill”) that provides for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City of Brawley (City) that previously had reported a redevelopment agency within the reporting entity of the City as a blended component unit.

The Bill provides that upon dissolution of a redevelopment agency, either the city or other unit of local government will agree to serve as the “successor agency” to hold the assets units they are distributed to other units of state and local government. On January 10, 2012, the City Council elected to become the Successor Agency for the former redevelopment agency in accordance with the Bill as part of the City resolution number 12-001.

After enactment of the law, which occurred on June 28, 2011, redevelopment agencies in the State of California cannot enter into new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets can only be used to pay enforceable obligations in existence as the date of the dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

In future fiscal years, successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of former redevelopment agency until all enforceable obligations of the prior redevelopment agency have been paid in full and all assets have been liquidated.

A. Long-term debt of the Successor Agency as of June 30, 2017, consisted of the following:

	Balance June 30, 2016	Additions	Deletions	Balance June 30, 2017	Due within one year
Tax Allocation Bonds	\$ 4,800,000	\$ -	\$ (225,000)	\$ 4,575,000	\$ 165,000
Unamortized premium	84,548		(4,026)	80,522	4,026
Deferred loss on refunding	(132,917)		6,330	(126,587)	(6,329)
Totals	\$ 4,751,631	\$ -	\$ (222,696)	\$ 4,528,935	\$ 162,697

2016 Tax Allocation Refunding Bonds Payable

On October 3, 2006, the Community Redevelopment Agency issued \$5,875,000 of 2006 Tax Allocation Bonds. Interest is payable semiannually each April 1 and October 1 with principal due each October 1 beginning in 2008 with final maturity in 2036. The bonds were issued with interest rates varying between 3.65% and 5.00%. Proceeds from the issue are to be used to finance improvements, fund a reserve account, fund a capitalized interest account, and pay costs of issuance. Tax increment revenue is pledged against the bonds.

On January 27, 2016 the Successor to the Community Redevelopment Agency issued \$4,800,000 of 2016 Tax Allocation Refunding Bonds to refund the 2006 Tax Allocation Bonds. Interest is payable semiannually each April 1 and October 1 with principal due each October 1 beginning in 2016 with final maturity in 2036. The bonds were issued with interest rates varying between 2.125% and 5.00%. Tax increment revenue is pledged against the bonds.

The scheduled annual minimum debt service requirements at June 30, 2017 are as follows:

Fiscal Year Ended June 30,	Principal	Interest	Total
2018	\$ 165,000	\$ 140,351	\$ 305,351
2019	170,000	135,326	305,326
2020	175,000	129,276	304,276
2021	180,000	121,276	301,276
2022	195,000	112,876	307,876
2023-2027	1,065,000	158,658	1,523,658
2028-2032	1,225,000	309,625	1,534,625
2033-2037	1,400,000	115,295	1,515,295
Totals	\$ 4,575,000	\$ 1,522,683	\$ 6,097,683

CITY OF BRAWLEY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2017

NOTE 12 – SUCCESSORY AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY (CONTINUED)

B. Land held for resale at June 30, 2017 was \$1,081,003.

NOTE 13 – PRIOR PERIOD ADJUSTMENTS

1. A prior period adjustment of (\$536,299) was made in the Statement of Activities due to an overstatement of accounts receivable on the government-wide statements.
2. A prior period adjustment of (\$274,941) was made in the Maintenance Fund due to an overstatement of fixed assets in the prior fiscal year.
3. A prior period adjustment of \$306,491 was made in the Maintenance Fund due to an understatement of loans receivable and unearned revenue in the prior fiscal year.
4. A prior period adjustment of \$13,675 was made in the Water Fund due to an overstatement of deposits payable in the prior fiscal year.
5. A prior period adjustment of \$(495,357) was made in the Water Fund due to an understatement of accounts payable in the prior fiscal year.
6. A prior period adjustment of (\$74,136) was made in the Economic & Community Development Fund due to an overstatement of cash in the prior fiscal year.

The table below summarizes the impacts of these prior period adjustments by opinion unit:

	Opinion Unit				
	Governmental Activities	Business-type Activities	Internal Service Funds	Water Fund	Economic & Community Development Fund
Beginning Fund Balance/Net Position, as previously reported	\$ 37,996,407	\$ 60,370,187	\$ 2,882,534	\$ 20,459,604	\$ 7,669,797
Prior Period Adjustment #1	(536,299)				
Prior Period Adjustment #2	(274,941)		(274,941)		
Prior Period Adjustment #3	306,491		306,491		
Prior Period Adjustment #4		13,675		13,675	
Prior Period Adjustment #5		(495,357)		(495,357)	
Prior Period Adjustment #6	(74,136)				(74,136)
Total Prior Period Adjustments	<u>(578,885)</u>	<u>(481,682)</u>	<u>31,550</u>	<u>(481,682)</u>	<u>(74,136)</u>
Beginning Fund Balance/Net Position, Restated	\$ 37,417,522	\$ 59,888,505	\$ 2,914,084	\$ 19,977,922	\$ 7,595,661

NOTE 14 – MANAGEMENT'S REVIEW OF SUBSEQUENT EVENTS

On July 20, 2017, the City of Brawley issued Taxable Pension Obligation Bonds in the amount of \$16,310,000 to fund a portion of city's net pension liability for the Safety and the Miscellaneous plans. The issuance is an attempt to provide the City with significant savings in interest.

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REQUIRED SUPPLEMENTARY INFORMATION

CITY OF BRAWLEY
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
For the Fiscal Year Ended June 30, 2017

	Budget Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Taxes:				
Utility users	\$ 1,975,091	\$ 1,975,091	\$ 1,739,696	\$ (235,395)
Transient lodging	361,325	361,325	357,722	(3,603)
Franchise	616,000	616,000	567,363	(48,637)
Business license	25,856	25,856	42,842	16,986
Licenses and permits	16,700	16,700	16,976	276
Fines and forfeitures	49,025	49,025	31,339	(17,686)
Use of money and property	35,000	35,000	76,792	41,792
Intergovernmental	7,674,428	7,674,428	7,108,513	(565,915)
Charges for services	3,775,715	3,775,715	3,881,837	106,122
Miscellaneous	111,950	111,950	149,414	37,464
Total revenues	14,641,090	14,641,090	13,972,494	(668,596)
EXPENDITURES				
Current:				
General government	2,740,597	2,740,597	2,546,005	194,592
Public safety	9,018,265	9,018,265	9,103,288	(85,023)
Culture and leisure	2,411,559	2,411,559	2,382,638	28,921
Community development	1,423,615	1,423,615	1,393,730	29,885
Total expenditures	15,594,036	15,594,036	15,425,661	168,375
Excess of revenues over (under) expenditures	(952,946)	(952,946)	(1,453,167)	(500,221)
OTHER FINANCING SOURCES (USES)				
Transfers in	500,673	500,673	334,782	(165,891)
Transfers out	(737,500)	(737,500)	(737,500)	
Total other financing sources (uses)	(236,827)	(236,827)	(402,718)	(165,891)
Net change in fund balance	(1,189,773)	(1,189,773)	(1,855,885)	(666,112)
Fund Balance - July 1, 2016	3,667,614	3,667,614	3,667,614	
Fund Balance - June 30, 2017	\$ 2,477,841	\$ 2,477,841	\$ 1,811,729	\$ (666,112)

CITY OF BRAWLEY
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
ECONOMIC & COMMUNITY DEVELOPMENT SPECIAL REVENUE FUND
For the Fiscal Year Ended June 30, 2017

	Budget Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Use of money and property	\$ 52,300	\$ 52,300	\$ 31,906	\$ (20,394)
Intergovernmental	323,490	323,490		(323,490)
Total revenues	375,790	375,790	31,906	(343,884)
EXPENDITURES				
Current:				
Community development	323,490	323,490	9,141	314,349
Capital outlay			34,918	(34,918)
Total expenditures	323,490	323,490	44,059	279,431
Excess of revenues over (under) expenditures	52,300	52,300	(12,153)	(64,453)
OTHER FINANCING SOURCES (USES)				
Transfers out			(227,538)	(227,538)
Total other financing sources (uses)			(227,538)	(227,538)
Net change in fund balance	52,300	52,300	(239,691)	(64,453)
Fund Balance - July 1, 2016, Restated	7,669,797	7,669,797	7,595,661	(74,136)
Fund Balance - June 30, 2017	\$ 7,722,097	\$ 7,722,097	\$ 7,355,970	\$ (138,589)

**CITY OF BRAWLEY
REQUIRED SUPPLEMENTAL INFORMATION
JUNE 30, 2017**

Cost Sharing Defined Benefit Pension Plan

Schedule of the City's Proportionate Share of the Net Pension Liability – Last 10 Years*

	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Proportion of the net pension liability	0.24755%	0.25640%	0.27347%
Proportionate share of the net pension liability	\$ 21,420,429	\$ 17,598,726	\$ 16,595,334
Covered payroll	\$ 8,585,302	\$ 7,584,412	\$ 7,564,276
Proportionate Share of the net pension liability as a percentage of covered-employee payroll	249.50%	232.04%	219.39%
Plan fiduciary net position as a percentage of total pension liability	74.06%	78.40%	79.82%

Notes to Schedule

Change in Benefit Terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2013 as they have minimal cost impact. This applies for voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a Golden Handshakes).

*Fiscal year 2015 was the 1st year of implementation, therefore only three years are shown.

**CITY OF BRAWLEY
REQUIRED SUPPLEMENTAL INFORMATION
JUNE 30, 2017**

Cost Sharing Defined Benefit Pension Plan

Schedule of Contributions – Last 10 Years*

	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Contractual required contribution (actuarially determined)	\$ 2,313,745	\$ 1,806,003	\$ 1,783,377
Contributions in relation to the actuarially determined contributions	<u>(2,313,745)</u>	<u>(1,806,003)</u>	<u>(1,783,377)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 7,825,417	\$ 8,585,302	\$ 7,584,412
Contributions as a percentage of covered payroll	29.57%	21.04%	23.51%

Notes to Schedule

Valuation Date: June 30, 2015

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method	Entry-Age Normal Cost Method
Amortization Method	Level Percent of Payroll
Asset Valuation Method	Market Value
Inflation	2.75%
Salary Increases	3.30% to 14.20% depending on age, service, and type of employment
Investment Rate of Return	7.50%, net of pension plan investment and administrative Expenses; includes Inflation
Mortality Rate Table ⁽¹⁾	Derived using CalPERS' Membership Data for all Funds

⁽¹⁾The mortality table was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

*Fiscal year 2015 was the 1st year of implementation, therefore only three years are shown.

CITY OF BRAWLEY
NOTE TO REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2017

NOTE 1 - BUDGETS AND BUDGETARY DATA

A key element of the City's financial management process is the preparation of the annual budget. Each year the City Manager presents to City Council a proposed budget, which includes all current balances and expected revenues and other financing sources of the City, and describes by department how those resources will be utilized. Under terms of various grant and financing agreements, the budget is to be adopted by the end of June, prior to the beginning of each fiscal year. The budget is adopted by motion of the City Council, and if amended, generally is done by resolution.

Budgets for the General and Special Revenue Funds are adopted on a basis substantially consistent with the accounting principles generally accepted in the United States of America (US GAAP). Accordingly, actual revenues and expenditures can be compared with the related budgeted amounts without any significant reconciling items.

All appropriations lapse at the end of the fiscal year to the extent that they have not been expended.

There was no legally adopted budget for the major fund – SB 325 Special Revenue Fund.

General Budget Policies

The City Council approves each year's budget submitted by the City Manager prior to the beginning of the new fiscal year. The Council conducts public meetings prior to its adoption. The budget is prepared by fund, function and activity and includes information on the past year, current year estimates and requested appropriations for the next fiscal year. Supplemental appropriations, when required during the period are also approved by the Council. Intradepartmental budget changes are approved by the City Manager. Expenditures may not exceed appropriations at the departmental level. At fiscal year-end, all operating budget appropriations lapse. During the year, several supplementary appropriations were necessary.

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OTHER SUPPLEMENTARY INFORMATION

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific revenues that are legally restricted for particular purposes.

Gas Tax Fund – To account for City's share of state gas tax revenue restricted for street improvements and maintenance.

Measure D Fund – To account for revenue received from the Local Transportation Authority for the City's portion of the ½% local sales tax revenue for a 20 year street rehabilitation program. Uses are restricted to those purposes necessary and convenient for the maintenance, operation, and construction of local streets and roads.

Pedestrian & Bicycle Facilities Fund – To account for revenue received from the State under Article 3 of the Transportation Development Act (Section 99234 of the Public Utilities Code). Uses are restricted to facilities for exclusive use by pedestrians and bicycles.

Downtown Parking Fund – To account for fees collected from merchants in the downtown business district to provide parking facilities in the downtown area.

Law Enforcement Fund – To account for revenues received by the City as a result of its participation in a task force with other law enforcement agencies in the area, and to account for revenues of various federal and state grants for law enforcement.

Successor Agency Housing Fund – Successor agency to the CRA Housing Fund.

Assessment Districts Fund – To account for the collection of assessments from property owners and the associated expenditures for the maintenance of landscaped areas within the district, and to account for revenues and expenditures of Community Facilities Districts (CFD).

CAPITAL PROJECTS FUNDS

Capital Projects funds account for financial resources to be used for the acquisition or construction of major capital facilities.

Streets Projects Fund – This fund accounts for resources set aside for major improvements to local streets and roads.

Development Impact Fund – To account for fees paid by developers to offset the cost of providing public facilities for police, fire, parks, recreation, library, and other public facilities and for street construction.

CITY OF BRAWLEY
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
June 30, 2017

	Special Revenue Funds			
	Gas Tax	Measure D	Pedestrian & Bicycle Facilities	Downtown Parking
ASSETS				
Cash and investments	\$ 992,568	\$ 3,027,594	\$ 334,542	\$ 1,297
Restricted cash and investments with fiscal agents				
Interest receivable	3,260	9,152	799	4
Accounts receivable				850
Due from other governments				28
Total assets	\$ 995,828	\$ 3,036,746	\$ 335,341	\$ 2,179
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 32,178	\$ 35,095	\$ 829	\$ -
Unearned revenue	317,457			
Due to other funds				
Total liabilities	349,635	35,095	829	
Fund balances:				
Restricted for:				
Streets and roads	646,193	3,001,651	334,512	
Public safety				2,179
Community development				
CFD improvements and maintenance				
Unassigned				
Total fund balances (deficits)	646,193	3,001,651	334,512	2,179
Total liabilities, deferred inflows of resources and fund balances	\$ 995,828	\$ 3,036,746	\$ 335,341	\$ 2,179

Special Revenue Funds			Capital Projects Funds		Total Nonmajor Governmental Funds
Law Enforcement	Successor Agency Housing	Assessment Districts	Streets	Development Impact	
\$ 105,327	\$ -	\$ 426,903	\$ 512,481	\$ 3,715,462	\$ 9,116,174
		85,549			85,549
325		1,652		5,206	20,398
				38	888
37,935		135,922	461,470		635,355
<u>\$ 143,587</u>	<u>\$ -</u>	<u>\$ 650,026</u>	<u>\$ 973,951</u>	<u>\$ 3,720,706</u>	<u>\$ 9,858,364</u>
\$ -	\$ 3,255	\$ 30,917	\$ 29,862	\$ -	\$ 132,136
13,668					331,125
	341				341
13,668	3,596	30,917	29,862		463,602
			944,089		4,926,445
129,919					132,098
				3,720,706	3,720,706
		619,109			619,109
	(3,596)				(3,596)
129,919	(3,596)	619,109	944,089	3,720,706	9,394,762
<u>\$ 143,587</u>	<u>\$ -</u>	<u>\$ 650,026</u>	<u>\$ 973,951</u>	<u>\$ 3,720,706</u>	<u>\$ 9,858,364</u>

CITY OF BRAWLEY
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Fiscal Year Ended June 30, 2017

	Special Revenue Funds			
	Gas Tax	Measure D	Pedestrian & Bicycle Facilities	Downtown Parking
REVENUES				
Property tax	\$ -	\$ -	\$ -	\$ -
Charges for services				685
Use of money and property	11,820	32,985	2,874	10
Intergovernmental	519,059	967,982	87,422	
Miscellaneous				
Total revenues	530,879	1,000,967	90,296	695
EXPENDITURES				
Current:				
Public safety				
Community development				
Transportation	655,811	562,323	7,585	
Capital outlay				
Total expenditures	655,811	562,323	7,585	
Excess of revenues over (under) expenditures	(124,932)	438,644	82,711	695
OTHER FINANCING SOURCES (USES)				
Transfers in				
Transfers out	(89,693)	(109,282)		
Total other financing sources (uses)	(89,693)	(109,282)		
Net change in fund balances	(214,625)	329,362	82,711	695
Fund Balances (Deficit) - beginning of fiscal year	860,818	2,672,289	251,801	1,484
Fund Balances (Deficit) - end of fiscal year	\$ 646,193	\$ 3,001,651	\$ 334,512	\$ 2,179

Special Revenue Funds			Capital Projects Funds		Total Nonmajor Governmental Funds
Law Enforcement	Successor Agency Housing	Assessment Districts	Streets	Development Impact	
\$ -	\$ -	\$ 139,202	\$ -	\$ -	\$ 139,202
50,606				762,142	813,433
2,297		5,796	930	20,611	77,323
264,160		95,275	415,588		2,349,486
				104,000	104,000
317,063		240,273	416,518	886,753	3,483,444
252,717					252,717
	341	43,935	31,835	23,994	100,105
					1,225,719
172,635			1,063,009		1,235,644
425,352	341	43,935	1,094,844	23,994	2,814,185
(108,289)	(341)	196,338	(678,326)	862,759	669,259
			198,976		198,976
(255,766)		(79,017)			(533,758)
(255,766)		(79,017)	198,976		(334,782)
(364,055)	(341)	117,321	(479,350)	862,759	334,477
493,974	(3,255)	501,788	1,423,439	2,857,947	9,060,285
\$ 129,919	\$ (3,596)	\$ 619,109	\$ 944,089	\$ 3,720,706	\$ 9,394,762

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**CITY OF BRAWLEY
INTERNAL SERVICE FUNDS
JUNE 30, 2017**

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the government and to other government unites, on a cost reimbursement basis.

Maintenance Fund – To account for the costs of maintenance of the City’s fleet of vehicles and certain public facilities.

Risk Management Fund – To account for the costs of providing insurance, including risks retained by the City, for general liability, property damage, unemployment benefits, workers’ compensation and employee health benefits. This fund also finances postemployment health care benefits provided to retirees and to former employees.

CITY OF BRAWLEY
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF NET POSITION
June 30, 2017

	Maintenance	Risk Management	Totals
ASSETS			
Current Assets:			
Cash and investments	\$ 1,776,428	\$ -	\$ 1,776,428
Interest receivable	3,108		3,108
Due from other governments	166,138	380	166,518
Notes receivable	184,105		184,105
Prepaid expenditures		145,727	145,727
Total Current Assets	2,129,779	146,107	2,275,886
Noncurrent Assets:			
Capital Assets:			
Construction in progress	11,138		11,138
Equipment	2,782,290		2,782,290
Total Capital Assets	2,793,428		2,793,428
Less Accumulated Depreciation	(1,488,449)		(1,488,449)
Net Capital Assets	1,304,979		1,304,979
Total Noncurrent Assets	1,304,979		1,304,979
Total Assets	3,434,758	146,107	3,580,865
LIABILITIES			
Current Liabilities:			
Accounts payable	33,660	62,195	95,855
Due to other funds		105,344	105,344
Total Current Liabilities	33,660	167,539	201,199
Noncurrent Liabilities:			
Compensated absences	20,976		20,976
Claims payable		6,682	6,682
Total Noncurrent Liabilities	20,976	6,682	27,658
Total Liabilities	54,636	174,221	228,857
NET POSITION			
Net investment in capital assets	1,304,979		1,304,979
Unrestricted	2,075,143	(28,114)	2,047,029
Total Net Position	\$ 3,380,122	\$ (28,114)	\$ 3,352,008

CITY OF BRAWLEY
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES
IN NET POSITION
For the Fiscal Year Ended June 30, 2017

	Maintenance	Risk Management	Totals
Revenues:			
Charges for services	\$ 146,024	\$ 3,127,498	\$ 3,273,522
Total Revenues	<u>146,024</u>	<u>3,127,498</u>	<u>3,273,522</u>
Expenses:			
Salary and benefits	216,204		216,204
Supplies and services	205,376	3,161,062	3,366,438
Depreciation	192,612		192,612
Total Expenses	<u>614,192</u>	<u>3,161,062</u>	<u>3,775,254</u>
Operating Income (Loss)	<u>(468,168)</u>	<u>(33,564)</u>	<u>(501,732)</u>
Non-Operating Revenue (Expenses)			
Use of money and property	202,156		202,156
Total Non-Operating Revenue	<u>202,156</u>		<u>202,156</u>
Net Income (Loss) Before Transfers	<u>(266,012)</u>	<u>(33,564)</u>	<u>(299,576)</u>
Transfers in	<u>737,500</u>		<u>737,500</u>
Change in Net Assets	<u>471,488</u>	<u>(33,564)</u>	<u>437,924</u>
Net Position - Beginning of Fiscal Year, Restated	<u>2,908,634</u>	<u>5,450</u>	<u>2,914,084</u>
Net Position - End of Fiscal Year	<u>\$ 3,380,122</u>	<u>\$ (28,114)</u>	<u>\$ 3,352,008</u>

CITY OF BRAWLEY
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS
For the Fiscal Year Ended June 30, 2017

	Maintenance	Risk Management	Totals
CASH FLOWS FROM OPERATING ACTIVITIES:			
Cash received from users	\$ 146,024	\$ 3,127,498	\$ 3,273,522
Cash payments to suppliers and contractors	(83,129)	(1,939,024)	(2,022,153)
Cash payments for employees and benefit programs	(216,204)		(216,204)
Net Cash Provided (Used) By Operating Activities	(153,309)	1,188,474	1,035,165
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:			
Transfers	737,500		737,500
Loan repayment	122,386		122,386
Interfund borrowing (repayment)		(1,188,094)	(1,188,094)
Intergovernmental revenue (expense)	671	(380)	291
Net Cash Provided (Used) By Non-Capital Financing Activities	860,557	(1,188,474)	(327,917)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:			
Acquisition of capital assets	(11,138)		(11,138)
Net Cash Provided (Used) By Capital and Related Financing Activities	(11,138)		(11,138)
CASH FLOWS FROM INVESTING ACTIVITIES:			
Interest received	200,822		200,822
Net Cash Provided In Investing Activities	200,822		200,822
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	896,932		896,932
CASH AND CASH EQUIVALENTS, BEGINNING OF FISCAL YEAR	879,496		879,496
CASH AND CASH EQUIVALENTS, END OF FISCAL YEAR	\$ 1,776,428	\$ -	\$ 1,776,428
Reconciliation with Statement of Net Position			
Cash and investments	\$ 1,776,428	\$ -	\$ 1,776,428
CASH AND CASH EQUIVALENTS	\$ 1,776,428	\$ -	\$ 1,776,428

(Continued)

CITY OF BRAWLEY
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS
For the Fiscal Year Ended June 30, 2017 (Continued)

	<u>Maintenance</u>	<u>Risk Management</u>	<u>Totals</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities			
Operating Income (Loss)	\$ (468,168)	\$ (33,564)	\$ (501,732)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (used) by Operating Activities:			
Depreciation	192,612		192,612
(Increase) Decrease prepaid expenditures	88,587	1,207,137	1,295,724
Increase (Decrease) accounts payable and accrued liabilities	33,660	14,901	48,561
Total Adjustments	314,859	1,222,038	1,536,897
Net Cash Provided (Used) By Operating Activities	\$ (153,309)	\$ 1,188,474	\$ 1,035,165

CITY OF BRAWLEY, CALIFORNIA
SINGLE AUDIT REPORT
FOR THE YEAR ENDED JUNE 30, 2017

CITY OF BRAWLEY, CALIFORNIA
SINGLE AUDIT REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2017

TABLE OF CONTENTS

	PAGE
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	1
Independent Auditors' Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance	3
Schedule of Expenditures of Federal Awards	6
Notes to Schedule of Expenditures of Federal Awards	7
Schedule of Findings and Questioned Costs	
I. Summary of Auditors' Results	8
II. Financial Statement Findings	9
III. Federal Award Findings and Questioned Costs	16
Schedule of Prior Year Audit Findings and Recommendations	18



VAVRINEK, TRINE, DAY & CO., LLP
Certified Public Accountants

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and Members of the City Council
of the City of Brawley
Brawley, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Brawley, California (City), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated October 11, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2017-001, 2017-005, 2017-006 and 2017-007 to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2017-002, 2017-003 and 2017-004 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Management's Response to Findings

The City's responses to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs and the City's separate corrective action plan. The City's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Vavreck, Trine, Day & Co LLP

Riverside, California
October 11, 2018



VAVRINEK, TRINE, DAY & CO., LLP
Certified Public Accountants

VALUE THE *difference*

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Honorable Mayor and Members of the City Council
of the City of Brawley
Brawley, California

Report on Compliance for Each Major Federal Program

We have audited the City of Brawley, California's (City), compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have direct and material effect on each of the City's major federal programs for the year ended June 30, 2017. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Each Major Federal Program

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2017-008. Our opinion on each major federal program is not modified with respect to this matter.

The City's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a certain deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2017-008 that we consider to be a significant deficiency.

The City's response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the City as of and for the year ended June 30, 2017, and have issued our report thereon dated October 11, 2017, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Vavreck, Trine, Day & Co LLP

Riverside, California
October 11, 2018

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

Federal grantor / pass-through grantor / program or cluster title	Federal CFDA Number	Pass-Through/ Identification Number	Federal Expenditures	Amount Provided to Subrecipients
U.S. Department of Housing and Urban Development				
Direct Assistance:				
HOME Investment Partnerships Program	14.239	Loan	\$ 3,400,000	-
Subtotal HOME Investment Partnerships Program			<u>3,400,000</u>	<u>-</u>
Passed through the State of California, Housing and Community Development Department				
Community Development Block Grant/Entitlement Grants	14.218	Program Income	3,499	-
Community Development Block Grant/Entitlement Grants	14.218	13-CDBG-8954	18,700	-
Subtotal CDBG Entitlement Grants Cluster			<u>22,199</u>	<u>-</u>
Total U.S. Department of Housing and Urban Development			<u>3,422,199</u>	<u>-</u>
U.S. Department of Justice				
Direct Assistance:				
Equitable Sharing Program	16.922	N/A	46,754	-
Subtotal Equitable Sharing Program			<u>46,754</u>	<u>-</u>
Drug Enforcement Administration	16.unknown	N/A	17,702	-
Subtotal Drug Enforcement Administration			<u>17,702</u>	<u>-</u>
Total U.S. Department of Justice			<u>64,456</u>	<u>-</u>
Executive Office of the President				
Direct Assistance:				
High Intensity Drug Trafficking Areas Program	95.001	N/A	63,500	-
Subtotal High Intensity Drug Trafficking Areas Program			<u>63,500</u>	<u>-</u>
Total Executive Office of the President			<u>63,500</u>	<u>-</u>
U.S. Department of Transportation				
Direct Assistance:				
Airport Improvement Program	20.106	3-06-0028-018-2016	140,709	-
Subtotal Improvement Program			<u>140,709</u>	<u>-</u>
Passed through the State of California, Transportation Department				
Highway Planning and Construction Cluster				
Highway Planning and Construction	20.205	STPL-5167 (035)	265,590	-
Highway Planning and Construction	20.205	CML-5167 (036)	49,463	-
Highway Planning and Construction	20.205	STPL-5167 (037)	498,334	-
Subtotal Highway Planning and Construction Cluster			<u>813,387</u>	<u>-</u>
Total U.S. Department of Transportation			<u>954,096</u>	<u>-</u>
U.S. Department of Homeland Security				
Direct Assistance:				
Homeland Security Grant Program	97.067	OPSG	175,747	-
Total U.S. Department of Homeland Security			<u>175,747</u>	<u>-</u>
Total Federal Awards			<u>\$ 4,679,998</u>	<u>\$ -</u>

See accompanying notes to Schedule of Expenditures of Federal Awards

**CITY OF BRAWLEY, CALIFORNIA
 NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

NOTE #1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. General

The accompanying Schedule of Expenditures of Federal Awards presents the activity of federal award programs of the City of Brawley, California (City). The City’s reporting entity is defined in Note 1 of the City’s financial statements. All federal awards received directly from federal agencies as well as federal awards passed through from other government agencies are included on the Schedule of Expenditures of Federal Awards.

B. Basis of Accounting

The accompanying schedule of expenditures of federal awards (Schedule) includes the federal award activity of the City under programs of the federal government for the year ended June 30, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass through entity identifying numbers are presented where available.

C. Relationship to Federal Financial Reports

Amounts reported in the accompanying Schedule of Expenditures of Federal Awards agree with the amounts reported in the related federal financial reports. However, certain federal financial reports are filed based on cash expenditures. As such, certain timing differences may exist in the recognition of revenues and expenditures between the Schedule of Expenditures of Federal Awards and the federal financial reports.

NOTE #2 – FEDERAL FUNDED LOANS

The City administers loans that are made from funds provided by the Home Investment Partnerships Program (CFDA No. 14.239), and balances and transactions relating to the program are included in the City’s basic financial statements. Loans outstanding at the beginning of the year and loans made during the year are included in the federal expenditures presented in the Schedule. As of June 30, 2017, the outstanding loan receivables balance is as follows:

Federal Program	CFDA No.	Outstanding As of June 30, 2017
HOME Investment Partnership Program	14.239	\$ 3,400,000

NOTE #3 – INDIRECT COST RATE

The City has not elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**CITY OF BRAWLEY, CALIFORNIA
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

I. SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued on whether the financial statements audited were prepared in accordance with GAAP:	<u>Unmodified</u>
Internal control over financial reporting:	
Material Weaknesses identified?	<u>Yes</u>
Significant Deficiencies identified?	<u>Yes</u>
Noncompliance material to financial statements noted?	<u>No</u>

FEDERAL AWARDS

Internal control over major federal programs:	
Material Weaknesses identified?	<u>No</u>
Significant Deficiencies identified?	<u>Yes</u>
Type of auditors' report issued on compliance for major federal programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200 section 200.516(a)?	<u>Yes</u>
Identification of major federal programs:	

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
<u>14.239</u>	<u>HOME Investment Partnerships Program</u>

Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$ 750,000</u>
Auditee qualified as low-risk auditee?	<u>Yes</u>

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

II. FINANCIAL STATEMENT FINDINGS

Finding 2017-001

CASH AND INVESTMENT RECONCILIATIONS

Criteria:

Management is responsible for the fair presentation of cash and investments which is accomplished through the preparation and review of the bank statement reconciliation to the general ledger. The bank reconciliation should reconcile the balance in the bank with the City's general ledger. Reconciling items should clear out over a reasonable amount of time. Internal controls should be in place to ensure that proper segregation of duties exists between the preparer of the reconciliation and the reviewer of the reconciliation. Bank reconciliations should be performed and reviewed timely.

Condition:

During our testing, we noted the following:

- Segregation of duties between the preparer and reviewer of the bank reconciliations were not in place. Additionally, no review was documented for bank reconciliations.
- The reconciliations were not completed timely. Certain monthly reconciliations had not been performed for more than a year.
- Bank reconciliations contained differences that were being carried forward each month and those differences were unidentified transactions.
- Reconciling items included stale-dated checks that have been outstanding since 2010.
- Bank reconciliations listed bank balances that did not agree to bank statements.
- Bank reconciliations listed general ledger balances that did not agree to the City's general ledger.

Context:

The condition noted above was identified during testing of cash and investment balances.

Effect:

The City's internal controls are weakened by the condition noted above. Adjustments to cash were necessary to fairly state the year end balances in the financial statements.

Cause:

The City did not maintain procedures to ensure that cash and investment balances were accurately and appropriately reconciled to the general ledger. Additionally, the City's procedures did not include a process to insure that the reconciliations were prepared and reviewed on a timely basis.

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

Recommendation:

We recommend that the City separate the performance of bank reconciliation from the review of the bank reconciliation. We recommend that processes are strengthened to perform and review the reconciliations within 30 days of the previous month's end. Further, we recommend that the City implement a policy on staled dated checks.

View of Responsible Officials and Planned Corrective Action:

See separate Corrective Action Plan.

Finding 2017-002

VENDOR MASTER FILE MAINTENANCE

Criteria:

The City should maintain a policy for vendor master file maintenance to control active and inactive vendor files. Necessary changes to the vendor master file should be restricted to authorized personnel and the review and authorization of changes made should be evidenced.

Condition:

During our testing over the cash disbursements transaction cycle, it was noted that various employees had access to make changes to the vendor master file. The review of changes made to the vendor master file was not evident. Additionally, it was noted that the City did not have a policy for reviewing the vendor master file to inactivate or purge unused vendors.

Context:

The condition above was identified during our consideration of the City's design and implementation of internal controls over the City's cash disbursements process.

Effect:

Due to the above condition, the internal controls over the disbursement of City funds are weakened.

Cause:

The City does not have a formalized policy to restrict access to changes to the vendor master file, to review changes made to the vendor master file, and to inactivate or purge unused vendors from the vendor master file.

Recommendation:

We recommend that the City implement a policy to restrict access to make changes to the vendor master file, to conduct reviews of the changes made to the vendor master file, and to purge inactive vendors from the file.

View of Responsible Officials and Planned Corrective Action:

See separate Corrective Action Plan.

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

Finding 2017-003

CAPITAL ASSET INVENTORY

Criteria:

Management is responsible for the fair presentation of capital asset balances. Management should ensure that items are capitalized if the transaction meets the requirements for capitalization pursuant to the City's policy. The ongoing existence of capital assets should be considered and should be included in the City's policy.

Condition:

As a result of our audit procedures, we noted the following:

- The continued existence of capital assets has not been validated through an observation.
- The City does not have a capitalization policy that sets thresholds for capitalization.

Context:

The conditions noted above were identified as a result of our audit procedures over capital asset balances and activity.

Effect:

Due to the above condition, adjustments were recorded to fairly state capital asset balances.

Cause:

The City does not have procedures in place to perform capital asset inventory observations, nor is a policy in place to set capitalization thresholds.

Recommendation:

We recommend that the City adopt a capitalization policy that includes capitalization thresholds and procedures for periodic inventory observations.

View of Responsible Officials and Planned Corrective Action:

See separate Corrective Action Plan.

Finding 2017-004

UTILITY BILLINGS

Criteria:

Internal controls should ensure that an individual is not able to both initiate and approve the same transaction in the utility billing system.

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

Condition:

During the course of our audit, it was observed that individuals performing billing for utility operations were able to modify utility rates on the master rate schedule. Additionally, individuals were able to issue credits to customer accounts, assign additional charges, and make adjustments to customer bills without a secondary authorization. Additionally, no documentation of review is maintained.

Context:

The condition above was identified during our testing of the utility billing processes.

Effect:

Due to the above condition, the City's internal control associated with utility billings is heightened.

Cause:

Internal controls were not implemented to ensure that changes made to the master rate schedule or to customer utility bills are either authorized or reviewed by someone other than the individual who initiated the change.

Recommendation:

It is recommended that the City implement policies and procedures to ensure that proper segregation of duties exist over the utility billing process and that any changes made to the master rate schedule or to customer bills are properly authorized and reviewed.

View of Responsible Officials and Planned Corrective Action:

See separate Corrective Action Plan.

Finding 2017-005

YEAR-END CLOSING

Criteria:

In order to fairly present year-end financial statements, management must perform a year-end closing process to accumulate, reconcile, and summarize information for inclusion. The closing process should include the review of balances for proper cutoff.

Condition:

During our audit, we noted the following:

- Equity balances at the beginning of the period were not reconciled to previously issued financial statements and required adjustment.
- Bank balances had not been appropriately reconciled and required adjustment.
- Certain accounts payable balances had not been reconciled and required adjustment.

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

- Interest receivable on a loan had not been recorded and required adjustment.
- Revenue associated with certain late charges related to the water utility was being incorrectly recorded and required adjustment.
- Interfund balances had not been completely reconciled and required adjustment.
- Components of net position were not correctly calculated and required adjustment.

Context:

The condition noted above were identified during testing over various accounts and balances.

Effect:

Adjustments were necessary to fairly present the financial statements.

Cause:

The City's year-end closing process was not complete.

Recommendation:

We recommend that the City enhance its year-end closing process. This can be accomplished through a comprehensive closing checklist. The checklist should list each task, the person responsible for its completion, and the date the task should be completed.

View of Responsible Officials and Planned Corrective Action:

See separate Corrective Action Plan.

Finding 2017-006

FINANCIAL REPORTING

Criteria:

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America. Accordingly, the financial statements should be presented in the correct format, include all required disclosures and reflect the implementation of current accounting pronouncements.

Condition:

As a result of our audit procedures, we noted the following:

- Certain financial statement line items were incorrectly listed as deferred inflows of resources and required reclassification to liabilities.
- Balances related to unavailable revenue required inclusion in the governmental funds balance sheet
- Certain financial statement accounts did not agree to the City's trial balance and required adjustment
- The accounts were grouped inconsistently in the financial statements and required an update

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

- Financial statement disclosures did not reflect all required information or did not reflect current accounting pronouncements as follows:
 - Information on significant accounting policies for fair value measurements, pensions, and deferred outflows/inflows of resources were not included.
 - The cash and investment disclosure required additional information related to fair value measurement levels. Additionally, the authorized investments disclosed did not agree to the City's investment policy.
 - Descriptions for significant interfund transactions was not included.
 - The type of pension plan the City provides to its employees was incorrectly disclosed. The City's proportionate share percentage of the cost-sharing pension plan was incorrectly calculated.
 - Budgetary information was incomplete.
 - Significant events that occurred subsequent to the balance sheet date such as a debt issuance were not disclosed as required.

Context:

The condition noted above was identified as a result of our audit procedures.

Effect:

Due to the above condition, adjustments were necessary to the City's financial statements to fairly present the financial statements.

Cause:

The City's current processes did not identify and correct the information in the financial statements.

Recommendation:

We recommend that the City enhance its internal control processes for report writing by completing a disclosure checklist in conjunction with report writing.

View of Responsible Officials and Planned Corrective Action:

See separate Corrective Action Plan.

Finding 2017-007

SINGLE AUDIT REPORTING

Criteria:

In accordance with the requirements of the *Uniform Guidance*, the City should report all federal expenditures meeting the requirements for inclusion in the Schedule of Expenditures of Federal Awards (SEFA) each fiscal year.

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

Condition:

A loan with continuing compliance requirements that met the requirements for inclusion on the SEFA was not included. The outstanding amount of the loan was significant and impacted the risk assessment for the determination of major programs.

Questioned Costs:

None noted.

Context:

The condition noted above was identified during our procedures related to the SEFA.

Effect:

Adjustments to the SEFA were necessary and the determination of major programs related to the single audit was adjusted.

Cause:

The City's procedures did not ensure the required grants were included in the SEFA in accordance with the *Uniform Guidance*.

Recommendation:

We recommend that the City update its procedures to ensure that all federal expenditures on the SEFA.

Views of Responsible Officials and Planned Corrective Actions:

See separate Corrective Action Plan.

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

III. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

Finding 2017-008

Program: HOME Investment Partnerships Program (HOME)

CFDA No.: 14.239

Federal Grantor: U.S. Department of Housing and Urban Development (HUD)

Passed-through: N/A

Award No. and Year: 03_HOME-0701

Compliance Requirements: Allowable Costs, Cash Management

Criteria:

Title 2 CFR Section 200.302(b)(6) and (7) of the Uniform Guidance requires all non-Federal entities to establish written procedures to implement the requirements of 2 CFR section 200.305 (Cash Management) and for determining the allow ability of costs in accordance with *Subpart E – Cost Principles* and the conditions of the Federal award. Additionally *Title 2 CFR Section 200.318(c)(1) and (2) of the Uniform Guidance* requires the non-Federal entity to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts, and covering organization conflicts of interest.

Condition:

Significant Deficiency, Instance of Non-Compliance – The City has not established written procedures to implement the cash management requirements of 2 CFR Section 200.305, including written procedures that minimize the time elapsing between the transfer of funds and disbursement by the City. Further, the City has not established written procedures for determining allowability of costs in accordance with *Subpart E – Cost Principles* or the conditions of the Federal award.

Questioned Costs:

None noted.

Context:

The condition noted above was identified during our procedures related to cash management and allowable costs for the HOME program, which is subject to the *Uniform Guidance*.

Effect:

The City has not complied with the specific requirements for written procedures over cash management and allowable costs as described in the *Uniform Guidance*.

Cause:

The City's procedures did not ensure the required written procedures were developed and implemented in accordance with the *Uniform Guidance*.

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

Recommendation:

We recommend the City review its policies and internal control procedures, and formalize written procedures related to cash management requirements within 2 CFR Section 200.305 and allowable costs in accordance with *Subpart E – Cost Principles*.

Views of Responsible Officials and Planned Corrective Actions:

See separate Corrective Action Plan.

**CITY OF BRAWLEY, CALIFORNIA
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

None reported.



CITY OF BRAWLEY

FINANCE DEPARTMENT
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BRAWLEY, CALIFORNIA
92227
PHONE: (760) 344-8941
FAX: (760) 344-5376

CITY OF BRAWLEY, CALIFORNIA

Corrective Action Plan

Year ended June 30, 2017

Compiled by:

Rosa Ramirez, Finance Director

Tony Godinez, Asst. Finance Director

CITY OF BRAWLEY, CALIFORNIA

Corrective Action Plan

Year ended June 30, 2017

I. FINANCIAL STATEMENT FINDINGS

FINDING 2017-001

CASH AND INVESTMENT RECONCILIATIONS

Management's or Department's Response:

We concur.

Views of Responsible Officials and Corrective Action:

The City will incorporate recommended practices as noted on the audit findings. A departmental administrative policy addressing proper bank reconciliation procedures will be drafted. The policy shall include proper procedures for dealing with stale dated checks. Any differences identified as a reconciling item will be examined and recorded.

Name of Responsible Person: Rosa Ramirez, Finance Director

Implementation Date: Immediately

FINDING 2017-002

VENDOR MASTER FILE MAINTENANCE

Management's or Department's Response:

We concur.

Views of Responsible Officials and Corrective Action:

The City will draft a policy addressing vendor setup and maintenance related to purchasing goods or services as well as City operating expenses. Such policy shall implement a proper process, restricting staff members with access to set up new vendors, implement periodic review of vendor changes, and purging of inactive vendors as part of internal controls,

Name of Responsible Person: Rosa Ramirez, Finance Director

Implementation Date: February 2019

CITY OF BRAWLEY, CALIFORNIA

Corrective Action Plan

Year ended June 30, 2017

FINDING 2017-003

CAPITAL ASSET INVENTORY

Management's or Department's Response:

We concur.

Views of Responsible Officials and Corrective Action:

The City will adopt a capitalization policy establishing procedures and capitalization thresholds following GFOA's best practices. The City will also begin the implementation of an annual capital asset inventory observation.

Name of Responsible Person: Rosa Ramirez, Finance Director

Implementation Date: February 2019

FINDING 2017-004

UTILITY BILLINGS

Management's or Department's Response:

We concur.

Views of Responsible Officials and Corrective Action:

The City has addressed this matter immediately to ensure revenue is properly recognized and any receivables are adjusted. A Utility Billing policy will be drafted establishing proper processes and procedures as well as setting review parameters to address weaknesses in internal controls.

Name of Responsible Person: Rosa Ramirez, Finance Director

Implementation Date: Immediately

CITY OF BRAWLEY, CALIFORNIA

Corrective Action Plan

Year ended June 30, 2017

FINDING 2017-005

YEAR-END CLOSING

Management's or Department's Response:

We concur.

Views of Responsible Officials and Corrective Action:

The City will work towards developing and implementing an improved year-end closing process addressing weaknesses as noted and implementing a comprehensive check list as recommended.

Implementation Date: Immediately

FINDING 2017-006

FINANCIAL REPORTING

Management's or Department's Response:

We concur.

Views of Responsible Officials and Corrective Action

The City will improve its internal process in the financial statement report writing to address weaknesses noted.

Implementation Date: Immediately

CITY OF BRAWLEY, CALIFORNIA

Corrective Action Plan

Year ended June 30, 2017

II. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

FINDING 2017-007

SINGLE AUDIT REPORTING

Management's or Department's Response:

We concur.

Views of Responsible Officials and Corrective Action:

The City inadvertently omitted federal expenditure from prior fiscal years, a loan with continued compliance requirements, needed to be included on the SEFA for the reporting fiscal year. Procedure has been updated to reflect inclusion of the subject loan.

Name of Responsible Person: Rosa Ramirez, Finance Director

Implementation Date: Immediately

FINDING 2017-008

Program: HOME Investment Partnerships Program (HOME)

CFDA No.: 14.239

Federal Agency: U.S. Department of Housing and Urban Development (HUD)

Passed-through: N/A

Award Year: 03-HOME-0701

Compliance Requirement: Allowable Cost, Cash Management

Management's or Department's Response:

We concur.

Views of Responsible Officials and Corrective Action:

The City will review current processes and procedures as related to federal awards. Formal cash management procedures will be established via the policy in compliance with federal Uniform Guidance.

Name of Responsible Person: Rosa Ramirez, Finance Director

Implementation Date: February 2019



VAVRINEK, TRINE, DAY & CO., LLP
Certified Public Accountants

VALUE THE *difference*

Members of City Council
City of Brawley, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Brawley, California (City) for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 5, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's financial statements were:

Management's estimate of the:

- Fair value measurements for investments based on observable market inputs and information from the City's safekeeping custodian banks,
- Amounts related to the net pension liability, deferred outflows/inflows of resources, and disclosures are based on actuarial valuations and a proportionate share of the CalPERS collective net pension liability,

We evaluated the key factors and assumptions used to develop the estimates in determining that they were reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

Note 11 to the financial statements includes disclosures related to the City's cost-sharing defined benefit pension plan, net pension liability, and related deferred outflows/inflows of resources. The valuations of the net pension liability and related deferred outflows/inflows of resources are sensitive to the underlying actuarial assumptions used including, but not limited to, the investment rate of return and discount rate, and the City's proportionate share of the Plan's collective net pension liability. As disclosed in Note 11, a 1% increase or decrease in the discount rate has a significant effect on the City's net pension liability.

Note 13 to the financial statements describes adjustments to beginning balances. During the closing process, several errors in previously reported balances were identified and the impact to the beginning balances is described in Note 13.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

Timing of the completion of audit procedures was delayed to allow the City to close and reconcile the general ledger accounts.

Corrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following adjustments were corrected by management:

- The Park Projects fund's accounts receivable and deferred inflows of resources were understated by \$1.8 million.
- The Economic & Community Development fund's interest receivable and deferred inflows of resources were understated by \$526 thousand.
- Beginning fund balance in the Economic & Community Development fund was not reconciled to previously issued financial statements and required an adjustment of \$194 thousand.
- Interest income was understated by \$71 thousand.
- Accounts payable in the Water fund was understated by \$495 thousand.
- Water fund revenue was understated by \$95 thousand
- Unearned revenue of \$9.4 million required a reclassification on the balance sheet from deferred inflows of resources to a liability.
- Reclassifications of net position in the Water fund and Wastewater fund between net investment in capital assets and unrestricted were \$2.6 million and \$437 thousand, respectively.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 11, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the schedule of proportionate share of the net pension liability, the schedule of plan contributions, budgetary comparison schedules for the general fund and economic & community development fund and related notes, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining fund statements and schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory section, which accompanies the financial statements but is not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the information and use of the Members of City Council and management of the City and is not intended to be, and should not be, used by anyone other than these specified parties.

Varinek, Trine, Day & Co LLP

Riverside, California
October 11, 2018



VAVRINEK, TRINE, DAY & CO., LLP
Certified Public Accountants

VALUE THE *difference*

Members of City Council
City of Brawley, California

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Vavreck, Trine, Day & Co LLP

Riverside, California
October 11, 2018

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 10/16/2018

City Manager: *PM*

PREPARED BY: Marjo Mello, Interim Parks and Recreation Director

PRESENTED BY: Marjo Mello, Interim Parks and Recreation Director

SUBJECT: Hidalgo Society Request for Waiver of Fee for Road Closure

CITY MANAGER RECOMMENDATION: Consider the request to waive the minimum fee for a road closure.

DISCUSSION: The Hidalgo Society will have a Noche de Fiesta on Thursday, November 8. As the road closure is not during normal work hours, the City will incur an unbudgeted overtime expense for personnel performing the work. The estimated cost for this road closure is \$1,171.41.

According to formal City policy, the charge for street closures is the actual cost of the closure with a minimum charge of \$500. As part of the Facilities User Agreement, the Parks & Recreation Department is requesting the minimum \$500 be charged. The Assembly of God Church is requesting a waiver of the \$500 minimum fee.

Recent budget discussions and significant budget adjustments have focused on the need to fully evaluate the financial impact of special event requests and potential cost recovery.

City staff proposes the \$500 minimum fee. The Hidalgo Society is asking for a waiver of all fees.

FISCAL IMPACT: Potential city expense with fees paid is approximately \$671.
Potential city expense without fees paid is approximately \$1,171.

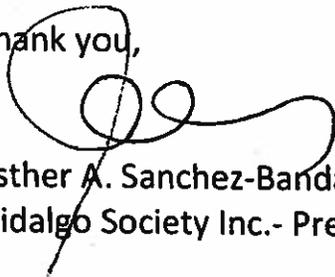
ATTACHMENTS: October 8, 2018 Correspondence from Esther A. Sanchez-Banda, Hidalgo Society
City of Brawley Facilities Use Application
Proposed Road Closure Map

October 08, 2018

To Whom It May Concern;

As a nonprofit organization- Hidalgo Society Inc., we requested street closure for our 2nd annual Noche de Fiesta Fundraiser Event, November 08, 2018. This event assist our organization in upkeeping our building maintenance and any structural work needed year round which will include our kitchen remodeling. We are requesting to have the fees waved. This request is greatly appreciated.

Thank you,

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Esther A. Sanchez-Banda
Hidalgo Society Inc.- President



CITY OF BRAWLEY

LIONS MEMORIAL CENTER
225 A STREET
BRAWLEY, CALIFORNIA
92227
PHONE: 344-5675

DEPARTMENT OF PARKS
AND
RECREATION

CITY OF BRAWLEY PARKS, RECREATION AND COMMUNITY SERVICES APPLICATION AND AGREEMENT

FOR THE USE OF CITY-OWNED PARKS AND RECREATIONAL FACILITIES

ACTIVITY DATE (S) Nov. 08, 2018 ACTIVITY NOCHE DE FIESTA
NAME OF APPLICANT ESTHER S. BANDA ADDRESS 410 S Cesar Chavez St
HOME PHONE 760 960 4457 WORK PHONE _____
ORGANIZATION HIDALGO SOCIETY NON-PROFIT # 23-7220100

Will this activity be a fund-raiser? Yes No
Admission fee, entry fee or donation? Yes No
If yes, where will the proceeds go? _____

FACILITY REQUESTED

- Lions Center Gymnasium
- Lions Center Conf. Room
- Lions Center Kitchen
- Lions Center Entire Facility
- Lions Center Pool
- Senior Center Main Hall
- Senior Center Meeting Room
- Senior Center Kitchen
- Senior Center Entire Facility
- Cattle Call Large Arena
- Horseshow Ring
- Cattle Call Entire Facility
- Park ROAD CLOSURE
- Teen Center Recreation Room
- Teen Center Kitchen
- Del Rio Community Center Room

TIMES AND ATTENDANCE

Approx. attendance _____ Adults
_____ Minors
Set-up & Starting 8:00 AM/PM
Guests Arrive at _____ AM/PM
Ending & Clean-up 11:00 AM/PM
Total Hours _____

I WOULD LIKE TO USE THE FOLLOWING EQUIPMENT:

_____ # Tables _____ Other
_____ # Chairs _____
_____ Trash Cans _____

I, the undersigned, shall indemnify, defend, and hold harmless the City of Brawley, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of in any way connected with Permittee's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Brawley, its officers, employees or agents.

I, the undersigned, have read the City of Brawley Use and Rental Information, the above statement, and the facility regulations on the reverse side of this permit, understand them fully, and agree to abide by them.

APPLICANT'S SIGNATURE [Signature]
TITLE HIDALGO SOCIETY PRESIDENT DATE 10-2-18

STAFF NOTES: Fee is \$500

CHARGES AND DEPOSITS PRIORITY _____

APPLICATION: APPROVED DENIED BY: Marjorie Moller
EMPLOYEE REQUIRED

FACILITY	HRS	CHARGE	TOTAL
<input type="checkbox"/> Lions Center	_____ @	\$ _____	\$ _____
<input type="checkbox"/> Senior Center	_____ @	\$ _____	\$ _____
<input type="checkbox"/> Cattle Call	_____ @	\$ _____	\$ _____
<input type="checkbox"/> Parks	_____ @	\$ _____	\$ _____
<input type="checkbox"/> Lions Pool	_____ @	\$ _____	\$ _____
<input type="checkbox"/> Teen Center	_____ @	\$ _____	\$ _____
<input type="checkbox"/> Del Rio Community Center	_____ @	\$ _____	\$ _____

DATE: 10-9-18

NEEDED: COMPLETED:
 Security
 Insurance
 Council Approval

Refundable Deposit _____ \$
Total Fees: road closure \$ 500.00 Paid On _____ # _____

- cc City Council
- Parks
- Recreation
- Senior Citizens
- Buildings
- Plw Road
- PD Assembly
- Risk manmt

Refund Approval Yes No
Amount of Refund: _____
Entered on Calendar
Copies issued by: _____
Employee: _____

**ENGINEER'S COST ESTIMATE FOR ROAD CLOSURE FOR
HIDALGO SOCIETY EVENT
INCLUDES MOBILIZATION, DEMOBILIZATION, AND MONITORING OF TRAFFIC CONTROL**

Code	Traffic Control Devices	Each	Quantity/Hours	Unit Price	Amount
TR AFC, 1 BAR, B3	Type III Barricade w/lights		10.00	1.11	11.1
TR AFC, 6FSS	48" Road Work Ahead sign w/stands		6.00	2.84	17.04
TR AFC, 6FSS	48" Road Closed Ahead sign w/stands		2.00	2.84	5.68
TR AFC, 6FSS	48" Road Closed		2.00	2.84	5.68
TR AFC, 6FSS	48" Detour Ahead sign w/stands		2.00	2.84	5.68
TR AFC, 1 BAR, B3, 6FSS	Sign Mounted on Type III Barricade w/lights		9.00	3.95	35.55
NONOP, TRAF	Concrete barrier type K 20' LF		4	0.48	1.92
					82.65
	Manpower				
	Supervisor		1.00	\$72.06	72.06
	Utility Leadman		1.00	\$44.74	44.74
	Utility Worker II		4.00	\$44.14	176.56
	Utility Worker I	3	4.00	\$42.38	\$508.56
					801.92
	Equipment				
TRUCK, T&TT 00-06	Pick up truck	2	4	22.02	176.16
TRAIT, TB-2, 20-22	16 Ft trailer	1	2	6.78	13.56
LDRRT, CAT 938G	Skip Loader CAT 420E	1	2	48.56	97.12
					286.84
				TOTAL	\$1,171.41

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 10/16/2018

City Manager: 

PREPARED BY: Marjo Mello, Interim Parks and Recreation Director

PRESENTED BY: Marjo Mello, Interim Parks and Recreation Director

SUBJECT: Assembly of God Church Request for Waiver of Fee for Road Closure

CITY MANAGER RECOMMENDATION: Consider the request to waive the minimum fee for a road closure.

DISCUSSION: The Assembly of God Church will have a Fall Festival on Wednesday, October 31, 2018. As the road closure is not during normal work hours, the City will incur an unbudgeted overtime expense for personnel performing the work. The estimated cost for this road closure is \$1,171.41.

According to formal City policy, the charge for street closures is the actual cost of the closure with a minimum charge of \$500. As part of the Facilities User Agreement, the Parks & Recreation Department is requesting the minimum \$500 be charged. The Assembly of God Church is requesting a waiver of the \$500 minimum fee.

Recent budget discussions and significant budget adjustments have focused on the need to fully evaluate the financial impact of special event requests and potential cost recovery.

City staff proposes the \$500 minimum fee. The Assembly of God Church is asking for a waiver of all fees.

FISCAL IMPACT: Potential city expense with fees paid is approximately \$671.
Potential city expense without fees paid is approximately \$1,171.

ATTACHMENTS: October 6 correspondence from the Assembly of God Church
City of Brawley Facilities Use Application
Proposed Road Closure Map
Road Closure Estimate

Rachel Zepeda

From: Joshua Clawson <clawson.josh@gmail.com>
Sent: Friday, October 05, 2018 12:38 PM
To: Rachel Zepeda
Subject: Street Closure Request Letter (Revised)

Hello,

My name is Joshua Clawson. I am the associate pastor at Brawley Assembly of God Church. We are planning an outdoor event on the night of Wednesday 10/31/18 as an outreach to our neighborhood and community. For the safety of the many children we hope to attend the event, we would like to have the street in between our properties blocked off. The necessary paperwork has been filed, however I also am requesting the use of the City's barriers please. As we are a non-profit organization throwing a completely free event on a limited budget, would you please consider waiving the street closure fee?

Sincerely and gratefully,

Associate Pastor Joshua Clawson
Clawson.josh@gmail.com
541.480.4845
580 C STREET BRAWLEY, CA 92227





CITY OF BRAWLEY

LIONS MEMORIAL CENTER
225 A STREET
BRAWLEY, CALIFORNIA
92227
PHONE: 344-5675

DEPARTMENT OF PARKS
AND
RECREATION

CITY OF BRAWLEY PARKS, RECREATION AND COMMUNITY SERVICES APPLICATION AND AGREEMENT

FOR THE USE OF CITY-OWNED PARKS AND RECREATIONAL FACILITIES

ACTIVITY DATE (S) 10-31-18 ACTIVITY Fall Festival
NAME OF APPLICANT Joshua Clawson ADDRESS 580 C Street
HOME PHONE 760-344-2491 WORK PHONE 541-480-4845
ORGANIZATION Brawley Assembly of God NON-PROFIT # _____

Will this activity be a fund-raiser? Yes No

Admission fee, entry fee or donation? Yes No

If yes, where will the proceeds go? _____

FACILITY REQUESTED

- Lions Center Gymnasium
- Lions Center Conf. Room
- Lions Center Kitchen
- Lions Center Entire Facility
- Lions Center Pool
- Senior Center Main Hall
- Senior Center Meeting Room
- Senior Center Kitchen
- Senior Center Entire Facility
- Cattle Call Large Arena
- Horseshow Ring
- Cattle Call Entire Facility
- Park
- Teen Center Recreation Room
- Teen Center Kitchen
- Del Rio Community Center Room

Street Closure on 7th street from Alley up to C street

TIMES AND ATTENDANCE

Approx. attendance 80-100 Adults
50-100 Minors
Set-up & Starting 5:00 AM/PM
Guests Arrive at 6:00 AM/PM
Ending & Clean-up 8:00 AM/PM
Total Hours 3

I WOULD LIKE TO USE THE FOLLOWING EQUIPMENT:

_____ # Tables _____ Other
_____ # Chairs _____
_____ Trash Cans _____

I, the undersigned, shall indemnify, defend, and hold harmless the City of Brawley, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of in any way connected with Permittee's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Brawley, its officers, employees or agents.

I, the undersigned, have read the City of Brawley Use and Rental Information, the above statement, and the facility regulations on the reverse side of this permit, understand them fully, and agree to abide by them.

APPLICANT'S SIGNATURE Joshua Clawson
TITLE Associate Pastor Joshua Clawson DATE 10-4-18

STAFF NOTES: Need assembly permit & possible loudspeaker from PD

CHARGES AND DEPOSITS PRIORITY _____

APPLICATION: APPROVED DENIED BY: _____
EMPLOYEE REQUIRED

FACILITY	HRS	CHARGE	TOTAL	DATE:
<input type="checkbox"/> Lions Center	@	\$	\$	
<input type="checkbox"/> Senior Center	@	\$	\$	
<input type="checkbox"/> Cattle Call	@	\$	\$	
<input type="checkbox"/> Parks	@	\$	\$	
<input type="checkbox"/> Lions Pool	@	\$	\$	
<input type="checkbox"/> Teen Center	@	\$	\$	
<input type="checkbox"/> Del Rio Community Center	@	\$	\$	

NEEDED: Security
 Insurance
 Council Approval

Refundable Deposit \$ _____
Total Fees \$ _____

- CC Parks
 Recreation
 Senior Citizens
 Buildings
 PW road
x PO permits

Refund Approval Yes No
Amount of Refund: _____
Entered on Calendar
Copies issued by: _____
Employee: _____

Policy Number: 9606751

**ADDITIONAL INSURED
MANAGERS OR LESSORS OF PREMISES**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:
Assembly of God Church of Brawley
580 C Street
Brawley, CA 92227

Commercial Package Coverage Part

SCHEDULE

- Designation of Premises (Part leased to you):
7th Street Alley to C Street, Brawley CA on October 31, 2018 for the Fall Festival
- Name of person or organization (Additionally Insured):
The City of Brawley
Its employees, elected officials and officers
- Additional premium: \$0.00

If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.

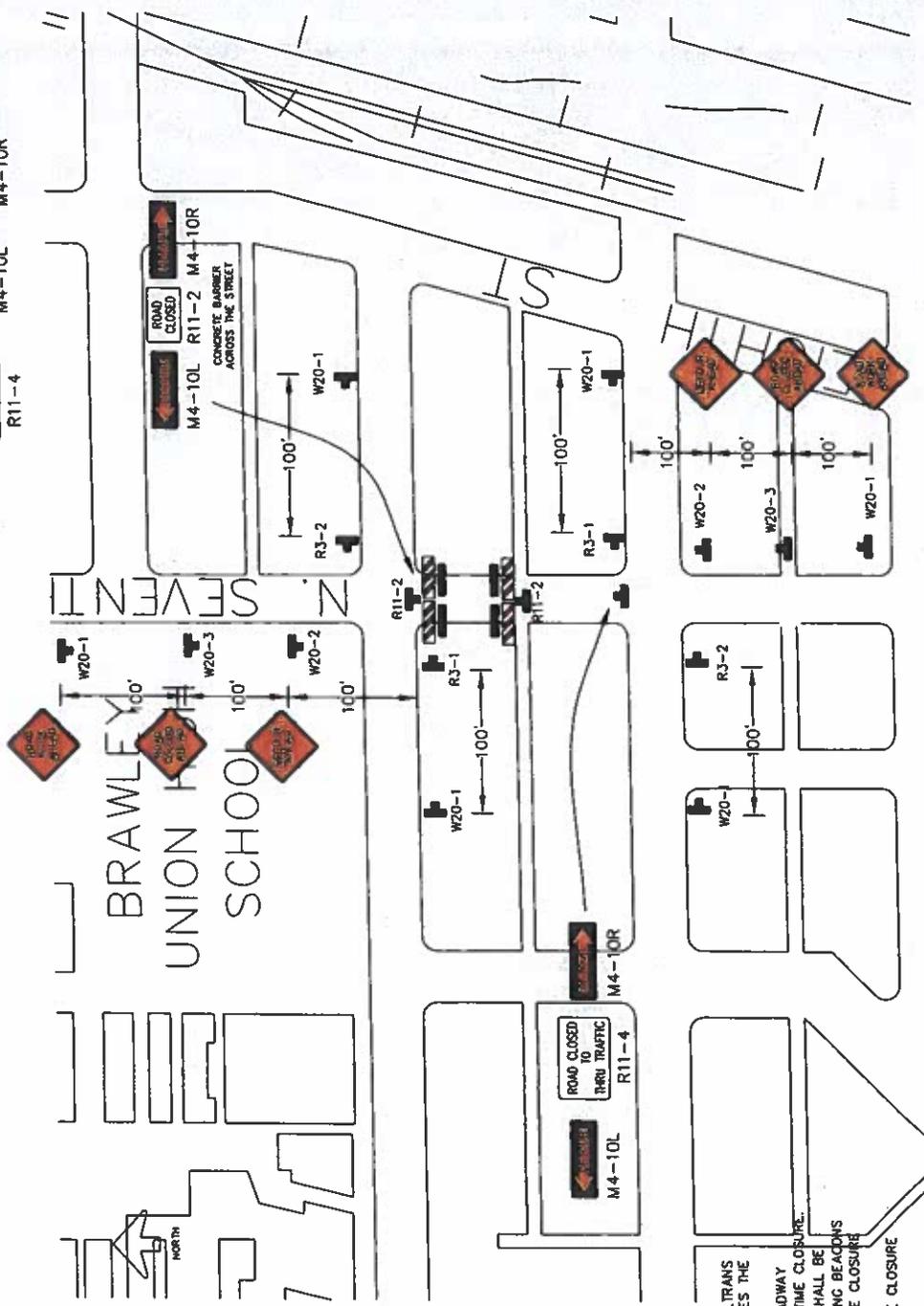
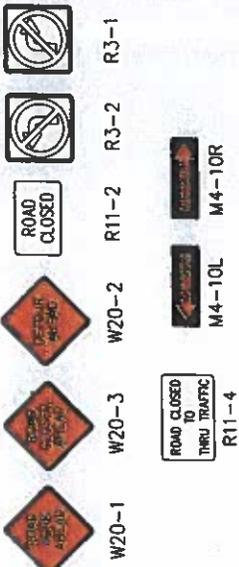
Who is Insured: (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.

CITY OF BRAWLEY TRAFFIC CONTROL PLAN ASSEMBLY OF GOD CHURCH (OCTOBER 2018)

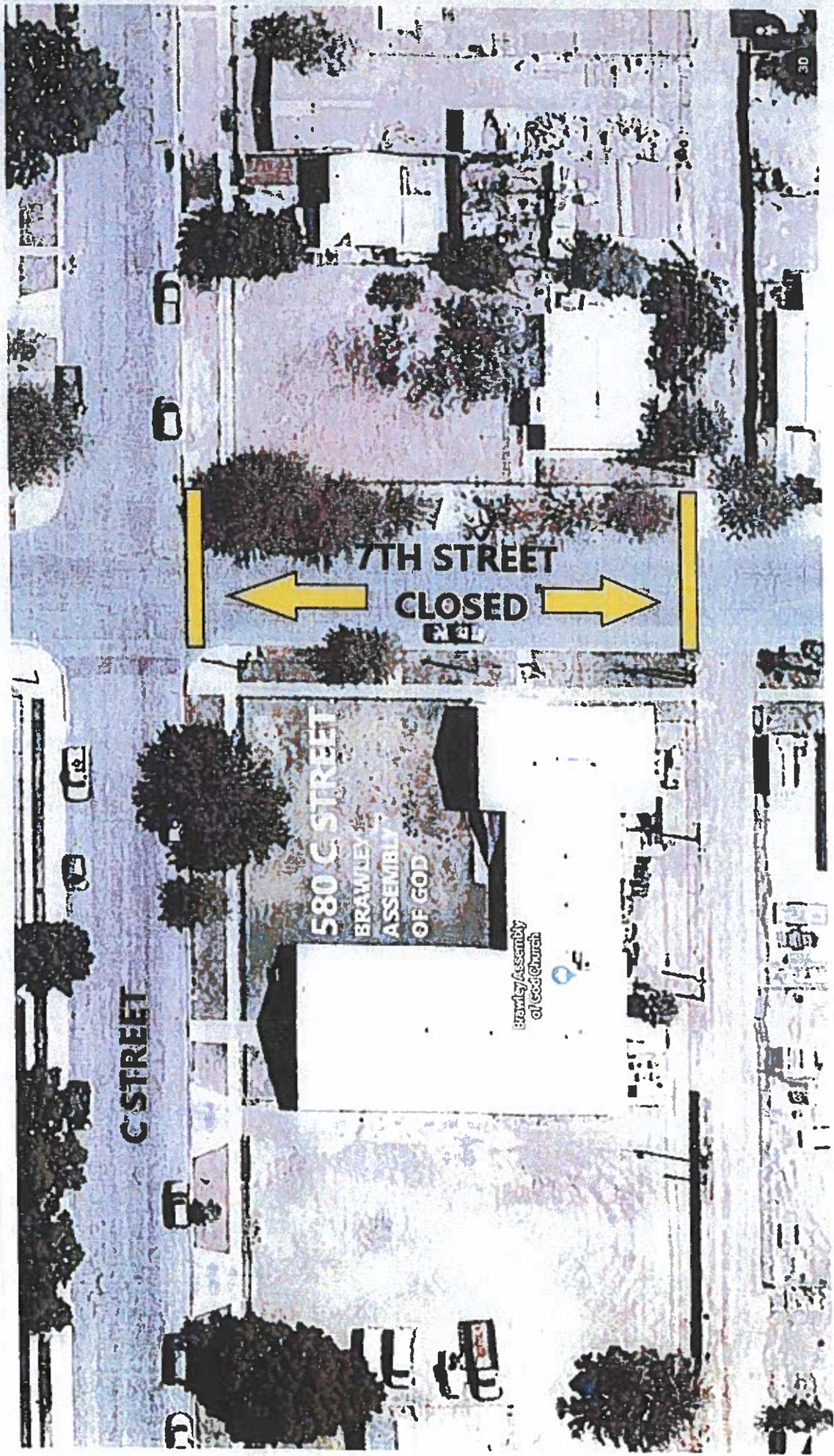
- LEGEND**
- SIGN MOUNTED ON STAND, TYPE II, OR III BARRICADE
 - TRAFFIC CONE
 - TYPE III BARRICADE WITH FLASHING BEACON
 - CONCRETE BARRIER TYPE K



N. 7th Street, "C" Street speed



TRAFFIC CONTROL AND PUBLIC SAFETY SHALL BE PER CALTRANS CALIFORNIA MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES THE MOST UPDATED EDITION.
 EACH ADVANCE WARNING SIGN ON EACH SIDE OF THE ROADWAY SHALL BE EQUIPPED WITH AT LEAST TWO FLAGS FOR DAYTIME CLOSURE. EACH FLAG SHALL BE AT LEAST 16" X 16" IN SIZE AND SHALL BE ORANGE OR FLUORESCENT RED-ORANGE IN COLOR. FLASHING BEACONS SHALL BE PLACED AT THE LOCATIONS INDICATED FOR LANE CLOSURE DURING HOURS OF DARKNESS.
 SIGNS SHALL BE MOUNTED ON TYPE III BARRICADES IF THE CLOSURE LASTS FOR MORE THAN ONE DAY.



ENGINEER'S COST ESTIMATE FOR ROAD CLOSURE FOR

Assembly of God Church

INCLUDES MOBILIZATION, DEMOBILIZATION, AND MONITORING OF TRAFFIC CONTROL

Code	Traffic Control Devices	Each	Quantity/Hours	Unit Price	Amount
TR AFC, 1 BAR, B3	Type III Barricade w/lights		10.00	1.11	11.1
TR AFC, 6FSS	48" Road Work Ahead sign w/stands		6.00	2.84	17.04
TR AFC, 6FSS	48" Road Closed Ahead sign w/stands		2.00	2.84	5.68
TR AFC, 6FSS	48" Road Closed		2.00	2.84	5.68
TR AFC, 6FSS	48" Detour Ahead sign w/stands		2.00	2.84	5.68
TR AFC, 1 BAR, B3, 6FSS	Sign Mounted on Type III Barricade w/lights		9.00	3.95	35.55
NONOP, TRAF	Concrete barrier type K 20' LF		4	0.48	1.92
					<u>82.65</u>
	Manpower				
	Supervisor		1.00	\$72.06	72.06
	Utility Leadman		1.00	\$44.74	44.74
	Utility Worker II		4.00	\$44.14	176.56
	Utility Worker I	3	4.00	\$42.38	\$508.56
					<u>801.92</u>
	Equipment				
TRUCK, T&TT 00-06	Pick up truck	2	4	22.02	176.16
TRAIT, TB-2, 20-22	16 Ft trailer	1	2	6.78	13.56
LDRRT, CAT 938G	Skip Loader CAT 420E	1	2	48.56	97.12
					<u>286.84</u>
				TOTAL	\$1,171.41

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 10/16/2018

City Manager:



PREPARED BY: Marjo Mello, Interim Parks and Recreation Director

PRESENTED BY: Marjo Mello, Interim Parks and Recreation Director

SUBJECT: Request for Alcohol Sales and Consumption on Public Property at Scott Pace Park for a Private Event on Saturday, November 3, 2018 from 5PM to 11PM

CITY MANAGER RECOMMENDATION: Approve the sale and consumption of alcohol at this event as submitted, provided that all requirements of the "Guidelines for Use of Public Facilities" are met.

DISCUSSION: The Butler family is hosting a wedding and reception at Scott Pace Park, across the street from their home, on November 3, 2018. Alcohol sale and consumption is requested for approval. The Hidalgo Society, a non-profit agency, is sponsoring and assisting in obtaining the required ABC license. The Butlers have engaged security for the event and have appropriate insurance documents.

FISCAL IMPACT: None to City

ATTACHMENTS: September 18, 2018 Correspondence from Jamey and Sally Butler
City of Brawley Facilities Use Application
Security Services Agreement

September 18, 2018

City of Brawley
CO/George Nava, Mayor
383 West Main Street
Brawley CA 92227

Dear Mr. Nava ,

We, Jamey and Sally Butler, are planning a wedding for our son, Johnathan Butler, who is to wed Christina Ricks on November 3, 2018, at Scott Pace Park from 5:00 p.m. to 11:00 p.m. A Park Contract Agreement has already been submitted and approved by Marjorie Mello. I have attached the signed Park Contract Agreement, Proof of Liability Insurance, and Security Contract with Securitas. We are asking for approval to have alcoholic beverages and music on the premises the day of the wedding. We have also contracted for security the day prior, November 2nd, because we will be decorating that day and want to make sure none of the rented items are tampered with or stolen.

We have lived at 1025 Ridge Park for the past 23 years. In fact, we closed escrow the day our son Johnathan was born. It will be truly special for Johnathan to have his wedding in a place that holds so many happy memories surrounded by his family and friends.

Also, with your approval, Johnathan and Christina would like to plant an olive tree in the park on the day of the wedding in remembrance of Captain Scott Pace. The tree will serve as a symbol of his sacrifice and commitment, as well as a symbol of Jonathan and Christina's commitment to each other. If approved, we will commit to being responsible for the annual tree trimming for this tree for as long as we reside in the neighborhood.

If you have any other questions or comments regarding these requests, please feel free to call me, Sally Butler, at (760)259-5022.

Kindly and Respectfully,



Jamey & Sally Butler



CITY OF BRAWLEY

LIONS MEMORIAL CENTER
225 A STREET
BRAWLEY, CALIFORNIA
92227
PHONE: 344-5675

DEPARTMENT OF PARKS
AND
RECREATION

CITY OF BRAWLEY PARKS, RECREATION AND COMMUNITY SERVICES APPLICATION AND AGREEMENT

FOR THE USE OF CITY-OWNED PARKS AND RECREATIONAL FACILITIES

ACTIVITY DATE (S) Nov 3, 2018 ACTIVITY Wedding Ceremony
NAME OF APPLICANT Sally Butler ADDRESS 1025 Ridge Park Drive
HOME PHONE (760) 259-5022 WORK PHONE (760) 339-9188
ORGANIZATION H/D/ALGO Soc. NON-PROFIT # N/A

Will this activity be a fund-raiser? Yes No
Admission fee, entry fee or donation? Yes No
If yes, where will the proceeds go? _____

FACILITY REQUESTED

- Lions Center Gymnasium
- Lions Center Conf. Room
- Lions Center Kitchen
- Lions Center Entire Facility
- Lions Center Pool
- Senior Center Main Hall
- Senior Center Meeting Room
- Senior Center Kitchen
- Senior Center Entire Facility
- Cattle Call Large Arena
- Horseshow Ring
- Cattle Call Entire Facility
- Park Ridge Park
- Teen Center Recreation Room
- Teen Center Kitchen
- Del Rio Community Center Room

TIMES AND ATTENDANCE

Approx. attendance 200 Adults
10 Minors
Set-up & Starting Nov 2 - Nov 3 5:00 PM AM/PM
Guests Arrive at 5:00 AM/PM
Ending & Clean-up 9:00pm / 9:30pm AM/PM Nov 4th
Total Hours 48 hours

I WOULD LIKE TO USE THE FOLLOWING EQUIPMENT:

_____ # Tables _____ Other
_____ # Chairs _____
3 Trash Cans _____

I, the undersigned, shall indemnify, defend, and hold harmless the City of Brawley, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of in any way connected with Permittee's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Brawley, its officers, employees or agents.

I, the undersigned, have read the City of Brawley Use and Rental Information, the above statement, and the facility regulations on the reverse side of this permit, understand them fully, and agree to abide by them.

APPLICANT'S SIGNATURE Sally Butler
TITLE Mother / Work Order Scheduler DATE 5/29/2018

STAFF NOTES:

CHARGES AND DEPOSITS PRIORITY _____

APPLICATION: APPROVED DENIED BY: Major Moller

EMPLOYEE REQUIRED

FACILITY	HRS	CHARGE	TOTAL
<input type="checkbox"/> Lions Center	0	\$	\$
<input type="checkbox"/> Senior Center	0	\$	\$
<input type="checkbox"/> Cattle Call	0	\$	\$
<input type="checkbox"/> Parks	0	\$	\$
<input type="checkbox"/> Lions Pool	0	\$	\$
<input type="checkbox"/> Teen Center	0	\$	\$
<input type="checkbox"/> Del Rio Community Center	0	\$	\$

DATE: 6/5/18

NEEDED: Security
 Insurance
 Council Approval

Refundable Deposit \$ _____ Paid On _____ # _____
Total Fees..... \$ _____ Paid On _____ # _____

- CC Parks
 Recreation
 Senior Citizens
 Buildings

Refund Approval Yes No
Amount of Refund: _____
Entered on Calendar
Copies issued by: _____
Employee: _____



SECURITY SERVICES AGREEMENT ("Agreement")
Between Company and Client (as defined below)

Effective Date: August 21, 2018

Company: **Securitas Security Services USA, Inc.**

Street: 2344 S. 2nd Street, Suite C
City, State, Zip: El Centro, CA 92243
Contact Name/Title: Jaime Mata
E-mail Address: mata.jaime88@live.com
Phone: (760) 353-8177 Fax: _____

Client: **Butler Wedding**

Street: 1025 Ridge Park Drive
City, State, Zip: Brawley, CA 92227
Contact Name/Title: Sally Butler
E-mail Address: sabutler@iid.com
Phone: (760) 295-5022 Fax: _____

For services ("Services") provided by Company, Client will pay the Service Fee, plus all applicable (i) sales, use and similar taxes, (ii) interest, and (iii) penalties Services are as specified (i) in any agreed-upon post orders or scope of work (collectively, "Scope of Work"), and (ii) below.

Service Site				
<input checked="" type="checkbox"/> Check box if Site is same as above.	Street:	City:	State:	Zip:
Contact Name/Title:	E-mail:		Phone:	

<input checked="" type="checkbox"/> Traditional Guarding (check box if providing traditional guarding; check all Services that apply below)					
<input checked="" type="checkbox"/> On-Site Total HPW: <u>10</u>	Guard Type • Security Officer EVENT • •	Guard HPW • 13.5 • •	Straight Rate/Hour • \$20.00 • \$ • \$	Premium (OT) Rate/Hour: • \$30.00 • \$ • \$	Special Rate/Hour: • \$30.00 • \$ • \$
<input type="checkbox"/> Mobile Patrol # of daily visits: _____	Straight Rate/Inspection • \$		Premium (OT) Rate/Inspection • \$		Special Rate/Inspection • \$
<input type="checkbox"/> Mobile Alarm Response	Rate/Response: \$				
<input type="checkbox"/> Remote Guarding	Weekly Rate \$				
<input type="checkbox"/> Other Expenses	Description: • •	Rate: • \$ • \$	Description: • •	Rate: • \$ • \$	
Billing: N/A - Integrated Guarding Provided			Payment: N/A - Integrated Guarding Provided		

<input type="checkbox"/> Integrated Guarding (check box if providing integrated guarding; check all Services that apply below)				
<input type="checkbox"/> On-Site (HPW: _____)	<input type="checkbox"/> Mobile Patrol (# of weekly visits: _____)	<input type="checkbox"/> Mobile Alarm Response	<input type="checkbox"/> Remote Guarding	
Integrated Guarding Fee: \$		Billing: N/A - Standard Guarding Provided	Payment: N/A - Standard Guarding Provided	

Additional Information
Securitas Security Services will provide one (1) uniformed, unarmed security officers to the above listed "Service Site" on Friday, November 2, 2018. The overnight shift is from 11:00pm to 6:00am (7 hours) Additionally on Saturday, November 3, 2018, Securitas will provide one (1) security officers to the above listed "Service Site" from 4:00pm to 10:30pm (6 1/2 hours)
Securitas security officers will check in with client at their residence for direction. Duties will include property protection and access control.
Total (\$140 for Nov. 2) + (\$130 for Nov 3) = \$270.00

TERMS AND CONDITIONS

1. DEFINITIONS: "Company Equipment" means all equipment, tools, documents, materials, software, applications, systems, processes, etc. provided, installed, developed or used by Company in connection with the Services; "Contractors" means contractors, subcontractors and/or vendors; "In writing" or "written document" means any written communication that has been signed by an authorized representative of the party, including, without limitation, printed documents, facsimiles, e-mails and other electronic means of communication; "Loss" means all suits, claims, losses, damages and expenses (including, without limitation, penalties, fines, investigative costs, reasonable attorneys' fees and costs of suit) arising from all events or circumstances related to or in connection with the same general condition; "Remote Guarding" means guarding and related services (including, without limitation, burglar/intrusion alarm monitoring) conducted from a remote location using electronic security equipment (including, without limitation, video and voice communication equipment); "Service Fee" collectively means the rates for traditional guarding or the Integrated Guarding Fee, as appropriate; "Site" means all premises where Services are performed under this Agreement.

2. PAYMENT: (a) Invoices are payable, without any setoff, to the remittance address on the invoice. Traditional guarding invoices are payable 30 days from the end of service period; integrated guarding invoices are payable in advance. Client's failure to pay any amount when due will be a material breach by Client. A late charge of 1.5% per month will be added to balances not paid when due. Client must notify Company in writing of any dispute regarding the amount of an invoice on or before payment is due; otherwise all disputes will be deemed waived. Client will bear all costs associated with Company receiving payments due for Services rendered under this Agreement. If Company must institute suit or collection services to collect amounts owed to Company, Client will pay Company's attorneys' fees and other costs of suit or collection.

(b) In the event of payment delay, Company may suspend the performance of Services upon 10 days' prior written notice. Suspension will not release Client from any of its obligations under this Agreement. In case of non-payment based on Client liquidity problems, Company may condition continued performance on immediate cash payment for Services rendered (invoiced or not) or to be rendered.

(c) Rates for traditional guarding do not include coverage for labor disputes, civil disorder, national disaster, or other similar emergency situations. Also, the premium (OT) rates will apply to the following: all work according to applicable laws and regulations; extended shifts or hours performed at the request of Client, additional personnel or hours requested by Client with less than 72 hours' notice, but only for the first 72 hours, additional personnel or hours requested by Client for special occasions or temporary or short durations; and work on New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Friday After Thanksgiving, and Christmas Day.

(d) Company may raise the Service Fee upon 30 days' prior written notice to account for any increases in (i) health care, benefit, or insurance costs, (ii) labor or fuel costs, (iii) costs arising from changes to laws, regulations, or insurance premiums, (iv) SUI or similar taxes, (v) Contractors' rates, or (vi) any other taxes, fees, costs or charges related to the Services.

3. TERM & TERMINATION: This Agreement will commence upon the Effective Date and continue until terminated by either party; any Services provided before the Effective Date are subject to this Agreement. Either party may terminate this Agreement at any time, without cause or penalty, upon 30 days' prior written notice to the other party. Either party may also terminate this Agreement for good cause upon 5 days' prior written notice to the other party. "Good cause" for Company will include, without limitation, the following: (i) any material or persistent minor breach by Client of this Agreement; (ii) cancellation of or material change to any of Company's insurance coverage relevant to this Agreement; (iii) a change in applicable laws or regulations that has a material effect on, or causes a material change to, the Services; (iv) any act or omission of Client which, in Company's reasonable opinion, brings or may bring Company's business or reputation into disrepute; or (v) Client or the Services becoming subject to economic or trade sanctions. Client will be responsible for payment for all Services rendered through the termination date. If Client terminates this Agreement for any reason, Client will pay for any unamortized costs related to any Company Equipment.

4. SCOPE OF SERVICES; PERSONNEL: (a) Company will only provide Services specified in this Agreement or the Scope of Work, which is incorporated into this Agreement. Company will not be obligated to perform, and will bear no responsibility for, any Services or duties performed that are not expressly specified in this Agreement. Company does not accept overall responsibility for security at the Site, and Company is not engaged as a security consultant. Company may use Contractors to provide some or all of the Services.

(b) Company is not selling or leasing any Company Equipment, which will always be property of Company or its Contractors. Company is not transferring any intellectual property rights in any Company Equipment; such rights will remain solely with Company or its Contractors. Company will be provided with reasonable time and access to remove Company Equipment upon termination of this Agreement; all rights granted to Client to use or access any Company Equipment end upon termination of this Agreement.

(c) Company is an independent contractor, and nothing in this Agreement creates a partnership or relationship of principal/agent or employer/employee. Personnel providing the Services are employees of Company or its Contractors. Company may change such personnel at any time. Client may reasonably request changes in such personnel for lawful reasons. If Company makes Client's requested changes, Client will be solely responsible for, and will defend and indemnify Company against, any Loss arising from such changes.

(d) If Client employs, directly or indirectly, any Company employee formerly assigned to the Site within one year from the last date on which the Company employee was employed by Company, Client will reimburse Company \$2,500 per Company employee for costs related to recruiting, screening, training, etc.

(e) If Services include Remote Guarding, (i) neither Company nor its Contractors will be responsible for any interruption or failure of power; (ii) neither Company nor its Contractors will be responsible for any faulty, failed, interrupted, circumvented, or compromised data transmissions; (iii) Client is responsible for the design, installation, repair and maintenance of its own monitoring equipment and systems ("Monitoring System"); (iv) Company may, without penalty, modify, terminate or suspend Remote Guarding shut down Client's Monitoring System, lock Client's panel, or render any monitoring equipment incapable of sending signals (1) if permitted, requested, or required to do so by any governmental authority, standards setting entity, or insurance interest, or (2) in Company's reasonable discretion; (v) Client is responsible for (1) providing and maintaining adequate lighting for all video equipment, and (2) ensuring Client's personnel and Monitoring System comply with all laws applicable to the use of video equipment, (vi) any Remote Guarding failure will not release Client from its obligations to pay any fees for Services; and (vii) any software, hardware, firmware, shareware, codes, information and documentation ("Proprietary Information") associated with Remote Guarding are, and will remain, the property of Company or its Contractors, as applicable, and any developments to the Proprietary Information will be the intellectual property of Company or its Contractors, as applicable. Further, Client, on behalf of itself, its employees, agents and guests, grants consent to Company and its Contractors to (i) intercept, record, retrieve, review, copy, disclose and use the contents of all transmissions received as part of Remote Guarding, and (ii) represent themselves as a security agent of Client and notify government agencies of suspicious or suspected criminal activities at the Site.

5. LIABILITY LIMITATION; INDEMNIFICATION: (a) The Service Fee is based upon the value of Services provided, not the value of the interests or property protected. Accordingly, Company makes no representation or warranty, express or implied, that the Services will produce a result or prevent any loss or damage. Client agrees that the limitations of liability and Client's defense/indemnity obligations in Sections 5(c)-5(h) apply regardless of whether the Loss is alleged to arise, directly or indirectly, in whole or in part, from the negligence (active or passive) or misconduct of Company, its employees or agents, including that related to the hiring, training, supervision or retention of Company's employees or agents, and Sections 5(c)-5(h) apply in favor of Company's Contractors.

(b) Company will defend and indemnify Client against any Loss arising from the Services only to the extent the Loss is caused by the negligence of Company, its employees or agents while acting within the scope of their duties and authority. Client will defend and indemnify Company against any Loss in connection with this Agreement only to the extent the Loss is caused by the negligence of Client, its employees or agents.

(c) Notwithstanding Section 5(b), in no event will the total liability of Company and its insurers for any Loss exceed \$2,500.

(d) Notwithstanding Section 5(b), Client will defend and indemnify Company against any Loss to the extent the Loss exceeds \$2,500.

(e) Notwithstanding anything to the contrary in this Agreement, in no event will Company or its insurers be liable for any (i) environmental Loss, (ii) punitive, special, exemplary, liquidated, indirect, or consequential Loss (including, without limitation, loss of profits or business), (iii) violent or armed action, or hi-jacking, (iv) Loss arising from any remote or on-site cyber activity or event, (v) Injuries or deaths arising from any conditions of the Site, or (vi) Loss arising from or related to any circumstance beyond Company's reasonable control (including, without limitation, any failure on the part of Company's Contractors, any act of God or war, etc.).

(f) Notwithstanding anything to the contrary in this Agreement, in connection with the US Safety Act, each party waives all claims against the other party for damages arising from or related to an act of terrorism; the parties intend for this waiver to flow down to their respective Contractors.

(g) Notwithstanding anything to the contrary in this Agreement, if Company employees operate any vehicle other than one supplied by Company, Client will maintain insurance for the vehicle, Client's insurance will be primary, and Client will defend and indemnify Company against any Loss arising out of Company's use of the vehicle.

(h) Notwithstanding anything to the contrary in this Agreement, in no event will Company be responsible for any theft or other loss of property (including, without limitation, electronic data) not directly attributable to proven security officer thefts. In the event of allegation of security officer thefts, Client waives all right of recovery unless Company is notified of the allegations within 10 days, Client fully cooperates with Company in the investigation of the facts, Client presses formal charges, and a conviction is obtained; however, if all the foregoing conditions are satisfied, all applicable limitations of liability in this Agreement still apply.

(i) Written notice of any Loss arising out of or relating to this Agreement must be received by Company within 30 days following the date of the occurrence giving rise to such Loss. No action to recover any Loss will be instituted or maintained against Company unless such notice is received by Company. No action to recover any Loss will be instituted or maintained against Company unless the action is instituted no later than 12 months following the date of the occurrence from which the Loss arises.

(j) Services are only for the benefit of Client; neither this Agreement nor any Services confer rights on any other party as a third-party beneficiary.

6. INSURANCE: Client will maintain insurance to protect Client against loss or damage to the Site, Client's business and property, and others' property on the Site. Client (on behalf of itself and its insurers) waives all rights of subrogation against Company, its Contractors, and their respective employees, agents and insurers. If Company provides any insurance coverage (additional insured or otherwise) for Client or any others, such insurance coverage will only cover Client and the others for liability specifically assumed by Company in this Agreement. As security for Client's defense and indemnity obligations in this Agreement, Client will name Company as an additional insured under Client's relevant insurance policies, and Client will provide Company with a certificate of insurance evidencing such coverage upon request.

7. **FORCE MAJEURE:** The following circumstances will be considered as grounds for relief if they delay or impede the performance of this Agreement any circumstance beyond the reasonable control of a party such as fire, war, mobilization or military call up of a comparable scope, requisition, seizure, currency restrictions, insurrection and civil commotion, hi-jacking or an act of terrorism, shortage of transport, general shortage of materials or personnel, industrial disputes and defects or delays in deliveries by Contractors caused by any such circumstance as referred to in this Section. The party desiring relief under this Section will inform the other party by written notice without delay on the occurrence and on the cessation of such circumstance. If grounds for relief prevent Client from fulfilling its obligations, Client will reimburse Company for costs incurred in securing and protecting the Site. Client will also reimburse Company for costs incurred for personnel, Contractors and equipment which, with the consent of Client, are held in readiness to resume the Services.

8. **CLIENT'S COMMITMENT:** Client represents it (i) is not, and will not be during the term of this Agreement, subject to economic or trade sanctions, and (ii) will at all times cooperate with Company to allow Company to provide the Services under the best possible conditions; such cooperation includes, without limitation, Client providing (i) a safe, healthy working environment for Company personnel in accordance with applicable laws and regulations, (ii) all relevant information, access and assistance that Company reasonably requires to perform the Services without interruption, including, without limitation, suitable office space and utilities, and (iii) prompt notice of anything that may affect Company's safety, risk or obligations under this Agreement or which may lead to an increase in Company's costs of providing the Services. Any breach of this representation will be a material breach by Client.

9. **DATA:** To try to improve Company's service offerings, Company requires the use of data and information collected by or for Company or Client in the course of the provision of the Services. Accordingly, intellectual property rights, database rights, and all other rights in any such data or information will belong to Company.

10. **SEVERABILITY:** If any provision of this Agreement is held to be unenforceable, it will be modified to be enforceable to the maximum extent permitted under applicable law; all other terms will remain in full force. If the unenforceable provision cannot be so modified, it will be excluded from this Agreement; all other terms of this Agreement will remain in full force.

11. **PRECEDENCE:** In the event that the different parts of this Agreement are conflicting, the written documents forming part of this Agreement will prevail in the following order: (i) this Agreement, (ii) the Scope of Work; and (iii) any other written documentation attached hereto.

12. **NOTICES:** All official notices will be in writing and made by overnight mail or certified mail, addressed to the other party at its address set forth in the opening header of this Agreement or at such other address as the other party may have designated in writing.

13. **ASSIGNMENT:** Neither party will assign this Agreement without the other party's prior written consent, which will not be unreasonably withheld. However, upon 30 days' prior written notice to the other party, either party may assign this Agreement at any time to any of its affiliates, subsidiaries or successors.

14. **LAW & JURISDICTION:** (a) This Agreement will be governed by the law of the State in which the applicable Services are performed. The parties hereby submit to the jurisdiction of the courts of such State. All terms in this Agreement are only intended to apply to the maximum extent permitted by applicable law.

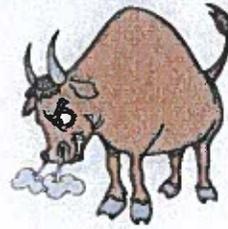
(b) The Equal Opportunity requirements of 41 CFR §§ 60-1.4, 60-300.5(a) and 60-741.5(a) are incorporated in this Agreement. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require Company to take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.

15. **ENTIRE AGREEMENT:** This Agreement, and anything attached to or incorporated into it, constitutes the entire agreement between the parties. Any representations, promises or agreements not embodied in this Agreement will not be enforceable. No Client contracts, purchase orders, work orders, or similar documents, regardless of when dated, will modify this Agreement. All changes to this Agreement will only be binding on a party if approved in writing by an authorized representative of that party.

Client: Butler Wedding
 By: _____
 Name: Sally A Butler
 Title: Mother of the Groom

Securitas Security Services USA, Inc.
 By: _____
 Name: Jaime Mata
 Title: Field Service Manager

CLIENT'S ATTENTION IS DIRECTED TO SECTION 5 - LIABILITY LIMITATION; INDEMNIFICATION



**62nd ANNUAL
2018 BRAWLEY CATTLE CALL
"CELEBRATING OUR WESTERN TRADITION"**

CHILI COOKOFF Saturday, November 3	9am to 3pm	Plaza Park
CHAMBER MIXER Monday, November 5	5pm to 7pm	Las Chabelas Restaurant
COWBOY POETRY Tuesday, November 6	7pm	Stockmen's Club
CHILDREN'S MINI RODEO Wednesday, November 7	10am	Cattle Call Arena
MARIACHI NIGHT Wednesday, November 7	6pm to 10pm	Plaza Park
BUHS COWBELL TRI TIP DINNER Thursday, November 8	4:30pm to 8pm	Lions Center
I.V. CANCER RESOURCE CENTER CHUCK WAGON BREAKFAST Saturday, November 10	5am	South Plaza Park
B.U.H.S. WRESTLING BOOSTER CLUB 5K RUN Saturday, November 10	6am to 8am	Main Street
CATTLE CALL PARADE Saturday, November 10	9am to 1pm	Main Street/Plaza Park
CATTLE CALL RODEO Saturday, November 10 Sunday, November 11	2pm & 7pm 1 pm	Cattle Call Park/Arena Cattle Call Park/Arena