

**CITY OF BRAWLEY  
MAY 16, 2017**

The City Council of the City of Brawley, California met in a regular session at 6:00 PM, Council Chambers, 383 Main, Brawley, California, the date, time and place duly established for the holding of said meeting. The City Clerk attests to the posting of the agenda pursuant to G.C. §54954.2.

The meeting was called to order by **Mayor Couchman @ 6:00 PM**

**PRESENT:** Couchman, Kastner-Jauregui, Nava, Noriega, Wharton  
**ABSENT:** None

Invocation was offered by **Tom Charlton, Full Gospel Church**

Pledge of Allegiance was led by **CM Wharton**

**1. APPROVAL OF AGENDA**

The agenda was **approved** as submitted. m/s/c Noriega/ Kastner-Jauregui 5-0

**2. PUBLIC APPEARANCES/COMMENTS**

- a. Recognition of Outgoing Police Chief Michael Crankshaw and Introduction of Interim Police Chief Kelly Brown

**Mayor Couchman** recognized retiring Police Chief Michael Crankshaw for his 3 ½ years of employment with the City of Brawley. Chief Crankshaw was presented a retirement badge. His spouse was presented with flowers.

**Police Chief Michael Crankshaw** introduced newly named Interim Chief of Police Kelly Brown.

**3. CONSENT AGENDA** Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

The consent agenda was **approved** as submitted. m/s/c /Noriega/Kastner-Jauregui 5-0

**AYES:** Couchman, Kastner-Jauregui, Nava, Noriega, Wharton  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

- a. Approve City Council Minutes: March 21, 2017
- b. Approve Accounts Payable:
  - April 21, 2017
  - April 28, 2017
  - May 1, 2017
  - May 5, 2017
- c. 2nd Reading and Adoption of Ordinance No. 2017-04: Ordinance of the City Council of the City of Brawley, California Amending Ordinance Number 2008-04 Regarding the Site Plan Review Process in the City of Brawley.

- d. Approve Change Order No. 001 for Contract No. 2016-04 South Palm Avenue Rehabilitation Project for Additional Pavement Reconstruction and Quantity Deductions Resulting in No Increase of Contract Amount.

#### **4. PUBLIC HEARING**

- a. Annual Review of City of Brawley Utility Users Tax

**Staff Report** – Ruby Walla, Finance Director

The current adopted 2016/2017 Fiscal Year General Fund Budget includes \$1,975,091 in projected Utility Users Tax revenue which equates to 13% of the City’s general fund revenue and expenditure budget.

The 2017/2018 Fiscal Year working draft General Fund revenue budget is proposed to remain at \$1,975,091.

The purpose of the Utility User Tax is to raise revenues for the general governmental purposes of the City. All of the proceeds from the UUT imposed shall be placed in the City’s General Fund. The tax levied is on the utility services of Telephone, Electricity, Gas, Water, Sewer, Trash and Cable Television. The current tax imposed on these utilities is 4%. This UUT was voter-approved on November 8, 2011 with an expiration date of May 31, 2018.

#### **OPENED PUBLIC HEARING @ 6:27PM**

No comments were received.

#### **CLOSED PUBLIC HEARING @ 6:28PM**

The Council accepted the Annual Review of the City of Brawley’s Utility Users Tax.

#### **5. REGULAR BUSINESS**

- a. Discussion and Staff Direction re: General Fund Budget Assumptions Revisited

**Power Point Presentation** – Rosanna Bayon Moore, City Manager\*

**CM Bayon Moore** updated the City Council on the General Fund Budget, the City Council direction received to date, how budget gaps have been bridged and proposed department restructuring. She noted that the Utility Users Tax expires May 2018 and renewal will determine whether or not existing service levels can be maintained in the future.

**CM Nava** commented on how pleased with the creativity applied to efforts that reduce general fund utilization.

**CM Wharton** commended staff on their flexibility given the future of the Utility User Tax and thanked staff for their efforts with preparation of the General Fund Budget.

**CM Kastner-Jauregui** thanked staff for all the work put into the General Fund Budget.

**CM Noriega** thanked staff for working hard on the budget.

**Mayor Couchman** thanked staff for all the work put into formulating the General Fund Budget for the upcoming year and commented on how budgets are living documents and are always changing.

\*Content available upon request from the Office of the City Clerk.

- b. Discussion and Potential Action re: Preparation of Support/Opposition Letters for Various Legislative Matters.

The Council **directed** staff to move forward with preparation of legislative letters.

**6. CITY COUNCIL MEMBER REPORTS**

- Noriega:** Attended SCAG Annual Conference, Grand Opening Ribbon Cutting for Tasty Fusion and spoke at the Memorial Day Event at the cemetery.
- Kastner-Jauregui:** Attended SCAG Annual Conference and Grand Opening Ribbon Cutting for Tasty Fusion.
- Wharton:** Attended SCAG Annual Conference and Annual Emergency Medical Administrators Conference.
- Nava:** Attended SCAG Annual Conference, participated as a moderator for IID candidates forum, met briefly with a group that is looking to develop Lucky Ranch Subdivision, met with Executive Director of the Chamber of Commerce for a potential business event for individuals throughout the Valley but to be held in the City and attended the “Dancing with the Stars” event.
- Couchman:** Attended SCAG Annual Conference, Ribbon Cutting for Ojeda Industries, “Dancing with the Stars” Event, “El Toro Annual Pasta” event at the Stockmen’s Club and today attended the swearing in of a new Police Officer.

**7. CITY MANAGER REPORT**

- a. Bike to Work Day is tomorrow. The City is partnering with the IV Velo Club.
- b. Economic Summit and General Assembly for the Imperial Valley is next week.

**8. CITY ATTORNEY REPORT**

- a. Gallery Night at Del Rio Country Club is this coming Friday starting @ 6:30PM.

**9. CITY CLERK REPORT**

- a. The California League of Cities Dinner is May 26, 2017.

**10. CLOSED SESSION**

**ANTICIPATED LITIGATION** (Government Code §54956.9, paragraph (4) of subdivision (d))

- a. Conference with Legal Counsel -There are two (2) potential cases.

**EXISTING LITIGATION** (Government Code §54956.9)

- a. Conference with Legal Counsel  
Name of Case: Brawley Oak Glen Land, LLC, et al. v. City of Brawley

PERSONNEL MATTERS (Government Code §54957)

- a. Public Employee Appointment to the Position of Parks & Recreation Director
- b. Public Employment of the Position of City Manager

**RECONVENED IN OPEN SESSION**

The City Council unanimously ratified employment agreement between the City of Brawley and Pat Dorsey. m/s/c  
Nava/Noriega 5-0

**ADJOURNMENT** @ 7:16 PM

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**Alma Benavides**, City Clerk