



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
Tuesday, October 18, 2016 @ 6:00 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

Donald L. Wharton, Mayor
Sam Couchman, Mayor Pro-Tempore
Helen M. Noriega, Council Member
George A. Nava, Council Member
Norma Kastner-Jauregui, Council Member

Alma Benavides, City Clerk
Ruby D. Walla, City Treasurer
William S. Smerdon, City Attorney
Rosanna Bayon Moore, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

- d. Discussion and Potential Action to Accept Transient Occupancy Tax Audit Results for January 1, 2013 through December 31, 2014 for Various Operators.
Pgs 98-113
- e. Discussion and Potential Action to Approve Resolution No. 2016- : Resolution of the City Council of the City of Brawley, California Appointing of Members to the Brawley Airport Commission and Brawley Parks & Recreation Commission.
Pgs 114-120

Brawley Airport Commission

Term Expiring June 30, 2018

Brawley Parks & Recreation Commission

Term Expiring June 30, 2019

Term Expiring June 30, 2019

5. DEPARTMENTAL REPORTS

- a. Fire Chief Chuck Peraza re: FEMA Assistance to Firefighters Programs and Brawley Fire Department Grant Seeking Efforts

6. INFORMATIONAL REPORT

- a. Record of Building Permits for September 2016, Prepared by Francisco Soto, Building Official **Pgs 121-122**

7. CITY TREASURER'S REPORT

8. CITY COUNCIL MEMBER REPORTS

9. CITY MANAGER'S REPORT

- a. Update on City of Brawley 15-HOME-10897 Owner Occupied Residential Rehabilitation Grant

10. CITY ATTORNEY'S REPORT

11. CITY CLERK'S REPORT

12. CLOSED SESSION

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 046-121-004

Legal Description: Portion of the West 148 feet of Lots 8, 9, 10 & 11, Block 42, Ramsdell Subdivision & Portion of or Vacated South 2nd Street.

Agency Negotiator: City Manager

Negotiating Parties: City of Brawley and State of California

ADJOURNMENT Next Regular Meeting, **November 1, 2016 @ 6:00 PM**, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3080.

Alma Benavides, City Clerk

Check Register Report

Date: 09/29/2016

Time: 1:33 PM

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City of Brawley

| Check Number | Check Date | Status | Vendor Number | Vendor Name | Check Description | Amount |
|--------------|------------|---------|---------------|---------------------------------|--|------------------|
| AMEX | 09/29/2016 | Printed | C541 | CAE CONSULTANTS INC. | Workorder Management Program | 1,300.00 |
| AMEX | 09/29/2016 | Printed | C544 | CANON FINANCIAL SERVICES, INC | Copier Lease | 1,038.30 |
| AMEX | 09/29/2016 | Printed | E171 | EMERGENCY MEDICAL PRODUCTS, IN | Medical Supplies | 874.05 |
| AMEX | 09/29/2016 | Printed | F105 | FEDERAL EXPRESS CORP. | Mailing - City Clerk | 12.84 |
| AMEX | 09/29/2016 | Printed | F266 | FIRE ETC., INC. | Safety Boots | 8,410.11 |
| AMEX | 09/29/2016 | Printed | M730 | MALLORY SAFETY & SUPPLY LLC | Goggles, Shield | 311.16 |
| AMEX | 09/29/2016 | Printed | U630 | UNITED PARCEL SERVICE, INC | Mailings - Engineering | 108.45 |
| AMEX | 09/29/2016 | Printed | V079 | VERIZON WIRELESS SERVICES L | Mobile Broadband | 71.10 |
| AMEX | 09/29/2016 | Printed | W250 | WESTAIR GASES & EQUIPMENT INC | Oxygen Tanks/F.D. 2 | 283.29 |
| AMEX | 09/29/2016 | Printed | Z032 | ZOLL MEDICAL CORPORATION | Refurbished X Series | 28,649.54 |
| 10 | | | | | Checks Total (excluding void checks): | 41,058.84 |
| 42599 | 09/29/2016 | Printed | A242 | A T & T | Telephone Services 9/7-10/6/16 | 113.97 |
| 42600 | 09/29/2016 | Printed | A343 | ACME SAFETY & SUPPLY CORP. | Glassbeads | 97.20 |
| 42601 | 09/29/2016 | Printed | A230 | ALARM COMMUNICATION EXPERT | Alarm Monitoring/WWTP | 360.00 |
| 42602 | 09/29/2016 | Printed | A126 | ALSCO AMERICAN LINEN DIV. | Cleaning Services | 523.66 |
| 42603 | 09/29/2016 | Printed | A544 | GARY ANSIEL | Thermometers/Shop | 112.21 |
| 42604 | 09/29/2016 | Printed | A901 | AT&T-CALNET 3 | Telephone Services 8/3-9/2/16 | 1,065.60 |
| 42605 | 09/29/2016 | Printed | A784 | AT&T | Telephone Services/Teen Center | 128.47 |
| 42606 | 09/29/2016 | Printed | A592 | AUTO ZONE, INC. #2804 | Return Door Handle | 36.84 |
| 42607 | 09/29/2016 | Printed | B268 | HECTOR M & NANCY BONESI | Refund Deposit 469 W A Street | 4.99 |
| 42608 | 09/29/2016 | Printed | B971 | SHIRLEY BONILLAS | Travel Adv./JPIA Risk | 144.11 |
| 42609 | 09/29/2016 | Printed | B977 | BRAWLEY UNION HIGH SCHOOL | Refund Deposit/Lions Center | 100.00 |
| 42610 | 09/29/2016 | Printed | B747 | BRENNTAG PACIFIC INC. | Sodium Hypochlorite | 1,436.60 |
| 42611 | 09/29/2016 | Printed | C545 | CANON SOLUTIONS AMERICA | P.W. Scanner Sep Maint. | 64.86 |
| 42612 | 09/29/2016 | Printed | C093 | CIT | City Hall Phone System | 150.89 |
| 42613 | 09/29/2016 | Printed | C063 | CLINICAS DE SALUD DE PUEBLO | Refund Bus Lic #1125 | 140.00 |
| 42614 | 09/29/2016 | Printed | D144 | DANIELS TIRE SERVICE | Oil Change #211 Parks | 478.19 |
| 42615 | 09/29/2016 | Printed | D123 | DESERT AIR CONDITIONING, IN | A/C Service | 297.00 |
| 42616 | 09/29/2016 | Printed | E145 | ELMS EQUIPMENT | Return Chain Loop | 86.53 |
| 42617 | 09/29/2016 | Printed | E561 | ELIZABETH ESTRADA | Decorations/Grandparents Event | 210.00 |
| 42618 | 09/29/2016 | Printed | F737 | FORENSIC DRUG TESTING | Sept Maint Fee, DOT Testing | 49.00 |
| 42619 | 09/29/2016 | Printed | G966 | GIBSON & SCHAEFER, INC. | Concrete | 221.80 |
| 42620 | 09/29/2016 | Printed | G889 | GREEN PATCH NURSERY | Plants | 86.36 |
| 42621 | 09/29/2016 | Printed | H182 | HACH COMPANY, INC. | Photocell Assembly | 974.78 |
| 42622 | 09/29/2016 | Printed | H158 | HD SUPPLY WATERWORKS, LTD | Epoxy, Bolt Kit, Gasket | 1,660.47 |
| 42623 | 09/29/2016 | Printed | H906 | ARACELY HERNANDEZ | Refund Ovrpmt 805 Kindig Ave. | 1.00 |
| 42624 | 09/29/2016 | Printed | I102 | I. I. D. | Canal Water/Oakley 3008245 | 13,910.00 |
| 42625 | 09/29/2016 | Printed | I153 | IEH LABORATORIES, INC | Various Testing | 1,239.00 |
| 42626 | 09/29/2016 | Void | 09/29/2016 | | Void Check | 0.00 |
| 42627 | 09/29/2016 | Void | 09/29/2016 | | Void Check | 0.00 |
| 42628 | 09/29/2016 | Printed | I301 | IMPERIAL HARDWARE CO., INC. | Aluminum Scoop | 660.59 |
| 42629 | 09/29/2016 | Printed | I103 | IMPERIAL IRRIGATION DISTRIC | Power Bills 7/29/16-8/29/16 | 43,315.93 |
| 42630 | 09/29/2016 | Printed | I443 | IMPERIAL PRINTERS | Business Cards/Juan Antunez | 49.68 |
| 42631 | 09/29/2016 | Printed | I608 | IMPERIAL TRUSS & LUMBER CO | Lumber | 163.50 |
| 42632 | 09/29/2016 | Printed | J632 | JORDAN IMPLEMENT, INC. | Switch, Seal Kit #75 WTP | 460.54 |
| 42633 | 09/29/2016 | Printed | K154 | K-C WELDING RENTALS, INC. | Chain Loop | 39.94 |
| 42634 | 09/29/2016 | Printed | J005 | NORMA KASTNER-JAUREGUI | Travel Adv/Annual Conf. & Expo | 338.31 |
| 42635 | 09/29/2016 | Printed | K018 | KIMLEY-HORN AND ASSOCIATES, INC | Alyce Gereaux Park | 4,400.00 |
| 42636 | 09/29/2016 | Printed | L920 | LABRUCHERIE IRRIGATION SUPP | Indoor Controller | 99.36 |
| 42637 | 09/29/2016 | Printed | L565 | LAPD REVOLVING TRAINING FUND | Leadship Program/Kelly Brown | 900.00 |
| 42638 | 09/29/2016 | Printed | M004 | MCNEECE BROS OIL COMPANY | Fuel/Police Dept. | 3,648.39 |
| 42639 | 09/29/2016 | Printed | N929 | GEORGE NAVA | Travel Adv/Annual Conf. & Expo | 338.31 |
| 42640 | 09/29/2016 | Printed | N045 | NORTHEND AUTOPARTS, INC. | Credit on Inv 556868 | 88.66 |

Check Register Report

Date: 09/29/2016

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City of Brawley

| Check Number | Check Date | Status | Vendor Number | Vendor Name | Check Description | Amount |
|--------------|------------|---------|---------------|--------------------------------|--|-------------------|
| 42641 | 09/29/2016 | Printed | 0567 | JIM O'MALLEY PLUMBING | PVC, Coupling, Bushing | 60.52 |
| 42642 | 09/29/2016 | Printed | 0793 | OFFICE SUPPLY COMPANY | Pen Refills | 68.91 |
| 42643 | 09/29/2016 | Printed | 0113 | OK RUBBER TIRES | Tire Repair #3901 F.D. | 17.70 |
| 42644 | 09/29/2016 | Printed | 0901 | ORANGE COMMERCIAL CREDIT | Microbioly Analysis | 3,085.00 |
| 42645 | 09/29/2016 | Printed | P604 | PADRE USA | Janitorial Supplies | 765.48 |
| 42646 | 09/29/2016 | Printed | P221 | CHARLES PERAZA | Travel Adv/Annual Conf. & Expo | 114.75 |
| 42647 | 09/29/2016 | Printed | P113 | PETTY CASH -CITY CLERK | Petty Cash - City Clerk | 7.99 |
| 42648 | 09/29/2016 | Printed | P521 | PETTY CASH-RECREATION DEPARTME | Petty Cash - Parks & Rec Dept. | 114.61 |
| 42649 | 09/29/2016 | Printed | P603 | PGI | Replace Windshield #202 | 308.22 |
| 42650 | 09/29/2016 | Printed | P930 | POLYDYNE, INC. | Clarifloc | 3,761.64 |
| 42651 | 09/29/2016 | Printed | R177 | RDO WATER | Solonoid | 13.34 |
| 42652 | 09/29/2016 | Printed | R462 | REDDY ICE, CORPORATION | Ice | 448.42 |
| 42653 | 09/29/2016 | Printed | R332 | PATRICIA ROBLES | Refund Deposit 152 W J Street | 16.75 |
| 42654 | 09/29/2016 | Printed | R062 | JOHN & VALERIE RODRIGUEZ | Refund Citation #P04709 | 36.00 |
| 42655 | 09/29/2016 | Printed | R058 | ROSENBAUER SOUTH DAKOTA, LLC | Door Panels #3911 F.D. | 830.37 |
| 42656 | 09/29/2016 | Printed | S1113 | SCADA INTEGRATIONS | Pump Troubleshooting | 2,706.30 |
| 42657 | 09/29/2016 | Printed | S407 | DANIEL SCHLEYER | Travel Adv./E.V.O.C. | 51.00 |
| 42658 | 09/29/2016 | Printed | T901 | SHELL | Fuel/Fire Dept. | 269.48 |
| 42659 | 09/29/2016 | Printed | S495 | SOUTHERN CALIFORNIA GAS CO. | 015 325 6300 2 8/10/16-9/9/16 | 58.47 |
| 42660 | 09/29/2016 | Printed | S760 | SPECTRUM ADVERTISING | Video Tape Council Mtg 9/6/16 | 650.00 |
| 42661 | 09/29/2016 | Printed | S709 | STATE WA RESOURCES CONTROL BD | Grade D2 Certification Renewal | 80.00 |
| 42662 | 09/29/2016 | Printed | S849 | STILLS ELECTRIC | Replace Bearings | 162.35 |
| 42663 | 09/29/2016 | Printed | U602 | USA BLUEBOOK, INC | Elbow, Sockets, Union, Cement | 866.20 |
| 42664 | 09/29/2016 | Printed | V641 | ANA MARCELA VALDEZ | Refund Deposit 641 N Palm Dr. | 201.34 |
| 42665 | 09/29/2016 | Printed | V145 | EVA VELASQUEZ | Refund Deposit 1192 G Street | 26.02 |
| 42666 | 09/29/2016 | Printed | W221 | WAL-MART STORES, INC. #01-1555 | Spray Paint, Rollers, Paint | 218.08 |
| 42667 | 09/29/2016 | Printed | W234 | DONALD WHARTON | Travel Adv/Annual Conf. & Expo | 338.31 |
| | | | 69 | | Checks Total (excluding void checks): | 93,473.99 |
| | | | 79 | | Grand Total (excluding void checks): | 134,532.83 |



INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/29/2016

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City of Brawley

| Fund/Dept/Acct | Vendor Name | Invoice # | Invoice Desc. | Check # | Due Date | Check Date | Amount |
|---------------------------------------|--|-------------|--------------------------------|---------|------------|------------|-----------------|
| Fund: 101 General Fund | | | | | | | |
| Dept: 000.000 | | | | | | | |
| 101-000.000-205.308 | Sr. Center ESTRADA/ELIZABETH// | 000262 | Decorations/Grandparents Event | 42617 | 09/01/2016 | 09/29/2016 | 210.00 |
| | | | | | | | <u>210.00</u> |
| 101-000.000-205.400 | Sales tax RODRIGUEZ/JOHN & | | Refund Citation #P04709 | 42654 | 09/20/2016 | 09/29/2016 | 11.00 |
| | | | | | | | <u>11.00</u> |
| Total Dept. 000000: | | | | | | | 221.00 |
| Dept: 110.000 General Revenues | | | | | | | |
| 101-110.000-410.800 | Business CLINICAS DE SALUD DE | | Refund Bus Lic #1125 | 42613 | 09/16/2016 | 09/29/2016 | 140.00 |
| | | | | | | | <u>140.00</u> |
| 101-110.000-450.300 | Parking fines RODRIGUEZ/JOHN & | | Refund Citation #P04709 | 42654 | 09/20/2016 | 09/29/2016 | 25.00 |
| | | | | | | | <u>25.00</u> |
| Total Dept. General Revenues: | | | | | | | 165.00 |
| Dept: 111.000 City Council | | | | | | | |
| 101-111.000-721.110 | Food and PETTY CASH -CITY CLERK/// | | Petty Cash - City Clerk | 42647 | 09/20/2016 | 09/29/2016 | 7.99 |
| | | | | | | | <u>7.99</u> |
| 101-111.000-730.200 | Technical SPECTRUM ADVERTISING/// | 12900 | Video Tape Council Mtg 9/6/16 | 42660 | 09/08/2016 | 09/29/2016 | 650.00 |
| | | | | | | | <u>650.00</u> |
| 101-111.000-750.402 | Travel - N.J. KASTNER-JAUREGUI/NORMA/ | | Travel Adv/Annual Conf. & Expo | 42634 | 09/23/2016 | 09/29/2016 | 338.31 |
| | | | | | | | <u>338.31</u> |
| 101-111.000-750.403 | Travel - G.N. NAVA/GEORGE// | | Travel Adv/Annual Conf. & Expo | 42639 | 09/23/2016 | 09/29/2016 | 338.31 |
| | | | | | | | <u>338.31</u> |
| 101-111.000-750.405 | Travel - D.W. WHARTON/DONALD// | | Travel Adv/Annual Conf. & Expo | 42667 | 09/23/2016 | 09/29/2016 | 338.31 |
| | | | | | | | <u>338.31</u> |
| Total Dept. City Council: | | | | | | | 1,672.92 |
| Dept: 112.000 City Clerk | | | | | | | |
| 101-112.000-750.210 | Postage FEDERAL EXPRESS CORP./// | 5-548-00627 | Mailing - City Clerk | 145 | 09/16/2016 | 09/29/2016 | 12.84 |
| | | | | | | | <u>12.84</u> |
| Total Dept. City Clerk: | | | | | | | 12.84 |
| Dept: 151.000 Finance | | | | | | | |
| 101-151.000-720.100 | Office OFFICE SUPPLY COMPANY/// | | Rubber Bands, Calculator | 42642 | 09/16/2016 | 09/29/2016 | 12.62 |
| | OFFICE SUPPLY COMPANY/// | | Calculator Ribbon | 42642 | 09/20/2016 | 09/29/2016 | 15.50 |
| | | | | | | | <u>28.12</u> |
| 101-151.000-740.100 | Repair & CIT/// | 29170429 | City Hall Phone System | 42612 | 09/20/2016 | 09/29/2016 | 75.45 |
| | | | | | | | <u>75.45</u> |
| 101-151.000-740.400 | Rent | | | | | | |

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City of Brawley

| Fund/Dept/Acct | Vendor Name | Invoice # | Invoice Desc. | Check # | Due Date | Check Date | Amount |
|--|--------------------------|------------|-------------------------------|---------|------------|------------|-----------------|
| | CANON FINANCIAL | 16486937 | Copier Lease PO #1974 | 143 | 09/12/2016 | 09/29/2016 | 113.40 |
| | | | | | | | 113.40 |
| Total Dept. Finance: | | | | | | | 216.90 |
| Dept: 152.000 Utility Billing | | | | | | | |
| 101-152.000-720.100 | Office | | | | | | |
| | OFFICE SUPPLY COMPANY/// | | Calculator Ribbon | 42642 | 09/20/2016 | 09/29/2016 | 19.30 |
| | OFFICE SUPPLY COMPANY/// | | Pen Refills | 42642 | 09/16/2016 | 09/29/2016 | 4.40 |
| | OFFICE SUPPLY COMPANY/// | | Pen Refills, Pens | 42642 | 09/15/2016 | 09/29/2016 | 61.20 |
| | OFFICE SUPPLY COMPANY/// | | Return Pens | 42642 | 09/16/2016 | 09/29/2016 | -54.40 |
| | OFFICE SUPPLY COMPANY/// | | Pen Refills | 42642 | 09/15/2016 | 09/29/2016 | 10.10 |
| | | | | | | | 40.70 |
| 101-152.000-740.100 | Repair & CIT/// | 29170429 | City Hall Phone System | 42612 | 09/20/2016 | 09/29/2016 | 75.40 |
| | | | | | | | 75.40 |
| 101-152.000-740.400 | Rent | | | | | | |
| | CANON FINANCIAL | 16486937 | Copier Lease PO #1974 | 143 | 09/12/2016 | 09/29/2016 | 113.40 |
| | | | | | | | 113.40 |
| Total Dept. Utility Billing: | | | | | | | 229.60 |
| Dept: 153.000 Personnel | | | | | | | |
| 101-153.000-730.200 | Technical | | | | | | |
| | FORENSIC DRUG TESTING/// | 2016-03761 | Sept Maint Fee, DOT Testing | 42618 | 09/08/2016 | 09/29/2016 | 49.00 |
| | | | | | | | 49.00 |
| 101-153.000-750.400 | Travel | | | | | | |
| | BONILLAS/SHIRLEY// | | Travel Adv./JPIA Risk | 42608 | 09/01/2016 | 09/29/2016 | 144.11 |
| | | | | | | | 144.11 |
| Total Dept. Personnel: | | | | | | | 193.11 |
| Dept: 191.000 Non-departmental | | | | | | | |
| 101-191.000-740.100 | Repair & | | | | | | |
| | DESERT AIR CONDITIONING, | B30858 | A/C Service | 42615 | 09/01/2016 | 09/29/2016 | 297.00 |
| | | | | | | | 297.00 |
| Total Dept. Non-departmental: | | | | | | | 297.00 |
| Dept: 211.000 Police Protection | | | | | | | |
| 101-211.000-721.200 | Other | | | | | | |
| | MALLORY SAFETY & SUPPLY | 4141675 | Gloves | 147 | 09/12/2016 | 09/29/2016 | 118.69 |
| | | | | | | | 118.69 |
| 101-211.000-725.400 | Fuel | | | | | | |
| | MCNEECE BROS OIL | 130549 | Fuel/Police Dept. | 42638 | 09/01/2016 | 09/29/2016 | 33.52 |
| | MCNEECE BROS OIL | 153916 | Fuel/Police Dept. | 42638 | 09/12/2016 | 09/29/2016 | 26.21 |
| | MCNEECE BROS OIL | 154423 | Fuel/Police Dept. | 42638 | 09/21/2016 | 09/29/2016 | 29.07 |
| | | | | | | | 88.80 |
| 101-211.000-750.200 | | | | | | | |
| | AT&T-CALNET 3/// | | Telephone Services 8/3-9/2/16 | 42604 | 09/03/2016 | 09/29/2016 | 1,065.60 |
| | | | | | | | 1,065.60 |
| 101-211.000-750.510 | | | | | | | |
| | LAPD REVOLVING TRAINING | 8671159 | Leadship Program/Kelly Brown | 42637 | 09/12/2016 | 09/29/2016 | 900.00 |
| | SCHLEYER/DANIEL// | | Travel Adv./E.V.O.C. | 42657 | 09/01/2016 | 09/29/2016 | 51.00 |
| | | | | | | | 951.00 |
| Total Dept. Police Protection: | | | | | | | 2,224.09 |

INVOICE APPROVAL LIST BY FUND REPORT

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City of Brawley

| Fund/Dept/Acct | Vendor Name | Invoice # | Invoice Desc. | Check # | Due Date | Check Date | Amount |
|--|---|----------------|--------------------------------|---------|------------|------------|-----------------|
| 101-211.300-721.200 | Other WAL-MART STORES, INC. | 04852 | Spray Paint, Rollers, Paint | 42666 | 09/22/2016 | 09/29/2016 | 96.00 |
| | | | | | | | 96.00 |
| Total Dept. Graffiti Abatement: | | | | | | | 96.00 |
| Dept: 221.000 Fire Department | | | | | | | |
| 101-221.000-720.400 | Automotive NORTHEND AUTOPARTS, ROSENBAUER SOUTH | 568723 | Lift Supports | 42640 | 09/13/2016 | 09/29/2016 | 107.98 |
| | | | Door Panels #3911 F.D. | 42655 | 09/01/2016 | 09/29/2016 | 830.37 |
| | | | | | | | 938.35 |
| 101-221.000-720.800 | Janitorial PADRE USA/// | 16001914 | Janitorial Supplies | 42645 | 09/01/2016 | 09/29/2016 | 11.45 |
| | PADRE USA/// | 16002321 | Janitorial Supplies | 42645 | 09/01/2016 | 09/29/2016 | 149.60 |
| | PADRE USA/// | 16002673 | Janitorial Supplies | 42645 | 09/05/2016 | 09/29/2016 | 303.51 |
| | | | | | | | 464.56 |
| 101-221.000-721.100 | Uniforms FIRE ETC., INC./// | 93381 | Safety Boots, Harness, Helmet | 146 | 09/01/2016 | 09/29/2016 | 926.64 |
| | FIRE ETC., INC./// | 94057 | Safety Boots | 146 | 09/12/2016 | 09/29/2016 | 593.07 |
| | | | | | | | 1,519.71 |
| 101-221.000-721.200 | Other EMERGENCY MEDICAL | 1850493 | Medical Supplies | 144 | 09/02/2016 | 09/29/2016 | 530.31 |
| | EMERGENCY MEDICAL | 1850486 | Medical Supplies | 144 | 09/02/2016 | 09/29/2016 | 343.74 |
| | IMPERIAL HARDWARE CO., | 450841/2 | Bulb, Voltage Detector | 42628 | 09/06/2016 | 09/29/2016 | 6.13 |
| | IMPERIAL HARDWARE CO., | 450428/2 | Hooks | 42628 | 09/01/2016 | 09/29/2016 | 11.06 |
| | IMPERIAL HARDWARE CO., | 450286/2 | Cone Cups, Mop Head | 42628 | 09/01/2016 | 09/29/2016 | 29.89 |
| | | | | | | | 921.13 |
| 101-221.000-721.900 | Small tools & IMPERIAL HARDWARE CO., | 450841/2 | Bulb, Voltage Detector | 42628 | 09/06/2016 | 09/29/2016 | 13.68 |
| | IMPERIAL HARDWARE CO., | 450994/2 | Bolt Cutter | 42628 | 09/07/2016 | 09/29/2016 | 54.76 |
| | | | | | | | 68.44 |
| 101-221.000-725.300 | Natural gas SOUTHERN CALIFORNIA GAS | 015 325 6300 2 | 8/10/16-9/9/16 | 42659 | 09/13/2016 | 09/29/2016 | 15.86 |
| | | | | | | | 15.86 |
| 101-221.000-725.400 | Fuel SHELL/// | | Fuel/Fire Dept. | 42658 | 09/05/2016 | 09/29/2016 | 269.48 |
| | | | | | | | 269.48 |
| 101-221.000-740.100 | Repair & OK RUBBER TIRES/// | 52227 | Tire Repair #3901 F.D. | 42643 | 09/08/2016 | 09/29/2016 | 17.70 |
| | | | | | | | 17.70 |
| 101-221.000-740.400 | Rent WESTAIR GASES & | 80101593 | Acetylene, Oxygen Tanks/F.D. 1 | 150 | 09/01/2016 | 09/29/2016 | 173.73 |
| | | | | | | | 173.73 |
| 101-221.000-750.400 | Travel PERAZA/CHARLES// | | Travel Adv/Annual Conf. & Expo | 42646 | 09/26/2016 | 09/29/2016 | 114.75 |
| | | | | | | | 114.75 |
| Total Dept. Fire Department: | | | | | | | 4,503.71 |

Dept: 221.100 Fire Station #2

| | | | | | | | |
|---------------------|----------------------------|----------|---------------------|-------|------------|------------|--------|
| 101-221.100-720.800 | Janitorial PADRE USA/// | 16001222 | Janitorial Supplies | 42645 | 09/01/2016 | 09/29/2016 | 21.12 |
| | PADRE USA/// | 16001913 | Janitorial Supplies | 42645 | 09/01/2016 | 09/29/2016 | 11.45 |
| | PADRE USA/// | 16002253 | Janitorial Supplies | 42645 | 09/01/2016 | 09/29/2016 | 147.50 |
| | PADRE USA/// | 16002674 | Janitorial Supplies | 42645 | 09/05/2016 | 09/29/2016 | 120.85 |

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|--|---------------------------|-----------|--------------------------------|---------|------------|------------|-----------------|
| | | | | | | | 300.92 |
| 101-221.100-721.200 | Other | | | | | | |
| | IMPERIAL HARDWARE CO., | 451811/2 | Batteries | 42628 | 09/14/2016 | 09/29/2016 | 9.00 |
| | REDDY ICE, CORPORATION/// | | Ice | 42652 | 09/15/2016 | 09/29/2016 | 182.74 |
| | | | | | | | 191.74 |
| 101-221.100-721.900 | Small tools & | | | | | | |
| | IMPERIAL HARDWARE CO., | 451558/2 | Lopper | 42628 | 09/12/2016 | 09/29/2016 | 39.38 |
| | | | | | | | 39.38 |
| 101-221.100-725.200 | Electricity | | | | | | |
| | IMPERIAL IRRIGATION | | Power Bills 7/29/16-8/29/16 | 42629 | 09/01/2016 | 09/29/2016 | 1,463.96 |
| | | | | | | | 1,463.96 |
| 101-221.100-740.200 | Cleaning | | | | | | |
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42602 | 09/01/2016 | 09/29/2016 | 25.00 |
| | | | | | | | 25.00 |
| 101-221.100-740.400 | Rent | | | | | | |
| | WESTAIR GASES & | 80101592 | Oxygen Tanks/F.D. 2 | 150 | 09/01/2016 | 09/29/2016 | 109.56 |
| | | | | | | | 109.56 |
| 101-221.100-750.200 | | | | | | | |
| | VERIZON WIRELESS | | Mobile Broadband | 149 | 09/06/2016 | 09/29/2016 | 71.10 |
| | | | | | | | 71.10 |
| Total Dept. Fire Station #2: | | | | | | | 2,201.68 |
| Dept: 231.000 Building Inspection | | | | | | | |
| 101-231.000-420.400 | Construction | | | | | | |
| | STILLS ELECTRIC/// | | Refund Ovrpmt EL#26646 | 42662 | 09/22/2016 | 09/29/2016 | 4.70 |
| | | | | | | | 4.70 |
| Total Dept. Building Inspection: | | | | | | | 4.70 |
| Dept: 241.000 Animal Control | | | | | | | |
| 101-241.000-725.400 | Fuel | | | | | | |
| | MCNEECE BROS OIL | 840447 | Fuel/Public Works | 42638 | 09/01/2016 | 09/29/2016 | 378.87 |
| | | | | | | | 378.87 |
| Total Dept. Animal Control: | | | | | | | 378.87 |
| Dept: 311.000 Engineering | | | | | | | |
| 101-311.000-725.400 | Fuel | | | | | | |
| | MCNEECE BROS OIL | 840447 | Fuel/Public Works | 42638 | 09/01/2016 | 09/29/2016 | 79.16 |
| | | | | | | | 79.16 |
| 101-311.000-730.200 | Technical | | | | | | |
| | ALARM COMMUNICATION | 08416 | Alarm Monitoring/Public Works | 42601 | 09/20/2016 | 09/29/2016 | 90.00 |
| | ALARM COMMUNICATION | 08414 | Alarm Monitoring/Sts-Utilities | 42601 | 09/20/2016 | 09/29/2016 | 90.00 |
| | CAE CONSULTANTS INC./// | 1095-8 | Workorder Management Program | 142 | 09/01/2016 | 09/29/2016 | 1,300.00 |
| | | | | | | | 1,480.00 |
| 101-311.000-740.200 | Cleaning | | | | | | |
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42602 | 09/19/2016 | 09/29/2016 | 29.61 |
| | | | | | | | 29.61 |
| 101-311.000-740.400 | Rent | | | | | | |
| | CANON FINANCIAL | 16486933 | P.W. Copier Lease | 143 | 09/12/2016 | 09/29/2016 | 540.00 |
| | CANON SOLUTIONS | | P.W. Scanner Sep Maint., | 42611 | 09/02/2016 | 09/29/2016 | 64.86 |
| | | | | | | | 604.86 |
| 101-311.000-750.210 | Postage | | | | | | |

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| | UNITED PARCEL SERVICE, | | Mailings - Engineering | 148 | 09/10/2016 | 09/29/2016 | 38.63 |
| | UNITED PARCEL SERVICE, | | Mailings - Engineering | 148 | 09/17/2016 | 09/29/2016 | 69.82 |
| | | | | | | | 108.45 |
| Total Dept. Engineering: | | | | | | | 2,302.08 |
| Dept: 511.000 Parks | | | | | | | |
| 101-511.000-720.500 | Electrical LABRUCHERIE IRRIGATION | 125995c | Indoor Controller | 42636 | 09/20/2016 | 09/29/2016 | 99.36 |
| | | | | | | | 99.36 |
| 101-511.000-720.600 | Plumbing RDO WATER | J19660 | Solenoid | 42651 | 09/22/2016 | 09/29/2016 | 12.84 |
| | | | | | | | 12.84 |
| 101-511.000-721.110 | Food and PETTY CASH-RECREATION | | Petty Cash - Parks & Rec Dept. | 42648 | 09/23/2016 | 09/29/2016 | 91.11 |
| | | | | | | | 91.11 |
| 101-511.000-721.200 | Other | | | | | | |
| | IMPERIAL HARDWARE CO., | 452544/2 | Paint | 42628 | 09/21/2016 | 09/29/2016 | 26.48 |
| | IMPERIAL HARDWARE CO., | 452027/2 | Bolts | 42628 | 09/16/2016 | 09/29/2016 | 1.51 |
| | IMPERIAL HARDWARE CO., | 452494/2 | Trash Can | 42628 | 09/21/2016 | 09/29/2016 | 12.07 |
| | IMPERIAL TRUSS & LUMBER | B11662 | Lumber | 42631 | 09/20/2016 | 09/29/2016 | 163.50 |
| | PETTY CASH-RECREATION | | Petty Cash - Parks & Rec Dept. | 42648 | 09/23/2016 | 09/29/2016 | 23.50 |
| | | | | | | | 227.06 |
| 101-511.000-725.200 | Electricity | | | | | | |
| | IMPERIAL IRRIGATION | | Power Bills 7/26/16-8/24/16 | 42629 | 09/01/2016 | 09/29/2016 | 33.09 |
| | IMPERIAL IRRIGATION | | Power Bills 7/29/16-8/29/16 | 42629 | 09/01/2016 | 09/29/2016 | 199.71 |
| | | | | | | | 232.80 |
| Total Dept. Parks: | | | | | | | 663.17 |
| Dept: 521.000 Recreation & Lions | | | | | | | |
| 101-521.000-470.110 | Rents and BRAWLEY UNION HIGH | 771138 | Refund Deposit/Lions Center | 42609 | 09/16/2016 | 09/29/2016 | 100.00 |
| | | | | | | | 100.00 |
| 101-521.000-720.300 | Chemicals | | | | | | |
| | BRENNTAG PACIFIC INC./// | BPI658686 | Sodium Hypochlorite | 42610 | 09/09/2016 | 09/29/2016 | 1,436.60 |
| | IMPERIAL HARDWARE CO., | 452022/2 | Liquid Acid, Batteries | 42628 | 09/16/2016 | 09/29/2016 | 21.58 |
| | | | | | | | 1,458.18 |
| 101-521.000-721.200 | Other | | | | | | |
| | IMPERIAL HARDWARE CO., | 452654/2 | Potting Soil, Kids Shovel | 42628 | 09/22/2016 | 09/29/2016 | 66.14 |
| | IMPERIAL HARDWARE CO., | 452022/2 | Liquid Acid, Batteries | 42628 | 09/16/2016 | 09/29/2016 | 8.63 |
| | IMPERIAL HARDWARE CO., | 452336/2 | Bungey, Tarp | 42628 | 09/19/2016 | 09/29/2016 | 19.65 |
| | WAL-MART STORES, INC. | 07683 | Flowers, Potting Soil | 42666 | 09/21/2016 | 09/29/2016 | 122.08 |
| | | | | | | | 216.50 |
| 101-521.000-740.200 | Cleaning | | | | | | |
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42602 | 09/19/2016 | 09/29/2016 | 28.48 |
| | | | | | | | 28.48 |
| 101-521.000-740.400 | Rent | | | | | | |
| | CANON FINANCIAL | 16486936 | Fax Board Lease | 143 | 09/12/2016 | 09/29/2016 | 14.90 |
| | CANON FINANCIAL | 16486934 | Copier Lease/Parks & Rec. | 143 | 09/12/2016 | 09/29/2016 | 111.43 |
| | CANON FINANCIAL | 16486934 | Copier Lease/Parks & Rec. | 143 | 09/12/2016 | 09/29/2016 | 66.77 |
| | | | | | | | 193.10 |
| 101-521.000-750.200 | AT&T/// | | Telephone Services/Teen Center | 42605 | 09/06/2016 | 09/29/2016 | 128.47 |
| | | | | | | | 128.47 |

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| Total Dept. Recreation & Lions Center: | | | | | | | 2,124.73 |
| Dept: 522.000 Senior Citizens | | | | | | | |
| 101-522.000-725.300 | Natural gas | | | | | | |
| | SOUTHERN CALIFORNIA GAS | 193 926 4200 5 8/10/16-9/9/16 | | 42659 | 09/13/2016 | 09/29/2016 | 42.61 |
| | | | | | | | 42.61 |
| Total Dept. Senior Citizens Center: | | | | | | | 42.61 |
| Dept: 551.000 Library | | | | | | | |
| 101-551.000-740.100 | Repair & | | | | | | |
| | PGI/// | 21406 | Replace Window/Library | 42649 | 09/01/2016 | 09/29/2016 | 83.32 |
| | | | | | | | 83.32 |
| Total Dept. Library: | | | | | | | 83.32 |
| Total Fund General Fund: | | | | | | | 17,633.43 |
| Fund: 201 ECD - Program Income | | | | | | | |
| Dept: 650.010 P.I. att. to open | | | | | | | |
| 201-650.010-800.400 | Equipment | | | | | | |
| | FIRE ETC., INC./// | 94176 | SCBAs | 146 | 09/14/2016 | 09/29/2016 | 6,890.40 |
| | ZOLL MEDICAL | 1601217 | Refurbished X Series | 151 | 09/19/2016 | 09/29/2016 | 2,122.19 |
| | ZOLL MEDICAL | 1601217 | Refurbished X Series | 151 | 09/19/2016 | 09/29/2016 | 26,527.35 |
| | | | | | | | 35,539.94 |
| Total Dept. P.I. att. to open grants: | | | | | | | 35,539.94 |
| Total Fund ECD - Program | | | | | | | 35,539.94 |
| Fund: 211 Gas Tax | | | | | | | |
| Dept: 312.000 Street Maintenance | | | | | | | |
| 211-312.000-720.700 | Construction | | | | | | |
| | GIBSON & SCHAEFER, INC./// | 65351 | Concrete | 42619 | 09/01/2016 | 09/29/2016 | 221.80 |
| | | | | | | | 221.80 |
| 211-312.000-721.200 | Other | | | | | | |
| | ACME SAFETY & SUPPLY | 105715-00 | Glassbeads | 42600 | 09/01/2016 | 09/29/2016 | 97.20 |
| | ELMS EQUIPMENT/// | | Chain Links | 42616 | 09/15/2016 | 09/29/2016 | 35.92 |
| | ELMS EQUIPMENT/// | | Return Chain Loop | 42616 | 09/15/2016 | 09/29/2016 | -21.19 |
| | IMPERIAL HARDWARE CO., | 451566/2 | Flag Tape | 42628 | 09/13/2016 | 09/29/2016 | 5.35 |
| | IMPERIAL HARDWARE CO., | 451480/2 | Aluminum Scoop | 42628 | 09/12/2016 | 09/29/2016 | 68.23 |
| | K-C WELDING RENTALS, | 13387 | Chain Loop | 42633 | 09/15/2016 | 09/29/2016 | 39.94 |
| | | | | | | | 225.45 |
| Total Dept. Street Maintenance & | | | | | | | 447.25 |
| Total Fund Gas Tax: | | | | | | | 447.25 |
| Fund: 411 Capital Projects - Parks | | | | | | | |
| Dept: 512.010 Alyce Gereaux Park | | | | | | | |
| 411-512.010-730.100 | Professional | | | | | | |
| | KIMLEY-HORN AND | 8325805 | Alyce Gereaux Park | 42635 | 09/01/2016 | 09/29/2016 | 4,400.00 |
| | | | | | | | 4,400.00 |
| Total Dept. Alyce Gereaux Park | | | | | | | 4,400.00 |
| Total Fund Capital Projects | | | | | | | 4,400.00 |

Fund: 501 Water

Dept: 000.000

501-000.000-205.200 Water

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| | BONESI/HECTOR M & | | Refund Deposit 469 W A Street | 42607 | 09/20/2016 | 09/29/2016 | 4.99 |
| | ROBLES/PATRICIA// | | Refund Deposit 152 W J Street | 42653 | 09/19/2016 | 09/29/2016 | 16.71 |
| | VALDEZ/ANA MARCELA// | | Refund Deposit 641 N Palm Dr. | 42664 | 09/21/2016 | 09/29/2016 | 201.34 |
| | VELASQUEZ/EVA// | | Refund Deposit 1192 G Street | 42665 | 09/19/2016 | 09/29/2016 | 26.02 |
| | | | | | | | 249.10 |
| | | | | | | Total Dept. 000000: | 249.10 |
| Dept: 321.000 | Water Treatment | | | | | | |
| 501-321.000-440.710 | Water sales | | | | | | |
| | HERNANDEZ/ARACELY// | | Refund Ovrpmt 805 Kindig Ave. | 42623 | 09/22/2016 | 09/29/2016 | 1.00 |
| | | | | | | | 1.00 |
| 501-321.000-720.300 | Chemicals | | | | | | |
| | POLYDYNE, INC/// | 1074931 | Clarifloc | 42650 | 09/07/2016 | 09/29/2016 | 3,761.64 |
| | | | | | | | 3,761.64 |
| 501-321.000-720.600 | Plumbing | | | | | | |
| | RDO WATER | J19272 | Elbow | 42651 | 09/12/2016 | 09/29/2016 | 0.50 |
| | USA BLUEBOOK, INC/// | 050817 | Hose, Floor Sign | 42663 | 09/01/2016 | 09/29/2016 | 560.92 |
| | USA BLUEBOOK, INC/// | 054178 | Elbow, Sockets, Union, Cement | 42663 | 09/07/2016 | 09/29/2016 | 305.28 |
| | | | | | | | 866.70 |
| 501-321.000-721.200 | Other | | | | | | |
| | ELMS EQUIPMENT/// | | Chain Loop, Oil | 42616 | 09/21/2016 | 09/29/2016 | 71.80 |
| | GREEN PATCH NURSERY/// | 9643 | Plants | 42620 | 09/01/2016 | 09/29/2016 | 86.36 |
| | HACH COMPANY, INC./// | 10094554 | Reagent Sets | 42621 | 09/06/2016 | 09/29/2016 | 183.52 |
| | HACH COMPANY, INC./// | 10096451 | Photocell Assembly | 42621 | 09/07/2016 | 09/29/2016 | 791.26 |
| | IMPERIAL HARDWARE CO., | 451022/2 | Gloves | 42628 | 09/07/2016 | 09/29/2016 | 24.18 |
| | IMPERIAL HARDWARE CO., | 451624/2 | Tie Wire, Screw, Weatherstrip | 42628 | 09/13/2016 | 09/29/2016 | 26.29 |
| | IMPERIAL HARDWARE CO., | 452299/2 | Hose, Rope, Water Can | 42628 | 09/19/2016 | 09/29/2016 | 83.55 |
| | IMPERIAL HARDWARE CO., | 452701/2 | Vinyl Tube, Spring | 42628 | 09/22/2016 | 09/29/2016 | 29.86 |
| | | | | | | | 1,296.82 |
| 501-321.000-725.100 | Water | | | | | | |
| | I. I. D./// | | Canal Water/Mansfield 3056449 | 42624 | 09/06/2016 | 09/29/2016 | 13,662.00 |
| | | | | | | | 13,662.00 |
| 501-321.000-725.400 | Fuel | | | | | | |
| | MCNEECE BROS OIL | 840447 | Fuel/Public Works | 42638 | 09/01/2016 | 09/29/2016 | 237.24 |
| | | | | | | | 237.24 |
| 501-321.000-730.200 | Technical | | | | | | |
| | ORANGE COMMERCIAL | 8297 | Microbiology Analysis | 42644 | 09/06/2016 | 09/29/2016 | 271.00 |
| | ORANGE COMMERCIAL | 8312 | Microbiology Analysis | 42644 | 09/12/2016 | 09/29/2016 | 349.00 |
| | | | | | | | 620.00 |
| 501-321.000-740.200 | Cleaning | | | | | | |
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42602 | 09/12/2016 | 09/29/2016 | 52.77 |
| | | | | | | | 52.77 |
| 501-321.000-740.400 | Rent | | | | | | |
| | CANON FINANCIAL | 16486935 | Copier Lease | 143 | 09/12/2016 | 09/29/2016 | 78.40 |
| | | | | | | | 78.40 |
| 501-321.000-750.200 | | | | | | | |
| | A T & T/// | | Telephone Services 9/6-10/6/16 | 42599 | 09/07/2016 | 09/29/2016 | 5.33 |
| | | | | | | | 5.33 |
| | | | | | | Total Dept. Water Treatment: | 20,581.90 |
| Dept: 322.000 | Water Distribution | | | | | | |
| 501-322.000-720.100 | Office | | | | | | |
| | IMPERIAL PRINTERS/// | 91610 | Business Cards/Juan Antunez | 42630 | 09/01/2016 | 09/29/2016 | 49.68 |

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| | | | | | | | 49.68 |
| 501-322.000-720.600 | Plumbing HD SUPPLY WATERWORKS, HD SUPPLY WATERWORKS. | | Gate Valve | 42622 | 09/13/2016 | 09/29/2016 | 984.71 |
| | | | Epoxy, Bolt Kit, Gasket | 42622 | 09/08/2016 | 09/29/2016 | 675.71 |
| | | | | | | | 1,660.47 |
| 501-322.000-721.200 | Other MALLORY SAFETY & SUPPLY MALLORY SAFETY & SUPPLY REDDY ICE, CORPORATION/// | 4139553 4141622 | Wipes Goggles, Shield Ice | 147 147 42652 | 09/07/2016 09/12/2016 09/14/2016 | 09/29/2016 09/29/2016 09/29/2016 | 48.61 143.86 265.68 |
| | | | | | | | 458.15 |
| 501-322.000-725.200 | Electricity IMPERIAL IRRIGATION | | Power Bills 7/29/16-8/29/16 | 42629 | 09/01/2016 | 09/29/2016 | 100.92 |
| | | | | | | | 100.92 |
| 501-322.000-725.400 | Fuel MCNEECE BROS OIL | 840447 | Fuel/Public Works | 42638 | 09/01/2016 | 09/29/2016 | 2,710.68 |
| | | | | | | | 2,710.68 |
| 501-322.000-750.200 | A T & T/// | | Telephone Services 9/6-10/6/16 | 42599 | 09/07/2016 | 09/29/2016 | 33.29 |
| | | | | | | | 33.29 |
| 501-322.000-750.650 | Taxes, Fees, STATE WA RESOURCES | | Grade D2 Certification Renewal | 42661 | 09/21/2016 | 09/29/2016 | 40.00 |
| | | | | | | | 40.00 |
| | | | | | | | Total Dept. Water Distribution: 5,053.19 |
| | | | | | | | Total Fund Water: 25,884.19 |
| Fund: 511 Wastewater | | | | | | | |
| Dept: 331.000 Wastewater | | | | | | | |
| 511-331.000-750.200 | A T & T/// | | Telephone Services 9/7-10/6/16 | 42599 | 09/07/2016 | 09/29/2016 | 75.35 |
| | | | | | | | 75.35 |
| 511-331.000-750.650 | Taxes, Fees, STATE WA RESOURCES | | Grade D2 Certification Renewal | 42661 | 09/21/2016 | 09/29/2016 | 40.00 |
| | | | | | | | 40.00 |
| | | | | | | | Total Dept. Wastewater Collection: 115.35 |
| Dept: 332.000 Wastewater | | | | | | | |
| 511-332.000-720.600 | Plumbing O'MALLEY PLUMBING/JIM// | 92671 | PVC, Coupling, Bushing | 42641 | 09/16/2016 | 09/29/2016 | 60.52 |
| | | | | | | | 60.52 |
| 511-332.000-721.200 | Other IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., | 451196/2 451150/2 451677/2 451925/2 | Cord Plug Hose Barb, Pole Degreaser Union, Ell, Primer, Nipple | 42628 42628 42628 42628 | 09/08/2016 09/08/2016 09/13/2016 09/15/2016 | 09/29/2016 09/29/2016 09/29/2016 09/29/2016 | 4.36 51.09 10.45 37.25 |
| | | | | | | | 103.15 |
| 511-332.000-725.100 | Water I. I. D/// | | Canal Water/Oakley 3008245 | 42624 | 09/06/2016 | 09/29/2016 | 248.00 |
| | | | | | | | 248.00 |
| 511-332.000-725.200 | Electricity IMPERIAL IRRIGATION | | Power Bills 7/29/16-8/29/16 | 42629 | 09/01/2016 | 09/29/2016 | 40,215.77 |

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| | | | | | | | 40,215.77 |
| 511-332.000-725.400 | Fuel MCNEECE BROS OIL | 840447 | Fuel/Public Works | 42638 | 09/01/2016 | 09/29/2016 | 153.64 |
| | | | | | | | 153.64 |
| 511-332.000-730.200 | Technical ALARM COMMUNICATION | 08404 | Alarm Monitoring/WWTP | 42601 | 09/20/2016 | 09/29/2016 | 90.00 |
| | IEH LABORATORIES, INC/// | BCA | Various Testing | 42625 | 06/01/2016 | 09/29/2016 | 1,239.00 |
| | ORANGE COMMERCIAL | 8307 | Microbiology Analysis | 42644 | 09/12/2016 | 09/29/2016 | 2,079.00 |
| | ORANGE COMMERCIAL | 8301 | Microbioly Analysis | 42644 | 09/06/2016 | 09/29/2016 | 386.00 |
| | | | | | | | 3,794.00 |
| 511-332.000-740.100 | Repair & SCADA INTEGRATIONS | 2005B | Pump Troubleshooting | 42656 | 09/15/2016 | 09/29/2016 | 2,706.30 |
| | STILLS ELECTRIC/// | 5004 | Replace Bearings | 42662 | 09/01/2016 | 09/29/2016 | 157.65 |
| | | | | | | | 2,863.95 |
| 511-332.000-740.200 | Cleaning ALSCO AMERICAN LINEN | | Cleaning Services | 42602 | 09/01/2016 | 09/29/2016 | 108.12 |
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42602 | 09/12/2016 | 09/29/2016 | 108.12 |
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42602 | 09/19/2016 | 09/29/2016 | 108.12 |
| | | | | | | | 324.36 |
| Total Dept. Wastewater treatment: | | | | | | | 47,763.39 |
| Total Fund Wastewater: | | | | | | | 47,878.74 |
| Fund: 531 Airport | | | | | | | |
| Dept: 351.000 Airport | | | | | | | |
| 531-351.000-725.200 | Electricity IMPERIAL IRRIGATION | | Power Bills 7/29/16-8/29/16 | 42629 | 09/01/2016 | 09/29/2016 | 1,302.48 |
| | | | | | | | 1,302.48 |
| Total Dept. Airport: | | | | | | | 1,302.48 |
| Total Fund Airport: | | | | | | | 1,302.48 |
| Fund: 601 Maintenance | | | | | | | |
| Dept: 801.000 Vehicle | | | | | | | |
| 601-801.000-720.400 | Automotive AUTO ZONE, INC. #2804/// | | Door Handle #48 Parks | 42606 | 09/16/2016 | 09/29/2016 | 31.58 |
| | AUTO ZONE, INC. #2804/// | | Door Handle #48 Parks | 42606 | 09/19/2016 | 09/29/2016 | 36.84 |
| | AUTO ZONE, INC. #2804/// | | Return Door Handle | 42606 | 09/19/2016 | 09/29/2016 | -31.58 |
| | JORDAN IMPLEMENT, INC./// | P34935 | Key Switch, Connector #75 WTP | 42632 | 09/12/2016 | 09/29/2016 | 78.76 |
| | JORDAN IMPLEMENT, INC./// | P35115 | Switch, Seal Kit #75 WTP | 42632 | 09/15/2016 | 09/29/2016 | 381.78 |
| | NORTHEND AUTOPARTS, | 568945 | Shocks #208 Streets | 42640 | 09/16/2016 | 09/29/2016 | 129.49 |
| | NORTHEND AUTOPARTS, | 569090 | Filter #3964 F.D. | 42640 | 09/19/2016 | 09/29/2016 | 18.62 |
| | NORTHEND AUTOPARTS, | 556868 | Credit on Inv 556868 | 42640 | 09/01/2016 | 09/29/2016 | -167.43 |
| | | | | | | | 478.06 |
| 601-801.000-720.410 | Tires DANIELS TIRE SERVICE/// | | Tires #206 AC | 42614 | 09/20/2016 | 09/29/2016 | 349.08 |
| | | | | | | | 349.08 |
| 601-801.000-721.900 | Small tools & ANSIEL/GARY// | | Thermometers/Shop | 42603 | 09/16/2016 | 09/29/2016 | 112.21 |
| | | | | | | | 112.21 |
| 601-801.000-730.200 | Technical ALARM COMMUNICATION | 08415 | Alarm Monitoring/P.W.-Shop | 42601 | 09/20/2016 | 09/29/2016 | 90.00 |
| | | | | | | | 90.00 |

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/29/2016

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City of Brawley

| Fund/Dept/Acct | Vendor Name | Invoice # | Invoice Desc. | Check # | Due Date | Check Date | Amount |
|---------------------|-------------------------|-----------|---------------------------|---------|------------|------------|---|
| 601-801.000-740.100 | Repair & | | | | | | |
| | DANIELS TIRE SERVICE/// | | Oil Change #116 Streets | 42614 | 09/20/2016 | 09/29/2016 | 35.11 |
| | DANIELS TIRE SERVICE/// | | Oil Change #114 Streets | 42614 | 09/21/2016 | 09/29/2016 | 55.11 |
| | DANIELS TIRE SERVICE/// | | Oil Change #211 Parks | 42614 | 09/21/2016 | 09/29/2016 | 38.89 |
| | PGI/// | 21442 | Replace Windshield #202 | 42649 | 09/13/2016 | 09/29/2016 | 224.90 |
| | | | | | | | 354.01 |
| 601-801.000-740.200 | Cleaning | | | | | | |
| | ALSCO AMERICAN LINEN | | Uniform Cleaning Services | 42602 | 09/19/2016 | 09/29/2016 | 37.32 |
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42602 | 09/19/2016 | 09/29/2016 | 26.12 |
| | | | | | | | 63.44 |
| | | | | | | | Total Dept. Vehicle Maintenance Shop: 1,446.80 |
| | | | | | | | Total Fund Maintenance: 1,446.80 |
| | | | | | | | Grand Total: 134,532.83 |

Check Register Report

Date: 09/30/2016

Time: 11:08 AM

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City of Brawley

| Check Number | Check Date | Status | Vendor Number | Vendor Name | Check Description | Amount |
|--------------|------------|---------|---------------|--------------------------------|-------------------------------|----------|
| 42668 | 09/30/2016 | Printed | A366 | AFLAC GROUP INSURANCE | Critical Care Withheld | 575.43 |
| 42669 | 09/30/2016 | Printed | A368 | AFLAC INC. | Cancer, ICU, Disability | 2,806.15 |
| 42670 | 09/30/2016 | Printed | C110 | COLUMBUS BANK & TRUST COMPA | Unreimbursed Medical & | 305.38 |
| 42671 | 09/30/2016 | Printed | F689 | FRANCHISE TAX BOARD | Deductions | 764.80 |
| 42672 | 09/30/2016 | Printed | N944 | NATIONAL PLAN COORDINATORS | Deferred Comp Plan #340233-01 | 5,233.11 |
| 42673 | 09/30/2016 | Printed | N187 | NATIONWIDE RETIREMENT | Deferred Compensation #05270 | 170.00 |
| 42674 | 09/30/2016 | Printed | S325 | SUN COMMUNITY FED. CREDIT UNIO | Credit Union Deductions | 1,121.00 |
| 42675 | 09/30/2016 | Printed | U660 | UNITED STATES TREASURY | Deductions | 177.50 |
| 42676 | 09/30/2016 | Printed | U761 | UNITED STATES TREASURY | Deductions | 200.00 |
| 42677 | 09/30/2016 | Printed | U110 | UNITED WAY OF IMPERIAL COUNTY | United Way Deductions | 25.00 |

10

Checks Total (excluding void checks):

11,378.37



Check Register Report

Date: 10/06/2016

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City of Brawley

| Check Number | Check Date | Status | Vendor Number | Vendor Name | Check Description | Amount |
|--------------|------------|---------|---------------|--------------------------------|--|-----------------|
| AMEX | 10/06/2016 | Printed | A785 | AT&T | U-Verse Internet 9/17-10/16 | 59.00 |
| AMEX | 10/06/2016 | Printed | C430 | CLINICA DE SALUD DEL PUEBLO, I | PPD Test/Daniel Bonillas | 120.00 |
| AMEX | 10/06/2016 | Printed | D178 | DIRECTV | Acct# 007659085 09/15-10/14/16 | 200.54 |
| AMEX | 10/06/2016 | Printed | E402 | EAN SERVICES, LLC | Vehicle Rental/A Escobar, | 1,501.02 |
| AMEX | 10/06/2016 | Printed | E171 | EMERGENCY MEDICAL PRODUCTS, IN | Medical Supplies | 550.15 |
| AMEX | 10/06/2016 | Printed | F266 | FIRE ETC., INC. | Strap, Hose, Line Tool | 296.25 |
| AMEX | 10/06/2016 | Printed | M730 | MALLORY SAFETY & SUPPLY LLC | Gloves | 118.65 |
| AMEX | 10/06/2016 | Printed | O880 | OFFICE DEPOT, INC. | Lock | 179.68 |
| AMEX | 10/06/2016 | Printed | S689 | STAPLES ADVANTAGE | Facial Tissue | 757.63 |
| AMEX | 10/06/2016 | Printed | U630 | UNITED PARCEL SERVICE, INC | Mailings - City Clerk | 166.97 |
| AMEX | 10/06/2016 | Printed | W233 | WAGE WORKS | FSA Service Fee - August 2016 | 100.00 |
| 11 | | | | | Checks Total (excluding void checks): | 4,049.97 |
| 42678 | 10/06/2016 | Void | 10/06/2016 | | Void Check | 0.00 |
| 42679 | 10/06/2016 | Printed | A126 | ALSCO AMERICAN LINEN DIV. | Cleaning Services | 309.67 |
| 42680 | 10/06/2016 | Printed | A017 | AMERICAN EXPRESS | AP Credit Card Payment 9/27/16 | 28,170.44 |
| 42681 | 10/06/2016 | Printed | A901 | AT&T-CALNET 3 | Telephone Services 8/20-9/19 | 2,911.56 |
| 42682 | 10/06/2016 | Printed | A592 | AUTO ZONE, INC. #2804 | Balance on Inv#2804860026 | 99.97 |
| 42683 | 10/06/2016 | Printed | B112 | JULIO & DEBBIE BAEZA | Refund Deposit 114 Mackenzie | 201.34 |
| 42684 | 10/06/2016 | Printed | B782 | BOYS & GIRLS CLUB OF I V | Auction Tickets/Sam Couchman | 200.00 |
| 42685 | 10/06/2016 | Printed | B578 | BRAWLEY MASONIC TEMPLE ASSO | Office Space Rent - Jul-Oct | 1,500.00 |
| 42686 | 10/06/2016 | Printed | B122 | BRAWLEY WORKWEAR & SHOES | Safety Boots/Ricardo Arguellez | 138.20 |
| 42687 | 10/06/2016 | Printed | B747 | BRENNTAG PACIFIC INC. | Sodium Hypochlorite | 733.86 |
| 42688 | 10/06/2016 | Printed | B550 | KELLY BROWN | Reimb. Tuition/Business Comm. | 750.00 |
| 42689 | 10/06/2016 | Printed | C312 | CA PUBLIC EMP. RETIREMENT SYST | Oct 2016 Medical Insurance | 86,887.04 |
| 42690 | 10/06/2016 | Printed | C054 | CALPERS EDUCATIONAL FORUM 2016 | Forum Registration/R. Ramirez | 399.00 |
| 42691 | 10/06/2016 | Printed | C916 | CALPERS | GASB 68 Reports Measurement | 3,250.00 |
| 42692 | 10/06/2016 | Printed | C596 | CURTIS ROADRUNNER LOCK & SAFE | Rekey #918 Parks | 450.00 |
| 42693 | 10/06/2016 | Printed | D144 | DANIELS TIRE SERVICE | Repair Flat Tire #21 Streets | 59.04 |
| 42694 | 10/06/2016 | Printed | D103 | DELTA DENTAL | Dental Insurance - Oct 2016 | 8,325.13 |
| 42695 | 10/06/2016 | Printed | M291 | OSCAR ESCALANTE | Travel Adv./CALBO Education Wk | 652.83 |
| 42696 | 10/06/2016 | Printed | F904 | KAREN FARNESE | Reimb. Gun Light Batteries | 89.05 |
| 42697 | 10/06/2016 | Printed | G363 | GOVINVEST | GASB 68 Reports | 1,800.00 |
| 42698 | 10/06/2016 | Printed | H158 | HD SUPPLY WATERWORKS, LTD | Backflow Preventor | 579.26 |
| 42699 | 10/06/2016 | Printed | H104 | HOLMAN PROFESSIONAL COUNSELING | Employee Assistance Oct 2016 | 611.80 |
| 42700 | 10/06/2016 | Printed | I447 | I. V. TERMITE & PEST CONTRO | Pest Control Svcs F.D. #1 | 29.00 |
| 42701 | 10/06/2016 | Void | 10/06/2016 | | Void Check | 0.00 |
| 42702 | 10/06/2016 | Printed | I301 | IMPERIAL HARDWARE CO., INC. | Toilet Seat | 390.49 |
| 42703 | 10/06/2016 | Printed | I103 | IMPERIAL IRRIGATION DISTRIC | Power Bills 8/24/16-9/22/16 | 1,174.15 |
| 42704 | 10/06/2016 | Printed | I218 | INTERSTATE BATTERY | Batteries #900, #P165 P.D. | 431.35 |
| 42705 | 10/06/2016 | Printed | J632 | JORDAN IMPLEMENT, INC. | Seal Kit #75 WTP | 222.67 |
| 42706 | 10/06/2016 | Printed | K154 | K-C WELDING RENTALS, INC. | Weedeater Line | 68.03 |
| 42707 | 10/06/2016 | Printed | L247 | LAYFIELD USA CORPORATION | Water Treatment Plant Liner | 4,133.21 |
| 42708 | 10/06/2016 | Printed | L425 | THE LIGHTHOUSE, INC. | Wiper Blades/Shop | 102.85 |
| 42709 | 10/06/2016 | Printed | M004 | MCNEECE BROS OIL COMPANY | Fuel/Police Dept. | 167.39 |
| 42710 | 10/06/2016 | Printed | N045 | NORTHEND AUTOPARTS, INC. | Support | 71.65 |
| 42711 | 10/06/2016 | Printed | 0567 | JIM O'MALLEY PLUMBING | PVC Pipe, Ball Valve, Primer | 26.20 |
| 42712 | 10/06/2016 | Printed | O233 | O'REILLY AUTO PARTS | Wheel Nut #208 Streets | 8.39 |
| 42713 | 10/06/2016 | Printed | O793 | OFFICE SUPPLY COMPANY | Copy Paper, Ink Cartridge | 405.27 |
| 42714 | 10/06/2016 | Printed | O901 | ORANGE COMMERCIAL CREDIT | Copper Analysis | 1,809.00 |
| 42715 | 10/06/2016 | Printed | O160 | ORIGINAL SID BLACKMAN | Install Faucet/Lions Center | 319.32 |
| 42716 | 10/06/2016 | Printed | P604 | PADRE USA | Janitorial Supplies | 80.54 |
| 42717 | 10/06/2016 | Printed | P110 | PESTMASTER SERVICES | Pest Control/Admin Offices | 185.00 |
| 42718 | 10/06/2016 | Printed | P243 | PETTY CASH-FIRE DEPT. | Petty Cash - Fire Dept | 16.00 |

Check Register Report

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City of Brawley

| Check Number | Check Date | Status | Vendor Number | Vendor Name | Check Description | Amount | |
|--------------|------------|---------|---------------|--------------------------------|--------------------------------|--|------------------|
| 42719 | 10/06/2016 | Printed | P294 | POSITIVE PROMOTIONS | Plastic Helmts, Stickers | 429.7 | |
| 42720 | 10/06/2016 | Printed | P903 | PRINCIPAL FINANCIAL GROUP | Life Insurance - October 2016 | 3,541.0 | |
| 42721 | 10/06/2016 | Printed | P104 | PUBLIC EMPLOYEES RETIREMENT | PERS 09/13/2016-09/26/2016 | 61,802.1 | |
| 42722 | 10/06/2016 | Printed | R177 | RDO WATER | Cement, Nobin | 17.7 | |
| 42723 | 10/06/2016 | Printed | S557 | SCHOLASTIC INC. | Books | 328.3 | |
| 42724 | 10/06/2016 | Printed | S450 | SUPERIOR READY MIX CONCRETE LP | Concrete | 233.5 | |
| 42725 | 10/06/2016 | Printed | T524 | TYCO INTEGRATED SECURITY, LLC | Alarm Monitoring 10/1-10/31/16 | 118.2 | |
| 42726 | 10/06/2016 | Printed | U901 | UNITED STATES POSTAL SERVIC | City Hall Postage Refill | 3,141.0 | |
| 42727 | 10/06/2016 | Printed | U842 | UNITED STATES TREASURY | IRS Penalty Form 941 | 316.6 | |
| 42728 | 10/06/2016 | Printed | V335 | V & V MANUFACTURING INC. | Retirement Badges | 279.9 | |
| 42729 | 10/06/2016 | Printed | V452 | VISION SERVICE PLAN (CA), I | October Vision Insurance | 1,943.21 | |
| 42730 | 10/06/2016 | Printed | W221 | WAL-MART STORES, INC. #01-1555 | Oximeter | 528.5 | |
| 42731 | 10/06/2016 | Printed | W825 | WEST COAST INDUSTRIAL | Airport Reservoir Improvements | 150,141.2 | |
| 42732 | 10/06/2016 | Printed | W250 | WESTAIR GASES & EQUIPMENT INC | Blue Flame Weldmark Hood | 124.5 | |
| 42733 | 10/06/2016 | Printed | Z125 | ZEP SALES & SERVICE | Car Wash | 600.9 | |
| | | | | | 56 | Checks Total (excluding void checks): | 371,305.6 |
| | | | | | 67 | Grand Total (excluding void checks): | 375,355.6 |



INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/06/2016
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City of Brawley

| Fund/Dept/Acct | Vendor Name | Invoice # | Invoice Desc. | Check # | Due Date | Check Date | Amount |
|-----------------------------------|---|-----------|--------------------------------|---------|------------|------------|-----------------|
| Fund: 101 General Fund | | | | | | | |
| Dept: 000.000 | | | | | | | |
| 101-000.000-202.000 | Accounts AMERICAN EXPRESS/// | | AP Credit Card Payment 9/27/16 | 42680 | 09/27/2016 | 10/06/2016 | 8,380.55 |
| | | | | | | | 8,380.55 |
| Total Dept. 000000: | | | | | | | 8,380.55 |
| Dept: 111.000 City Council | | | | | | | |
| 101-111.000-750.601 | Special BOYS & GIRLS CLUB OF I V/// | CA2016 | Auction Tickets/Sam Couchman | 42684 | 09/26/2016 | 10/06/2016 | 200.00 |
| | | | | | | | 200.00 |
| Total Dept. City Council: | | | | | | | 200.00 |
| Dept: 112.000 City Clerk | | | | | | | |
| 101-112.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 399.34 |
| | | | | | | | 399.34 |
| 101-112.000-720.100 | Office OFFICE SUPPLY COMPANY/// | | Copy Paper, Ink Cartridge | 42713 | 09/28/2016 | 10/06/2016 | 49.55 |
| | | | | | | | 49.55 |
| 101-112.000-750.210 | Postage UNITED PARCEL SERVICE, UNITED PARCEL SERVICE, UNITED STATES POSTAL | | Mailings - City Clerk | 161 | 09/17/2016 | 10/06/2016 | 116.32 |
| | | | Mailings - City Clerk | 161 | 09/24/2016 | 10/06/2016 | 50.65 |
| | | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 12.05 |
| | | | | | | | 179.02 |
| Total Dept. City Clerk: | | | | | | | 627.91 |
| Dept: 131.000 City Manager | | | | | | | |
| 101-131.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 480.19 |
| | | | | | | | 480.19 |
| Total Dept. City Manager: | | | | | | | 480.19 |
| Dept: 151.000 Finance | | | | | | | |
| 101-151.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 1,118.87 |
| | | | | | | | 1,118.87 |
| 101-151.000-720.100 | Office OFFICE SUPPLY COMPANY/// | | Pen Refills, Highlighters | 42713 | 10/03/2016 | 10/06/2016 | 122.48 |
| | | | | | | | 122.48 |
| 101-151.000-721.200 | Other WAL-MART STORES, INC. | 06171 | Tissue Paper, Wipes | 42730 | 10/03/2016 | 10/06/2016 | 11.90 |
| | | | | | | | 11.90 |
| 101-151.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 36.00 |
| | | | | | | | 36.00 |
| 101-151.000-750.210 | Postage UNITED STATES POSTAL | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 175.06 |
| | | | | | | | 175.06 |
| 101-151.000-750.500 | Training CALPERS EDUCATIONAL | | Forum Registration/R. Ramirez | 42690 | 10/05/2016 | 10/06/2016 | 399.00 |
| | | | | | | | 399.00 |

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City of Brawley

| Fund/Dept/Acct | Vendor Name | Invoice # | Invoice Desc. | Check # | Due Date | Check Date | Amount |
|--------------------------------------|------------------------------------|-----------|-------------------------------|---------|------------|-------------------------------------|-----------------|
| 101-151.000-750.650 | Taxes, Fees, UNITED STATES | | IRS Penalty Form 941 | 42727 | 10/04/2016 | 10/06/2016 | 316.62 |
| | | | | | | | <u>316.62</u> |
| | | | | | | Total Dept. Finance: | 2,179.93 |
| Dept: 152.000 Utility Billing | | | | | | | |
| 101-152.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 449.27 |
| | | | | | | | <u>449.27</u> |
| 101-152.000-721.200 | Other WAL-MART STORES, INC. | 06171 | Tissue Paper, Wipes | 42730 | 10/03/2016 | 10/06/2016 | 11.90 |
| | | | | | | | <u>11.90</u> |
| 101-152.000-750.210 | Postage UNITED STATES POSTAL | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 2,747.10 |
| | | | | | | | <u>2,747.10</u> |
| | | | | | | Total Dept. Utility Billing: | 3,208.27 |
| Dept: 153.000 Personnel | | | | | | | |
| 101-153.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 271.07 |
| | | | | | | | <u>271.07</u> |
| 101-153.000-720.100 | Office OFFICE SUPPLY COMPANY/// | | Folders | 42713 | 09/23/2016 | 10/06/2016 | 97.18 |
| | | | | | | | <u>97.18</u> |
| 101-153.000-730.200 | Technical | | | | | | |
| | CLINICA DE SALUD DEL | 159737 | PPD Test/Martin Melendez | 153 | 09/29/2016 | 10/06/2016 | 20.00 |
| | CLINICA DE SALUD DEL | 159738 | PPD Test/Alberto Cossio | 153 | 09/29/2016 | 10/06/2016 | 20.00 |
| | CLINICA DE SALUD DEL | 24574 | PPD Test/Ricardo Jasso | 153 | 09/29/2016 | 10/06/2016 | 20.00 |
| | CLINICA DE SALUD DEL | 159753 | PPD Test/Paul Cortez | 153 | 09/29/2016 | 10/06/2016 | 20.00 |
| | CLINICA DE SALUD DEL | 159755 | PPD Test/Joshua Colunga | 153 | 09/29/2016 | 10/06/2016 | 20.00 |
| | CLINICA DE SALUD DEL | 159752 | PPD Test/Daniel Bonillas | 153 | 09/29/2016 | 10/06/2016 | 20.00 |
| | WAGE WORKS/// | | FSA Service Fee - August 2016 | 162 | 09/12/2016 | 10/06/2016 | 100.00 |
| | | | | | | | <u>220.00</u> |
| 101-153.000-750.210 | Postage UNITED STATES POSTAL | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 17.67 |
| | | | | | | | <u>17.67</u> |
| 101-153.000-750.310 | Employee V & V MANUFACTURING | 43437 | Retirement Badges | 42728 | 09/21/2016 | 10/06/2016 | 279.94 |
| | | | | | | | <u>279.94</u> |
| | | | | | | Total Dept. Personnel: | 885.86 |
| Dept: 171.000 Planning | | | | | | | |
| 101-171.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 296.07 |
| | | | | | | | <u>296.07</u> |
| 101-171.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 164.85 |
| | | | | | | | <u>164.85</u> |
| 101-171.000-750.210 | Postage UNITED STATES POSTAL | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 78.76 |
| | | | | | | | <u>78.76</u> |
| | | | | | | Total Dept. Planning: | 539.68 |

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City of Brawley

| Fund/Dept/Acct | Vendor Name | Invoice # | Invoice Desc. | Check # | Due Date | Check Date | Amount |
|--|--|---------------------|---|---|--|--|--|
| Dept: 181.000 Information | | | | | | | |
| 101-181.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 283.23 |
| | | | | | | | 283.23 |
| Total Dept. Information technology: | | | | | | | 283.23 |
| Dept: 191.000 Non-departmental | | | | | | | |
| 101-191.000-720.100 | Office OFFICE SUPPLY COMPANY/// | | Copy Paper, Ink Cartridge | 42713 | 09/28/2016 | 10/06/2016 | 136.06 |
| | | | | | | | 136.06 |
| 101-191.000-730.200 | Technical CALPERS/// GOVINVEST/// PESTMASTER SERVICES/// PESTMASTER SERVICES/// PESTMASTER SERVICES/// PESTMASTER SERVICES/// TYCO INTEGRATED | | GASB 68 Reports Measurement 1064 GASB 68 Reports 1385446 Pest Control/Building Dept. 1385828 Rodent Control/City Hall 1385829 Pest Control/City Hall 1385827 Pest Control/Admin Offices 27230027 Alarm Monitoring 10/1-10/31/16 | 42691 42697 42717 42717 42717 42717 42725 | 09/01/2016 10/04/2016 09/16/2016 09/28/2016 09/28/2016 09/28/2016 09/17/2016 | 10/06/2016 10/06/2016 10/06/2016 10/06/2016 10/06/2016 10/06/2016 10/06/2016 | 3,250.00 1,800.00 30.00 85.00 35.00 35.00 118.20 |
| | | | | | | | 5,353.20 |
| 101-191.000-740.200 | Cleaning ALSCO AMERICAN LINEN ALSCO AMERICAN LINEN ALSCO AMERICAN LINEN | | Cleaning Services Cleaning Services Cleaning Services | 42679 42679 42679 | 09/26/2016 09/26/2016 09/26/2016 | 10/06/2016 10/06/2016 10/06/2016 | 18.05 12.70 15.00 |
| | | | | | | | 45.75 |
| 101-191.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 157.60 |
| | | | | | | | 157.60 |
| 101-191.000-750.210 | Postage UNITED STATES POSTAL | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 0.47 |
| | | | | | | | 0.47 |
| Total Dept. Non-departmental: | | | | | | | 5,693.08 |
| Dept: 211.000 Police Protection | | | | | | | |
| 101-211.000-710.300 | P E R S PUBLIC EMPLOYEES PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 PERS 09/13/2016-09/26/2016 | 42721 42721 | 10/05/2016 10/05/2016 | 10/06/2016 10/06/2016 | 14,785.46 2,185.04 |
| | | | | | | | 16,970.50 |
| 101-211.000-720.100 | Office STAPLES ADVANTAGE/// STAPLES ADVANTAGE/// | | CD Envelopes Toner, Correction Tape | 160 160 | 09/17/2016 09/17/2016 | 10/06/2016 10/06/2016 | 11.86 723.54 |
| | | | | | | | 735.40 |
| 101-211.000-720.900 | FARNESE/KAREN// | 3118821 | Reimb. Gun Light Batteries | 42696 | 09/26/2016 | 10/06/2016 | 89.05 |
| | | | | | | | 89.05 |
| 101-211.000-721.200 | Other IMPERIAL HARDWARE CO., MALLORY SAFETY & SUPPLY STAPLES ADVANTAGE/// | 453056/2 4146012 | Toilet Seat Gloves Facial Tissue | 42702 158 160 | 09/26/2016 09/21/2016 09/17/2016 | 10/06/2016 10/06/2016 10/06/2016 | 17.37 118.69 22.23 |
| | | | | | | | 158.29 |
| 101-211.000-725.400 | Fuel MCNEECE BROS OIL | 154697 | Fuel/Police Dept. | 42709 | 09/27/2016 | 10/06/2016 | 30.19 |
| | | | | | | | 30.19 |

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Date: 10/06/2016

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City of Brawley

| Fund/Dept/Acct | Vendor Name | Invoice # | Invoice Desc. | Check # | Due Date | Check Date | Amount |
|---|--|-----------|--------------------------------|---------|------------|------------|------------------|
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42679 | 09/26/2016 | 10/06/2016 | 134.1 |
| | | | | | | | 134.1 |
| 101-211.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 631.7 |
| | | | | | | | 631.7 |
| 101-211.000-750.500 | Training BROWN/KELLY// | | Reimb. Tuition/Business Comm. | 42688 | 09/23/2016 | 10/06/2016 | 750.0 |
| | | | | | | | 750.0 |
| Total Dept. Police Protection: | | | | | | | 19,499.31 |
| Dept: 211.300 Graffiti Abatement | | | | | | | |
| 101-211.300-721.200 | Other WAL-MART STORES, INC. | 06237 | Paint | 42730 | 09/28/2016 | 10/06/2016 | 45.7 |
| | | | | | | | 45.7 |
| Total Dept. Graffiti Abatement: | | | | | | | 45.7 |
| Dept: 221.000 Fire Department | | | | | | | |
| 101-221.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 7,643.3 |
| | | | | | | | 7,643.3 |
| 101-221.000-720.400 | Automotive AUTO ZONE, INC. #2804/// | | Wiper Blades, Rain Repellent | 42682 | 09/20/2016 | 10/06/2016 | 38.52 |
| | AUTO ZONE, INC. #2804/// | | Return Wiper Blade | 42682 | 09/20/2016 | 10/06/2016 | -17.27 |
| | AUTO ZONE, INC. #2804/// | | Wiper Blade | 42682 | 09/20/2016 | 10/06/2016 | 17.27 |
| | AUTO ZONE, INC. #2804/// | | Oil Absorbent | 42682 | 09/01/2016 | 10/06/2016 | 28.1 |
| | NORTHEND AUTOPARTS, | 569213 | Return Lift Supports | 42710 | 09/20/2016 | 10/06/2016 | -54.0 |
| | NORTHEND AUTOPARTS, | 568860 | Support | 42710 | 09/15/2016 | 10/06/2016 | 53.98 |
| | | | | | | | 66.60 |
| 101-221.000-721.200 | Other IMPERIAL HARDWARE CO., | 451909/2 | Bolts, Washers, Nuts | 42702 | 09/15/2016 | 10/06/2016 | 3.83 |
| | PETTY CASH-FIRE DEPT./// | | Petty Cash - Fire Dept | 42718 | 09/14/2016 | 10/06/2016 | 16.00 |
| | POSITIVE PROMOTIONS/// | 05583978 | Plastic Helmts, Stickers | 42719 | 09/20/2016 | 10/06/2016 | 429.75 |
| | | | | | | | 449.58 |
| 101-221.000-721.900 | Small tools & WAL-MART STORES, INC. | 06941 | Oximeter | 42730 | 09/26/2016 | 10/06/2016 | 37.78 |
| | | | | | | | 37.78 |
| 101-221.000-730.200 | Technical I. V. TERMITES & PEST | 0237747 | Pest Control Svcs F.D. #1 | 42700 | 09/21/2016 | 10/06/2016 | 29.00 |
| | | | | | | | 29.00 |
| 101-221.000-750.200 | AT&T | | U-Verse Internet 9/17-10/16 | 152 | 09/16/2016 | 10/06/2016 | 59.00 |
| | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 152.60 |
| | DIRECTV | | Acct# 007659085 09/15-10/14/16 | 154 | 09/16/2016 | 10/06/2016 | 200.54 |
| | | | | | | | 412.14 |
| 101-221.000-750.210 | Postage UNITED STATES POSTAL | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 9.05 |
| | | | | | | | 9.05 |
| Total Dept. Fire Department: | | | | | | | 8,647.49 |
| Dept: 221.100 Fire Station #2 | | | | | | | |
| 101-221.100-720.400 | Automotive AUTO ZONE, INC. #2804/// | | Car Wash Interior Detailer | 42682 | 09/27/2016 | 10/06/2016 | 18.82 |
| | AUTO ZONE, INC. #2804/// | | Wiper Blade | 42682 | 09/20/2016 | 10/06/2016 | 14.52 |

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| | NORTHEND AUTOPARTS, | 569287 | Bulbs | 42710 | 09/20/2016 | 10/06/2016 | 20.61 |
| | NORTHEND AUTOPARTS, | 569233 | Bulb | 42710 | 09/20/2016 | 10/06/2016 | 3.10 |
| | NORTHEND AUTOPARTS, | 569234 | Bulb | 42710 | 09/20/2016 | 10/06/2016 | 47.96 |
| | | | | | | | 105.01 |
| 101-221.100-720.600 | Plumbing | | | | | | |
| | O'MALLEY PLUMBING/JIM// | 92321 | Return Primer | 42711 | 09/22/2016 | 10/06/2016 | -20.95 |
| | O'MALLEY PLUMBING/JIM// | 92319 | PVC Pipe, Ball Valve, Primer | 42711 | 09/22/2016 | 10/06/2016 | 47.15 |
| | | | | | | | 26.20 |
| 101-221.100-720.800 | Janitorial | | | | | | |
| | PADRE USA// | 16002826 | Janitorial Supplies | 42716 | 09/20/2016 | 10/06/2016 | 80.54 |
| | | | | | | | 80.54 |
| 101-221.100-721.200 | Other | | | | | | |
| | EMERGENCY MEDICAL | 1854311 | Medical Supplies | 156 | 09/20/2016 | 10/06/2016 | 550.15 |
| | IMPERIAL HARDWARE CO., | 452463/2 | Screw | 42702 | 09/20/2016 | 10/06/2016 | 1.44 |
| | | | | | | | 551.59 |
| 101-221.100-721.900 | Small tools & FIRE ETC., INC.// | | | | | | |
| | | 94436 | Strap, Hose, Line Tool | 157 | 09/22/2016 | 10/06/2016 | 296.29 |
| | | | | | | | 296.29 |
| | | | | | | | Total Dept. Fire Station #2: 1,059.63 |
| Dept: 231.000 | Building Inspection | | | | | | |
| 101-231.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 751.90 |
| | | | | | | | 751.90 |
| 101-231.000-721.200 | Other | | | | | | |
| | IMPERIAL HARDWARE CO., | 452477/2 | Sheathing, Wipes, Freshener | 42702 | 09/20/2016 | 10/06/2016 | 16.41 |
| | | | | | | | 16.41 |
| 101-231.000-750.200 | | | | | | | |
| | AT&T-CALNET 3// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 101.14 |
| | | | | | | | 101.14 |
| 101-231.000-750.210 | Postage | | | | | | |
| | UNITED STATES POSTAL | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 36.01 |
| | | | | | | | 36.01 |
| 101-231.000-750.400 | Travel | | | | | | |
| | ESCALANTE/OSCAR// | | Travel Adv./CALBO Education Wk | 42695 | 09/16/2016 | 10/06/2016 | 652.83 |
| | | | | | | | 652.83 |
| | | | | | | | Total Dept. Building Inspection: 1,558.29 |
| Dept: 241.000 | Animal Control | | | | | | |
| 101-241.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 130.26 |
| | | | | | | | 130.26 |
| 101-241.000-720.100 | Office | | | | | | |
| | OFFICE DEPOT, INC.// | | Batteries, Markers, Pencils | 159 | 09/23/2016 | 10/06/2016 | 173.21 |
| | | | | | | | 173.21 |
| 101-241.000-721.200 | Other | | | | | | |
| | IMPERIAL HARDWARE CO., | 453208/2 | Bleach, Dish Soap, Cable Ties | 42702 | 09/27/2016 | 10/06/2016 | 61.27 |
| | | | | | | | 61.27 |
| 101-241.000-740.200 | Cleaning | | | | | | |
| | ALSCO AMERICAN LINEN | | Uniform Cleaning Services | 42679 | 09/19/2016 | 10/06/2016 | 6.56 |
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42679 | 09/26/2016 | 10/06/2016 | 6.56 |
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42679 | 09/12/2016 | 10/06/2016 | 6.56 |

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| | | | | | | | <u>19.68</u> |
| Total Dept. Animal Control: | | | | | | | 384.42 |
| Dept: 311.000 Engineering | | | | | | | |
| 101-311.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 1,115.18 |
| | | | | | | | <u>1,115.18</u> |
| 101-311.000-740.200 | Cleaning ALSCO AMERICAN LINEN | | Cleaning Services | 42679 | 09/26/2016 | 10/06/2016 | 26.12 |
| | | | | | | | <u>26.12</u> |
| 101-311.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 730.74 |
| | | | | | | | <u>730.74</u> |
| 101-311.000-750.210 | Postage UNITED STATES POSTAL | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 8.33 |
| | | | | | | | <u>8.33</u> |
| Total Dept. Engineering: | | | | | | | 1,880.37 |
| Dept: 411.000 Community | | | | | | | |
| 101-411.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 279.12 |
| | | | | | | | <u>279.12</u> |
| 101-411.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 101.15 |
| | | | | | | | <u>101.15</u> |
| Total Dept. Community Development: | | | | | | | 380.27 |
| Dept: 511.000 Parks | | | | | | | |
| 101-511.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 930.12 |
| | | | | | | | <u>930.12</u> |
| 101-511.000-720.600 | Plumbing HD SUPPLY WATERWORKS, RDO WATER | | Backflow Preventor | 42698 | 09/27/2016 | 10/06/2016 | 579.26 |
| | | J19845 | Cement, Nobin | 42722 | 09/27/2016 | 10/06/2016 | 17.79 |
| | | | | | | | <u>597.05</u> |
| 101-511.000-721.200 | Other | | | | | | |
| | IMPERIAL HARDWARE CO., | 452583/2 | Bolts, Washers | 42702 | 09/21/2016 | 10/06/2016 | 48.55 |
| | IMPERIAL HARDWARE CO., | 452649/2 | Bolts, Washers, Anchors | 42702 | 09/22/2016 | 10/06/2016 | 6.04 |
| | IMPERIAL HARDWARE CO., | 452707/2 | Concrete Mix | 42702 | 09/22/2016 | 10/06/2016 | 25.27 |
| | K-C WELDING RENTALS, | 13524 | Weedeater Line | 42706 | 09/28/2016 | 10/06/2016 | 68.03 |
| | SUPERIOR READY MIX | 814319 | Soccer Field Flags | 42724 | 09/13/2016 | 10/06/2016 | 68.04 |
| | SUPERIOR READY MIX | 814363 | Concrete | 42724 | 09/15/2016 | 10/06/2016 | 165.48 |
| | WESTAIR GASES & | 10305582 | Blue Flame Weldmark Hood | 42732 | 06/01/2016 | 10/06/2016 | 124.55 |
| | | | | | | | <u>505.96</u> |
| 101-511.000-721.900 | Small tools & IMPERIAL HARDWARE CO., | 453444/2 | Rakes | 42702 | 09/28/2016 | 10/06/2016 | 34.65 |
| | | | | | | | <u>34.65</u> |
| 101-511.000-725.400 | Fuel | | | | | | |
| | MCNEECE BROS OIL | 154546 | Fuel/Parks & Rec Dept. | 42709 | 09/23/2016 | 10/06/2016 | 72.35 |
| | MCNEECE BROS OIL | 154709 | Fuel/Parks & Rec Dept. | 42709 | 09/27/2016 | 10/06/2016 | 64.85 |
| | | | | | | | <u>137.20</u> |
| Total Dept. Parks: | | | | | | | 2,204.98 |

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| Dept: 521.000 Recreation & Lions | | | | | | | |
| 101-521.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 398.14 |
| | | | | | | | 398.14 |
| 101-521.000-720.300 | Chemicals BRENNTAG PACIFIC INC./// | BPI661498 | Sodium Hypochlorite | 42687 | 09/19/2016 | 10/06/2016 | 733.86 |
| | | | | | | | 733.86 |
| 101-521.000-720.800 | Janitorial IMPERIAL HARDWARE CO., | 452784/2 | Soap, Range Pan, Hose | 42702 | 09/23/2016 | 10/06/2016 | 72.50 |
| | | | | | | | 72.50 |
| 101-521.000-721.200 | Other IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., IMPERIAL HARDWARE CO., | 452817/2 452818/2 452784/2 | Return Range Pan Reflector Bowl Soap, Range Pan, Hose | 42702 42702 42702 | 09/23/2016 09/23/2016 09/23/2016 | 10/06/2016 10/06/2016 10/06/2016 | -2.99 5.11 38.65 |
| | | | | | | | 40.77 |
| 101-521.000-740.100 | Repair & ORIGINAL SID BLACKMAN/// | 16-58503 | Install Faucet/Lions Center | 42715 | 09/14/2016 | 10/06/2016 | 319.32 |
| | | | | | | | 319.32 |
| 101-521.000-740.200 | Cleaning ALSCO AMERICAN LINEN | | Cleaning Services | 42679 | 09/26/2016 | 10/06/2016 | 29.98 |
| | | | | | | | 29.98 |
| 101-521.000-750.200 | AT&T-CALNET 3/// AT&T-CALNET 3/// | | Telephone Services 5/20-6/19, Telephone Services 8/20-9/19 | 42681 42681 | 09/20/2016 09/20/2016 | 10/06/2016 10/06/2016 | 14.46 207.94 |
| | | | | | | | 222.40 |
| 101-521.000-750.210 | Postage UNITED STATES POSTAL | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 53.48 |
| | | | | | | | 53.48 |
| Total Dept. Recreation & Lions Center: | | | | | | | 1,870.45 |
| Dept: 522.000 Senior Citizens | | | | | | | |
| 101-522.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 18.52 |
| | | | | | | | 18.52 |
| Total Dept. Senior Citizens Center: | | | | | | | 18.52 |
| Dept: 551.000 Library | | | | | | | |
| 101-551.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 794.25 |
| | | | | | | | 794.25 |
| 101-551.000-720.200 | Books and SCHOLASTIC INC./// | 13543247 | Books | 42723 | 09/01/2016 | 10/06/2016 | 328.32 |
| | | | | | | | 328.32 |
| 101-551.000-721.110 | Food and WAL-MART STORES, INC. WAL-MART STORES, INC. | 04993 03667 | Drinks, Gloves, Napkins Fruit Snacks, Ice, Chips | 42730 42730 | 09/01/2016 09/01/2016 | 10/06/2016 10/06/2016 | 10.16 102.20 |
| | | | | | | | 112.36 |
| 101-551.000-721.200 | Other IMPERIAL HARDWARE CO., WAL-MART STORES, INC. WAL-MART STORES, INC. | 452477/2 04993 03667 | Sheathing, Wipes, Freshener Drinks, Gloves, Napkins Fruit Snacks, Ice, Chips | 42702 42730 42730 | 09/20/2016 09/01/2016 09/01/2016 | 10/06/2016 10/06/2016 10/06/2016 | 14.35 239.59 69.27 |

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| | | | | | | | 323.21 |
| 101-551.000-740.400 | Rent BRAWLEY MASONIC TEMPLE | | Office Space Rent - Jul-Oct | 42685 | 10/06/2016 | 10/06/2016 | 1,500.00 |
| | | | | | | | 1,500.00 |
| 101-551.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 78.89 |
| | | | | | | | 78.89 |
| 101-551.000-750.210 | Postage UNITED STATES POSTAL | | City Hall Postage Refill | 42726 | 09/29/2016 | 10/06/2016 | 3.09 |
| | | | | | | | 3.09 |
| Total Dept. Library: | | | | | | | 3,140.12 |
| Dept: 551.100 Library Grant - | | | | | | | |
| 101-551.100-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 328.82 |
| | | | | | | | 328.82 |
| Total Dept. Library Grant - LAMBS: | | | | | | | 328.82 |
| Total Fund General Fund: | | | | | | | 63,497.12 |
| Fund: 211 Gas Tax | | | | | | | |
| Dept: 000.000 | | | | | | | |
| 211-000.000-202.000 | Accounts AMERICAN EXPRESS/// | | AP Credit Card Payment 9/27/16 | 42680 | 09/27/2016 | 10/06/2016 | 1,486.02 |
| | | | | | | | 1,486.02 |
| Total Dept. 000000: | | | | | | | 1,486.02 |
| Dept: 312.000 Street Maintenance | | | | | | | |
| 211-312.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 742.79 |
| | | | | | | | 742.79 |
| Total Dept. Street Maintenance & | | | | | | | 742.79 |
| Total Fund Gas Tax: | | | | | | | 2,228.81 |
| Fund: 213 SB 821 - Ped. & Bic. | | | | | | | |
| Dept: 313.000 Bicycle & | | | | | | | |
| 213-313.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 19.53 |
| | | | | | | | 19.53 |
| Total Dept. Bicycle & Pedestrian Fac.: | | | | | | | 19.53 |
| Total Fund SB 821 - Ped. & | | | | | | | 19.53 |
| Fund: 215 Measure D - Sales Tax | | | | | | | |
| Dept: 000.000 | | | | | | | |
| 215-000.000-202.000 | Accounts AMERICAN EXPRESS/// | | AP Credit Card Payment 9/27/16 | 42680 | 09/27/2016 | 10/06/2016 | 17,272.00 |
| | | | | | | | 17,272.00 |
| Total Dept. 000000: | | | | | | | 17,272.00 |
| Total Fund Measure D - | | | | | | | 17,272.00 |

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| Dept: 000.000 | | | | | | | |
| 501-000.000-201.701 | Retention - WEST COAST INDUSTRIAL/// | 4 | Airport Reservoir Improvements | 42731 | 09/30/2016 | 10/06/2016 | -7,902.17 |
| | | | | | | | <u>-7,902.17</u> |
| 501-000.000-201.786 | Retention - LAYFIELD USA | E06755 | Water Treatment Plant Liner | 42707 | 09/29/2016 | 10/06/2016 | -217.54 |
| | | | | | | | <u>-217.54</u> |
| 501-000.000-202.000 | Accounts AMERICAN EXPRESS/// | | AP Credit Card Payment 9/27/16 | 42680 | 09/27/2016 | 10/06/2016 | 249.01 |
| | | | | | | | <u>249.01</u> |
| 501-000.000-205.200 | Water BAEZA/JULIO & DEBBIE// | | Refund Deposit 114 Mackenzie | 42683 | 09/28/2016 | 10/06/2016 | 201.34 |
| | | | | | | | <u>201.34</u> |
| | | | | | | Total Dept. 000000: | -7,669.36 |
| Dept: 321.000 Water Treatment | | | | | | | |
| 501-321.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 1,271.94 |
| | | | | | | | <u>1,271.94</u> |
| 501-321.000-721.100 | Uniforms BRAWLEY WORKWEAR & | 15888 | Safety Boots/Ricardo Arguellez | 42686 | 09/16/2016 | 10/06/2016 | 138.20 |
| | | | | | | | <u>138.20</u> |
| 501-321.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 261.99 |
| | | | | | | | <u>261.99</u> |
| 501-321.000-750.400 | Travel EAN SERVICES, LLC/// | 11033227 | Vehicle Rental/A Escobar, | 155 | 09/30/2016 | 10/06/2016 | 461.86 |
| | | | | | | | <u>461.86</u> |
| 501-321.000-800.300 | LAYFIELD USA | E06755 | Water Treatment Plant Liner | 42707 | 09/29/2016 | 10/06/2016 | 4,350.75 |
| | | | | | | | <u>4,350.75</u> |
| | | | | | | Total Dept. Water Treatment: | 6,484.74 |
| Dept: 322.000 Water Distribution | | | | | | | |
| 501-322.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 934.13 |
| | | | | | | | <u>934.13</u> |
| 501-322.000-725.200 | Electricity IMPERIAL IRRIGATION | | Power Bills 8/24/16-9/22/16 | 42703 | 09/26/2016 | 10/06/2016 | 1,174.15 |
| | | | | | | | <u>1,174.15</u> |
| 501-322.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 99.57 |
| | | | | | | | <u>99.57</u> |
| 501-322.000-750.400 | Travel EAN SERVICES, LLC/// | 11033227 | Vehicle Rental/A Escobar, | 155 | 09/30/2016 | 10/06/2016 | 440.98 |
| | | | | | | | <u>440.98</u> |
| 501-322.000-800.300 | WEST COAST INDUSTRIAL/// | 4 | Airport Reservoir Improvements | 42731 | 09/30/2016 | 10/06/2016 | 158,043.44 |
| | | | | | | | <u>158,043.44</u> |
| | | | | | | Total Dept. Water Distribution: | 160,692.27 |

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| Total Fund Water: | | | | | | | 159,507.65 |
| Fund: 511 Wastewater | | | | | | | |
| Dept: 000.000 | | | | | | | |
| 511-000.000-202.000 | Accounts AMERICAN EXPRESS/// | | AP Credit Card Payment 9/27/16 | 42680 | 09/27/2016 | 10/06/2016 | 241.98 |
| | | | | | | | 241.98 |
| Total Dept. 000000: | | | | | | | 241.98 |
| Dept: 331.000 Wastewater | | | | | | | |
| 511-331.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 422.75 |
| | | | | | | | 422.75 |
| 511-331.000-730.200 | Technical ORANGE COMMERCIAL | 8250 | Copper Analysis | 42714 | 09/01/2016 | 10/06/2016 | 1,809.00 |
| | | | | | | | 1,809.00 |
| 511-331.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 39.65 |
| | | | | | | | 39.65 |
| 511-331.000-750.400 | Travel EAN SERVICES, LLC/// | 11033227 | Vehicle Rental/A Escobar, | 155 | 09/30/2016 | 10/06/2016 | 440.98 |
| | | | | | | | 440.98 |
| Total Dept. Wastewater Collection: | | | | | | | 2,712.38 |
| Dept: 332.000 Wastewater | | | | | | | |
| 511-332.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 1,217.57 |
| | | | | | | | 1,217.57 |
| 511-332.000-750.200 | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 78.56 |
| | | | | | | | 78.56 |
| 511-332.000-750.400 | Travel EAN SERVICES, LLC/// | 11033227 | Vehicle Rental/A Escobar, | 155 | 09/30/2016 | 10/06/2016 | 157.20 |
| | | | | | | | 157.20 |
| Total Dept. Wastewater treatment: | | | | | | | 1,453.33 |
| Total Fund Wastewater: | | | | | | | 4,407.69 |
| Fund: 601 Maintenance | | | | | | | |
| Dept: 000.000 | | | | | | | |
| 601-000.000-202.000 | Accounts AMERICAN EXPRESS/// | | AP Credit Card Payment 9/27/16 | 42680 | 09/27/2016 | 10/06/2016 | 540.88 |
| | | | | | | | 540.88 |
| Total Dept. 000000: | | | | | | | 540.88 |
| Dept: 801.000 Vehicle | | | | | | | |
| 601-801.000-710.300 | P E R S PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 438.38 |
| | | | | | | | 438.38 |
| 601-801.000-720.400 | Automotive AUTO ZONE, INC. #2804/// | 2804860026 | Balance Inv#2804860026 | 42682 | 09/19/2016 | 10/06/2016 | 0.01 |
| | IMPERIAL HARDWARE CO., | 453622/2 | Tarp Strap #52 Shop | 42702 | 09/30/2016 | 10/06/2016 | 18.49 |
| | JORDAN IMPLEMENT, INC./// | P35494 | Seal Kit #75 WTP | 42705 | 09/22/2016 | 10/06/2016 | 222.67 |

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/06/2016

Time: 1:46 pm

Page: 11

City of Brawley

| Fund/Dept/Acct | Vendor Name | Invoice # | Invoice Desc. | Check # | Due Date | Check Date | Amount |
|--|---------------------------|-----------|--------------------------------|---------|------------|------------|-------------------|
| | LIGHTHOUSE, INC./THE// | 0284818 | Wiper Blades/Shop | 42708 | 09/21/2016 | 10/06/2016 | 102.85 |
| | O'REILLY AUTO PARTS/// | | Wheel Stub, Nut #208 Streets | 42712 | 09/16/2016 | 10/06/2016 | 4.19 |
| | O'REILLY AUTO PARTS/// | | Wheel Stub #208 Streets | 42712 | 09/16/2016 | 10/06/2016 | 2.10 |
| | O'REILLY AUTO PARTS/// | | Wheel Nut #208 Streets | 42712 | 09/16/2016 | 10/06/2016 | 2.10 |
| | | | | | | | 352.41 |
| 601-801.000-720.500 | Electrical | | | | | | |
| | INTERSTATE BATTERY/// | | Batteries #900, #P165 P.D. | 42704 | 09/23/2016 | 10/06/2016 | 431.35 |
| | | | | | | | 431.35 |
| 601-801.000-721.200 | Other | | | | | | |
| | IMPERIAL HARDWARE CO., | 452497/2 | Clock, Spray Bottle, Dish Soap | 42702 | 09/21/2016 | 10/06/2016 | 29.55 |
| | OFFICE DEPOT, INC./// | | Lock | 159 | 09/23/2016 | 10/06/2016 | 6.47 |
| | ZEP SALES & SERVICE/// | | Car Wash | 42733 | 09/22/2016 | 10/06/2016 | 600.98 |
| | | | | | | | 637.00 |
| 601-801.000-730.200 | Technical | | | | | | |
| | CURTIS ROADRUNNER LOCK | 16418 | Rekey #918 Parks | 42692 | 09/23/2016 | 10/06/2016 | 450.00 |
| | | | | | | | 450.00 |
| 601-801.000-740.100 | Repair & | | | | | | |
| | DANIELS TIRE SERVICE/// | | Repair Flat Tire #21 Streets | 42693 | 09/27/2016 | 10/06/2016 | 59.04 |
| | | | | | | | 59.04 |
| 601-801.000-740.200 | Cleaning | | | | | | |
| | ALSCO AMERICAN LINEN | | Uniform Cleaning Services | 42679 | 09/26/2016 | 10/06/2016 | 25.32 |
| | ALSCO AMERICAN LINEN | | Cleaning Services | 42679 | 09/26/2016 | 10/06/2016 | 28.71 |
| | | | | | | | 54.03 |
| 601-801.000-750.200 | | | | | | | |
| | AT&T-CALNET 3/// | | Telephone Services 8/20-9/19 | 42681 | 09/20/2016 | 10/06/2016 | 36.13 |
| | | | | | | | 36.13 |
| Total Dept. Vehicle Maintenance Shop: | | | | | | | 2,458.34 |
| Total Fund Maintenance: | | | | | | | 2,999.22 |
| Fund: 602 Risk Management | | | | | | | |
| Dept: 000.000 | | | | | | | |
| 602-000.000-200.034 | Health | | | | | | |
| | CA PUBLIC EMP. | | Oct 2016 Medical Insurance | 42689 | 09/14/2016 | 10/06/2016 | 86,887.04 |
| | DELTA DENTAL/// | | Dental Insurance - Oct 2016 | 42694 | 10/01/2016 | 10/06/2016 | 8,325.13 |
| | PRINCIPAL FINANCIAL | | Life Insurance - October 2016 | 42720 | 09/17/2016 | 10/06/2016 | 3,541.06 |
| | VISION SERVICE PLAN (CA), | | October Vision Insurance | 42729 | 09/21/2016 | 10/06/2016 | 1,943.26 |
| | | | | | | | 100,696.49 |
| Total Dept. 000000: | | | | | | | 100,696.49 |
| Dept: 814.000 Employee Health | | | | | | | |
| 602-814.000-750.100 | Insurance | | | | | | |
| | HOLMAN PROFESSIONAL | | Employee Assistance Oct 2016 | 42699 | 10/01/2016 | 10/06/2016 | 611.80 |
| | | | | | | | 611.80 |
| Total Dept. Employee Health Benefits: | | | | | | | 611.80 |
| Total Fund Risk | | | | | | | 101,308.29 |
| Fund: 802 Payroll Clearing | | | | | | | |
| Dept: 000.000 | | | | | | | |
| 802-000.000-200.008 | Retirement | | | | | | |
| | PUBLIC EMPLOYEES | | PERS 09/13/2016-09/26/2016 | 42721 | 10/05/2016 | 10/06/2016 | 24,115.34 |
| | | | | | | | 24,115.34 |

INVOICE APPROVAL LIST BY FUND REPORT

Date: 10/06/2016

Time: 1:46 pm

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City of Brawley

| Fund/Dept/Acct | Vendor Name | Invoice # | Invoice Desc. | Check # | Due Date | Check Date | Amount |
|----------------------------|-------------|-----------|---------------|---------|----------|------------|-------------------|
| Total Dept. 000000: | | | | | | | 24,115.34 |
| Total Fund Payroll | | | | | | | 24,115.34 |
| Grand Total: | | | | | | | 375,355.65 |

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 10/18/16

City Manager: *PBM*

PREPARED BY: Patricia A. Dorsey, Parks & Recreation Director

PREPARED BY: Patricia A. Dorsey, Parks & Recreation Director

SUBJECT: Purchase of Strantrol Mechanical Control System for Lions Center Pool

CITY MANAGER RECOMMENDATION: Approve purchase of Strantrol Mechanical Control System for Lions Center Pool in the amount of \$18, 275.22 from Knorr Systems, Inc.

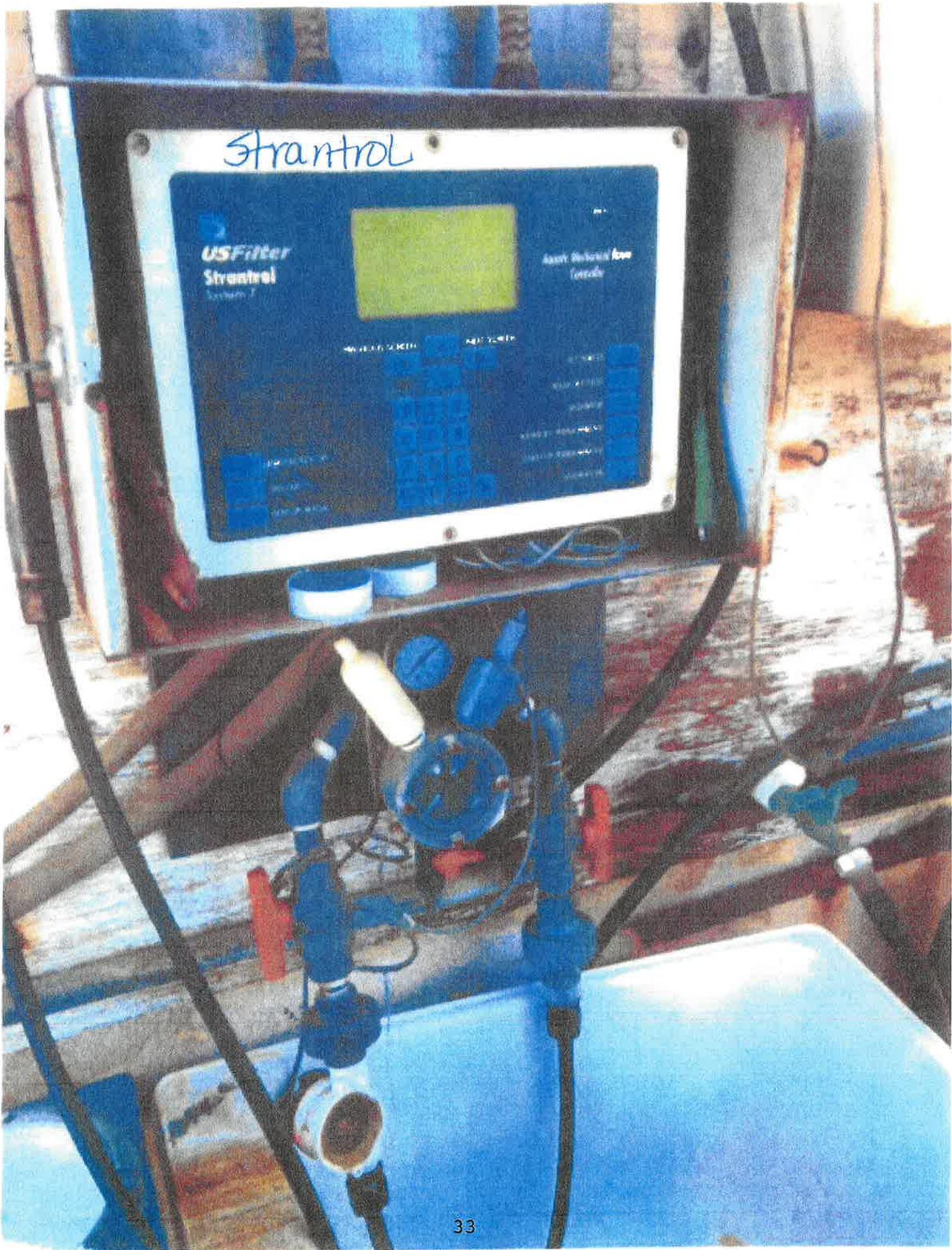
DISCUSSION: City Staff began manually regulating chemical levels at the Lions Center Pool due to the failure of existing equipment that is approximately eleven years old. The manual approach is time intensive and requires staffing outside of normal work hours.

The Strantrol Mechanical Control System is the computer that regulates chemical dosages, the recirculating pump and filters. The control devices are used in conditioning and treatment of Lions Center pool water. The Strantrol allows staff to monitor data. The equipment stores events and readings to be downloaded and graphed by WinSys-tm7 software for diagnosing problems and for recordkeeping. The software enables the City to collect key information and properly service the system.

Staff is requesting the purchase of equipment from Knorr System, Inc. Although the Knorr System quote is greater than the lowest quote by \$71.22, the City regularly utilizes Knorr to periodically service the system. Knorr System field technicians have over 70 years of experience and are certified. They are responsive and provide extensive resources to the City. City employees have attended their annual conference for more than ten years.

ISCAL IMPACT: \$18, 275.22, FY 2016/17 Maintenance Fund

ATTACHMENTS: Strantrol Photo and Quotes





www.knorrsystems.com

EQUIPMENT QUOTATION

Date: July 20, 2016
 To: Fanny Posada
 CITY OF BRAWLEY
 From: Tom Basaltes
 Project: Lyon's Swimming Pool

| SECTION | QTY | DESCRIPTION | PRICE EACH | EXTENDED TOTAL |
|--------------------------------|-----|--|-------------------|--------------------|
| Mechanical Room Control System | 1 | BEC Sys7 Mechanical room control system with ORP/HRR, pH and temperature sensors, LED flowcell with integrated flowswitch, Ethernet communication module and surge suppressor, mounted on a PVC backplate. Includes automatic backwash filter interface panel with gauges and solenoid block, and Signet digital flow sensor. Includes factory commissioning and operator training | 10,146.00 | 10,146.00 |
| Installation Materials | 1 | Materials required for the installation of the above proposed control system | 575.00 | 575.00 |
| Installation Labor | 1 | Labor for the removal and disposal of existing controller, mounting of above proposed controller, connection of flow cell tubing, and use of existing electrical supply & control wiring circuits. Start unit up and test for proper operation | 6,460.00 | 6,460.00 |
| | | | Subtotal | \$17,181.00 |
| | | | Sales Tax (8.0%) | \$857.68 |
| | | | Estimated Freight | \$236.54 |
| | | | Total | \$18,275.22 |



SALES QUOTE

Sales Quote Number: SQ65560
 Sales Quote Date: 07/11/16
 Page: 1

Sell
 To: Brawley, City of
 400 Main Street
 Brawley, CA 92227

Ship
 To: Brawley, City of
 400 Main Street
 Brawley, CA 92227

Ship Via FOB Origin
 Terms Net 30 Days
 SalesPerson Mark Basnight

Customer ID BCO76
 Cust Phone 760/344-8941
 Cust Fax 760/344-5376

| Item No. | Description | Unit | Quantity | Unit Price | Total Price |
|-----------|-----------------------------|------|----------|------------|-------------|
| 05-006 | Chemtrol PC 3000 controller | EACH | 1 | 4,200.00 | 4,200.00 |
| ESTIMATED | Freight | EACH | 1 | 30.00 | 30.00 |

Visit us on-line at: www.lincolnaquatics.com
 Phone us at: 800-223-5450

To expedite orders, please include Quote Number with purchase order.
 Price quotes good for 30 Days. Orders placed after 30 days may be re-quoted. Freight is Estimated only and is subject to change.

Submitted by: _____ Accepted by: _____

| | | | |
|-----------------------------|------------------------------|-------------------|----------|
| Amount Subject to Sales Tax | Amount Exempt from Sales Tax | Subtotal: | 4,230.00 |
| 4,200.00 | 30.00 | Invoice Discount: | 0.00 |
| | | Total Sales Tax: | 336.00 |
| | | Total: | 4,566.00 |



SALES QUOTE

Sales Quote Number: SQ65495
 Sales Quote Date: 07/07/16
 Page: 1

Sell
 To: Brawley, City of
 400 Main Street
 Brawley, CA 92227

Ship
 To: Brawley, City of
 400 Main Street
 Brawley, CA 92227

Ship Via FOB Origin
 Terms Net 30 Days
 SalesPerson Mark Basnight

Customer ID BCO76
 Cust Phone 760/344-8941
 Cust Fax 760/344-5376

| Item No. | Description | Unit | Quantity | Unit Price | Total Price |
|-----------|-----------------------------|------|----------|------------|-------------|
| 05-050 | Chemtral PC 7000 controller | EACH | 1 | 12,600.00 | 12,600.00 |
| ESTIMATED | Freight | EACH | 1 | 30.00 | 30.00 |

Visit us on-line at: www.lincolnaquatics.com
 Phone us at: 800-223-6450

To expedite orders, please include Quote Number with purchase order.
 Price quotes good for 30 Days. Orders placed after 30 days may be re-quoted. Freight is Estimated only and is subject to change.

Submitted by: _____ Accepted by: _____

| | | | | | |
|-----------------------------|-----------|------------------------------|-------|-------------------|-----------|
| Amount Subject to Sales Tax | 12,600.00 | Amount Exempt from Sales Tax | 30.00 | Subtotal: | 12,630.00 |
| | | | | Invoice Discount: | 0.00 |
| | | | | Total Sales Tax: | 1,008.00 |
| | | | | Total: | 13,638.00 |



Mechanical Contractors of California

St. Lic #791826

Job Quotation

Date: July 15, 2016

Customer
City of Brawley

Job Location
Lyon's Swimming Pool

Fax:
Phone:

Mobile:
Email:

Scope of work: Provide and install BECSys7

Scope of Supply

(Qty 1) BECSys7 controller with probes, temp sensor, lighted flowcell (LED), flowswitch, Ethernet, surge suppressor with BECSysFIP and flow sensor. \$12,323.00

Labor to install BECSys7 \$6,934.00

Installation Materials \$617.00

PRICING

The price below includes material, tax, and labor.

Total Price: \$21,159.20

P.O. Box 661461 Arcadia California 91066
661.510.2981 | fax 661.297.2372

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 10/18/16

City Manager: 

PREPARED BY: Patricia A. Dorsey, Parks & Recreation Director

PREPARED BY: Patricia A. Dorsey, Parks & Recreation Director

SUBJECT: Service of Two Heaters for Lions Center Pool

CITY MANAGER RECOMMENDATION: Approve expenditure of \$20,296.59 for Knorr Systems, Inc. to service Lions Center Pool heaters.

DISCUSSION: Two Lochinvar heaters were purchased in 2006 from Knorr Systems. The commercial grade units heat 400,000 to 500,00 gallons of pool water. One hundred forty gallons of heated water flows through a two inch pipe per minute.

Heater no. 1 is in need of a heat exchanger which includes one new temperature and pressure relief valve and one set of pump gaskets. KSI will provide complete installation and system re-commission.

Amount: \$9,909.60

Heater no. 2 failed in the Fall of 2015 and the City has relied on heater no. 1 since that time. Heater no. 2 requires servicing and identical parts replacement as heater no. 1, in addition to installation of a new tech mark controller.

Amount: \$10,386.99

Service and parts replacement are required to provide a heated pool for the winter months. Knorr Systems, Inc. is the sole source of replacement parts.

FISCAL IMPACT: \$20,296.59, FY 2016/17 Maintenance Fund

ATTACHMENTS: Photos and Quote







KNORR SYSTEMS, INC.

Date: **September 22, 2016**
 To: **FANNY POSADA**
 From: **Tim Ackerman**
 Subject: **CITY OF BRAWLEY**
 Serial #(s): **HEATER 2**



| SECTION | QTY | DESCRIPTION | PRICE EACH | EXTENDED TOTAL |
|--|-----|---|-------------|-----------------|
| Heat Exchanger | 1 | Lochinvar CPN1801 pool heater OEM replacement cupro nickel heat exchanger* with bronze rear header; includes (1) new temperature and pressure relief valve and one set pump gaskets. KSI will provide complete installation and system re-commission. | \$ 8,971.89 | \$ 8,971.89 |
| *Replacement heat exchanger is an OEM part and is provided with the same ASME inspection and certification as the original unit. The use of non-ASME components may result in violation of local/state boiler California Code of Regulations, Title 8, Section 753 | | | | |
| Subtotal | | | \$ | 8,971.89 |
| Sales Tax | | | \$ | 562.71 |
| Shipping | | | \$ | 375.00 |
| Total | | | \$ | 9,909.60 |

This quote is DIR (Department of Industrial Relations) compliant. Job Classification: Laborer, unless otherwise noted or requested. As of March 1, 2015 state funded agencies now require all contractors providing service to be registered with DIR agency. Additionally, all work performed by registered contractors for project or services in excess of \$1,000.00 must be done according to State of CA DIR published Prevailing Wage rate schedules.
KSI Technicians are nationally certified AFO/CPO's

Terms and Conditions

Payment Terms: Net 30 days from date of invoice, subject to approval of credit. Quoted equipment will not be subject to project retention and invoices must be paid in full.
Interest: 18% APR is charged on all past due invoices.
Freight: FOB equipment ship point, see above for estimated freight charges.
Sales Tax: Subject to sales tax rate as noted above.
Notes: *Quote represents current pricing and valid until* **October 22, 2016**



KNORR SYSTEMS, INC.

Date: **September 22, 2016**
 To: **FANNY POSADA**
 From: **Tim Ackerman**
 Subject: **CITY OF BRAWLEY HEATER**
 Serial #(s): **HEATER 1**



DID NOT USE LAST Year

| SECTION | QTY | DESCRIPTION | PRICE EACH | EXTENDED TOTAL |
|----------------|-----|---|--------------|---------------------|
| Heat Exchanger | 1 | Lochinvar CPN1801 pool heater OEM replacement cupro nickel heat exchanger* with bronze rear header; includes (1) new temperature and pressure relief valve, techmark controller, and one set pump gaskets. KSI will provide complete installation and system re-commission. | \$ 9,413.91 | \$ 9,413.91 |
| | | | Subtotal | \$ 9,413.91 |
| | | | Sales Tax | \$ 598.07 |
| | | | Shipping | \$ 375.00 |
| | | | Total | \$ 10,386.99 |

*Replacement heat exchanger is an OEM part and is provided with the same ASME inspection and certification as the original unit. The use of non-ASME components may result in violation of local/state boiler California Code of Regulations, Title 8, Section 753

This quote is DIR (Department of Industrial Relations) compliant. Job Classification: Laborer, unless otherwise noted or requested. As of March 1, 2015 state funded agencies now require all contractors providing service to be registered with DIR agency. Additionally, all work performed by registered contractors for project or services in excess of \$1,000.00 must be done according to State of CA DIR published Prevailing Wage rate schedules.

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Freight: FOB equipment ship point, see above for estimated freight charges.
Sales Tax: Subject to sales tax rate as noted above.
Notes: *Quote represents current pricing and valid until* **October 22, 2016**

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 10/18/2016
City Manager: RBM

PREPARED BY: Guillermo Sillas, P.E., Interim Public Works Director

PRESENTED BY: Guillermo Sillas, P.E., Interim Public Works Director

SUBJECT: Amendment to Ordinance No. 2015-15 - Prohibiting Wasteful Use of Water, Establishing Restriction on Water Use, and Meeting State Conservation Standards

CITY MANAGER RECOMMENDATION: Approve Ordinance No. 2016- : Prohibiting Wasteful Use of Water, Establishing Restrictions on Water Use, and Meeting State Conservation Standards per Governor's Executive Order B-37-16 "Making Water Conservation a California Way of Life."

DISCUSSION: State of California Governor Edmund G. Brown Jr. issued Executive Order B-37-16 on May 9, 2016. The document recognizes that California's communities and residents have responded to the drought by conserving water at unprecedented levels, reducing water use in communities by 23.9% between June 2015 and March 2016. During this period, water savings are equivalent to providing 6.5 million Californians with water for one year. However, severe drought conditions persist in many areas of the state despite recent winter precipitation, with limited drinking water supplies in some communities, diminished water for agricultural production and environmental habitat, and severely depleted groundwater basins.

Drought conditions may persist in some parts of the state into 2017 and beyond, as warmer winter temperatures driven by climate change reduce water supply held in mountain snowpack and result in drier soil conditions. These ongoing drought conditions and the changing climate require California to move beyond temporary emergency drought measures and adopt permanent changes to use water more wisely and to prepare for more frequent and persistent periods of limited water supply.

Increasing long-term water conservation among Californians, improving water use efficiency within the state's communities and agricultural production, and strengthening local and regional drought planning are critical to California's resilience to drought and climate change. These activities are prioritized in the California Water Action Plan, which calls for concrete, measurable actions that "Make Conservation a California Way of Life" and "Manage and Prepare for Dry Periods" in order to improve use of water in our state.

The Executive Order B-37-16 establishes that the orders and provisions contained in January 17, 2014 Emergency Proclamation, the April 25, 2014 Emergency Proclamation, Executive Orders B-26-14, B-28-14, B-29-15, and B-36-15 remain in full force and in effect with some modifications as detailed on the attached Executive Order B-37-16 "Making Water Conservation a California Way of Life". These modification are grouped in four action areas: Use Water More Wisely, Eliminate Water Waste, Strengthen Local Drought Resilience, and Improve Agricultural Water Use Efficiency and Drought Planning.

City of Brawley Ordinance No. 2015-15 included all the updates on the prohibition of activities and mandatory actions adopted by the State Water Board during the drought emergency regulation. Ordinance No. 2015-15 was scheduled to sunset and be no further force or effect on February 13, 2016. Adopted Ordinance 2016-02 extended Ordinance No. 2015-15 until October 31, 2016 to continue enforcing Executive Order B-36-15 and State Board requirements and goals. An extension of Ordinance No. 2015-15 until further notice is proposed to continue enforcing Water Conservation measures included on Executive Order B-37-16.

FISCAL IMPACT: Unknown at this time. Projected net revenue losses incurred due to the percentage reduction in water delivery plus the reporting and monitoring costs incurred.

ATTACHMENTS: Ordinance No. 2015-05; Ordinance Amendment Prohibiting Wasteful Use of Water, Establishing Restriction on Water Use, and Meeting State Conservation Standards Executive Order B-37-16; Executive Order B-37-16

ORDINANCE NO. 2015-05

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA,
PROHIBITING WASTEFUL USE OF WATER AND ESTABLISHING RESTRICTIONS
ON WATER USE.

THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, DOES HEREBY ORDAIN
AS FOLLOWS:

SECTION 1: The Brawley Municipal Code is hereby amended by adding
Section 19.24-3 to Chapter 19, to read as follows:

FINDINGS: On April 1, 2015, California State Governor Edmund G. Brown Jr. issued an executive order to implement mandatory water reductions in cities and towns across California to reduce water usage by 25 percent as compared to the amount used in 2013. The executive order instructs the State Water Resources Control Board ("SWRCB") to prohibit irrigation with potable water of ornamental turf on public street medians and outside of newly constructed homes and building that is not delivered by drip or micro spray systems, among other water conservation measures.

In May, the SWRCB adopted Resolution No. 2015-0032, an emergency regulation requiring an immediate 25 percent reduction in overall potable urban water use statewide beginning in June. The cumulative statewide percent reduction for June 2014-April 2015 (11 months) is 9 percent. The City of Brawley percent reduction during this same timeframe is 43 percent. The regulation adopted by the State Water Board places each urban water supplier into one of nine tiers which are assigned a conservation standard, ranging between 8 percent and 36 percent. The conservation standard for the City of Brawley is 32 percent.

The City Council of the City of Brawley finds that in order to best address the mandates of the SWRCB Resolution and thereby preserve the public peace, health and safety, it should enact an ordinance to codify the restrictions contained in its Urban Water Management Plan. In order to further the goals of the water conservation measures contained in the City's 2010 Urban Water Management Plan, City will pursue such measures as may be necessary to accomplish metering of potable water consumption for all urban uses.

19.24-3. Regulations Prohibiting Wasteful Use of Water and Restrictions on Water Use

It is hereby resolved by the City Council that in order to conserve the City's water supply for the greatest public benefit and to reduce the quantity of water used by the City's customers, that wasteful use of water should be eliminated. Customers of the City shall observe the following regulations and restrictions on water use except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a state or federal agency:

1. No customer shall waste water. As used herein, the term "waste" means:
 - a. Use of potable water to irrigate turf, ground-cover, shrubbery, crops, vegetation, and trees between the hours

of 10:00AM and 6:00PM, or in such a manner as to result in runoff;

- b. Use of potable water in outdoor landscapes in a manner that causes runoff to non-irrigated areas, public walkways, roadways, parking lots, structures or an adjacent property;
 - c. The application of potable water to driveways and sidewalks, except to protect public health and safety;
 - d. Allowing potable water to escape from breaks within a Customer's plumbing system for more than twenty-four hours after the Customer is notified or discovers the break;
 - e. Washing vehicles by hose without a shutoff nozzle, except to wash such vehicles at commercial or fleet vehicle washing facilities using water recycling equipment.
 - f. The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system.
 - g. The application of potable water to outdoor landscapes during and within 48 hours after measurable rainfall.
 - h. The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased;
 - i. The irrigation with potable water of ornamental turf on public street medians; and
 - j. The irrigation with potable water of landscapes outside of newly constructed homes and buildings in a manner inconsistent with regulations or other requirements established by the California Building Standards Commission and the Department of Housing and Community Development.
2. Operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guestroom using clear and easily understood language.

Enforcement

Any Customer violating the regulations and restrictions on water use set forth in this section shall receive a written warning for the first such violation of a given prohibition. Thirty (30) days shall be provided for corrective measures to be achieved. Upon a second violation, the customer shall receive a final written warning. Any violation occurring subsequent to the issuance for the second written warning shall constitute an infraction of \$100 issued by the City Manager or his/her designee.

Penalty for Violation

Except as provided in the enforcement section for the first and second violations, any person, firm, partnership, association, corporation or political entity violating or causing or permitting the violation of any of the provisions of this section or providing false information to the City in response to City's requests for information needed by the City to calculate consumer water allotments shall be guilty of a misdemeanor. Each separate day or portion thereof in which any violation occurs or continues without a good faith effort by the responsible party to correct the violation shall constitute a separate offense, and upon conviction thereof, shall be separately punishable.

Appeals

Variations from the requirements of this Section may be granted by the City Council only after denial of a variance request by the City Manager. Appeals of variance request denials shall be made in writing to the City Clerk at least 2 weeks prior to the meeting at which they will be heard. Upon granting any appeal, the City Council may impose any conditions it determines to be just and proper. Variations granted by the City Council shall be prepared in writing and furnished to the applicant.

Remedies/Cumulative

The remedies available to the City to enforce this ordinance are in addition to any other remedies available under the City's code or any state statutes or regulations, and do not replace or supplant any other remedy, but are cumulative.

Sunset

This ordinance shall sunset and be of no further force or effect on February 13, 2016, unless the City Council extends or otherwise changes its term.

SECTION 2: Effective Date. This ordinance is adopted on an urgency basis and shall be effective immediately upon adoption. Prior to the expiration of fifteen (15) days from the passage thereof, this ordinance shall be published at least once in a newspaper of general circulation printed and published in the County of Imperial, together with the names of the members of the City Council voting for and against the same.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held on June 16, 2015.

CITY OF BRAWLEY, CALIFORNIA


George A. Nava, Mayor

ATTEST:


Alma Benavides, City Clerk

Adoption Urgency Ordinance

I, Alma Benavides, City Clerk of the City of Brawley, California, DO
HEREBY CERTIFY, that the foregoing Urgency Ordinance No. 2015-05 was passed
and adopted by the City Council of the City of Brawley, California, at a
regular meeting held on the 16th day of June, 2015 and that it was so adopted
by the following roll call vote: Nava/Noriega 5-0

AYES: Campbell, Couchman, Nava, Noriega, Wharton
NAYES: None
ABSTAIN: None
ABSENT: None

DATED: June 16, 2015



Alma Benavides, City Clerk

ORDINANCE NO. 2016-

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA,
AMENDING ORDINANCE 2015-05 PROHIBITING WASTEFUL USE OF WATER AND
ESTABLISHING RESTRICTIONS.

THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, DOES ORDAIN AS
FOLLOWS:

SECTION 1: Sunset. Ordinance 2015-05 is hereby amended as follows: The sunset clause that provides that Ordinance 2015-05 will sunset on February 13, 2016 is repealed. Ordinance 2016-02 extending Ordinance 2015-15 sunset date until October 31, 2016 is eliminated. Instead, Ordinance 2015-05 shall be extended and in force until further notice, or otherwise by other City Council action.

SECTION 2: Effective Date. This ordinance shall be effective thirty (30) days after the date of adoption, and the City Clerk shall cause a certified copy of this ordinance to be published one time in the Imperial Valley Press, a newspaper of general circulation, printed in Imperial County and circulated in the City of Brawley, within fifteen (15) days after its adoption.

APPROVED, PASSED AND ADOPTED at a regular meeting of the City Council held on the 1st day of November, 2016.

CITY OF BRAWLEY, CALIFORNIA

Donald L. Wharton, Mayor

ATTEST:

Alma Benavides, City Clerk

Executive Department

State of California

EXECUTIVE ORDER B-37-16 MAKING WATER CONSERVATION A CALIFORNIA WAY OF LIFE

WHEREAS California has suffered through a severe multi-year drought that has threatened the water supplies of communities and residents, devastated agricultural production in many areas, and harmed fish, animals and their environmental habitats; and

WHEREAS Californians responded to the drought by conserving water at unprecedented levels, reducing water use in communities by 23.9% between June 2015 and March 2016 and saving enough water during this period to provide 6.5 million Californians with water for one year; and

WHEREAS severe drought conditions persist in many areas of the state despite recent winter precipitation, with limited drinking water supplies in some communities, diminished water for agricultural production and environmental habitat, and severely-depleted groundwater basins; and

WHEREAS drought conditions may persist in some parts of the state into 2017 and beyond, as warmer winter temperatures driven by climate change reduce water supply held in mountain snowpack and result in drier soil conditions; and

WHEREAS these ongoing drought conditions and our changing climate require California to move beyond temporary emergency drought measures and adopt permanent changes to use water more wisely and to prepare for more frequent and persistent periods of limited water supply; and

WHEREAS increasing long-term water conservation among Californians, improving water use efficiency within the state's communities and agricultural production, and strengthening local and regional drought planning are critical to California's resilience to drought and climate change; and

WHEREAS these activities are prioritized in the California Water Action Plan, which calls for concrete, measurable actions that "Make Conservation a California Way of Life" and "Manage and Prepare for Dry Periods" in order to improve use of water in our state.

NOW, THEREFORE, I, EDMUND G. BROWN JR., Governor of the State of California, in accordance with the authority vested in me by the Constitution and statutes of the State of California, in particular California Government Code sections 8567 and 8571, do hereby issue this Executive Order, effective immediately.

IT IS HEREBY ORDERED THAT:

The orders and provisions contained in my January 17, 2014 Emergency Proclamation, my April 25, 2014 Emergency Proclamation, Executive Orders B-26-14, B-28-14, B-29-15, and B-36-15 remain in full force and in effect except as modified herein.

State agencies shall update temporary emergency water restrictions and transition to permanent, long-term improvements in water use by taking the following actions.

USE WATER MORE WISELY

1. The State Water Resources Control Board (Water Board) shall, as soon as practicable, adjust emergency water conservation regulations through the end of January 2017 in recognition of the differing water supply conditions across the state. To prepare for the possibility of another dry winter, the Water Board shall also develop, by January 2017, a proposal to achieve a mandatory reduction in potable urban water usage that builds off of the mandatory 25% reduction called for in Executive Order B-29-15 and lessons learned through 2016.
2. The Department of Water Resources (Department) shall work with the Water Board to develop new water use targets as part of a permanent framework for urban water agencies. These new water use targets shall build upon the existing state law requirements that the state achieve a 20% reduction in urban water usage by 2020. (Senate Bill No. 7 (7th Extraordinary Session, 2009-2010).) These water use targets shall be customized to the unique conditions of each water agency, shall generate more statewide water conservation than existing requirements, and shall be based on strengthened standards for:
 - a. Indoor residential per capita water use;
 - b. Outdoor irrigation, in a manner that incorporates landscape area, local climate, and new satellite imagery data;
 - c. Commercial, industrial, and institutional water use; and
 - d. Water lost through leaks.

The Department and Water Board shall consult with urban water suppliers, local governments, environmental groups, and other partners to develop these water use targets and shall publicly issue a proposed draft framework by January 10, 2017.

3. The Department and the Water Board shall permanently require urban water suppliers to issue a monthly report on their water usage, amount of conservation achieved, and any enforcement efforts.

ELIMINATE WATER WASTE

4. The Water Board shall permanently prohibit practices that waste potable water, such as:
 - Hosing off sidewalks, driveways and other hardscapes;
 - Washing automobiles with hoses not equipped with a shut-off nozzle;
 - Using non-recirculated water in a fountain or other decorative water feature;
 - Watering lawns in a manner that causes runoff, or within 48 hours after measurable precipitation; and
 - Irrigating ornamental turf on public street medians.
5. The Water Board and the Department shall direct actions to minimize water system leaks that waste large amounts of water. The Water Board, after funding projects to address health and safety, shall use loans from the Drinking Water State Revolving Fund to prioritize local projects that reduce leaks and other water system losses.
6. The Water Board and the Department shall direct urban and agricultural water suppliers to accelerate their data collection, improve water system management, and prioritize capital projects to reduce water waste. The California Public Utilities Commission shall order investor-owned water utilities to accelerate work to minimize leaks.
7. The California Energy Commission shall certify innovative water conservation and water loss detection and control technologies that also increase energy efficiency.

STRENGTHEN LOCAL DROUGHT RESILIENCE

8. The Department shall strengthen requirements for urban Water Shortage Contingency Plans, which urban water agencies are required to maintain. These updated requirements shall include adequate actions to respond to droughts lasting at least five years, as well as more frequent and severe periods of drought. While remaining customized according to local conditions, the updated requirements shall also create common statewide standards so that these plans can be quickly utilized during this and any future droughts.
9. The Department shall consult with urban water suppliers, local governments, environmental groups, and other partners to update requirements for Water Shortage Contingency Plans. The updated draft requirements shall be publicly released by January 10, 2017.

10. For areas not covered by a Water Shortage Contingency Plan, the Department shall work with counties to facilitate improved drought planning for small water suppliers and rural communities.

IMPROVE AGRICULTURAL WATER USE EFFICIENCY AND DROUGHT PLANNING

11. The Department shall work with the California Department of Food and Agriculture to update existing requirements for Agricultural Water Management Plans to ensure that these plans identify and quantify measures to increase water efficiency in their service area and to adequately plan for periods of limited water supply.
12. The Department shall permanently require the completion of Agricultural Water Management Plans by water suppliers with over 10,000 irrigated acres of land.
13. The Department, together with the California Department of Food and Agriculture, shall consult with agricultural water suppliers, local governments, agricultural producers, environmental groups, and other partners to update requirements for Agricultural Water Management Plans. The updated draft requirements shall be publicly released by January 10, 2017.

The Department, Water Board and California Public Utilities Commission shall develop methods to ensure compliance with the provisions of this Executive Order, including technical and financial assistance, agency oversight, and, if necessary, enforcement action by the Water Board to address non-compliant water suppliers.

This Executive Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this order.



IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 9th day of May 2016.

Edmund G. Brown Jr.
EDMUND G. BROWN JR.
Governor of California

ATTEST:

Alex Padilla
ALEX PADILLA
Secretary of State

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 10/18/2016
City Manager: FBN

PREPARED BY: Ruben Mireles, Operations Division Manager

PRESENTED BY: Guillermo Sillas, P.E., Interim Public Works Director

SUBJECT: Preparation of City of Brawley Bio Solids Operational Plan

CITY MANAGER RECOMMENDATION: Authorize Agreement with HDR, Inc. for the preparation of a Bio Solids Operational Plan and authorize City Manager to execute all documentation in relation to this project.

DISCUSSION: The City of Brawley Wastewater Treatment Plant was completed and operational in July of 2011. The initial design was for the facility to consistently meet its NPDES Permit requirements and produce Class A Bio Solids throughout the year (winter and summer), which would reduce and or eliminate the cost of managing and disposal of Bio Solids.

The EPA requires historical data on the A classification of the Bio Solids. An operational plan is required to be approved by the California Regional Water Quality Control Board Region 7 and the Imperial County Department of Health.

The Wastewater Treatment Plant has consistently produced Class A Excellent Quality bio solids for approximately three years in winter and summer months. It is necessary at this juncture to proceed with development of the operational plan. The Bio Solids Operational Plan will describe and develop how to properly dry the solids, reduce pathogens, test, transfer, store, and distribute the bio solids.

HDR will work with the regulatory agencies to develop the plan to adequately meet all concerns for unrestricted distribution of the Class A Excellent Quality Bio Solids.

The Bio Solids Operational Plan will include the following:

1. Review City current procedures
2. Review regulatory requirements
3. Develop short and long term biosolid storage alternatives
4. Develop a manual for agency review and comment
 - a. General facility operation and description
 - b. Procedure for vector attraction reduction and verification
 - c. Procedures for handling, sampling, storing, and distributing bio solids

The final goal is for the City to distribute Class A Excellent Quality Bio Solids at locations approved by Imperial County, thereby reducing the overall operational and maintenance cost of the Wastewater Treatment Plant bio solids operations.

FISCAL IMPACT: \$79,200, FY 2016/17, Wastewater Enterprise and Professional Services Budget

ATTACHMENTS: HDR Agreement and Proposal

**CITY OF BRAWLEY
CONSULTING SERVICES CONTRACT
PROFESSIONAL ENGINEERING SERVICES
FOR
PREPARATION OF THE BIOSOLIDS OPERATIONAL PLAN**

- 1.0 **The Parties.** This Contract is made by and between the City of Brawley ("City") and HDR Engineering, Inc., ("Consultant").
- 2.0 **Paragraph Headings and Definitions.** Paragraph headings in this Contract are for convenience only, and are not to be construed to define, limit, expand, interpret, or amplify the provisions of this Contract. When initially capitalized in this Contract or amendments hereto, the following words or phrases shall have the meanings specified:
- 2.1 **Professional Efforts.** Those efforts that a competent, experienced, and prudent Consultant would use to perform and complete the requirements of this Contract in a timely manner, exercising the degree of care, competence, and prudence customarily imposed on a Consultant performing similar work in the State of California.
- 2.2 **Contract.** This Contract, including all referenced documents, between City and Consultant for the performance of the Work, and any subsequent written modifications or amendments executed by City and Consultant.
- 2.3 **Consultant.** The legal entity that executes this Contract with City to perform the Work.
- 2.4 **Force Majeure.** An act of God, or event beyond the control of a party, including an act or omission of government, act or omission of civil or military authority, strike or lockout, act of a public enemy, war, blockade, insurrection, riot, epidemic, landslide, earthquake, fire, storm, lightning, flood, washout, or civil disturbance which could not have been avoided through the exercise of reasonable care and prudence.
- 2.5 **Contract Manager.** The title of the person designated by City to be its representative with authority to act for City regarding this Contract and the Work of Consultant.
- 2.6 **Work.** All or a part or phase of the obligations undertaken by Consultant pursuant to the Contract.
- 3.0 **Time of Contract.** Consultant shall perform the services required under this Contract within 365 calendar days from the date of the Contract.
- 4.0 **Scope of Work.** City hereby retains and engages Consultant, and Consultant accepts such engagement to provide Professional Engineering Services for Preparation of Biosolids Operational Plan.
- 4.1 Details of Scope of Work are contained in the Proposal for Professional Engineering Services, dated September 30, 2016, attached herewith as Exhibit A and by this reference made a part hereof.
- 5.0 **Manner of Compensation.** For performance of services rendered pursuant to this Contract, City will pay Consultant fee based on the following, subject to the limitation of the maximum expenditure provided herein:
- 5.1 **Maximum Fee.** The maximum fee under this Contract is Seventy Nine Thousand Two Hundred (\$79,200.00) Dollars without prior express written consent of City. In the event that consultant anticipates the need for services in excess of the amount, the City shall be notified immediately in writing. Details of the Fee Proposal are included as part of Exhibit A.
- 5.2 **Extra Work.** Consultant shall not perform extra work of any kind without prior express written consent of City.

6.0 Payment

City shall pay consultant for Services rendered by consultant hereunder on the basis of monthly invoices for the period ending on the final day of the month. City shall pay each invoice within 30 days after receipt. Invoices shall include, project description, the description and breakdown of costs, the month such costs were incurred, total expenses billed to date, invoice number and invoice date. All invoices shall be sent to City. Attention: Guillermo Sillas. See Section 22.2, "Notice and Communications".

- 6.1 Compensation. Monthly progress payments shall be billed and based on work completed. The progress of the work and payment due shall be recorded on a Progress Payment Form, appearance of which will be approved by City. See Exhibit B for a sample of a typical invoice.
- 6.2 Billing Dispute. In the event City disputes the amount of an invoice, it shall notify Consultant within 20 days of receipt of the invoice and otherwise timely pay any undisputed portion of the invoice.

7.0 Records and Audits

- 7.1 Books and Records. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City.
- 7.2 Audit. City may perform an audit of the time based and reimbursable expense costs of any given Work Order. City shall not have access to Consultant's composition of fixed overhead rates or lump sums, the financial make up of payroll burdens or to any costs expressed as a percentage of direct labor costs.
- 7.3 Document Retention. Consultant shall maintain all above documents and records, which demonstrate performance under this Contract for a minimum of three years, or for any longer period required by law, from the date of termination or completion of this Contract.

8.0 Control of Work.

Consultant shall report on all Work performed for City through City's Contract Manager and any designated representatives. Consultant shall comply with any coordination and completion criteria specified by City, and shall diligently prosecute each phase of the Work.

9.0 Ownership of Documents

- 9.1 Documents. Original project documents, including reproducible record prints of drawings, calculations, estimates, designs, specifications, field notes and data prepared in the course of performing the Work with the exception of those standard details and specifications regularly used by the Consultant in its normal course of business shall upon payment of all amounts rightfully owed by the City to the Consultant herein become the property of City. All final reports including reconnaissance reports, pre-feasibility reports and feasibility reports shall be the property of City. Consultant may retain copies of said documents and reports. Any reuse or modification of such Documents for purposes other than those intended herein shall be provided at the City's sole risk and without liability to the Consultant.
- 9.2 Confidentiality. In performing services under this Contract Consultant will gain access to proprietary information concerning City's business and operations. All ideas memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Contract shall be held confidential by Consultant. Consultant shall not, without the prior written consent of City, use such materials for any purposes other than the performance of the work under this Contract. Nor shall such materials be disclosed to any person or entity not connected with the performance of the work under this Contract. Nothing furnished to Consultant, which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs relating to the project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Contract in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

It is hereby agreed that the following information is not considered to be confidential under this Agreement:

- a. Information already in the public domain:
- b. Information disclosed to Consultant by a third party who is not under a confidentiality obligation:

- c. Information developed by or in the custody of Consultant before entering into this Agreement;
- d. Information developed by Consultant through its work with other clients; and
- e. Information required to be disclosed by law or regulation including, but not limited to, subpoena, court order or administrative order.

10.0 Duties of Consultant

- 10.1 Degree of Care. In the performance of its services hereunder, Consultant shall exercise that degree of skill and judgment commensurate with that which is normally exercised by recognized professional Consultants in the same discipline, with respect to services of a similar nature, in accordance with all applicable rules, laws and regulations at the same time and in the same locality.
- 10.2 Licenses. Consultant represents to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature, which are legally required of Consultant to practice its profession. Consultant represents to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Contract, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession.
- 10.3 Correction of Improper Services. Consultant shall perform or correct any portions of the work not performed in accordance with the standard of care specified herein, provided that Consultant is notified in writing of nonconformity within a reasonable time after discovery by City of the nonconforming service. Consultant shall perform the remedial services at no additional cost to the City.

11.0 Suspension

City may, upon 10 calendar day written notice, direct Consultant to suspend performance on any or all of the services under the Contract for a specified period of time. If any suspension is not occasioned by the fault of Consultant, this Contract may be supplemented to compensate Consultant for extra costs incurred due to the suspension, provided that any claim for adjustment is supported by appropriate cost documentation, subject to audit, and asserted within twenty days after the date City issues a notice for resumption of the services under the Contract. Consultant shall be entitled to an extension to any work schedule to the extent a delay was caused by the suspension. Upon receipt of a suspension notice, Consultant shall (1) discontinue the Work under the Contract, (2) place no further orders or subcontracts, (3) suspend all orders and subcontracts, (4) protect and maintain all completed Work, and (5) otherwise mitigate City's costs and liabilities for those areas of work suspended. Services under the Contract shall be resumed by Consultant after such suspension on 10 calendar day written notice from City.

12.0 Termination

Under the terms hereunder, City may, at any time and for any reason, terminate this Contract upon not less than 21 day written notice to Consultant. Under such circumstances, this Contract shall terminate on the date set forth in such written notice.

- 12.1 Termination for Cause. If Consultant shall fail to diligently, timely and expeditiously perform any of its respective obligations under this Contract, and such failure shall have continued for 10 days after City has delivered written notice thereof to Consultant; or Consultant shall make a general assignment for the benefit of its creditors, a receiver or trustee shall have been appointed on account of Consultant's insolvency, Consultant otherwise shall be or become insolvent, or an order for relief shall have been entered against Consultant under Chapter 7 or Chapter 11 of Title 11 of the United States Code; or Consultant otherwise shall be in default under the Contract and such default shall not have been cured within 10 days after City has delivered written notice to Consultant; then, City, upon 7 days' prior written notice to Consultant, immediately may terminate this Contract for cause.
 - 12.1.1 Upon termination of this Contract for cause, Consultant shall be entitled only to payment of that portion of services performed for which Consultant has not been paid and which Consultant has actually satisfactorily performed, up to the date of such termination; provided, however, that: No allowance shall be included for any out-of-pocket costs and expenses incurred by Consultant by reason of the termination of this Contract.
 - 12.1.2 Nothing contained in this Contract shall limit in any manner any rights or remedies otherwise available to City by reason of a default by Consultant under this Contract including, without limitation, the right to seek full reimbursement from Consultant for all costs and expenses

incurred or to be incurred by City by reason of Consultant's default hereunder and which City would not have otherwise incurred if Consultant had not defaulted hereunder.

- 12.2 Termination For Convenience - In the event that City terminates this Contract for reasons other than those set forth above Consultant shall be entitled to payment for services performed which have not been paid to Consultant and which shall compensate Consultant for all services actually and satisfactorily performed by Consultant up to the date of such termination.
- 12.3 Duties of Consultant Upon Termination - Upon any termination of this Contract Consultant shall:
- 12.3.1 Discontinue all of its services under the Contract from and after the date of the notice of termination, except as may be required to complete any item or portion of work to a point where discontinuance will not cause unnecessary waste or duplicative work or cost.
- 12.3.2 Cancel, or, if so directed by City, transfer to City all or any of the commitments and Contracts made by Consultant relating to the services, to the extent they may be canceled or transferred by Consultant.
- 12.3.3 Transfer to City in the manner, to the extent, and at the time directed by City, all supplies, materials and other property produced as a part of, or acquired in the performance of Consultant's services.
- 12.3.4 Take such other actions as City may reasonably direct.

13.0 Insurance

Without limiting Consultant's indemnification of City, and prior to commencement of Work, Consultant agrees to provide insurance in accordance with the requirements set forth herein. If Consultant uses existing coverage to comply with these requirements and that coverage does not meet the requirements, Consultant agrees to modify the existing coverage to do so. The following coverages will be provided by Consultant and maintained on behalf of City and in accordance with the following requirements:

- 13.1 Commercial General Liability Insurance. Commercial General Liability coverage at least as broad as Insurance Services Office form CG 00 01. No claims made or modified occurrence forms will be accepted. Total limits for all coverages shall be no less than \$1,000,000 per occurrence and \$2,000,000 general aggregate. Coverage shall include bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. The policy shall be endorsed to provide that City of Brawley and its officers, officials, employees, and agents are additional insureds. This provision shall also apply to any excess policies.
- 13.2 Business Auto Liability Insurance. Business auto coverage at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of Consultant arising out of or in connection with the Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles. Limits shall be no less than \$1,000,000 combined single limit per accident.
- 13.3 Workers' Compensation. Workers' Compensation coverage providing workers' compensation statutory benefits as required by law and Employer's Liability Insurance no less than \$1,000,000 per accident. Consultant shall submit to City, along with the certificate of insurance, a Waiver Subrogation endorsement in favor of City of Brawley, its officers, agents, and employees. (This provision shall not apply if Consultant has no employees performing work under this Agreement, however, in such case Consultant must sign the "Certificate of Exemption from Workers Compensation Insurance" included below.
- 13.4 Professional Liability Insurance. Professional Liability (Errors and Omissions) insurance covering the services to be performed in connection with this Agreement shall be maintained with policy limits of not

less than \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this Agreement.

14.0 Indemnification

For Professional Liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or sub-consultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

For other than Professional Liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceeding, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including by not limited to officers, employees or subcontractors of Consultant.

15.0 Relationship of Parties

Consultant shall, for all purposes, be an independent contractor as to City and under no circumstances shall the relationship of employer and employee arise between the agents or employees of Consultant and City.

16.0 Assignment and Subcontracting

16.1 **Non-Assignment.** A substantial inducement to City for entering into this Contract is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Contract will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Contract without the written authorization of City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Contract shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.

16.2 **Successors and Assigns.** This Contract shall be binding upon the successors and assigns of each of the parties hereto in respect to all of the provisions hereof. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any of the parties, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this Contract.

17.0 Laws and Regulations

Consultant will comply in the performance of the Contract with all laws and regulations applicable to Consultant in its performance of the Contract.

18.0 Force Majeure

In the event either party by reason of a Force Majeure is rendered unable to perform its duties under this Contract then upon the party giving written notice of the particulars and estimated duration of Force Majeure to the other party within 5 calendar days after knowledge of the occurrence of the Force Majeure, the party may have the time for performance of its duties extended for the period equal to the time performance is delayed by the Force Majeure. The effects of the Force Majeure shall be remedied with all reasonable dispatch,

and the party giving notice shall use Best Efforts to eliminate and mitigate all consequences. A Force Majeure for which notice has not been given shall be an un-excused delay.

19.0 Attorneys' Fees

If either party to this Contract shall bring any action, claim, appeal, or alternative dispute resolution proceedings, for any relief against the other, declaratory or otherwise, to enforce the terms of or to declare rights under this Contract (collectively, an Action), the losing party shall pay to the prevailing party a reasonable sum for attorneys' fees and costs incurred in bringing and prosecuting such Action and/or enforcing any judgment, order, ruling, or award (collectively, a Decision) granted therein. Any Decision entered in such Action shall provide for the recovery of attorneys' fees and costs incurred in enforcing such Decision. The court or arbitrator may fix the amount of reasonable attorneys' fees and costs on the request of either party. For the purposes of this paragraph, attorneys' fees shall include, without limitation, fees incurred in the following: (1) post-judgment motions and collection actions; (2) contempt proceedings; (3) garnishment, levy, and debtor and third party examinations; (4) discovery; and (5) bankruptcy litigation. "Prevailing party" within the meaning of this paragraph includes, without limitation, a party who agrees to dismiss an Action on the other party's payment of the sums allegedly due or performance of the covenants allegedly breached, or who obtains substantially the relief it seeks.

20.0 Governing Law and Venue

This Contract shall be interpreted in accordance with the substantive and procedural laws of the State of California. All actions or proceedings arising in connection with this Contract shall be tried and litigated exclusively in State court located in the County of Imperial, State of California and Federal court located in the County of San Diego, State of California. The aforementioned choice of venue is mandatory, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Contract in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non convenes or a similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the Counties of Imperial and San Diego, respectively, California, shall have in person jurisdiction and venue over each of them for the purpose of litigating any dispute or proceeding arising out of or related to this Contract. Each party hereby authorizes service of process sufficient for personal jurisdiction in any action against it at the address and in the manner for the giving of notice as set forth in this Contract.

21.0 Integration

This Contract and any exhibits hereto, as well as other documents referred to in this Contract, constitute the entire Contract between the parties with regard to the subject matter hereof and thereof. This Contract supersedes all previous Contracts between or among the parties. There are no Contracts, representations, or warranties between or among the parties other than those set forth in this Contract.

22.0 Authorized Representatives and Notices

22.1 Representatives. Prior to commencement of the work under the Contract, City and Consultant shall agree on the designation of a representative authorized to act in behalf of each party.

22.2 Notice and Communications. All communications relating to the day-to-day activities under this Contract shall be exchanged between the representatives of City and Consultant. All legal notices and communications required under or related to this Contract shall be in writing, and shall be delivered personally or mailed by certified mail, postage prepaid, return receipt requested, to the representatives of City and Consultant identified below. Notice shall be effective on the date of delivery.

TO: City of Brawley
Guillermo Sillas, P.E., Interim Public Works
Director
180 South Western Avenue
Brawley, CA
Phone: (760) 344-5800 Ext. 14
Fax: (760) 344-5612
E-mail: gsillas@brawley-ca.gov

TO: HDR Engineering, Inc.
Paul Skager, P.E., Associate
Vice President
3230 El Camino Real, Ste. 200
Irvine, Ca 92602
Phone: (714) 730-2300
Fax: (714) 730-2301
E-mail: David.bachtel@hdrinccom

22.3 A party may change or supplement the information exchanged concerning authorized representatives and notices by giving the other party written notice of the new information in the manner set forth above.

23.0 Waiver

The failure of City to insist upon strict performance of any of the terms and conditions of this Contract, or to exercise or delay the exercise of any rights or remedies provided by this Contract or by law, or the acceptance of work or payment for work shall not release Consultant from any of the responsibilities or obligations imposed by law or by this Contract and shall not be deemed a waiver of any right of City to insist upon strict performance of this Contract. None of the provisions of the Contract shall be considered waived by either party except when such waivers are agreed upon in writing by the parties.

24.0 Survival of Obligations and Liabilities

The termination, cancellation, or acceptance of the work under the Contract shall not relieve Consultant of its obligations for work completed prior to the effective date of such termination, cancellation, or acceptance, nor shall it relieve Consultant of its liabilities at law or under this Contract.

25.0 Severability

If any provision of this Contract or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Contract shall not be affected thereby, and each such provision shall be valid and enforceable to the fullest extent permitted by law. However, if either party in good faith determines that the finding of illegality or un-enforceability adversely affects the material consideration for its performance under this Contract such party may, by giving written notice to the other party, terminate this Contract.

26.0 Execution and Effective Date. This Contract has been executed by the duly authorized officers of the parties and shall be effective as of the _____ day of _____, _____.

Dated: _____, 2016.

CITY OF BRAWLEY, CALIFORNIA

By: _____
Rosanna Bayon Moore, City Manager

ATTEST:

By: _____
Alma Benavides, City Clerk

Dated: _____, 2016.

CONSULTANT, HDR Engineering, Inc.

By: _____
Paul Skager, Associate Vice President

**CITY OF BRAWLEY
EXHIBIT A
SCOPE OF SERVICES
CONSULTING SERVICES CONTRACT
PROFESSIONAL ENGINEERING SERVICES
FOR
PREPARATION OF THE BIOSOLIDS OPERATIONAL PLAN**

1.0 General Scope of Work

The General Scope of Work is for Consultant to provide Professional Engineer Services for Preparation of the Biosolids Operational Plan.

2.0 Specific Scope of Work

2.1 Details of Scope of work are contained in the Proposal for Professional Engineering Services for the Preparation of the Biosolids Operational Plan dated September 30, 2016.

EXHIBIT B

Typical Monthly Invoice

Consultant's Letterhead

City of Brawley

Project Title: Professional Engineering Services for the Preparation of the Biosolids Operational Plan

Services from: (Date) to (Date)

Total Contract Amount
Previously Billed
Current Billing
Billed to Date
Amount Remaining
Total This Invoice

*Percent Completion shall be justified and be part of the invoice.

Attach backup information, if applicable.



September 30, 2016

Ms. Rosanna B. Moore
City Manager
Brawley Council Chambers and Administrative Offices
383 Main Street
Brawley, California 92227

RE: **Task Services: Biosolids Operational Plan**

Dear Ms. Moore:

HDR Inc. (HDR) is pleased to provide the City of Brawley (City) our engineering services proposal for the preparation of the Biosolids Operational Plan.

The scope of services, schedule, estimated fee, and biosolids background are presented in the following attachments. Please note that this work is based on earlier commitments from the regulatory agencies which may be subject to change. HDR is not responsible for changes in the regulatory environment which are beyond its control. HDR will immediately notify the City of issues which are raised by the regulatory agencies and will seek direction from the City should these issues potentially result in changes which would substantially alter the cost of HDR's performance of the work or the City's cost of compliance with proposed regulatory actions.

COMPENSATION

We propose to prepare each task on a time and materials basis, not to exceed \$69,000. A copy of our standard terms and conditions is also included as part of this proposal. Please sign and return one copy of this letter to HDR. Our proposal is valid for 30 days.

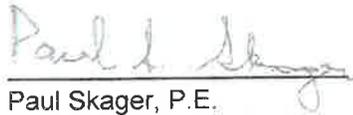
We have included one optional task which would increase the fee to \$79,200. This task would increase the ability to use the dried biosolids in turf applications where the solids may be rewetted before being incorporated into the ground. This may be required by the Health Department for these applications. This optional task can be approved now for efficiency should it be required, but the optional task will not begin until it is confirmed required by the Health Department and additional email authorization from the City is obtained.

We thank you for this opportunity to propose engineering services and look forward to working with the City of Brawley. If you have any questions, please call David Bachtel at (951) 320-7322.

Very truly yours,

HDR Inc.

City of Brawley



Paul Skager, P.E.
Associate Vice President

Ms. Rosanna B. Moore
City Manager

Date _____

PS:tn

Attachments (2)

c: David Bachtel, HDR

Attachment A

HDR Proposed Services

The City's Thermosystems biosolids dryer has been operating since 2012. The intent has been to work with the Imperial County Health Department, USEPA, and the Regional Water Quality Control Board (RWQCB) to develop a program for Class A EQ Biosolids distribution which does not require each point of application to have its own permit. Preliminary meetings have been held with the various parties and a tentative path forward has been developed. Our proposed scope of services, schedule, project team, and budget to complete the task are provided below.

SCOPE OF SERVICES

The scope of services has been divided into two main tasks.

Task 1. Project Management

Project management is a continuous task throughout the project and includes development of a project guide, coordination, schedule and budget monitoring, invoicing, internal quality assurance reviews, and site visits. Invoices will be prepared monthly.

Task 2. Biosolids Operational Plan and Manual

HDR proposes to assist the City in the development of a program and subsequent procedure manual to allow the City to manage dried biosolids in accordance with EPA Part 503 Class A EQ biosolids requirements within the limits imposed by the Imperial County Health Department and the RWQCB. As detailed below, this includes development of a Biosolids Operations Plan to properly dry, reduce pathogens, test, transfer, store, and distribute the biosolids for beneficial reuse. HDR will work with the various regulatory agencies with the goal of developing a plan and procedures that are adequate to meet all concerns of the regulatory agencies for unrestricted distribution of the product as Class A EQ biosolids.

The City has been sampling and monitoring the dryer performance for the past three years and consistently produces a product meeting the Part 503 requirements for pathogen reduction and vector attraction reduction for Class A EQ biosolids which are considered suitable by the EPA for unrestricted use. The dried product is currently stored in the unused solar dryer cell and meets the Part 503 Class A requirements for vector attraction reduction and pathogens when tested on a batch by batch basis. Unfortunately, the tests for pathogen reduction are expensive and time consuming, and distribution in Imperial County is not currently acceptable to the County Health Department.

The County has an ordinance that would require separate permitting of each site where biosolids would be applied which conflicts with the unrestricted use certification. HDR and the

City met previously with representatives from the Imperial County Health Department and RWQCB to explore a means to beneficially reuse the biosolids produced in the Brawley Thermosystems drying facility.

It was agreed by all parties that the County would allow the reuse of the City's biosolids as Class A EQ provided that the City developed a Biosolids Operations Plan that clearly defines the necessary procedures to assure that the dried product from the solar greenhouse facility is being processed in conformance with the defined procedures and operating limits and provided that the City documented and verified that the procedures were followed for each batch processed. EPA and the RWQCB indicated that the testing required for certain pathogens (Ascaris virus and Helminth ova) would only be required on a quarterly basis provided that the batches were produced within the range of acceptable limits. Each batch would still need to be tested for Salmonella or fecal coliforms prior to distribution from the site.

The City is currently storing their dried solids in the unused solar dryer cell. A minimum storage period free of contamination is necessary to avoid pathogen (Salmonella and fecal coliforms) regrowth. HDR will assist the City in the development of a storage alternative for the biosolids to free the solar dryer cell for use drying solids. Included in the storage element is the development of procedures for transferring the solids to storage while minimizing risks of contamination and the development of the storage approach on the short and long term. The storage procedure will become a part of the Biosolids Operational Plan being developed.

For the Biosolids Operational Plan, HDR will provide the following services

1. Review the current city processes, record keeping procedures, and current available data for the solar dryer operation.
2. Review regulatory requirements with EPA, RWQCB, and Imperial County Health Department to determine the appropriate procedures and documentation necessary for regulatory compliance
3. Develop a short- and long-term biosolids storage alternative to allow use of the second solar dryer cell that includes procedures to transfer the solids while minimizing risks of contamination and the development of a short and long-term storage approach
4. Develop a manual for agency review and comment. The agreed upon procedures will become the City's "Operational Plan" to be used internally to make sure proper procedures are followed and also for agency required monitoring and reporting. The Procedure Manual will include:
 - General Facility Operation and Description
 - Procedure for vector attraction reduction verification
 - Brief solar dryer operations description (based on existing plan)
 - Procedures for handling biosolids

- Procedures for sampling biosolids
 - Procedures for storing biosolids
 - Procedures for distributing biosolids
5. Develop Forms and Checklists (Manual Appendices)
 - 5.1. Procedure Checklist
 - 5.2. Biosolids Drying/Handling Tracking Form
 - 5.3. Biosolids Sampling Tracking Form
 - 5.4. Biosolids Storage Tracking Form
 - 5.5. Biosolids Distribution Tracking Form
 6. Three meetings at City offices (2 HDR staff to attend)
 7. Telephone/Conference calls and correspondence with regulatory agencies as required to establish requirements

Please note that HDR will attempt to obtain consensus from all relevant agencies, but we cannot guarantee that any of the stakeholders will not change its earlier position. HDR will not be responsible for changes in regulatory requirements or other issues outside of its control.

OPTIONAL BIOSOLIDS TASK

Vector Attraction Compliance through Reduced Digestibility: Vector Attraction Reduction Compliance by Aerobic Digestibility. The vector attraction reduction requirements for the Brawley biosolids are currently met for Class A compliance through drying to greater than 75% solids. This is sufficient for many application uses, especially if the solids are incorporated into the soil prior to irrigation. However, if the solids are rewetted while still on the soil surface, for example, after being applied to turf grass, the current method of verifying vector attraction reduction compliance does not provide assurance that the rewetted solids will not result in attraction by birds and other possible vectors.

Public perception of the biosolids quality may be enhanced by demonstrating compliance with the vector attraction reduction requirements by demonstrating the stability of the biosolids prior to drying. The City wastewater treatment plant (WWTP) treatment process acts like an aerobic digester for the solids in the system; the solids produced should be stable and not attractive to vectors. By performing a regular, simple digestibility study in the WWTP laboratory, the City can confirm compliance with vector attraction reduction without reliance on the dryness of the product. This will increase the number of suitable applications for the dried product and enhance its marketability.

HDR proposes to develop a procedure for aerobic digestion stability testing based on the guidance in the EPA *Guidance Manual for Control of Pathogens and Vector Attraction in Sewage Sludge EPA/625/R-92/013 Rev. July 2003*, and prepare a test manual with forms for documentation for incorporation into the Biosolids Operational Plan. HDR will assist the City in

assembling the necessary apparatus and provide training and follow-up in implementing the procedure.

This task may be added at a future date depending on the requirements of the various regulatory authorities.

TEAM

David Bachtel, P.E. – Project Manager: Mr. Bachtel is a Senior Wastewater Project Manager at HDR, Inc. where he is a technical lead and client manager for wastewater treatment projects throughout Southern California. Dave has more than 37 years of research, planning, engineering, construction, and operation experience with wastewater CIP projects. Before joining HDR Engineering, Inc., Dave worked for 30 years in numerous positions at Los County Sanitation Districts where he most recently was Division Engineer responsible for wastewater treatment plant design. Dave has lead numerous biosolids projects and is actively involved in the California Water Environment Association's Biosolids group. Dave was the Project Manager for the Brawley Wastewater Treatment Plant Improvements Project under which the Thermosystems dryer was constructed.

Michael Moore – President of Michael Moore Resource Recovery Strategies (M2R2S): Mr. Moore brings over 40 years of experience in wastewater and biosolids management. Michael Moore is the former Orange County Sanitation District (OCSD) Manager of Environmental Compliance and Regulatory Affairs for approximately 20 years, who led OCSD through many of their challenges and successes. A great deal of his experience has required ongoing coordination with regulatory agencies, and he has continued to work as a consultant and has assisted many agencies with achieving regulatory compliance.

Stephanie Shamblin Gray – Project Engineer: Ms. Shamblin Gray brings over 9 years of experience in wastewater engineering. She has worked on many projects assisting clients with biosolids, biogas, storm water, and regulatory compliance. Stephanie is very knowledgeable about Part 503 regulations and distribution options and has prepared technical memoranda on those topics for clients considering biosolids options. She is also helping several clients with both MS4 and Industrial General Permit (IGP) compliance. Stephanie previously worked for the Orange County Sanitation District where she was involved with environmental compliance and regulatory affairs. One of her responsibilities was performing storm water inspections and preparing compliance reports.

Roxanne Follis, P.E. – Project Engineer: Ms. Follis has over 4 years of experience working as a staff engineer for HDR. She has assisted on a large variety of projects in all stages from feasibility to final design. Roxanne has also assisted in the preparation of an alternative

analysis report for biogas use and options for a large wastewater treatment plant. Ms. Follis also assists clients with MS4 and IGP compliance.

Larry Hentz, P.E. – QA/QC Review: Mr. Hentz is HDR's national Biosolids Practice Group Leader and is a nationally recognized expert in enhanced nutrient removal and technological advances in biosolids treatment and odor control. He has spent 40 years as a process engineer and project manager.

SCHEDULE

Schedule to be developed to the satisfaction of the City after consultation with regulatory agencies. HDR will contact interested parties within 14 days of issuance of facility contract.

ASSUMPTIONS

The fee is based on the following assumptions:

- Regulatory approval is not guaranteed.
- Two revisions to the Biosolids Operational Plan will be provided.
- HDR will coordinate with a City of Brawley designated project contact for development of field protocols.

Attachment B

Biosolids Background

The City installed a Parkson Thermosystems solar greenhouse dryer at its wastewater treatment plant in 2011 to treat the biosolids produced from the Biolac® extended aeration secondary process. The goal was to achieve Class A EQ biosolids in conformance with the requirements of 40 CFR Part 503 for unrestricted distribution as a beneficial soil amendment. To meet these requirements, the sludge must comply with specific metals limits, vector attraction requirements (VAR) and pathogen reduction requirements. Metals have been tested as part of the Local Limits process and have been shown to meet the EQ limits. Continued administration of the industrial pretreatment program should assure continued compliance with this requirement.

The Biolac® extended aeration process results in significant aerobic reduction in volatile solids, and is expected to meet the requirements of Option 3 for Vector Attraction Reduction. This can be demonstrated by bench scale aerobic digestion in the City's wastewater treatment plant laboratory. Additionally, the solids are dried to greater than 75 percent solids in the Thermosystems Dryer, meeting the vector attraction requirement for Option 7. It is felt that meeting Option 3 in addition to Option 7 is of value if the material is utilized as a soil amendment applied to the surface of soils which are subsequently irrigated. See Table 1 for a simple description of each of the vector attraction reduction options.

Table 1. Vector Attraction Reduction Requirements for Land Application¹

| Option | Description | Applicability |
|-----------|---|--|
| Option 1 | Reduce the mass of volatile solids by a minimum of 38 percent | Biosolids processed by anaerobic or aerobic biological treatment, or chemical oxidation |
| Option 2 | Demonstrate vector attraction reduction with additional anaerobic digestion in a bench-scale unit | Anaerobically digested biosolids |
| Option 3 | Demonstrate vector attraction reduction with additional aerobic digestion in a bench-scale unit | Aerobically digested biosolids with 2 percent or less solids (e.g., extended aeration treatment) |
| Option 4 | Meet a specific oxygen uptake rate for aerobically treated biosolids | Biosolids from aerobic processes (not composted) |
| Option 5 | Use aerobic processes at greater than 40°C (104°F) for 14 days or longer (e.g. during composting) | Composted biosolids (Options 3 and 4 are recommended for other aerobic processes) |
| Option 6 | Add alkaline materials to raise the pH under specified conditions | Alkali-treated biosolids |
| Option 7 | Reduce moisture content of biosolids that do not contain unstabilized solids from other than primary treatment to at least 75 percent solids | Biosolids treated by aerobic or anaerobic processes |
| Option 8 | Reduce moisture content of biosolids with unstabilized solids to at least 90 percent | Biosolids that contain unstabilized solids generated in primary wastewater treatment |
| Option 9 | Inject biosolids beneath the soil surface within a specified time, depending on the level of pathogen treatment | Liquid biosolids and domestic septage applied to the land |
| Option 10 | Inject biosolids applied to or placed on the land surface within specified time periods after application to or placement on the land surface | Biosolids and domestic septage applied to the land |

1. The first eight options apply to Class A EQ biosolids.

Source: EPA Plain English Guide: Chapter 2- Land Application of Biosolids and Metcalf and Eddy

A major concern has been with meeting the pathogen requirements of Part 503 Subpart D for Class A biosolids. Six alternatives are listed in Part 503 to achieve compliance with this requirement. See Table 2 for a simple description of each alternative.

Table 2. Class A Alternatives

| Alternative¹ | Description |
|--------------------------------|--|
| Alternative 1 | Thermally treated (must meet specific time-temperature requirements depending on solids concentration) |
| Alternative 2 | High pH-high temperature (lime stabilization followed by air drying) |
| Alternative 3 | "Other Processes": demonstration of pathogen reduction required |
| Alternative 4 | "Unknown Processes": sampling for pathogens required |
| Alternative 5 | Use of a Process to Further Reduce Pathogens (PFRP) |
| Alternative 6 | Process equivalent to PFRP (requires approval of EPA's Pathogen Equivalency Committee) |

1. The requirements of one of the six alternatives must be met in addition to fecal coliform or Salmonella density requirements.

Source: Part 503 Subpart D

The thermal greenhouse drying process does not fit into either of Part 503 Alternative 1 (Thermally Treated Sewage Sludge) due to its lower operating temperatures or Alternative 2 (Alkaline Treatment).

Alternative 5 for Pathogen reduction involves treating the sludge with an approved Process to Further Reduce Pathogens (PFRP). These PFRPs are listed in Appendix B of Part 503. The greenhouse solar drying process is not listed. Alternative 6 allows for use of a Process Equivalent to PFRP (PFRP equivalency). In order to establish equivalency, a sampling program must be established and approved by the EPA Pathogen Equivalency Committee. This is generally a time consuming and expensive process. Generally, the process must be demonstrated to achieve the required reduction of several pathogens. Unfortunately, if the target pathogens are not present (such as enteric viruses and helminth ova), then the sludge must be spiked with the pathogens in sufficient quantity prior to treatment in order to demonstrate the required level of pathogen reduction. In the case of the solar greenhouse, this may be quite expensive, in that a laboratory scale test may not be representative and a full scale field test may require a prohibitively large pathogen spike.

Parkson Corporation approached the EPA regarding obtaining PFRP equivalency for the Thermosystems dryer. The EPA responded that since the dryer performance varies

substantially with weather, climate and longitudinal location, a blanket approval for the process could not be done, and that PFRP equivalency would need to be obtained on an individual basis. Unfortunately, this is a costly process, and the entities using this process tend to be smaller, with fewer resources, so that none of the agencies have obtained PFRP equivalency.

The sludge from the Thermosystems Dryer has historically been evaluated by EPA Region 9 under Alternative 4, Sewage Sludge Treated in Unknown Processes (Part 503.32.(a)(6)). In this case, only the finished product is sampled. Each batch must be sampled prior to distribution. The primary drawback to this approach is the cost of testing, although only the finished product must be tested. The testing protocol must be representative and must be well documented. Multiple batches may be grouped together in a single pile provided that the sampling protocol produces a representative sample of the whole pile. There is the risk that one sample failure would result in rejection of the entire pile.

Alternatives 3 and 4 are similar, and require testing of all batches of product. Alternative 3 allows for testing of sludge entering the process and the finished product after pathogen reduction to demonstrate pathogen removal. The process may be tested for a significant period of time, after which, if the process continues to demonstrate adequate enteric virus and helminth ova reductions, sampling of all batches may not be required. As long as the process is operated under the same conditions, the sludge produced may be considered Class A until the process does not show Class A compliance, at which point sampling would need to be performed on each batch. This approach requires that corresponding tests of sludge are made before and after each batch. One problem with this approach is the excessive cost of sampling, and the variability in the conditions of the drying process. Sampling may cost well in excess of \$1,000 per sample.

The issues with Brawley have been complicated by the situation in Imperial County. Imperial County has restricted the land application of sewage sludge and would require an individual disposal permit for each application site. The County Health Department had also attempted to regulate the solar greenhouse dryer as a composting process. This would require additional monitoring and sampling. Most importantly, the time-temperature requirement for composting is inconsistent with the greenhouse operational cycle. Composting regulations require that the product reach an elevated temperature for a continuous period of time. The temperatures in the greenhouse tend to be cyclic, reaching high temperatures during the day and cooling off below the temperature thresholds during the night.

Brawley has operated the solar greenhouse since fall, 2011. The greenhouse consistently achieves finished product total solids in excess of 80%. Based on experience at other agencies, the dried solids are stored for a minimum of six weeks to "cure", which reduces the potential for Salmonella or Fecal Coliform re-growth. The dried solids have been cured in

separate piles in the second of the greenhouse structures and then sampled in conformance with instructions from Parkson Corporation, which have also been approved by Lauren Fondahl of EPA Region 9. The samples consistently meet the 503 regulations for pathogen reduction and would qualify for disposal as Class A biosolids under Alternative 4, per Lauren Fondahl. The Brawley WWTP has begun to log temperature, humidity and other operational data for batches which are dried.

Although no batches have failed the Class A requirements for pathogen reduction when fecal coliform is tested (Part 503 requires testing of either fecal coliform or salmonella, Brawley currently samples for both), the City needs a procedures for handling batches which do fail. Currently, dried solids are disposed of as Class B at a local landfill, which is costly. An alternative would be to recycle failed dried biosolids batches to the greenhouse during the summer when greenhouse capacity is greatest. Proper recycling to rewet the biosolids by mixing them in appropriate quantities with a new batch of solids in the dryer would allow the solids to be reprocessed with little impact of dryer capacity.

On October 3, 2014, a meeting was held with the City of Brawley, the RWQCB (Region 7), and the Imperial County Department of Public Health. Lauren Fondahl EPA Region 9 was not able to attend, but had spoken with the Regional Board regarding the matter prior to the meeting. The understanding at the conclusion of the meeting was as follows::

1. The Regional Board and the Imperial County Health Department agreed that the drying process was not composting and should not be regulated as such.
2. Beneficial reuse of biosolids for soil amendment was recognized as desirable by both the Health Department and the RWQCB.
3. The Imperial County Health Department is responsible for overseeing distribution within the County with respect to assuring that there are no adverse health impacts.
4. Results from drying batches were reviewed and found to be acceptable.
5. Obtaining PFRP Equivalency under Alternative 6 is not economically feasible.
6. Each batch of biosolids should be accompanied by operational data and should be prepared, processed, stored and sampled in accordance with a standard operational procedure.
7. The distribution of the biosolids to points of disposal should be documented.
8. The development of acceptable procedures would allow for the distribution of biosolids as Class A within Imperial County.
9. All individual batches of dried solids may not need to be tested in the event that consistent operational procedures are met.
10. It may be possible to sample quarterly for virus and Helminth ova at the end of the drying cycle, depending on the quantity of material processed, while each batch would

be sampled for Fecal Coliform as soon as possible before distribution. The virus and Helminth ova are not subject to potential regrowth, while the Fecal Coliform are.

11. Because the technology is not an exact fit for any of the vector attraction reduction (VAR) alternatives, the agencies have requested a procedure manual for the handling, sampling, storing, and distributing of the biosolids for their review and comment.

HDR Engineering, Inc.

Terms and Conditions for Professional Services

1. STANDARD OF PERFORMANCE

The standard of care for all professional engineering, consulting and related services performed or furnished by ENGINEER and its employees under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under the same or similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.

2. INSURANCE/INDEMNITY

ENGINEER agrees to procure and maintain, at its expense, Workers' Compensation insurance as required by statute; Employer's Liability of \$250,000; Automobile Liability insurance of \$1,000,000 combined single limit for bodily injury and property damage covering all vehicles, including hired vehicles, owned and non-owned vehicles; Commercial General Liability insurance of \$1,000,000 combined single limit for personal injury and property damage; and Professional Liability insurance of \$1,000,000 per claim for protection against claims arising out of the performance of services under this Agreement caused by negligent acts, errors, or omissions for which ENGINEER is legally liable. OWNER shall be made an additional insured on Commercial General and Automobile Liability insurance policies and certificates of insurance will be furnished to the OWNER. ENGINEER agrees to indemnify OWNER for claims to the extent caused by ENGINEER's negligent acts, errors or omissions. However, neither Party to this Agreement shall be liable to the other Party for any special, incidental, indirect, or consequential damages (including but not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and/or cost of capital) arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to any such damages caused by the negligence, errors or omissions, strict liability or breach of contract.

3. OPINIONS OF PROBABLE COST (COST ESTIMATES)

Any opinions of probable project cost or probable construction cost provided by ENGINEER are made on the basis of information available to ENGINEER and on the basis of ENGINEER's experience and qualifications, and represents its judgment as an experienced and qualified professional engineer. However, since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s)' methods of determining prices, or over competitive bidding or market conditions, ENGINEER does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost ENGINEER prepares.

4. CONSTRUCTION PROCEDURES

ENGINEER's observation or monitoring portions of the work performed under construction contracts shall not relieve the contractor from its responsibility for performing work in accordance with applicable contract documents. ENGINEER shall not control or have charge of, and shall not be responsible for, construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction. ENGINEER shall not be responsible for the acts or omissions of the contractor or other parties on the project. ENGINEER shall be entitled to review all construction contract documents and to require that no provisions extend the duties or liabilities of ENGINEER beyond those set forth in this Agreement. OWNER agrees to include ENGINEER as an indemnified party in OWNER's construction contracts for the work, which shall protect ENGINEER to the same degree as OWNER. Further, OWNER agrees that ENGINEER shall be listed as an additional insured under the construction contractor's liability insurance policies.

5. CONTROLLING LAW

This Agreement is to be governed by the law of the state where ENGINEER's services are performed.

6. SERVICES AND INFORMATION

OWNER will provide all criteria and information pertaining to OWNER's requirements for the project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations. OWNER will also provide copies of any

OWNER-furnished Standard Details, Standard Specifications, or Standard Bidding Documents which are to be incorporated into the project.

OWNER will furnish the services of soils/geotechnical engineers or other consultants that include reports and appropriate professional recommendations when such services are deemed necessary by ENGINEER. The OWNER agrees to bear full responsibility for the technical accuracy and content of OWNER-furnished documents and services.

In performing professional engineering and related services hereunder, it is understood by OWNER that ENGINEER is not engaged in rendering any type of legal, insurance or accounting services, opinions or advice. Further, it is the OWNER's sole responsibility to obtain the advice of an attorney, insurance counselor or accountant to protect the OWNER's legal and financial interests. To that end, the OWNER agrees that OWNER or the OWNER's representative will examine all studies, reports, sketches, drawings, specifications, proposals and other documents, opinions or advice prepared or provided by ENGINEER, and will obtain the advice of an attorney, insurance counselor or other consultant as the OWNER deems necessary to protect the OWNER's interests before OWNER takes action or forebears to take action based upon or relying upon the services provided by ENGINEER.

7. SUCCESSORS AND ASSIGNS

OWNER and ENGINEER, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the covenants of this Agreement. Neither OWNER nor ENGINEER will assign, sublet, or transfer any interest in this Agreement or claims arising therefrom without the written consent of the other.

8. RE-USE OF DOCUMENTS

All documents, including all reports, drawings, specifications, computer software or other items prepared or furnished by ENGINEER pursuant to this Agreement, are instruments of service with respect to the project. ENGINEER retains ownership of all such documents. OWNER may retain copies of the documents for its information and reference in connection with the project; however, none of the documents are intended or represented to be suitable for reuse by OWNER or others on extensions of the project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to ENGINEER, and OWNER will defend, indemnify and hold harmless ENGINEER from all claims, damages, losses and expenses, including attorney's fees, arising or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

9. TERMINATION OF AGREEMENT

OWNER or ENGINEER may terminate the Agreement, in whole or in part, by giving seven (7) days written notice to the other party. Where the method of payment is "lump sum," or cost reimbursement, the final invoice will include all services and expenses associated with the project up to the effective date of termination. An equitable adjustment shall also be made to provide for termination settlement costs ENGINEER incurs as a result of commitments that had become firm before termination, and for a reasonable profit for services performed.

10. SEVERABILITY

If any provision of this agreement is held invalid or unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term or condition shall not be construed by the other party as a waiver of any subsequent breach of the same provision, term or condition.

11. INVOICES

ENGINEER will submit monthly invoices for services rendered and OWNER will make prompt payments in response to ENGINEER's invoices.

ENGINEER will retain receipts for reimbursable expenses in general accordance with Internal Revenue Service rules pertaining to the support

of expenditures for income tax purposes. Receipts will be available for inspection by OWNER's auditors upon request.

If OWNER disputes any items in ENGINEER's invoice for any reason, including the lack of supporting documentation, OWNER may temporarily delete the disputed item and pay the remaining amount of the invoice. OWNER will promptly notify ENGINEER of the dispute and request clarification and/or correction. After any dispute has been settled, ENGINEER will include the disputed item on a subsequent, regularly scheduled invoice, or on a special invoice for the disputed item only.

OWNER recognizes that late payment of invoices results in extra expenses for ENGINEER. ENGINEER retains the right to assess OWNER interest at the rate of one percent (1%) per month, but not to exceed the maximum rate allowed by law, on invoices which are not paid within thirty (30) days from the date of the invoice. In the event undisputed portions of ENGINEER's invoices are not paid when due, ENGINEER also reserves the right, after seven (7) days prior written notice, to suspend the performance of its services under this Agreement until all past due amounts have been paid in full.

12. CHANGES

The parties agree that no change or modification to this Agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this Agreement. The execution of the change shall be authorized and signed in the same manner as this Agreement. Adjustments in the period of services and in compensation shall be in accordance with applicable paragraphs and sections of this Agreement. Any proposed fees by ENGINEER are estimates to perform the services required to complete the project as ENGINEER understands it to be defined. For those projects involving conceptual or process development services, activities often are not fully definable in the initial planning. In any event, as the project progresses, the facts developed may dictate a change in the services to be performed, which may alter the scope. ENGINEER will inform OWNER of such situations so that changes in scope and adjustments to the time of performance and compensation can be made as required. If such change, additional services, or suspension of services results in an increase or decrease in the cost of or time required for performance of the services, an equitable adjustment shall be made, and the Agreement modified accordingly.

13. CONTROLLING AGREEMENT

These Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document.

14. EQUAL EMPLOYMENT AND NONDISCRIMINATION

In connection with the services under this Agreement, ENGINEER agrees to comply with the applicable provisions of federal and state Equal Employment Opportunity for individuals based on color, religion, sex, or national origin, or disabled veteran, recently separated veteran, other protected veteran and armed forces service medal veteran status, disabilities under provisions of executive order 11246, and other employment, statutes and regulations, as stated in Title 41 Part 60 of the Code of Federal Regulations § 60-1.4 (a-f), § 60-300.5 (a-e), § 60-741 (a-e).

15. HAZARDOUS MATERIALS

OWNER represents to ENGINEER that, to the best of its knowledge, no hazardous materials are present at the project site. However, in the event hazardous materials are known to be present, OWNER represents that to the best of its knowledge it has disclosed to ENGINEER the existence of all such hazardous materials, including but not limited to asbestos, PCB's, petroleum, hazardous waste, or radioactive material located at or near the project site, including type, quantity and location of such hazardous materials. It is acknowledged by both parties that ENGINEER's scope of services do not include services related in any way to hazardous materials. In the event ENGINEER or any other party encounters undisclosed hazardous materials, ENGINEER shall have the obligation to notify OWNER and, to the extent required by law or regulation, the appropriate governmental officials, and ENGINEER may, at its option and without liability for delay, consequential or any other damages to OWNER, suspend performance of services on that portion of the project affected by hazardous materials until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate,

remediate, or remove the hazardous materials; and (ii) warrants that the project site is in full compliance with all applicable laws and regulations.

OWNER acknowledges that ENGINEER is performing professional services for OWNER and that ENGINEER is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous materials, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the project site in connection with ENGINEER's services under this Agreement. If ENGINEER's services hereunder cannot be performed because of the existence of hazardous materials, ENGINEER shall be entitled to terminate this Agreement for cause on 30 days written notice. To the fullest extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER, its officers, directors, partners, employees, and subconsultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from hazardous materials, provided that (i) any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph shall obligate OWNER to indemnify any individual or entity from and against the consequences of that individual's or entity's sole negligence or willful misconduct.

16. EXECUTION

This Agreement, including the exhibits and schedules made part hereof, constitute the entire Agreement between ENGINEER and OWNER, supersedes and controls over all prior written or oral understandings. This Agreement may be amended, supplemented or modified only by a written instrument duly executed by the parties.

17. ALLOCATION OF RISK

OWNER AND ENGINEER HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING ENGINEER'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS, SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF ENGINEER (AND ITS RELATED CORPORATIONS, SUBCONSULTANTS AND EMPLOYEES) TO OWNER AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$100,000 OR ITS FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF ENGINEER'S SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER ENGINEER'S COMMERCIAL GENERAL LIABILITY INSURANCE POLICY.

18. LITIGATION SUPPORT

In the event ENGINEER is required to respond to a subpoena, government inquiry or other legal process related to the services in connection with a legal or dispute resolution proceeding to which ENGINEER is not a party, OWNER shall reimburse ENGINEER for reasonable costs in responding and compensate ENGINEER at its then standard rates for reasonable time incurred in gathering information and documents and attending depositions, hearings, and trial.

19. UTILITY LOCATION

If underground sampling/testing is to be performed, a local utility locating service shall be contacted to make arrangements for all utilities to determine the location of underground utilities. In addition, OWNER shall notify ENGINEER of the presence and location of any underground utilities located on the OWNER's property which are not the responsibility of private/public utilities. ENGINEER shall take reasonable precautions to avoid damaging underground utilities that are properly marked. The OWNER agrees to waive any claim against ENGINEER and will indemnify and hold ENGINEER harmless from any claim of liability, injury or loss caused by or allegedly caused by ENGINEER's damaging of underground utilities that are not properly marked or are not called to ENGINEER's attention prior to beginning the underground sampling/testing.

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: 10/18/2016

City Manager: 

PREPARED BY: Ruben Mireles, Operations Division Manager

PRESENTED BY: Guillermo Sillas, P.E., Interim Public Works Director

SUBJECT: Professional Services Agreement with HDR, Inc. for Industrial Pretreatment Program Support

CITY MANAGER RECOMMENDATION: Authorize Agreement with HDR, Inc. to provide Professional Services for Industrial Pretreatment Task Services for a not to exceed fee of \$50,000.

DISCUSSION: The City requires professional engineering assistance to administer the City of Brawley Pretreatment Program and to train City personnel to provide both routine and specialized services in these areas in the future. HDR is proposed to provide a range of services including but not limited to project management of the pretreatment program, professional guidance, coordination, internal quality assurance reviews and site visits.

HDR proposes to assist the City with transition efforts by providing technical assistance for tracking, reporting, and enforcement of the Pioneers Memorial Healthcare District (PMHD) and One World Beef (OWB) industrial discharge permits and compliance with special conditions; quarterly and annual reporting to the Regional Water Quality Control Board (RWQCB); and training of City staff in inspections and sampling of industrial users, the preparation of pretreatment program reports, administration of the enforcement response plan.

In addition, HDR will provide technical assistance associated with the City's oversight of the existing OWB industrial discharge permit requirements, in addition to the City's review of modifications to the OWB application, OWB reporting, OWB engineering design information, monitoring, sampling, permit compliance, inspection and training.

FISCAL IMPACT: \$50,000, FY 2016/17 Wastewater Enterprise Fund, Professional Services

ATTACHMENTS: Agreement and Proposal

**CITY OF BRAWLEY
CONSULTING SERVICES CONTRACT
PROFESSIONAL ENGINEERING SERVICES
FOR
INDUSTRIAL PRETREATMENT TASK SERVICES**

- 1.0 **The Parties.** This Contract is made by and between the City of Brawley ("City") and HDR Engineering, Inc., ("Consultant").
- 2.0 **Paragraph Headings and Definitions.** Paragraph headings in this Contract are for convenience only, and are not to be construed to define, limit, expand, interpret, or amplify the provisions of this Contract. When initially capitalized in this Contract or amendments hereto, the following words or phrases shall have the meanings specified:
- 2.1 **Professional Efforts.** Those efforts that a competent, experienced, and prudent Consultant would use to perform and complete the requirements of this Contract in a timely manner, exercising the degree of care, competence, and prudence customarily imposed on a Consultant performing similar work in the State of California.
- 2.2 **Contract.** This Contract, including all referenced documents, between City and Consultant for the performance of the Work, and any subsequent written modifications or amendments executed by City and Consultant.
- 2.3 **Consultant.** The legal entity that executes this Contract with City to perform the Work.
- 2.4 **Force Majeure.** An act of God, or event beyond the control of a party, including an act or omission of government, act or omission of civil or military authority, strike or lockout, act of a public enemy, war, blockade, insurrection, riot, epidemic, landslide, earthquake, fire, storm, lightning, flood, washout, or civil disturbance which could not have been avoided through the exercise of reasonable care and prudence.
- 2.5 **Contract Manager.** The title of the person designated by City to be its representative with authority to act for City regarding this Contract and the Work of Consultant.
- 2.6 **Work.** All or a part or phase of the obligations undertaken by Consultant pursuant to the Contract.
- 3.0 **Time of Contract.** Consultant shall perform the services required under this Contract within 365 calendar days from the date of the Contract.
- 4.0 **Scope of Work.** City hereby retains and engages Consultant, and Consultant accepts such engagement to provide Professional Engineering Services for Industrial Pretreatment Task Services.
- 4.1 Details of Scope of Work are contained in the Proposal for Professional Engineering Services, dated September 21, 2016, attached herewith as Exhibit A and by this reference made a part hereof.
- 5.0 **Manner of Compensation.** For performance of services rendered pursuant to this Contract, City will pay Consultant fee based on the following, subject to the limitation of the maximum expenditure provided herein:
- 5.1 **Maximum Fee.** The maximum fee under this Contract is Fifty Thousand (\$50,000.00) Dollars without prior express written consent of City. In the event that consultant anticipates the need for services in excess of the amount, the City shall be notified immediately in writing. Details of the Fee Proposal are included as part of Exhibit A.
- 5.2 **Extra Work.** Consultant shall not perform extra work of any kind without prior express written consent of City.

6.0 Payment

City shall pay consultant for Services rendered by consultant hereunder on the basis of monthly invoices for the period ending on the final day of the month. City shall pay each invoice within 30 days after receipt. Invoices shall include, project description, the description and breakdown of costs, the month such costs were incurred, total expenses billed to date, invoice number and invoice date. All invoices shall be sent to City. Attention: Guillermo Sillas. See Section 22.2, "Notice and Communications".

- 6.1 Compensation. Monthly progress payments shall be billed and based on work completed. The progress of the work and payment due shall be recorded on a Progress Payment Form, appearance of which will be approved by City. See Exhibit B for a sample of a typical invoice.
- 6.2 Billing Dispute. In the event City disputes the amount of an invoice, it shall notify Consultant within 20 days of receipt of the invoice and otherwise timely pay any undisputed portion of the invoice.

7.0 Records and Audits

- 7.1 Books and Records. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City.
- 7.2 Audit. City may perform an audit of the time based and reimbursable expense costs of any given Work Order. City shall not have access to Consultant's composition of fixed overhead rates or lump sums, the financial make up of payroll burdens or to any costs expressed as a percentage of direct labor costs.
- 7.3 Document Retention. Consultant shall maintain all above documents and records, which demonstrate performance under this Contract for a minimum of three years, or for any longer period required by law, from the date of termination or completion of this Contract.

8.0 Control of Work.

Consultant shall report on all Work performed for City through City's Contract Manager and any designated representatives. Consultant shall comply with any coordination and completion criteria specified by City, and shall diligently prosecute each phase of the Work.

9.0 Ownership of Documents

- 9.1 Documents. Original project documents, including reproducible record prints of drawings, calculations, estimates, designs, specifications, field notes and data prepared in the course of performing the Work with the exception of those standard details and specifications regularly used by the Consultant in its normal course of business shall upon payment of all amounts rightfully owed by the City to the Consultant herein become the property of City. All final reports including reconnaissance reports, pre-feasibility reports and feasibility reports shall be the property of City. Consultant may retain copies of said documents and reports. Any reuse or modification of such Documents for purposes other than those intended herein shall be provided at the City's sole risk and without liability to the Consultant.
- 9.2 Confidentiality. In performing services under this Contract Consultant will gain access to proprietary information concerning City's business and operations. All ideas memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Contract shall be held confidential by Consultant. Consultant shall not, without the prior written consent of City, use such materials for any purposes other than the performance of the work under this Contract. Nor shall such materials be disclosed to any person or entity not connected with the performance of the work under this Contract. Nothing furnished to Consultant, which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs relating to the project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Contract in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

It is hereby agreed that the following information is not considered to be confidential under this Agreement:

- a. Information already in the public domain:
- b. Information disclosed to Consultant by a third party who is not under a confidentiality obligation:

- c. Information developed by or in the custody of Consultant before entering into this Agreement;
- d. Information developed by Consultant through its work with other clients; and
- e. Information required to be disclosed by law or regulation including, but not limited to, subpoena, court order or administrative order.

10.0 Duties of Consultant

- 10.1 Degree of Care. In the performance of its services hereunder, Consultant shall exercise that degree of skill and judgment commensurate with that which is normally exercised by recognized professional Consultants in the same discipline, with respect to services of a similar nature, in accordance with all applicable rules, laws and regulations at the same time and in the same locality.
- 10.2 Licenses. Consultant represents to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature, which are legally required of Consultant to practice its profession. Consultant represents to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Contract, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession.
- 10.3 Correction of Improper Services. Consultant shall perform or correct any portions of the work not performed in accordance with the standard of care specified herein, provided that Consultant is notified in writing of nonconformity within a reasonable time after discovery by City of the nonconforming service. Consultant shall perform the remedial services at no additional cost to the City.

11.0 Suspension

City may, upon 10 calendar day written notice, direct Consultant to suspend performance on any or all of the services under the Contract for a specified period of time. If any suspension is not occasioned by the fault of Consultant, this Contract may be supplemented to compensate Consultant for extra costs incurred due to the suspension, provided that any claim for adjustment is supported by appropriate cost documentation, subject to audit, and asserted within twenty days after the date City issues a notice for resumption of the services under the Contract. Consultant shall be entitled to an extension to any work schedule to the extent a delay was caused by the suspension. Upon receipt of a suspension notice, Consultant shall (1) discontinue the Work under the Contract, (2) place no further orders or subcontracts, (3) suspend all orders and subcontracts, (4) protect and maintain all completed Work, and (5) otherwise mitigate City's costs and liabilities for those areas of work suspended. Services under the Contract shall be resumed by Consultant after such suspension on 10 calendar day written notice from City.

12.0 Termination

Under the terms hereunder, City may, at any time and for any reason, terminate this Contract upon not less than 21 day written notice to Consultant. Under such circumstances, this Contract shall terminate on the date set forth in such written notice.

- 12.1 Termination for Cause. If Consultant shall fail to diligently, timely and expeditiously perform any of its respective obligations under this Contract, and such failure shall have continued for 10 days after City has delivered written notice thereof to Consultant; or Consultant shall make a general assignment for the benefit of its creditors, a receiver or trustee shall have been appointed on account of Consultant's insolvency, Consultant otherwise shall be or become insolvent, or an order for relief shall have been entered against Consultant under Chapter 7 or Chapter 11 of Title 11 of the United States Code; or Consultant otherwise shall be in default under the Contract and such default shall not have been cured within 10 days after City has delivered written notice to Consultant; then, City, upon 7 days' prior written notice to Consultant, immediately may terminate this Contract for cause.
 - 12.1.1 Upon termination of this Contract for cause, Consultant shall be entitled only to payment of that portion of services performed for which Consultant has not been paid and which Consultant has actually satisfactorily performed, up to the date of such termination; provided, however, that: No allowance shall be included for any out-of-pocket costs and expenses incurred by Consultant by reason of the termination of this Contract.
 - 12.1.2 Nothing contained in this Contract shall limit in any manner any rights or remedies otherwise available to City by reason of a default by Consultant under this Contract including, without limitation, the right to seek full reimbursement from Consultant for all costs and expenses

incurred or to be incurred by City by reason of Consultant's default hereunder and which City would not have otherwise incurred if Consultant had not defaulted hereunder.

- 12.2 Termination For Convenience - In the event that City terminates this Contract for reasons other than those set forth above Consultant shall be entitled to payment for services performed which have not been paid to Consultant and which shall compensate Consultant for all services actually and satisfactorily performed by Consultant up to the date of such termination.
- 12.3 Duties of Consultant Upon Termination - Upon any termination of this Contract Consultant shall:
- 12.3.1 Discontinue all of its services under the Contract from and after the date of the notice of termination, except as may be required to complete any item or portion of work to a point where discontinuance will not cause unnecessary waste or duplicative work or cost.
 - 12.3.2 Cancel, or, if so directed by City, transfer to City all or any of the commitments and Contracts made by Consultant relating to the services, to the extent they may be canceled or transferred by Consultant.
 - 12.3.3 Transfer to City in the manner, to the extent, and at the time directed by City, all supplies, materials and other property produced as a part of, or acquired in the performance of Consultant's services.
 - 12.3.4 Take such other actions as City may reasonably direct.

13.0 Insurance

Without limiting Consultant's indemnification of City, and prior to commencement of Work, Consultant agrees to provide insurance in accordance with the requirements set forth herein. If Consultant uses existing coverage to comply with these requirements and that coverage does not meet the requirements, Consultant agrees to modify the existing coverage to do so. The following coverages will be provided by Consultant and maintained on behalf of City and in accordance with the following requirements:

- 13.1 Commercial General Liability Insurance. Commercial General Liability coverage at least as broad as Insurance Services Office form CG 00 01. No claims made or modified occurrence forms will be accepted. Total limits for all coverages shall be no less than \$1,000,000 per occurrence and \$2,000,000 general aggregate. Coverage shall include bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. The policy shall be endorsed to provide that City of Brawley and its officers, officials, employees, and agents are additional insureds. This provision shall also apply to any excess policies.
- 13.2 Business Auto Liability Insurance. Business auto coverage at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of Consultant arising out of or in connection with the Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles. Limits shall be no less than \$1,000,000 combined single limit per accident.
- 13.3 Workers' Compensation. Workers' Compensation coverage providing workers' compensation statutory benefits as required by law and Employer's Liability Insurance no less than \$1,000,000 per accident. Consultant shall submit to City, along with the certificate of insurance, a Waiver Subrogation endorsement in favor of City of Brawley, its officers, agents, and employees. (This provision shall not apply if Consultant has no employees performing work under this Agreement, however, in such case Consultant must sign the "Certificate of Exemption from Workers Compensation Insurance" included below.
- 13.4 Professional Liability Insurance. Professional Liability (Errors and Omissions) insurance covering the services to be performed in connection with this Agreement shall be maintained with policy limits of not

less than \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this Agreement.

14.0 Indemnification

For Professional Liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or sub-consultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

For other than Professional Liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceeding, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including by not limited to officers, employees or subcontractors of Consultant.

15.0 Relationship of Parties

Consultant shall, for all purposes, be an independent contractor as to City and under no circumstances shall the relationship of employer and employee arise *between* the agents or employees of Consultant and City.

16.0 Assignment and Subcontracting

16.1 Non-Assignment. A substantial inducement to City for entering into this Contract is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Contract will be permitted only with the express consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Contract without the written authorization of City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Contract shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.

16.2 Successors and Assigns. This Contract shall be binding upon the successors and assigns of each of the parties hereto in respect to all of the provisions hereof. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any of the parties, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this Contract.

17.0 Laws and Regulations

Consultant will comply in the performance of the Contract with all laws and regulations applicable to Consultant in its performance of the Contract.

18.0 Force Majeure

In the event either party by reason of a Force Majeure is rendered unable to perform its duties under this Contract then upon the party giving written notice of the particulars and estimated duration of Force Majeure to the other party within 5 calendar days after knowledge of the occurrence of the Force Majeure, the party may have the time for performance of its duties extended for the period equal to the time performance is delayed by the Force Majeure. The effects of the Force Majeure shall be remedied with all reasonable dispatch,

and the party giving notice shall use Best Efforts to eliminate and mitigate all consequences. A Force Majeure for which notice has not been given shall be an un-excused delay.

19.0 Attorneys' Fees

If either party to this Contract shall bring any action, claim, appeal, or alternative dispute resolution proceedings, for any relief against the other, declaratory or otherwise, to enforce the terms of or to declare rights under this Contract (collectively, an Action), the losing party shall pay to the prevailing party a reasonable sum for attorneys' fees and costs incurred in bringing and prosecuting such Action and/or enforcing any judgment, order, ruling, or award (collectively, a Decision) granted therein. Any Decision entered in such Action shall provide for the recovery of attorneys' fees and costs incurred in enforcing such Decision. The court or arbitrator may fix the amount of reasonable attorneys' fees and costs on the request of either party. For the purposes of this paragraph, attorneys' fees shall include, without limitation, fees incurred in the following: (1) post-judgment motions and collection actions; (2) contempt proceedings; (3) garnishment, levy, and debtor and third party examinations; (4) discovery; and (5) bankruptcy litigation. "Prevailing party" within the meaning of this paragraph includes, without limitation, a party who agrees to dismiss an Action on the other party's payment of the sums allegedly due or performance of the covenants allegedly breached, or who obtains substantially the relief it seeks.

20.0 Governing Law and Venue

This Contract shall be interpreted in accordance with the substantive and procedural laws of the State of California. All actions or proceedings arising in connection with this Contract shall be tried and litigated exclusively in State court located in the County of Imperial, State of California and Federal court located in the County of San Diego, State of California. The aforementioned choice of venue is mandatory, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Contract in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non convenes or a similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the Counties of Imperial and San Diego, respectively, California, shall have in person jurisdiction and venue over each of them for the purpose of litigating any dispute or proceeding arising out of or related to this Contract. Each party hereby authorizes service of process sufficient for personal jurisdiction in any action against it at the address and in the manner for the giving of notice as set forth in this Contract.

21.0 Integration

This Contract and any exhibits hereto, as well as other documents referred to in this Contract, constitute the entire Contract between the parties with regard to the subject matter hereof and thereof. This Contract supersedes all previous Contracts between or among the parties. There are no Contracts, representations, or warranties between or among the parties other than those set forth in this Contract.

22.0 Authorized Representatives and Notices

22.1 Representatives. Prior to commencement of the work under the Contract, City and Consultant shall agree on the designation of a representative authorized to act in behalf of each party.

22.2 Notice and Communications. All communications relating to the day-to-day activities under this Contract shall be exchanged between the representatives of City and Consultant. All legal notices and communications required under or related to this Contract shall be in writing, and shall be delivered personally or mailed by certified mail, postage prepaid, return receipt requested, to the representatives of City and Consultant identified below. Notice shall be effective on the date of delivery.

TO: City of Brawley
Guillermo Sillas, P.E., Interim Public Works
Director
180 South Western Avenue
Brawley, CA
Phone: (760) 344-5800 Ext. 14
Fax: (760) 344-5612
E-mail: gsillas@brawley-ca.gov

TO: HDR Engineering, Inc.
Paul Skager, P.E., Associate
Vice President
3230 El Camino Real, Ste. 200
Irvine, Ca 92602
Phone: (714) 730-2300
Fax: (714) 730-2301
E-mail: David.bachtel@hdrinccom

22.3 A party may change or supplement the information exchanged concerning authorized representatives and notices by giving the other party written notice of the new information in the manner set forth above.

23.0 Waiver

The failure of City to insist upon strict performance of any of the terms and conditions of this Contract, or to exercise or delay the exercise of any rights or remedies provided by this Contract or by law, or the acceptance of work or payment for work shall not release Consultant from any of the responsibilities or obligations imposed by law or by this Contract and shall not be deemed a waiver of any right of City to insist upon strict performance of this Contract. None of the provisions of the Contract shall be considered waived by either party except when such waivers are agreed upon in writing by the parties.

24.0 Survival of Obligations and Liabilities

The termination, cancellation, or acceptance of the work under the Contract shall not relieve Consultant of its obligations for work completed prior to the effective date of such termination, cancellation, or acceptance, nor shall it relieve Consultant of its liabilities at law or under this Contract.

25.0 Severability

If any provision of this Contract or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Contract shall not be affected thereby, and each such provision shall be valid and enforceable to the fullest extent permitted by law. However, if either party in good faith determines that the finding of illegality or un-enforceability adversely affects the material consideration for its performance under this Contract such party may, by giving written notice to the other party, terminate this Contract.

26.0 Execution and Effective Date. This Contract has been executed by the duly authorized officers of the parties and shall be effective as of the _____ day of _____, _____.

Dated: _____, 2016.

CITY OF BRAWLEY, CALIFORNIA

By: _____
Rosanna Bayon Moore, City Manager

ATTEST:

By: _____
Alma Benavides, City Clerk

Dated: _____, 2016.

CONSULTANT HDR Engineering, Inc.

By: _____
Paul Skager, Associate Vice President.

**CITY OF BRAWLEY
EXHIBIT A
SCOPE OF SERVICES
CONSULTING SERVICES CONTRACT
PROFESSIONAL ENGINEERING SERVICES
FOR
INDUSTRIAL PRETREATMENT TASK SERVICES**

1.0 General Scope of Work

The General Scope of Work is for Consultant to provide Professional Engineer Services for Industrial Pretreatment Task Services.

2.0 Specific Scope of Work

2.1 Details of Scope of work are contained in the Proposal for Professional Engineering Services for Industrial Pretreatment Task Services dated September 21, 2016.

EXHIBIT B

Typical Monthly Invoice

Consultant's Letterhead

City of Brawley

Project Title: Professional Engineering Services for Industrial Pretreatment Task Services.

Services from: (Date) to (Date)

Total Contract Amount
Previously Billed
Current Billing
Billed to Date
Amount Remaining
Total This Invoice

*Percent Completion shall be justified and be part of the invoice.

Attach backup information, if applicable.

HDR Engineering
City of Brawley Industrial Pretreatment Task Services
Estimated Level of Effort and Fee

| TASK NO. | DESCRIPTION | LEVEL OF EFFORT, HOURS | | | | | | | | | | | | FEE, DOLLARS | | | |
|-------------|---|------------------------|--------------|--------------|----------------|------|--------------|--------------|---------------|----|---|-----|----|--------------|-----|--------|--------|
| | | DB | | RVL | | SSG | | DR | | AP | | TN | | LABOR | ODC | TOTAL | TOTAL |
| | | PROJ MGR | PROJ ENGR | MECH ENGR | EDITOR ENGR | TECH | ACCTG MGR | PROJ COOR | PROJ LABOR | 0 | 0 | 0 | 0 | | | | |
| 1 | Project Management | | | | | | | | | | | | | | | | |
| 1.1 | Project Management | 20 | | | | | | | 12 | | 8 | | 40 | | 206 | | 8,466 |
| | Subtotal 1 | 20 | 0 | 0 | 0 | 0 | 0 | 0 | 12 | 8 | 8 | 40 | | 206 | | 8,466 | |
| 2 | Pretreatment Program Administration | | | | | | | | | | | | | | | | |
| 2.1 | Miscellaneous SIU Permitting | | | | | | | | | | | | | | | | |
| 2.1.1 | Quarterly review of progress and monitoring report | | 12 | | | | | | | | | 12 | | 58 | | 2,362 | 2,362 |
| 2.1.2 | Initial and Follow-up inspection, HDR Training | | 12 | | | | | | | | | 12 | | 58 | | 2,362 | 2,362 |
| 2.1.3 | Permit Review and Modification | 8 | | | | | | | | | | 20 | | 114 | | 4,681 | 4,681 |
| 2.1.4 | Revise permit to reflect EPA PCI requirements | | 12 | | | | | | | | | 12 | | 58 | | 2,362 | 2,362 |
| | Subtotal 2.1 | 8 | 48 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 56 | | 287 | | 11,766 | 11,800 |
| 2.2 | OWB | | | | | | | | | | | | | | | | |
| 2.2.1 | Monthly review of progress and monitoring report | | 12 | | | | | | | | | 12 | | 58 | | 2,362 | 2,362 |
| 2.2.2 | Quarterly inspection, includes inspection Prior to Discharge | 8 | | | | | | | | | | 40 | | 210 | | 8,617 | 8,617 |
| 2.2.3 | Revise permit to reflect EPA PCI requirements | | 16 | | | | | | | | | 16 | | 77 | | 3,149 | 3,149 |
| 2.2.4 | Estimated Additional Permit Administrative Effort | 24 | | | | | | | | | | 116 | | 611 | | 25,064 | 25,064 |
| 2.2.5 | Engineering review of submitted documents required by the existing permit | 10 | | | | | | | | | | 50 | | 263 | | 10,771 | 10,771 |
| | Subtotal 2.2 | 42 | 192 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 234 | | 1,219 | | 49,982 | 50,000 |
| 2.3 | Review and Reporting | | | | | | | | | | | | | | | | |
| 2.3.1 | Quarterly Reports to RWQCB | | 20 | | | | | | 4 | | | 26 | | 111 | | 4,553 | 4,553 |
| 2.3.2 | Annual Report to RWQCB | | 12 | | | | | | 6 | | | 20 | | 77 | | 3,143 | 3,143 |
| 2.3.3 | Review/Implement EPA PCI comments on Ordinance revisions | 4 | | | | | | | | | | 28 | | 143 | | 5,883 | 5,883 |
| 2.3.4 | Develop and document means of ID Potential SIUs; Train City Inspector | 4 | | | | | | | 6 | | | 50 | | 202 | | 8,270 | 8,270 |
| | Subtotal 2.3 | 8 | 72 | 28 | 16 | 0 | 0 | 0 | 16 | 0 | 0 | 124 | | 533 | | 21,848 | 21,800 |
| | Subtotal 2 | 58 | 312 | 26 | 16 | 0 | 0 | 0 | 16 | 0 | 0 | 414 | | 2,038 | | 83,576 | 85,600 |
| | TOTAL hours | 78 | 312 | 20 | 16 | 12 | 8 | 8 | 16 | 12 | 8 | 454 | | 2,245 | | 92,043 | 92,100 |
| | TOTAL dollars | | | | | | | | | | | | | | | | |



September 21, 2016

Ms. Rosanna B. Moore
City Manager
Brawley Council Chambers and Administrative Offices
383 Main Street
Brawley, California 92227
RE: Industrial Pretreatment Program Task Services

Dear Ms. Moore:

HDR Inc. (HDR) is pleased to provide the City of Brawley (City) our engineering services proposal for Industrial Pretreatment Task Services. These services include the following:

- Pretreatment Program administration assistance:
- sampling,
- inspection,
- recommending enforcement actions,
- permitting

The scope of services, schedule, and estimated fee, are presented in the following attachments. Please note that the full extent of the work with One World Beef is uncertain at this time. It is most likely that OWB may need some form of interim treatment until the Biofiltro system is fully functional.

COMPENSATION

We propose to prepare each task on a time and materials basis, not to exceed \$92,100. Two copies of our standard agreement and terms and conditions are also included and are part of this proposal. Please sign and return one copy to HDR. Our proposal is valid for 30 days.

Please note that \$50,000 is our estimate of the resources needed for the One World Beef Packers (OWB) permit compliance effort and is based on the complexity of the situation and previous dealings with OWB permit transfer. We will track this cost separately so that it may be billed by the City to OWB as part of their permit fees.

We thank you for this opportunity to propose engineering services and look forward to working with the City of Brawley. If you have any questions, please call David Bachtel at (951) 320-7322.

Very truly yours,

HDR Inc.

City of Brawley

Paul Skager, P.E.

Ms. Rosanna B. Moore

City Manager

Date _____

PS:tn

Attachments (2)

cc: David Bachtel, HDR

DRAFT

Attachment A

HDR Proposed Services

The City has recently had several key personnel leave or will shortly leave positions in the Public Works Department and requires professional engineering services assistance to administer their pretreatment, program, and to train City personnel to provide both routine and specialized services in these areas. HDR proposes to assist the City in this transition period by providing services to update procedures and documents required or requested by EPA in their January 2016 Pretreatment Compliance Inspection report, and to train City personnel to take over these duties in the Public Works Department.

Our proposed scope of services, project team, and budget are provided below.

SCOPE OF SERVICES

The scope of services has been divided into five main tasks, with a sixth task consisting of optional services.

Task 1. Project Management

Project management is a continuous task throughout the project and includes development of a project guide, coordination, schedule and budget monitoring, invoicing, internal quality assurance reviews and site visits. Invoices will be prepared monthly.

Task 2: Pretreatment Program Administration

Several of the City staff responsible for portions of the RWQCB-approved pretreatment program have or are going to be leaving the City. City staff members available to administer the pretreatment program are not familiar with the details of the program. HDR proposes to assist the City with the transition over the next year by providing technical assistance for tracking, reporting, and enforcement of the PMH and OWB permits and their compliance with the special conditions of their existing permits; quarterly and annual reporting to the RWQCB; and assist in training City staff regarding inspection and sampling of industrial users, preparing the pretreatment program reports, administering the enforcement response plan.

Miscellaneous Permit Compliance

In addition to other requirements, Pioneer's Memorial Hospital is required to report monthly regarding the installation of flow monitoring facilities by December 1, 2016. EPA contractors and RWQCB conducted a Pretreatment Compliance Inspection (PCI) on July 23, 2015 and transmitted their report on January 28, 2016. It contained requirements to revise the permit and

properly collect and analyze effluent samples. HDR will quarterly inspect and assist the City in sampling PMH, review and respond to the PMH monthly progress reports regarding the installation of the flow monitoring system, and review and revise the PMH permit per the PCI. HDR will also assist the City in preliminary evaluation of industrial discharge permit applications from new industrial users.

OWB PERMIT COMPLIANCE

The OWB permit was issued before OWB had possession of and full access to the property. HDR spent considerable amount of time on behalf of the City in soliciting information on the proposed adequacy of the treatment system, the proposed changes, reviewing the information, finding discrepancies and inconsistencies in the information presented, and resolving most items through email and conference calls. From the available information, HDR believed that the proposed wastewater treatment system modifications would be sufficient to meet the current local limits when properly designed and recommended that the permit be issued with special conditions to submit additional information as it became available. The permit also stated that OWB was not allowed to discharge process wastewater until the information was submitted and approved by the City.

OWB is now proposing a pretreatment approach which will be different than the pretreatment approach presented in its permit application. To date, OWB has not complied with informational requirements regarding the pretreatment system contained in the Compliance Schedule associated with its industrial discharge permit, because it is now proposing to provide an alternate to the pre-treatment technology in its permit application. The alternative approach may involve the ultimate land disposal of treated wastewater, with interim discharge to the City system pending regulatory approval and construction of the alternative treatment system.

HDR will review documents, participate in teleconferences, prepare responses and attend meetings regarding the changes proposed by OWB. HDR will assist in coordinating its permitting efforts with the RWQCB. Document reviews will include information requested in the existing permit Compliance Schedule. In addition, should OWB decide to pursue an alternative wastewater treatment and discharge alternative, HDR will assist the City in reviewing an application for a change on operation. Review of the start-up plan and working with the City and OWB to develop an interim solution prior to completion of permitting of the ultimate disposal solution will be most important. It is possible that an interim pretreatment process involving the City will need to be provided prior to initiation of the desired land discharge.

HDR proposes to review the monthly reports from OWB containing monitoring data and a Compliance Schedule Report. Based on the review and City concurrence, HDR will draft a

letter regarding any deficiencies, violations, or request for additional information to OWB. HDR will also conduct an engineering review of the OWB design information regarding the suitability of the proposed changes to meet their discharge limits. The time estimated for this review reflects the previous experience with OWB and its consultants.

HDR will prepare modifications to the existing discharge permit to respond to process changes requested by OWB, if necessary. At a minimum, a revised Compliance Schedule would be required, while at worst case, a revised permit would need to be issued outlining pretreatment requirements for the initial phases of operation and facilities required, and revised monitoring requirements.

In the event that OWB chooses to discharge to the City collection system, prior to the start of discharge, HDR will assist the City in inspection of the pretreatment facility and final documentation prior to issuance of permission to discharge. Monthly during the first year, HDR will inspect the facility, document progress in meeting permit requirements and assist the City in sampling the treated process wastewater flow and review and revise the OWB permit to match the corrections needed as specified in the PCI for PMH. During these inspections, HDR will review with City Staff inspection, monitoring, sampling, and reporting procedures and provide additional training, if needed for the pretreatment program.

TEAM

David Bachtel, P.E. – Project Manager: Mr. Bachtel is a Senior Wastewater Project Manager at HDR, Inc. where he is a technical lead and client manager for wastewater treatment projects throughout Southern California. Dave has more than 37 years of research, planning, engineering, construction, and operation experience with wastewater CIP projects. Before joining HDR Engineering, Inc., Dave worked for 30 years in numerous positions at Los County Sanitation Districts where he most recently was Division Engineer responsible for wastewater treatment plant design. Dave has lead numerous biosolids projects and is actively involved in the California Water Environment Association's Biosolids group. Dave was the Project Manager for the Brawley Wastewater Treatment Plant Improvements Project under which the Thermosystems dryer was constructed.

Rich von Langen, P.E. –President of RvL Associates, Inc.: Mr. von Langen has over 43 years of industrial wastewater experience consulting for a wide variety of companies and agencies. His experience also includes managing the Orange County Sanitation Districts pretreatment program, and, as a consultant developing and evaluating entire programs as well as elements of several other agency's pretreatment programs. As a subconsultant to HDR, he has helped the City of Brawley prepare complicated permits for two significant industrial users and begun an evaluation of the local industrial waste discharge limits using EPA protocols.

Stephanie Shamblin Gray – Project Engineer: Ms. Shamblin Gray brings over 9 years of experience in wastewater engineering. She has worked on many projects assisting clients with biosolids, biogas, storm water, and regulatory compliance. Stephanie is very knowledgeable about Part 503 regulations and distribution options and has prepared technical memoranda on those topics for clients considering biosolids options. She is also helping several clients with both MS4 and Industrial General Permit (IGP) compliance. Stephanie previously worked for the Orange County Sanitation District where she was involved with environmental compliance and regulatory affairs. One of her responsibilities was performing storm water inspections and preparing compliance reports.

Roxanne Follis, P.E. – Project Engineer: Ms. Follis has over 4 years of experience working as a staff engineer for HDR. She has assisted on a large variety of projects in all stages from feasibility to final design. Roxanne has also assisted in the preparation of an alternative analysis report for biogas use and options for a large wastewater treatment plant. Ms. Follis also assists clients with MS4 and IGP compliance.

SCHEDULE

Work will be performed in a timely manner as needed throughout the City's 2016-2017 fiscal year.

ASSUMPTIONS

The fee is based on the our best guess of anticipated effort, especially with respect to One World Beef permitting. Changes may occur which dramatically alter the level of effort required. HDR will inform the City when it becomes aware of changes which may impact its effort in completing the tasks outlined above, and shall not proceed with work in excess of the Not-to-Exceed amounts without written authorization from the City. Other assumptions:

- All sample analysis will be performed by the City.
- HDR staff and the staff of its consultants will not enter permit required confined spaces.

COUNCIL AGENDA REPORT
City of Brawley

Meeting Date: October 18, 2016

City Manager: RBW

Prepared by: Ruby D. Walla, Finance Director/City Treasurer

Presented by: Ruby D. Walla, Finance Director/City Treasurer

SUBJECT: Transient Occupancy Tax – Audit Results, January 1, 2013 through December 31, 2014 for the various operators of the City of Brawley

CITY MANAGER RECOMMENDATION: Accept the Transient Occupancy Tax Audit results for the various operators in the City of Brawley.

DISCUSSION: The City of Brawley Transient Occupancy Tax (TOT) is defined by City of Brawley Ordinance, Chapter 24, Article V. It consists of an 8% assessment for hotel, motel and other certain occupancy. This is a tax that is charged to the transient and collected by the operator.

On April 7, 2015, the City Council of the City of Brawley approved a contract to engage Moss, Levy and Hartzheim to conduct the TOT audit. The audits encompassed the following operators and time spans:

| | |
|-------------------|-------------------------------------|
| Travel Inn | January 1, 2013 – December 31, 2014 |
| Brawley Inn | January 1, 2013 – December 31, 2014 |
| Desert Motel | January 1, 2013 – December 31, 2014 |
| Main Street Inn | January 1, 2013 – December 31, 2014 |
| Palm Lane RV Park | January 1, 2013 – December 31, 2014 |
| Townhouse Lodge | January 1, 2013 – December 31, 2014 |
| Motel 6 | September 2014 – December 31, 2014 |

The audits were completed in phases between December 2015 and September 16, 2016 (attached). The results reflect an amount of taxes due ranging from \$0.00 up to \$32,901.93, for an estimated total due of \$79,856.55 which includes applicable penalties and interest.

Staff has made efforts to meet with each operator to review the results, obtain feedback on the process and discuss next steps moving forward. Five operators accepted the City's meeting request to discuss findings.

According to the Taxation Code section 24.63, the operator may request a hearing of the tax administrator (Finance Director), if the operator does not agree with the results of the TOT audit. Written notice is required to be received within 10 days or the outstanding amount is due and payable. As of today, all operators have been notified of the results and a few have submitted written notices for further review. Staff is in the process of scheduling follow-up meetings to further review the details and potentially resolve any discrepancies reported.

Once this process is completed, a determination will be provided in writing to the operators. However, if the operator is dissatisfied with the determination of the tax administrator, the operator may further appeal the outstanding amount due with the City Council by filing with the City Clerk's office.

Staff is working cooperatively with the operators to thoroughly review the details of the audit to come to a reasonable resolution. This is an audit that has never been conducted by the City and has proven to be challenging for some of the operators. This has provided the City the opportunity to engage and work with the operators to better understand their operation and the business process for administering the transient occupancy tax.

Staff's proposal moving forward is to conduct a Transient Occupancy Tax audit every two years, to be handled in-house. The next audit is tentatively scheduled to be conducted mid-year of 2017 with the auditing period of January 1, 2015 through December 31, 2016.

FISCAL IMPACT: Maximum Revenue of \$79,856.55 in recovered Transient Occupancy Tax

ATTACHMENTS: Transient Occupancy Audit Reports – All Operators



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

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CRAIG A HARTZHEIM, CPA
HADLEY Y HUI, CPA
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December 29, 2015

City of Brawley
383 W. Main Street
Brawley, CA 92227

Re: Travel Inn, 300 W. Main Street, Brawley, CA 92227

We have reviewed the records of the Travel Inn (Inn) on a limited scope and for a selected test period of January 1, 2013 through December 31, 2014. The work involved a determination of the rental units available for occupancy, and a matching of registration cards, housekeeping reports, and bank statements with Transient Occupancy Tax (T.O.T.) reported. The following are our findings noted from performing the above procedures:

Findings

We noted that the Inn has 37 rooms available for rent.

The Inn's management did not provide a financial statement, general ledger, income tax return, or daily/monthly summary reports.

Conclusion

Based on our review of the records, we recommend collection of \$32,901.93 from the Inn, which includes interest through December 31, 2015.

Moss, Levy & Hartzheim

MOSS, LEVY & HARTZHEIM, LLP
Culver City, California

TRAVEL INN
CITY OF BRAWLEY

Transient Occupancy Tax Review: January 1, 2013 to December 31, 2014

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MOSS, LEVY & HARTZHEIM LLP

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February 2, 2016

City of Brawley
383 W. Main Street
Brawley, CA 92227

Re: Brawley Inn, 575 W. Main Street, Brawley, CA 92227

We have reviewed the records of the Brawley Inn (Inn) on a limited scope and for a selected test period of January 1, 2013 through December 31, 2014. The work involved a determination of the rental units available for occupancy, and a matching of registration cards (folios), income tax returns, general ledger, and financial statements with Transient Occupancy Tax (T.O.T.) reported. The following are our findings noted from performing the above procedures:

Findings

We noted that the Inn has 123 rooms available for rent.

The Inn's management did not provide bank statements or housekeeping reports.

Conclusion

Based on our review of the records, we recommend collection of \$11,588.88 from the Inn, which includes interest through December 31, 2015.

Moss, Levy & Hartzheim

MOSS, LEVY & HARTZHEIM, LLP
Culver City, California

BRAWLEY INN
CITY OF BRAWLEY

Transient Occupancy Tax Review, January 1, 2013 to December 31, 2014

| Month | Gross Reported From T.O.T. Remittance | Estimated Gross# | 31-Day Tenants Reported | Government Exemptions Reported | Tested/Estimated Deductions* | Actual TOT Remitted | Calculated TOT Remittance | T.O.T. Monthly Balance Due | Cumulative Balance Due | First Penalty 10% | Monthly Interest of 0.5% | Second Penalty 10% | Total Amount Owed Currently |
|----------------|---------------------------------------|------------------------|-------------------------|--------------------------------|------------------------------|----------------------|---------------------------|----------------------------|------------------------|-------------------|--------------------------|--------------------|-----------------------------|
| | | | | | | | | | | | | | |
| January 2013 | \$ 161,075.55 | \$ 161,075.55 | \$ 6,569.55 | \$ - | \$ 1,757.35 | \$12,360.48 | \$ 12,745.46 | \$ 384.98 | \$ 384.98 | \$ 38.50 | \$ 1.92 | \$ 38.50 | \$ 483.90 |
| February 2013 | 144,896.44 | 144,896.44 | 6,832.43 | - | 1,825.00 | 11,045.92 | 11,445.72 | 399.80 | 784.78 | 39.98 | 3.92 | 39.98 | 463.68 |
| March 2013 | 135,762.75 | 135,762.75 | 5,850.75 | - | 1,565.08 | 10,392.96 | 10,735.81 | 342.85 | 1,127.63 | 34.29 | 5.64 | 34.29 | 417.07 |
| April 2013 | 133,967.78 | 133,967.78 | 4,613.15 | - | 1,234.02 | 10,348.37 | 10,618.70 | 270.33 | 1,397.96 | 27.03 | 6.99 | 27.03 | 331.38 |
| May 2013 | 142,840.45 | 142,840.45 | 8,889.70 | - | 2,377.99 | 10,716.06 | 11,237.00 | 520.94 | 1,918.90 | 52.09 | 9.59 | 52.09 | 634.71 |
| June 2013 | 90,625.74 | 90,625.74 | 5,277.24 | - | 1,411.66 | 6,827.88 | 7,137.13 | 309.25 | 2,228.15 | 30.93 | 11.14 | 30.93 | 382.25 |
| July 2013 | 80,380.48 | 80,380.48 | 4,497.48 | - | 1,203.08 | 6,070.64 | 6,334.19 | 263.55 | 2,491.70 | 26.35 | 12.46 | 26.35 | 328.71 |
| August 2013 | 85,385.56 | 85,385.56 | 3,045.31 | - | 1,763.98 | 6,587.22 | 6,689.73 | 102.51 | 2,594.21 | 10.25 | 12.97 | 10.25 | 135.98 |
| September 2013 | 88,114.84 | 88,114.84 | 2,678.84 | - | 71.65 | 7,027.26 | 7,043.46 | 16.20 | 2,610.41 | 1.62 | 13.05 | 1.62 | 32.49 |
| October 2013 | 183,318.82 | 183,318.82 | 4,698.28 | - | 1,256.79 | 14,289.64 | 14,564.96 | 275.32 | 2,885.73 | 27.53 | 14.43 | 27.53 | 344.81 |
| November 2013 | 181,670.04 | 181,670.04 | 5,972.07 | - | 1,597.53 | 14,055.84 | 14,405.80 | 349.96 | 3,235.69 | 35.00 | 16.18 | 35.00 | 436.14 |
| December 2013 | 117,487.64 | 117,487.64 | 791.11 | - | 278.97 | 9,335.73 | 9,376.69 | 40.96 | 3,276.65 | 4.10 | 16.38 | 4.10 | 65.54 |
| January 2014 | 190,761.38 | 190,761.38 | 2,081.13 | - | - | 15,094.42 | 15,260.91 | 166.49 | 3,443.14 | 16.65 | 17.22 | 16.65 | 217.01 |
| February 2014 | 178,779.86 | 178,779.86 | 8,046.97 | - | 2,152.56 | 13,658.64 | 14,130.18 | 471.54 | 3,914.68 | 47.15 | 19.57 | 47.15 | 585.41 |
| March 2014 | 250,737.26 | 250,737.26 | 10,990.00 | - | 2,939.83 | 19,179.18 | 19,823.79 | 644.61 | 4,559.29 | 64.46 | 22.80 | 64.46 | 796.33 |
| April 2014 | 245,070.86 | 245,070.86 | 17,342.35 | - | 4,639.08 | 18,218.28 | 19,234.54 | 1,016.26 | 5,575.55 | 101.63 | 27.88 | 101.63 | 1,247.40 |
| May 2014 | 254,461.06 | 254,461.06 | 14,397.30 | - | 3,851.28 | 19,205.10 | 20,048.78 | 843.68 | 6,419.23 | 84.37 | 32.10 | 84.37 | 1,044.52 |
| June 2014 | 212,401.28 | 212,401.28 | 14,793.63 | - | 3,957.30 | 15,808.61 | 16,675.52 | 866.91 | 7,286.14 | 86.69 | 36.43 | 86.69 | 1,076.72 |
| July 2014 | 146,431.86 | 146,431.86 | 2,784.34 | - | 285.00 | 11,491.81 | 11,691.75 | 199.94 | 7,486.08 | 19.99 | 37.43 | 19.99 | 277.35 |
| August 2014 | 174,768.03 | 174,768.03 | 3,240.28 | - | 866.77 | 13,722.22 | 13,912.10 | 189.88 | 7,675.96 | 18.99 | 38.38 | 18.99 | 266.24 |
| September 2014 | 158,845.32 | 158,845.32 | 5,448.80 | - | 1,457.55 | 12,271.73 | 12,591.02 | 319.29 | 7,995.25 | 31.93 | 39.98 | 31.93 | 423.13 |
| October 2014 | 180,276.88 | 180,276.88 | 8,714.00 | - | 2,331.00 | 13,725.03 | 14,235.67 | 510.64 | 8,505.89 | 51.06 | 42.53 | 51.06 | 655.29 |
| November 2014 | 157,007.20 | 157,007.20 | 4,144.93 | - | 1,108.77 | 12,228.99 | 12,471.87 | 242.88 | 8,748.77 | 24.29 | 43.74 | 24.29 | 335.20 |
| December 2014 | 135,221.52 | 135,221.52 | 525.13 | - | 140.47 | 10,775.72 | 10,806.48 | 30.76 | 8,779.53 | 3.08 | 43.90 | 3.08 | 80.82 |
| TOTALS | \$ 3,830,288.60 | \$ 3,830,288.60 | \$ 149,803.77 | \$ - | \$ 40,072.70 | \$ 294,437.73 | \$ 303,217.26 | \$ 8,779.53 | \$ 8,779.53 | \$ 877.96 | \$ 526.63 | \$ 877.96 | \$ 11,062.08 |

NOTE:
A. First Penalty amount calculated as 10% of the T.O.T. Monthly Balance Due (Brawley Municipal Code Section 24.62 a)
B. Interest amount calculated as 5% of the Cumulative Balance Due, exclusive of penalties (Brawley Municipal Code Section 24.62 d)
C. Second Penalty amount calculated as 10% of the T.O.T. Monthly Balance Due (after 30 days) if first penalty not paid (Brawley Municipal Code Section 24.62 b)
D. Calculated TOT based on estimated gross and adjusted estimated deductions

#Estimated gross amounts are the same as reported, as we were able to test/verify the gross amounts reported.

*Tested/Estimated deductions are either based on an average deficiency percentage taken from four sample months (August 2013, December 2013, January 2014, and July 2014) that were tested for actual deductions or actual deductions as tested for the four sample months.

| Exemption Amount Claimed, originally reported | 31-Day Tenants |
|---|------------------------------|
| \$8,701.89 | Actual Exemptions, as tested |
| \$2,327.95 | 26.75% Estimated actual |
| Difference in \$ | \$6,373.94 |
| Difference in % | 73.25% |



MOSS, LEVY & HARTZHEIM LLP

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February 12, 2016

City of Brawley
383 W. Main Street
Brawley, CA 92227

Re: Desert Motel, 432 W. Main Street, Brawley, CA 92227

We have reviewed the records of the Desert Motel (Motel) on a limited scope and for a selected test period of January 1, 2013 through December 31, 2014. The work involved a determination of the rental units available for occupancy, and a matching of registration cards, income tax returns, monthly summary reports, and bank statements with Transient Occupancy Tax (T.O.T.) reported. The following are our findings noted from performing the above procedures:

Findings

We noted that the Motel has 32 rooms available for rent.

The Motel's management did not provide a financial statement, housekeeping reports, or a general ledger.

Conclusion

Based on our review of the records, we recommend collection of \$3,093.51 from the Motel, which includes interest through December 31, 2015.

Moss, Levy & Hartzheim

MOSS, LEVY & HARTZHEIM, LLP
Culver City, California

**DESERT MOTEL
CITY OF BRAWLEY**

Transient Occupancy Tax Review: January 1, 2013 to December 31, 2014
(D)

| Month | Gross Reported From T.O.T. Remittance | 31-Day Tenants Reported | Government Exemptions Reported | Tested/Estimated Deductions* | Actual TOT Remitted | Calculated TOT Remittance | T.O.T. Monthly Balance Due | Cumulative Balance Due | First Penalty 10% | Monthly Interest of 0.5% | Second Penalty 10% | Total Amount Owed Currently |
|----------------|---------------------------------------|-------------------------|--------------------------------|------------------------------|---------------------|---------------------------|----------------------------|------------------------|-------------------|--------------------------|--------------------|-----------------------------|
| | | | | | | | | | | | | |
| January 2013 | \$ 10,919.40 | \$ 600.00 | \$ - | \$ 600.00 | \$ 764.40 | \$ 825.55 | \$ 61.15 | \$ 61.15 | \$ 6.12 | \$ 0.31 | \$ 6.12 | \$ 73.70 |
| February 2013 | 18,630.60 | 600.00 | | 600.00 | 1,335.60 | 1,442.45 | 106.85 | 168.00 | 10.69 | 0.84 | 10.69 | 129.07 |
| March 2013 | 19,888.80 | 600.00 | | 600.00 | 1,428.80 | 1,543.10 | 114.30 | 282.30 | 11.43 | 1.41 | 11.43 | 138.57 |
| April 2013 | 18,960.00 | 600.00 | | 600.00 | 1,360.00 | 1,468.80 | 108.80 | 391.10 | 10.88 | 1.96 | 10.88 | 132.52 |
| May 2013 | 16,427.40 | 600.00 | | 600.00 | 1,172.40 | 1,266.19 | 93.79 | 484.89 | 9.38 | 2.42 | 9.38 | 114.97 |
| June 2013 | 9,024.00 | 600.00 | | 600.00 | 624.00 | 673.92 | 49.92 | 534.81 | 4.99 | 2.67 | 4.99 | 62.57 |
| July 2013 | 8,921.40 | 600.00 | | 600.00 | 621.40 | 665.71 | 44.31 | 579.12 | 4.43 | 2.90 | 4.43 | 56.07 |
| August 2013 | 8,656.80 | 600.00 | | 600.00 | 596.80 | 644.54 | 47.74 | 626.86 | 4.77 | 3.13 | 4.77 | 60.41 |
| September 2013 | 6,955.80 | 600.00 | | 600.00 | 470.80 | 508.46 | 37.66 | 664.52 | 3.77 | 3.32 | 3.77 | 48.52 |
| October 2013 | 10,968.00 | 600.00 | | 600.00 | 768.00 | 829.44 | 61.44 | 725.96 | 6.14 | 3.63 | 6.14 | 77.35 |
| November 2013 | 12,982.20 | 1,275.00 | | 1,275.00 | 867.20 | 936.58 | 69.38 | 795.34 | 6.94 | 3.98 | 6.94 | 87.24 |
| December 2013 | 12,477.60 | 1,275.00 | | 1,275.00 | 829.82 | 896.21 | 66.39 | 861.73 | 6.64 | 4.31 | 6.64 | 83.98 |
| January 2014 | 17,334.60 | 1,275.00 | | 1,275.00 | 1,189.60 | 1,292.43 | 102.83 | 964.56 | 10.28 | 4.82 | 10.28 | 128.21 |
| February 2014 | 25,888.20 | 1,275.00 | | 1,275.00 | 1,823.20 | 1,292.43 | (530.77) | 433.79 | - | 2.17 | - | (528.60) |
| March 2014 | 27,178.80 | 1,275.00 | | 1,275.00 | 1,918.80 | 1,292.43 | (626.37) | (192.58) | - | - | - | (626.37) |
| April 2014 | 28,971.60 | 1,275.00 | | 1,275.00 | 2,051.60 | 1,292.43 | (759.17) | (951.75) | - | - | - | (759.17) |
| May 2014 | 23,440.00 | 1,275.00 | | 1,275.00 | 1,773.20 | 1,292.43 | (480.77) | (1,432.52) | - | - | - | (480.77) |
| June 2014 | 15,039.60 | 600.00 | | 600.00 | 1,069.60 | 1,346.43 | 276.83 | (1,155.69) | 27.68 | - | 27.68 | 332.19 |
| July 2014 | 8,590.00 | 600.00 | | 600.00 | 639.20 | 1,346.43 | 707.23 | (448.46) | 70.72 | - | 70.72 | 848.67 |
| August 2014 | 15,012.51 | 600.00 | | 600.00 | 1,153.00 | 1,346.43 | 193.43 | (255.03) | 19.34 | - | 19.34 | 232.11 |
| September 2014 | 11,147.70 | 600.00 | | 600.00 | 843.82 | 1,346.43 | 502.61 | 247.58 | 50.26 | 1.24 | 50.26 | 604.37 |
| October 2014 | 8,925.00 | 600.00 | | 600.00 | 666.00 | 1,346.43 | 680.43 | 928.01 | 68.04 | 4.64 | 68.04 | 821.15 |
| November 2014 | 12,631.30 | 1,600.00 | | 1,600.00 | 882.50 | 1,266.43 | 383.93 | 1,311.94 | 38.39 | 6.56 | 38.39 | 467.27 |
| December 2014 | 8,495.00 | 1,600.00 | | 1,600.00 | 551.60 | 1,266.43 | 714.83 | 2,026.77 | 71.48 | 10.13 | 71.48 | 867.92 |
| TOTALS | \$ 357,466.31 | \$ 21,125.00 | \$ - | \$ 21,125.00 | \$ 25,401.34 | \$ 27,428.11 | \$ 2,026.77 | \$ 442.37 | \$ 60.44 | \$ 442.37 | \$ 442.37 | \$ 2,971.95 |

Interest 1/1/15 to 12/31/15 121.56
Total \$ 3,093.51

NOTE:
A. First Penalty amount calculated as 10% of the T.O.T. Monthly Balance Due (Brawley Municipal Code Section 24.62.a)
B. Interest amount calculated as .5% of the Cumulative Balance Due, exclusive of penalties (Brawley Municipal Code Section 24.62.d)
C. Second Penalty amount calculated as 10% of the T.O.T. Monthly Balance Due (after 30 days) if first penalty not paid (Brawley Municipal Code Section 24.62.b)
D. Calculated TOT based on estimated gross and adjusted estimated deductions.

#Estimated gross for calendar year 2014 is estimated to be \$209,164 based on the Motel's income tax return.
*Tested/Estimated deductions are the same as reported, as we were able to test/verify the exemptions claimed for the four months tested.



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May 26, 2016

City of Brawley
383 W. Main Street
Brawley, CA 92227

Re: Main Street Inn, 1562 Main Street, Brawley, CA 92227

We have reviewed the records of the Main Street Inn (Inn) on a limited scope and for a selected test period of January 1, 2013 through December 31, 2014. The work involved a determination of the rental units available for occupancy, and a matching of registration cards (folios), income tax returns, bank statements, and daily and monthly revenue and occupancy reports with Transient Occupancy Tax (T.O.T.) reported. The following are our findings noted from performing the above procedures:

Findings

We noted that the Inn has 60 rooms available for rent.

The Inn's management did not provide housekeeping reports or financial statements.

Conclusion

Based on our review of the records, we recommend collection of \$1,691.90 from the Inn, which includes interest through May 31, 2016.

Moss, Levy & Hartzheim

MOSS, LEVY & HARTZHEIM, LLP
Culver City, California

MAIN STREET INN
CITY OF BRAWLEY

Transient Occupancy Tax Review: January 1, 2013 to December 31, 2014

| Month | Gross Reported From T.O.T. Remittance | Estimated Gross# | 31-Day Tenants Reported | Government Exemptions Reported | Tested/Estimated Deductions* | Actual TOT Remitted | Calculated TOT | Remittance | T.O.T. Monthly Balance Due | Cumulative Balance Due | First Penalty 10% | Monthly Interest 0.5% | Second Penalty 10% | Total Amount Owed Currently |
|----------------|---------------------------------------|------------------|-------------------------|--------------------------------|------------------------------|---------------------|----------------|-------------|----------------------------|------------------------|-------------------|-----------------------|--------------------|-----------------------------|
| | | | | | | | | | | | | | | |
| January 2013 | \$ 142,801.51 | \$ 143,729.12 | \$ 2,291.14 | \$ - | \$ 2,291.14 | \$ 1,240.83 | \$ 1,315.04 | \$ 74.21 | \$ 74.21 | \$ 74.21 | \$ 7.42 | \$ 0.37 | \$ 7.42 | \$ 89.42 |
| February 2013 | 125,800.16 | 126,975.57 | 6,661.04 | | 6,661.04 | 9,531.13 | 9,625.16 | 94.03 | 168.24 | 94.03 | 9.40 | 0.84 | 9.40 | 113.67 |
| March 2013 | 141,032.55 | 141,513.16 | 5,684.80 | | 5,684.80 | 10,827.82 | 10,866.27 | 38.45 | 206.69 | 38.45 | 3.85 | 1.03 | 3.85 | 47.18 |
| April 2013 | 126,153.00 | 127,114.42 | 1,191.50 | | 1,191.50 | 9,896.92 | 10,073.83 | 76.91 | 283.60 | 76.91 | 7.69 | 1.42 | 7.69 | 93.71 |
| May 2013 | 120,929.28 | 121,898.69 | 1,243.03 | | 1,243.03 | 9,574.90 | 9,652.45 | 77.55 | 361.15 | 77.55 | 7.76 | 1.81 | 7.76 | 94.88 |
| June 2013 | 100,425.65 | 100,540.64 | 679.52 | | 679.52 | 7,979.69 | 7,988.89 | 9.20 | 370.35 | 9.20 | 0.92 | 1.85 | 0.92 | 12.89 |
| July 2013 | 95,676.79 | 95,879.28 | 2,204.42 | | 2,204.42 | 7,477.79 | 7,493.99 | 16.20 | 386.55 | 16.20 | 1.62 | 1.93 | 1.62 | 21.37 |
| August 2013 | 114,713.37 | 115,208.28 | | | | 9,177.07 | 9,216.66 | 39.59 | 426.14 | 39.59 | 3.96 | 2.13 | 3.96 | 49.64 |
| September 2013 | 109,878.65 | 110,701.58 | 1,384.90 | | 1,384.90 | 8,679.50 | 8,745.33 | 65.83 | 491.97 | 65.83 | 6.58 | 2.46 | 6.58 | 81.45 |
| October 2013 | 146,615.58 | 147,579.51 | 2,285.83 | | 2,285.83 | 11,546.38 | 11,623.49 | 77.11 | 569.08 | 77.11 | 7.71 | 2.85 | 7.71 | 95.38 |
| November 2013 | 155,677.82 | 156,084.80 | 1,531.32 | | 1,531.32 | 12,331.72 | 12,364.28 | 32.56 | 601.64 | 32.56 | 3.26 | 3.01 | 3.26 | 42.09 |
| December 2013 | 117,723.39 | 118,727.80 | 1,922.14 | | 1,922.14 | 9,264.10 | 9,344.45 | 80.35 | 681.99 | 80.35 | 8.04 | 3.41 | 8.04 | 99.84 |
| January 2014 | 138,829.90 | 139,611.85 | 2,833.90 | | 2,833.90 | 10,879.08 | 10,942.24 | 62.56 | 744.55 | 62.56 | 6.26 | 3.72 | 6.26 | 78.80 |
| February 2014 | 127,924.43 | 128,465.90 | 7,589.18 | | 7,589.18 | 9,626.82 | 9,670.14 | 43.32 | 787.87 | 43.32 | 4.33 | 3.94 | 4.33 | 55.92 |
| March 2014 | 152,206.66 | 152,873.44 | 4,137.91 | | 4,137.91 | 11,845.50 | 11,898.84 | 53.34 | 841.21 | 53.34 | 5.33 | 4.21 | 5.33 | 68.21 |
| April 2014 | 146,915.12 | 147,711.07 | 3,510.49 | | 3,510.49 | 11,472.37 | 11,556.05 | 63.68 | 904.89 | 63.68 | 6.37 | 4.52 | 6.37 | 80.94 |
| May 2014 | 127,259.47 | 127,456.46 | 7,330.34 | | 7,330.34 | 9,594.33 | 9,610.09 | 15.76 | 920.65 | 15.76 | 1.58 | 4.60 | 1.58 | 23.52 |
| June 2014 | 126,468.22 | 127,231.42 | 6,244.34 | | 6,244.34 | 9,617.91 | 9,678.97 | 61.06 | 981.71 | 61.06 | 6.11 | 4.91 | 6.11 | 78.19 |
| July 2014 | 119,807.07 | 120,540.25 | 3,254.19 | | 3,254.19 | 9,324.23 | 9,382.88 | 58.65 | 1,040.36 | 58.65 | 5.86 | 5.20 | 5.86 | 75.57 |
| August 2014 | 120,610.69 | 121,039.43 | 2,617.19 | | 2,617.19 | 9,439.48 | 9,473.78 | 34.30 | 1,074.66 | 34.30 | 3.43 | 5.37 | 3.43 | 46.53 |
| September 2014 | 116,628.13 | 117,259.82 | 4,405.88 | | 4,405.88 | 8,977.78 | 9,028.32 | 50.54 | 1,125.20 | 50.54 | 5.05 | 5.63 | 5.05 | 66.27 |
| October 2014 | 127,731.85 | 128,230.94 | 2,419.97 | | 2,419.97 | 10,034.95 | 10,064.88 | 39.93 | 1,165.13 | 39.93 | 3.99 | 5.83 | 3.99 | 53.74 |
| November 2014 | 135,741.70 | 136,518.66 | 10,588.70 | | 10,588.70 | 10,012.24 | 10,074.40 | 62.16 | 1,227.29 | 62.16 | 6.22 | 6.14 | 6.22 | 80.74 |
| December 2014 | 114,823.89 | 115,128.72 | 4,184.89 | | 4,184.89 | 8,851.12 | 8,875.51 | 24.39 | 1,251.68 | 24.39 | 2.44 | 6.26 | 2.44 | 35.53 |
| TOTALS | \$ 3,052,374.88 | \$ 3,068,020.81 | \$ 86,196.62 | \$ - | \$ 86,196.62 | \$ 237,294.26 | \$ 238,545.94 | \$ 1,251.68 | \$ 125.18 | \$ 125.18 | \$ 125.18 | \$ 83.44 | \$ 125.18 | \$ 1,585.48 |

Interest 1/1/15 to 5/31/16 106.42

Total \$ 1,691.90

- NOTE:**
A. First Penalty amount calculated as 10% of the T O T Monthly Balance Due (Brawley Municipal Code Section 24.62 a)
B. Interest amount calculated as 5% of the Cumulative Balance Due, exclusive of penalties (Brawley Municipal Code Section 24.62 d)
C. Second Penalty amount calculated as 10% of the T O T Monthly Balance Due (after 30 days) if first penalty not paid (Brawley Municipal Code Section 24.62 b)
D. Calculated TOT based on estimated gross and adjusted estimated deductions

#Estimated gross amounts are based on reports from the Inn, and include "no show" room revenues
*Tested/Estimated deductions are the same as reported, as we were able to test/verify the exemptions claimed for the four months tested.



MOSS, LEVY & HARTZHEIM LLP

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September 9, 2016

City of Brawley
383 W. Main Street
Brawley, CA 92227

Re: Palm Lane R.V. Park, 231 West Main Street, Brawley, CA 92227

We have reviewed the records of the Palm Lane R.V. Park (Park) on a limited scope and for a selected test period of January 1, 2013 through December 31, 2014. The work involved matching of income tax returns and monthly revenue reports with Transient Occupancy Tax (T.O.T.) reported. The following are our findings noted from performing the above procedures:

Findings

The Park's management did not provide bank statements, general ledger, or financial statements.

Most of the monthly agreements did not contain the guest's signature.

Conclusion

Based on our review of the records, we recommend collection of \$29,487.40 from the Park, which includes interest through August 31, 2016.

Moss, Levy & Hartzheim

MOSS, LEVY & HARTZHEIM, LLP
Culver City, California

PALM LANE RV PARK
CITY OF BRAWLEY

Transient Occupancy Tax Review: January 1, 2013 to December 31, 2014

| Month | Gross Reported From T.O.T. Remittance | Estimated Gross# | 31-Day Tenants Reported | Government Exemptions Reported | Tested/Estimated Deductions* | Actual TOT Remitted | Calculated TOT Remittance | T.O.T. Monthly Balance Due | Cumulative Balance Due | First Penalty 10% | Monthly Interest of 0.5% | Second Penalty 10% | Total Amount Owed |
|----------------|---------------------------------------|------------------|-------------------------|--------------------------------|------------------------------|---------------------|---------------------------|----------------------------|------------------------|-------------------|--------------------------|--------------------|-------------------|
| | | | | | | | | | | | | | |
| January 2013 | \$ 12,102.00 | \$ 12,102.00 | 12,077.00 | \$ - | \$ 1,313.98 | \$ 863.04 | \$ 861.12 | \$ 861.12 | \$ 861.12 | \$ 86.11 | \$ 4.31 | \$ 86.11 | \$ 1,037.65 |
| February 2013 | 11,781.00 | 11,853.00 | 11,709.00 | - | 2,100.00 | 780.24 | 774.48 | 1,635.60 | 774.48 | 77.45 | 8.18 | 77.45 | 937.56 |
| March 2013 | 12,688.00 | 12,688.00 | 12,400.00 | - | 1,349.12 | 576 | 907.11 | 2,519.67 | 884.07 | 88.41 | 12.60 | 88.41 | 1,073.49 |
| April 2013 | 13,327.00 | 13,327.00 | 13,303.00 | - | 1,447.37 | 1.92 | 950.37 | 3,468.12 | 948.45 | 94.85 | 17.34 | 94.85 | 1,155.49 |
| May 2013 | 12,852.00 | 12,852.00 | 12,804.00 | - | 1,393.08 | 3.84 | 916.71 | 4,380.99 | 912.87 | 91.29 | 21.90 | 91.29 | 1,117.35 |
| June 2013 | 12,702.00 | 12,697.00 | 12,697.00 | - | 1,381.43 | 9.60 | 905.25 | 5,276.64 | 895.65 | 89.57 | 26.38 | 89.57 | 1,101.17 |
| July 2013 | 12,175.00 | 12,175.00 | 12,055.00 | - | 1,311.58 | 9.60 | 869.07 | 6,136.11 | 859.47 | 85.95 | 30.68 | 85.95 | 1,062.05 |
| August 2013 | 12,400.00 | 12,400.00 | 12,325.00 | - | 1,340.96 | 6.00 | 884.72 | 7,014.83 | 878.72 | 87.87 | 35.07 | 87.87 | 1,089.53 |
| September 2013 | 13,765.00 | 13,765.00 | 13,765.00 | - | 1,497.63 | - | 981.39 | 7,996.22 | 981.39 | 98.14 | 39.98 | 98.14 | 1,217.65 |
| October 2013 | 12,699.00 | 12,787.00 | 12,627.00 | - | - | 5.76 | 1,022.96 | 9,013.42 | 1,017.20 | 101.72 | 45.07 | 101.72 | 1,265.71 |
| November 2013 | 13,660.00 | 13,657.00 | 13,560.00 | - | 1,475.33 | 8.00 | 974.53 | 9,979.95 | 966.53 | 96.65 | 49.90 | 96.65 | 1,209.73 |
| December 2013 | 13,230.00 | 13,230.00 | 13,230.00 | - | 1,439.42 | - | 943.25 | 10,923.20 | 943.25 | 94.33 | 54.62 | 94.33 | 1,186.53 |
| January 2014 | 12,823.00 | 12,823.00 | 12,823.00 | - | 1,395.14 | - | 914.23 | 11,837.43 | 914.23 | 91.42 | 59.19 | 91.42 | 1,156.26 |
| February 2014 | 13,575.00 | 13,572.00 | 13,500.00 | - | 1,468.80 | 6.00 | 968.26 | 12,799.69 | 962.26 | 96.23 | 64.00 | 96.23 | 1,218.72 |
| March 2014 | 13,445.00 | 13,441.00 | 13,345.00 | - | 1,451.94 | 8.00 | 959.13 | 13,750.82 | 951.13 | 95.11 | 68.75 | 95.11 | 1,210.10 |
| April 2014 | 13,090.00 | 13,220.00 | 13,090.00 | - | 1,424.19 | - | 943.66 | 14,694.48 | 943.66 | 94.37 | 73.47 | 94.37 | 1,205.87 |
| May 2014 | 14,829.00 | 14,829.00 | 14,829.00 | - | 1,613.40 | - | 1,057.25 | 15,751.73 | 1,057.25 | 105.73 | 78.76 | 105.73 | 1,347.47 |
| June 2014 | 11,585.00 | 11,585.00 | 11,440.00 | - | 3,000.00 | 11.60 | 686.80 | 16,426.93 | 675.20 | 67.52 | 82.13 | 67.52 | 892.37 |
| July 2014 | 11,920.00 | 11,920.00 | 11,920.00 | - | 1,296.90 | - | 849.85 | 17,276.78 | 849.85 | 84.99 | 86.38 | 84.99 | 1,106.21 |
| August 2014 | 11,930.00 | 11,930.00 | 11,930.00 | - | 1,297.98 | - | 850.56 | 18,127.34 | 850.56 | 85.06 | 90.64 | 85.06 | 1,111.32 |
| September 2014 | 12,800.00 | 12,800.00 | 12,775.00 | - | 1,389.92 | 2.00 | 912.81 | 19,038.15 | 910.81 | 91.08 | 95.19 | 91.08 | 1,188.16 |
| October 2014 | 12,988.00 | 12,988.00 | 12,798.00 | - | 1,385.89 | 20.00 | 928.17 | 19,946.32 | 908.17 | 90.82 | 99.73 | 90.82 | 1,189.54 |
| November 2014 | 11,440.00 | 11,440.00 | 11,290.00 | - | 1,228.35 | 12.00 | 816.93 | 20,751.25 | 804.93 | 80.49 | 103.76 | 80.49 | 1,069.67 |
| December 2014 | 11,100.00 | 11,100.00 | 11,100.00 | - | - | - | 888.00 | 21,639.25 | 888.00 | 88.80 | 108.20 | 88.80 | 1,173.80 |
| TOTALS | \$ 304,906.00 | \$ 305,181.00 | \$ 303,332.00 | \$ - | \$ 33,002.41 | \$ 135.04 | \$ 21,774.29 | \$ 21,639.25 | \$ 21,639.25 | \$ 2,163.96 | \$ 1,356.23 | \$ 2,163.96 | \$ 27,323.40 |

Interest 1/1/15 to 8/31/16 2,164.00

Total \$ 29,487.40

NOTE:
A. First Penalty amount calculated as 10% of the T O T Monthly Balance Due (Brawley Municipal Code Section 24 62 a)
B. Interest amount calculated as .5% of the Cumulative Balance Due, exclusive of penalties (Brawley Municipal Code Section 24 62 d)
C. Second Penalty amount calculated as 10% of the T O T Monthly Balance Due (after 30 days) if first penalty not paid (Brawley Municipal Code Section 24 62 b)
D. Calculated TOT based on estimated gross and adjusted estimated deductions

#Estimated gross amounts are taken from the monthly worksheet provided by the RV Park.

*Tested/Estimated deductions are either based on an average deficiency percentage taken from four sample months (February 2013, October 2013, June 2014, and December 2014) that were tested for actual deductions or actual deductions as tested for the four sample months

| Exemption Amount Claimed, originally reported | 31-Day Tenants |
|---|----------------|
| \$46,876.00 | |
| Actual Exemptions, as tested | \$5,100.00 |
| Difference in \$ | \$41,776.00 |
| Difference in % | 89.12% |

10.88% Estimated actual



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

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CRAIG A HARTZHEIM, CPA
HADLEY Y HUI, CPA
ALEXANDER C HOM, CPA
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September 16, 2016

City of Brawley
383 W. Main Street
Brawley, CA 92227

Re: Townhouse Lodge, 135 Main Street, Brawley, CA 92227

We have reviewed the records of the Townhouse Lodge (Lodge) on a limited scope and for a selected test period of January 1, 2013 through December 31, 2014. The work involved a determination of the rental units available for occupancy, and a matching of income tax returns, daily/monthly summaries, and bank statements with Transient Occupancy Tax (T.O.T.) reported. The following are our findings noted from performing the above procedures:

Findings

The Inn's management did not provide financial statements, a general ledger, or housekeeping reports.

Conclusion

Based on our review of the records, we recommend collection of \$0 from the Lodge.

Moss, Levy & Hartzheim

MOSS, LEVY & HARTZHEIM, LLP
Culver City, California

**TOWNHOUSE LODGE
CITY OF BRAWLEY**

Transient Occupancy Tax Review: January 1, 2013 to December 31, 2014

(D)

(A) (B) (C)

| Month | Gross Reported From T.O.T. Remittance | Estimated Gross# | 31-Day Tenants Reported | Government Exemptions Reported | Tested/Estimated Deductions* | Actual TOT Remitted | Calculated TOT Remittance | T.O.T. Monthly Balance Due | Cumulative Balance Due | First Penalty 10% | Monthly Interest of 0.5% | Second Penalty 10% | Total Amount Owed Currently |
|----------------|---------------------------------------|------------------|-------------------------|--------------------------------|------------------------------|---------------------|---------------------------|----------------------------|------------------------|-------------------|--------------------------|--------------------|-----------------------------|
| January 2013 | \$ 23,394.00 | \$ 23,394.00 | - | - | \$ - | \$ 1,871.52 | \$ 1,871.52 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| February 2013 | 22,880.00 | 22,880.00 | - | - | - | 1,830.40 | 1,830.40 | - | - | - | - | - | - |
| March 2013 | 21,225.00 | 21,225.00 | - | - | - | 1,698.00 | 1,698.00 | - | - | - | - | - | - |
| April 2013 | 18,483.00 | 18,483.00 | - | - | - | 1,478.64 | 1,478.64 | - | - | - | - | - | - |
| May 2013 | 35,837.00 | 35,837.00 | - | - | - | 2,866.96 | 2,866.96 | - | - | - | - | - | - |
| June 2013 | 21,020.00 | 21,020.00 | - | - | - | 1,681.60 | 1,681.60 | - | - | - | - | - | - |
| July 2013 | 19,527.00 | 19,527.00 | - | - | - | 1,562.16 | 1,562.16 | - | - | - | - | - | - |
| August 2013 | 18,748.00 | 18,748.00 | - | - | - | 1,499.84 | 1,499.84 | - | - | - | - | - | - |
| September 2013 | 17,731.00 | 17,731.00 | - | - | - | 1,418.48 | 1,418.48 | - | - | - | - | - | - |
| October 2013 | 21,335.00 | 21,335.00 | - | - | - | 1,706.80 | 1,706.80 | - | - | - | - | - | - |
| November 2013 | 22,894.00 | 22,894.00 | - | - | - | 1,831.52 | 1,831.52 | - | - | - | - | - | - |
| December 2013 | 23,829.00 | 23,829.00 | - | - | - | 1,906.32 | 1,906.32 | - | - | - | - | - | - |
| January 2014 | 33,287.00 | 33,287.00 | - | - | - | 2,662.96 | 2,662.96 | - | - | - | - | - | - |
| February 2014 | 32,056.00 | 32,056.00 | - | - | - | 2,564.48 | 2,564.48 | - | - | - | - | - | - |
| March 2014 | 40,202.00 | 40,202.00 | - | - | - | 3,216.16 | 3,216.16 | - | - | - | - | - | - |
| April 2014 | 34,056.00 | 34,056.00 | - | - | - | 2,724.48 | 2,724.48 | - | - | - | - | - | - |
| May 2014 | 26,528.00 | 26,528.00 | - | - | - | 2,122.24 | 2,122.24 | - | - | - | - | - | - |
| June 2014 | 22,270.00 | 22,270.00 | - | - | - | 1,781.60 | 1,781.60 | - | - | - | - | - | - |
| July 2014 | 23,530.00 | 23,530.00 | - | - | - | 1,882.40 | 1,882.40 | - | - | - | - | - | - |
| August 2014 | 26,052.00 | 26,052.00 | - | - | - | 2,084.16 | 2,084.16 | - | - | - | - | - | - |
| September 2014 | 22,546.00 | 22,546.00 | - | - | - | 1,803.68 | 1,803.68 | - | - | - | - | - | - |
| October 2014 | 20,637.00 | 20,637.00 | - | - | - | 1,650.96 | 1,650.96 | - | - | - | - | - | - |
| November 2014 | 18,142.00 | 18,142.00 | - | - | - | 1,451.36 | 1,451.36 | - | - | - | - | - | - |
| December 2014 | 15,165.00 | 15,165.00 | - | - | - | 1,213.20 | 1,213.20 | - | - | - | - | - | - |
| TOTALS | \$ 581,374.00 | \$ 581,374.00 | \$ - | \$ - | \$ - | \$ 46,509.92 | \$ 46,509.92 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Interest 1/1/15 to 12/31/15

Total \$

NOTE:

- A. First Penalty amount calculated as 10% of the T.O.T. Monthly Balance Due (Brawley Municipal Code Section 24.62.a)
- B. Interest amount calculated as .5% of the Cumulative Balance Due, exclusive of penalties (Brawley Municipal Code Section 24.62.d)
- C. Second Penalty amount calculated as 10% of the T.O.T. Monthly Balance Due (after 30 days) if first penalty not paid (Brawley Municipal Code Section 24.62.b)
- D. Calculated TOT based on estimated gross and adjusted estimated deductions.

#Estimated gross amounts are the same as reported, as we were able to test/verify the gross amounts reported



MOSS, LEVY & HARTZHEIM LLP

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August 17, 2016

City of Brawley
383 W. Main Street
Brawley, CA 92227

Re: Motel 6, 590 W. Main Street, Brawley, CA 92227

We have reviewed the records of the Motel 6 (Motel) on a limited scope and for a selected test period of September 1, 2014 through December 31, 2014. The work involved a determination of the rental units available for occupancy, and a matching of registration cards (folios), income tax returns, housekeeping reports, and financial statements with Transient Occupancy Tax (T.O.T.) reported. The following are our findings noted from performing the above procedures:

Findings

We noted that the Motel has 80 rooms available for rent.

The Motel's management did not provide a general ledger.

Conclusion

Based on our review of the records, we recommend collection of \$1,092.93 from the Motel, which includes interest through July 31, 2016.

Moss, Levy & Hartzheim

MOSS, LEVY & HARTZHEIM, LLP
Culver City, California

MOTEL 6
CITY OF BRAWLEY

Transient Occupancy Tax Review: September 1, 2014 to December 31, 2014

| Month | Gross Reported From T.O.T. Remittance | Estimated Gross# | 31-Day Tenants Reported | Government Exemptions Reported | Tested/Estimated Deductions | Actual TOT Remitted | Calculated TOT Remittance | T.O.T. Monthly Balance Due | Cumulative Balance Due | First Penalty 10% | Monthly Interest of 0.5% | Second Penalty 10% | Total Amount Owed Currently |
|----------------|---------------------------------------|---------------------|-------------------------|--------------------------------|-----------------------------|---------------------|---------------------------|----------------------------|------------------------|-------------------|--------------------------|--------------------|-----------------------------|
| | | | | | | | | | | | | | |
| September 2014 | \$ 1,600.00 | \$ 21,575.50 | \$ - | \$ - | \$ - | \$ 128.00 | \$ 1,726.04 | \$ 1,598.04 | \$ 1,598.04 | \$ 159.80 | \$ 7.99 | \$ 159.80 | \$ 1,925.63 |
| October 2014 | 20,797.28 | 21,575.50 | | | | 1,663.78 | 1,726.04 | 62.26 | 1,660.30 | 6.23 | 8.30 | 6.23 | 83.02 |
| November 2014 | 23,274.02 | 21,575.50 | | | | 1,861.92 | 1,726.04 | (135.88) | 1,524.42 | | 7.62 | | (128.26) |
| December 2014 | 34,853.52 | 21,575.50 | | | | 2,580.50 | 1,726.04 | (854.46) | 669.96 | | 3.35 | | (851.11) |
| TOTALS | \$ 80,524.82 | \$ 86,302.00 | \$ - | \$ - | \$ - | \$ 6,234.20 | \$ 6,904.16 | \$ 669.96 | \$ 669.96 | \$ 166.03 | \$ 27.26 | \$ 166.03 | \$ 1,029.28 |

Interest 1/1/15 to 7/31/16 63.65
Total \$ 1,092.93

NOTE:
A. First Penalty amount calculated as 10% of the T.O.T. Monthly Balance Due (Brawley Municipal Code Section 24.62.a)
B. Interest amount calculated as .5% of the Cumulative Balance Due, exclusive of penalties (Brawley Municipal Code Section 24.62.d)
C. Second Penalty amount calculated as 10% of the T.O.T. Monthly Balance Due (after 30 days) if first penalty not paid (Brawley Municipal Code Section 24.62.b)
D. Calculated TOT based on estimated gross and adjusted estimated deductions.

#Estimated gross for 2014 is estimated to be \$86,302 based on the Motel's income tax return and financial statement.

RESOLUTION NO. 2016-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY,
CALIFORNIA APPOINTING MEMBERS TO FILL VACANCIES ON VARIOUS
BOARDS-COMMISSIONS-COMMITTEES.

WHEREAS, Resolution No. 89-50, adopted on May 15, 1989, provides that terms for appointments will be made to June 30th; and

WHEREAS, the terms of members of various boards, commissions and committees expires on June 30, 2016; and

WHEREAS, a notice was published in the Imperial Valley Press on May 17, 2016; June 7, 2016; August 9, 2016 and August 16, 2016 requesting applications for anyone interested in serving on any of these boards and commissions.

WHEREAS, the City has reviewed applications from individuals requesting to serve on the various boards and commissions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA DETERMINES AND ORDERS AS FOLLOWS:

That the following individuals are appointed and/or reappointed to fill the vacancies on boards and commissions.

1. to the Brawley Airport Advisory Commission that expires on June 30, 2018.
2. to the Brawley Parks & Recreation Commission that expires on June 30, 2019.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held on October 18, 2016.

CITY OF BRAWLEY, CALIFORNIA

Donald L. Wharton, Mayor

ATTEST:

Alma Benavides, City Clerk

RECEIVED

JUN 28

CITY OF BRAWLEY
OFFICE OF CITY MANAGER

The City of Brawley

Application to serve on City Council-Appointed Boards, Commissions & Committees

Date: ~~6-25-16~~ 10-5-16

Name: BRIAN E. FLOYD

Address/Residence:

BRAWLEY, CA 92227

Address/Mailing:

BRAWLEY, CA 92227

Home Phone: Business Phone:

Name of the Board/Commission/Committee for which applicant wishes to be considered:

PLANNING COMMISSION OR AIRPORT ADVISORY COMMITTEE

Employment Experience: PLEASE SEE ATTACHED RESUME

Education/Other Training: IMPERIAL VALLEY COLLEGE

RESERVE POLICE OFFICER ACADEMY, 10 YEAR AS

RESERVE DEPUTY SHERIFF WITH IMPERIAL COUNTY

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: I HAVE OWNED BUSINESSES, RESIDENTIAL

AND COMMERCIAL PROPERTY IN BRAWLEY. I HAVE GREAT

PROBLEM SOLVING SKILLS AND LOVE VOLUNTEERING

MY TIME TO HELP OTHERS

Why would you like to serve on this Board, Commission or Committee? I WANT TO

USE MY YEARS OF BUSINESS EXPERIENCE AND LIFELONG

KNOWLEDGE TO HELP FORMULATE FUTURE PLANS AND GROWTH

BEF

Signature of Applicant

Brian E. Floyd

Professional Profile

US Army: Paratrooper (Disabled Veteran) 1990 – 1992

- 82nd Airborne Division, Saudi Arabia & Iraq, Combat Operations & Patrols during Desert Shield/Desert Storm
- During Training Selected as Student Platoon SGT, Class Leader & Placed in Fast Track Program
- Disabled Veteran with more than a 50% Degree Disability from Military Service Injury – which has Resulted in Periods of Unemployment from 2004 - 2007 and 2009 - 2013

EFR Environmental Services: Business Development Manager 2014 – Present

- Receive, Dispatch And Supervise All Emergency Calls
- Customer Relations & Sales - Clients Include Caltrans, Counties, Farmers & Small Business Owners

Naval Air Facility El Centro: 911Emergency Dispatcher 2008 – 2009

- Answering Calls And Dispatching Appropriate Response Teams
- Secret Security Clearance Level

Border Tactical: Manager: Firearms Instructor; Range Safety Officer 2007 – 2008

- Trained & Supervised Staff, Civilian, Local, State & Federal Law Enforcement Officer & Military Personnel on Safe Weapon Handling Techniques within the Indoor Shooting Range
- Ordered, Received, Issued & Maintained Inventory of Ammunition & Firearms

Imperial County Sheriff's Office: Reserve Deputy Sheriff; Sergeant 1997 – 2007

- Firearms Instructor & Range Master for Reserve Units
- Special Emergency Response Team (S.E.R.T.)
- Countywide Patrol, Including the Colorado River Boat Patrol & Off Highway Vehicle Enforcement Safety Team Trainer

Floyd Enterprises Incorporated: President 1992 – 2004

- All Duties Associated with Owning & Operating a Flooring Business of 16 Employees

Chalupnik & Sons: Farm Foreman 1984 – 1990

- Supervised Planting, Cultivating, Equipment Maintenance, Irrigation & the Harvest of Wheat, Cotton, Hay & Various Seed Crops.

Service Organizations / Volunteer

| | |
|--|----------------|
| <u><i>Brawley Future Farmers of America</i></u> , Volunteer | 2012 - Present |
| <u><i>Benevolent & Protective Order of Elks</i></u> , Brawley #1420 | 2011 - Present |
| <u><i>Navy League of the United States, Imperial Valley Council, Officer</i></u> | 2001 - Present |
| <u><i>Imperial County Sheriff's Office</i></u> : Aero Squadron-Flight Operations Officer | 2000 - Present |
| ● Search & Rescue Missions | |
| ● Assist FAA, First Responders & Dispatch Operators in Emergency Situations | |
| <u><i>American Legion Post 60</i></u> , Lifetime Member | 1996 - Present |
| <u><i>Boy Scouts of America</i></u> , Troop #4026, Volunteer | |

Recognition

- 82nd Airborne Certificate of Achievement
 - Army Achievement Medal
 - Army Driver, Mechanic Badge
 - Army Expert Marksmanship badge with Auto Rifle Bar
 - Army Service Ribbon
 - Front Site Firearms Training Institute: Distinguished Master Handgun Certification
 - Imperial County Sheriff's Office: Citation for Outstanding Performance
 - Imperial County Sheriff's Office: Distinguished Master Handgun Badge
 - Imperial County Volunteer of the Year, 2000
 - Iraqi Freedom Metal
 - Kuwaiti Liberation Medal
 - National Defense Service Medal
 - Reserve Deputy Sheriff of the Year, 2000
 - Southwest Asia Service Medal with Double Bronze Star Attachment
-

Education

- **Imperial Valley College**: Administration Of Justice
- **Fayetteville Technical College**: Law Enforcement Concentration
- **P.O.S.T.** : Certified Firearms Instructor & Range Master, San Diego County Sheriff's Office

The City of Brawley

Application to serve on City Council-Appointed Boards, Commissions and Committees

Date: 10-7-2016

Name: Jack Hart

Address/Residence: _____

Mailing/Address/Mailing: Same as above

Home Phone: _____

Business Phone: _____

Name of the Board/Commission/Committee for which applicant wishes to be considered: _____

Airport

Employment Experience: _____

40 yrs., Insurance + real estate

Education/Other Training: _____

Bachelor's degree - Bus. Admin - Cal Poly, Pomona

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: _____

Many years in Brawley's business community.

Why would you like to serve on this Board, Commission or Committee? _____

Assist in promoting + advancing airport services

Signature of Applicant Jack Hart 10-7-16

The City of Brawley

Application to serve on City Council-Appointed Boards, Commissions and Committees

Date: 6/27/16

Name: Michael Howell

Address/Residence: Brawley, CA 92227

Mailing/Address/Mailing: Brawley, CA 92227-1049

Home Phone: _____ Business Phone: _____

Name of the Board/Commission/Committee for which applicant wishes to be considered: _____

~~Business Advisory Committee~~ Parks & Recreation Commission

Employment Experience: 30 years in the Solid Waste and Recycling Industry

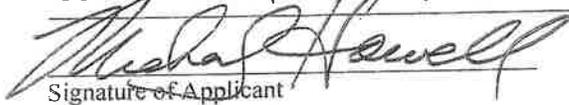
Education/Other Training: BA in Business Administration- University of Phoenix

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: _____

Served on the Adversary committee for the Salvation Army for two years in San Jose, CA and was active member of the rotary in San Jose for a few years.

Why would you like to serve on this Board, Commission or Committee? I believe my business experience would contribute and impact the Adverary

Committee in a positive way to help support the Mayor and City Manager.


Signature of Applicant

The City of Brawley

Application to serve as City Council-Appointed Boards, Commissions and Committees

Date: 10/13/16

Name: Michael Walla

Address/Residence: _____

Mailing/Address/Mailing: _____

Home Phone: _____ Business Phone: _____

Name of the Board/Commission/Committee for which applicant wishes to be considered: _____
Parks and Recreation Commission

Employment Experience: _____
Imperial Irrigation District 15+ years

Education/Other Training: Trade School for Computer Drafting
CPR Training
ICOE Background Clearance

Please describe any other experience you believe may be helpful to you in serving on this Board, Commission, or Committee: _____
BUHS High School Basketball Coach (2011-2016)
Brawley Pop Warner Football Head Coach (2009-2010)

Why would you like to serve on this Board, Commission or Committee? _____
I enjoy working with the youths of my community and making a difference.
I feel I can bring good ideas and provide suggestions to help with our youth


Signature of Applicant



RECORD OF BUILDING PERMITS

September 2016

Prepared by: Francisco Soto, Building Official

10/11/2016

| DATE ISSUED | PERMIT NUMBER | PERMIT DESCRIPTION | ASSESSOR PARCEL NUMBER | ADDRESS | OWNER | ISSUED TO | COST OF IMPROVEMENTS |
|-------------|---------------|----------------------|------------------------|---------------------------|-----------------------------|------------------------------------|----------------------|
| 09/01/16 | 26603 | Reroof | 048-143-004 | 134 "I" Street | Gonzalo Castillo | Owner | \$4,500.00 |
| 09/01/16 | 26604 | Solar Project/Elect. | 047-164-003 | 1334 Adler Street | Rogelio Camarena | Smart Energy Solar | N/A |
| 09/02/16 | 26605 | Mechanical | 047-453-019 | 644 South 16th Street | Esther Kastner | Artic Air Conditioning | N/A |
| 09/02/16 | 26606 | Mechanical | 047-154-012 | 618 North Adams Street | Frank & Dora Rodriguez | Artic Air Conditioning | N/A |
| 09/02/16 | 26607 | Mechanical | 046-173-015 | 165 "C" Street | Maria L. Inda | Artic Air Conditioning | N/A |
| 09/02/16 | 26608 | Mechanical | 047-083-059 | 1339 Trail Street | Maria L. Ybarra | Artic Air Conditioning | N/A |
| 09/02/16 | 26609 | Mechanical | 047-294-042 | 1163 "C" Street | Rosie Mata | Artic Air Conditioning | N/A |
| 09/07/16 | 26610 | Inspection Fee Only | 046-354-010 | 1173 Chestnut Avenue | Wells Fargo Bank NA | Owner | N/A |
| 09/08/16 | 26611 | New House | 046-202-005 | 140 West "E" Street | Serio & Stella Sandoval | Owner | \$128,445.00 |
| 09/08/16 | 26612 | Gym/Classrooms | 046-232-012 | 555 North Western Avenue | Western Ave. Baptist Church | Duggins Construction, Inc. | \$1,074,931.00 |
| 09/08/16 | 26613 | Electrical | 047-010-020-000 | 4746 Highway 111 | Et., Inc. | Stills Electric | N/A |
| 09/09/16 | 26614 | Reroof | 047-291-015 | 1051 "C" Street | Victor Santos | Aguirre's Roofing | \$5,500.00 |
| 09/09/16 | 26615 | Mechanical | 049-102-011 | 958 "I" Street | Antonia Sahagun | SBB Electric | N/A |
| 09/09/16 | 26616 | Inspection Fee Only | 048-101-002 | 214 "G" Street | Delma R. Silva | Owner | N/A |
| 09/09/16 | 26617 | Reroof | 048-102-014 | 267 "I" Street | Carolyn G. Porter | Barajas Roofing | \$6,900.00 |
| 09/12/16 | 26618 | Remodel House | 046-231-008 | 308 West "A" Street | Wes Matejousky | Trifecta Construction | \$34,702.00 |
| 09/12/16 | 26619 | Electrical | 049-172-007-000 | 1332 "J" Street | Highest & Best LLC | Owner | N/A |
| 09/12/16 | 26620 | Mechanical | 049-131-001 | 402 South Imperial Avenue | Sacred Heart Church | Locke Air Conditioning | N/A |
| 09/12/16 | 26621 | Mechanical | 049-132-020 | 514 South Imperial Avenue | James Amidon | Locke Air Conditioning | N/A |
| 09/12/16 | 26622 | Plumbing | 046-355-005 | 1131 Mesquite Avenue | Raul Quintero | Clean Rite Drain Cleaning & Plumb. | N/A |
| 09/13/16 | 26623 | Electrical | 049-223-032 | 636 South 14th Street | Maria Romo | Owner | N/A |
| 09/13/16 | 26624 | Electrical | N/A | ROW 181 Julia Drive | City of Brawley | Pauley LLC | N/A |
| 09/13/16 | 26625 | Right of Way | N/A | ROW 1229 Ivy Street | Joe Espinoza | Alvaro Madrid Concrete | N/A |
| 09/13/16 | 26626 | Remodel House | 046-135-008 | 175,177 & 179 "B" Street | Julian Escalera | Alliance Environmental Group | \$12,198.00 |
| 09/14/16 | 26627 | New House | 048-271-059-000 | 878 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$151,500.00 |
| 09/14/16 | 26628 | New House | 048-271-056-000 | 848 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$151,500.00 |
| 09/14/16 | 26629 | New House | 048-274-009-000 | 859 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$151,500.00 |
| 09/14/16 | 26630 | New House | 048-274-007-000 | 889 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$154,800.00 |
| 09/14/16 | 26631 | New House | 048-274-010-000 | 849 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$154,800.00 |
| 09/14/16 | 26632 | New House | 048-271-055-000 | 838 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$154,800.00 |
| 09/14/16 | 26633 | New House | 048-271-058-000 | 868 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$154,800.00 |
| 09/14/16 | 26634 | New House | 048-274-011-000 | 839 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$165,800.00 |
| 09/14/16 | 26635 | New House | 048-274-008-000 | 869 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$165,800.00 |



RECORD OF BUILDING PERMITS September 2016

Prepared by: Francisco Soto, Building Official

10/11/2016

| DATE ISSUED | PERMIT NUMBER | PERMIT DESCRIPTION | ASSESSOR PARCEL NUMBER | ADDRESS | OWNER | ISSUED TO | COST OF IMPROVEMENTS |
|-------------|---------------|---------------------|------------------------|----------------------------|-----------------------------|------------------------------------|----------------------|
| 09/14/16 | 26636 | New House | 048-271-060-000 | 888 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$165,800.00 |
| 09/14/16 | 26637 | New House | 048-271-057-000 | 858 South 2nd Street | Imperial Valley Builders LP | CRS General Contracting, Inc. | \$165,800.00 |
| 09/14/16 | 26638 | Right of Way | 048-061-004 | 250 Main Street | Tenant: Dr. Simon | Tenant | N/A |
| 09/14/16 | 26639 | Plumbing | 047-132-013 | 749 Magnolia Street | Amado Leon | Clean-Rite Drain Cleaning & Plumb. | N/A |
| 09/15/16 | 26640 | Kitchen Remodel | 047-010-029 | 57 East Shank Road | One World Beef Packers LLC | Mill Construction Co. | \$18,000.00 |
| 09/15/16 | 26641 | Electrical | 047-132-014 | 741 Magnolia Street | Nadine Montgomery | Owner | N/A |
| 09/15/16 | 26642 | Electrical | 048-333-007 | 875 Ronald Street | Ross Foster | Franklin Garrett Electrical | N/A |
| 09/19/16 | 26643 | Mechanical | 047-050-001 | 1060 N. Imperial Ave.#103 | I.V. Housing Authority | J&S Air Conditioning | N/A |
| 09/19/16 | 26644 | Right of Way | 049-270-058-000 | 995 South 9th Street | Crown Cooling | Duggins Construction, Inc. | N/A |
| 09/21/16 | 26645 | Garage Conversion | 048-331-004 | 841 West Legion Road | Victor Soto | Owner | \$20,000.00 |
| 09/22/16 | 26646 | Electrical | 046-345-009 | 899 Flammang Avenue | Wilmington Savings Fund | Stills Electric | N/A |
| 09/22/16 | 26647 | New House | 049-113-014 | 1165 "I" Street | Maricela Zelany | R. Garcia Construction, Inc. | \$136,822.00 |
| 09/22/16 | 26648 | Solar Panel | 046-294-013 | 211 West River Drive | Jimmie Smith | NLP Construction | N/A |
| 09/22/16 | 26649 | Electrical | 046-142-013-000 | 271 "B" Street | Geraldine Izabal | Franklin Garrett Electrical | N/A |
| 09/26/16 | 26650 | Inspection Fee Only | 046-241-005-000 | 344 West River Drive | Patricia C. Saucedo | Owner | N/A |
| 09/26/16 | 26651 | Mechanical | 049-213-020 | 675 South Palm Avenue#6 | I.V. Housing Authority | J&S Air Conditioning | N/A |
| 09/26/16 | 26652 | Mechanical | 049-222-011 | 671 South 14th Street | Ofelia Flores | J&S Air Conditioning | N/A |
| 09/26/16 | 26653 | House Addition | 048-044-001 | 200 Andrita Place | Daniel Joseph Colace | George Mitchell Builders | \$50,000.00 |
| 09/27/16 | 26654 | Electrical | 048-181-010 | 307 West Allen Street | Juan F. Marin | Owner | N/A |
| 09/27/16 | 26655 | Mechanical | 047-163-015 | 660 North Palm Drive | Ruth Valencia | Artic Air Conditioning | N/A |
| 09/27/16 | 26656 | Mechanical | 047-073-065 | 614 Roberto Noriega Street | Rafaela & Ramon Barajas | Artic Air Conditioning | N/A |
| 09/27/16 | 26657 | Inspection Fee Only | 047-121-002-000 | 689 North 5th Street | PRP II Pals, LLC | Owner | N/A |
| 09/27/16 | 26658 | Right of Way | 047-342-031 | 537 Main Street | Tony Reynosa | Radco, Inc. | N/A |
| 09/27/16 | 26659 | Plumbing/ROW | 048-282-010 | 319 Terrace Circle | Allison Veysey | Radco, Inc. | N/A |
| 09/28/16 | 26660 | Patio | 047-296-029 | 305 North Palm Avenue | Florentino Lopez | Owner | \$3,381.00 |
| 09/29/16 | 26661 | Carport | 046-173-003 | 118 "B" Street | Javier Ochoa | Owner | \$6,000.00 |
| 09/29/16 | 26662 | Mechanical | 048-320-007 | 4231 Highway 86, Suite #1 | Donald M. Ehman | Cool Breeze A/C | N/A |
| 09/29/06 | 26663 | Inspection Fee Only | 049-114-014 | 1163 "J" Street | Erik Alcalá | Aguirre's Roofing | N/A |
| 09/29/16 | 26664 | Remodel Bathroom | 048-125-004 | 440 West "K" Street | Chris Walker | Wasser Construction | \$15,000.00 |
| 09/30/16 | 26665 | Mechanical | 048-300-018 | 846 Sierra Drive | Ernest Feldman | Aztec Construction Services, Inc. | N/A |
| 09/30/16 | 26666 | New House | 049-112-009-000 | 1076 "I" Street | Jesus Zavala | R. Garcia Construction, Inc. | \$138,242.00 |
| 09/30/16 | 26667 | Slab | 049-182-019 | 690 South 5th Street | Robert & Raquel Urquides | Owner | \$1,500.00 |