



# CITY OF BRAWLEY

## PLANNING DEPARTMENT APPLICATION

Fee \$ _____
Planning Staff Initials _____
<b>CITY STAMP</b>
Amount Received \$ _____
Finance Initials _____

CHECK ALL THAT APPLY:

PROJECT

CEQA STATUS

- Conditional Use Permit
  - New     Extension/Renewal
- Adjustment Plat (Lot Line Adjustment/Lot Merger)
  - (no additional parcels to be created)*
- Certificate of Compliance (required with Adj. Plat)
- Site Plan Review
- Variance
- Rezoning
- General Plan Amendment
- Right-of-Way / Alley Vacation
- Parcel Map Waiver
- Minor Subdivision (*4 or fewer parcels to be created*)
- Major Subdivision (*5 or more parcels to be created*)
- Final Map

- Notice of Exemption
  - (ministerial and categorically exempt)*
- Negative Declaration
  - (requires initial environmental study)*
- Environmental Impact Report (EIR)
- Other (Please Specify) \_\_\_\_\_

PROPERTY OWNER

ENGINEER / AGENT\*

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Assessor Parcel Number(s): \_\_\_\_\_

Describe project, purpose/reason for your application, proposed/existing uses on the subject property, and adjacent land uses. Attach separate sheet if necessary.

\_\_\_\_\_

\_\_\_\_\_

**REQUIRED SUPPORT DOCUMENTS**

1. All applicable information requested on the Tentative Map Checklist (*Major Subdivisions*), Final Map Requirements (*Final Maps*), or Site Plan Checklist (*all projects*).
2. Environmental Assessment (*completed by applicant or legal representative* \*).
3. Preliminary Title Report/Deed (*for proof of ownership*).
4. Application Fee (*Planning Department Application Fee Schedule*) and a deposit (*to be determined by the Planning Director*).
5. Copy of current property tax statement.
6. Other items as determined by Staff.

## SPECIAL NOTES

Applicant or authorized representative\* must be present at Planning Commission meeting(s) and/or City Council meeting(s) for action to be taken on the application.

Submit twenty (20) copies of Site Plans, Parcel/Tract Maps or Adjustment Plats including one electronic copy shall be submitted with the application. Projects in the Airport Land Use Commission sphere require thirty (30) copies.

Staff's acceptance of the application or deeming the application complete does not imply that Staff will recommend approval of the project.

The owner(s) of the parcel(s) listed on this application must pay all fees and costs related to the project(s) listed on this application including, but not limited to, application fees (*Application Fee Schedule*), engineering fees and costs (*as determined by the City Engineer at the time of final map check and/or improvement plan check*), building permit fees (*Building Permit Fee Schedule*), development impact fees (*Development Impact Fee Implementation Schedule*), water and wastewater capacity fees (*Capacity Fee Implementation Schedule*), Environmental Fees (*Department of Fish and Game*), and fees imposed by the County of Imperial (*tax certificate, recordation fees, and Air Pollution Control District (APCD) fees*). A deposit in an amount determined by the Planning Director will be required at the time of application. Nonpayment of fees will stop the entitlement process.

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I, \_\_\_\_\_,  
(*print name of property owner*)

hereby apply to the City of Brawley for the actions indicated above for the above-specified property that I own or control, as per the attached information, and in accordance with all applicable local, state, and federal laws and regulations. I hereby agree to pay all fees and cost associated with the actions indicated for the above-specified property that I own and control as per the attached information, and pay fees and costs associated with required off-site improvements as determined by the City Engineer.

I, \_\_\_\_\_,  
(*print name of property owner*)

give the following person/organization permission to act as my agent\* and to make decisions in my name as he/she/they feel necessary for the project described on the previous pages.

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(*print name of agent*)

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(*agent's company name, if applicable*)

I certify that the above information, to the best of my knowledge, is true and correct.

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Signature of Property Owner

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Date

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Signature of Agent

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Date

**\*Property owner's signature must be notarized if an agent is being designated.**