



*The City of Brawley is looking for a dedicated
person to join our team!*

Environmental Compliance/Water Distribution Operator Grade 1

\$23.19 per hour

Range 21 – Teamsters Local 542 Salary Schedule

The successful person will assist our
Environmental Compliance Team

Please see the job description for more information

Deadline to apply: April 29, 2024

Help us serve the residents of Brawley



CITY OF BRAWLEY
Environmental Compliance / Water Distribution Operator I

DEFINITION:

Under direction and Supervision of the Senior Environmental Compliance Officer, this position is responsible for the preparation and implementation of a variety of water, sewer, pretreatment, and solid waste quality assurance programs and activities. This position works closely with City of Brawley personnel from the Water and Wastewater Treatment Plants, Streets and Utilities Divisions, and City Administration to implement:

- Industrial Pretreatment Program and Sewage Collection System Operations and Maintenance
- Solid Waste Program
- Cross Connection Control Program
- Water Distribution Program
- Water Conservation Program

SUPERVISION RECEIVED AND EXERCISED: This is the first-level classification in the Environmental Compliance / Water Distribution Operator series. Initially under close supervision, incumbents learn City policies and procedures and perform inspection, operation, and maintenance functions for the City's Waste and Wastewater Treatment Plant facilities and Streets and Utilities Divisions. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise.

EXAMPLES OF DUTIES AND RESPONSIBILITIES: Duties and responsibilities of this position may include, but are not limited to:

Pretreatment Program and Sewage Collection System:

- Enforce City's Pretreatment Ordinance with Administrative Staff for commercial and industrial sewage dischargers. This includes preparing for sampling events, inspections and monitoring of commercial and industrial sites for flow and pollutants of concern wastewater discharge loading.
- Recognize and prevent illegal dumping into the City's wastewater collection system
 - Work with businesses to gather information and establish positive working relationships
 - Review self-monitoring reports and calculate discharge loadings
 - Work with existing spreadsheets and calculate billing costs
- Support development and submission of reports as required to regulatory agencies, supervisory staff, Finance department, and others as required
- Maintenance and operation of city sewage pump stations, generators and support equipment

Solid Waste Program:

- Code enforcement for Street Sweeping, Trash, Recycling, and Green Waste contamination

Cross Connection Control Program:

- Complete Cross Connection Surveys

- Conduct site visits and determine location of backflow devices and hazards
- Interact with business owners and address concerns
- Enforce Cross Connection Control Ordinance
- Send letters to business, commercial and residential customers who have backflow assemblies
- Support development of reports to Water Board Division of Drinking Water

Water Distribution System:

- Prepare and implement Waterline Flushing Program
 - For the reduction of TTHMS and HASS disinfection byproducts
- Prepare and implement Valve Exercising Program
- Operate valve maintenance machine (WACHS Valve Exercise Machine)
- Answer and address water-related complaints (low pressure, taste and odor, turbid water, potential cross connections)

Water Conservation Program:

- Support development of reports for regulatory agencies
- Enforce water conservation ordinances
- Maintains accurate records and prepares oral and written reports as directed and as required by the Public Works Department and State of California regulatory agencies

KNOWLEDGE AND ABILITIES:

- Support development of comprehensive reports, maintain accurate records that are satisfactory to the Department of Health Services, the California Regional Water Quality Control Board and the EPA Pretreatment Division, Public Works Supervisory and Administrative Staff
- Valid Class C California Driver's License
- General knowledge of state water requirements, water codes, pretreatment requirements, state solid waste laws, city ordinances and safety regulations
- Ability to effectively communicate orally and in writing with industrial users, regulatory agencies, general public, and Supervisory and Administrative Staff.
- Ability to provide presentations and updates to the general public
- Ability to coordinate activities with various Public Works Divisions
- Follow oral and written instructions
- Read and write English effectively and give oral and written instructions
- Get along and work cooperatively with Public Works Staff and its various divisions, staff and other City departments
- Work independently or as a member or a work crew
- Complete assigned tasks completely and efficiently
- Computer skills (Word, Excel, Access, Power Point, Tokay Software, Linko Software, and SCADA.)
- Ability to read spreadsheets and analyze trends and outcomes

MINIMUM REQUIRED TRAINING AND EDUCATION:

- High School diploma or equivalent
- Associates degree with coursework in water, wastewater and pretreatment programs or two years of experience with water distribution and collection systems

PHYSICAL REQUIREMENTS:

- Works in extreme weather conditions including heat, cold, wind, and the occasional rain.

- Walks, stands, and sits for long durations
- Sits and works on computer desk for approximately 30% of time
- Drives City vehicle and/or trucks
- Must be able to lift 50 lbs

SPECIAL LICENSE REQUIREMENTS:

- State of California Water Distribution Operator Certification Grade D-1 or higher (Required)
- Industrial Pretreatment Inspection Certificate (Highly desirable)
- Back flow assembly tester Certification with AWWA (Highly desirable)
- Cross Connection Control Specialist (Desired)
- Valid Class C, California Driver's License. License is required at time of appointment and must be maintained throughout employment. A safe driving record is highly desirable. A Class B license is desirable.

DRUG TESTING REQUIREMENTS: If the candidate possesses a California Class B Driver's License, the position will be subject to Drug and Alcohol testing, Title 49 CFR, Part 382 and Part 40 as adopted by the City.

Disaster Service Workers:

Under California Government Code Sections 3100 - 3109, public employees are designated as disaster service workers. The term "public employees" includes all persons employed by the state or any county, city, state agency, or public district. Disaster service workers are required to participate in such disaster service activities as may be assigned to them by their employer or by law. The employees working for the City of Brawley take this responsibility seriously. Disaster plans are continuously being evaluated, drills are scheduled, and employees engage in training where they practice executing emergency support services.

The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.